

**Victor Valley Community College District
Regular Meeting of the Board of Trustees
Tuesday, February 9, 2021
APPROVED MINUTES**

1. OPENING ITEMS

1.1 CALL TO ORDER

The Governing Board of the Victor Valley Community College District met in the Student Activities Center with guests joining via Zoom on February 9, 2021. Board President Wood called the meeting to order at 5:35 p.m.

1.2 ROLL CALL

Trustees: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton
Superintendent/President: Daniel Walden

1.3 ANNOUNCEMENT OF CLOSED SESSION

1.4 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

None

2. CLOSED SESSION

2.1 RECESS TO CLOSED SESSION

Board President Wood recessed to closed session at 5:36 p.m.

2.2 Public Employee Performance Evaluation

3. RECONVENE OPEN/PUBLIC SESSION REGULAR MEETING

3.1 CALL TO ORDER

The Governing Board of the Victor Valley Community College District reconvened after closed session in the Student Activities Center with guests joining via Zoom on February 9, 2021. Board President Wood called the meeting back to order at 6:00 p.m.

3.2 ROLL CALL

Trustees: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton
Student Trustee: Bridget Lee
Superintendent/President: Daniel Walden

3.3 PLEDGE OF ALLEGIANCE TO THE FLAG

Student Trustee Bridget Lee led the pledge.

3.4 Moment of Silence in Honor of VVC Faculty Beth Eliot

Superintendent/President Dr. Dan Walden announced a moment of silence to respect and honor the life of Victor Valley College part-time Respiratory Therapy faculty member Beth Eliot, who lost her battle with COVID-19 on January 21, 2021.

3.5 CLOSED SESSION REPORT OUT

The Board and Dr. Walden met in closed session at 5:36 p.m. No action was taken.

3.6 PUBLIC COMMENT ANNOUNCEMENT

3.7 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

None

4. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

4.1 PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

None

5. BOARD OF TRUSTEE GOALS

5.1 Progress on Board of Trustee Goals

Board President Wood stated that Trustee Pinkerton and Trustee Brady will be reporting on their goals. Trustee Brady commented on the 3 items on tonight's agenda that are tied to Goal 4 pertaining to creating strong community relationships, and also discussed plans to continue discussions on future projects with the community. Trustee Pinkerton reported out on Goal 1 pertaining to nurturing a culture of diversity, equity and inclusion. She stated that we are improving our technology and discussed the importance of counselors.

6. SUPERINTENDENT/PRESIDENT'S REPORT

6.1 FOUNDATION

Kirsten Acosta reported for the Foundation, beginning with a student testimonial from a student who received two scholarships and is going into the nursing program. Ms. Acosta discussed the scholarship drive, which currently has 423 pending applications and 129 completed and submitted applications. The Foundation is accepting applications up to Wednesday, March 31. Ms. Acosta completed her report sharing information on campus grants that were recently awarded, and the new application cycle for spring which opens on February 16.

6.2 FACILITIES UPDATE

Dr. Walden gave a short facilities report stating the college is going out for bid on the remodel of buildings 50, 52 and 55, with a plan to bring the Board the chosen bid at the next meeting. If approved, the remodeling would begin in April. Dr. Walden also reported

that the Stadium/Event Center should be submitted to the Division of State Architects (DSA) some time in March.

6.3 ASB STUDENT GOALS

Student Trustee/ASB President Bridget Lee reported that ASB will work on the student goals when the Spring semester starts. She also shared information on the virtual welcome back week taking place over the next 3 days.

6.4 Updates Pertaining to COVID-19

Dr. Walden reported there have been no new positive cases of COVID-19 at the college since the 4th of February. The college is currently working to make VVC a vaccination site. A survey was sent out to the college employees regarding their desire to receive a vaccination, and it received an excellent response rate. Dr. Walden shared the results of the survey with the Board.

6.5 Enrollment Strikeforce Update

Dr. Todd Scott reported that the Deans are reviewing the class schedule daily to see which classes are filling or not, and which have been wait listed. They are working to revise the student add process and should have that finalized soon. Dr. Scott reported on the postcard marketing project, stating several postcards have already been mailed out and several more are going out in the next few days. He stated they have had excellent response to the postcards. Dr. Scott continued his report on the calling campaign effort, which has made thousands of calls to students, helping over 1000 of them to get enrolled. Robert Sewell came forward and shared details regarding the current marketing efforts. Mr. Sewell shared details of actual calls, illustrating that students need to hear from us and stated it took a tremendous team effort from many employees to get these postcards out in the first week. Karen Engelsen discussed the virtual one-stop which has been very successful in giving students personalized attention. Dr. Engelsen stated that students that came to this virtual event left with their tasks completed.

6.6 PRESIDENT'S COMMENTS

Dr. Walden affirmed that the college wants every single student who comes to VVC the ability to see a counselor, and asked Associate Vice President Arthur Lopez to develop a walk-in counselor option and to hire as many part-time counselors as necessary to ensure our students can be seen. Dr. Walden continued his comments on the student-to-counselor ratio at VVC. Dr. Walden described how this year's graduation will be done like last year with the virtual ceremony and the drive through ceremony. Dr. Walden completed his comments discussing spring athletics.

7. REPORTS

7.1 ACADEMIC SENATE

No representation/no report.

7.2 CTA

No representation/no report.

7.3 CSEA

No representation/no report.

7.4 AFT PART-TIME FACULTY UNITED

No representation/no report.

7.5 MANAGEMENT

Elizabeth Duarte reported for the management team, sharing information on webinars, trainings and professional development they have attended.

8. CONSENT AGENDA

8.1 PUBLIC COMMENT ANNOUNCEMENT RELATED TO CONSENT AGENDA ITEMS

None

8.2 APPROVAL OF CONSENT AGENDA ITEMS

Resolution: Approve the consent agenda items in one vote.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.3 Approval of Minutes of the January 12, 2021 Regular Board of Trustees Meeting

Resolution: Approve the Minutes of the January 12, 2021 Regular Board of Trustees Meeting as submitted.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.4 Approval of the January 21, 2021 Special Board Meeting Minutes

Resolution: Approve the January 21, 2021 Special Board Meeting Minutes as submitted.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.5 Agreement - The Entrepreneurial Learning Initiative, Inc. (ELI)

Resolution: Ratify the agreement with The Entrepreneurial Learning Initiative, Inc. (ELI) in the amount of \$10,000.00.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.6 Agreement Renewal - General Atomics

Resolution: Ratify the renewal of the service agreement with General Atomics that includes added verbiage to the existing agreement which would allow General Atomics to communicate job functions and applications to VVC for program improvement.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.7 Agreement - Southern California Bone & Joint Clinic, Inc.

Resolution: Ratify an agreement between Victor Valley College and Southern California Bone & Joint Clinic, Inc. to provide medical COVID-19 testing for VVC athletes. The service period for this agreement is January 1, 2021 to December 31, 2021.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.8 Agreement - Galaxy Moving, LLC

Resolution: Ratify the Agreement with Galaxy Moving, LLC in the amount of \$560.00.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.9 Agreement - Service Plus

Resolution: Ratify the agreement with Service Plus.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.10 Agreement - General Door Service, LLC

Resolution: Ratify the agreement with General Door Service, LLC.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.11 Amended Agreement (Increase 2) - Fletcher's Fire Protection

Resolution: Ratify the amended agreement with Fletcher's Fire Protection.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.12 School Affiliation Agreement - Riverside Healthcare System L.P. dba Riverside Community Hospital

Resolution: Ratify an agreement between Victor Valley Community College District and Riverside Healthcare System L.P. dba Riverside Community Hospital.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.13 Academic Equivalency- Brian Suggs

Resolution: Approve the equivalency as listed.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.14 Agreement for Legal Services with Atkinson, Andelson, Loya, Ruud & Romo, APC

Resolution: Ratify the agreement with Atkinson, Andelson, Loya, Ruud & Romo, APC, for Legal Services.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.15 Agreement - American Data Bank (Complio)

Resolution: Continue an agreement between Victor Valley Community College District and American Data Bank (Complio) for background and drug screening services for Nursing students and Contract Education students. This contract is an automatic renewal for an additional three years. The period of this agreement is from November 1, 2020 through October 31, 2023.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.16 Amendment to Disclosure Dissemination Agent Agreement - Keygent Advisors

Resolution: Ratify the Amendment to Disclosure Dissemination Agent Agreement with Keygent Advisors. The original agreement was previously approved by the Board of Trustees at their June 14, 2016 meeting.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.17 Independent Contractor Agreement - Eduvators, LLC

Resolution: Ratify the Independent Contractor Agreement with Eduvators, LLC for the estimated amount of \$62,058.75 for consulting services to develop and implement the Leading for Excellence Academy for Victor Valley College.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.18 Memorandum of Understanding - Victor Community Support Services - Victorville Campus

Resolution: Ratify the Memorandum of Understanding with Victor Community Support Services - Victorville Campus as submitted.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.19 Memorandum of Understanding - Growing Inland Achievement

Resolution: Ratify the Memorandum of Understanding with Growing Inland Achievement as submitted.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.20 Board Payment Report - December 2020 & January 2021

Resolution: Accept the Board of Trustees Payment Report as presented.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

8.21 AFT Part-Time Faculty- Memorandum of Understanding for New Employee Orientation

Resolution: Ratify the Memorandum of Understanding between the District and AFT Part-Time Faculty United Local 6286 for New Employee Orientation.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

9. ACTION AGENDA

9.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS

None

10. BOARD OF TRUSTEES - ACTION AGENDA

10.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

None

Technology break at 7:15 p.m.

Reconvene at 7:27 p.m.

10.2 Board Resolution #21-01 - Black History Month

Dr. Walden read the resolution for Black History Month aloud.

Motion to: Adopt Resolution No. 21-01 – Black History Month.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

11. SUPERINTENDENT/PRESIDENT - ACTION AGENDA

No items.

12. ADMINISTRATIVE SERVICES - ACTION AGENDA

12.1 Purchase Agreement - Advanced Technologies Consultants

Motion to: Approve the purchase agreement with Advanced Technologies Consultants in the amount of \$230,850.62.

Motion by Joseph W Brady, second by Dennis Henderson.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

12.2 Agreement - Southern Bleacher Company, Inc.

Motion to: Approve the agreement with Southern Bleacher Company, Inc. in the amount of \$1,633,350.00.

Motion by Joseph W Brady, second by Dennis Henderson.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

12.3 Agreement: Intelligent Solutions (RFP WAP Cable and Installation Project)

Motion to: Approve the agreement between Victor Valley College and Intelligent Solutions in the estimated amount of \$183,315.00.

Motion by Joseph W Brady, second by Dennis Henderson.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

13. HUMAN RESOURCES - ACTION AGENDA

13.1 Renewal of Administrator Contracts

Motion to: Approve the renewal of Administrator contracts as listed.

Motion by Joseph W Brady, second by Dennis Henderson.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

13.2 Academic Tenured Employee Recommendation

Motion to: Employ the probationary employees as tenured employees for all subsequent academic years.

Motion by Joseph W Brady, second by Dennis Henderson.

Discussion: A celebration will be planned for the March 9th Board of Trustees meeting.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

13.3 Academic Second Contract Recommendation

Motion to: Enter into contracts with the employees listed for the following academic year 2021-2022.

Motion by Joseph W Brady, second by Dennis Henderson.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

13.4 Academic Third Contract Recommendation

Motion to: Enter into contracts with the employees as listed for the following two academic years 2021-22 and 2022-23.

Motion by Dennis Henderson, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

14. INSTRUCTION - VICE PRESIDENT - ACTION AGENDA

No items.

15. INSTRUCTION - HASS

No items.

16. INSTRUCTION - HSPSIT

No items.

17. INSTRUCTION - INST. OPERATIONS

No items.

18. INSTRUCTION - STEM

No items.

19. INSTRUCTION - STUDENT EQUITY/SUCCESS

No items.

20. STUDENT SERVICES - ACTION AGENDA

No items.

21. INFORMATION/DISCUSSION

21.1 First Read: Board Policy 5050 - Student Success and Support Program

21.2 CCFS311Q - Quarterly Financial Status Report for the 1st Quarter ending September 30, 2020

21.3 CCFS311Q - Quarterly Financial Status Report for the 2nd Quarter ending December 31, 2020

22. BOARD COMMUNICATION

22.1 Individual Board of Trustees Reports

- Trustee Pinkerton Sharon thanked Robert Sewell for all his work, stating Mr. Sewell has been her "go-to" person for the past 8 years when she needs to get help for students. Trustee Pinkerton also thanked Chris Piercy, stating he is always working with students to help get them in college. Trustee Pinkerton continued her comments, thanking Michael Edwards who she has also gone to for help with student's needs. And finally, Trustee Pinkerton thanked Dr. Walden for all the hard work he has done with counseling department, stating he has made a big difference. Trustee Pinkerton completed her comments by mentioning that it is Black History Month, and she went to the Library's display online, and it was very good.
- Trustee Tarpley stated she wasn't able to attend the Women's Caucus because she was at a leadership conference. Trustee Tarpley commended the strikeforce team, counselors and faculty for helping with the enrollment issues faced by VVC.
- Trustee Brady concurred with Trustee Tarpley's comments and thanked Dr. Walden for his leadership.
- Trustee Henderson thanked Dr. Walden and the strikeforce team and encouraged them to keep up the work. Trustee Henderson continued his comments by stating that Dr. Walden is a president who actually does something, and that he is impressed and glad Dr. Walden is here. Trustee Henderson completed his comments by wishing everyone a happy Valentine's Day.
- Student Trustee Lee reiterated that she is grateful for the support of faculty and staff and is excited to see how much more we can do as a VVC family. Trustee Lee commended Trustee Tarpley and Trustee Pinkerton on being great Trustees.
- Trustee Wood mirrored what everyone said about the strikeforce, stating in all the years he has been on the Board, time and time again, when something goes wrong or is highlighted as needing attention, the way these things are responded to continues to impress him. VVC people come through and they handle it.

23. ADJOURNMENT

23.1 Adjourn February 9, 2021 Board of Trustees Regular Meeting

There being no further action brought before the Governing Board, Board President Wood called to adjourn the meeting at 7:57 p.m.

Motion by Jennifer Tarpley, second by Joseph W Brady.

Final Resolution: Motion Carries

Yea: Brandon A Wood, Jennifer Tarpley, Dennis Henderson, Joseph W Brady, Sharon Pinkerton

