



Victor Valley Community College District Citizens' Bond Oversight Committee Meeting Minutes

Date: March 14, 2024

Place: Victor Valley Community College
Zoom Meeting 1:00pm

1.0 WELCOME, ROLL CALL AND CALL TO ORDER

The Victor Valley Community College District Measure JJ Citizens' Bond Oversight Committee met on Thursday, March 14, 2024. Shannon Shannon called the meeting to order at 1:04 PM.

Roll Call: De Ann Hudgens (CBOC present), Dawn Serbus (CBOC excused), and (Chair) Shannon Shannon (CBOC present), James M. Quinn (CBOC present) Ben Shelby (CBOC present) Cindy Bostick (CBOC present)

Present: Dan Walden (Superintendent/President excused) John Nahlen (V.P. of Administrative Services present), Estela Wansten (Executive Assistant to VP present).

Five of (6) committee members were present. Quorum not established.

2.0 PLEDGE OF ALLEGIANCE

The pledge of allegiance to the American flag was not performed.

3.0 INTRODUCTIONS

None needed

4.0 AGENDA REVIEW

There were no changes made to the Agenda.

5.0 PUBLIC COMMENTS

No public comments.

6.0 ACTION ITEMS

6.1 Approval of meeting minutes for 1-11-2024 MSC D. Hudgens 2nd C. Bostick

7.0 REPORTS/DISCUSSION

7.1 Bonds and Project Updates: J. Nahlen reported there was an additional Bond Series E sale on Thursday, February 22, 2024. Sold \$21M netted \$18.3M for the Stadium and Educational Event Center completion and the baseball field renovation. The Hall of Fame Foundation event was moved to a new date due to the delayed completion. Completion expected in June 2024, issues with sub-contractors, items added to scope, and items not on scope that were needed for completion. Aerial photos were shared with the committee. The VVC M&O staff have been trained on newly purchased equipment for the ongoing maintenance of the track and field. It was decided an upgrade the men's baseball field directly next to the new facilities that was needed. An aerial photo was shared of the VVC baseball field under complete removal down to the dirt. The field was reconfigured with professionally designed irrigation systems for infield and outfield, all new fencing surrounding the field, netting for the field, along with new batting cages,

added bleachers, and a future field house. Sewage and water lines were added for a future restroom facility. Baseball field completion will be in late summer for playable conditions. The baseball project is estimated at \$800,000.00. The EEC is in the process of finishes inside the building, wallboard, bathroom tile, tile finishes, windows, painting, finishes outside as well with pavers. There was a question from a member B. Shelby regarding the timeline extension. J. Nahlen informed there were unfortunate unavoidable delays. The Bond fund report was shared with the committee. Total cash available \$36,165,839.00. Total expenditures to date \$8,830,731.00. Total encumbrances \$13,713,394.00. Unaudited available balance as of 2/29/2024 is \$13,621,713.00. For the Aviation and High Desert Training Center are in a leased space at SCLAA, VVC is scouting a permanent facility location for those departments for the future. In an attempt to avoid a high-cost lease increase. Also, looking for a future Hesperia VVC location site. J. Nahlen shared VVC has the number one growth enrollment in the state of California. Other future projects for consideration, Pickleball courts, more parking, field houses for athletics. J. Nahlen announced his retirement will be on June 30, 2024. The members thanked him for his 5 years of service at the college.

8.0 **VICE PRESIDENT UPDATE:** Combined with Bond report.

8.5 **President's Report:** None

9.0 **OTHER/INFORMATION:** None

10.0 **NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING**

The next CBOC tour and meeting is scheduled for Thursday, June 13, 2024 at 1:00 p.m.

11.0 **ADJOURNMENT** meeting at 1:35 p.m. MSC D. Hudgens 2nd C. Bostick

Documents referenced in these minutes, as well as additional information, are available on the Victor Valley College website: <http://www.vvc.edu/offices/admin-services/risk-management.shtml>.

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Victor Valley Community College District Citizens' Bond Oversight Committee Meeting Minutes

Date: September 11, 2024

Place: Victor Valley Community College
Tour & Meeting 3:00pm

1.0 **WELCOME, ROLL CALL AND CALL TO ORDER**

The Victor Valley Community College District Measure JJ Citizens' Bond Oversight Committee met on Wednesday, September 11, 2024. Shannon Shannon called the meeting to order at 3:00 PM.

Roll Call: De Ann Hudgens (CBOC present), Dawn Serbus (CBOC excused), and (Chair) Shannon Shannon (CBOC present), James M. Quinn (CBOC excused) Ben Shelby (CBOC excused) Cindy Bostick (CBOC present)

Present: Dan Walden (Superintendent/President excused) Mary Gallagher (Interim V.P. of Administrative Services present), Estela Wansten (Executive Assistant to VP present).

Three of (7) committee members were present. Quorum not established.

2.0 **PLEDGE OF ALLEGIANCE**

The pledge of allegiance to the American flag was not performed.

3.0 **INTRODUCTIONS**

Dr. Mary Gallagher was introduced as the Interim VP of Administrative Services

4.0 **AGENDA REVIEW**

There were no changes made to the Agenda.

5.0 **PUBLIC COMMENTS**

No public comments.

6.0 **ACTION ITEMS**

6.1 **None**

7.0 **REPORTS/DISCUSSION**

7.1 **Bond Project Updates and Expenditures Reports:** M. Gallagher began her interim position as Vice President of Administrative Services on July 1, 2024. The new VP of Administrative Services will start on November 1, 2024 on campus. Any draws from the \$100 million bond fund balance will have a 1.5-year delay to update the Facilities Master Plan that has not been updated since 2015. There was a tour of the Educational Event Center and Stadium with all members. The project is near completion. There are still check list items that need attention for complete close out. A Bond fund budget report was presented. Total cash available \$12,206,069.00, expenditures to date \$290,738.00, encumbrances \$3,075,878.00 unaudited available balance as of 9/11/2025 \$8,839,453.00.

8.0 **VICE PRESIDENT UPDATE:** None

8.5 **President's Report:** None

9.0 **OTHER/INFORMATION:** None

10.0 **NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING**

The next CBOC Zoom meeting is scheduled for 2025

11.0 **ADJOURNMENT** meeting at 3:40 p.m.

Documents referenced in these minutes, as well as additional information, are available on the Victor Valley College website: <http://www.vvc.edu/offices/admin-services/risk-management.shtml>.