

CURRICULUM COMMITTEE MEETING (Thursday, May 30, 2024)*Generated by Armando Barajas on Monday, September 9, 2024***Members present**

Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Members absent

Jacqueline Stahlke

Guests present

Richard Radcliffe, Jazmin Santillan, Armando Barajas

Meeting called to order at 1:00 PM**1. OPENING ITEMS**

Procedural: 1.02 ROLL CALL

2. ANNOUNCEMENT COURSE/REVISION DEVELOPERS MAY COMMENT OF EXPLAIN AGENDA ITEMS

Information: 2.01 Developers may comment or explain agenda items - None

3. PUBLIC COMMENTS TO ACTION ITEMS

Information: 3.01 Public Comments Related To Action Agenda Items - None

4. MINUTES

Action: 4.01 Approval of the May 23, 2024 curriculum meeting minutes.

Discussion: Committee reviewed May 23, 2024 minutes and identified corrections.

To approve the May 23, 2024 meeting minutes, as corrected.

Motion by Christina Shelby, second by Scott Jones.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

5. DISCUSSION ITEMS

Discussion: 5.01 None

6. ACTION ITEM

Action: 6.01 2024-2025 Curriculum Committee Meeting Dates and Deadlines

Discussion: Committee reviewed the 2024-2025 Curriculum Committee meeting dates and deadlines. Chair informed attendees of a formal request, made by a curriculum committee member, to update the meeting times to 1:30 p.m. - 3:45 p.m.

To approve the 2024-2025 Curriculum Committee Meeting Dates and Deadlines.

Motion by Patty Golder, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Pamela James, Lisa Harvey, Christina Shelby

Action: 6.02 Critical Thinking Definition for VVC Local G.E. Area 1B (2nd Read)

Discussion: None

To approve the Critical Thinking Definition for VVC Local G.E. Area 1B (2nd Read).

Motion by Patty Golder, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 6.03 Mathematical Concepts and Quantitative Reasoning Definition for VVC Local G.E. Area 2 (2nd Read)

Discussion: None

To approve the Mathematical Concepts and Quantitative Reasoning Definition for VVC Local G.E. Area 2 (2nd Read).

Motion by Lisa Harvey, second by Pamela James.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

7. ACTION ITEMS - DEGREES

Action: 7.01 Bachelor of Science in Respiratory Therapy - : BS Bachelor of Science - New Program

Discussion: None

To approve new degree.

Motion by Lisa Harvey, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 7.02 Theatre Arts - AA-T: Associate of Arts for Transfer (AA-T, ADT) - New Program
Discussion: None

To approve new degree.

Motion by Christina Shelby, second by Pamela James.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

8. ACTION ITEMS - CERTIFICATES

Action: 8.01 Emergency Medical Services Foundation - Certificate of Achievement - Revision Program
Discussion: None

To approve certificate revision.

Motion by Scott Jones, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

9. ACTION ITEMS - Courses/Requisites

Action: 9.01 BET 143 - Business English - Course Substantial Revision
Discussion: None

To approve course revisions.

Motion by Patty Golder, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 9.02 BET 145 - Communications for Business - Course Substantial Revision
Discussion: None

To approve course revisions.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 9.03 BRE 030 - Notary Public Examination Preparation - Clone New Course

Discussion: Chair informed the attendees of a problem with Curriqnet that affected this course proposal. Committee discussed the need to keep the historical data associated with the course proposal. Chair placed a work order with Curriqnet to address the problem. When the problem is fixed the name, title, and prefix will be changed.

To approve cloned new course.

Motion by Scott Jones, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 9.04 BRE 030 - Notary Public Examination Preparation - Distance Education
NOTR 030.

Discussion: Committee discussed that item 9.04 would normally go under consent agenda. Chair informed attendees of the need to place this in under action agenda, following item 9.03.

To approve distance education.

Motion by Scott Jones, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 9.05 ENGL 242 - Classical Mythology - Course Substantial Revision

Discussion: A curriculum committee member discussed a discrepancy with the agenda item numbering.

To approve course revision.

Motion by Patty Golder, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 9.06 FIRE 53B - Fire Apparatus Driver/Operator 1B: Pump Operations - Course Substantial Revision
Discussion: None

To approve course substantial revision.

Motion by Richard Cerreto, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 9.07 FIRE 82A - Hazardous Materials First Responder Operational - Course Substantial Revision
Discussion: None

To approve course substantial revision.

Motion by Lisa Harvey, second by Pamela James.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 9.08 FIRE 82C - First Responder Operational Weapons of Mass Destruction - Course Substantial Revision

Discussion: Committee reviewed the course outline of record for this course. Committee also discussed a problem affecting course proposal history and generated reports. Chair informed attendees that a work order was placed to address the problems.

To approve course substantial revision.

Motion by Richard Cerreto, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

Action: 9.09 FIRE 103 - Fire Protection Systems - Course Substantial Revision

Discussion: None

To approve course substantial revision.

Motion by Patty Golder, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

10. CONSENT AGENDA

Information: 10.01 Public Comment Announcement to Consent Agenda Items - None

Action: 10.02 ETH 102 - Introduction to African American Studies - Correspondence Education Addendum

Discussion: None

To approve correspondence education addendum.

Motion by Christina Shelby, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

11. TABLED ITEMS

Action: 11.01 Public Health - AS-T: Associate of Science for Transfer (AS-T, ADT) - Revision Program

Discussion: Chair informed attendees of the articulation officer's research on articulation agreements for this item and shared updates to the narrative. Committee discussed the program revisions and a committee member noted that the revision will "establish a better pathway for students."

To approve degree revision as corrected.

Motion by Pamela James, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Scott Jones, Leslie Huiner, Patty Golder, Richard Cerreto, Pamela James, Lisa Harvey, Christina Shelby

12. CURRICULUM TRAINING

Information: 12.01 Meta/Maverick Issues:

Discussion: Chair informed attendees of an upcoming training for Curriculum Committee members to review approvals in the new environment. Chair shared concerns with data loss after migration. The committee discussed updating the proposal information to meet the new Cal-GETC requirements.

Meeting ended at 3:00 PM