

## Memorandum of Understanding

### Migration to Canvas Course Management System

4/22/19

This Memorandum of Understanding (hereinafter "MOU") is entered into by and between the Victor Valley Community College District (hereinafter "District") and AFT Part-Time Faculty United Local 6286 (hereinafter "Local 6286").

WHEREAS, the bargaining representatives of the District and the Association have met and negotiated in good faith to discuss migrating our Distance Education Course Management System from Blackboard to Canvas.

NOW THEREFORE, the District and the Local 6286 have reached the following agreement:

#### Maintenance of Learning Management System:

- 1) On or before May 1, 2019, the Victor Valley Community College District will sign a contract to establish the implementation of a migration to Canvas.
- 2) The District will continue to maintain and support both Blackboard and Canvas through the end of the 2019/2020 academic school year.
- 3) Beginning in September 30, 2019 (fall 2019) through August 15, 2020 (summer 2020) all courses will have accessible templates on both Blackboard and Canvas.
- 4) An onsite Canvas resource person will be available to assist faculty via individual appointments Monday-Friday during regular work place hours during the Canvas training and implementation transition.
- 5) Beginning fall 2019 Part-Time faculty with completed, migrated courses may start offering their course via Canvas.
- 6) Beginning with 2020-2021 academic school year, all courses must be migrated to Canvas.

#### Training Individual Faculty

- 1) The district will provide on-campus, hands-on (technical non-pedagogical) Canvas training during all sessions (summer, fall, and spring) beginning with spring 2019 through summer 2020. The number of faculty in each workshop will be limited to Canvas guidelines and training will be held in rooms with computer and internet access.

- 2) The District will pay for up to 18 hours of individual faculty training at each faculty member's current hourly rate.
- 3) Part-time Faculty who are currently teaching online or who have previously taught online at VVC and those who have completed the online teaching certification process will have priority for all Canvas Training workshops. If Part-time Faculty who are currently teaching online do not sign up for workshops by the posted deadline, non-certified Part-Time faculty who want to learn Canvas may fill available seats if College resources permit. (Canvas training is technical only, and it does not take the place of VVC DE Teaching Certification.)

Compensation for Course Migration:

- 1) Faculty will be paid \$1,500 for the first course converted from Blackboard to Canvas and \$500 for each additional course migrated.

This Memorandum of Understanding shall take effect May 30, 2019 and end on August 15, 2020. On or before its expiration, the District and the ATF Part-time Faculty may mutually agree to extend or re-negotiate the terms of the MOU, otherwise the MOU will sunset on August 15, 2020. *This MOU between the District and Local 6286 pertaining to the Migration to Canvas Course Management System replaces the previous MOU approved by the Victor Valley College Board of Trustees at their December 11, 2018 meeting.*



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Date

5-16-19

Daniel Walden  
President, Victor Valley College



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Date

5/16/19

April Allen  
President, Victor Valley College AFT