



Victor Valley Community College District  
COLLEGE COUNCIL AGENDA  
WEDNESDAY, OCTOBER 5, 2016  
SAC, ROOM 44-C  
2:00 – 4:00P.M.

**College Council meetings occur on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.**

**Superintendent/President ~ Roger Wagner**

**Senior Staff ~ Peter Maphumulo, Tracey Richardson, Kevin Leahy**

**Academic Senate ~ Jessica Gibbs, Lee Bennett, Claude Oliver**

**AFT ~ Cheryl Elsmore, Lynne Glickstein**

**ASB Representative ~ Marco Aguayo**

**Classified Managers ~ Deedee Garcia, Greta Moon, Robert Sewell**

**CSEA ~ Margaret Kagy, Kendra Ullger, Ray Navarro**

**CTA ~ Lisa Ellis, Michael Butros**

**Department Chair Representative ~ Diane Wollan**

**Educational Administrators ~ Amber Allen, Arthur Lopez, Carl Smith, Hamid Eydgahi, Herbert English  
Ronald Graham, Trish Ellerson, Virginia Moran**

**Call to Order**

**Announcement of items added or deleted to the agenda.**

- 1) **Approval of the minutes**
  - a) **August 3, 2016**
  - b) **September 7, 2016**
  
- 2) **Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner**  
**Action:**
  
- 3) **Informational Item/Discussion, October 11, 2016 Board of Trustees Agenda Review ~ Roger Wagner (Attachment)**  
**Action:**
  
- 4) **First Read, ACCJC, VVC Self-Evaluation Draft ~ Peter Maphumulo/Roger Wagner (Attachment to follow)**  
**Action:**
  
- 5) **Informational Item/Discussion, VVC Mental Health Intervention Proposal ~ Eartha Johnson (Attachment)**  
**Action:**
  
- 6) **Informational Item/Discussion, Industrial Manufacturing & Maintenance ~ Roger Wagner**
  
- 7) **Informational Item/Discussion, IE Scorecard: Student Success ~ Virginia Moran(Attachment)**  
**Action:**

**8) Committee Updates:**

- a) **Accreditation Committee:** Refer to agenda item #1.
  
- b) **Diversity Committee:** Meets on the Second Thursday of every month from 1-2pm, Allied Health Bldg. 32.
  
- c) **Environmental Health & Safety Committee:** Meets on the first Wednesday of every month from 9 10am, Bldg. 44 (SAC) Quiet Room.
  
- d) **Facilities Committee:** Meets on the second Friday of every month from 1:30 – 2:30 pm, Bldg. 10, Board Room
  
- e) **Finance Budget & Planning Committee:** Meets on the third Wednesday of every month from 12:00 – 1:30pm, Bldg. 10, Board Room.
  
- f) **Employee Professional Development Committee:** Meets on the third Monday of every month from 3-4pm, Staff Lounge, Bldg. 10.
  
- g) **Student Success and Support Committee:** Meets on the third Thursday of every month from 1:15 – 3:30 p.m., Bldg. 44 (SAC) Quiet Room.
  
- h) **Technology Committee:** Meets on the second and fourth Thursday of every month from 2:30 – 3:30 pm, Bldg. 44, (SAC) Room C.

**9) Future Meeting Topics:**

**Adjourn:**



Victor Valley Community College District  
COLLEGE COUNCIL MINUTES  
WEDNESDAY, AUGUST 3, 2016  
SAC, ROOM 44-C  
2:00 – 4:00P.M.

1.a

**College Council meetings occur on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.**

**Present:** Roger Wagner, Kevin Leahy, Harry Bennett, Arthur Lopez, Tracey Richardson, Deedee Garcia, Trish Ellerson, Margaret Kagy, Greta Moon, Diane Wollan, Cheryl Elsmore, Claude Oliver, Robert Sewell.

**Recorder:** Victoria Martinelli

**Call to Order:** Dr. Wagner called the meeting to order at 2:11p.m.

**Announcement of items added or deleted to the agenda:** None

**1) Approval of the Minutes**

a) **July 6, 2016** ~ approved by consensus

**2) Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner**

Roger provided an update on the Accreditation Team progress. Peter Maphumulo is currently working on forming additional verification teams.

**Action:** None

**3) Informational Item/Discussion, August 9, 2016 Board of Trustees Agenda Review ~ Roger Wagner (Attachment)**

Roger expanded on the Board of Trustees agenda with the group for review and discussion.

**Action:** None

**4) Committee Updates:**

a) **Accreditation Committee:** Refer to agenda item #1.

b) **Diversity Committee:** No report.

c) **Environmental Health & Safety Committee:** Diane Wollan reported that the committee will begin meeting in September.

d) **Facilities Committee:** Steve Garcia reported that the committee has not met since the last College Council meeting. Paperwork was received back from Cabinet to relocate the Veterans Center; Steve is working with Jason Judkins. Next meeting will be held on August 19<sup>th</sup>. Steve is working with Jason.

e) **Finance Budget & Planning Committee:** Deedee Garcia reported that the committee met today. The committee will begin meeting once a month beginning October 3<sup>rd</sup> on the third Wednesday from 12-1:30. During their last meeting discussions took place regarding scoring, and augmentation approval.

f) **Employee Professional Development Committee:** Greta Moon reported that the committee will be meeting in September.

g) **Student Success and Support Committee:** No report.

h) **Technology Committee:** Kevin Leahy reported that the committee will be meeting in September.

**5) Future Meeting Topics:** None

**Adjourn:** 2:41pm



Victor Valley Community College District  
COLLEGE COUNCIL MINUTES  
WEDNESDAY, September 7, 2016  
SAC, ROOM 44-C  
2:00 – 4:00P.M.

1.b

**College Council meetings occur on the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of every month from 2-4p.m. in the Student Activities Center, Room 44-C.**

**Present:** Roger Wagner, Ray Navarro, Virginia Moran, Jessica Gibbs, Leonard Knight, Diane Wollan, Harry Bennett, Arthur Lopez, Margaret Kagy, Herb English, Claude Oliver, Greta Moon, Kevin Leahy, Deedee Garcia, Steve Garcia, Tracey Richardson, Maria Soto, Sowmya Ganapaupu, Abigail Ledesma, Robert Sewell.

**Recorder:** Victoria Martinelli

**Call to Order:** Dr. Wagner called the meeting to order at 2:05 pm.

**Announcement of items added or deleted to the agenda:** None

**1) Accreditation Update, Standing Agenda Item ~ Peter Maphumulo/Roger Wagner**

Peter Maphumulo reported that the committee will be meeting for the first time this fiscal year on Friday.

**Action:** None

**2) Informational Item/Discussion, September 13, 2016 Board of Trustees Agenda Review ~ Roger Wagner (Attachment)**

Roger reviewed the September Board of Trustees agenda with the group for review and discussion.

**Action:** None

**3) Informational Item/Discussion, Review of AP 1200 – District Vision, Values, Mission & Goals ~ Roger Wagner (Attachment)**

Roger read portions of the AP to the group and pulled up BP 1200 on the screen. Discussion took place regarding a task force formation to work on the mission statement. Jessica thought it would be a good idea to form a task force to update the AP and bring it back for discussion. Peter said if we are going to appoint an entity to look at this, possibly go larger and look at the Educational Master Plan, and include others that need to be updated. He is thinking about the accreditation piece, making sure that we are current and practices reflect our policies; one of Ginnie's responsibility to keep current. Peter asked Ginnie to tease the larger discussion regarding the parameters of the document. Jessica provided input along with Kevin. Claude's recommendation would be to form a task force and put out an all call to update or acknowledge with timelines. After a robust conversation, the recommendation to form a task force was approved.

**Action:** Roger will look at the process of establishing a task force and begin soliciting volunteers.

**4) Committee Updates:**

a) **Accreditation Committee:** Refer to agenda item #1.

b) **Diversity Committee:** Picking a date for first meeting.

c) **Environmental Health & Safety Committee:** Leonard Knight reported that the committee met today and went over the emergency action plan and will bring it to College Council for review. Discussed the Great California Shakeout and will be meeting with the BEC's for training and exercises in addition to night time training and night exercises. Steve Garcia put together a facilities folder in the event of an emergency. Mass notification system was discussed and emergency back packs for each building. Discussed the Tomahawk program that will be implemented on campus next month; meeting with IT tomorrow. Next meeting will be held on October 5<sup>th</sup>.

- d) **Facilities Committee:** Steve Garcia reported that the next meeting will be held this Friday at 1:30 p.m.
- e) **Finance Budget & Planning Committee:** Deedee Garcia reported that the committee met today and are working on the end of year summary for College Council. Henry Young was elected as chair for two more years. Tracey gave a budget presentation to the group. Working on AP 6200.
- f) **Employee Professional Development Committee:** No report.
- g) **Student Success and Support Committee:** Greta Moon reported that the committee will be meeting next Thursday.
- h) **Technology Committee:** Kevin Leahy reported that the committee will be meeting tomorrow.

**5) Future Meeting Topics:**

Steve Garcia provided an update on gender neutral bathrooms. Roger suggested a small task force to include student representation. Roger will provide Steve with a policy on public art on campus as we do not currently have an AP on the procedure regarding the Native American Statue.

Robert Sewell reported that the 911 Memorial will be held on Sunday at 6:30am. Three thousand new flags will be used as our memorial. Robert is having desk plaques made for every employee utilizing the old flags. Some old flags will be taken to the Wounded Warrior Project and the remainder will be sent to New York.

**Adjourn:** 3:07pm.

**COLLEGE COUNCIL  
Request for Agenda Item**

Agenda item: Accreditation Update

Submitted by: Roger Wagner/Peter Maphumulo

Meeting Date: Indefinite

Approximate Time Needed:

Informational Item/Discussion     Quick Update

First Reading                                       Second Reading

*Items are to be presented to College Council as a first read prior to meeting with constituent groups regarding the topic.*

Brief Description: \_\_\_\_\_

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Please send this request for College Council agenda items with any backup material to Victoria Churgin prior to the College Council meeting. Please refer to calendared deadlines.

**COLLEGE COUNCIL  
Request for Agenda Item**

Agenda item: October 11, 2016 Board of Trustees Agenda Review

Submitted by: Roger Wagner

Meeting Date: 1<sup>st</sup> Wednesday of every month.

Approximate Time Needed:

Informational Item/Discussion     Quick Update

First Reading                                  Second Reading

*Items are to be presented to College Council as a first read prior to meeting with constituent groups regarding the topic.*

Brief Description: \_\_\_\_\_

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Please send this request for College Council agenda items with any backup material to Victoria Churgin prior to the College Council meeting. Please refer to calendared deadlines.



**Tuesday, October 11, 2016**

**Victor Valley Community College District Regular Meeting of the Board of Trustees**

**Study Session: 4:30-5:50 p.m. Board Room, Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395**

**Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395**

**Board Room Victor Valley Community College**

**This meeting will be electronically recorded and web cast live at**

**<http://www.vvc.edu/offices/president/webcast.html>**

**2. STUDY SESSION: 4:30-5:50 p.m.**

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<b>Subject</b>	<b>2.1 Victor Valley Community College District Foundation Report</b>
<b>Meeting</b>	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
<b>Access</b>	Public
<b>Type</b>	Report

**DESCRIPTION/BACKGROUND:**

**NEED:**

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_ X \_\_\_

**REFERENCE FOR AGENDA:**

YES \_\_\_ NO \_\_\_ X \_\_\_



### **3. OPEN SESSION: 6:00 p.m.**

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<b>Subject</b>	<b>3.1 CALL TO ORDER</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Procedural

### **3. OPEN SESSION: 6:00 p.m.**

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**Subject**            **3.2 ROLL CALL**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**                Procedural

**Board of Trustees:**

Joseph W. Brady  
John Pinkerton  
Brandon A. Wood  
Dennis Henderson  
Marianne Tortorici  
Gabrielle Galindo

### **3. OPEN SESSION: 6:00 p.m.**

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<b>Subject</b>	<b>3.3 PLEDGE OF ALLEGIANCE TO THE FLAG</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Procedural

### **3. OPEN SESSION: 6:00 p.m.**

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<b>Subject</b>	<b>3.4 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Procedural

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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<b>Subject</b>	<b>4.1 FOUNDATION</b>
<b>Meeting</b>	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
<b>Access</b>	Public
<b>Type</b>	Report

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.2 ASB STUDENT GOALS**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.3 ACADEMIC SENATE**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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<b>Subject</b>	<b>4.4 ACCREDITATION STEERING COMMITTEE</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report



## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.5 FACILITIES UPDATE**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.6 Report on Districting Study**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**            Public

**Type**              Report

**DESCRIPTION/BACKGROUND:**

**NEED:**

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES \_\_\_NO\_X\_\_\_

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.7 Report on Student Success Score Card**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**            Public

**Type**              Report

**DESCRIPTION/BACKGROUND:**

**NEED:**

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES \_\_\_ NO\_X\_\_\_

**5. REPORTS (3 minute limit per report. The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups)**

Subject	5.1 CTA
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report

**5. REPORTS (3 minute limit per report. The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups)**

<b>Subject</b>	<b>5.2 CSEA</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report

**5. REPORTS (3 minute limit per report. The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups)**

<b>Subject</b>	<b>5.3 AFT PART-TIME FACULTY UNITED</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report

**5. REPORTS (3 minute limit per report. The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups)**

<b>Subject</b>	<b>5.4 MANAGEMENT</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

**Subject**                **6.1 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS:**  
**Meeting**                Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access**                 Public  
**Type**

PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. This is the opportunity for the public to address the Board on any Consent Agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)



**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

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Subject	6.2 APPROVAL OF CONSENT AGENDA ITEMS
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Mar 08, 2016
Absolute Date	Mar 08, 2016
Fiscal Impact	No

**There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.**

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Subject	6.3 Approval of the Minutes of the Regular Board of Trustees Meeting
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

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<b>Subject</b>	<b>6.4 Contract - CPL Productions</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$5,781.60
Budgeted	Yes
Budget Source	Income to the District
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees ratify a contract with CPL Productions. Officials from CPL Productions approached faculty from the VVC Fire Technology program for customized training to be performed at the Victor Valley College Regional Public Safety Training Center. Fire Tech personnel coordinated with Contract Education to deliver this customized training for an important business partner. The period of this contract is September 13, 2016.

**DESCRIPTION/BACKGROUND:**

The district wishes to ratify a contract with CPL Productions. Officials from CPL Productions approached faculty from the VVC Fire Technology program for customized training to be performed at the Victor Valley College Regional Public Safety Training Center. Fire Tech personnel coordinated with Contract Education to deliver this customized training for an important business partner. The period of this contract is September 13, 2016.

**NEED:**

CPL Production's front-line employees require specific firefighting skills upgrade training.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[Contract A League of Their Own CPL Productions.pdf \(74 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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<b>Subject</b>	<b>6.5 Contract - Quick Caption</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$33,945.00
Budgeted	Yes
Budget Source	Estimated charges - \$33,945 - DSPS Budget
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees ratify a contract with Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is September 14, 2016 through June 30, 2017.

**DESCRIPTION/BACKGROUND:**

The district wishes to ratify a contract with Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is September 14, 2016 through June 30, 2017.

**NEED:**

ADA Compliance

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_ X

**REFERENCE FOR AGENDA:**

YES X NO \_\_\_

File Attachments  
[10-11-16 Quick Caption 2016-17.pdf \(32 KB\)](#)

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*discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.6 Independent Contractor Agreement - Virtual Enterprises International, Inc  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$4,000.00  
**Budgeted** Yes  
**Budget Source** Grant Funded - Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant)  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor agreement with Virtual Enterprises International, Inc. for the collaboration on the VEI Regional Business Pitch Competition and the "Get A Taste of Success" Regional Business Pitch Competition to be held in April by the Small Business and Entrepreneurship Deputy Sector Navigator.

**DESCRIPTION/BACKGROUND:**

The District wishes to ratify an Independent Contractor agreement with Virtual Enterprises International, Inc. for the collaboration on the VEI Regional Business Pitch Competition and the "Get A Taste of Success" Regional Business Pitch Competition to be held in April by the Small Business and Entrepreneurship Deputy Sector Navigator.

**NEED:**

The VEI and "Get a Taste of Success" regional Business Plan competitions are designed to give high school and community college students an introduction to business planning and pitching their business ideas, while building team skills, communication skills, and leadership skills. Winners from these competitions move onto the Statewide Business Plan competition.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X\_\_\_

**REFERENCE FOR AGENDA:**

YES X\_\_\_ NO \_\_\_

File Attachments  
[Virtual Enterprises Signed.pdf \(60 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*



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**Subject** 6.7 Independent Contractor Agreement - San Bernardino Community College District

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Action (Consent)

**Preferred Date** Oct 11, 2016

**Absolute Date** Oct 11, 2016

**Fiscal Impact** Yes

**Dollar Amount** \$5,000.00

**Budgeted** Yes

**Budget Source** Grant Funded - Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant)

**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement with San Bernardino Community College District for the 2016 Regional Counselor Conclave intended for Community College and K-12 counselors, funded in collaboration with all the regional Deputy Sector Navigators.

**DESCRIPTION/BACKGROUND:**

The District desires to ratify an Independent Contractor Agreement with San Bernardino Community College District for the 2016 Regional Counselor Conclave intended for Community College and K-12 counselors, funded in collaboration with all the regional Deputy Sector Navigators.

**NEED:**

The 2016 Regional Counselor Conclave for community college and K-12 counselors supplies professional development in the area of Adult Ed, Articulation, Concurrent Enrollment, CATEMA, Get Focused/Stay Focused, Cal-Pass Plus, Pathways, AB288, CTE marketing, and best practices.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_NO\_\_\_

File Attachments  
[SBCCD Counselor Signed.pdf \(57 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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<b>Subject</b>	<b>6.8 Equipment Purchase - Stotz Equipment</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$11,996.81
Budgeted	Yes
Budget Source	71-50-20-6550-0000-6400.00-0000
Recommended Action	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the equipment purchase with Stotz Equipment in the amount of \$11,996.81.

**DESCRIPTION/BACKGROUND:**

The District wishes to purchase equipment from Stotz Equipment that includes a new John Deere Gator and accessories.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

This equipment purchase is necessary to replace the existing, deteriorating John Deere Gator with a dependable and fuel efficient unit in order to ensure the ability to remain consistent with the needs of the campus on a daily and emergency basis.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments <a href="#">10.11.16.Stotz.BU..pdf (71 KB)</a>
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**Subject** 6.9 Equipment Purchase - DV Trailers  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Fiscal Impact** Yes  
**Dollar Amount** \$8,397.00  
**Budgeted** Yes  
**Budget Source** 71-50-20-6550-4150-6400.00-0000  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the equipment purchase with DV Trailers in the amount of \$8,397.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to purchase equipment from DV Trailers for a new dump trailer and accessories.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

A dump trailer is needed to accommodate various large jobs that are a normal occurrence at both the Main Campus and the Regional Public Safety Training Center.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X

**REFERENCE FOR AGENDA:**

YES X NO \_\_\_

File Attachments  
[10.11.16.DV Trailers.BU..pdf \(63 KB\)](#)

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<b>Subject</b>	<b>6.10 Sales Contract - Greiner Buick GMC</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$46,600.54
Budgeted	Yes
Budget Source	71-50-20-6776-4150-6440.00-0000
Recommended Action	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the sales agreement with Greiner Buick GMC in the amount of \$46,600.54.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into a sales contract for the purchase of a 2016 GMC Sierra 2500 Crew Cab work truck for the maintenance department from Greiner Buick GMC.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

There are several advantages in adding this type of vehicle to the maintenance fleet, which include added towing capability, the ability to transport a crew of six to larger job sites and optimal fuel efficiency.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X \_\_\_

**REFERENCE FOR AGENDA:**

YES X \_\_\_ NO \_\_\_

File Attachments  
[10.11.16.Greiner.BU..pdf \(231 KB\)](#)

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**Subject** 6.11 Agreement - Tri County Pump Company  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Fiscal Impact** Yes  
**Dollar Amount** \$7,410.00  
**Budgeted** Yes  
**Budget Source** 71-50-20-6510-4150-5640.00-0000  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Tri County Pump Company in the amount of \$7,410.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into an agreement with Tri County Pump Company to remove and inspect the 60HP Well Pump at the Central Plant.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

The removal, off site disassembly, inspection, and video log of the well status is needed to assess the condition of the 60HP Well Pump for the District to determine what repairs are needed.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X \_\_\_

**REFERENCE FOR AGENDA:**

YES X \_\_\_ NO \_\_\_

File Attachments  
[10.11.16.Tri County Pump Co.BU..pdf \(27 KB\)](#)

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**Subject** 6.12 Agreement - H&L Charter Co., Inc.  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$604.00  
**Budgeted** Yes  
**Budget Source** Estimated Charges \$604.00 - Student Equity & Success  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between H&L Charter Co., Inc. and Victor Valley College to provide transportation services for those attending the UCI/UCLA Tour. The period of this agreement is September 30, 2016 to October 1, 2016.

**DESCRIPTION/BACKGROUND:**

The district desires to ratify an agreement between H&L Charter Co., Inc. and Victor Valley College to provide transportation services for those attending the UCI/UCLA tour. The period of this agreement is September 30, 2016 to October 1, 2016.

**NEED:**

To provide transportation services to UCI and UCLA.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[H&L Charter Co., Inc..pdf \(204 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for*

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**Subject** 6.13 Agreement - Ebmeyer Charter and Tour  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$2,390.00  
**Budgeted** Yes  
**Budget Source** Estimated Charges - \$2,390 - Student Equity & Success  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Ebmeyer Charter and Tour and Victor Valley College to provide transportation services for those attending the UMOJA Conference XII. The period of this agreement is November 3, 2016 to November 5, 2016.

**DESCRIPTION/BACKGROUND:**

The district desires to ratify an agreement between Ebmeyer Charter and Tour and Victor Valley College to provide transportation services for those attending the UMOJA Conference XII. The period of this agreement is November 3, 2016 to November 5, 2016.

**NEED:**

To provide transportation services to and from the Hilton Los Angeles Airport Hotel.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X

**REFERENCE FOR AGENDA:**

YES \_\_\_ NO X

File Attachments  
[Ebmeyer Charter & Tour.pdf \(72 KB\)](#)

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**Subject** 6.14 Agreement Renewal: Tricade  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$7,671.96  
**Budgeted** Yes  
**Budget Source** Budgeted Item  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with Tricade in the amount of \$7,671.96.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into an agreement renewal with Tricade to continue hardware and software maintenance on the HP Blade Server. Term 7/1/16 - 6/30/17.

**NEED:**

This maintenance is needed to maintain servers and systems hardware in support of campus instructional and operational requirements, this also provides hardware replacement in the event of a failure.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE  \_\_\_

**REFERENCE FOR AGENDA:**

YES  \_\_\_ NO \_\_\_

File Attachments  
[10.11.16 Tricade 2016-17 - HP Server Blade Maint Agmt..pdf \(352 KB\)](#)

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<b>Subject</b>	<b>6.15 Agreement: Ferrilli Information Group (Shopping Cart)</b>
<b>Meeting</b>	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
<b>Access</b>	Public
<b>Type</b>	Action (Consent)
<b>Preferred Date</b>	Oct 11, 2016
<b>Absolute Date</b>	Oct 11, 2016
<b>Fiscal Impact</b>	Yes
<b>Dollar Amount</b>	\$2,400.00
<b>Budgeted</b>	Yes
<b>Budget Source</b>	Budgeted Item
<b>Recommended Action</b>	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Ferrilli Information Group, Inc. in the amount of \$2,400.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into an agreement with Ferrilli Information Group, Inc. to purchase Solution Assurance for E-Commerce Shopping Cart, an online campus store platform used by various departments on campus to streamline payment processes for community education courses for the 2016/17 fiscal year.

**NEED:**

The E-Commerce Shopping Cart platform allows various departments across campus to setup a store front and process payments through a common interface.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments <a href="#">9.22.16 Ferrilli Shopping Cart signed agmt 16 17.pdf (162 KB)</a>
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**Subject** 6.16 Independent Contractor Agreement- Samuel Sepuya, M.D.  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$4,000.00  
**Budgeted** Yes  
**Budget Source** Respiratory Therapy Program - Budgeted Annually  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify the independent contractor agreement for Samuel Sepuya M.D., to serve as the Medical Director for the Respiratory Therapy Program. The period of this agreement is July 1, 2016 through June 30, 2017.

**DESCRIPTION/BACKGROUND:**

The district desires to ratify an independent contractor agreement between Victor Valley Community College District and Samuel Sepuya M.D. to serve as the Medical Director for the districts's Respiratory Therapy program. The period of the agreement is July 1, 2016 through June 30, 2017

**NEED:**

The Medical Director oversees portions of the Respiratory Therapy Program as they relate in the hospital setting and acts as a liaison. The Medical Director's authorized prescription number allows the program to obtain medical supplies and equipment necessary for the functioning of the program.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_\_X\_

**REFERENCE FOR AGENDA:**

YES \_\_\_ NO\_X\_\_

Administrative File Attachments  
[SEPUYA MEDICAL DIRECTOR AGREEMENT.pdf \(53 KB\)](#)

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**Subject** 6.17 Field Experience Agreement - Grand Canyon University  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** No  
**Budgeted** No  
**Budget Source** N/A  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify the Field Experience Agreement with Grand Canyon University. The period for the agreement is September 2, 2016 with no expiration date.

**DESCRIPTION/BACKGROUND:**

The District desires to ratify a Field Experience Agreement with Grand Canyon University. The period of this agreement is September 2, 2016 with no expiration date.

**NEED:**

Developing and maintaining high quality services through which progressive learning experiences can be provided and increasing interaction between the academic faculty and field site staff for the best utilization of available teaching facilities and expertise.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO  X

File Attachments  
[GRAND CANYON UNIVERSITY FIELD EXPERIENCE.pdf \(225 KB\)](#)

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**Subject** 6.18 Equipment Purchase - Supplyworks  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Fiscal Impact** Yes  
**Dollar Amount** \$34,695.00  
**Budgeted** Yes  
**Budget Source** 71-50-20-6530-0000-6400.00-0000  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the equipment purchase with Supplyworks in the amount of \$34,695.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to purchase equipment from Supplyworks to include two carpet extractors and three restroom vacuum cleaning systems.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

The new carpet extractors are needed to allow for cleaning of multiple areas at the same time. Vacuum cleaning systems allows for dedicated use in restrooms, which prevents cross contamination from using mops for both restrooms and common areas.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[10.11.16-Supplyworks.\\$34,695.00.pdf \(111 KB\)](#)

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Subject	6.19 Agreement - Cooley Construction, Inc.
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$15,000.00
Budgeted	Yes
Budget Source	Fund 71
Recommended Action	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Cooley Construction, Inc. for asphalt repairs in the amount of \$15,000.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into an agreement with Cooley Construction, Inc. to repair asphalt near the bus stop shelter and the Liberal Arts building.

**NEED:**

Both areas that require repair are locations where there is uneven asphalt which creates tripping hazards for students, staff and the community. Instances of trip and fall have already occurred and these areas must be fixed immediately to avoid further injury events in the future.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X

**REFERENCE FOR AGENDA:**

YES X NO \_\_\_

File Attachments

[10.11.16 - Agreement - Cooley Const. Asphalt Repair Art and Bus stop.pdf \(278 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.20 Notice of Completion - Compass Energy Solutions  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Fiscal Impact** No  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the Notice of Completion with Compass Energy Solutions as submitted.

**DESCRIPTION/BACKGROUND:**

The District wishes to submit for approval a Notice of Completion for Compass Energy Solutions for the work completed for the Energy Efficient Exterior Lighting Retrofit project. The agreement was originally approved by the Board on March 8, 2016.

**NEED:**

A Notice of Completion must be filed with the office of the County Recorder for each contractor within 10 days of acceptance by the Board.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[Scanned from a Xerox Multifunction Printer.pdf \(38 KB\)](#)

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**Subject** 6.21 Independent Contract Agreement – Dennis Hory DBA West Coast Microscope Service

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Action (Consent)

**Preferred Date** Oct 01, 2016

**Absolute Date** Oct 01, 2016

**Fiscal Impact** Yes

**Dollar Amount** \$4,000.00

**Budgeted** Yes

**Budget Source** 01-00-13-0400-0000-5840.00-0000

**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify the independent contractor agreement between Victor Valley Community College District and Dennis Hory DBA West Coast Microscope Service for the repair and service of the Biology department microscopes onsite. The service period for this agreement is October 1, 2016 through December 1, 2016

**DESCRIPTION/BACKGROUND:**

The District wishes to ratify an agreement between Victor Valley Community College District and Dennis Hory DBA West Coast Microscope Service for the repair and service of the Biology department microscopes onsite. The service period for this agreement is October 1, 2016 through December 1, 2016

A copy of this agreement is available for review in the Superintendent/President's Office.

**NEED:**

For repair and service of the Biology department microscopes

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_\_NO\_\_\_

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**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

Subject	6.22 Request for Disposal of Obsolete/Surplus Equipment - Construction Tech Paint Booth
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$4,050.00
Budget Source	Revenue to the District
Recommended Action	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the Request of Disposal of Obsolete/Surplus Construction Technology Paint Booth equipment as submitted.

**DESCRIPTION/BACKGROUND:**

This District requests the approval to remove the Construction Technology Paint Booth, which has become obsolete and is not being used by the department.

**NEED:**

As specified in Administrative Procedure 6520, the removal or disposal of any inventoried equipment must be approved. The Construction Technology department has attempted to use the District's auction company to have the Paint Booth removed, but they have refused due to the extensive labor and cost to dismantle and transport the equipment. However, the department has been able to auction the equipment on Ebay and secure \$4,050 in revenue. There will be no additional cost to the District for the removal of the equipment and it will also free up much needed space for the department.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments

[10.11.16 - Obsolete Equipment - Spray Booth Construction Tech Dept.pdf \(1,609 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for*



*discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

<b>Subject</b>	<b>6.23 Independent Contractor Agreement for Math Grant Symposium</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 01, 2016
Fiscal Impact	Yes
Dollar Amount	\$12,500.00
Budgeted	Yes
Budget Source	01-50-13-1701-3032-5840.00-0000
Recommended Action	It is recommended by the Superintendent/President that Board of Trustees ratify independent contractor agreements for 32 High School teachers to attend the Dr. Jo Boaler symposium. Teachers will participate and collaborate in professional development math workshops and symposiums with other High Desert area high school math teachers and VVC Math faculty on October 15 and October 22. This contract shall not exceed \$500 per CONSULTANT. CONSULTANT shall be paid \$325 for the first event and \$175 for the second event. These shall be paid in one combined payment after the October 22 event.

**DESCRIPTION/BACKGROUND:**

The District wishes to ratify independent contractor agreements for 32 High School teachers to attend the Dr. Jo Boaler symposium. At this symposium Dr. Boaler will provided a workshop between High School Math teachers and VVC Math faculty on October 15, 2016 and October 22, 2016. Teachers will participate and collaborate in professional development math workshops and symposiums with other High Desert area high school math teachers and VVC Math faculty and share experiences implementing instructional strategies within their own classrooms. This contract shall not exceed \$500 per CONSULTANT and shall be paid \$325 for participation in the first event and \$175 for the second event. These shall be paid in one combined payment after the October 22 event.

<b>Independent Contractor</b>	<b>Site/School</b>
Alan Klopping	Academy for Academic Excellence
Alyshea Moore	Hesperia High School
Anita Gesson	Academy for Academic Excellence
Anna Kostura	Hesperia Junior High
Gretchen Secrist	Academy for Academic Excellence
Heather Andersen	Granite Hills High School
Isabella Hoegerman	Granite Hills High School
Jaime Tyler	Snowline School District
James Patton	Snowline School District
Joy Ast	Granite Hills High School
Julia Woods	Riverside Prep
Karen Myers	Snowline School District
Karen Pogue	Apple Valley High School
Koren Mathis	Apple Valley High School
Kristi Sedlak	Sultana High School
Mark Gutierrez	Apple Valley High School

Michelle Wheeler	Snowline School District
Raymond Stavers	Apple Valley High School
Sara Raygor	Snowline School District
Sharon Olson	Academy for Academic Excellence
Sylvia Allen	Oak Hills High School
Terry Henderson	Hesperia High School
Tina Viayra	Hesperia Unified School District
Tracy Goulet	Academy for Academic Excellence
Vivian Ellis	Hesperia High School

**NEED:**

Dr. Jo Boaler, Stanford University, is the leading expert on mathematical mindsets. She will be training math faculty in the high desert on the best pedagogy for math classrooms based on the most recent brain research studies.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE  \_\_\_

**REFERENCE FOR AGENDA:**

YES  \_\_\_ NO \_\_\_

Administrative File Attachments  
[All Attendees- Math Symposium Signed Independent Contractor Agreement.pdf \(1,272 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.24 Independent Contractor Agreement - Dr. Boaler  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 01, 2016  
**Absolute Date** Oct 01, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$15,000.00  
**Budgeted** Yes  
**Budget Source** 01-50-13-1701-3032-5840.00-0000 and 01-50-6323-3013-5840.00-2016 50/50 split  
**Recommended Action** It is recommended by the Superintendent/President that Board of Trustees ratify an independent contractor agreement with Dr. Jo Boaler for presenting The Mindset Revolution: Teaching Mathematics for a Growth Mindset. Dr. Boaler will present and provide a workshop between High School Math teachers and VVC Math faculty on September 10, 2016 and October 22, 2016. Compensation for Dr. Jo Boaler will be \$15,000 which would be paid 50/50 split by the SAM Math Grant and Equity Funds.

**DESCRIPTION/BACKGROUND:**

The District wishes to ratify an independent contractor agreement with Dr. Jo Boaler for presenting The Mindset Revolution: Teaching Mathematics for a Growth Mindset. Dr. Boaler will present and provide a workshop between High School Math teachers and VVC Math faculty on September 10, 2016 and October 22, 2016. In the workshop she will provide instruction on how teachers/instructors will work together to discuss what it means to teach math for a growth mindset. They will look together at different mathematics tasks, different forms of assessment and grading, grouping arrangements, encouragement and praise, and many other aspects of mathematics teaching. She will do this through classroom videos and through working on math tasks together. Compensation for Dr. Jo Boaler will be \$15,000 which would be paid 50/50 split by the SAM Math Grant and Equity Funds.

**NEED:**

Dr. Jo Boaler, Stanford University, is the leading expert on mathematical mindsets. She will be training math faculty in the high desert on the best pedagogy for math classrooms based on the most recent brain research studies.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE x \_\_\_

**REFERENCE FOR AGENDA:**

YES x NO \_\_\_

Administrative File Attachments

[Dr. Jo Boaler.pdf \(45 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.25 Library Online Database Subscriptions  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$18,696.00  
**Budgeted** Yes  
**Budget Source** General Fund - Library  
**Recommended Action** It is recommended by the Superintendent/President that Board of Trustees ratify the renewal of online database subscriptions through the Community College Library Consortium for the period of January 1, 2017 through December 31, 2017.

**DESCRIPTION/BACKGROUND:**

Annual renewal of online database subscriptions through the Community College Library Consortium for the period January 1, 2017 through December 31, 2017. The online databases are: Gale-Opposing Viewpoints in Context; Oxford University Press - Grove Art Online and Grove Music Online; ProQuest - Biology Journals; R.R. Bowker - Books in Print; and Springshare - LibGuides CMS.

**NEED:**

In compliance with AP6330

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_\_NO\_\_\_

File Attachments  
[Library Online Database Subscriptions.pdf \(29 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.26 2016 Student Success Scorecard  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action, Discussion, Information  
**Fiscal Impact** No  
**Budgeted** No  
**Budget Source** N/A  
**Recommended Action** It is recommended that the Board of Trustees review and discuss the 2016 Student Success Scorecard based on 2015 data and adopt its contribution to the segment wide annual report.

**DESCRIPTION/BACKGROUND:**

The Student Success Scorecard for Community Colleges is a set of performance indicators required by the Legislature. The California Community College's System Office produces this report (formerly known as the Accountability Report for Community Colleges or ARCC), each year and disseminates it so that each college will use the information to improve. The System Office will also make the report available to state government policymakers and the public at large. The report's objectives are to make policymakers, local college officials, and elected boards aware of system and college performance in six specific areas of achievement and to inform the public about overall system performance.

Per the Education Code, Section 84754.5(d):

"As a condition of receiving specified funds in the annual Budget Act, each community college district board of trustees shall annually review and adopt its contribution to the segment wide annual report as part of a regularly scheduled and noticed public meeting at which public comment shall be invited."

**NEED:**

State Mandate

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_\_NO\_\_\_

File Attachments  
[2016 Scorecard.pdf \(233 KB\)](#)

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

**Subject** 6.27 Quarterly Financial Reports  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** No  
**Budgeted** No  
**Recommended Action** This is an information only item.

**DESCRIPTION/BACKGROUND:**

Unaudited financial reports are being presented for the period ending June 30, 2016, for the General Fund (01), Debt Service Payment Fund (21), Special Revenue Fund (39), Bond Fund (42), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Health Trust Fund (75), Insurance Trust Fund (78), ASB, Auxiliary Services, Bookstore, and Federal and State Grant Funds.

**NEED:**

N/A

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_ X \_\_\_

**REFERENCE FOR AGENDA:**

YES X \_\_\_ NO \_\_\_

File Attachments

[2016 UnauditedBoardFinStmnts June16 revised 092116.pdf \(147 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*



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**Subject** 6.28 AGREEMENT - H & L CHARTER CO. INC.  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** No  
**Dollar Amount** \$10,000.00  
**Budgeted** Yes  
**Budget Source** Grant Funded  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and H & L Charter Co. Inc. to provide transportation for Upward Bound Participants during the 2016/2017 Academic Year and Summer Academy. The period of this agreement is September 28, 2016, through June 30, 2017.

**DESCRIPTION/BACKGROUND:**

The District desires to ratify an Independent Contractor Agreement between Victor Valley Community College District and H & L Charter Co. Inc., to provide transportation for Upward Bound Participants during the 2016/2017 Academic Year and Summer Academy. The period of this agreement is September 28, 2016, through June 30, 2017.

**NEED:**

To provide transportation for Upward Bound Participants during the 2016/2017 Academic Year and Summer Academy. Services include transportation for Saturday Academy, Academic Year and Summer Field Trips from Victor Valley College to Victor Valley College to meet grant objectives as required by the U.S. Department of Education. The total amount shall not exceed: \$10,000.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_ X \_\_\_

**REFERENCE FOR AGENDA:**

YES \_\_\_ X \_\_\_ NO \_\_\_

114647.JPG (514 KB)

114721.JPG (346 KB)

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**Subject** 6.29 NON-CLASSIFIED EMPLOYEES  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Budgeted** Yes  
**Recommended Action** It is recommended that the Board of Trustees approve and/or ratify the appointments as listed.

**DESCRIPTION/BACKGROUND:**

The persons recommended for employment who are listed on the attached referenced sheet have been designated to perform specified job duties consistent with the provisions of Education Code 88003.

**NEED:**

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES \_X\_ NO \_\_\_

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**Subject** 6.30 Independent Contract Agreement - Varela Consulting, LLC

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Action (Consent)

**Preferred Date** Oct 11, 2016

**Absolute Date** Oct 11, 2016

**Fiscal Impact** Yes

**Dollar Amount** \$4,500.00

**Budgeted** Yes

**Budget Source** Grant Funded - Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant)

**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor agreement with Varela Consulting, LLC to facilitate a one-day Business Incubator Workshop and facilitate a two-day Business Model Canvas Workshop for regional faculty from community colleges and high schools, regional administrators, and regional workforce development. The period of this contract is October 24, 2016 to October 26, 2016.

**DESCRIPTION/BACKGROUND:**

The District desires to ratify an Independent Contractor agreement with Varela Consulting, LLC to facilitate a one-day Business Incubator Workshop and facilitate a two-day Business Model Canvas Workshop for regional faculty from community colleges and high schools, regional administrators, and regional workforce development. The period of this contract is October 24, 2016 to October 26, 2016.

**NEED:**

Professional development for faculty, administrators, and key talent is a requirement of the California Community College Chancellor's office under the Deputy Sector Navigator work plan. Building successful entrepreneur curriculum on all of our campuses and creating a work environment through incubators increases sustainability of new and growing businesses which increases the economic prosperity of the region.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_ X \_\_\_

**REFERENCE FOR AGENDA:**

YES \_X\_ NO \_\_\_

File Attachments  
[Varela Oct 24-26 signed.pdf \(57 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.31 Amended Agreement - Ellucian  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$8,874.00  
**Budgeted** Yes  
**Budget Source** BFAP Funded  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify the amendment of the Technology Management Services Agreement dated March 1, 2016 through February 28, 2019 between Victor Valley College and Ellucian. Ellucian will provide onsite consultant support for the Financial Aid Annual Setup (2017-18) in Colleague System. The services provided will commence 9/1/16 and will terminate on November 30, 2016.

**DESCRIPTION/BACKGROUND:**

The district desires to ratify the amendment of the Technology Management Services Agreement dated March 1, 2016 through February 28, 2019 between Victor Valley College and Ellucian. Ellucian will provide onsite consultant support for the Financial Aid Annual Setup (2017-18) in Colleague System. The services provided will commence 9/1/16 and will terminate on November 30, 2016.

**NEED:**

Federal requirement to pay financial aid awards.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_\_NO\_\_\_

File Attachments  
[10-11-16 Ellucian.pdf \(66 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the*

*time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

**Subject** 6.32 Board of Trustees Payments Report  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Budgeted** Yes  
**Recommended Action** It is recommended that the Board of Trustees approve the Board of Trustees Payment Report.

**DESCRIPTION/BACKGROUND:**

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

**NEED:**

N/A

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE x \_\_\_

**REFERENCE FOR AGENDA:**

YES x \_\_\_ NO \_\_\_

File Attachments  
[1016 Board Payment Report Backup.pdf \(53 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*



**7. ACTION AGENDA: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)**

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<b>Subject</b>	<b>7.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	

**7. ACTION AGENDA: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)**

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**Subject** 7.2 Award Contract - Los Angeles Air Conditioning, Inc. - Heat Pump & Package Unit Replacement Bid F-390

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Action

**Fiscal Impact** Yes

**Dollar Amount** \$196,000.00

**Budgeted** Yes

**Budget Source** Scheduled Maintenance Funds

**Recommended Action** It is recommended that the Board of Trustees approve and award the contract to Los Angeles Air Conditioning, Inc. for Bid F-390: Heat Pump & Package Unit Replacement in the amount of \$196,000.

**DESCRIPTION/BACKGROUND:**

Bids for F-390, Heat Pump & Package Unit Replacement, were opened on September 28, 2016. One (1) bid was received as follows:

Los Angeles Air Conditioning, Inc. \$196,000

Los Angeles Air Conditioning, Inc. was the lowest responsive bidder. The bid was thoroughly reviewed by the Executive Director of Facilities & Operations. Los Angeles Air Conditioning, Inc. is licensed in California and their bonding company is authorized to do business in California.

**NEED:**

The work to be performed will replace equipment which is at the end of its useful life. This will include HVAC systems at various buildings throughout the Main Campus and will alleviate the continual need to perform emergency repairs.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments

[10.11.16 - Award Contract - LA Air Conditioning - Bid F390 - Heat Pump Package Unit.pdf \(508 KB\)](#)

## **8. BOARD OF TRUSTEES - ACTION AGENDA**

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<b>Subject</b>	<b>8.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action
Recommended Action	It was MSC

## 10. INSTRUCTION AND STUDENT SERVICES - ACTION AGENDA

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<b>Subject</b>	<b>10.1 Contract - CSRI (University Enterprises Corporation)</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$75,000.00
Budgeted	Yes
Budget Source	Income to the District
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees approves a contract with CSUSB's University Enterprises Corporation - California State Reentry Initiative (CSRI). VVC has been partnered with CSRI through contract education since 2013 by providing GED Prep and Computer Literacy courses (Not-For-Credit). This contract is to continue the service through the fiscal year (June 30, 2017). Classes are held at CSRI's Victorville location. These courses are designed to help their paroled students reenter society with essential skills and education. This agreement has been brokered and secured by the Victor Valley College Foundation.
Goals	VALUES IMAGE FISCAL STABILITY

### DESCRIPTION/BACKGROUND:

It is recommended by the Superintendent/President that the Board of Trustees approves a contract with CSUSB's University Enterprises Corporation - California State Reentry Initiative (CSRI). VVC has been partnered with CSRI through contract education since 2013 by providing GED Prep and Computer Literacy courses (Not-For-Credit). This contract is to continue the service through the fiscal year (June 30, 2017). Classes are held at CSRI's Victorville location. VVC Foundation invoices CSRI monthly. These courses are designed to help their paroled students reenter society with essential skills and education. This agreement has been brokered and secured by the Victor Valley College Foundation.

### NEED:

Continue providing Not-For-Credit: GED Prep & Computer Literacy courses to CSRI through 2016-2017 Fiscal Year.

### LEGAL REVIEW:

YES  NOT APPLICABLE

### REFERENCE FOR AGENDA:

YES  NO

File Attachments  
[GT 16113 VV.doc \(660 KB\)](#)

## 10. INSTRUCTION AND STUDENT SERVICES - ACTION AGENDA

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<b>Subject</b>	<b>10.2 Curriculum Changes</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	No
Budgeted	No
Budget Source	N/A
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees approve the curriculum changes made on September 8, 2016 and September 29, 2016 and have been recommended by the College Curriculum Committee.

### DESCRIPTION/BACKGROUND:

The College Curriculum Committee meets on a regular basis to review course changes that have been proposed by the instructional departments. The modifications in existing courses and the proposed new courses that were approved by the committee on September 8, 2016 and September 29, 2016 and are listed on the attached sheet.

A copy of the college curriculum changes is available in the President's Office for review.

### NEED:

### LEGAL REVIEW:

YES \_\_\_ NOT APPLICABLE X

### REFERENCE FOR AGENDA:

YES X NO \_\_\_

#### File Attachments

[10.11.16 BOT - 09.08.16 and 09.29.16 CC Meeting - Revised.pdf \(249 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

## **12. HUMAN RESOURCES - ACTION AGENDA**

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**Subject** 12.1 Approval of Academic Equivalency Request - coursework  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** No  
**Recommended Action** It is recommended that the Board of Trustees approve the equivalency as listed.

### **DESCRIPTION/BACKGROUND:**

The equivalency listed below has been approved by the appropriate department, division dean, and Academic Senate for the discipline indicated.

Johnathan Visser  
Administration of Justice

### **EQUIVALENCY**

Meets the requirements under course work, Victor Valley equivalency policy. In the discipline, a minimum of 30 semester units and a minimum of ten years of work experience in the field is required.

### **NEED:**

To establish that the minimum standards for equivalency have been met.

### **LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_\_\_

### **REFERENCE FOR AGENDA:**

YES \_\_\_ NO\_\_\_

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## **12. HUMAN RESOURCES - ACTION AGENDA**

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**Subject** 12.2 Management Appointment, Interim Director of the Associate Nursing Program and Allied Health

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Action

**Preferred Date** Oct 11, 2016

**Absolute Date** Oct 11, 2016

**Fiscal Impact** Yes

**Budgeted** Yes

**Recommended Action** It is recommended that the Board of Trustees approve the appointment as listed

### **DESCRIPTION/BACKGROUND:**

has been recommended to fill the position of Interim Director of the Associate Nursing Program and Allied Health beginning October 11, 2016 through December 31, 2016.

### **NEED:**

Position is needed to fill the existing vacancy

### **LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_\_\_

### **REFERENCE FOR AGENDA:**

YES  NO \_\_\_

## 13. INFORMATION

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**Subject** 13.1 Co-Op Education Student Unpaid Internship With Pomona Police Department  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Information

### **DESCRIPTION/BACKGROUND:**

The District desires to present to the board for informational purposes only a sign Standard Agreement for a Student Unpaid Internship Program between Victor Valley Community College District and [Pomona Police Department - Explorer Program, Pomona, CA]. This final, signed agreement provides unpaid internship opportunities for [Administration of Justice & Business Administration] students through the Cooperative Education Department's Internship Program. The term for this agreement shall commence on the effective date and remain in effect until terminated by either party with the following stipulations. Either party to the agreement may terminate said agreement by giving a 60-day written notice to terminate the agreement without cause to the proper legal representatives of the other party or until either party terminates the contract for cause upon five (5) working days' notice, provided that the other party has been informed of the cause and is unable to unwilling to make the changes necessary to fix the problem immediately.

### **NEED:**

To provide [Administration of Justice & Business Administration] students enrolled in the Cooperative Education Department's Internship Program internship opportunities with (Pomona Police Department - Explorer Program) so as to expand their educational experiences from on-campus to off-campus. These internship opportunities can lead to student success as students pursue their career pathways. It also provides the employer the opportunity to train capable students with real on-the-job learning experiences that might lead to employment with their company or other like companies.

To also clarify the roles of the college and employer as it pertains to the Internship Program, as well as to clarify the liability of each party.

### **LEGAL REVIEW:**

YES  NOT APPLICABLE

### **REFERENCE FOR AGENDA:**

YES  NO

Administrative File Attachments

[Co-Op Education Student Unpaid Internship - Pomona Police Department Explorer Program.pdf \(148 KB\)](#)



## 13. INFORMATION

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**Subject** 13.2 Co-Op Education Student Unpaid Internship with Victor Community Support Services

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Information

### **DESCRIPTION/BACKGROUND:**

The District desires to present to the board for informational purposes only a sign Standard Agreement for a Student Unpaid Internship Program between Victor Valley Community College District and [Victor Community Support Services, Victorville, CA]. This final, signed agreement provides unpaid internship opportunities for [Business Administration, Psychology and Sociology] students through the Cooperative Education Department's Internship Program. The term for this agreement shall commence on the effective date and remain in effect until terminated by either party with the following stipulations. Either party to the agreement may terminate said agreement by giving a 60-day written notice to terminate the agreement without cause to the proper legal representatives of the other party or until either party terminates the contract for cause upon five (5) working days' notice, provided that the other party has been informed of the cause and is unable to unwilling to make the changes necessary to fix the problem immediately.

### **NEED:**

To provide [Business Administration, Psychology and Sociology] students enrolled in the Cooperative Education Department's Internship Program internship opportunities with [Victor Community Support Services, Victorville, CA] so as to expand their educational experiences from on-campus to off-campus. These internship opportunities can lead to student success as students pursue their career pathways. It also provides the employer the opportunity to train capable students with real on-the-job learning experiences that might lead to employment with their company or other like companies.

To also clarify the roles of the college and employer as it pertains to the Internship Program, as well as to clarify the liability of each party.

To provide [Business Administration, Psychology and Sociology] students enrolled in the Cooperative Education Department's Internship Program internship opportunities with [Victor Community Support Services, Victorville, CA] so as to expand their educational experiences from on-campus to off-campus. These internship opportunities can lead to student success as students pursue their career pathways. It also provides the employer the opportunity to train capable students with real on-the-job learning experiences that might lead to employment with their company or other like companies.

To also clarify the roles of the college and employer as it pertains to the Internship Program, as well as to clarify the liability of each party.

### **LEGAL REVIEW:**

YES  NOT APPLICABLE

### **REFERENCE FOR AGENDA:**

YES  NO

**File Attachments**

[Co-Op Education Student Unpaid Internship - Victor Community Support Services.pdf \(151 KB\)](#)

## 13. INFORMATION

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**Subject** 13.3 Co-Op Education Student Unpaid Internship With World Gym  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Information

**DESCRIPTION/BACKGROUND:** The District desires to present to the board for informational purposes only a sign Standard Agreement for a Student Unpaid Internship Program between Victor Valley Community College District and [World Gym, Victorville, CA]. This final, signed agreement provides unpaid internship opportunities for [Business Administration] students through the Cooperative Education Department's Internship Program. The term for this agreement shall commence on the effective date and remain in effect until terminated by either party with the following stipulations. Either party to the agreement may terminate said agreement by giving a 60-day written notice to terminate the agreement without cause to the proper legal representatives of the other party or until either party terminates the contract for cause upon five (5) working days' notice, provided that the other party has been informed of the cause and is unable to unwilling to make the changes necessary to fix the problem immediately.

**NEED:**

To provide [Business Administration] students enrolled in the Cooperative Education Department's Internship Program internship opportunities with [World Gym] so as to expand their educational experiences from on-campus to off-campus. These internship opportunities can lead to student success as students pursue their career pathways. It also provides the employer the opportunity to train capable students with real on-the-job learning experiences that might lead to employment with their company or other like companies.

To also clarify the roles of the college and employer as it pertains to the Internship Program, as well as to clarify the liability of each party.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments

[Co-Op Education Student Unpaid Internship - World Gym.pdf \(140 KB\)](#)



**Tuesday, October 11, 2016**

**Victor Valley Community College District Regular Meeting of the Board of Trustees**

**Study Session: 4:30-5:50 p.m. Board Room, Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395**

**Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395**

**Board Room Victor Valley Community College**

**This meeting will be electronically recorded and web cast live at**

**<http://www.vvc.edu/offices/president/webcast.html>**

**2. STUDY SESSION: 4:30-5:50 p.m.**

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**Subject 2.1 Victor Valley Community College District Foundation Report**

**Meeting Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees**

**Access Public**

**Type Report**

**DESCRIPTION/BACKGROUND:**

**NEED:**

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_ X \_\_\_

**REFERENCE FOR AGENDA:**

YES \_\_\_ NO X \_\_\_

### **3. OPEN SESSION: 6:00 p.m.**

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<b>Subject</b>	<b>3.1 CALL TO ORDER</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Procedural

### **3. OPEN SESSION: 6:00 p.m.**

---

**Subject**            **3.2 ROLL CALL**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**                Procedural

**Board of Trustees:**

Joseph W. Brady  
John Pinkerton  
Brandon A. Wood  
Dennis Henderson  
Marianne Tortorici  
Gabrielle Galindo

### **3. OPEN SESSION: 6:00 p.m.**

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<b>Subject</b>	<b>3.3 PLEDGE OF ALLEGIANCE TO THE FLAG</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Procedural

### **3. OPEN SESSION: 6:00 p.m.**

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<b>Subject</b>	<b>3.4 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA</b>
<b>Meeting</b>	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
<b>Access</b>	Public
<b>Type</b>	Procedural



## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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<b>Subject</b>	<b>4.1 FOUNDATION</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.2 ASB STUDENT GOALS**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.3 ACADEMIC SENATE**

Meeting            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

Access             Public

Type

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.4 ACCREDITATION STEERING COMMITTEE**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**                Report

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.5 FACILITIES UPDATE**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**

## **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.6 Report on Districting Study**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**            Public

**Type**              Report

**DESCRIPTION/BACKGROUND:**

**NEED:**

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_

**REFERENCE FOR AGENDA:**

YES \_\_\_ NO\_X\_\_

#### **4. SUPERINTENDENT/PRESIDENT'S REPORT**

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**Subject**            **4.7 Report on Student Success Score Card**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**                Report

**DESCRIPTION/BACKGROUND:**

**NEED:**

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_

**REFERENCE FOR AGENDA:**

YES \_\_\_NO\_X\_\_

**5. REPORTS (3 minute limit per report. The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups)**

<b>Subject</b>	<b>5.1 CTA</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report



**5. REPORTS (3 minute limit per report. The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups)**

<b>Subject</b>	<b>5.2 CSEA</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report

**5. REPORTS (3 minute limit per report. The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups)**

<b>Subject</b>	<b>5.3 AFT PART-TIME FACULTY UNITED</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report

**5. REPORTS (3 minute limit per report. The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups)**

<b>Subject</b>	<b>5.4 MANAGEMENT</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Report

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

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**Subject**            **6.1 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS:**  
**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access**             Public  
**Type**

**PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS:** The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. This is the opportunity for the public to address the Board on any Consent Agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)**PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS**

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

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<b>Subject</b>	<b>6.2 APPROVAL OF CONSENT AGENDA ITEMS</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Mar 08, 2016
Absolute Date	Mar 08, 2016
Fiscal Impact	No

**There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.**

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Subject	6.3 Approval of the Minutes of the Regular Board of Trustees Meeting
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

<b>Subject</b>	<b>6.4 Contract - CPL Productions</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$5,781.60
Budgeted	Yes
Budget Source	Income to the District
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees ratify a contract with CPL Productions. Officials from CPL Productions approached faculty from the VVC Fire Technology program for customized training to be performed at the Victor Valley College Regional Public Safety Training Center. Fire Tech personnel coordinated with Contract Education to deliver this customized training for an important business partner. The period of this contract is September 13, 2016.

**DESCRIPTION/BACKGROUND:**

The district wishes to ratify a contract with CPL Productions. Officials from CPL Productions approached faculty from the VVC Fire Technology program for customized training to be performed at the Victor Valley College Regional Public Safety Training Center. Fire Tech personnel coordinated with Contract Education to deliver this customized training for an important business partner. The period of this contract is September 13, 2016.

**NEED:**

CPL Production's front-line employees require specific firefighting skills upgrade training.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X

**REFERENCE FOR AGENDA:**

YES X NO \_\_\_

File Attachments  
[Contract A League of Their Own CPL Productions.pdf \(74 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*



**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

<b>Subject</b>	<b>6.5 Contract - Quick Caption</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$33,945.00
Budgeted	Yes
Budget Source	Estimated charges - \$33,945 - DSPS Budget
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees ratify a contract with Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is September 14, 2016 through June 30, 2017.

**DESCRIPTION/BACKGROUND:**

The district wishes to ratify a contract with Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is September 14, 2016 through June 30, 2017.

**NEED:**

ADA Compliance

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[10-11-16 Quick Caption 2016-17.pdf \(32 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for*

*discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

<b>Subject</b>	<b>6.6 Independent Contractor Agreement - Virtual Enterprises International, Inc</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$4,000.00
Budgeted	Yes
Budget Source	Grant Funded - Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant)
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor agreement with Virtual Enterprises International, Inc. for the collaboration on the VEI Regional Business Pitch Competition and the "Get A Taste of Success" Regional Business Pitch Competition to be held in April by the Small Business and Entrepreneurship Deputy Sector Navigator.

**DESCRIPTION/BACKGROUND:**

The District wishes to ratify an Independent Contractor agreement with Virtual Enterprises International, Inc. for the collaboration on the VEI Regional Business Pitch Competition and the "Get A Taste of Success" Regional Business Pitch Competition to be held in April by the Small Business and Entrepreneurship Deputy Sector Navigator.

**NEED:**

The VEI and "Get a Taste of Success" regional Business Plan competitions are designed to give high school and community college students an introduction to business planning and pitching their business ideas, while building team skills, communication skills, and leadership skills. Winners from these competitions move onto the Statewide Business Plan competition.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X\_\_\_

**REFERENCE FOR AGENDA:**

YES X\_\_\_ NO \_\_\_

File Attachments  
[Virtual Enterprises Signed.pdf \(60 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

**Subject** 6.7 Independent Contractor Agreement - San Bernardino Community College District

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Action (Consent)

**Preferred Date** Oct 11, 2016

**Absolute Date** Oct 11, 2016

**Fiscal Impact** Yes

**Dollar Amount** \$5,000.00

**Budgeted** Yes

**Budget Source** Grant Funded - Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant)

**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement with San Bernardino Community College District for the 2016 Regional Counselor Conclave intended for Community College and K-12 counselors, funded in collaboration with all the regional Deputy Sector Navigators.

**DESCRIPTION/BACKGROUND:**

The District desires to ratify an Independent Contractor Agreement with San Bernardino Community College District for the 2016 Regional Counselor Conclave intended for Community College and K-12 counselors, funded in collaboration with all the regional Deputy Sector Navigators.

**NEED:**

The 2016 Regional Counselor Conclave for community college and K-12 counselors supplies professional development in the area of Adult Ed, Articulation, Concurrent Enrollment, CATEMA, Get Focused/Stay Focused, Cal-Pass Plus, Pathways, AB288, CTE marketing, and best practices.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X \_\_\_

**REFERENCE FOR AGENDA:**

YES X \_\_\_ NO \_\_\_

File Attachments  
[SBCCD Counselor Signed.pdf \(57 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

**Subject** 6.8 Equipment Purchase - Stotz Equipment  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Fiscal Impact** Yes  
**Dollar Amount** \$11,996.81  
**Budgeted** Yes  
**Budget Source** 71-50-20-6550-0000-6400.00-0000  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the equipment purchase with Stotz Equipment in the amount of \$11,996.81.

**DESCRIPTION/BACKGROUND:**

The District wishes to purchase equipment from Stotz Equipment that includes a new John Deere Gator and accessories.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

This equipment purchase is necessary to replace the existing, deteriorating John Deere Gator with a dependable and fuel efficient unit in order to ensure the ability to remain consistent with the needs of the campus on a daily and emergency basis.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X\_\_\_

**REFERENCE FOR AGENDA:**

YES X\_\_\_NO\_\_\_

File Attachments  
[10.11.16.Stotz.BU..pdf \(71 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for*

*discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*



**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

**Subject** 6.9 Equipment Purchase - DV Trailers  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Fiscal Impact** Yes  
**Dollar Amount** \$8,397.00  
**Budgeted** Yes  
**Budget Source** 71-50-20-6550-4150-6400.00-0000  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the equipment purchase with DV Trailers in the amount of \$8,397.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to purchase equipment from DV Trailers for a new dump trailer and accessories.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

A dump trailer is needed to accommodate various large jobs that are a normal occurrence at both the Main Campus and the Regional Public Safety Training Center.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X

**REFERENCE FOR AGENDA:**

YES X NO \_\_\_

File Attachments  
[10.11.16.DV Trailers.BU..pdf \(63 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.10 Sales Contract - Greiner Buick GMC  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Fiscal Impact** Yes  
**Dollar Amount** \$46,600.54  
**Budgeted** Yes  
**Budget Source** 71-50-20-6776-4150-6440.00-0000  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the sales agreement with Greiner Buick GMC in the amount of \$46,600.54.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into a sales contract for the purchase of a 2016 GMC Sierra 2500 Crew Cab work truck for the maintenance department from Greiner Buick GMC.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

There are several advantages in adding this type of vehicle to the maintenance fleet, which include added towing capability, the ability to transport a crew of six to larger job sites and optimal fuel efficiency.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X

**REFERENCE FOR AGENDA:**

YES X NO \_\_\_

File Attachments  
[10.11.16.Greiner.BU..pdf \(231 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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<b>Subject</b>	<b>6.11 Agreement - Tri County Pump Company</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$7,410.00
Budgeted	Yes
Budget Source	71-50-20-6510-4150-5640.00-0000
Recommended Action	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Tri County Pump Company in the amount of \$7,410.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into an agreement with Tri County Pump Company to remove and inspect the 60HP Well Pump at the Central Plant.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

The removal, off site disassembly, inspection, and video log of the well status is needed to assess the condition of the 60HP Well Pump for the District to determine what repairs are needed.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X

**REFERENCE FOR AGENDA:**

YES X NO \_\_\_

File Attachments  
[10.11.16.Tri County Pump Co.BU..pdf \(27 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the*

*time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.12 Agreement - H&L Charter Co., Inc.  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$604.00  
**Budgeted** Yes  
**Budget Source** Estimated Charges \$604.00 - Student Equity & Success  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between H&L Charter Co., Inc. and Victor Valley College to provide transportation services for those attending the UCI/UCLA Tour. The period of this agreement is September 30, 2016 to October 1, 2016.

**DESCRIPTION/BACKGROUND:**

The district desires to ratify an agreement between H&L Charter Co., Inc. and Victor Valley College to provide transportation services for those attending the UCI/UCLA tour. The period of this agreement is September 30, 2016 to October 1, 2016.

**NEED:**

To provide transportation services to UCI and UCLA.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[H&L Charter Co., Inc..pdf \(204 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for*

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<b>Subject</b>	<b>6.13 Agreement - Ebmeyer Charter and Tour</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$2,390.00
Budgeted	Yes
Budget Source	Estimated Charges - \$2,390 - Student Equity & Success
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Ebmeyer Charter and Tour and Victor Valley College to provide transportation services for those attending the UMOJA Conference XII. The period of this agreement is November 3, 2016 to November 5, 2016.

**DESCRIPTION/BACKGROUND:**

The district desires to ratify an agreement between Ebmeyer Charter and Tour and Victor Valley College to provide transportation services for those attending the UMOJA Conference XII. The period of this agreement is November 3, 2016 to November 5, 2016.

**NEED:**

To provide transportation services to and from the Hilton Los Angeles Airport Hotel.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X \_\_\_

**REFERENCE FOR AGENDA:**

YES \_\_\_ NO X \_\_\_

File Attachments  
[Ebmeyer Charter & Tour.pdf \(72 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the*

*time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*



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**Subject** 6.14 Agreement Renewal: Tricade  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$7,671.96  
**Budgeted** Yes  
**Budget Source** Budgeted Item  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with Tricade in the amount of \$7,671.96.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into an agreement renewal with Tricade to continue hardware and software maintenance on the HP Blade Server. Term 7/1/16 - 6/30/17.

**NEED:**

This maintenance is needed to maintain servers and systems hardware in support of campus instructional and operational requirements, this also provides hardware replacement in the event of a failure.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_\_NO\_\_\_

File Attachments  
[10.11.16 Tricade 2016-17 - HP Server Blade Maint Agmt..pdf \(352 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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<b>Subject</b>	<b>6.15 Agreement: Ferrilli Information Group (Shopping Cart)</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$2,400.00
Budgeted	Yes
Budget Source	Budgeted Item
Recommended Action	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Ferrilli Information Group, Inc. in the amount of \$2,400.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into an agreement with Ferrilli Information Group, Inc. to purchase Solution Assurance for E-Commerce Shopping Cart, an online campus store platform used by various departments on campus to streamline payment processes for community education courses for the 2016/17 fiscal year.

**NEED:**

The E-Commerce Shopping Cart platform allows various departments across campus to setup a store front and process payments through a common interface.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments <a href="#">9.22.16 Ferrilli Shopping Cart signed agmt 16 17.pdf (162 KB)</a>
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*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.16 Independent Contractor Agreement- Samuel Sepuya, M.D.  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$4,000.00  
**Budgeted** Yes  
**Budget Source** Respiratory Therapy Program - Budgeted Annually  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify the independent contractor agreement for Samuel Sepuya M.D., to serve as the Medical Director for the Respiratory Therapy Program. The period of this agreement is July 1, 2016 through June 30, 2017.

**DESCRIPTION/BACKGROUND:**

The district desires to ratify an independent contractor agreement between Victor Valley Community College District and Samuel Sepuya M.D. to serve as the Medical Director for the districts's Respiratory Therapy program. The period of the agreement is July 1, 2016 through June 30, 2017

**NEED:**

The Medical Director oversees portions of the Respiratory Therapy Program as they relate in the hospital setting and acts as a liaison. The Medical Director's authorized prescription number allows the program to obtain medical supplies and equipment necessary for the functioning of the program.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_\_X\_

**REFERENCE FOR AGENDA:**

YES \_\_\_ NO\_X\_\_

Administrative File Attachments  
[SEPUYA MEDICAL DIRECTOR AGREEMENT.pdf \(53 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.17 Field Experience Agreement - Grand Canyon University

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Action (Consent)

**Preferred Date** Oct 11, 2016

**Absolute Date** Oct 11, 2016

**Fiscal Impact** No

**Budgeted** No

**Budget Source** N/A

**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify the Field Experience Agreement with Grand Canyon University. The period for the agreement is September 2, 2016 with no expiration date.

**DESCRIPTION/BACKGROUND:**

The District desires to ratify a Field Experience Agreement with Grand Canyon University. The period of this agreement is September 2, 2016 with no expiration date.

**NEED:**

Developing and maintaining high quality services through which progressive learning experiences can be provided and increasing interaction between the academic faculty and field site staff for the best utilization of available teaching facilities and expertise.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[GRAND CANYON UNIVERSITY FIELD EXPERIENCE.pdf \(225 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for*

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<b>Subject</b>	<b>6.18 Equipment Purchase - Supplyworks</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$34,695.00
Budgeted	Yes
Budget Source	71-50-20-6530-0000-6400.00-0000
Recommended Action	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the equipment purchase with Supplyworks in the amount of \$34,695.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to purchase equipment from Supplyworks to include two carpet extractors and three restroom vacuum cleaning systems.

A copy of the original agreement is available for review in the Superintendent/President's office.

**NEED:**

The new carpet extractors are needed to allow for cleaning of multiple areas at the same time. Vacuum cleaning systems allows for dedicated use in restrooms, which prevents cross contamination from using mops for both restrooms and common areas.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X \_\_\_

**REFERENCE FOR AGENDA:**

YES X \_\_\_ NO \_\_\_

File Attachments  
[10.11.16-Supplyworks.\\$34,695.00.pdf \(111 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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<b>Subject</b>	<b>6.19 Agreement - Cooley Construction, Inc.</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$15,000.00
Budgeted	Yes
Budget Source	Fund 71
Recommended Action	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Cooley Construction, Inc. for asphalt repairs in the amount of \$15,000.00.

**DESCRIPTION/BACKGROUND:**

The District wishes to enter into an agreement with Cooley Construction, Inc. to repair asphalt near the bus stop shelter and the Liberal Arts building.

**NEED:**

Both areas that require repair are locations where there is uneven asphalt which creates tripping hazards for students, staff and the community. Instances of trip and fall have already occurred and these areas must be fixed immediately to avoid further injury events in the future.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X

**REFERENCE FOR AGENDA:**

YES X NO \_\_\_

File Attachments

[10.11.16 - Agreement - Cooley Const. Asphalt Repair Art and Bus stop.pdf \(278 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*



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**Subject** 6.20 Notice of Completion - Compass Energy Solutions  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Fiscal Impact** No  
**Recommended Action** This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the Notice of Completion with Compass Energy Solutions as submitted.

**DESCRIPTION/BACKGROUND:**

The District wishes to submit for approval a Notice of Completion for Compass Energy Solutions for the work completed for the Energy Efficient Exterior Lighting Retrofit project. The agreement was originally approved by the Board on March 8, 2016.

**NEED:**

A Notice of Completion must be filed with the office of the County Recorder for each contractor within 10 days of acceptance by the Board.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[Scanned from a Xerox Multifunction Printer.pdf \(38 KB\)](#)

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<b>Subject</b>	<b>6.21 Independent Contract Agreement – Dennis Hory DBA West Coast Microscope Service</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 01, 2016
Absolute Date	Oct 01, 2016
Fiscal Impact	Yes
Dollar Amount	\$4,000.00
Budgeted	Yes
Budget Source	01-00-13-0400-0000-5840.00-0000
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees ratify the independent contractor agreement between Victor Valley Community College District and Dennis Hory DBA West Coast Microscope Service for the repair and service of the Biology department microscopes onsite. The service period for this agreement is October 1, 2016 through December 1, 2016

**DESCRIPTION/BACKGROUND:**

The District wishes to ratify an agreement between Victor Valley Community College District and Dennis Hory DBA West Coast Microscope Service for the repair and service of the Biology department microscopes onsite. The service period for this agreement is October 1, 2016 through December 1, 2016

A copy of this agreement is available for review in the Superintendent/President's Office.

**NEED:**

For repair and service of the Biology department microscopes

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_\_NO\_\_\_

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Subject	6.22 Request for Disposal of Obsolete/Surplus Equipment - Construction Tech Paint Booth
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$4,050.00
Budget Source	Revenue to the District
Recommended Action	This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the Request of Disposal of Obsolete/Surplus Construction Technology Paint Booth equipment as submitted.

**DESCRIPTION/BACKGROUND:**

This District requests the approval to remove the Construction Technology Paint Booth, which has become obsolete and is not being used by the department.

**NEED:**

As specified in Administrative Procedure 6520, the removal or disposal of any inventoried equipment must be approved. The Construction Technology department has attempted to use the District's auction company to have the Paint Booth removed, but they have refused due to the extensive labor and cost to dismantle and transport the equipment. However, the department has been able to auction the equipment on Ebay and secure \$4,050 in revenue. There will be no additional cost to the District for the removal of the equipment and it will also free up much needed space for the department.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments

[10.11.16 - Obsolete Equipment - Spray Booth Construction Tech Dept.pdf \(1,609 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for*

*discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

<b>Subject</b>	<b>6.23 Independent Contractor Agreement for Math Grant Symposium</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 01, 2016
Fiscal Impact	Yes
Dollar Amount	\$12,500.00
Budgeted	Yes
Budget Source	01-50-13-1701-3032-5840.00-0000
Recommended Action	It is recommended by the Superintendent/President that Board of Trustees ratify independent contractor agreements for 32 High School teachers to attend the Dr. Jo Boaler symposium. Teachers will participate and collaborate in professional development math workshops and symposiums with other High Desert area high school math teachers and VVC Math faculty on October 15 and October 22. This contract shall not exceed \$500 per CONSULTANT. CONSULTANT shall be paid \$325 for the first event and \$175 for the second event. These shall be paid in one combined payment after the October 22 event.

**DESCRIPTION/BACKGROUND:**

The District wishes to ratify independent contractor agreements for 32 High School teachers to attend the Dr. Jo Boaler symposium. At this symposium Dr. Boaler will provided a workshop between High School Math teachers and VVC Math faculty on October 15, 2016 and October 22, 2016. Teachers will participate and collaborate in professional development math workshops and symposiums with other High Desert area high school math teachers and VVC Math faculty and share experiences implementing instructional strategies within their own classrooms. This contract shall not exceed \$500 per CONSULTANT and shall be paid \$325 for participation in the first event and \$175 for the second event. These shall be paid in one combined payment after the October 22 event.

<b>Independent Contractor</b>	<b>Site/School</b>
Alan Klopping	Academy for Academic Excellence
Alyshea Moore	Hesperia High School
Anita Gesson	Academy for Academic Excellence
Anna Kostura	Hesperia Junior High
Gretchen Secrist	Academy for Academic Excellence
Heather Andersen	Granite Hills High School
Isabella Hoegerman	Granite Hills High School
Jaime Tyler	Snowline School District
James Patton	Snowline School District
Joy Ast	Granite Hills High School
Julia Woods	Riverside Prep
Karen Myers	Snowline School District
Karen Pogue	Apple Valley High School
Koren Mathis	Apple Valley High School
Kristi Sedlak	Sultana High School
Mark Gutierrez	Apple Valley High School

Michelle Wheeler	Snowline School District
Raymond Stavers	Apple Valley High School
Sara Raygor	Snowline School District
Sharon Olson	Academy for Academic Excellence
Sylvia Allen	Oak Hills High School
Terry Henderson	Hesperia High School
Tina Viayra	Hesperia Unified School District
Tracy Goulet	Academy for Academic Excellence
Vivian Ellis	Hesperia High School

**NEED:**

Dr. Jo Boaler, Stanford University, is the leading expert on mathematical mindsets. She will be training math faculty in the high desert on the best pedagogy for math classrooms based on the most recent brain research studies.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_

**REFERENCE FOR AGENDA:**

YES \_X\_ NO\_\_\_

**Administrative File Attachments**

[All Attendees- Math Symposium Signed Independent Contractor Agreement.pdf \(1,272 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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<b>Subject</b>	<b>6.24 Independent Contractor Agreement - Dr. Boaler</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 01, 2016
Absolute Date	Oct 01, 2016
Fiscal Impact	Yes
Dollar Amount	\$15,000.00
Budgeted	Yes
Budget Source	01-50-13-1701-3032-5840.00-0000 and 01-50-6323-3013-5840.00-2016 50/50 split
Recommended Action	It is recommended by the Superintendent/President that Board of Trustees ratify an independent contractor agreement with Dr. Jo Boaler for presenting The Mindset Revolution: Teaching Mathematics for a Growth Mindset. Dr. Boaler will present and provide a workshop between High School Math teachers and VVC Math faculty on September 10, 2016 and October 22, 2016. Compensation for Dr. Jo Boaler will be \$15,000 which would be paid 50/50 split by the SAM Math Grant and Equity Funds.

**DESCRIPTION/BACKGROUND:**

The District wishes to ratify an independent contractor agreement with Dr. Jo Boaler for presenting The Mindset Revolution: Teaching Mathematics for a Growth Mindset. Dr. Boaler will present and provide a workshop between High School Math teachers and VVC Math faculty on September 10, 2016 and October 22, 2016. In the workshop she will provide instruction on how teachers/instructors will work together to discuss what it means to teach math for a growth mindset. They will look together at different mathematics tasks, different forms of assessment and grading, grouping arrangements, encouragement and praise, and many other aspects of mathematics teaching. She will do this through classroom videos and through working on math tasks together. Compensation for Dr. Jo Boaler will be \$15,000 which would be paid 50/50 split by the SAM Math Grant and Equity Funds.

**NEED:**

Dr. Jo Boaler, Stanford University, is the leading expert on mathematical mindsets. She will be training math faculty in the high desert on the best pedagogy for math classrooms based on the most recent brain research studies.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE x

**REFERENCE FOR AGENDA:**

YES x NO \_\_\_



Administrative File Attachments

[Dr. Jo Boaler.pdf \(45 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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<b>Subject</b>	<b>6.25 Library Online Database Subscriptions</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$18,696.00
Budgeted	Yes
Budget Source	General Fund - Library
Recommended Action	It is recommended by the Superintendent/President that Board of Trustees ratify the renewal of online database subscriptions through the Community College Library Consortium for the period of January 1, 2017 through December 31, 2017.

**DESCRIPTION/BACKGROUND:**

Annual renewal of online database subscriptions through the Community College Library Consortium for the period January 1, 2017 through December 31, 2017. The online databases are: Gale-Opposing Viewpoints in Context; Oxford University Press - Grove Art Online and Grove Music Online; ProQuest - Biology Journals; R.R. Bowker - Books in Print; and Springshare - LibGuides CMS.

**NEED:**

In compliance with AP6330

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_\_NO\_\_\_

File Attachments  
[Library Online Database Subscriptions.pdf \(29 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.26 2016 Student Success Scorecard  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action, Discussion, Information  
**Fiscal Impact** No  
**Budgeted** No  
**Budget Source** N/A  
**Recommended Action** It is recommended that the Board of Trustees review and discuss the 2016 Student Success Scorecard based on 2015 data and adopt its contribution to the segment wide annual report.

**DESCRIPTION/BACKGROUND:**

The Student Success Scorecard for Community Colleges is a set of performance indicators required by the Legislature. The California Community College's System Office produces this report (formerly known as the Accountability Report for Community Colleges or ARCC), each year and disseminates it so that each college will use the information to improve. The System Office will also make the report available to state government policymakers and the public at large. The report's objectives are to make policymakers, local college officials, and elected boards aware of system and college performance in six specific areas of achievement and to inform the public about overall system performance.

Per the Education Code, Section 84754.5(d):

"As a condition of receiving specified funds in the annual Budget Act, each community college district board of trustees shall annually review and adopt its contribution to the segment wide annual report as part of a regularly scheduled and noticed public meeting at which public comment shall be invited."

**NEED:**

State Mandate

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_NO\_\_\_

File Attachments  
[2016 Scorecard.pdf \(233 KB\)](#)

**6. CONSENT AGENDA: All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and have been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.**

**Subject** 6.27 Quarterly Financial Reports  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** No  
**Budgeted** No  
**Recommended Action** This is an information only item.

**DESCRIPTION/BACKGROUND:**

Unaudited financial reports are being presented for the period ending June 30, 2016, for the General Fund (01), Debt Service Payment Fund (21), Special Revenue Fund (39), Bond Fund (42), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Health Trust Fund (75), Insurance Trust Fund (78), ASB, Auxiliary Services, Bookstore, and Federal and State Grant Funds.

**NEED:**  
N/A

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[2016 UnauditedBoardFinStmnts June16 revised 092116.pdf \(147 KB\)](#)

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**Subject** 6.28 AGREEMENT - H & L CHARTER CO. INC.  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** No  
**Dollar Amount** \$10,000.00  
**Budgeted** Yes  
**Budget Source** Grant Funded  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and H & L Charter Co. Inc. to provide transportation for Upward Bound Participants during the 2016/2017 Academic Year and Summer Academy. The period of this agreement is September 28, 2016, through June 30, 2017.

**DESCRIPTION/BACKGROUND:**

The District desires to ratify an Independent Contractor Agreement between Victor Valley Community College District and H & L Charter Co. Inc., to provide transportation for Upward Bound Participants during the 2016/2017 Academic Year and Summer Academy. The period of this agreement is September 28, 2016, through June 30, 2017.

**NEED:**

To provide transportation for Upward Bound Participants during the 2016/2017 Academic Year and Summer Academy. Services include transportation for Saturday Academy, Academic Year and Summer Field Trips from Victor Valley College to Victor Valley College to meet grant objectives as required by the U.S. Department of Education. The total amount shall not exceed: \$10,000.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_ X \_\_\_

**REFERENCE FOR AGENDA:**

YES X \_\_\_ NO \_\_\_

File Attachments

[114647.JPG \(514 KB\)](#)

[114721.JPG \(346 KB\)](#)

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**Subject** 6.29 NON-CLASSIFIED EMPLOYEES  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Budgeted** Yes  
**Recommended Action** It is recommended that the Board of Trustees approve and/or ratify the appointments as listed.

**DESCRIPTION/BACKGROUND:**

The persons recommended for employment who are listed on the attached referenced sheet have been designated to perform specified job duties consistent with the provisions of Education Code 88003.

**NEED:**

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES\_X\_\_\_NO\_\_\_

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<b>Subject</b>	<b>6.30 Independent Contract Agreement - Varela Consulting, LLC</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$4,500.00
Budgeted	Yes
Budget Source	Grant Funded - Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant)
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor agreement with Varela Consulting, LLC to facilitate a one-day Business Incubator Workshop and facilitate a two-day Business Model Canvas Workshop for regional faculty from community colleges and high schools, regional administrators, and regional workforce development. The period of this contract is October 24, 2016 to October 26, 2016.

**DESCRIPTION/BACKGROUND:**

The District desires to ratify an Independent Contractor agreement with Varela Consulting, LLC to facilitate a one-day Business Incubator Workshop and facilitate a two-day Business Model Canvas Workshop for regional faculty from community colleges and high schools, regional administrators, and regional workforce development. The period of this contract is October 24, 2016 to October 26, 2016.

**NEED:**

Professional development for faculty, administrators, and key talent is a requirement of the California Community College Chancellor's office under the Deputy Sector Navigator work plan. Building successful entrepreneur curriculum on all of our campuses and creating a work environment through incubators increases sustainability of new and growing businesses which increases the economic prosperity of the region.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_X\_\_\_

**REFERENCE FOR AGENDA:**

YES \_\_\_X\_\_\_NO\_\_\_

File Attachments  
[Varela Oct 24-26 signed.pdf \(57 KB\)](#)



*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.31 Amended Agreement - Ellucian  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** Yes  
**Dollar Amount** \$8,874.00  
**Budgeted** Yes  
**Budget Source** BFAP Funded  
**Recommended Action** It is recommended by the Superintendent/President that the Board of Trustees ratify the amendment of the Technology Management Services Agreement dated March 1, 2016 through February 28, 2019 between Victor Valley College and Ellucian. Ellucian will provide onsite consultant support for the Financial Aid Annual Setup (2017-18) in Colleague System. The services provided will commence 9/1/16 and will terminate on November 30, 2016.

**DESCRIPTION/BACKGROUND:**

The district desires to ratify the amendment of the Technology Management Services Agreement dated March 1, 2016 through February 28, 2019 between Victor Valley College and Ellucian. Ellucian will provide onsite consultant support for the Financial Aid Annual Setup (2017-18) in Colleague System. The services provided will commence 9/1/16 and will terminate on November 30, 2016.

**NEED:**

Federal requirement to pay financial aid awards.

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_X\_

**REFERENCE FOR AGENDA:**

YES \_X\_ NO \_\_\_

File Attachments  
[10-11-16 Ellucian.pdf \(66 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the*

*time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

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**Subject** 6.32 Board of Trustees Payments Report  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Budgeted** Yes  
**Recommended Action** It is recommended that the Board of Trustees approve the Board of Trustees Payment Report.

**DESCRIPTION/BACKGROUND:**

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

**NEED:**

N/A

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE x

**REFERENCE FOR AGENDA:**

YES x NO \_\_\_

**File Attachments**

[1016 Board Payment Report Backup.pdf \(53 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

**7. ACTION AGENDA: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)**

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<b>Subject</b>	<b>7.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	

**7. ACTION AGENDA: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)**

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<b>Subject</b>	<b>7.2 Award Contract - Los Angeles Air Conditioning, Inc. - Heat Pump &amp; Package Unit Replacement Bid F-390</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$196,000.00
Budgeted	Yes
Budget Source	Scheduled Maintenance Funds
Recommended Action	It is recommended that the Board of Trustees approve and award the contract to Los Angeles Air Conditioning, Inc. for Bid F-390: Heat Pump & Package Unit Replacement in the amount of \$196,000.

**DESCRIPTION/BACKGROUND:**

Bids for F-390, Heat Pump & Package Unit Replacement, were opened on September 28, 2016. One (1) bid was received as follows:

Los Angeles Air Conditioning, Inc.	\$196,000
------------------------------------	-----------

Los Angeles Air Conditioning, Inc. was the lowest responsive bidder. The bid was thoroughly reviewed by the Executive Director of Facilities & Operations. Los Angeles Air Conditioning, Inc. is licensed in California and their bonding company is authorized to do business in California.

**NEED:**

The work to be performed will replace equipment which is at the end of its useful life. This will include HVAC systems at various buildings throughout the Main Campus and will alleviate the continual need to perform emergency repairs.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments

[10.11.16 - Award Contract - LA Air Conditioning - Bid F390 - Heat Pump Package Unit.pdf \(508 KB\)](#)

## **8. BOARD OF TRUSTEES - ACTION AGENDA**

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<b>Subject</b>	<b>8.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action
Recommended Action	It was MSC

## **10. INSTRUCTION AND STUDENT SERVICES - ACTION AGENDA**

<b>Subject</b>	<b>10.1 Contract - CSRI (University Enterprises Corporation)</b>
Meeting	Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees
Access	Public
Type	Action
Preferred Date	Oct 11, 2016
Absolute Date	Oct 11, 2016
Fiscal Impact	Yes
Dollar Amount	\$75,000.00
Budgeted	Yes
Budget Source	Income to the District
Recommended Action	It is recommended by the Superintendent/President that the Board of Trustees approves a contract with CSUSB's University Enterprises Corporation - California State Reentry Initiative (CSRI). VVC has been partnered with CSRI through contract education since 2013 by providing GED Prep and Computer Literacy courses (Not-For-Credit). This contract is to continue the service through the fiscal year (June 30, 2017). Classes are held at CSRI's Victorville location. These courses are designed to help their paroled students reenter society with essential skills and education. This agreement has been brokered and secured by the Victor Valley College Foundation.
Goals	VALUES IMAGE FISCAL STABILITY

### **DESCRIPTION/BACKGROUND:**

It is recommended by the Superintendent/President that the Board of Trustees approves a contract with CSUSB's University Enterprises Corporation - California State Reentry Initiative (CSRI). VVC has been partnered with CSRI through contract education since 2013 by providing GED Prep and Computer Literacy courses (Not-For-Credit). This contract is to continue the service through the fiscal year (June 30, 2017). Classes are held at CSRI's Victorville location. VVC Foundation invoices CSRI monthly. These courses are designed to help their paroled students reenter society with essential skills and education. This agreement has been brokered and secured by the Victor Valley College Foundation.

### **NEED:**

Continue providing Not-For-Credit: GED Prep & Computer Literacy courses to CSRI through 2016-2017 Fiscal Year.

### **LEGAL REVIEW:**

YES  NOT APPLICABLE

### **REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[GT 16113 VV.doc \(660 KB\)](#)



## **10. INSTRUCTION AND STUDENT SERVICES - ACTION AGENDA**

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**Subject**            **10.2 Curriculum Changes**

**Meeting**            Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access**             Public

**Type**                Action (Consent)

**Preferred Date**    Oct 11, 2016

**Absolute Date**    Oct 11, 2016

**Fiscal Impact**    No

**Budgeted**           No

**Budget Source**    N/A

**Recommended Action**    It is recommended by the Superintendent/President that the Board of Trustees approve the curriculum changes made on September 8, 2016 and September 29, 2016 and have been recommended by the College Curriculum Committee.

### **DESCRIPTION/BACKGROUND:**

The College Curriculum Committee meets on a regular basis to review course changes that have been proposed by the instructional departments. The modifications in existing courses and the proposed new courses that were approved by the committee on September 8, 2016 and September 29, 2016 and are listed on the attached sheet.

A copy of the college curriculum changes is available in the President's Office for review.

### **NEED:**

### **LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE X \_\_\_

### **REFERENCE FOR AGENDA:**

YES X \_\_\_ NO \_\_\_

#### **File Attachments**

[10.11.16 BOT - 09.08.16 and 09.29.16 CC Meeting - Revised.pdf \(249 KB\)](#)

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

## **12. HUMAN RESOURCES - ACTION AGENDA**

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**Subject** 12.1 Approval of Academic Equivalency Request - coursework  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Action (Consent)  
**Preferred Date** Oct 11, 2016  
**Absolute Date** Oct 11, 2016  
**Fiscal Impact** No  
**Recommended Action** It is recommended that the Board of Trustees approve the equivalency as listed.

### **DESCRIPTION/BACKGROUND:**

The equivalency listed below has been approved by the appropriate department, division dean, and Academic Senate for the discipline indicated.

Johnathan Visser  
Administration of Justice

### **EQUIVALENCY**

Meets the requirements under course work, Victor Valley equivalency policy. In the discipline, a minimum of 30 semester units and a minimum of ten years of work experience in the field is required.

### **NEED:**

To establish that the minimum standards for equivalency have been met.

### **LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_

### **REFERENCE FOR AGENDA:**

YES \_\_\_ NO \_\_\_

*All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.*

## **12. HUMAN RESOURCES - ACTION AGENDA**

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**Subject** 12.2 Management Appointment, Interim Director of the Associate Nursing Program and Allied Health

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Action

**Preferred Date** Oct 11, 2016

**Absolute Date** Oct 11, 2016

**Fiscal Impact** Yes

**Budgeted** Yes

**Recommended Action** It is recommended that the Board of Trustees approve the appointment as listed

**DESCRIPTION/BACKGROUND:**

has been recommended to fill the position of Interim Director of the Associate Nursing Program and Allied Health beginning October 11, 2016 through December 31, 2016.

**NEED:**

Position is needed to fill the existing vacancy

**LEGAL REVIEW:**

YES \_\_\_ NOT APPLICABLE \_\_\_

**REFERENCE FOR AGENDA:**

YES X NO \_\_\_

## 13. INFORMATION

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**Subject** 13.1 Co-Op Education Student Unpaid Internship With Pomona Police Department  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Information

### **DESCRIPTION/BACKGROUND:**

The District desires to present to the board for informational purposes only a sign Standard Agreement for a Student Unpaid Internship Program between Victor Valley Community College District and [Pomona Police Department - Explorer Program, Pomona, CA]. This final, signed agreement provides unpaid internship opportunities for [Administration of Justice & Business Administration] students through the Cooperative Education Department's Internship Program. The term for this agreement shall commence on the effective date and remain in effect until terminated by either party with the following stipulations. Either party to the agreement may terminate said agreement by giving a 60-day written notice to terminate the agreement without cause to the proper legal representatives of the other party or until either party terminates the contract for cause upon five (5) working days' notice, provided that the other party has been informed of the cause and is unable to unwilling to make the changes necessary to fix the problem immediately.

### **NEED:**

To provide [Administration of Justice & Business Administration] students enrolled in the Cooperative Education Department's Internship Program internship opportunities with (Pomona Police Department - Explorer Program) so as to expand their educational experiences from on-campus to off-campus. These internship opportunities can lead to student success as students pursue their career pathways. It also provides the employer the opportunity to train capable students with real on-the-job learning experiences that might lead to employment with their company or other like companies.

To also clarify the roles of the college and employer as it pertains to the Internship Program, as well as to clarify the liability of each party.

### **LEGAL REVIEW:**

YES  NOT APPLICABLE

### **REFERENCE FOR AGENDA:**

YES  NO

Administrative File Attachments

[Co-Op Education Student Unpaid Internship - Pomona Police Department Explorer Program.pdf \(148 KB\)](#)

## 13. INFORMATION

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**Subject** 13.2 Co-Op Education Student Unpaid Internship with Victor Community Support Services

**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees

**Access** Public

**Type** Information

### **DESCRIPTION/BACKGROUND:**

The District desires to present to the board for informational purposes only a sign Standard Agreement for a Student Unpaid Internship Program between Victor Valley Community College District and [Victor Community Support Services, Victorville, CA]. This final, signed agreement provides unpaid internship opportunities for [Business Administration, Psychology and Sociology] students through the Cooperative Education Department's Internship Program. The term for this agreement shall commence on the effective date and remain in effect until terminated by either party with the following stipulations. Either party to the agreement may terminate said agreement by giving a 60-day written notice to terminate the agreement without cause to the proper legal representatives of the other party or until either party terminates the contract for cause upon five (5) working days' notice, provided that the other party has been informed of the cause and is unable to unwilling to make the changes necessary to fix the problem immediately.

### **NEED:**

To provide [Business Administration, Psychology and Sociology] students enrolled in the Cooperative Education Department's Internship Program internship opportunities with [Victor Community Support Services, Victorville, CA] so as to expand their educational experiences from on-campus to off-campus. These internship opportunities can lead to student success as students pursue their career pathways. It also provides the employer the opportunity to train capable students with real on-the-job learning experiences that might lead to employment with their company or other like companies.

To also clarify the roles of the college and employer as it pertains to the Internship Program, as well as to clarify the liability of each party.

To provide [Business Administration, Psychology and Sociology] students enrolled in the Cooperative Education Department's Internship Program internship opportunities with [Victor Community Support Services, Victorville, CA] so as to expand their educational experiences from on-campus to off-campus. These internship opportunities can lead to student success as students pursue their career pathways. It also provides the employer the opportunity to train capable students with real on-the-job learning experiences that might lead to employment with their company or other like companies.

To also clarify the roles of the college and employer as it pertains to the Internship Program, as well as to clarify the liability of each party.

### **LEGAL REVIEW:**

YES  NOT APPLICABLE

### **REFERENCE FOR AGENDA:**

YES  NO

**File Attachments**

[Co-Op Education Student Unpaid Internship - Victor Community Support Services.pdf \(151 KB\)](#)

## 13. INFORMATION

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**Subject** 13.3 Co-Op Education Student Unpaid Internship With World Gym  
**Meeting** Oct 11, 2016 - Victor Valley Community College District Regular Meeting of the Board of Trustees  
**Access** Public  
**Type** Information

**DESCRIPTION/BACKGROUND:** The District desires to present to the board for informational purposes only a sign Standard Agreement for a Student Unpaid Internship Program between Victor Valley Community College District and [World Gym, Victorville, CA]. This final, signed agreement provides unpaid internship opportunities for [Business Administration] students through the Cooperative Education Department's Internship Program. The term for this agreement shall commence on the effective date and remain in effect until terminated by either party with the following stipulations. Either party to the agreement may terminate said agreement by giving a 60-day written notice to terminate the agreement without cause to the proper legal representatives of the other party or until either party terminates the contract for cause upon five (5) working days' notice, provided that the other party has been informed of the cause and is unable to unwilling to make the changes necessary to fix the problem immediately.

**NEED:**

To provide [Business Administration] students enrolled in the Cooperative Education Department's Internship Program internship opportunities with [World Gym] so as to expand their educational experiences from on-campus to off-campus. These internship opportunities can lead to student success as students pursue their career pathways. It also provides the employer the opportunity to train capable students with real on-the-job learning experiences that might lead to employment with their company or other like companies.

To also clarify the roles of the college and employer as it pertains to the Internship Program, as well as to clarify the liability of each party.

**LEGAL REVIEW:**

YES  NOT APPLICABLE

**REFERENCE FOR AGENDA:**

YES  NO

File Attachments  
[Co-Op Education Student Unpaid Internship - World Gym.pdf \(140 KB\)](#)





**COLLEGE COUNCIL  
Agenda Item Cover Sheet**

Agenda item: VVC Mental Health Intervention Proposal

Submitted by: Eartha Johnson

Meeting Date: 10-05-16

Approximate Time Needed: 30 minutes

- Informational Item/Discussion       Quick Approve  
 First Reading                                       Second Reading  
First Reading Date: \_\_\_\_\_  
 Attachment(s)                                       Action/Adoption

*Items are to be presented to College Council as a first read prior to meeting with constituent groups regarding the topic.*

Brief Description: See attached

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## VVC MENTAL HEALTH INTERVENTION PROPOSAL

Students who are facing personal problems, feeling emotionally distressed, or experiencing a crisis situation may not have adequate supports or skills to effectively cope with life challenges while simultaneously balancing the demands of school, work and family.

Currently VVC does not have a process in place whereby students can receive appropriate assistance while on campus. Typically counselors and/or instructors have more contact with students and more opportunities to observe student behaviors but are limited by the sheer number of students and competing responsibilities faced on a daily basis. Before a student reaches a crisis situation, we need to have preventative measures in place that can assist students in resolving stressors.

The proposed program would employ multi-level strategies to achieve the following goals:

- 1. Serve as a resource for college faculty, staff and students.**
- 2. Collaborate with community partners to provide referrals to students.**
- 3. Recruit and train students to be peer mentors/advocates.**
- 4. Utilize MSW interns to provide short-term individual and group interventions to students and employees.**

These goals would be accomplished through campus and community collaboration which include both prevention and crisis management strategies to educate and support members of the VVC community.

Components of the program would include the development and facilitation of workshops and training for students, faculty and staff, Health and Wellness events to educate the campus about mental-health related topics such as, stress, grief and loss, depression and, short-term therapeutic counseling.

Collaboration with key partners such as the Department of Behavioral Health, local hospitals, and schools of graduate social work would provide opportunities for students to receive mental health screenings and treatment. Through these resources, students will be provided with the tools and resources necessary to maintain healthy life styles and improve their decision-making abilities.

# VVC MENTAL HEALTH INTERVENTION PROPOSAL

## I. Prevention

- a. Development of a "Behavioral Intervention Team"
  1. Purpose – coordinate efforts to monitor and address pre-crisis & crisis situations
  2. Services provided –
    - a. Development of protocol
    - b. Coordination and implementation of services
- b. Development of a mental health counseling intern program
  1. Purpose - Assist students in developing coping skills and the ability to manage crisis situations
  2. Services provided –
    - a. Time-limited therapy/referrals for long-term therapy
    - b. Walk-in counseling
    - c. Psycho-educational workshops
    - d. Development of student/faculty handbook
  3. Resources Needed –
    - a. Supervision
    - b. Location to provide services
- c. Development of a peer mentoring program
  1. Purpose – Provide information, resources and support to students
  2. Services provided -
    - a. Serve as liaison between students and VVC community
    - b. Serve as an advocate for students
    - c. Serve as a support network for students
  3. Resources Needed
    - a. Supervision
    - b. Training
    - c. Location to provide services
- d. Development of Faculty/Staff Training
  1. Purpose – Assist in identifying and responding to troubling student behavior
  2. Resources Needed - Facilitators
- e. Special Events (i.e., "Health & Wellness" seminars/conferences)

## II. Crisis Management

- a. Behavioral Intervention Team
- b. Community collaboration (including Police, Fire, EMT, DBH)
- c. Campus response protocol
  1. "First responders" on the scene (includes above personnel and counseling team)
  2. "Triage" – Crisis counseling
  3. Follow up support services (i.e., classroom presentations,/workshops)

## VVC MENTAL HEALTH INTERVENTION PROPOSAL

The **BEHAVIORAL INTERVENTION TEAM (BIT)** is a concept originally designed not as a response to campus shootings and violence, but as a proactive way to address the growing need in the college and university community for a centralized, coordinated, caring, developmental intervention for those in need prior to crisis. (<http://nabita.org/behavioral-intervention-teams/#campus>)

### List of common names campuses have given to their BIT models:

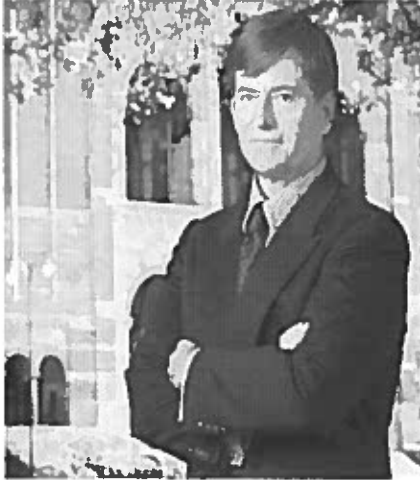
- BIT – BEHAVIORAL INTERVENTION TEAM
- BAT – BEHAVIORAL ASSESSMENT TEAM
- CARE – CAMPUS ASSESSMENT, RESPONSE, EVALUATION TEAM
- SIT – STUDENT INTERVENTION TEAM
- TAT – THREAT ASSESSMENT TEAM
- UBIT – UNIVERSITY BEHAVIORAL INTERVENTION TEAM
- RAT – RISK ASSESSMENT TEAM
- RABIT – RISK ASSESSMENT AND BEHAVIORAL INTERVENTION TEAM
- SUIT – STUDENT UPDATE AND INFORMATION TEAM
- CMT – CRISIS MANAGEMENT TEAM
- TABI – THREAT ASSESSMENT AND BEHAVIORAL INTERVENTION
- CAT – CAMPUS ASSESSMENT TEAM

### Membership typically includes the following individuals/departments:

- BIT Chairs
- BIT Case Managers
- Student Affairs Professionals – (e.g., Deans of Students, Student Conduct Administrators, Residence Life Staff, Student Life Professionals, etc.)
- Campus Health Professionals – (e.g., Counseling Center Directors & Professionals and Staff, Health Center Directors, Physicians and Staff, Health Promotion Staff, Sexual Assault and Relationship Violence/Women’s Center Directors and Staff, etc.)
- Disability Services
- Veterans’ Affairs
- Academic Affairs Professionals and Faculty
- General Counsel
- Media/University Relations
- Campus Law Enforcement and Security
- Human Resources
- Other offices designated as members of the CUBIT (e.g., EOP/EEOC office, Greek Life, International Student Programs, LGBT/Multicultural Affairs staff, etc.)

Phillip Van Saun

[pvansaun@ucsd.edu](mailto:pvansaun@ucsd.edu)



Phillip Van Saun is director of risk, security and resilience for the University of California Office of the President. His work, research and teaching focuses on vulnerability reduction, risk and threat management, risk sensing, gaming and decision-making. He developed coursework and serves as a lecturer in the UCLA enterprise risk and emergency management certificate programs and lectures in the research ethics and urban studies and planning programs at UCSD. Following military service, Phillip served as a consultant to the White House Military Office providing crisis management training and support to White House support personnel. In 1990 Phillip was awarded the Presidential Service Award for his service in the White House. Phillip is a board member of UCLA Extension and a member of the State Department Overseas Security Advisory Council, the Association of Threat Assessment Professionals and the Higher Education Case Managers Association. He holds an MA in communication from Trinity University, completed the executive program in crisis management at Harvard University and the scenarios program at Oxford University. He is the author of *Failure Is An Option: A Primer and Guide for Managing Crises*.

Phillip Van Saun  
pvansaun@ucsd.edu  
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June 10, 2016

Eartha Johnson, M.S.S.W  
Puente Program Coordinator/Counselor | Counseling  
Victor Valley College  
18422 Bear Valley Road  
Victorville, CA 92395  
Office: Building 55  
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Phone: (760)245-4271 ext 2629

Sent via Email:

**RE: Statement of Work and Invoice to provide a Behavior of Concern and Violence Risk Assessment and Management Team policy development working group session and to deliver a 4 hour certification training in the conduct of Workplace Assessment of Violence Risk (WAVR).**

#### **Technical Assistance Scope of Work**

The scope of work for this consulting engagement entails the process to facilitate the conduct of a Behavior of Concern and Violence Risk Assessment and Management Team policy development working group session and deliver a 4 hour certification training in the conduct of Workplace Assessment of Violence Risk (WAVR).

The consultant will use the following methodology to accomplish the objectives of this consulting engagement:

- Conduct initial email and/or phone consultation regarding scope-of-work to develop and facilitate the conduct of a Behavior of Concern and Violence Risk Assessment and Management Team policy development working group session and a 4 hour certification training in the conduct of Workplace Assessment of Violence Risk (WAVR).
- Policy guidance will include exemplars of a Presidential 'Charge Letter' which articulates the duties, membership and responsibilities of the VVC Behavior of Concern and Violence Risk Assessment and Management Team, as well as examples of Standard Operating Procedures for the Team.

#### **Technical Assistance Description of Services and Draft Timeline for Delivery**

- Conduct initial consultation, needs assessment and validation of intended learning objectives. 6/10/16
  - Research, compile and synthesize relevant information and policy guidance into a presentation and instructional format, generate specific learning objective outcomes, presentation outline and content. Upon contract award.
  - Facilitate the conduct of a Behavior of Concern and Violence Risk Assessment and Management Team policy development working group session and deliver a 4 hour certification training in the conduct of Workplace Assessment of Violence Risk (WAVR). Date to be determined in August, 2016.

#### **Requirements of Victor Valley College**

- Select a multidisciplinary group of campus staff to participate in the policy development working group session and to receive the certification training in the conduct of Workplace Assessment of Violence Risk (WAVR).
  - Staff should represent a cross-section of campus stakeholders (e.g. police chief, senior HR staff, counseling, student affairs, etc..) who have responsibility for the development and or implementation of campus policy, and who will serve as members of the VVC Behavior of Concern and Violence Risk Assessment and Management Team.

**RE: Statement of Work and Invoice to provide a Behavior of Concern and Violence Risk Assessment and Management Team policy development working group session and to deliver a 4 hour certification training in the conduct of Workplace Assessment of Violence Risk (WAVR).**

**Page 2**

**Fee Structure**

\$2,000 for the conduct of a Behavior of Concern and Violence Risk Assessment and Management Team policy development working group session.

\$3,000 for a 4-hour certification training in the conduct of Workplace Assessment of Violence Risk (WAVR). Fee includes all pre-training development fees, Workplace Assessment of Violence Risk (WAVR) participant manual, WAVR forms, participant certificate, the conduct of the training, and all travel costs.

**Balance due upon delivery of policy development working group session and certification training.**

**COLLEGE COUNCIL  
Agenda Item Cover Sheet**

Agenda item: Industrial Manufacturing & Maintenance

Submitted by: Roger Wagner

Meeting Date: October 5, 2016

Approximate Time Needed:

Informational Item/Discussion     Quick Approve

First Reading

Second Reading

First Reading Date: \_\_\_\_\_

Attachment(s)

Action/Adoption

*Items are to be presented to College Council as a first read prior to meeting with constituent groups regarding the topic.*

Brief Description:

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Please send this request for College Council agenda items with any backup material to Victoria Martinelli prior to the College Council meeting. Please refer to calendared deadlines.



COLLEGE COUNCIL  
Request for Agenda Item

Agenda item: IE Scorecard: Student Success

Submitted by: Virginia Moran

Meeting Date: 10/05/2016

Approximate Time Needed: 8 minutes

Informational Item/Discussion     Quick Update

First Reading     Second Reading

*Items are to be presented to College Council as a first read prior to meeting with constituent groups regarding the topic.*

Brief Description: Sharing annual Student Success Scorecard to College community before presenting to BOT in October.

Supporting documents: (1) Summary of District Goals, Annual Targets, and Key Strategies-Updated from Spring 2016 as of Fall 2016 (2) Scorecard Infographic for workforce groups.

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Please send this request for College Council agenda items with any backup material to Victoria Churgin prior to the College Council meeting. Please refer to calendared deadlines.



## 2016 Victor Valley Community College Student Success Scorecard

Victor Valley Community College, established in 1961, is located 90 miles north of Los Angeles in the High Desert of Southern California. A wide transformation is taking place at the college due to the passage of local bond Measure JJ. The bond has been used to eliminate past debt, upgrade the college's main campus infrastructure, add new facilities and improve old ones, and construct an off-campus site known as the Regional Public Safety Training Center, used to train future firefighters, paramedics, police and correctional officers. The college continues to look for innovative ways to use renewable energy, including the construction of a one-megawatt solar power generating plant, and plans for two solar-powered parking structures in the near future. For 50 years, thousands of High Desert residents have made the journey to Victor Valley College and gone on to become contributing members of society. From their ranks are civic leaders, business people, service industry personnel, medical providers, first responders, and people of all walks of life who are contributors to the health and welfare of our community.

### Student Information (2014-2015)

Students		16,061	
GENDER		RACE/ETHNICITY	
Female	56.5%	African American	12.7%
Male	43.0%	American Indian/Alaska Native	0.3%
Unknown Gender	0.5%	Asian	1.6%
AGE		Filipino	1.0%
Under 20 years old	29.5%	Hispanic	47.3%
20 to 24 years old	31.4%	Pacific Islander	0.3%
25 to 39 years old	25.5%	White	30.9%
40 or more years old	13.6%	Two or More Races	4.8%
Unknown Age	0.0%	Unknown Ethnicity	1.2%

### Other Information (2014-2015)

Full-Time Equivalent Students	8,440.4
Credit Sections	3,136
Non-Credit Sections	63
Median Credit Section Size	25
Percentage of Full-Time Faculty	36.2%
Percentage of First-Generation	N/A
Student Counseling Ratio	1,186:1

\* Insufficient data



**STUDENT SUCCESS INITIATIVE**

**CALIFORNIA COMMUNITY COLLEGES**

**STUDENT SUCCESS SCORECARD**

**2016 Victor Valley Community College Student Success Scorecard**

Cohort Tracked for Six Years Through 2014-2015	Completion			Persistence			30 Units				Remedial			Career Technical Education
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL		
Cohort	55.7%	32.7%	34.6%	64.3%	63.9%	63.9%	62.2%	58.3%	58.6%	39.4%	41.0%	11.3%	37.0%	
Female	63.3%	35.2%	37.3%	68.9%	65.5%	65.7%	74.4%	61.0%	62.0%	41.5%	44.5%	12.0%	46.8%	
Male	48.9%	29.8%	31.6%	60.6%	61.8%	61.7%	51.1%	54.8%	54.5%	36.6%	36.0%	10.0%	29.0%	
Under 20 years old	56.9%	36.4%	38.4%	65.0%	63.9%	64.0%	63.8%	60.9%	61.1%	45.6%	46.4%	37.5%	41.6%	
20 to 24 years old	50.0%	17.2%	18.3%	40.0%	57.5%	56.8%	40.0%	42.9%	42.8%	29.5%	34.3%	18.2%	39.9%	
25 to 39 years old	66.7%	24.9%	26.2%	100.0%	65.0%	66.1%	100.0%	53.1%	54.6%	37.0%	33.8%	6.8%	33.1%	
40 or more years old	33.3%	32.8%	32.8%	55.6%	75.2%	73.9%	33.3%	68.0%	65.7%	34.7%	38.1%	5.9%	31.3%	
African-American	66.7%	24.1%	25.8%	77.8%	70.0%	70.3%	66.7%	46.8%	47.6%	31.6%	23.7%	16.7%	30.0%	
American Indian/Alaska Native	N/A	28.6%	28.6%	N/A	35.7%	35.7%	N/A	42.9%	42.9%	41.7%	26.7%	N/A	45.5%	
Asian	83.3%	50.0%	55.6%	50.0%	73.3%	69.4%	50.0%	80.0%	75.0%	41.7%	64.5%	11.8%	40.0%	
Filipino	75.0%	47.1%	52.4%	25.0%	76.5%	66.7%	25.0%	70.6%	61.9%	44.4%	43.5%	N/A	61.5%	
Hispanic	45.3%	31.7%	32.5%	58.5%	61.6%	61.5%	64.2%	59.2%	59.5%	41.9%	42.0%	10.5%	35.3%	
Pacific Islander	100.0%	25.0%	50.0%	100.0%	50.0%	66.7%	50.0%	75.0%	66.7%	23.1%	31.3%	N/A	25.0%	
White	55.4%	35.0%	37.4%	65.2%	64.0%	64.1%	63.0%	59.9%	60.3%	38.7%	46.7%	25.0%	38.4%	