

Victor Valley College Academic Senate Meeting – Thursday, October 2, 2025**Area Representatives present**

Tim Adell, Jose Arredondo, Debra Blanchard, Keiry Borruel, Lorena Dorn, Melanie Dube-Price, Patty Golder, Jennifer Law (proxy Dorn), Brian LeMaster, Leslie Leach, Jose Luna, Jennifer Ropeter (proxy Luna), Stacy Weiland, Heather Williams (proxy Borruel)

Executive Officers present

Jane Montgomery/Vice President, Lynne Glickstein/Past President, Jacqueline Stahlke/Senate Liaison Officer, Leslie Huiner/Secretary

Meeting called to order at 3:34 PM**1. OPENING ITEMS**

Procedural: 1.01 Public Comments

2. ACTION ITEMS

Action, Minutes: 2.01 Academic Senate Meeting Minutes - Sept. 4, 2025

Motion to approve by Patty Golder, second by Leslie Leach.

Final Resolution: Motion Carries

Yea: Tim Adell, Jose Arredondo, Debra Blanchard, Keiry Borruel, Lorena Dorn, Melanie Dube-Price, Patty Golder, Jennifer Law, Brian LeMaster, Leslie Leach, Jose Luna, Jennifer Ropeter, Stacy Weiland, Heather Williams

Action: 2.02 AP 4241 Progress Renewal - Dr. Jacqueline Stahlke

Approval of AP 4241 Progress Renewal. The Progress Renewal policy was approved by Academic Senate on May 1, 2025, this revision is to assign an Administrative Procedure number 4241 to the policy. There have been no changes to the policy.

Motion to approve by Melanie Dube-Price, second by Debra Blanchard.

Final Resolution: Motion Carries

Yea: Tim Adell, Jose Arredondo, Debra Blanchard, Keiry Borruel, Lorena Dorn, Melanie Dube-Price, Patty Golder, Jennifer Law, Brian LeMaster, Leslie Leach, Jose Luna, Jennifer Ropeter, Stacy Weiland, Heather Williams

Action: 2.03 AP 4051 CTE Course Articulation - 1st reading - Lee Bennett

Changes to CTE course articulation to make it a biennial rather than annual approval, language change to clarify grades, and school district responsibility to ensure changes to COR are matched at the school sites. Question: If this 2-year MOU is approved, is there an option for VVC departments to cancel the articulation before the end of the 2 year period?

Action: 2.04 Proposal to Increase Unit Enrollment for Victor Valley College Students REVISED - Dr. Lorena Dorn/Counseling - 1st Reading

Dr. Walden/Superintendent President has requested a revision to the senate approved Proposal to Increase Unit Enrollment for Victor Valley College Students, this is first reading of the revision. Administration wants to retain the current process in which students petition for the additional units in fall and spring.

3. INFORMATION ITEMS

Information: 3.01 Curriculum Committee Minutes

Curriculum Committee minutes for information, meetings Aug 7 and Sept 11.

4. EXECUTIVE OFFICER'S REPORTS

Information: 4.01 President's Report - Lee Bennett

1. Report from Strategic Enrollment Management Committee (SEMC) - document attached.

2. VVC Website Redesign Timeline - document attached.

Information: 4.02 Vice President, Dr. Jane Montgomery

Simple Syllabus software demonstrated today and next week, CourseLeaf will be demonstrated next week, see Jane's email for specific meeting dates and times. We hope to adopt one of them to help with writing syllabus.

November Senate meeting will be held third Tuesday next month, November 18, meeting will need approval of FHPP so we need to make sure we have a quorum.

Report: 4.03 Past President, Lynne Glickstein

No report.

Information: 4.04 Senate Liaison Officer, Dr. Jacqueline Stahlke

Earlier this week sent out informative flyer on legislative changes via email.

Information: 4.05 Secretary, Leslie Huiner

No report.

5. SENATE REPRESENTATIVE REPORTS

Report: 5.01 Part-Time Faculty Area Representatives - Brian LeMaster, Brianna Moss, Stacy Weiland

No report.

Report: 5.02 Area Representatives

No report.

6. COMMITTEE OR SPECIAL REPORTS

Report: 6.01 Affordable Educational Materials Committee - Teresa Grenot

Per Jacqueline Stahlke, working with Ellucian on attributes in course scheduling system for ZTC/OER classes and degrees. Still have state funds available for ZTC grants, great work done over the summer by faculty. Faculty at this meeting who have written or adopted OER include Debby Blanchard, Jane Montgomery, Joey Luna, Brian LeMaster, Leslie Leach and Stacy Weiland. More grants are coming up, there are load issues using the grant to write OER, Jacqueline recommends using winter/summer loads for the grant funding.

Report: 6.02 Basic Skills - Patty Golder

Ask for this issue to be added to AS agenda for a dedicated discussion: ESL has been notified they will not be able to teach daytime classes at the Hesperia campus site per Maria Ruiz.

Report: 6.03 College Council - Lee Bennett

Report: 6.04 Curriculum Committee - Debby Blanchard

Committee has been approving CCN phased and alignment project classes, problem with the Fall 2027 implementation date approved by senate due to issues related to expired C-ID classes and related degrees. Planning to bring a revised timeline to senate for approval in November. Degree narratives need to be updated when the class numbers change. Proposed changes will be presented at Department Chair and next senate meetings.

Report: 6.05 Employee Professional Development Committee - Dr. Jane Montgomery

Meeting was canceled. Request for Badging to live under the purview of EPDC was approved by Dr. Tarango.

Report: 6.06 Graduation Requirements Committee - Melanie Dube-Price

GRC moved its meeting time from 1st and 3rd Monday's 8:00 to 9:00 am to Wednesday 1 to 2 pm. Still the 1st and 3rd. All members able to meet at the new time, next meeting will be Oct.15.

Report: 6.07 Institutional Effectiveness Committee - Patty Golder

IEC Report for Senate meeting 10/2/25

Operating Agreement changes:

1. Phrase deleted under Purpose of the Committee since there is now a Participatory Governance Committee handbook:
"Provides quality control over the College's participatory governance system by standardizing, maintaining, and monitoring compliance with formal practices for participatory governance committee operations and communications."
2. Voting member change from Institutional Research Coordinator to Senior Research Analyst; Administrative Dean to Administrative Designee.

Request for New Members (email 9/2/25):

IPRC designee

SLOAC designee

Kelley Cahow to serve as management representative (email 9/12, 2025)

Ed Policy Committee needed to track changes in laws/policies

Report: 6.08 Program Review - Keiry Borruel

IPRC did not meet due to BoardDocs issue. Program Review has access to some data, but not all of the data is there for everyone. For example: non-credit. Have sent many emails, can't get data we need, equity data is in a format that is difficult to interpret, Keiry is having to download data and convert it to a readable format, it is very time consuming and she is spending 50-100 hours over facilitator hours, creates barriers for some departments to complete the requests, also impacts the Faculty Hiring Prioritization Process.

Report: 6.09 Student Learning Outcomes Assessment Committee - Dr. Jane Montgomery

Happy to announce that Jan Espinoza reported we had 100% assessments completed last fall, winter and summer, and 96% assessments completed last spring. Looking at how to alter SLOs in the way they are written so they are easier to assess. Updated handbook will be submitted for review next month when Senate meets on the third Tuesday, Nov. 18.

7. ADJOURN

Procedural: 7.01 Adjourn the Academic Senate Meeting

Meeting adjourned at 4:16pm