

Victor Valley College Academic Senate Meeting - Thursday, March 7, 2024**Executive Officers present**

Lynne Glickstein, President; Julia Wendt, Vice-President; Leslie Huiner, Secretary

Area Representatives present

Tim Adell, Debra Blanchard, Regina Brown (via Zoom), Richard Cerreto, Tracy Davis, Melanie Dube-Price (via Zoom and later in person), Peter Francev, David Gibbs, Patty Golder, Tiana Gray, Daniel Kniss, Jacqueline Stahlke, David Wilkerson, Heather Williams

Meeting called to order at 3:31 PM

1. 10 + 1

Information: 1.01 ASCCC 10 + 1

2. OPENING ITEMS

Procedural: 2.01 Public Comments

3. PRESENTATION

Presentation: 3.01 Strategic Enrollment Management (SEM) Team Plan

Dr. Julia Wendt - CCCCCO grant for SEM to explore one year student registration opportunity, not mandated, but there are logistical challenges so meeting with all constituent groups, at the end of this year this team will make recommendation to the participatory governance SEM committee which will make a recommendation to Superintendent/President. Another component is increasing 8-week courses. Collected feedback forms for Academic Senate. Discussed success rates for 8-week, depending on discipline we sometimes see higher success rate in summer/winter. Preliminary data tends to show pretty good success data, but we'd have to perfect our craft of hybrid courses due to lower success rates.

4. ACTION ITEMS

Action, Minutes: 4.01 Academic Senate Meeting Minutes - Dec. 7, 2023

Motion to approve by Jacqueline Stahlke, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Daniel Kniss, Jacqueline Stahlke, David Wilkerson, Heather Williams

Action: 4.02 VVC Governance and Decision Making Handbook - 1st Reading

VPI Scott provided this document to senate, this is a first reading. Per Patty Golder, IEC is reviewing this document and AP 1201 will merge into this document after it's approved. Second reading in April.

Action: 4.03 AP 4020 Program Curriculum Course Development - 2nd Reading

Per Debby Blanchard, changes will need to be made after Cal-GETC goes through, bring back for changes next year.

Motion to approve by Debra Blanchard, second by Jacqueline Stahlke.

Final Resolution: Motion Carries

Yea: Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Peter Francev, David Gibbs, Patty Golder, Daniel Kniss, Jacqueline Stahlke, David Wilkerson, Heather Williams

Abstain: Melanie Dube-Price

Action: 4.04 AP 4100 Graduation Requirements for Degrees and Certificates - 2nd Reading

Per Jacq Stahlke, this version does not include our local requirements which should be added.

Motion to table by Jacqueline Stahlke, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Daniel Kniss, Jacqueline Stahlke, David Wilkerson, Heather Williams

Action: 4.05 AP 4105 Distance and Correspondence Education - 2nd Reading

Per Jacq Stahlke, the document references incorrect title for the director of Justice Involved Education. Will also review language in reference to bargained language about DE and DE language from Curriculum Committee Chair Debby Blanchard.

Motion to table by Peter Francev, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Daniel Kniss, Jacqueline Stahlke, David Wilkerson, Heather Williams

Action: 4.06 AP 4222 Remedial Coursework - 2nd Reading

Per Dave Gibbs, discussion on language related to how we determine if a student will succeed in a class? Per Stahlke, students take entrance exams and a guided by counselors, though it doesn't stop them from enrolling due to guided self-placement.

Motion to approve by Debra Blanchard, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Daniel Kniss, Jacqueline Stahlke, David Wilkerson, Heather Williams

Action: 4.07 AP 4225 Course Repetition - 2nd Reading

Discussion by Julia Wendt, Work Experience Education is repeatable but Financial Aid has determined that repeatable courses don't receive federal financial aid which makes it hard for students in medical externship, does she need to create a family of courses so students can repeat and have courses paid for? Similar issue in athletics, so Stahlke developed a certificate which includes the courses so students can get financial aid.

Motion to table by Debra Blanchard, second by Peter Francev.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Daniel Kniss, Jacqueline Stahlke, David Wilkerson, Heather Williams

Action: 4.08 AP 4227 Repeatable Courses - 2nd Reading

Motion to approve by Patty Golder, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Daniel Kniss, Jacqueline Stahlke, David Wilkerson, Heather Williams

Action: 4.09 AP 4230 Grading Symbols - 2nd Reading

Motion to approve by Peter Francev, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Tim Adell, Debra Blanchard, Regina Brown, Richard Cerreto, Tracy Davis, Melanie Dube-Price, Peter Francev, David Gibbs, Patty Golder, Daniel Kniss, Jacqueline Stahlke, David Wilkerson, Heather Williams

5. PRESIDENT'S REPORT

Information: 5.01 President's Report - Lynne Glickstein

Met with VPI Scott on Tuesday, emailed faculty about ASCCC PO CR training webinar, it's a lot of work and senate would support compensation for training. Finance, Budget & Planning Committee discussed a sizeable amount of remaining covid funds, district gave back millions in scheduled maintenance funds that were recalled by the state due to budget deficit, using some covid funds to backfill maintenance expenses. We need to submit covid expense plan to state in a couple months, suggest funds be spent on faculty compensation for PO CR training. If district wants to implement 8-week minimesters in Fall 2025 we need more hybrid and online to meet mid-size college demands and PO CR student demand.

Faculty concerns: lack of faculty involvement in planning for 8-week course schedule and articulation of our courses to local universities; there are many counseling and scheduling issues that aren't being considered; need adequate part time faculty, overload issues, need for dedicated office space, classroom space issues, schedules at other campuses; there are student readiness and success issues; students will only get funded for the classes they are enrolled in, so only paid half of their funding; conundrum with funding for federal work study students; administration needs to come to bargaining unit with an MOU for PO CR compensation; ASB might support but lack of broad student input and inclusion. Idea for a senate task force, work with counselors, students, broad group of faculty to come up with recommendation based on facts.

Administration wants ASEB to meet with VPI Scott and Brad Phillips to discuss strategies for remediating faculty with low success courses.

April will be open nominations for senate offices, election in second week in May. Also election this spring for bylaws updates.

AB 928 Task Force meeting in two weeks, scheduled by administration.

6. EXECUTIVE OFFICER'S REPORTS

Information, Report: 6.01 Vice President, Dr. Julia Wendt

1. All Call for Syllabus Template and Software Task Force - looking at accreditation and assessment background, facilitating syllabus compliance on SLOs, a possible solution might be software to standardize the process rather than manual review by instruction office personnel. Maintain academic freedom while incorporating standard components. Will send an all call for task force.

2. AI syllabus language - Admin is waiting for recommendation from state on AI policies for student use, in meantime from senate perspective when you put together your syllabus include a statement about how you allow use of AI in your classroom.

3. Faculty Hiring Prioritization Process - Feedback and recommendations from recent process - want less writing for chairs and more quantitative data, discuss a formal presentation rather than a written document, ASEB or a committee will review the feedback, but need to act fast for program review.

Information, Report: 6.02 Past President, Lee Bennett

Information, Report: 6.03 Legislative Liaison, Troy Kuhns

Information, Report: 6.04 Secretary, Leslie Huiner

No report.

7. SENATE REPRESENTATIVE REPORTS

Report: 7.01 Part-Time Faculty Area Representatives - Dr. Glenn Akers, David Wilkerson

Dave Wilkerson - Part time faculty working with HR to address faculty who have degrees from outside of the US, it's not being accepted here. Per Blanchard it should go through our Equivalency Committee process. JIE correspondence courses issue with all

grading turned it at the end of course, not being compensated properly.

Report: 7.02 Area Representatives

Tracy Davis - technology is out in building 54, rooms 208-210, were told by administration they have replacement equipment for just one room. Report that someone is getting generally attacked by students and hostile defamation on Facebook when students don't like grades, will bring it to senate.

Dave Gibbs - problems with technology, adds/drops on student enrollment system.

Melanie Dube-Price - recent security incident out at the Regional Public Training Safety Center, no police presence at night. Were told there will be pilot testing on new registration system but may not include off-campus centers.

8. COMMITTEE OR SPECIAL REPORTS

Report: 8.01 Affordable Educational Materials Committee - Teresa Grenot

Update on VVC OER, ZTC, LTC logos in Course Schedule progress, per Dr. Tarango's email February 21, 2024, per ZTC, OER, LTC Logos, VVC Self Service & Course Schedule.

Note: ZTC, LTC, and OER participation are encouraged but not required by faculty.

VVC now has the capability to add the logos in Colleague when the Office of Instruction builds a class:

VVC now has the Education Code § 66406.9 requirement to "clearly highlight, by means that may include a symbol or logo in a conspicuous place on the online campus course schedule, the courses that exclusively use digital course materials that are free of charge to students and may have a low-cost option for print versions".

COURSE SCHEDULE ZTC, OER, LTC course identification

Student will see the ZTC, OER, LTC logos in Self Service when looking at the course schedule

Course Schedule Proof (coming soon)

COLLECTING COURSE INFORMATION FROM FULL TIME FACULTY (coming soon)

COLLECTING COURSE INFORMATION FROM PART-TIME FACULTY

VVC will ask faculty to provide ZTC, OER, LTC course information upon their acceptance of their assignment

SUMMER 24 and FALL 24

VVC will reach out to full time faculty to collect information to update the schedules

VVC will work with Catalog committee to add a reference to the logos in the Course Catalog.

Information Sharing

Logos information was sent to campus department chairs for distribution at department chairs' meetings

Dr. Tarango's logos update email was forwarded to VVC (campus-wide via bcc: RAMS) by Teresa Lupe Grenot, AEMC Chair after discussion and approval by Dr. Tarango

State ZTC Acceleration Program Pathways Grants, ASCCC OERI-facilitated Collaboration Cohort members confirmed for VVC:

CHDV Level III: Site Supervisor (Pre School) Certificate of Achievement, Heather Williams (confirmed February 20, 2024)

CHEM Jane Montgomery

CJ Administration of Justice, AS-T - Jacqueline Stahlke (confirmed February 20, 2024)

CMST Communication Studies, AA-T, Jennifer Fowlie

GEOG Geography, AA-T Brian DiBartolo (confirmed February 20, 2024)

POLS Political Science, AA-T (Dino Bozonelos) (confirmed February 20, 2024)

Collaboration Cohorts FAQ ASCCC OERI.

Students and OER@VVC: Outreach - AEMC Chair, Teresa Lupe Grenot presented to students about OER@VVC, the AEMC, state ZTC Grants and Open Education Week during the Friday, February 29, 2024.

Open Education Week 2024 March 4-8, 2024 (Monday-Friday): <https://oeweek.oeglobal.org/>

Be on the look out for OER@VVC engagement, Information tables and outreach tables and materials at the Library Building 41 and the Student Engagement Centers.

Thank you!

Teresa Lupe Grenot

AEMC Chair 2022-2024

Report: 8.02 Basic Skills - Patty Golder

GED is quiet, BSKL classes going through curriculum.

Report: 8.03 College Council - Dr. Julia Wendt

Passed an AP on student code of conduct, dean of student service will follow up with faculty.

Report: 8.04 Curriculum Committee - Debby Blanchard

DE on curriculum forms, training on Maverick is coming up, degrees and certs can be mapped in Meta, sent an email about ADT updates for Cal-GETC.

Information: 8.05 Equivalency Committee - Debby Blanchard

No equivalency or minimum qualifications being reviewed by HR for full-time hires at VVC in recent hiring process. Minimum quals disciplines list was sent out if you have new areas to submit to senate and CCCC.

Report: 8.06 Faculty Professional Development Coordinator - Regina Pierce Brown

Great faculty PD after all college day, 30 part and full time faculty in attendance, great speakers. Next event is March 29, topic is how to apply for jobs on VVC, geared to part time faculty who would like to apply for full-time positions, covers a range of in-depth topics. Two more events will be coming up. Thank you for attending.

Report: 8.07 Graduation Requirements Committee - Melanie Dube Price

Committee will be sending template and IGETC changes to senate in smaller pieces beginning with next meeting.

Report: 8.08 Honors Committee - Tim Adell

HTCC conference will be held April 20 at UCR, everyone is welcome to attend. Implementing tiered system in honors classes so faculty can add honors students in their normal classes and be paid extra.

Report: 8.09 Institutional Effectiveness Committee - Patty Golder

Will get an update on SLOs for the committee. AB1705 will need to be implemented by July 2025. Workshop held on 3/4/24 should have been recorded if anyone needs to watch it. Data Strategy Recommendations: Virginia Moran provided a copy to the committee, it will be presented to Cabinet and she will get a timeline for the rollout. Vision Aligned Reporting (VAR) - Chancellor's Office is adding new data that we will be required to collect. Virginia and Jen Larriva along with a team of VVC representatives will be attending the VAR Regional Convening to learn what all is new. Governance Evaluation Survey - We will add this to next month's agenda for committee to review and possibly revise the questions. Program Review - IEC will plan to do a post-mortem of the program review cycle for this year and focus on the data indicators.

Report: 8.10 Program Review - Dr. Julia Wendt

Article 21 has new organization of departments, admin wants to proceed without grouping program reviews per area, they will continue to be completed per discipline. Everyone invited to attend meetings, looking at the starting of new 4-year cycle.

Report: 8.11 Student Learning Outcomes and Assessment Committee - Dr. Nathan Franklin & Dr. Daniel Vecchio

First meeting this Friday, thinking of pivoting 6-year schedule to 4-year schedule to match program review and pathways.

9. ADJOURN

Procedural: 9.01 Adjourn the Academic Senate Meeting - adjourned at 5:08pm