

CURRICULUM COMMITTEE MEETING (Thursday, September 11, 2025)*Generated by Armando Barajas on Friday, September 19, 2025***Members present**

Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Members absent

Scott Jones

Guests present

Armando Barajas

Meeting called to order at 6:36 PM**1. OPENING ITEMS**

Procedural: 1.02 ROLL CALL

2. ANNOUNCEMENT COURSE/REVISION DEVELOPERS MAY COMMENT OF EXPLAIN AGENDA ITEMS - None**3. PUBLIC COMMENTS TO ACTION ITEMS**

Information: 3.01 Public Comments Related To Action Agenda Items - None

Information: 3.02 Developers may comment or explain agenda items - None

Christina Shelby joined the meeting at 1:33 PM, at Action item 4.01**4. MINUTES**

Action, Minutes: 4.01 Approval of the August 7, 2025 curriculum meeting minutes.

Discussion: A committee member inquired if members who were not present at the August 7, 2025 meeting should be listed under the 'members absent' section. The Chair informed the committee member the information was meeting-specific as it only listed out members who agreed to participate during the summer meetings. The Chair cautioned that updates to this would affect the quorum number.

To approve the August 7, 2025 meeting minutes.

Motion by Jacqueline Stahlke, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

5. DISCUSSION ITEMS

Discussion, Information: 5.01 Other

Curriculum Committee Meeting: The Chair informed attendees of the cancellation of the October 23, 2025 meeting.

Course Numbering: The committee discussed a conflict between the directive to use new CCN numbers for courses launched after July 1, 2025, and the Academic Senate's approved plan to implement all new numbers in the Fall 2027 catalog. It was resolved that faculty may use legacy (old) course numbers for new or updated courses they intend to offer before the Fall 2027 semester, provided there is a justification. This allows for the timely implementation of new curriculum and urgent updates, such as updating courses so they are not removed from ASSIST.

Prerequisite Validation: The committee clarified that a requisite validation (disproportionate impact report) is not required for a brand-new CCN course with a new prerequisite until the course has been offered for two years, as no data is available for analysis. For an existing course converting to a CCN number, a validation must be completed for any carried-over prerequisite if one has not been performed in the last two years. The Chair reiterated the state's goal of reducing unnecessary prerequisites.

6. ACTION ITEM

Action: 6.01 Prefix | CHW - Community Health Worker prefix

Discussion: The committee considered a proposal to re-designate two noncredit health courses and a new certificate from the "Health" discipline to "Community Health Worker" (CHW). The change was recommended due to different minimum qualifications for instructors under the CHW discipline by the Noncredit Director.

to approve CHW - Community Health Worker prefix

Motion by Richard Cerreto, second by Sandy Visser.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

7. ACTION ITEMS - DEGREES

Action: 7.01 None

Discussion: None

8. ACTION ITEMS - CERTIFICATES

Action: 8.01 None

Discussion: None

9. ACTION ITEMS - Courses/Requisites

Action: 9.01 ALDH 82 - Medical Office Procedures - Course Substantial Revision

Discussion: The committee confirmed this course was launched prior to the July 1, 2025 deadline. The Chair informed attendees that timely updates and departmental collaboration is essential when updating courses.

to approve course substantial revision.

Motion by Christina Shelby, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.02 AVA 0151 - General Aviation 1 - Course CCN Revision

Discussion: A brief discussion was held surrounding the changes with course numbers. The Articulation Officer confirmed that under the new taxonomy this indicates a degree-applicable, non-transferable course.

to approve course CCN revision

Motion by Leslie Huiner, second by Sandy Visser.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.03 AVA 0152 - General Aviation Maintenance Technician 2 - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Richard Cerreto, second by Leslie Huiner.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.04 CORT 060 - Transcript Preparation - Course Substantial Revision

Discussion: The Chair informed attendees that this noncredit course will be updated, as a batch, at a future curriculum meeting.

to approve course substantial revision

Motion by Patty Golder, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.05 EMS 0150 - Emergency Medical Responder - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Sandy Visser, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.06 GUID 049 - The Transfer Process - New Course

Discussion: The Chair informed attendees that this new noncredit course will be updated, as a batch, at a future curriculum meeting.

to approve new course

Motion by Jacqueline Stahlke, second by Stephanie Briano.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.07 GUID 049 - The Transfer Process - Correspondence Education Addendum

Discussion: None

to approve new course correspondence education addendum

Motion by Jacqueline Stahlke, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.08 GUID 049 - The Transfer Process - Distance Education Addendum

Discussion: None

to approve new course distance education addendum

Motion by Jacqueline Stahlke, second by Sandy Visser.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.09 KIND 1467 - Introduction to Modern Dance - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Jacqueline Stahlke, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.10 KIND 1468 - Basic Modern Dance I - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Lisa Harvey, second by Richard Cerreto.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.11 KIND 1469 - Beginning Modern Dance I - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Patty Golder, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 9.12 KIND 1470 - Intermediate Modern Dance I - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Richard Cerreto, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

10. CONSENT AGENDA

Information: 10.01 Public Comment Announcement to Consent Agenda Items

Consent agenda item 10.14 was pulled for discussion.

Action (Consent): 10.02 BADM 122 - Small Business Management - Class Size Revision

Resolution: To approve class size revision

To approve class size revision

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.03 NOTR 030 - Notary Public Examination Preparation - Course DE Only Revision

Resolution: To approve course DE only revision

To approve course DE only revision

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.04 NOTR 031 - Mobile Notary Public Career - Course DE Only Revision

Resolution: To approve course DE only revision

To approve course DE only revision

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.05 Course substitution for T. Jenkins - 108 for 117 - Entrepreneurship, Certificate of Achievement

Resolution: To approve course substitution for T. Jenkins - 108 for 117 - Entrepreneurship, Certificate of Achievement

To approve course substitution for T. Jenkins - 108 for 117 - Entrepreneurship, Certificate of Achievement

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.06 Course substitution for K. Flynn - CHDV 140 for elective specialization course - Level 3: Site Supervisor (Preschool), Certificate of Achievement

Resolution: To approve course substitution for K. Flynn - CHDV 140 for elective specialization course - Level 3: Site Supervisor (Preschool), Certificate of Achievement

To approve course substitution for K. Flynn - CHDV 140 for elective specialization course - Level 3: Site Supervisor (Preschool), Certificate of Achievement

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.07 Course substitution for E. Monica - CHDV 155 for elective specialization course - Level 3: Site Supervisor (Preschool), Certificate of Achievement

Resolution: To approve course substitution for E. Monica - CHDV 155 for elective specialization course - Level 3: Site Supervisor (Preschool), Certificate of Achievement

To approve course substitution for E. Monica - CHDV 155 for elective specialization course - Level 3: Site Supervisor (Preschool), Certificate of Achievement

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.08 Course substitution for E. Delgadillo - CMST 105 for PSYC 209 - Applied Developmental Psychology, Certificate of Achievement
Resolution: To approve course substitution for E. Delgadillo - CMST 105 for PSYC 209 - Applied Developmental Psychology, Certificate of Achievement

To approve course substitution for E. Delgadillo - CMST 105 for PSYC 209 - Applied Developmental Psychology, Certificate of Achievement

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.09 Course substitution for E. Delgadillo - CMST 106 for PSYC 211 - Applied Developmental Psychology, Certificate of Achievement
Resolution: To approve course substitution for E. Delgadillo - CMST 106 for PSYC 211 - Applied Developmental Psychology, Certificate of Achievement

To approve course substitution for E. Delgadillo - CMST 106 for PSYC 211 - Applied Developmental Psychology, Certificate of Achievement

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.10 Course substitution for V. Romero - MATH 120 for PSYC 215 - Psychology, AA-T
Resolution: To approve course substitution for V. Romero - MATH 120 for PSYC 215 - Psychology, AA-T

To approve course substitution for V. Romero - MATH 120 for PSYC 215 - Psychology, AA-T

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.11 Course substitution for A. Carillo - MATH 226 for MATH 105 - Business Administration 2.0, AA-T
Resolution: To approve course substitution for A. Carillo - MATH 226 for MATH 105 - Business Administration 2.0, AA-T

To approve course substitution for A. Carillo - MATH 226 for MATH 105 - Business Administration 2.0, AA-T

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.12 Course substitution for M. Valdovinos - MATH 120 for PSYC 215 - Psychology, AA-T
 Resolution: To approve course substitution for M. Valdovinos - MATH 120 for PSYC 215 - Psychology, AA-T

To approve course substitution for M. Valdovinos - MATH 120 for PSYC 215 - Psychology, AA-T

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.13 Course substitution for J. Portillo - ELCT 78A & ELCT 76 for ELCT 53 & ELCT 54 - Electronics Engineering Technology: Electronics, AS

Resolution: To approve course substitution for J. Portillo - ELCT 78A & ELCT 76 for ELCT 53 & ELCT 54 - Electronics Engineering Technology: Electronics, AS

To approve course substitution for J. Portillo - ELCT 78A & ELCT 76 for ELCT 53 & ELCT 54 - Electronics Engineering Technology: Electronics, AS

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 10.14 Course substitution for S. Williams - for -

Resolution: To approve course substitution for S. Williams - for -

Discussion: The Chair informed attendees of an issue with the agenda item missing information and reviewed the course substitution form.

To approve course substitution for S. Williams - BET 112 for PAL 138 - Paralegal Studies, AA

Motion by Christina Shelby, second by Richard Cerreto.

Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

To approve consent agenda items 10.02, 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.10, 10.11, 10.12, and 10.13; agenda item 10.14 pulled for discussion.

Motion by Richard Cerreto, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Leslie Huiner, Patty Golder, Richard Cerreto, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

11. TABLED ITEMS

Action: 11.01 None - None

12. CURRICULUM TRAINING

Information, Presentation: 12.01 TBA -

Discussion: The Chair informed attendees the recent curriculum training event at All College Day was very successful and received good feedback. The Chair also shared that there is faculty interest in having more regular curriculum office hours similar to the one held for CCN during the summer.

Meeting was adjourned at 2:15 PM.