

Victor Valley College Academic Senate Meeting**Thursday, March 5, 2020**

Generated by Leslie Huiner on Wednesday, March 18, 2020

Members present

Michael Butros, Richard Cerreto, Patty Golder, Debra Blanchard, David Gibbs, Tracy Davis, Tim Adell, Bryce Campbell, Peter Francev, Regina Brown, Kelley Beach, Jacqueline Stahlke, Ed Heaberlin, Ed Burg

Meeting called to order at 3:31 PM

1. OPENING ITEMS

Procedural: 1.1 Public Comments Related to Action Items

2. ACTION ITEMS

Action, Minutes: 2.1 Approval of Academic Senate Meeting Minutes 12/03/2019

Motion to approve by Debra Blanchard, second by Tracy Davis.

Final Resolution: Motion Carries

Yea: Michael Butros, Richard Cerreto, Patty Golder, Debra Blanchard, David Gibbs, Tracy Davis, Bryce Campbell, Peter Francev, Regina Brown, Kelley Beach, Jacqueline Stahlke

Action: 2.2 AP 4050 CTE Course Articulation
Changes make it annual MOU.

Motion to discuss

Motion by Debra Blanchard, second by Jacqueline Stahlke.

Motion Carries

Yea: Michael Butros, Richard Cerreto, Patty Golder, Debra Blanchard, David Gibbs, Tracy Davis, Bryce Campbell, Peter Francev, Regina Brown, Kelley Beach, Jacqueline Stahlke

Motion to approve on 1st reading

Motion by Debra Blanchard, second by Ed Heaberlin.

Final Resolution: Motion Carries

Yea: Michael Butros, Richard Cerreto, Patty Golder, Debra Blanchard, David Gibbs, Tracy Davis, Bryce Campbell, Peter Francev, Regina Brown, Kelley Beach, Jacqueline Stahlke, Ed Heaberlin

Action: 2.3 AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies – 2nd Reading
Changes signatories for local approval to Department Chair, Equivalency Committee, Academic Senate President.

Motion to discuss

Motion by Debra Blanchard, second by Jacqueline Stahlke.

Motion to approve on 2nd Reading

Motion by Debra Blanchard, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Michael Butros, Richard Cerreto, Patty Golder, Debra Blanchard, David Gibbs, Tracy Davis, Bryce Campbell, Peter Francev, Regina Brown, Kelley Beach, Jacqueline Stahlke, Ed Burg

Nay: Ed Heaberlin

3. DISCUSSION ITEMS

Discussion: 3.1 AP 1201 Participatory Governance Structure & Responsibilities

AP 1201 was approved by College Council 1/15/2020 with some changes since it was last reviewed by Academic Senate, then moved forward to Superintendent/President Dan Walden for final approval, it is available on the BOT AP web page.

Discussion: 3.2 Educational Master Plan

Department Chairs met with consultant Marcy Drummond at All College Day, she will work with each department on EMP, provide suggestions from environmental scan and PRAISE to create a unified voice in the plan. Administrative goal is to have EMP to Senate for approval in April, then to College Council.

4. INFORMATION ITEMS

Information: 4.1 Curriculum Committee Minutes - 11/14/2019, 12/12/2019

5. PRESIDENT'S REPORT

6. EXECUTIVE OFFICER'S REPORTS

Report: 6.1 Vice President, Claude Oliver

Updates from College Council: midterm report is due March 15, 2021; Accreditation Steering Committee does not have to be a shared governance committee. Environmental Health & Safety working on emergency preparedness plan, updating APs, parking plan. Finance, Budget & Planning is looking at cost savings, reviewing their role in PRAISE process and will be prioritizing 2019 PRAISE requests. Employee Professional Development working on a plan for new member orientation packet for new committee members. Student Equity and Achievement is re-grouping to include Guided Pathways. Update from Cabinet meeting: spring student survey results will be coming out in a few weeks. Update on enrollments: fall/winter/spring all up due to dual enrollment programs. Compensation study for classified employees, studies job description, classification and salaries. Textbook adoption issues with the bookstore. Encourage faculty to adopt OER. Entering into agreement for articulation software. DE-Coordinator position closed, applicants being reviewed. Nominations for Academic Senate area representatives, vice-president, secretary and treasurer will be coming out soon. Bennett brought up email from VPI about dropping students for no-show, high retention but high failure.

Report: 6.2 Secretary, Leslie Huiner
No report.

Report: 6.3 Treasurer, Troy Kuhns
Work continuing on Task Force for Constitution and Bylaws. Would like to be more active in senate and plan to run for vice-president position.

Report: 6.4 Past President, Jessica Gibbs
Thank you to faculty who offered workshops on the afternoon of All College Day.

7. SENATE REPRESENTATIVE REPORTS

Report: 7.1 Part-time Faculty Area Representatives - Leontine Jefferies

Report: 7.2 Area Representatives

8. COMMITTEE REPORTS OR SPECIAL REPORTS

Report: 8.1 Instructional Program Review (IPRC) - David Gibbs
David Gibbs and Henry Young are going to co-chair committee, will update PRAISE template to partner with new EMP. TracDat managerial contract was canceled. Institutional Research office is trying to take over the program review template without the committee's input. Concern that program review is a 10+1 senate issue, should be faculty-driven, our process was commended during last accreditation visit. Concern that the program reviews are not being used by administration appropriately for planning purposes. IPRC wants to remain separated from NIPR (Non-Instructional Program Review) because they were not effective with program review.

Report: 8.2 Honors Program – Tim Adell
Administrative push towards larger class sizes may affect honors classes, will be writing curriculum for stacked classes or independent study for honors. On April 4th 2 VVC students will be presenting at UC Irvine Honors Transfer Council Conference.

Report: 8.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder
Committee has made repeated requests for analytics assessment software, have support from Institutional Research and DEAC (Distance Education Advisory Committee,) but administration wants a survey from faculty about using Canvas for assessment. SLOAC is meeting next Friday, with VPI in attendance.

Report: 8.4 Curriculum Committee – Debby Blanchard
From her standpoint as chair, don't care if we use META, Curricunet (no longer being maintained) or Courseleaf for curriculum software, it's a smart idea to have integrated programs. Committee is meeting every other week.

Report: 8.5 Basic Skills Committee – Patty Golder
Committee is meeting 3rd Friday each month, have asked for a senate all-call for new members.

Report: 8.6 Faculty Professional Development Coordinator – Steve Toner
Great attendance at Friday workshops for campus conversations at "VVC Teachers Helping Teachers," topic tomorrow is "failure camp." Waiting for IT Department to ramp up more training on Office 365 and Teams.

Report: 8.7 VVC Foundation – Michael Butros

Report: 8.8 Guided Pathways – Jacqueline Stahlke, Tim Adell
New dean for GP was hired. SOAA (Scale of Adoption Assessment) was turned in March 1. Committee has written goals for this semester, a common theme is we need to move forward on meta-majors, and structure all student ed plans around what major they want and where they want to go. We have a meta-major plan created by the ad-hoc workgroup.

Report: 8.9 Open Educational Resources – Jacqueline Stahlke

Distributed faculty survey and student survey in fall. Only 33% of faculty know what OER is, trying to get support from administration for training. OER guide is available in the training teachers Canvas shell for faculty professional development. She was asked to provide trainings, which is not part of her responsibilities as OER liaison, proposing an OER workgroup to provide training.

Report: 8.10 Catalog Committee – Lorena Dorn

9. SHARED GOVERNANCE REPORTS

Report: 9.1 Finance, Budget & Planning Committee – Henry Young

Report: 9.2 Student Equity & Achievement Committee – Jennifer Law

Report: 9.3 Distance Education Advisory Committee – Tracy Davis

Thanks for attending training last Friday, it went well. CAT (Canvas Action Team) training is continuing. Reminder to everybody that Blackboard access is ending after spring semester, and everyone will be on Canvas starting in summer. Administration is not supportive of continuing peer training after summer 2020, cannot guarantee any training in Canvas beginning in fall 2020. Many faculty have not attended training. Questioning where the cost savings from Blackboard went? DE Coordinator hiring committee is meeting tomorrow. DE Academy will be on May 29, with some workshops scheduled on Saturday.

Report: 9.4 College Council – Claude Oliver/Lee Bennett

Reported above under Vice-President's Report

Report: 9.5 Technology Committee – Steve Toner

We have Office365 and Teams, Sharepoint is part of it, it's inside of Teams. Per conversation with IT Department, we will be moving into Teams as main place for collaborative work, along with Sharepoint. Go to "office.com" and sign in with your VVC credentials to have access to Office365. Warning of issues with Office365 integration with Canvas. Working on a landing page that will be easily accessible for participatory governance committees and senate committees, will also be accessible to accreditation site visit team.

10. ADJOURN

Procedural: 10.1 Adjourn the March 5, 2020 Academic Senate Meeting
Meeting adjourned at 5:27pm