



Citizens' Bond Oversight Committee Meeting

March 14, 2024

1:00 PM

Victor Valley Community College

Agenda on VVC Bond Oversight Committee Webpage

Zoom Meeting

AGENDA

Committee Members

Shannon Shannon Chair
DeAnn Hudgens
James M. Quinn C.P.A.
Dawn Serbus
Ben Shelby
Cindy Bostick
Vacant, VVC student

District Staff

Daniel Walden Ph.D.
Superintendent/President

John Nahlen
Deputy
Superintendent/ Executive
Vice President, Administrative
Services

John Nahlen
Executive Director of
Facilities & Operations

Estela Wansten-Admin. Sec. II
Facilities & Operations

1.0 WELCOME, ROLL CALL AND CALL TO ORDER – Chair

2.0 AGENDA REVIEW – Chair

3.0 PUBLIC COMMENTS

4.0 ACTION ITEMS

4.1 Approval of Meeting Minutes: 1-11-24

5.0 REPORTS/DISCUSSION

5.1 Bond Sale – 2-22-2024 John Nahlen

5.2 Bond Project Update John Nahlen

6.0 VICE PRESIDENT UPDATE – John Nahlen

7.0 OTHER/INFORMATION

8.0 NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING

8.1 Next Zoom Meeting: Thursday, June 13, 2024

9.0 ADJOURNMENT



Victor Valley Community College District Citizens' Bond Oversight Committee Meeting Minutes

Date: January 11, 2024

Place: Victor Valley Community College
Zoom Meeting 1:00pm

1.0 WELCOME, ROLL CALL AND CALL TO ORDER

The Victor Valley Community College District Measure JJ Citizens' Bond Oversight Committee met on Thursday, October 19, 2023. Shannon Shannon called the meeting to order at 1:02 PM.

Roll Call: De Ann Hudgens (CBOC present), Dawn Serbus (CBOC present), and (Chair) Shannon Shannon (CBOC present), James M. Quinn (CBOC present) Ben Shelby (CBOC present) Cindy Bostick (CBOC present)

Present: Dan Walden (Superintendent/President present) John Nahlen (VVC Deputy Superintendent/Executive V.P. of Administrative Services present), Estela Wansten (Admin Sec II Facilities present).

Six of (7) committee members were present. Quorum established.

2.0 PLEDGE OF ALLEGIANCE

The pledge of allegiance to the American flag was not performed.

3.0 INTRODUCTIONS

None

4.0 AGENDA REVIEW

There were no changes made to the Agenda.

5.0 PUBLIC COMMENTS

No public comments.

6.0 ACTION ITEMS

6.1 Approval of Meeting Minutes for 10/19/2023

ACTION: MSC 1st Dawn Serbus 2nd Ben Shelby All in favor, no changes

7.0 REPORTS/DISCUSSION

7.1 **Bond Project Updates and Expenditures Reports:** J. Nahlen reported project 70% complete. In October there was a tour of the project site with the committee. Finishes have started, FieldTurf has scheduled to start on January 29th, when complete the track surface. Inside the Educational Event Center started finishes, partitions are up, and stud walls. Large equipment will be installed and then the roof can be sealed. Some delays to completion estimated completion end of March early April. Some additions to the project, baseball field will have a refresh, new turf, new irrigation system, and new fencing. Furniture, Fixtures, Equipment colors, materials were selected.

8.0 VICE PRESIDENT UPDATE J. Nahlen reported the regular District's audit was presented as clean with all compliance with state and federal items. Also, they did a financial performance of 70% expenditures and found VVC was in complete compliance. The findings were very good to hear. VVC is also selling more bonds estimated at \$15M for the completion of the stadium and other future projects. Preliminary search for a permanent space in Hesperia and at the SCLA location which is currently leased.

8.5 President's Report: President Dan Walden reported he was involved in two FFE meetings for selections of dance floor, chairs, tables. There is a storage room for all items to keep the area clear. The Educational Event Center was designed to partition into three rooms for multi-use rooms. The partitions can be retracted from the ceiling to create a large room for a single use. There is a Board Dias that can be used as needed and hidden when not in use. There will be new positions that will be available with a future assistant as an event planner for community, commercial use, and leased for events. These leased events will pay for its own staff. The EEC Kitchen will be a warming kitchen. Catering will be brought in to keep warm it is not meant for cooking.

9.0 OTHER/INFORMATION: NONE

10.0 NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING

The next CBOC Zoom meeting is scheduled for Thursday, March 14, 2024, at 1:00 p.m.

11.0 ADJOURNMENT meeting at 1:32 p.m. MSC 1st Ben Shelby 2nd Cindy Bostick

Documents referenced in these minutes, as well as additional information, are available on the Victor Valley College website: <http://www.vvc.edu/offices/admin-services/risk-management.shtml>.



Victor Valley Community College District Citizens' Bond Oversight Committee Meeting Minutes

Date: March 14, 2024

Place: Victor Valley Community College
Zoom Meeting 1:00pm

1.0 WELCOME, ROLL CALL AND CALL TO ORDER

The Victor Valley Community College District Measure JJ Citizens' Bond Oversight Committee met on Thursday, March 14, 2024. Shannon Shannon called the meeting to order at 1:04 PM.

Roll Call: De Ann Hudgens (CBOC present), Dawn Serbus (CBOC excused), and (Chair) Shannon Shannon (CBOC present), James M. Quinn (CBOC present) Ben Shelby (CBOC present) Cindy Bostick (CBOC present)

Present: Dan Walden (Superintendent/President excused) John Nahlen (V.P. of Administrative Services present), Estela Wansten (Executive Assistant to VP present).

Five of (6) committee members were present. Quorum not established.

2.0 PLEDGE OF ALLEGIANCE

The pledge of allegiance to the American flag was not performed.

3.0 INTRODUCTIONS

None needed

4.0 AGENDA REVIEW

There were no changes made to the Agenda.

5.0 PUBLIC COMMENTS

No public comments.

6.0 ACTION ITEMS

6.1 Approval of meeting minutes for 1-11-2024 MSC D. Hudgens 2nd C. Bostick

7.0 REPORTS/DISCUSSION

7.1 Bonds and Project Updates: J. Nahlen reported there was an additional Bond Series E sale on Thursday, February 22, 2024. Sold \$21M netted \$18.3M for the Stadium and Educational Event Center completion and the baseball field renovation. The Hall of Fame Foundation event was moved to a new date due to the delayed completion. Completion expected in June 2024, issues with sub-contractors, items added to scope, and items not on scope that were needed for completion. Aerial photos were shared with the committee. The VVC M&O staff have been trained on newly purchased equipment for the ongoing maintenance of the track and field. It was decided an upgrade the men's baseball field directly next to the new facilities that was needed. An aerial photo was shared of the VVC baseball field under complete removal down to the dirt. The field was reconfigured with professionally designed irrigation systems for infield and outfield, all new fencing surrounding the field, netting for the field, along with new batting cages,

added bleachers, and a future field house. Sewage and water lines were added for a future restroom facility. Baseball field completion will be in late summer for playable conditions. The baseball project is estimated at \$800,000.00. The EEC is in the process of finishes inside the building, wallboard, bathroom tile, tile finishes, windows, painting, finishes outside as well with pavers. There was a question from a member B. Shelby regarding the timeline extension. J. Nahlen informed there were unfortunate unavoidable delays. The Bond fund report was shared with the committee. Total cash available \$36,165,839.00. Total expenditures to date \$8,830,731.00. Total encumbrances \$13,713,394.00. Unaudited available balance as of 2/29/2024 is \$13,621,713.00. For the Aviation and High Desert Training Center are in a leased space at SCLAA, VVC is scouting a permanent facility location for those departments for the future. In an attempt to avoid a high-cost lease increase. Also, looking for a future Hesperia VVC location site. J. Nahlen shared VVC has the number one growth enrollment in the state of California. Other future projects for consideration, Pickleball courts, more parking, field houses for athletics. J. Nahlen announced his retirement will be on June 30, 2024. The members thanked him for his 5 years of service at the college.

8.0 **VICE PRESIDENT UPDATE:** Combined with Bond report.

8.5 **President's Report:** None

9.0 **OTHER/INFORMATION:** None

10.0 **NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING**

The next CBOC tour and meeting is scheduled for Thursday, June 13, 2024 at 1:00 p.m.

11.0 **ADJOURNMENT** meeting at 1:35 p.m. MSC D. Hudgens 2nd C. Bostick

Documents referenced in these minutes, as well as additional information, are available on the Victor Valley College website: <http://www.vvc.edu/offices/admin-services/risk-management.shtml>.