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# AGENDA

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**Victor Valley Community College District  
Board of Trustees Regular Meeting**  
Board Room, Victor Valley College  
18422 Bear Valley Road, Victorville, California

*This meeting will be electronically recorded.*

August 9, 2005

## **CALL TO ORDER**

**3:30 p.m.**

## **PLEDGE OF ALLEGIANCE**

## **ACTION**

### **1. CLOSED SESSION**

- (a) Government Code Section 54956.9:  
CONFERENCE WITH LEGAL COUNSEL —  
EXISTING LITIGATION: eight (8) cases
  - (1)Gloria Henderson vs. Victor Valley Community College,  
Bettye Underhill, Nick Halisky, VCVVS 030263;
  - (2)Nicholas Halisky and Cathleen Halisky vs. Victor Valley  
Community College District, Dennis Henderson, et. al, VCVVS 026112; consultation  
with legal counsel per Government Code Section 54956.9(a)
  - (3)Laymon Jordan vs. Victor Valley Community College District, VCVVS 034629;
  - (4)Chris Wagenseller vs. Victor Valley Community College District, VCVVS 035285
  - (5)Carissa M. Warren, Gaye L. Giarmo, and Karen E. Salazar v. Victor Valley  
Community College District, Larry Butcher and Does 1 through 100,  
VCVVS 027382
  - (6)Lynn Puckett vs. Victor Valley Community College District, Ron Krimper  
Nick Halisky, Bettye Underhill, Dennis Henderson, Maxine Moore,  
and Does 1-1000;VCVVS 037295
  - (7)Lynn Puckett vs. Victor Valley Community College District, Ron Krimper  
Nick Halisky, Bettye Underhill, Dennis Henderson, Maxine Moore, and Does 1-1000;  
VCVVS 036483
  - (8)Victor Valley Community College District vs. Nicholas Louis Halisky, Lynn Puckett,  
and Does 1 through 100, VCVVS 036483
- (b) Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Bill Schmidt, Willard Lewallen, Jeff Cooper, Thomas  
O’Neil; Willie Davis Pringle, Bruce Baron. Employee organizations: CSEA, CTA
- (c) Government Code Section 54957:  
DISCIPLINE/DISMISSAL/RELEASE OF A PUBLIC EMPLOYEE:  
Three (3) positions
- (d) Government Code Section 54957: PUBLIC EMPLOYEE PERFORMANCE  
EVALUATION
- (e) Government Code Section 54956.9  
POTENTIAL LITIGATION: Student Complaint

**2. RECONVENE TO OPEN SESSION** **6 p.m.**

2.1 Action as a result of Closed Session

YES \_\_\_ NO \_\_\_

**3. GOVERNING BOARD**

3.1 Consider approval of the minutes of the July 12, 2005, regular Board meeting, the July 21, 2005 and the July 27-28, 2005 board retreat meeting. YES \_\_\_  
NO \_\_\_

3.2 Announcement that persons may speak to agenda items if the Agenda Discussion Form has been completed.

Information

3.3 Agenda Additions/Revisions

YES \_\_\_ NO \_\_\_

**4. REPORTS**

Information

4.1 Superintendent/President

4.2 Instruction

4.3 Student Services

4.4 Administrative Services

4.5 Human Resources

4.6 Governmental Relations

4.7 Foundation

4.8 Board of Trustees

4.9 Constituency Representatives

- a) ASB
- b) CCA
- c) CSEA
- d) Faculty Senate
- e) AFT Part-Time Faculty United
- f) Management

4.10 Public Comments

This is the time for the general public to address the Board. State law prohibits the Board from addressing any issue not included on the agenda. Please limit comments to three minutes per individual and a total of 15 minutes per topic. Discussion of personnel matters is inappropriate for open session. The Board is committed to protecting the privacy interests of

District personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the director of human resources. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

**5. CONSENT AGENDA**

**Consider approval of the following consent items to be approved in one motion.**

YES \_\_\_ NO \_\_\_

a-c. Agreements – Administrative Services

Consider approval of the agreements as detailed below. Fiscal Impact: as listed.

Joel T. Boehm, Attorney at Law	Legal services rendered in connection with 2005 TRAns	\$1,500.00
San Bernardino County Supt of Schools	Courier Services for 2005 – 06	3,394.63
Interior Wall Systems	Installation of office in Student Services I building.	3,916.00
Caesar Wackeen	Purchase of rights for water.	4,000.00
Bradco Companies	Purchase of rights for water.	200.00
	<b>Total</b>	<b>\$13010.63</b>

d-f. Agreements – Instruction

Consider approval of the agreements as detailed below. Fiscal Impact: as listed

Vendor/Consultant	Service	Amount
Nagamani Dandamudi, M.D.	Service as Medical Director for VVC Respiratory Therapy Program, 2005-2006.	4,000.00
Luis Pena	Repair services for maintenance and repair.	3,700.00
R.D. Kovacki, M.D.	Service as Medical Director for VVC Paramedic Program, 2005-2006.	3,000.00
	<b>TOTAL</b>	<b>\$10,700</b>

g. Agreements – Student Services

Consider ratification of the agreements listed below. Fiscal Impact: as listed.

	Service	Amount
Med Event	Provide on-site first aid/medical services and/or emergency ambulance transportation for the 2005 Football Season (Home Games: 9/03, 9/17, 10/01, 10/08, 11/05)	1,500.00
INOVIS	Annual Maintenance agreement for the credit card transaction process on RamTalk.	1,061.08
	<b>TOTAL</b>	<b>\$2,561.08</b>

- h. Agreement – Identix  
Consider approval of the maintenance agreement with Identix for fingerprinting equipment. Fiscal Impact: Budgeted \$3,248.57
- i. Memberships  
Consider approval of memberships as indicated. Fiscal Impact: Fund 01 budgeted item \$1,750.
- j. Board of Trustees Transfer and Payment Reports  
Consider approval of the transfers and payments as listed.

## **ACTION AGENDA**

### **6. BOARD OF TRUSTEES**

#### **6.1 Excused Absence of Trustee**

Consider adoption of a resolution, excusing the absence of Trustee Dorothy M. Franke, Ph.D., from the July 27 special board meeting and the July 27-28, 2005 board retreat.

YES \_\_\_ NO \_\_\_

### **7. SUPERINTENDENT/PRESIDENT**

#### **7.1 First Reading: Proposed Board Policy No. 2105 – Election of Student Members**

Consider acceptance for first reading the proposed Board Policy No. 2105, Election of Student Members

YES \_\_\_ NO \_\_\_

#### **7.2 First Reading: Proposed Board Policy No. 2220 – Committees of the Board**

Consider acceptance for first reading the proposed Board Policy No. 2105, Committees of the Board

YES \_\_\_ NO \_\_\_

#### **7.3 First Reading: Proposed Board Policy No. 2310 – Regular Meetings of the Board**

Consider acceptance for first reading the proposed Board Policy No. 2310, Regular Meetings of the Board

YES \_\_\_ NO \_\_\_

#### **7.4 First Reading: Proposed Board Policy No. 2320 – Special and Emergency Meetings**

Consider acceptance for first reading the proposed Board Policy No. 2320 – Special and Emergency Meetings

YES \_\_\_ NO \_\_\_

#### **7.5 First Reading: Proposed Board Policy No. 2330 – Quorum and Voting**

Consider acceptance for first reading the proposed Board Policy No. 2330, Quorum and Voting

YES \_\_\_ NO \_\_\_

#### **7.6 First Reading: Proposed Board Policy No. 2340 – Agendas**

Consider acceptance for first reading the proposed Board Policy No. 2340, Agendas

YES \_\_\_ NO \_\_\_

- 7.7 First Reading: Proposed Board Policy No. 2345 – Public Participation at Board Meetings  
Consider acceptance for first reading the proposed Board Policy No. 2345, Public Participation at Board Meetings YES \_\_\_ NO \_\_\_
- 7.8 First Reading: Proposed Board Policy No. 2360, Minutes  
Consider acceptance for first reading the proposed Board Policy No. 2360, Minutes YES \_\_\_ NO \_\_\_
- 7.9 First Reading: Proposed Board Policy No. 2431, Superintendent/President Selection  
Consider acceptance for first reading the proposed Board Policy No. 2431, Superintendent/President Selection YES \_\_\_ NO \_\_\_
- 7.10 First Reading: Proposed Board Policy NO. 2432, Superintendent/President Succession  
Consider acceptance for first reading the proposed Board Policy No. 2432, Superintendent/President Succession YES \_\_\_ NO \_\_\_
- 7.11 First Reading: Proposed Board Policy No. 2716 – Political Activity  
Consider acceptance for first reading the proposed Board Policy No. 2716, Political Activity. YES \_\_\_ NO \_\_\_
- 7.12 First Reading: Proposed Board Policy No. 7131 – District/College and Community Relations (Stipends)  
Consider acceptance for first reading the proposed Board Policy No. 7131 District/College and Community Relations (Stipends) YES \_\_\_ NO \_\_\_

**8. INSTRUCTION**

- 8.1 Agreements, Contract Education Services  
Consider approval of the agreements for Contract Education Services courses with the contractors as listed. Fiscal Impact: See listing below YES \_\_\_ NO \_\_\_

Vendor/Consultant	Service	Course Dates	Amount
Notary Public Seminars	Notary Public Workshop and Certified Loan Signing Agent	07/09/05 & 07/30/05	\$ 8,500.00
Marshall Reddick Seminars	Profiting with Fixer-Uppers With or Without the Work	06/25/05	\$ 1,200.00
		<b>TOTAL</b>	<b>\$ 9,700.00</b>

- 8.2 Agreement – County of Orange #S6-N1-06  
Consider approval of agreement for students enrolled in the VVC L.V.N. to R.N. Training Project, as indicated. YES \_\_\_ NO \_\_\_

- 8.3 Clinical Education Agreement – San Antonio Community Hospital  
Consider approval of agreement as indicated for the purpose of providing educational facilities for students enrolled in various Allied Health programs. YES \_\_\_ NO \_\_\_
- 8.4 Clinical Education Agreement – Redlands Community Hospital  
Consider approval of agreement as indicated for the purpose of providing educational facilities for students enrolled in various Allied Health programs. YES \_\_\_ NO \_\_\_
- 8.5 Agreement – Child Development Services CPRE-5296  
Consider agreement for services as indicated. YES \_\_\_ NO \_\_\_
- 8.6 Agreement – Child Development Services CCTR-5314  
Consider agreement for services as indicated. YES \_\_\_ NO \_\_\_
- 8.7 Out-Of-State Travel  
Consider approval of out-of-state travel for Scott Jones and Brian Hendrickson to San Antonio, Texas, September 5 to 11, 2005, to attend the National Association of EMS Educators Conference. Fiscal Impact: \$3,540. to be paid with VTEA funds YES \_\_\_ NO \_\_\_
- 8.8 Agreement – Department of Social Services #04-3065  
Consider approval of agreement as indicated. Fiscal Impact: \$22,440.00. YES \_\_\_ NO \_\_\_
- 8.9 Agreement – Awesome Speakers  
Consider approval of agreement as indicated. Fiscal Impact: \$5,500 (plus travel and expenses) YES \_\_\_ NO \_\_\_
- 8.10 Agreement for Personal Services – George Perrin  
Consider approval of agreement as indicated. Fiscal Impact: \$12,000 YES \_\_\_ NO \_\_\_
- 9. STUDENT SERVICES**
- 9.1 Agreement – Ebmeyer Charter and Tour  
Consider approval of the agreement as indicated. Fiscal Impact: Budgeted item, \$9,306.86. YES \_\_\_ NO \_\_\_
- 9.2 Renewal Agreement – EPOS Corporation  
Consider approval of the agreement as indicated. Fiscal Impact: Budgeted item, \$7,127.00. YES \_\_\_ NO \_\_\_
- 9.3 Agreement – Mike Brown Grandstands, Inc.  
Consider approval of the agreement as indicated. Fiscal Impact: Budgeted item, \$9,550.00 from athletics budget. YES \_\_\_ NO \_\_\_

9.4 Agreement – School Datebooks

Consider approval of agreement as indicated. Fiscal Impact: Budgeted item, \$14,400.00 from BFAP budget.

YES \_\_\_ NO \_\_\_

9.5 Agreement – Third Party Vendors for AccessVVC (Datatel Colleague Software)

Consider approval of agreements as indicated. Fiscal Impact: \$29,075.00.

YES \_\_\_ NO \_\_\_

9.6 Datatel – Enhancement and Support Services Renewal

Consider approval of the renewal as indicated. Fiscal Impact: Budgeted item, \$159,204.00 for 2005-06.

YES \_\_\_ NO \_\_\_

**10. ADMINISTRATIVE SERVICES**

10.1 Donations

Consider recommendation to accept donations as college property, as attached. Fiscal Impact: \$39,984.25 in kind cash donations, \$8,685.86 in scholarships, for a total of \$48,670.11.

YES \_\_\_ NO \_\_\_

10.2 Agreement – Frick, Frick & Jette

Consider the approval of the agreement with Frick, Frick, & Jette for the architectural services as indicated. Fiscal Impact: not to exceed \$10,000.00.

YES \_\_\_ NO \_\_\_

10.3 Agreement - Tip Top Arborists

Consider the approval of the agreement with Tip Top Arborists for services as indicated. Fiscal Impact: \$6,050.00.

YES \_\_\_ NO \_\_\_

10.4 Agreement – Gale/Jordan and Associates, Inc.

Consider the approval of the agreement with Gale/Jordan and Associates as indicated. Fiscal Impact: not to exceed \$7,500.00.

YES \_\_\_ NO \_\_\_

10.5 Agreement – Chancellor’s Office Tax Offset Program

Consider the approval of the agreement as indicated. Fiscal Impact: unknown revenue.

YES \_\_\_ NO \_\_\_

**11. HUMAN RESOURCES**

11.1 Agreement – Law Offices of Dennis J. Walsh

Consider ratification as indicated. Fiscal Impact: Fund 01 budgeted item, not to exceed \$50,000.00.

YES \_\_\_ NO \_\_\_

11.2 Agreement – Norman A. Traub Associates

Consider ratification as indicated. Fiscal Impact: Fund 01 budgeted item, not to exceed \$6,000.00.

YES \_\_\_ NO \_\_\_

11.3 Agreement – Liebert Cassidy Whitmore

Consider ratification as indicated. Fiscal Impact: Fund 01 budgeted item, not to exceed \$150,000.00.

YES \_\_\_ NO \_\_\_

- 11.4 Resolution to Provide for Distribution and Management of Payroll Deductions for Tax Sheltered Annuities  
Consider adoption of resolution as indicated. YES \_\_\_ NO \_\_\_
- 11.5 Temporary Academic  
Consider approval of appointments as listed. YES \_\_\_ NO \_\_\_
- 11.6 Academic Ratification of Equivalency Requests  
Consider ratification as indicated. YES \_\_\_ NO \_\_\_
- 11.7 Non-Classified Employees  
Consider appointments as listed. YES \_\_\_ NO \_\_\_
- 11.8 Agreements, College Medical Services  
Consider ratification of agreements, as indicated. YES \_\_\_ NO \_\_\_
- 11.9 Agreement, Atkinson, Andelson, Loya, Ruud & Romo  
Consider ratification of agreement, as indicated. YES \_\_\_ NO \_\_\_
- 11.10 District's Initial Labor Proposal for Adjunct Faculty  
Consider initial proposal as indicated. YES \_\_\_ NO \_\_\_  
a) The board president hereby declares the hearing open  
b) The public may now comment on the initial proposal  
c) The board president hereby declares the hearing closed  
d) Adopt the district's initial proposal to AFT Part-Time Faculty United.
- 11.11 Approve Tentative Agreement Between the VVCCD and CSEA Chapter 584  
Consider ratification of the settlement agreement that provides for a collective bargaining agreement between the district and CSEA for the period of July 1, 2004 through June 30, 2007. YES \_\_\_ NO \_\_\_
- 12. FOR INFORMATION ONLY**
- 12.1 Monthly Financial Reports  
For the period ending June 30, 2005, as indicated. Information only
- 12.2 Classified Resignation  
Lisa Townsend, Administrative Secretary I has been received and accepted, as indicated. Information only
- 12.3 VVC Faculty Association Initial Labor Proposal  
Consider initial proposal as indicated. Information only
- 13. ADJOURNMENT**

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.



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# AGENDA

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**Victor Valley Community College District  
Board of Trustees Regular Meeting**  
Board Room, Victor Valley College  
18422 Bear Valley Road, Victorville, California