

CURRICULUM COMMITTEE MEETING (Thursday, April 25, 2024)

Members present

Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Members absent

Pamela James

Guests present

Heidi Shaw, Jillian Ramirez, McKenzie Tarango, Julia Wendt, Todd Scott, Richard Radcliffe, and Jazmin Santillan

Meeting called to order at 1:15 PM

1. OPENING ITEMS

Procedural: 1.02 ROLL CALL

2. ANNOUNCEMENT COURSE/REVISION DEVELOPERS MAY COMMENT OF EXPLAIN AGENDA ITEMS

Information: 2.01 Developers may comments or explain agenda items - None

3. PUBLIC COMMENTS TO ACTION ITEMS

Information: 3.01 Public Comments Related To Action Agenda Items - None

4. MINUTES

Action, Minutes: 4.01 Approval of the March 28, 2024 curriculum meeting minutes.
To approve the March 28, 2024 meeting minutes.

Discussion: March 28, 2024 meeting minutes approved as corrected. Grammatical edits made to the minutes.

Motion by Lisa Harvey, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Lisa Harvey, Christina Shelby

5. DISCUSSION ITEMS

Discussion: 5.01 Julia Wendt – SEM Task Force Presentation

Discussion: Guest speaker discussed the Strategic Enrollment Management grant awarded to VVC, by the Chancellor's office, to explore the idea of creating a new registration option for VVC students. The new option would allow students to register for all of their classes at once, one year in advance. The speaker shared that there are a few other California Community Colleges who already offer this option. The SEM Task Force would like to move towards the direction of this design, in order to improve student persistence.

6. ACTION ITEM

Action: 6.01 VVC Double Count Policy for Local Degrees
to approve the VVC Double Count Policy for Local Degrees.

Discussion: The policy language, listed on the agenda item, will be explored and revised. The curriculum chair, academic senate vice-president, and the graduation committee members will meet to discuss and finalize the VVC Double Count Policy for Local Degrees verbiage.

Motion by Jacqueline Stahlke, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

7. ACTION ITEMS - DEGREES

Action: 7.01 None

8. ACTION ITEMS - CERTIFICATES

Action: 8.01 None

9. ACTION ITEMS - Courses/Requisites

Action: 9.01 ALDH 82D - Medical Assisting Exam Review - Course Substantial Revision

to approve course substantial revisions.

Discussion: Instructor advocated to have the prerequisite statement removed from the Catalog Description on the COR. Agenda item approved with edits made to the Catalog and Schedule Descriptions.

Motion by Christina Shelby, second by Scott Jones.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.02 BET 68 - Proofreading - Course Substantial Revision

to approve course substantial revisions.

Motion by Richard Cerreto, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Lisa Harvey, Christina Shelby

Not Present at Vote: Jacqueline Stahlke

Action: 9.03 BET 136 - Career Applications for Word Processing - Course Substantial Revision

to approve course substantial revisions.

Motion by Christina Shelby, second by Scott Jones.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Lisa Harvey, Christina Shelby

Not Present at Vote: Jacqueline Stahlke

Action: 9.04 COOP 50 - General Work Experience - Deactivate Course

to approve COOP 50 deactivation.

Motion by Leslie Huiner, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Lisa Harvey, Christina Shelby

Not Present at Vote: Jacqueline Stahlke

Action: 9.05 ETH 104 - Introduction to Native American Studies - Course Substantial Revision

to approve course substantial revisions.

Motion by Christina Shelby, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Lisa Harvey, Christina Shelby

Not Present at Vote: Jacqueline Stahlke

Action: 9.06 MNLO 028A - Forklift Recertification Part 1 - New Course

to approve new course.

Motion by Patty Golder, second by Jacqueline Stahlke.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.07 MNLO 028A - Forklift Recertification Part 1 - Non Course Requisite

Agenda item pulled: information listed, was not correct.

Action: 9.08 MNLO 028B - Forklift Recertification Part 2 - New Course

to approve new course.

Motion by Lisa Harvey, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.09 MNLO 028B - Forklift Recertification Part 2 - Requisite

Agenda item pulled: information listed, was not correct.

Action: 9.10 PHT 045 - Pharmacology - Part II - New Course
to approve new course.

Motion by Lisa Harvey, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.11 ALDH 82C - Medical Office Procedures Clinical - Course Substantial Revision
to approve course substantial revisions.

Discussion: Course prerequisite information was missing in the 2022-2023 Catalog. The missing prerequisite statement is, "Prerequisite: ALDH 82 with a passing grade completed within 1 calendar year." Instructor was present to advocate the importance of restating this message and member's approved. The faculty member stated that the companies hiring the faculty would not honor more than one year hiatus.

Motion by Lisa Harvey, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

to approve moving "tabled items" 11.02 to "action items" 9.11.

Motion by Jacqueline Stahlke, second by Patty Golder.

Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.12 ALDH 82C - Medical Office Procedures Clinical - ALDH 82 Requisite Validation - Prerequisite
to approve ALDH 82 requisite validation - prerequisite.

Discussion: Course will add message, "ALDH 82C must be taken within one year of completing ALDH 82 to gain externship placement."

Motion by Patty Golder, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

to approve moving "tabled items" 11.03 to "action items" 9.12.

Motion by Jacqueline Stahlke, second by Patty Golder.

Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

10. CONSENT AGENDA

Information: 10.01 Public Comment Announcement to Consent Agenda Items

Action: 10.02 ALDH 82D - Medical Assisting Exam Review - Distance Education
to approve distance education.

Motion by Richard Cerreto, second by Scott Jones.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 10.03 MNLO 028A - Forklift Recertification Part 1 - Distance Education
to approve distance education.

Motion by Richard Cerreto, second by Scott Jones.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 10.04 PHT 045 - Pharmacology - Part II - Distance Education
to approve distance education.

Motion by Richard Cerreto, second by Scott Jones.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

11. TABLED ITEMS

Action: 11.01 Administration of Justice - Associate of Science for Transfer (AS-T, ADT) - Degree Revision

12. CURRICULUM TRAINING

Information: 12.01 Meta/Maverick Issues:

Information: 12.02 VVC Divisions and Department Chairs

Discussion: Chair discussed the discrepancy of department/discipline acronyms, listed on the revised Victor Valley College Divisions and Department Chairs document developed by the Office of Instruction. The chair shared that a request to modify the names had been submitted to the Administrators of Office of Instruction. The stipulated name modification, will change WEXP (as listed on the document) to WEE (Work Experience Education as approved in committee). The chair also discussed changing the Ethnic Studies acronym from ETHN (as listed on the document) to ETH; in order to match the associated (and currently approved) courses, degrees, and certificates. The committee members agreed with the chair's proposal. ETHN will now be listed as ETH.

Information: 12.03 2024 Spring Plenary Session Resolutions

Discussion: Chair discussed the different names of the Resolution Committee members, listed on the ASCCC 2024 Spring Session Resolutions. There was mention of the possible merger between the Curriculum Committee and the Graduation Requirements Committee (GRC). Further research will be conducted, to devise a new organizational chart that explores the possible merger or subcategorization of the Graduation Requirements Committee. No other college has a GRC, curriculum committees handle the GR issues. Also, the state ASCCC has curriculum committee handle many of the GR issues.