

**Victor Valley College Academic Senate Meeting - Thursday, March 5, 2026****Executive Board Members present**

Lee Bennett/President, Jane Montgomery/Vice President, Lynne Glickstein/Past President, Leslie Huiner/Secretary

**Area Representatives present**

Tim Adell, Anthony Bonato, Keiry Borrue, Richard Cerreto, David Gibbs, Patty Golder, Tiana Gray, Jennifer Law, Brian LeMaster, Leslie Leach, Pilar Olid, Jennifer Ropeter

**Meeting called to order at 3:26 PM****1. OPENING ITEMS**

Procedural: 1.01 Public Comments

**2. SPECIAL GUEST**

Information: 2.01 Dr. Eric Vreeman, Vice President of Administrative Services, Presentation on Facilities Master Plan  
Megan Gaunce, Cambridge West Partnership Architect surveyed faculty concerns on highest priorities for renovation or new construction. Concerns included: accessibility, HVAC, seats/chairs, white board placement, public transportation to off campus sites, expansion of Bldg 23, CTE labs and classroom expansions, gender neutral bathrooms, need for mock courtroom/Model UN space.

**3. ACTION ITEMS**

Action, Minutes: 3.01 Academic Senate Meeting Minutes - Dec. 4, 2025

Motion to approve by Jennifer Law, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Anthony Bonato, Keiry Borrue, Richard Cerreto, David Gibbs, Patty Golder, Tiana Gray, Jennifer Law, Brian LeMaster, Leslie Leach, Pilar Olid, Jennifer Ropeter

Action: 3.02 Syllabus Software Workgroup Recommendation - Simple Syllabus - Jane Montgomery - 1st Reading  
Recommendation from Syllabus Workgroup, will be going forward with Simple Syllabus software, helps with accuracy on SLOs, standardized information, editable format, live document, will streamline process. Database will either be public or private, faculty will decide. Will be second reading in April.

**4. INFORMATION ITEMS**

Information: 4.01 Curriculum Committee Minutes

Information: 4.02 Academic Senate Election Announcement - Dr. Jane Montgomery

Announcement of AS election of officers and area representatives for 2026-2028. This is the election year and all positions are open except for President because current Vice President ascends to that position. Send Jane an email with nominations.

Information: 4.03 Brown Act Announcement - Lee Bennett

April 24 Department Chair meeting with feature reps from statewide ASCCC presenting on participatory governance and looking at VVC's APs and BPs, will be open to all faculty.

**5. EXECUTIVE OFFICER'S REPORTS**

Information: 5.01 President's Report - Lee Bennett

At College Council meeting yesterday reviewed process for Senate's recommendations to the President, flow chart will be created and disseminated. AP regarding drop dates was reviewed, send Jane feedback. Discussion on waitlist and add codes.

Information: 5.02 Vice President, Dr. Jane Montgomery

No report.

Information: 5.03 Past President, Lynne Glickstein

No report.

Information: 5.04 Senate Liaison Officer, Dr. Jacqueline Stahlke

Information: 5.05 Secretary, Leslie Huiner

No report.

**6. SENATE REPRESENTATIVE REPORTS**

Report: 6.01 Part-Time Faculty Area Representatives - Brian LeMaster, Brianna Moss, Stacy Weiland  
 Brian LeMaster - last semester PT Area Reps developed a survey to send out to PT faculty on AS issues, did not get feedback, will continue working with Brianna Moss and Stacy Weiland to send out survey this spring and discuss upcoming senate election.

Report: 6.02 Area Representatives

## 7. COMMITTEE OR SPECIAL REPORTS

Report: 7.01 Affordable Educational Materials Committee - Teresa Grenot

Report: 7.02 Basic Skills - Dr. Patty Golder  
 GED enrollments increasing, non-credit will be offering a class in summer and probably in the fall.

Report: 7.03 College Council - Lee Bennett  
 Working on non-eficacious committees that are canceling meetings, participatory governance committees don't require a quorum but must have 75% of committee members to vote. This semester auditing meeting minutes and looking at who is not showing up to meetings. Decision Making Handbook will have a template for committee meetings, minutes, agenda items, etc.

Report: 7.04 Curriculum Committee - Dr. Lisa Harvey  
 Per Lee Bennett, will be doing an all call for additional committee members, last meeting was canceled due to lack of quorum.

Report: 7.05 Employee Professional Development Committee - Dr. Jane Montgomery  
 Working on badging programs, if your department has training that can be added to badging program let Jane know. Will be increasing fund allocation and simplifying process to apply for funds for conferences and travel.

Report: 7.06 Environmental Health & Safety Committee - Jenilynn Pendergraft

Environmental Health and Safety Meeting Notes

November Meeting Notes

- Injury and Illness Prevention Plan
  - This is on hold at this time.
- Event Emergency Center Response Plan
  - Almost done and is currently going through provisions
  - Next month it should be ready for review
- Chemical Hygiene Plan
  - This was not talked about this meeting
- Workplace Violence Prevention Plan
  - It is required by Cal OSHA
  - It is currently being worked on and is getting ready to be sent for approval to college counsel
  - Once approved it will then be implemented
- Updating charge/mission and purpose statement
  - Original statement was reviewed and sent to members to provide any feedback on proposed changes
- CSO's
  - There are currently 4 working with 3 of them who are full-time are not PSOT certified.
  - These 3 officers currently work on graveyard and are supported but SBCO Sherriff's
  - Those 3 officers will change to days once coverage can be ensured

December meeting notes

- Meeting did not meet quorum so last meeting's agenda was reviewed without any decisions being made.

January meeting notes

We did not meet quorum so meeting notes from November and December could not be approved. Not much was discussed this meeting other than below.

- Workplace violence plan
  - It's still with legal working through its process
- Narcan and First Aid kits

- o Updated across campus and replaced any expired medications and gotten more first aid kits and those kits have double across campus to serve the needs of people on campus.
- Campus
  - o During break parking spaces were re-painted and there should be adding more parking spaces to lower campus
  - o They have painted staff parking spaces near the art building so spaces are now clearly marked.
  - o New concrete near the Art building to meet ADA requirements

#### March Meeting Notes

- Action Items:
  - a. Review and Approve February Minutes – Did not meet quorum so we could not approve minutes. Discussed stop sign at Jacaranda. Up and running to prevent accidents
  - b. Committee Updates – Health center is open and provides resources to our students. At least pass information along to direct students to them when needed or just for resources.
    - Information/Discussion Item: Nothing other than the updates and items listed in other business.
    - Other Business:
      - a. Injury Reports – Some little minor injuries but nothing related to our committee
      - b. Parking Lots/Spaces – updating lighting on campus. Parking spaces have mostly been redrawn and repaved. This will continue during spring break when it is warmer.
- Next Meeting: April 1, 2026

#### Report: 7.07 Graduation Requirements Committee - Melanie Dube-Price

Per Jennifer Law, got feedback on AP 4100 from across campus and will be submitting for first reading April. AP 4205 will be worked on and then submitted to the Curriculum Committee. Working on non-transferable general ed classes, looking at Math 109 class and if Cal-Getc includes it, need policy for local general education courses that are not on Cal-Getc.

#### Report: 7.08 Institutional Effectiveness Committee - Dr. Patty Golder

Did not make quorum past two meetings due to absences, waiting on response from administration regarding disbanding committee temporarily or permanently, or maybe distribute work to other committees like IPRC and/or SLOAC. Need to review committee charge, purpose, responsibilities. College Council will be looking at charges.

#### Report: 7.09 Program Review - Keiry Borruel

Have not yet met this spring semester.

#### Report: 7.10 Student Learning Outcomes Assessment Committee - Dr. Jane Montgomery

Robust discussion on CCN objectives and SLOs, determined the SLOs are local and the CCN objectives are Instructional Objectives.

### 8. ADJOURN

Procedural: 8.01 Adjourn the Academic Senate Meeting  
Meeting adjourned at 4:42PM