

MINUTES
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting
Board Room--Administration Building
Victorville, California

September 15, 2003

5 p.m.

CALL TO ORDER: The Board of Trustees of the Victor Valley Community College District met in regular session on September 15, 2003, in the Board Room of the Administration Building. Dennis Henderson called the meeting to order at 5 p.m.

PLEDGE OF ALLEGIANCE: Kathleen Moore led the audience in the Pledge of Allegiance to the flag.

MEMBERS PRESENT: Dennis Henderson, President; Dorothy Franke, Vice President; Thomas M. Elder, II, Clerk; Maxine Moore, Bettye Underhill, Jinny Ki, ASB Representative.

MEMBERS ABSENT: None

STAFF/GUESTS PRESENT: Dr. Patricia A. Spencer, Peter Allan, Willard Lewallen, Jim Williams, Debra Blanchard, Rita Jackson, Linda Cera, Robert A. Sewell, Deborah Hamilton, Laura French, Brian C. French, Carol DeLong, Donna Mertens, Kitty Bissell, Lynne Crowley, Jean Pederson, Jack Thomas, Shirley Watts, Gregg Perez, Mark Clair, Sandy Mistretta, Kathy Andrews.

Break 5:01 – 5:09 p.m.

CLOSED SESSION The board moved to closed session to discuss conference with counsel—existing litigation: five potential cases of anticipated litigation, Gloria Henderson; Lois Kobz; VCVVS027394, Puckett vs. Victor Valley College, LA-CE-4349-E, AFT vs. Victor Valley College; public employment: student worker; public employee/discipline/dismissal/release; conference with labor negotiators—Bill Schmidt, Jim Williams, Peter Allan, Willard Lewallen, agency designated representatives; CSEA employee organization.

Break 6:12 p.m. – 6:22 p.m.

September 15, 2003

OPEN SESSION

The board reconvened to open session at 6:22 p.m.

ACTION AS A RESULT
OF CLOSE SESSION

It was MSC (Franke/Moore, 5-0), that in the light of the resignation from Stan Hodge, Leibert Cassidy investigate, respond, and provide recommendations for the course of action in reference to the Kobz case.

It was MSC (Franke/Moore, 5-0), that in the light of the resignation from Stan Hodge, Leibert Cassidy investigate, respond, and provide recommendations for the course of action in reference to the Halisky/Halisky case.

GOVERNING BOARD

It was MSC (Underhill/Elder, 5-0) to approve the minutes of the regular board meeting of August 12, 2003, and the special meeting of August 26, 2003, as amended.

AGENDA ADDITIONS,
REVISIONS:

10.2e Pull the agreement Stanley W. Hodge, Attorney at Law
8.1b Pull the grant from the U.S. Department of Education

REPORTS:

Superintendent/President

Dr. Spencer reported on a successful Job Fair, cancer walk fundraiser, and chamber of commerce meetings.

Recognized David Rodriguez, who was honored at the Hispanic Chamber with the Amstad Award for contributions to the Latino and High Desert Communities.

Student Services

Dr. Willard Lewallen distributed the VVC *Fact Book* and recognized Mark Clair for his efforts in producing this document.

Student Learning

Peter Allan reported on enrollment and study of noncredit classes.

Administrative Services

Jim Williams presented information from Chancellor's Office budget workshop.

Foundation

Ginger Ontiveros highlighted projects included in Dr. Prem Reddy School of Health Sciences allocation plan.

Board of Trustees

Betty Underhill	Attended Dick Powell's funeral.
Maxine Moore	Reported on Inland Valley Trustees Association meeting.
Dennis Henderson	Announced a moment of silence in memory of Dick Powell, long-time instructor and board member. Welcomed Donna Mertens, who is running for the board.
ASB	Jinny Ki reported on Item 7.1, out-of-state travel, and the ASB voter registration project.
CCA	Debra Blanchard reported on negotiations, honored Dick Powell, who was President of the Association.
CSEA	Rita Jackson reported on board candidate forum.
Faculty Senate	Debra Blanchard encouraged board to not cut DSPPS, which supports students with special needs.
Management	Robert Sewell reported on new directory signs on campus, and congratulated David Rodriguez for his award.
Public Comments:	Lynne Crowley, Gregg Perez, Doris Sprengel, Jean Pederson, Christine Rice, and Kathy Andrews spoke against either cutting non-credit classes or making them fee-based.

Consent Agenda It was MSC (Underhill/Franke, 5-0) to approve the following items on the consent agenda as listed.

- 5a Dr. Prem Reddy School of Health Science Allocation Plan as listed.
- 5b Sabbatical leave report from Frank Foster as listed.
- 5c Budget transfers and payment report as listed.
- 5d Monthly financial reports for the period ending July 31, 2003, as listed.
- 5e Quarter fiscal status report ending June 30, 2003, as listed.
- 5f Authorized signatories of the board: Willard Lewallen, Vice President Student Services, and Peter Allan, Interim Vice President Student Learning, as listed.
- 5g Academic resignations: John Lindstrom, Paramedic Instructor, effective August 15, 2003; and Prudence Ferraro, Nursing Instructor, effective July 31, 2003, as listed.
- 5h Academic appointments: Karen (Kay) McKinley, Nursing Instructor (one semester, full-time temporary, fall 2003); and Scott Jones, Paramedic Instructor (one semester, full-time temporary, fall 2003).
- 5i Ratification of eminence as listed.
- 5j Ratification of equivalency requests as listed.

- 5k Temporary academic as listed.
- 5l Classified resignation: Ginny Harley, Accounting Technician II, effective August 31, 2003, as listed.
- 5m Classified termination: Coleman (Todd) Fluhr, Instructional Assistant III, Digital Animation, effective September 16, 2003, as listed.
- 5o Non-classified employees as listed.
- 5p Classified Memorandum of Understanding: change of work schedule for Terrie Armstrong as listed.
- 5q Classified Memorandum of Understanding: temporary change of schedule for library technical assistants as listed.

UNFINISHED BUSINESS

NEW BUSINESS

Out-of-State Travel

It was MSC (Underhill/Franke, 5-0) to approve travel and payment of expenses for YeoJin (Jinny) Ki, ASB President, and Robert A. Sewell, ASB Advisor, to attend the Committee for Education Funding Conference in Washington, D.C. on September 25, 2003.

Air Quality Education Program Grant

It was MSC (Moore/Franke, 5-0) to accept a grant award of \$5,000 from the Mojave Air Quality Management District for a supplemental environmental project for the Oro Grande School "Environmental Component."

Student Support Service Program Grant

This item was pulled.

Public Hearing and Adoption Of the 2003-2004 Budget

It was MSC (Moore/Elder, 5-0) to open the public hearing at 7:12 p.m.

It was MSC (Franke/Underhill, 5-0) to close the public hearing at 7:13 p.m.

It was MSC (Underhill/Elder, 5-0) to adopt the 2003-2004 final budget as listed.

Agreements

It was MSC (Moore/Franke, 5-0) to approve the agreement with Computer Protection Technology to service Mitsubishi and IBM UPS systems and batteries for the energy management system on campus as listed.

It was MSC (Moore/Underhill, 5-0) to approve the submission of a proposed contract with the Department of Justice, Bureau of Prisons, to offer ASE Certified Automotive Training at the Victorville Federal Correctional Center as listed.

It was MSC (Franke/Moore, 5-0) to approve the agreement with Fieldman, Rolapp & Associates to provide financial advisory services concerning the Guaranteed Investment Contracts (GIC) and the Certificates of Participation (COP) as listed.

It was MSC (Elder/Underhill, 5-0) to approve a resolution to purchase furniture products and services through the Foundation for California Community Colleges contract #CA0918B, using KI as the vendor, as listed.

The agreement for extension of services with the Law Offices of Stanley W. Hodge was pulled.

It was MSC (Moore/Franke, 5-0) to approve the agreement with the Hunger Zone, Inc. to operate a food service facility on campus for a period of two years as listed.

It was MSC (Moore/Franke, 5-0) to approve the agreement with Mark Mancina and Trainwreck Theatre for one stage production of the "Beatles Show" for \$5,000 as listed.

It was MSC (Underhill/Elder, 5-0) to approve the agreement with Periwinkle Entertainment Productions for two stage productions of "An Evening of Comedy and Magic" for \$9,000 as listed.

It was MSC (Elder/Underhill, 5-0) to ratify the agreement with Timeoptics Co. for the service and repair of instructional media equipment from July 1, 2003, through June 30, 2004, as listed.

It was MSC (Moore/Franke, 5-0) to approve the agreement with Vavrinek, Trine, Day & Co., LLP, for financial services associated with investments with Anchor National Bank as listed.

Change Order, Tri Span, Inc.

It was MSC (Underhill/Moore, 5-0) to approve change order #2 to the agreement with Tri Span, Inc. for the reconstruction of the Art Building in the amount of \$10,037.99 as listed.

Notice of Completion,

September 15, 2003

Tri Span, Inc.

It was MSC (Underhill/Moore, 5-0) to accept the work of Tri Span, Inc. for the asbestos abatement and reconstruction of the Art Building and direct payment as listed.

Deputy Superintendent/Vice
President, Instruction Position
Description

It was MSC (Underhill/Moore, 5-0) to approve the job description for the deputy superintendent/vice president, instruction, as listed.

Proposed Reorganization for
Management Information
Systems Department

It was MSC (Franke/Moore, 5-0) to approve the proposed reorganization of the Management Information Services Department, effective October 1, 2003, as listed.

ADJOURNMENT:

The meeting adjourned at 7:20 p.m.

Respectfully submitted,
Patricia A. Spencer, Ph.D.
Secretary

APPROVED:

President

Clerk