

VVC Academic Senate Meeting
 Approved Minutes
 Thursday, November 5, 2009
 Administration Building Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
1		Contreras, Fernando	X	Allan, Peter	Adell, Tim
1	X	McCracken, Mike	X	Huiner, Leslie	Ellis, Lisa
2		Burg, Ed			Golliher, Carol
2	X	Hollomon, Dave		Executive Officers	James, Pam
3	X	Davis, Tracy	X	Blanchard, D., President	Rubayi, Khalid
3	X	Heaberlin, Ed	X	Harvey, L., Vice-President	Skuster, Marc
3	X	Malone, Patrick	X	Huiner, L., Sec./Treasurer	Toner, Steve
4	X	Cerreto, Richard	X	Menser, G., Past-President	Tomlin, Karen
4	X	Harvey, Lisa			
5		Truelove, Terry		Part-time Faculty Representative	
6	X	Basha, Claudia	X	Akers, Glenn	
6	X	Ruiz, Maria	X	Elsmore, Cheryl	
6		Smith, Mike			
7	X	Slade, Neville			
7		Visser, Mike			

Called to Order 3:36pm

Additions and Revisions to the Agenda

1. Action Items

- 1.1 Approval: October 1, 2009 minutes Y
- 1.2 Approval: Curriculum Committee Actions Y
- 1.3 2nd Reading: AP 3720 - Computer Use Policy Y (Davis, Basha)
- 1.4 2nd Reading: VVC BOT Board Policy Chapter 4 Y (Davis, Harvey)
- 1.5 2nd Reading: VVC BOT Board Policy Chapter 5 Y (Davis, Basha) Discussion on 5052 – question on minors in classes.
- 1.6 1st Reading: Liberal Arts Major Y (Allan, Elsmore) Motion to approve at first reading (Allan, Ellis) Y
- 1.7 1st Reading: Advanced Placement Test Equivalencies TABLED Motion to table for further consultation (McCracken)
- 1.8 Information: Equivalency Policy - Discussion: work experience vs. completed coursework. Come back as action item in December. Options: require 10-yrs. work experience, or keep at 15 yrs. Request for sample proposals for academic vs. vocational.

2. President’s Report and Announcements

- 2.1 Winter Session – Will be fee-based, credit and non-credit. Per Ellis, VVCFA meeting with Instruction Office regarding pay.
- 2.2 Other -- Resolution taken to October BOT meeting. \$1.3 million allocated from “GIC” (guaranteed investment fund) to technology infrastructure and Datatel. Silverman now supervising IT. Silverman being evaluated for contract extension, only 1 known faculty member has received an evaluation form. Jim Wilson and Steve McDevitt are retiring with SERP.

3. Executive Officer’s Reports

- 3.1 Past President, Gary Menser No report.
- 3.2 Vice President, Lisa Harvey No report.
- 3.3 Secretary / Treasurer, Leslie Huiner. Collection for food money \$127.
- 3.4 Part-time Representative Report Akers – Students concerned about winter/summer sessions. Elsmore – Part-time faculty support censorship resolution.

4. Senate Representative Reports

Davis – Dept. Chair discovered time block changes for evening classes and room assignment changes to spring schedule at Dean’s level based on “safety” and bus schedules; Davis surveyed evening students regarding start times and found preference for 7pm start time. Urge faculty to check spring schedule proof for changes.

Basha – Interest in recreating an evaluation form for administrators. Request for information item at December meeting. Dangerous Liaisons starts this weekend, beautiful set, Lisa Harvey’s daughter plays the lead actress role.

5. Committee Reports or Special Reports

5.1 Program Review Committee – Khalid Rubayi – PRAISE report due Dec. 15. Faculty questions on who should complete the reports with reorganized dept. chair structure.

5.2 Blackboard Committee – Allan – No report.

5.3 Online Program Committee – Henry Young – No report. Blanchard request for survey questions for December meeting.

5.4 Academic Senate Allocations Committee – Peter Allan – No report.

5.5 Foundation Report – Peter Allan -- Awards at meeting to Embroden and Jones.

5.6 Graduation Requirements Committee – Pam James – Global Citizenship still in process. Reviewed Honors List requirements for other community colleges, no guidelines for rigor, recommend honors posted to transcript rather than a separate certificate.

5.7 Honors Program – Tim Adell – Biology new course. Sending students to HTCC Conference in Irvine, looking for funding.

5.8 SLO Coordinator Report – Lisa Harvey – No report.

5.9 Basic Skills Committee – Carol Gollhofer – Dean Williams taken over allocation of \$90,000 BSI funds, don’t know if expenditure report was submitted.

5.10 Curriculum Committee – Debby Blanchard – Added mtg. on Nov. 19

5.11 Study Abroad Committee – Dino Bozonelos – No report.

6. Shared Governance Reports

6.1 Finance & Budget Committee – Peter Allan – Four recommendations submitted to BOT but Silverman did not endorse.

6.2 Safety & Security Committee – Tracy Davis, Scott Jones – Per Davis, met last month and plan to host a safety event each month (self-defense, first aid) sponsored by VVCFA open to all staff.

6.3 Facilities Committee – Dave Hollomon – Cell tower to be installed near Allied Health modules with rental income to district. Question about environmental impact and health impacts. Signal at Fish Hatchery Rd. should be installed by Feb./Mar. 2010. Excelsior school to build new 2-story campus on current location, will lease former Humanities Complex on lower campus during building. Possible solar field on lower campus behind M&O, may be power purchase agreement or district build and hires someone to manage.

6.4 Institutional Effectiveness Committee – Marc Skuster – Handout proposing changes to AP 1201 re: committee responsibilities; December senate meeting for action item. Graphic on AP 1202 showing the process for reviewing program review, doesn’t change AP but expands current document; encourage Senate committees to think about their role in reviewing program review documents; action item for December meeting. Annual report for accreditation (external to community and internal to college) will come out in December.

6.5 Technology Committee – Khalid Rubayi – IAs in ATC building are monitoring student access to Internet and taking over computers when they deem it inappropriate content.

6.6 College Council – Debby Blanchard – Reported above.

6.7 Sustainability Committee – David Gibbs – Per Harvey, Silverman wants to use \$7 million from “GIC” to fund solar array on lower campus.

6.8 Diversity Committee – Martha Vila – No report.

6.9 Staff Development Committee – No report.

7. Adjournment – 5:20pm