

PROPOSAL FROM
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
TO THE
VICTOR VALLEY COLLEGE FACULTY ASSOCIATION
May 14, 2026

The collective bargaining proposals herein by the Victor Valley Community College District to the Victor Valley College Faculty Association, CTA/NEA Chapter 1169, are made expressly pursuant to the Educational Employment Relations Act and the current Collective Bargaining Agreement between the parties. The following article shall be deemed to remain unchanged in the Collective Bargaining Agreement except as set forth below:

ARTICLE 18
VOLUNTARY REASSIGNMENT

The intent of this article is to allow full-time faculty members equal opportunity to apply to newly created or vacant full-time faculty positions and/or non-instructional positions.

A. Definition of voluntary reassignment: A reassignment is defined as a change from one position to a different position within the bargaining unit.

1. Notice of newly created or vacant full-time faculty position openings: The District shall distribute written notification of position openings, giving specific details of the position(s).
2. Application process: Full-time faculty members may request a voluntary reassignment by submitting a written application for an open position with the Office of Human Resources within seven (7) working days of the initial distribution.
3. Only full-time faculty members meeting the minimum qualifications/equivalency of the position will be considered for reassignment.
4. Department members may participate in the selection process and are encouraged to provide input to the Area Administrator or designee.
5. The Area Administrator or designee has the right to request that the position be opened externally. **Unit members can apply externally for the position.**

B. Definition of non-instructional assignments:

1. **Grant Collaborators**

Each non-instructional grant collaborator position shall be identified in a job description which will include the duties and the number of hours required to complete the assignment. Compensation shall be based on the current hourly/unit rate. Faculty involved in grant writing shall have priority for all non-instructional assignments related to the grants on which they have collaborated. In the event that faculty involved in the grant writing procedures decline the non-instructional assignment related to the grant on which they have collaborated, the position will be open to all full-time faculty. Faculty will have ten working days from the day the job is posted to apply via a letter of interest to the appropriate administrator.

2. Facilitators

All non-instructional facilitator positions available for the following academic year, as determined by the Vice President of Instruction or designee, will be provided to the Association by March 15 for review. The Association may submit its recommendations for non-instructional facilitators and the justification or rationale for each by April 1. All facilitator positions will be posted by May 1. Facilitators will assume their responsibilities in the fall for a term of one year.

Each non-instructional facilitator position will be identified in a job description which will include the duties and the number of hours required to complete the assignment as determined by the District.

Full-time faculty applying for any approved facilitator position (instructional or non-instructional) will submit a letter of application detailing their qualifications, goals and other elements in line with the facilitator job descriptions posted by the District. Full-time faculty will have ten working days from the day the job is posted to apply via a letter of interest to the Vice President of Instruction or their posted designee.

Each month, facilitators will provide to the Vice President of Instruction or authorized designee a timesheet of hours completed, and a report detailing their goals, activities, and challenges for that month. Partial months can be combined with the next or previous month (for example, mid-February for Spring semester can be combined with March; May and June can be combined).

All facilitator work will be completed on campus if the facilitator is provided with the necessary equipment (physical and technical) to complete their voluntary reassignment. Specific work space outside of the facilitator's office will be provided upon request to complete the duties of the assignment.

Facilitator positions left unfilled by the last working day of May shall be posted a second time for full-time faculty interest. If no full-time faculty member **applies is selected** for a facilitator position by the end of the Spring semester, then the District can take other steps to fill the position as permitted by law.

Facilitators will be compensated each semester with reassigned time.

For facilitator work in Summer and Winter sessions, current facilitators may request approval for additional hours to complete work, not to exceed 10 hours per week at the full-time faculty member's current hourly rate. A letter from the full-time faculty facilitator detailing the rationale for Summer and Winter facilitator compensation shall be submitted to the Vice President of Instruction no later than mid-May for Summer sessions, and mid-November for Winter sessions. Facilitators who work Summer and Winter sessions will be compensated in two equal installments each session with a stipend based on the assigned hours multiplied by the current applicable hourly/unit rate (Appendix C). No facilitator will be required to work in Winter/Summer sessions.

If required by state and federal agencies or for compliance to accreditation standards the following facilitator positions shall be offered each year:

- a. Curriculum
- b. ~~Distance Education~~ **Assistant Director of Nursing**
- c. Program Review
- d. Student Learning Outcomes & Assessment
- e. Articulation Officer
- f. **Respiratory Therapy CoARC Bachelor Program Director**
- g. **Respiratory Therapy Director of Clinical Education**

If required by state and federal agencies or for compliance with the Student Success Initiative, the following facilitator positions shall be offered each year:

- a. Writing Center
- b. Communications Center
- c. Math Lab
- d. **Library**

The following facilitator positions may be offered at the discretion of the District each year:

- a. Clinical Nursing CNA
- b. Clinical Nursing Medical Assistant
- c. Clinical Nursing **Simulation Lab**
- d. **Study Abroad Catalog and Program Systems Facilitator**
- e. **PAGE**
- f. ~~Model UN~~
- g. **Paralegal**
- h. **CAHSEE**
- if. **Aviation EMT Clinical Coordinator**
- ig. Restaurant Management
- kh. Honors
- li. Off-Site Facilitators
- mj. **CFIE** (Ram) Coaches -- Applicants must have successfully completed Ram Coaching as a participant prior to the semester they are applying for Ram Coaching. Number of Ram Coaches is at the discretion of the District.
- nk. Engagement Center -- The number of Engagement Center Facilitators is at the discretion of the District.
- l. **Nursing Peer Educating and Empowering Peers (PEEPS)**
- m. **Nursing Program Community Service Coordinator**
- n. **Paramedic Clinical Coordinator**
- o. **Faculty Professional Development and In-Service Day Coordinator**
- p. **Work Experience Coordinator**

Additional facilitators may be added at the discretion of the District after consultation with the Association at least two weeks before positions are posted by the District.

3. Ad Hoc Assignments

~~Ad hoc, temporary, one-time assignments are at the sole discretion of the District. These assignments will be identified in a job description which will include the duties, hours, and amount of compensation and must be posted. Full-time faculty will have ten working days from the day the job is posted to apply via a letter of interest to the appropriate administrator.~~

Beginning Fall ~~2025~~2027 no unit member shall hold or have held ~~any~~ the same facilitator position for more than five consecutive years. Should a facilitator resign during their term, they must wait at least one year (12 months) before re-applying for the same facilitator position. If no interest in the position by other unit members occurs in the sixth year, the current facilitator can reapply.

For example, if a faculty member has served continuously from Fall 2022 through Spring 2027, they would not be eligible to serve again in that same position beginning in August 2027.

If a faculty facilitator has served two consecutive years from Fall 2024 through Spring 2026, they would remain eligible to serve up to three additional consecutive years (Fall 2026 through Spring 2029).

If a faculty facilitator serve one year from Fall 2024 through Spring 2025, and then applied for the 2026-2027 academic year, the faculty member would be eligible to serve for the full five years.

Victor Valley Community College District

Victor Valley College Faculty Association
