



COLLEGE COUNCIL MINUTES

WEDNESDAY, February 17, 2021

ZOOM Meeting
2:00 PM – 4:00 PM

Co-Chairs: Lee Bennett, Todd Scott
Superintendent/President: Dan Walden (Non-voting member)
Senior Staff: Todd Scott, John Nahlen, Karen Engelsen, Monica Martinez
Academic Senate: Henry Young, Lee Bennett, (Alternate: _____)
AFT: April Allen, Caleb Castaneda, (Alternate: Cheryl Elsmore)
ASB Representatives: Bridget Lee (Alternate: _____)
Educational Managers: Hamid Eydgahi, (Alternate: Virginia Moran)
Classified Manager: Robert Sewell, (Alternate: Shawntee Milton)
CSEA: Debbie Peterson, Charlotte Allen, (Alternate: Carlos Martinez)
CTA: Julia Wendt, Lorena Ochoa (Alternate: _____)

Attendance

Harry Lee Bennett, Todd Scott, John Nahlen, Karen Engelsen,
Monica Martinez, Virginia Moran, Hamid Eydgahi,
Robert Sewell, Shawntee Milton, April Allen,
Caleb, Castaneda, Charlotte Allen, Deborah Peterson,
Julia Wendt, Lorena Ochoa, and Jan Espinoza

Meeting Manager: Florine Walton Note Keeper: Jill Caldwell

1) Opening Items

1.1 **Call to Order:** 2:05 PM

1.2 **Announcement of items added or deleted to the agenda**

2) Action Items

2.1 Approval of December 16, 2020 Minutes

Motion - Robert Sewell
Second - Hamid Eydgahi
Minutes Approved as presented

2.2 Final Read/Adoption: AP 7700 Whistleblower-Superintendent/President

Motion - Robert Sewell
Second - Hamid Eydgahi

AP 7700 approved as presented

2.3 **ACCJC Midterm Report-Draft V.5 2-11-2021**

This is the second read of this document for College Council. The Academic Senate will review tomorrow in their special Academic Senate meeting and they will be presenting parallel comments to the president as well.

Motion - Hamid Eydgahi
Second - Caleb Castaneda

ACCJC Midterm Report approved as presented

*Monica Martinez was due to read the Operating Agreement of the Employee Professional Development Committee (EPDC), but stated it was an information item and not an action item. The placement of Item 2.4 on the Agenda in Board Docs was amended to reflect the change in placement that the item be moved from "Action Items" to "Informational Item/Discussion" in the February 17, 2021 Minutes to 3.1.

2.4 **Strategic Enrollment Master Plan-Todd Scott**

- Dr. Scott gave a brief explanation: -
- The final revision is adding the strategic enrollment appendix.
- This is going to be a living document; it has guiding principles.
- It will be living in terms of the strategic enrollment management committee

Dr. Scott described the Strategic Enrollment Master Plan (SEMP) as a living document subject to evolution and change. It is very similar to the Education Master Plan and the documents mirror and enhance each other. This is the first read before College Council and if approved at the next meeting, will route to Dr. Walden for review and adoption. If any substantial changes are made by Dr. Walden, he will bring it back and let you know why he's making those changes.

This has a similar look to the Ed Master Plan; it aligns with Guided Pathways there is some cohesiveness among all of them.

Pdf of the Strategic Enrollment Master Plan is available to College Council Committee Members in Board Docs for study and review. (Ginny posted a link to the document)

The Strategic Enrollment Master Plan is tabled and anticipating approval at the next College Council meeting.

3) Informational Item/Discussion

3.1 Operating Agreement of the Employee Professional Development Committee

- Section 2 outlines the purpose of the Committee
- Monica noticed that the Operating Agreement was listed as an "Action Item", but it is actually just informational; it is not noted in AP 1201.

- This is a document that they are trying out with committees that Dr. Walden suggested,
- This is a body that will support the Dean of Pathways and Professional Learning and to help identify learning needs from the different constituency groups and then to develop a process for selecting and approving opportunities on campus.
- identification of training opportunities that promote and sustain professional growth and development in district employees.
- D Peterson pointed out in paragraph 2, bullet point 11 it stated the committee would facilitate workshops for **instructional staff and faculty**. Debbie questioned why this is limited to **instructional** when it should be for the entire campus.
- Monica agreed with Debbie that it should be inclusive and she will strike the word "instructional".
- D Peterson also thought College Council should be the last group to review the Operating Agreement.
- Ginny believes last year when they adopted AP 1201 she and Lee were supposed to work documentation and processes on getting operating agreements for every committee.
- Karen Engelsen thought the College Council could provide the EPDC direction. Karen addressed Debbie's question – The reason that the operating agreement comes to this body before they go to the committee is because they are trying to align the work of the committees with the EMP and all the master planning. This group is going to make sure that what the committees are asked to do for the semester is in alignment with the work that we are doing. The operating agreements might shift a little year to year, depending on the committee needs.
- L Bennett suggested leaving the EPDC as an information item and said he and Todd would follow up on workflow.
- Todd stated that if this is a subcommittee of CC, this is the right place to start, because we are charging the committee
- Monica will take the Agreement to the committee and bring it back.

7) **Recognition of Successes on Campus**

Karen Engelsen received great feedback from the high school counselors regarding the work Michael Edwards and the VVC Rambassadors had done in Outreach despite continuing to work remotely.

Hamid Eydgahi recognized A&R commend David Vasquez, the new Director of Admissions and his team for the tremendous job they have done during spring enrollment.

Charlotte Allen thanked Robert Sewell and the Caring Campus Campaign for their efforts in making and returning calls and assisting with password resets, technical support and enrollment questions.

8) Committee Updates

8.1 Diversity Committee: Meets on the Second and Fourth Tuesday of every month from 10-11:00 AM, SAC Quiet Room.

No Report

8.2 Environmental Health & Safety Committee: Meets on the first Wednesday of every month from 9-10:00 AM, Bldg. 44 (SAC) Quiet Room.

No report

8.3 Facilities Committee: Meets the third Friday of every month at 1:00 PM, Bldg. 10, Board Room.

No report

8.4 Finance Budget & Planning Committee: Meets on the third Wednesday of every month from 12-1:30 PM, Bldg. 10, Board Room.

Hamid reported: They met on February 16; Shawntee presented a tentative budget, Henry Young discussed the rubrics for program reviews

8.5 Employee Professional Development Committee: Meets on the Second & Fourth Wednesday of every month from 2:15-3:15 PM, Staff Lounge, Bldg. 10.

Monica Report: They are meeting next week and will be bringing back the Operating Agreement

8.6 Student Equity and Achievement Committee: Meets on the third Thursday of every month from 1:15 – 3:30 PM, Bldg. 44 (SAC) Quiet Room.

No report

8.7 Technology Committee: Meets on the second and fourth Thursday of every month from 3-4:00 PM, Bldg. 10, CFIE Room.

No report

9) Open Forum

Meeting Adjourned: 2:33 PM