

**Victor Valley College Academic Senate Meeting - Thursday, April 2, 2026****Executive Officers present**

Lee Bennett/President, Jane Montgomery/Vice President, Leslie Huiner/Secretary

**Members present**

Tim Adell, Richard Cerreto, Lorena Dorn, Melanie Dube-Price, David Gibbs, Patty Golder, Tiana Gray(via Zoom for just cause family care,) Jennifer Law, Leslie Leach, Jose Luna, Pilar Olid, Jennifer Ropeter, Stacy Weiland, Heather Williams

**Meeting called to order at 3:33 PM****1. OPENING ITEMS**

Procedural: 1.01 Public Comments

**2. ACTION ITEMS**

Action, Minutes: 2.01 Academic Senate Meeting Minutes - March 5, 2026

Motion to approve by Patty Golder, second by Stacy Weiland.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Lorena Dorn, Melanie Dube-Price, Patty Golder, Tiana Gray, Jennifer Law, Jose Luna, Pilar Olid, Jennifer Ropeter, Stacy Weiland, Heather Williams

Action: 2.02 Graduation Requirements Committee - AP 4100 Graduation Requirements for Degrees and Certs -3rd Reading

Per Melanie, includes suggestions provided at first reading. Corrections made to Title 5 citation and typo. Request to include AD-Ts, all certificates in next revision.

Motion to approve by Jennifer Law, second by Jose Luna.

Motion to amend by Jennifer Law, second by Lorena Dorn.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Lorena Dorn, Melanie Dube-Price, Patty Golder, Tiana Gray, Jennifer Law, Jose Luna, Pilar Olid, Jennifer Ropeter, Stacy Weiland, Heather Williams

Motion to approve as amended by Jennifer Law, second by Jose Luna.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Lorena Dorn, Melanie Dube-Price, David Gibbs, Patty Golder, Tiana Gray, Jennifer Law, Leslie Leach, Jose Luna, Pilar Olid, Jennifer Ropeter, Stacy Weiland, Heather Williams

Action: 2.03 Syllabus Software Workgroup Recommendation - Simple Syllabus - Jane Montgomery - 2nd Reading

Question on whether faculty will have opportunity to test the software prior to approval, per Jane it would need to be voted down right now in order for that to happen. If it is adopted faculty may opt out from using it. Discussion on mandated vs optional syllabi information, evidence for accreditation, question on whether or not repository of syllabi is publicly accessible and need for a future vote on that issue, concern about faculty autonomy and back-end access to edit the instructor's syllabus, question about cost.

Motion to approve by Jennifer Law, second by Melanie Dube-Price.

Final Resolution: Motion Fails

Yea: Lorena Dorn, Melanie Dube-Price, Jennifer Law

Nay: Richard Cerreto, David Gibbs, Patty Golder, Tiana Gray, Jose Luna, Jennifer Ropeter, Stacy Weiland

Abstain: Leslie Leach, Pilar Olid, Heather Williams

Action: 2.04 Academic Senate Bylaws Revision - 1st Reading

Will be second reading in May. Per Jane table of contents is not aligned to the document yet, want to move article 3 to article 1, remove proxy voting which is not allowed in Robert's Rules or Brown Act, changing Senate Liaison to an Educational Policies Officer role, adding responsibilities to area rep positions. Send suggested changes or questions to Jane.

Motion to discuss by Melanie Dube-Price, second NONE.

**3. INFORMATION ITEMS**

Information: 3.01 Curriculum Committee Minutes

Minutes attached from Feb 12 and March 12 meetings.

Information: 3.02 Academic Senate Election 2nd Call for Nominations - Dr. Jane Montgomery

The Academic Senate is holding elections for 2026-2028 this term. Nominations for the following positions are currently open:

**EXECUTIVE BOARD**

Vice President

Secretary

Legislative Liaison

**AREA REPRESENTATIVES**

ASEB has reorganized the Representative Areas in an attempt to better align with instructional work and institutionally defined pathways. We are also increasing our number of representatives to reflect our growing faculty body. Numbers in parentheses indicate the number of seats for that discipline or cluster.

Arts, Humanities & Design Pathway

(1) English

(1) Art Department – Art, Commercial Art, CIDG, Graphic Design, Fine Arts, Theater Arts, Photography, 3D Animation

(1) American Sign Language, French, History, Music, Philosophy, Religious Studies, Spanish

Business, Office Services, & Law Pathway

(1) Business Administration, Business Education Technology, Business Real Estate and Escrow, Economics, Entrepreneurship, English Second Language

(1) Global Studies, Law, Library Science, Paralegal Studies, Political Science, Public Administration, Restaurant Management

Counseling (2)

Education, Society, and Human Services Pathway

(1) Psychology and Sociology

(1) Anthropology, Communication Studies, Speech, Ethnic Studies, Journalism

(1) Child Development

Health Science Pathway — (2) Allied Health, Nursing, Respiratory Therapy

KHAD Pathway — (1) Kinesiology, Kinesiology Dance

Part-time Faculty — (3) all disciplines

Public Safety Pathway

(1) Criminal Justice, Fire Technology

(1) Emergency Medical Services, Paramedic

STEM Pathway

(1) Mathematics

(3) Architecture, Computer Information Systems, Astronomy, Agriculture and Natural Resources, Biology, Chemistry, Electronics and Computer Technology, Engineering Drafting, Geography, Geology, Oceanography, Physics

Skilled Trades Pathway — (2) Automotive Technology, Aviation, Construction Technology, Welding

**ELIGIBILITY**

All full-time faculty are eligible to run for Executive Officer and full-time area representative positions.

All part-time faculty are eligible for part-time area representative positions.

All faculty are strongly encouraged to seek positions within the Academic Senate.

**VOTING AND NOMINATIONS**

Full-time faculty are eligible to vote for all Senate Area Representatives and Executive Officers.

Part-time Faculty Representatives will be elected by adjunct/part-time faculty only.

If no full-time faculty are available for Area Representative positions, after the election is concluded, the Academic Senate President, with the advice and consent of the ASEB, can appoint a part-time faculty member whose teaching assignment is primarily in that discipline or cluster.

Please feel free to nominate yourself or someone else. If you nominate another person, please speak to them first and ensure they are in agreement.

Individuals should be nominated for only one position.

Nominations will remain open until the May 7th meeting of the Representative Council.

Elections will take place in May.

Voting will be through an online survey according to bylaws.  
Ballots will be distributed to campus email.  
Results will be announced at the June 4th meeting of the Representative Council.

#### TIME COMMITMENT

For the 26/27 calendar year, academic senate meetings will occur from 3:30 to 5:00 PM on the following Thursdays :  
Fall 2026 — 9/3, 10/1, 10/22, 11/5, 12/3  
Spring 2027 — 3/4, 4/1, 4/22, 5/6, 6/3  
The 27/28 calendar year will follow a similar pattern.  
For the 29/30 calendar year, Academic Senate may meet twice monthly on 2nd and 4th Thursdays following the Curriculum Committee meetings. Please keep this in mind when submitting your teaching requests for those terms.

For information on responsibilities of each position, please refer to the Academic Senate Bylaws.

Information: 3.03 Brown Act Announcement - Jane Montgomery  
Update on SB 707, requires Brown Act committees to provide teleconference link (or Zoom) to the public. Quorum of voters must be in person. Voting members of the legislative body can participate remotely under certain circumstances, just cause must be included in the minutes, just cause is defined by law, limits on remote participation defined in legislation.

Information: 3.04 International Baccalaureate Exams - Dr. Lorena Dorn  
Information item because a lot of changes coming with CCN prefixes and numbers, chairs are confirming changes.

Information: 3.05 College Level Examination Placement Exams - Dr. Lorena Dorn  
Minor changes due to course prefix and number changes from CCN, chairs have approved.

Information: 3.06 Advanced Placement Exams - Dr. Lorena Dorn  
Minor changes due to course prefix and number changes from CCN, chairs have approved.

#### 4. EXECUTIVE OFFICER'S REPORTS

Information: 4.01 President's Report, Lee Bennett  
Processes and bylaws are being updated, we are meeting compliance issues, things have changed and we've grown at a faster rate in recent years.

Information: 4.02 Vice President, Dr. Jane Montgomery  
1. Teaching College, POCR quality review - online classes can go on the California Virtual Campus Exchange. We have a POCR team that is working on the process for a voluntary peer online course review to earn a "quality reviewed" status that is marked in the online course exchange. Will be sending out a call for faculty to submit courses for this peer review. State has published rubrics for quality online classes. We will compile local resources for faculty.

2. Faculty Hiring Procedures Committee - the Faculty Hiring Prioritization Committee has been renamed the Faculty Hiring Procedures Committee, the faculty hiring prioritization and the entire hiring process will be purview of this committee, will be meeting monthly.

3. Decision Making Handbook - governing document for VVC, historically there was AP 1201, in spring 2024 Decision Making Handbook was approved and processes in AP 1201 were removed in regards to participatory governance, was supposed to be added into the Decision Making Handbook, some things taken out were references to BP 2510 which is collegial consultation between Academic Senate and BOT, we are recommending changes to College Council.

Information: 4.03 Past President, Lynne Glickstein

Information: 4.04 Senate Liaison Officer, Dr. Jacqueline Stahlke

Information: 4.05 Secretary, Leslie Huiner  
We will continue meeting in 21-155 for rest of semester.

#### 5. SENATE REPRESENTATIVE REPORTS

Report: 5.01 Part-Time Faculty Area Representatives - Brian LeMaster, Brianna Moss, Stacy Weiland

Report: 5.02 Area Representatives  
Melanie Dube-Price - Issue at RPSTC, fire/paramedics have materials fees that are quite high, problem when monies are not paid back by students, there has been a directive to faculty to tell students they owe money for these materials. Per Lee, policies for materials fees are being worked on by senate and administration.

#### 6. COMMITTEE OR SPECIAL REPORTS

Report: 6.01 Affordable Educational Materials Committee - Teresa Grenot  
See attachment on agenda for updates on XB12, CCCCC is collaborating with LibreTexts.

Report: 6.02 Basic Skills - Dr. Patty Golder  
Working with ESL on a guided pathways map for students

Report: 6.03 College Council - Lee Bennett  
Participatory Governance Committee Charge Template is now a uniform form for College Council, helps with consistency and expediting committee charges.  
AP 5055 - approved at College Council, now includes Mesa in equity cohort group for registration priorities.

Report: 6.04 Curriculum Committee - Dr. Lisa Harvey

Report: 6.05 Employee Professional Development Committee - Dr. Jane Montgomery  
New document to explain process to apply for Employee Professional Development funds, amount is increasing to \$1,000 and application process should be more intuitive. Will be housing record-keeping for pathways and badges that people can earn.

Report: 6.07 Environmental Health & Safety Committee - Jenilyn Pendergraft  
Environmental Health and Safety Meeting Notes

April Meeting Notes 4/1/2026  
Approved meeting minutes for both February and March.  
Reviewed the injuries that were reported this month. There was nothing to note as they were resolved quickly and the injuries were minor.  
Putting up additional cameras at the RPSTC and the airport with the hangar to cover areas that were identified to be unseen. Updates to the cameras around campus as well.  
Restructuring committees to make them more uniformed across all committees but not the content by the college counsel. We have already done what we needed to do months ago to align with the new standards.  
Workplace violence is getting is first read through for approval.  
Construction going on all over the campus. Please report to Richard or the chief if you notice any hazards or unsafe things going on around campus.  
Future committee topics could include finding ways to make the campus more bicycle friendly with places to lock up and park the bicycles as well as making bike paths more accessible.

Report: 6.08 Graduation Requirements Committee - Melanie Dube-Price  
Reviewing list for APs that need to be updated.

Report: 6.09 Institutional Effectiveness Committee - Dr. Patty Golder

Report: 6.10 Program Review - Keiry Borrue

Report: 6.11 Student Learning Outcomes Assessment Committee - Dr. Jane Montgomery  
With the imminent integration between Canvas and Nuventive, the committee is refining how SLO data should be disaggregated.

#### 7. ADJOURN

Procedural: 7.01 Adjourn the Academic Senate Meeting  
Meeting adjourned at 5:02pm