



AP 5035 Withholding of Student Records

The Director of Admissions and Records or designee may withhold diplomas and registration privileges from any student or former student who has failed to pay a proper financial obligation due to the District. The student shall be given written notification and the opportunity to explain if the financial obligation is in error. Once the student satisfies the obligation, the hold will be released.

The definition of proper financial obligation shall include, but is not limited to: student fees; obligations incurred through the use of facilities, equipment or materials; library fines; unreturned library books; materials remaining improperly in the possession of the student; and/or any other unpaid obligation a student or former student owes to the District. A proper financial obligation does not include any unpaid obligation to a student organization.

References: Title 5, Section 59410