



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

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January 31, 2008

Dr. Robert M. Silverman
Superintendent/President
Victor Valley College
18422 Bear Valley Road
Victorville, CA 92395

Dear President Silverman:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 9-11, 2008, reviewed the Progress Report submitted by the college and the report of the evaluation team which visited on Friday, November 26, 2007. The Commission took action to accept the report, **continue the college on Warning**, and require that the college complete a Progress Report.

I also wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Victor Valley College must correct the deficiencies noted by **June 2009**. While some of the recommendations listed below, identified as deficiencies, were also noted by the year 2005 comprehensive evaluation team, the Commission has extended Victor Valley College's time to correct these deficiencies for good cause. The College has made progress in addressing these deficiencies.

The Commission asks that a Progress Report be submitted by **March 15, 2009**. The Progress Report should demonstrate the institution's full and complete resolution of the recommendations and concerns as noted below:

Recommendation 1: Improving Institutional Effectiveness. The team recommends that the College provide evidence that it assesses progress toward achieving its goals and makes decisions regarding the improvement of institutional effectiveness in an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and reevaluation. This continuing cycle should include long-term master planning; short-term strategic planning, including technology planning; and an effective, institutionalized program review process. When fully implemented, this cycle of planning, evaluation and program improvement should result in the creation of a culture of research and evidence that supports all of the college's decision-making processes. (Standard IB.3, IB.4, IB.5, IB.6, IB.7; Standard IIA.1, IIA.2, IIB.3, IIB.4, IIC.2; and Standard IIIA.6, IIIB.1, IIIB.2, IIIC.2, IIID.1, IIID.2g, IIID.3 and ER 10)

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Recommendation 2: Student Learning Outcomes. To meet the standards' focus on ensuring student success and the quality of programs and services, the team recommends the college conducts meaningful, timely, and inclusive dialogue with all campus constituents to identify student learning outcomes at the course, program, and institutional levels. The college should also systematically assess these student learning outcomes and use the results of these assessments for the improvement of institutional effectiveness. (Standard IB.1, IB.4, IB.7; Standard IIA.1c, IIA.2a, IIA.2b, IIA.2e, IIA.2f, IIA.2g, IIA.2h, IIA.2i, IIA.3, IIA.6, IIA.6a, IIB.1, IIB.4, IIC.1a, IIC.2; Standard IIIA.1b, IIIA.1c; and Standard IVA.1, IVA.2b, IVB.1b)

Recommendation 3: Organizational Structure and Staffing. The team recommends that the college evaluates and addresses its organizational structure and staffing needs. The evaluation should include, but not be limited to, technology support, risk management, maintenance and operations, and human resources. The college should take appropriate actions to implement the results of the evaluation and must address the lack of sufficient staffing. (Standard IIIC.1d, IIIC.2, IIIA.2 and Standard IVB.2a)

The Commission also wishes to express concerns with the institution's governance structures and processes. The College is required to pay particular attention to Recommendations 6 and 7 from the institution's 2005 comprehensive evaluation team report. Those recommendations deal with issues of leadership and empowerment of the institution's staff, faculty, administrators and students to participate in governance, and with the requirement that through established governance structures, processes, and practices, the governing board, administrators, faculty, staff, and students, work together for the good of the institution. Without timely improvement of these governance issues, the college may be unable to meet its required deadline to resolve other recommendations. The college Midterm Report should provide evidence that the institution has taken significant steps to resolve issues of governance.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Victor Valley College should submit the Midterm Report by **March 15, 2008**. Midterm Reports indicate resolution of any team recommendations made for improvement, include a summary of progress on college-identified plans for improvement as expressed in the Self Study Report, and forecast where the college expects to be by the time of the next comprehensive evaluation.

I have previously sent you a copy of the evaluation team report. Additional copies may now be duplicated. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include campus leadership and the Board of Trustees. The Commission also requires that all reports be made available to students and the public. Placing copies in the college library can accomplish this. The Progress Report will become part of the accreditation history of the college and should be used in preparing for the next comprehensive evaluation.

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On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,

A handwritten signature in cursive script that reads "Barbara A. Beno".

Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Ms. Virginia Moran, Accreditation Liaison Officer
Board President, Victor Valley CCD
Dr. Chris O'Hearn, Team Chair
Evaluation Team Members

