

VVC Academic Senate Meeting
APPROVED MINUTES
 Thursday, April 1, 2010
 Administration Building Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
1	X	Contreras, Fernando	X	Allan, Peter	Adell, Tim
1	X	McCracken, Mike	X	Huiner, Leslie	Carlson, Bob
2		Burg, Ed			Ellis, Lisa
2	X	Hollomon, Dave		Executive Officers	Golder, Patty
3	X	Davis, Tracy	X	Blanchard, D., President	Golliher, Carol
3	X	Heaberlin, Ed	X	Harvey, L., Vice-President	James, Pam
3		Malone, Patrick	X	Huiner, L., Sec./Treasurer	Jones, Scott
4	X	Cerreto, Richard	X	Menser, G., Past-President	Pierce, Sherri
4	X	Harvey, Lisa			Rubayi, Khalid
5	X	Truelove, T. (Diane Cline, proxy)		Part-time Faculty Representative	Skuster, Marc
6	X	Basha, Claudia	X	Akers, Glenn	Toner, Steve
6	X	Ruiz, Maria	X	Elsmore, Cheryl	Guests
6		Smith, Mike			
7		Slade, Neville			
7	X	Visser, Mike			

Called to order 3:35p.m.

Additions and Revisions to the Agenda

1. Action Items

- 1.1 Approval: March 4, 2010 minutes (Davis, Toner) **Y**
- 1.2 Approval: Curriculum Committee Actions (Harvey, Davis) **Y**
- 1.3 1st Reading: AP 3280 Grant Proposal Development & Administration (Allan, Hollomon) Discussion re: intellectual property rights, grant writer position, opposition to and contractual issue re: oversight committee, shared governance, and requirement for PRAISE inclusion. **N**

2. President's Report and Announcements

- 2.1 Perkins Fund Allocation – No Faculty Involvement – Policy changed with no faculty discussion, funds to be allocated independently by deans. Faculty want to be involved in same manner as previously, with standard practice of advisory committee decision making. Question re: federal compliance. Add to 4/7/10 agenda for Finance & Budget Committee.
- 2.2 Textbook Requirements Higher Education Opportunity Act – Section 133 requires textbook information be made available to students via Internet class schedule effective 7/1/2010.
- 2.3 Student Portal Development – Committee formed to work on web-based portal for student email, links to services like registration, financial aid, counseling degree audit, library databases, etc.
- 2.4 Other

3. Executive Officer's Reports

- 3.1 Past President, Gary Menser – Administrative movement to teach more classes on site and fewer online sections for summer, many faculty are being affected. Dedicated classroom problems.
- 3.2 Vice President, Lisa Harvey -- Still need nominations for area representatives for upcoming election. Last call at the May meeting. Send nominations to her.
- 3.3 Secretary / Treasurer, Leslie Huiner – “History of Victor Valley” book by retired history professor Leo Lyman available through VVC Friends of the Library. Lyman to speak at Mohave Historical Society meeting on Thursday, April 22 at 7pm.
- 3.4 Part-time Representative Report – G. Akers surveyed adjunct, feedback regarding safety and parking issue/lack of faculty parking in lighted areas due to elimination of faculty parking. Concerned about student evaluations, which is union issue. C. Elsmore concerned about fee-based courses.

4. **Senate Representative Reports**

- T. Davis- Area 3 - Continuing problems with dedicated classrooms; no collaboration, shared governance, academic freedom issues, ability to teach to course outline.
- C. Basha – Vagina Monologues continues this weekend, selling out each night.
- E. Heaberlin – Little Women musical coming up.
- S. Toner – Need for proctoring online exams for students.

5. **Committee Reports or Special Reports**

- 5.1 Program Review Committee – Khalid Rubayi – Deadline was 3/15/10. Reports will be uploaded onto the VVC Novell team network space.
- 5.2 Blackboard Committee – Peter Allan – Has not met.
- 5.3 Online Program Committee – Henry Young – No report.
- 5.4 Academic Senate Allocations Committee – Peter Allan -- Some PRAISE reports have been submitted to him.
- 5.5 Foundation Report – Peter Allan – Meets 2nd Wednesday of the month. Nominating big donors for the executive board.
- 5.6 Graduation Requirements Committee – Pam James – Met with D. Dupree regarding global citizenship requirement, discussion re: an American institution graduation requirement (US History 117/118 and POLS 102,) many California community colleges require it, would increase general ed. units from 18 to 21 units. Will bring global citizenship graduation requirement back for Senate vote.
- 5.7 Honors Program – Tim Adell -- 16 students presented at Honors Transfer Council of California conference, 2 students won honors and some published in annual publication. VVC Writing Contest publication needs faculty submissions.
- 5.8 SLO Coordinator Report – No report.
- 5.9 Basic Skills Committee – Carol Gollither -- Still need faculty coordinator, some involvement in BSI expenditures.
- 5.10 Curriculum Committee – Debby Blanchard – O repeatability has been added in Curricunet, retake policy and repeatability should be consistent; Office of Instruction is making corrections in Datatel & Curricunet. Certificate of Career Preparation has been added. Individualized instruction will be brought to committee for definition.
- 5.11 Study Abroad Committee – Dino Bozonelos – Emailed report re: Costa Rica trip this summer combines AGNR 74 & POLS 128 headed by N. Slade. East Timor class for BIOL 98/250 with H. Kaiser; students recognized by East Timor prime minister for discovery of new frog species. Potential future English and music classes and trips to Europe.

6. **Shared Governance Reports**

- 6.1 Finance & Budget Committee – Peter Allan – Discussed above.
- 6.2 Safety & Security Committee – Tracy Davis, Scott Jones – T. Davis: hoping contractual safety issues and goals are resolved by end of semester with new administrative leadership. S. Jones: traffic light at Fish Hatchery Rd. by end of July; changing traffic patterns on campus and adding cross walk stop lights.
- 6.3 Facilities Committee – Dave Hollomon – Faculty have asked to reestablish faculty/staff parking. Pedestrian signals to be installed on Jacaranda. Solar farm on lower campus, can check daily progress on web camera.
- 6.4 Institutional Effectiveness Committee – Marc Skuster – New function as institutional review board to review projects for faculty and staff.
- 6.5 Technology Committee – Khalid Rubayi – Email procedures coming to senate for approval. Working on single log on for Webadvisor, Blackboard, through the web portal. Emergency notification not working. Checking UPS back up systems for phones. Email technology issues to him.
- 6.6 College Council – Debby Blanchard – No report.
- 6.7 Sustainability Committee – No report.
- 6.8 Diversity Committee – Sherri Pierce – Culture Craze event (ethnic restaurant vendors, multicultural entertainment) scheduled for May 5, 11am-3pm, at SAC. Survey results showed interest in disabilities; purchasing ASL feature films for future showings.
- 6.9 Staff Development Committee – Blanchard received statewide ASCC survey.

7. **Adjournment** Meeting adjourned at 5:02 p.m.