

Victor Valley College Academic Senate Meeting (Thursday, April 2, 2020) Generated by

Leslie Huiner on Thursday, April 2, 2020

Area Representatives and Officers present Michael Butros, Richard Cerreto, Patty Golder, Debra Blanchard, David Gibbs, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Jacqueline Stahlke, Terry Truelove, Leontine Jefferies, Ed Heaberlin, Ed Burg, Lee Bennett, Claude Oliver, Jessica Gibbs, Leslie Huiner, Troy Kuhns

Members and Guests present Fernando Contreras, Henry Young, Julia Wendt, Steve Toner, Brian DiBartolo, Lorena Newsom

Meeting called to order at 3:30 PM

1. OPENING ITEMS

Procedural: 1.1 Public Comments Related to Action Items

2. ACTION ITEMS

Action, Minutes: 2.1 Approval of Academic Senate Meeting Minutes 03/05/2020

3. DISCUSSION ITEMS

4. INFORMATION ITEMS Information: 4.1 Curriculum Committee Minutes - 02/27/2020, 03/12/2020

5. PRESIDENT'S REPORT

Information: 5.1 College Response to Shut Down Thanks to Tracy Davis for work with faculty transitioning to online learning and Canvas training. Discussion on Zoom and Microsoft Teams training. Discussion on technology, managed settings on student-access Chromebooks, ability to use Zoom conferencing, accessibility and equity issues. Discussion on Excused Withdrawal, drop date extended to last day of the semester, may create registration issues for upcoming semesters. Statewide issues, curriculum and need for contingency plan to offer distance education classes in fall 2020 semester. Need for face-to-face with social distancing for lab classes offered on campus. Issue of faculty teaching online who have not met local requirements for DE certification to teach online.

Information: 5.2 Committee Meetings Statewide ASCCC has robust schedule on trainings on a variety of topics, tomorrow is Brown Act compliance and running senate meetings. All AS committees fall under Brown Act, would like our committees to continue to their work.

6. EXECUTIVE OFFICER'S REPORTS Report: 6.1 Vice President, Claude Oliver Today at 5pm is close of senate nominations for Academic Senate officers and reps election for next year. Nominations taken from the floor.

Report: 6.2 Secretary, Leslie Huiner Update on virtual library services, including reference, reserve books, and embedded librarians in online classes.

Report: 6.3 Treasurer, Troy Kuhns Working with Jessica Gibbs on Task Force for Constitution and Bylaws.

Report: 6.4 Past President, Jessica Gibbs Working with Task Force on Constitution and Bylaws. Thank you to Distance Education Advisory Committee for training.

7. SENATE REPRESENTATIVE REPORTS Report: 7.1 Part-time Faculty Area Representatives - Leontine Jefferies No report.

Report: 7.2 Area Representatives

8. COMMITTEE REPORTS OR SPECIAL REPORTS

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Report: 8.1 Instructional Program Review (IPRC) - David Gibbs, Henry Young Per Henry Young and Julia Wendt, met a week ago, still in holding pattern while work on Educational Master Plan is continuing. Email went out about delaying committee's self-assessment survey for this year. Administration wants IPRC to have draft of new comprehensive PRAISE ready for fall 2020, but we need to integrate the EMP into the process, so committee will be acting fast to roll it out when EMP is ready.

Report: 8.2 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder VPI requested cancellation of assessments during spring 2020, SLOAC committee approved and information was shared with Academic Senate for approval. Documenting the vetting process for this decision for ACCJC, it is being communicated to all Department Chairs. Supportive feedback from Academic Senate. Reasons for canceling assessments this semester include overwhelming transition to online learning, validity of assessments during this time due to the transition to online, learning curve for both students and faculty, not a true reflection of learning, many departments are in favor of delaying due to lack of meaningful data. Fall assessments have not been addressed yet. SLO assessment is continuing in accreditation standards and reports, they're looking at effectiveness and application of assessments at the institutional level.

Report: 8.3 Honors Program – Tim Adell Annual Irvine conference canceled, smaller virtual conferences are being held throughout the state. Two VVC students will be featured in the "Building Bridges" selected abstracts publication.

Report: 8.4 Curriculum Committee – Debby Blanchard Zoom meeting held last week, went pretty well. Continuing to meet as per normal. Curriculum Institute in July has not yet been canceled. Next meeting April 9, Zoom link is at top of agenda so anyone can join. META trainings are continuing.

Report: 8.5 Basic Skills Committee – Patty Golder Senate all-call was sent for new members, four faculty were appointed to the committee but one part-time faculty member is no longer teaching, not available. Will hold Zoom meeting on April 17.

Report: 8.6 Faculty Professional Development Coordinator – Steve Toner Planned on-campus events have been canceled, have been running Friday morning meetings for part and full time faculty on Zoom. Working with IT on VVC portal to access professional development tools online. Have developed handouts for students and faculty to work with Respondus Lockdown Browser, handouts were sent out via email and there will be a Zoom meeting to review it tomorrow 11-12noon. Discussed Chromebook issue with browser.

Report: 8.7 VVC Foundation – Michael Butros

Report: 8.8 Guided Pathways – Jacqueline Stahlke, Tim Adell
Reviewed handout on proposed Meta Majors.

Report: 8.9 Open Educational Resources – Jacqueline Stahlke Trying to develop

team to step up campus-wide efforts and expand OER.

Report: 8.10 Catalog Committee – Lorena Dorn

9. SHARED GOVERNANCE REPORTS Report: 9.1 Finance, Budget & Planning Committee – Henry Young No report per Henry Young, has not met.

Report: 9.2 Student Equity & Achievement Committee – Jennifer Law

Report: 9.3 Distance Education Advisory Committee – Tracy Davis Gene Tashima, Joe Pendleton, Michael Butros, Michelle Laveaux, Jarom Viehweg all came in March 17-20 and spent 8-9 hours each day to train faculty. Training videos are available online. We have a two month free trial for Respondus for authentic test taking, have asked for additional software like Big Blue Button conference tool, don't know status of funding request to purchase these programs. Per Steve Toner, IT compiled a list of all licenses/software tools we have available at VVC, he's asked them to send it out to faculty with links for access and training. DE Academy scheduled for May 29 probably will not be held, we may have short virtual meetings instead. Joe Pendleton doing workshop on creating videos tomorrow.

Report: 9.4 College Council – Claude Oliver/Lee Bennett Most recent meetings were canceled, nothing to update.

Report: 9.5 Technology Committee – Steve Toner Meeting online, did not meet quorum for meeting.

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10. ADJOURN Procedural: 10.1 Adjourn the April 2, 2020 Academic Senate Meeting Meeting adjourned at 5:07 p.m.

