

Staff Diversity Committee  
January 15, 2010, 3:30 p.m.

**Present:** Fusako Yokotobi (advocate), Janet Long, co-chair (management); Sherri Pierce, co-chair (faculty); Debbie Chesser, (faculty); Eddie Stacy, (ASB), Greg Harbor (ASB), Sheila Burnham (classified).

Recorder: Linda Cera

**Approval of Minutes:** It was MSC (Pierce/Stacy) to approve the November 20, 2009, minutes as corrected. Sheri Pierce will mail \$40 Bookstore certificates to the two students who participated in the Culture Craze event last year.

**Committee Vacancies:** The committee welcomed new members Greg Harbor (ASB) and Sheila Burnham (classified). Fusako Yokotobi will ask for one more classified representative. Margaret Peterson, the community representative, was unable to attend today. The Staff Diversity membership contact listing will be updated and distributed.

**Budget/Finance:** Although there is \$30,715.89 in the budget, only \$4000 to \$5000 is expected from the state categorical budget next year. Activities that make money—like speakers—would augment the budget. There are specific guidelines outlining how these funds may be spent.

**Culture Craze Event:** Last year's event was summarized. Culture Craze was promoted through faculty and staff email; this year, students also have email accounts. The local chambers were contacted, the school newspaper had an article on the event, flyers were distributed, and the marquee was used. Sheri Pierce volunteered to work on advertising, flyers, and promotion of the event. She will work on a logo for Staff Diversity and a banner promoting Culture Craze without dates.

Because of the expenses involved with the generators, etc., charging the vendors space rent was discussed. Since the event is new, the economy is slow, and there is an expense for the vendors to participate, it was decided that the vendors wouldn't be charged this year. If the event continues to be popular, a minimal fee may be charged next year.

A subcommittee to raise money for the event was discussed. One idea is to sell something like Culture Craze t-shirts.

It was suggested that the pictures from last year's event be put to music and posted on the Website; both Janet Long and Eddie Stacy knew people who could do that.

Eddie Stacy and Greg Harbor will get the date for the event from Robert Sewell and bring back the information to the next meeting; the Wednesday during Rams Week is the preferred day.

**Movie or speaker:** The movie would be relatively simple to plan at a smaller cost than the speaker. Having the movie in April was discussed. Debbie Chesser will ask Eric Pearson if there is a cost involved for using the PAC and get available dates. She will also find out if the movie can be previewed. A concession stand is being planned for the PAC, and selling refreshments may be a fund raising opportunity. Greg Harbor and Eddie Stacy can bring the committee information on the concession stand.

Since a speaker is more costly and requires more planning, this event may be postponed until later in the year.

**Shared folder:** Only committee members have access to the shared folder. Because the current shared folder contains many old documents, it was agreed that a new shared folder should start this year. Sheila Burnham will find out who in IT maintains the shared folder.

It was decided that once the minutes are approved, Janet Long will submit them to the Webmaster to post to the Website.

**Other:**

Greg Harbor and Eddie Stacy invited the Staff Diversity Committee members to attend the high school leadership conference sponsored by ASB on January 22.

Although Monday is the holiday, today is actually Martin Luther King's birthday.

**Next meeting:** Friday, February 19 at 2 p.m.

**Future discussion:**

- Banners, logo, Culture Craze promotion: Sherri Pierce
- Movie preview, movie cost, PAC fee, April date: Debbie Chesser
- Culture Craze photos/music on Website: Janet Long, Eddie Stacy
- Culture Craze date: Eddie Stacy and Greg Harbor
- Shared folder maintenance: Sheila Burnham

**Adjournment:** 4:48 p.m.