

MINUTES  
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
Board Room--Administration Building  
Victorville, California

October 14, 2003

5 p.m.

**CALL TO ORDER:** The Board of Trustees of the Victor Valley Community College District met in regular session on October 14, 2003, in the Board Room of the Administration Building. Dennis Henderson called the meeting to order at 5:01 p.m.

**PLEDGE OF ALLEGIANCE:** Dorothy Franke led the audience in the Pledge of Allegiance to the flag.

**MEMBERS PRESENT:** Dennis Henderson, President; Dorothy Franke, Vice President; Thomas M. Elder, II, Clerk; Maxine Moore, Bettye Underhill, Jinny Ki, ASB Representative.

**MEMBERS ABSENT:** None

**STAFF/GUESTS PRESENT:** Dr. Patricia A. Spencer, Peter Allan, Jim Williams, Debra Blanchard, Rita Jackson, Linda Cera, Kathleen Moore, Willie Davis Pringle, April Lexion, Donna Mertens, Jack Thomas, Nord Embroden, Kitty Bissell, Robert Sewell, John Rude, Neville Slade, Lois Papner, Becky Millen, Paul Nadreaux, Mary Pringle.

**Break** 5:02 – 5:05 p.m.

Maxine Moore arrived at 5:02 p.m.

**CLOSED SESSION** The board moved to closed session to discuss conference with counsel—existing litigation: five potential cases of anticipated litigation, Gloria Henderson; Lois Kobz; Puckett vs. Victor Valley College; Nicholas Halisky and Cathleen Halisky; Office of Civil Rights; CSEA vs. VVCCD; public employment: student worker; public employee/discipline/dismissal/release; conference with labor negotiators—Bill Schmidt, Jim Williams, Peter Allan, Willard Lewallen, agency designated representatives; CSEA and CTA employee organizations.

**Break** 6:24 p.m. – 6:31 p.m.

October 14, 2003

21

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|--------------------------------------|---|
| OPEN SESSION                         | The board reconvened to open session at 6:31 p.m.   |
| ACTION AS A RESULT OF CLOSED SESSION | None.   |
| GOVERNING BOARD                      | It was MSC (Moore/Underhill, 5-0) to approve the minutes of the regular board meeting of September 9, 2003, as presented.   |
| AGENDA ADDITIONS, REVISIONS:         | 5r Administrative/Management/Confidential Resignation: change effective date from June 30, 2003, to June 30, 2004   |
| REPORTS:                             |   |
| Superintendent/President             | Dr. Spencer: Expressed appreciation and thanks to the Foundation for the leadership provided in obtaining the Verizon grant for \$95,000 and to the Eagle Scouts for painting red curbs as a service project. Encouraged attendance at athletic events. Thanked people working on Tobacco-free Task Force formed by College Assembly and those people involved with the shared governance subcommittee that reviewed the college mission. Dr. Spencer's goal is to have the mission statement displayed posted in every classroom and office. |
| Student Services                     | No report.  |
| Student Learning                     | Peter Allan reported on enrollment management. It appears the fee increase has not seriously affected enrollment. Looking at alternate distribution of the spring and summer schedules.   |
|                                      | Scott Jones, temporary paramedic faculty member, gave a brief update on the accreditation of the paramedic program. He feels there should be no problem to be approved for January classes. Peter Allan said paramedic classes will be in the spring schedule. There will be spots open to new students, as well as those who were scheduled for the fall.  |
| Administrative Services              | Jim Williams reported he will go to Sacramento tomorrow to attend a one-day ACBO meeting.   |
| Foundation                           | Ginger Ontiveros said the Foundation is very proud to receive \$95,000 on behalf of the ESL Program from the Verizon  |

Foundation. Recognized the participants in the proposal and the ESL students who attended the press conference.

Board of Trustees

Maxine Moore

Attended a CCCT meeting in Sacramento, which was paid for by the League and not the district. David Viar is a finalist for the state chancellor's position which opens January 1.

Betty Underhill

Recognized Ginger Ontiveros for writing the Verizon grant. Encouraged people to visit the Library's special collection.

Tom Elder

Was very impressed with Fran Elgin's presentation in the Library.

Dennis Henderson

Recognized Donna Mertens and Don Hugh, Board of Trustee candidates in the audience.

ASB

Jinny Ki reported on the very educational legislative conference in Washington, D.C., which inspired the ASB to work on a new project on the impact of Pell grants on student recipients. Another goal is to promote school spirit. The candidate forum for the Board of Trustees is tomorrow at 5 p.m.

CCA

Debra Blanchard reported on being chosen as a faculty representative on the Jack Kent Cook Foundation. Announced the new vice president, Lisa Ellis.

CSEA

Rita Jackson said negotiations are moving. The election for the VVC chapter will be held in a couple of months.

Faculty Senate

Debra Blanchard encouraged updates on the Spirit Committee instituted by Dr. Spencer. Faculty Senate encourages open communication to solve issues with student workers.

Management

No report.

Public Comments:

Paul Nadreau, Neville Slade, Nord Embroden, and Ray Niez spoke in support of dean Tom Clark and asked the board to turn down his resignation and offer him a multi-year contract.

**Consent Agenda**

It was MSC (Franke/Elder, 5-0) to approve the following items on the consent agenda as listed.

- 5a Curriculum changes as listed.
- 5b U.S. Department of Education: grant renewal for Student Support Services Program as listed.
- 5c California State Department of Education: grant for California Early Childhood Mentor Program with the San Francisco CCD as listed.
- 5d Tech Prep Funding: accept funding from Inland-Desert Tech Prep Consortium as listed.
- 5e Child Development Training Consortium 2003-2004: instructional agreement with the Yosemite CCD Child Development Training Consortium as listed.
- 5f Budget transfers and payment report as listed.
- 5g Monthly financial reports for the period ending August 31, 2003, as listed.
- 5h Agreements with vendors/consultants as listed.
- 5i Surplus property donation as listed.
- 5l Temporary academic as listed.
- 5m Ratification of eminence as listed.
- 5n Classified resignation: Arthur Lopez, Custodian, effective September 30, 2003, as listed.
- 5o Classified bargaining unit appointment: Amy Stewart-Leffew, Lead Grounds Maintenance Worker, effective October 20, 2003.
- 5p Non-classified employees as listed.
- 5q Classified Memorandum of Understanding: advertising new MIS positions with salary pending negotiations, as listed.
- 5r Classified Memorandum of Understanding: temporary change of schedule for Lucas Anderson as listed.
- 5s Classified Memorandum of Understanding: Eagle Scout project as listed.
- 5t Administrative/Management/Confidential Resignation: Tom Clark, Dean of Vocational Education, effective June 30, 2003, as listed.

UNFINISHED BUSINESS

NEW BUSINESS

Proposed Revisions to Board  
Policy 1200, District Mission,  
First Reading

The proposed revisions to Board Policy 1200, District Mission, were presented as a first reading.

Revision of Accreditation  
Standards on Board Policies,  
First Reading

Proposed revisions of accreditation standard references on the following policies were presented as a first reading: #2410, #2430, #2435, #2510, #2715, #2740, #2745, #3200, #3250, #4025, and #5500, as listed.

Instructional Agreements

It was MSC (Moore/Underhill, 5-0) to approve the agreement between the VVCCD and the San Bernardino County Fire Department for classes as listed.

It was MSC (Moore/Underhill, 5-0) to approve the agreement with the Yosemite CCD Child Development Training from August 1, 2003, through July 31, 2004, to provide training and administrative support for students to obtain or renew a Child Development Permit.

Proposed Parking Fee Increases

It was MSC (Franke/Moore, 5-0) to approve the proposed increases to parking fess, effective spring 2004: regular parking permit from \$35/semester to \$40/semester; discount parking permit from \$20/semester to \$25/semester; summer parking permit from \$10 to \$25; and daily parking permit from \$1 to \$1.50.

Agreements

It was MSC (Moore/Underhill, 5-0) to approve the agreement with Brown Armstrong Accountancy Corporation to perform the external audit for fiscal year 2002-2003 and the GASB 34/35 implementation as listed.

It was MSC (Moore/Franke, 5-0) to approve the renewal agreement with the California Community Colleges Foundation to conduct a Referee and Lane Technician Training Program from October 1, 2003, through September 30, 2004, as listed.

It was MSC (Elder/Underhill, 5-0) to approve the agreement with the Department of Justice to provide applicant fingerprint-based clearances for employment requirements for the 2003-2004 fiscal year as listed.

It was MSC (Moore/Underhill, 5-0) to approve the agreement with Fulbright and Jaworski to provide specialized legal support in connection with the tax audit as listed.

It was MSC (Franke/Elder, 5-0) to extend the agreement with Liebert Cassidy Whitmore for legal consulting services as listed.

It was MSC (Underhill/Elder, 5-0) to approve the agreement with Microsoft through the Foundation for California Community Colleges for software licensing, upgrades, and maintenance as listed.

It was MSC (Moore/Underhill, 5-0) to approve the agreement with Luis Pena to perform maintenance and repair on the weight room equipment for the 2003-2004 fiscal year as listed.

It was MSC (Franke/Elder, 5-0) to approve the agreement with the San Bernardino County Superintendent of Schools to provide coordination of the Foster Kinship Care Education Program for the 2003-2004 fiscal year as listed.

It was MSC (Underhill/Moore, 5-0) to ratify the agreement with Securitech to upgrade the district's Card Access system as listed.

It was MSC (Elder/Moore, 5-0) to approve the agreement with Wire One Technology to provide problem resolution in the network connectivity with external audiovisual equipment from July 1, 2003, through June 30, 2004, as listed.

Bid Award, Bus Turnout

It was MSC (Moore/Franke, 5-0) to award the negotiated bid for construction of a bus turnout to Hi Desert Construction Company in the amount of \$232,812 as listed.

2003-2004 Space Inventory Report

It was MSC (Underhill/Moore, 5-0) to approve the 2003-2004 Space Inventory Report as listed and submit it to the Chancellor's Office.

2005-2009 Five-Year Construction Plan

It was MSC (Underhill/Moore, 5-0) to approve the 2005-2009 Five-Year Construction Plan as listed and submit it to the Chancellor's Office.

Recalculation of Gann Appropriation Limit

It was MSC (Moore/Franke, 5-0) to adopt the resolution to establish the appropriation limit for 2003-2004 as listed.

Compensation for Large Online Classes Taught by Adjunct Faculty

It was MSC (Underhill/Moore, 5-0) to approve the proposed compensation for online classes taught by adjunct faculty:

| <u>Class Size</u> | <u>Percentage of Hourly Rate</u> |
|-------------------|----------------------------------|
| 30                | N/A                              |
| 38                | 25%                              |
| 45                | 50%                              |

52  
60

75%  
100%

Academic Memorandum  
of Understanding

It was MSC (Moore/Franke, 5-0) to ratify the agreement concerning reassignment time for Claudia Basha as listed.

ADJOURNMENT:

The meeting adjourned at 7:40 p.m.

Respectfully submitted,  
Patricia A. Spencer, Ph.D.  
Secretary

APPROVED:

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President

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Clerk