



COLLEGE COUNCIL MINUTES
WEDNESDAY, MARCH 16, 2016
SAC, ROOM 44-C
2:00 – 4:00P.M.

College Council meetings occur on the 1st & 3rd Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.

Present: Roger Wagner, Trinda Best, Carey Alstadt, Justin Gatewood, Gabrielle Galindo, Lisa Ellis, Peter Maphumulo, Margaret Kagy, Ginger Ontiveros, Leonard Knight, Jeffrey Holmes, Diane Wollan, Jessica Gibbs, Greta Moon.

Recorder: Victoria Martinelli

Call to Order: 2:08 p.m.

Announcement of items added or deleted to the agenda: None

1) Approval of the Minutes

- a) **February 17, 2016** ~ approved by consensus
- b) **March 2, 2016** ~ approved by consensus

2) Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner

Peter Maphumulo asked Jessica Gibbs to share the calendar. Jessica reported that the Accreditation Steering Committee met last Friday, working on time line with deliverables for the overall self-evaluation study, hope to approve time line so that the writing teams can determine their own schedules amongst their own groups. Peter added that during the last meeting they spoke about Federal Government regulations, and ACCJC policies and agreed to start the writing process by addressing those; Jessica and Jan Espinoza are working on a resource sheet or flyer for the writing teams that will provide links to ACCJC, Napa, and Santa Rosa examples and various other places which might help in locating evidence such as, SharePoint, & President's Office in an effort to accumulate enough reference locations as possible. Jessica is meeting with Jan tomorrow afternoon to finalize, will run by Peter before sending it out to all of the chairs of the standards and writing teams. Roger reported that he had attended the CEO Conference, ninety-nine CEO's attended, a vote took place on whether or not to support the initiative to replace the ACCJC, and it was 96-3 to replace the ACCJC.

Action: None

3) First Read, Priority Registration – (New Group) Spouses of Disabled Veterans ~ Carey Alstadt (Attachment)

Carey stated that this is the first read of the document that spells out the requirement necessary for potential students wanting to take advantage of the new priority registration block. Carey provided history on how this came to fruition and answered questions from the group.

Action: Bring back for second read.

Non Agendize Discussion:

Roger brought a critical discussion to the table stating that if a committee is not meeting, then they should not be leaving work to attend College Council with nothing to report out because there is nothing to report back to the constituency groups. Jessica stated, why don't they have a report, what is the committee doing to better the institution, self-evaluation is coming due soon, if there are no reports the writing teams cannot gather evidence. Roger will send out a motivational memo. Margaret voiced her opinion regarding committee reports and the motivational memo. Peter requested a master list of both Shared Governance Committees and Senate, shared his concerns of lack of evidence/content for the writing teams for the upcoming self-evaluation, we need data showing that we are meeting requirements, and substantive background information. We need to get all the committee chairs together,

arrange a meeting with all chairs of all committees and have conversations regarding these issues. Jessica will provide Peter with the list. Peter added that the level of details in the notes must eloquently tell what is happening during the meetings, the level and depth in what they do in the meetings and documentation. Karen stated that when she attended the ACHBO management training a discussion took place regarding Shared Governance and Chairs, considering annual training for chairs of committees.

4) Committee Updates:

- a) **Accreditation Committee:** Refer to item #1. Peter reported that during the last Committee meeting a discussion took place regarding a campus wide and accreditation live event held in the evening in the SAC with a panel to answer questions from the public, invite community into the process and get feedback and answer questions.
- b) **Diversity Committee:** No report.
- c) **Environmental Health & Safety Committee:** Leonard Knight reported on his report out from the last College Council meeting.
- d) **Facilities Committee:** No report.
- e) **Finance Budget & Planning Committee:** Karen Hardy reported that the committee tried to meet today but there was no quorum.
- f) **Employee Professional Development Committee:** Trinda Best reported that the next meeting will be held on Monday.
- g) **Student Success and Support Committee:** Carey Alstadt reported that the committee will be presenting to College Council the recommendations from the focus group research back in the fall. Had to intentionally put on hold a virtual one stop, as it needs to be more integrated; the committee has tasked themselves to create a template. It was put on hold because currently we don't have enough faculty involved in the process, and Justin and Renny from IT in the recent months have been swamped as their involvement is huge. Peter said we have a lot of efforts across campus, what they are doing is very key, needs be all inclusive and include all areas that are going to be impacted.
- h) **Technology Committee:** Justin Gatewood reported that the Committee met on Thursday the 10th, will be meeting again on the 24th in the Board Room; discussed scheduled maintenance windows, will be bringing recommendations to this body as far as maintenance windows calendared; ongoing discussion about blackboard technical support aspect for the constituency groups, students and faculty; Tracy Davis brought detailed notes to the meeting; David Quintero is the new student representative; the committee needs to meet with Distant Ed folks regarding blackboard; Kevin Leahy and Michael Martin attended the meeting; discussion on getting another co-chair as backup; substantive discussions are taking place; potential for the need to look at storage quota or personal drives.

5) Future Meeting Topics:

Roger reported that Jason Chong from Ellucian will be here April 11th, he is coming from the East Coast. Jason will be the permanent person.

Jessica attended the webinar for the Institutional Effectiveness Initiative, wants to know if there is going to be a group that is going to be formed to discuss targets for the Institutional Effectiveness indicators that have to be reported by June 15th, what constituencies might be involved in those conversations and what venue that might happen under. Peter stated that he would invite the Senate. Bring to the next meeting for discussion: Institutional effectiveness Partnership Initiative as far as who, when, and who is involved in the target discussions.

Adjourn: 3:11 pm