

# **Educational Event Center**

## **Emergency Plan**



**Campus Police Department**  
**January 8, 2025**

## **Mission**

Victor Valley College (VVC) Educational Event Center's (EEC) emergency plan was designed to ensure the safety of individuals attending events during an unusual occurrence or crisis. The focus of the plan is to save lives, curtail injuries to the attendees, and protect the property of the college. More importantly, the plan ensure a rapid and efficient response to emergencies.

## **Facility Safety & Evacuation**

The EEC and the stadium has been clearly marked with exit signs and established evacuation points. The evacuation plans and any other potential hazards are discussed with event personnel and are reviewed every quarter by the campus police department. Automated External Defibrillators (AED) are deployed inside the event center as well as on both sides of the stadium. Additionally, emergency display messaging panels/speakers are deployed throughout the center to notify attending individuals of various emergencies.

## **Event Security**

Campus Police Department

Event Staff

Third Party Assignment - Dependent on size of the event

## **First Responders**

Victor Valley College Police Department (VVCPD)

San Bernardino County Sheriff's Department (SBCSD), Victorville Station

Victorville Fire Department (VFD)

American Medical Response (AMR)

## **Crowd Control Management**

The EEC is staffed with onsite Campus Police Officers for security, traffic, and parking control. Maintenance and Operations personnel are deployed for cleaning and venue setup. Volunteers and support staff are utilized for the operation of the facility and events. Third party vendors can be utilized for cleaning, security and parking when applicable. All college athletic events are required to follow the 3C and 2A medical policies when using the event center stadium.

VVC security and event staff have the authority to conduct searches of individuals and bags entering the event center building or stadium, which follow the security protocols related to the searching of bags and individuals.

The EEC management team meets prior to every assigned event to discuss the event, staffing, security and any possible issues that could arise. The security member (Campus Police Sergeant) determines the security staffing based on discussion with the Chief of Police.

Additionally, the event management team meets with all local first responders and other companies renting the facility for use during various events.

### **Command Post (CP) Consideration**

In the event it becomes necessary to provide a coordinated public safety response, a Unified Area Command System consisting of the VVCPD, SBCSD, CHP and the VFD will be established to effectively meet the challenges of the incident.

Parking lot Q is available for a command post location. Lot Q is easily secured, provides conveniently located restroom facilities and adequate room for staging. The staging area will be an adjacent parking area next to the CP. A tactical frequency can be reserved for the event and a cellular phone can be available for use.

The assigned Incident Commander (IC) will determine when violations of the law require mobilization designed to end specific unlawful activity. All orders or commands within the tactical area of responsibility concerning the event shall originate from the Incident Commander or his designee. The operational management of any unusual occurrence at the event center will be managed consistent with the VVC's Emergency Operational Plan (EOP).

### **Educational Event Center Coordination and Scheduling Contacts**

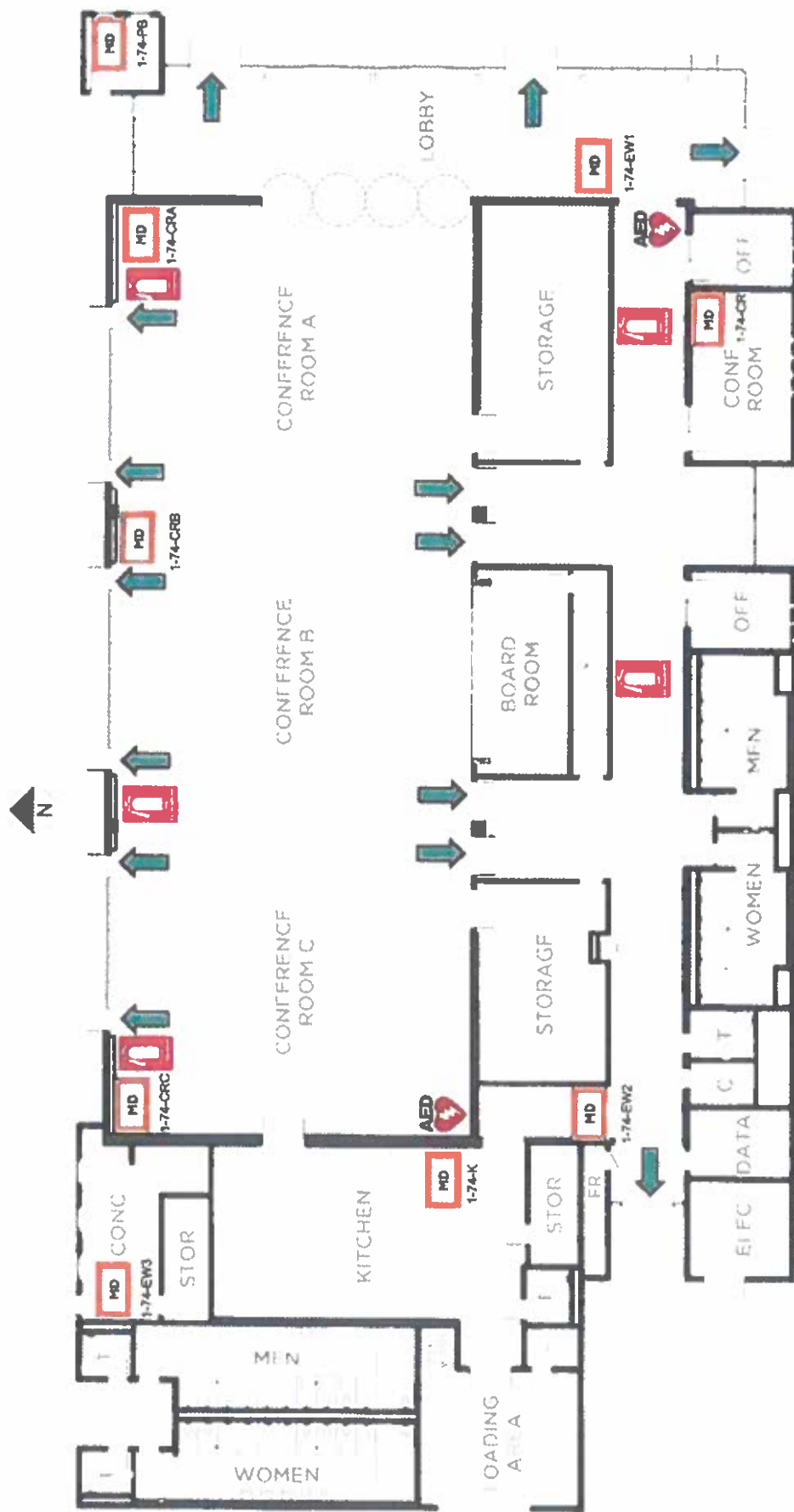
| Position             | Name              | Telephone          | Email                     |
|----------------------|-------------------|--------------------|---------------------------|
| Event Center Manager | Christopher Nunez | 760-245-4271, 6868 | Christopher.Nunez@vvc.edu |
| Security Coordinator | Kent Gallacher    | 760-245-4271, 2916 | Kent.Gallacher@vvc.edu    |

### **Appendix:**

Educational Event Center Evacuation Floor Plan

Stadium Map (Exit, Evacuation Points and AED's deployment)

# Victor Valley College Building 74 Educational Events Center Evacuation Plan



MD Message Display/Clock/Speaker

Fire Extinguisher

AED Automated External Defibrillator

Exit Route

# Victor Valley College Stadium & Building 74 Educational Event Center Evacuation Plan

