

CURRICULUM COMMITTEE MEETING (Thursday, May 9, 2024)**Members present**

Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Members absent

Scott Jones

Guests present

Richard Radcliffe, McKenzie Tarango, Jillian Ramirez, Jazmin Santillan

Meeting called to order at 1:24 PM**1. OPENING ITEMS**

Procedural: 1.02 ROLL CALL

2. ANNOUNCEMENT COURSE/REVISION DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS

Information: 2.01 Developers may comments or explain agenda items - None

3. PUBLIC COMMENTS TO ACTION ITEMS

Information: 3.01 Public Comments Related To Action Agenda Items - None

4. MINUTES

Action, Minutes: 4.01 Approval of the April 25, 2024 curriculum meeting minutes.
Curriculum chair pulled minutes from agenda. Cited too many errors.

5. DISCUSSION ITEMS

Discussion: 5.01 None

6. ACTION ITEM

Action: 6.01 Uncross List POLS 217 and SOC 217
to approve the removal of the cross-list between POLS 217 and SOC 217.

Motion by Jacqueline Stahlke, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: The committee discussed the reason POLS 217 and SOC 217 needed to have the cross-listing removed. A committee member shared that POLS 217 was approved and assigned a C-ID but SOC 217 was not approved/assigned a C-ID.

7. ACTION ITEMS - DEGREES

Action: 7.01 None

8. ACTION ITEMS - CERTIFICATES

Action: 8.01 First Aid, CPR, AED Provider - Certificate of Completion (NC) - New Program
Approved as corrected: title changed to "Heartsaver First Aid, CPR, AED Provider"

to approve new certificate with "Heartsaver" added to avoid conflict with other titles around campus. Faculty member was called and agreed by phone.

Motion by Lisa Harvey, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 8.02 Fitness Specialist – Personal Trainer - Certificate of Achievement - PLO Only Revision

to approve PLO Only Revision.

Motion by Pamela James, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 8.03 Network Specialist - Certificate of Career Preparation - Deactivation Program

to approve certificate deactivation.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

9. ACTION ITEMS - Courses/Requisites

Action: 9.01 ANTH 102 - Introduction to Cultural Anthropology - Course Substantial Revision

to approve course substantial revisions.

Motion by Richard Cerreto, second by Jacqueline Stahlke.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.02 ART 101 - Survey of Western Art From Prehistory Through The Middle Ages - Title change, Course Substantial Revision

Title change, to approve course substantial revisions.

Motion by Christina Shelby, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: the title will change to match the C-ID.

Action: 9.03 ART 102 - Survey of Western Art From Renaissance To Contemporary - Title change, Course Substantial Revision

Title change, to approve course substantial revisions.

Motion by Christina Shelby, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.04 ART 108 - Art and Life of Italy - Course Substantial Revision

to approve course substantial revisions.

Motion by Christina Shelby, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.05 AUTO 079.0 - Pico Lab Scopes Introduction - New Course

to approve new course.

Motion by Richard Cerreto, second by Pamela James.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.06 HMSV 110 - Introduction to Social Work and Human Services - New Course

to approve new course.

Motion by Jacqueline Stahlke, second by Pamela James.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.07 PHT 042 - Pharmacy Law and Ethics - New Course

to approve new course.

Motion by Lisa Harvey, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: Due to META issues that prevented the contact hours from displaying on the COR, the curriculum committee modified the course contact hours on META.

Action: 9.08 PHT 043 - Pharmacy Sterile Compounding - New Course

to approve new course.

Motion by Lisa Harvey, second by Pamela James.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: Due to META issues that prevented the contact hours from displaying on the COR, the curriculum committee modified the course contact hours on META.

Action: 9.09 PHT 046 - Pharmacy Operations - New Course

to approve new course.

Motion by Richard Cerreto, second by Pamela James.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 9.10 PHT 047 - Prescription Processing - New Course

to approve new course.

Motion by Lisa Harvey, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: Due to META issues that prevented the contact hours from displaying on the COR, the curriculum committee modified the course contact hours on META.

Action: 9.11 PHT 049 - Pharmacy Technician Externship - New Course

to approve new course.

Motion by Christina Shelby, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: NURS 0138 will be offered as a Work Experience Education course to accommodate the maximum student unit prescription, that affects Financial Aid and Repeatability allowance.

Action: 9.12 WEE-NURS 0138 - Noncredit - Work Experience Education Nursing - New Course

to approve new course.

Motion by Lisa Harvey, second by Jacqueline Stahlke.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: NURS 0138 will be offered as a Work Experience Education course to accommodate the maximum student unit prescription, that affects Financial Aid and Repeatability allowance.

10. CONSENT AGENDA

Information: 10.01 Public Comment Announcement to Consent Agenda Items

Action: 10.02 AUTO 079.0 - Pico Lab Scopes Introduction - Distance Education
add to all.

to approve distance education.

Motion by Richard Cerreto, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 10.03 HMSV 110 - Introduction to Social Work and Human Services - Distance Education

to approve new course.

Motion by Richard Cerreto, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 10.04 HMSV 110 - Introduction to Social Work and Human Services - Correspondence Education Addendum to approve new correspondence education addendum.

Motion by Richard Cerreto, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 10.05 PHT 042 - Pharmacy Law and Ethics - Distance Education to approve distance education.

Motion by Richard Cerreto, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 10.06 PHT 043 - Pharmacy Sterile Compounding - Distance Education to approve distance education.

Motion by Richard Cerreto, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 10.07 PHT 046 - Pharmacy Operations - Distance Education to approve distance education.

Motion by Richard Cerreto, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 10.08 PHT 047 - Prescription Processing - Distance Education to approve distance education.

Motion by Richard Cerreto, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Action: 10.09 PHT 049 - Pharmacy Technician Externship - Distance Education to approve distance education.

Motion by Richard Cerreto, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

11. TABLED ITEMS

Action: 11.01 Administration of Justice - Associate of Science for Transfer (AS-T, ADT) - Degree Revision

to approve the postponement of agenda item 11.01 (Administration of Justice degree revisions).

Motion by Jacqueline Stahlke, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Jacqueline Stahlke, Lisa Harvey, Christina Shelby

Discussion: to avoid the further tabling of this agenda item, the Administration of Justice - Associate of Science for Transfer (AS-T, ADT) - Degree Revision will be revisited and placed on the October 2024 agenda. The office of instruction will create a calendared event (and will include the chair of Curriculum), as a reminder of when to list the item on the agenda.

12. CURRICULUM TRAINING

Information: 12.01 Meta/Maverick Issues:

Discussion: META/Maverick online training (for committee members) will be held on May 21, 2024. META/Maverick online training will be held on May 22, 2024; for all faculty. Maverick will go live on or before July 1, 2024.

Information: 12.02 12.02 Curriculum Training - PowerPoints on the Baccalaureate approval process.

Discussion: The committee discussed VVC options for meeting the general education requirements in the BS degree, as mentioned in the Upper Division Curriculum Review PowerPoint. The chair shared information regarding the justification that helped permit California Community Colleges to offer Bachelor's Degree Programs.