



Citizens' Bond Oversight Committee Meeting
September 11, 2024
3:00 PM

Victor Valley Community College
Agenda on VVC Bond Oversight Committee Webpage
Meeting at the Educational Event Center
AGENDA

Committee Members

Shannon Shannon Chair
DeAnn Hudgens
James M. Quinn C.P.A.
Dawn Serbus
Ben Shelby
Cindy Bostick
Vacant, VVC student

District Staff

Daniel Walden Ph.D.
Superintendent/President

Mary Gallagher Ph.D.
Contracted Consultant,
Administrative Services

Estela Wansten
Executive Assistant
VP Administrative Services

- 1.0 WELCOME, ROLL CALL AND CALL TO ORDER – Chair
- 2.0 AGENDA REVIEW – Chair
- 3.0 PUBLIC COMMENTS
- 4.0 ACTION ITEMS: None
- 5.0 REPORTS/DISCUSSION
 - 5.1 Budget Report Review
 - 5.2 Onsite tour of EEC and Stadium
- 6.0 VICE PRESIDENT UPDATE – Dan Walden/Mary Gallagher
- 7.0 OTHER/INFORMATION
- 8.0 NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING
TBD
- 9.0 ADJOURNMENT



Victor Valley Community College District Citizens' Bond Oversight Committee Meeting Minutes

Date: September 11, 2024

Place: Victor Valley Community College
Tour & Meeting 3:00pm

1.0 WELCOME, ROLL CALL AND CALL TO ORDER

The Victor Valley Community College District Measure JJ Citizens' Bond Oversight Committee met on Wednesday, September 11, 2024. Shannon Shannon called the meeting to order at 3:00 PM.

Roll Call: De Ann Hudgens (CBOC present), Dawn Serbus (CBOC excused), and (Chair) Shannon Shannon (CBOC present), James M. Quinn (CBOC excused) Ben Shelby (CBOC excused) Cindy Bostick (CBOC present)

Present: Dan Walden (Superintendent/President excused) Mary Gallagher (Interim V.P. of Administrative Services present), Estela Wansten (Executive Assistant to VP present).

Three of (7) committee members were present. Quorum not established.

2.0 PLEDGE OF ALLEGIANCE

The pledge of allegiance to the American flag was not performed.

3.0 INTRODUCTIONS

Dr. Mary Gallagher was introduced as the Interim VP of Administrative Services

4.0 AGENDA REVIEW

There were no changes made to the Agenda.

5.0 PUBLIC COMMENTS

No public comments.

6.0 ACTION ITEMS

6.1 None

7.0 REPORTS/DISCUSSION

7.1 **Bond Project Updates and Expenditures Reports**: M. Gallagher began her interim position as Vice President of Administrative Services on July 1, 2024. The new VP of Administrative Services will start on November 1, 2024 on campus. Any draws from the \$100 million bond fund balance will have a 1.5-year delay to update the Facilities Master Plan that has not been updated since 2015. There was a tour of the Educational Event Center and Stadium with all members. The project is near completion. There are still check list items that need attention for complete close out. A Bond fund budget report was presented. Total cash available \$12,206,069.00, expenditures to date \$290,738.00, encumbrances \$3,075,878.00 unaudited available balance as of 9/11/2025 \$8,839,453.00.

8.0 **VICE PRESIDENT UPDATE:** None

8.5 **President's Report:** None

9.0 **OTHER/INFORMATION:** None

10.0 **NEXT CITIZENS' OVERSIGHT COMMITTEE MEETING**

The next CBOC Zoom meeting is scheduled for 2025

11.0 **ADJOURNMENT** meeting at 3:40 p.m.

Documents referenced in these minutes, as well as additional information, are available on the Victor Valley College website: <http://www.vvc.edu/offices/admin-services/risk-management.shtml>.