

## VVC Academic Senate Meeting

### MINUTES

Thursday, May 3, 2018

CFIE Training Room (10-4), 3:30pm

Jessica Gibbs, Academic Senate President, [Jessica.gibbs@vvc.edu](mailto:Jessica.gibbs@vvc.edu), (760) 245-4271 ext. 2213

		Area Representative		At-Large Area Representatives	Members
ATC	X	Adell, Tim		Francev, Peter	Augustine, Jackie
KIN	X	Blanchard, Debra	X	Gibbs, David	Vila, Martha
CTE		Bonato, Anthony			Visser, Sandy
AC		Burg, Ed		<b>Executive Officers</b>	
Science	X	Butros, Michael	X	Gibbs, J., President	
ATC		Campbell, Bryce	X	Oliver, C., Past-President	
Science	X	Cerreto, Richard	X	Bennett, L., Vice-President	
LA	X	Golder, Patty	X	Huiner, L., Secretary	
ALDH		Haines, Michael	X	Toner, S., Treasurer	<b>Guests</b>
PAC		Heaberlin, Ed			
RSPTC		Jones, Scott			
C & L	X	McCracken, Mike (proxy Stahlke)		<b>Adjunct Faculty Representative</b>	
ALDH	X	Speakman, Jeanine	X	Akers, Glenn	
C & L	X	Stahlke, Jacqueline		Asdel, Bryan	
LA	X	Davis, Tracy	X	Jefferies, Leontine	

### Called to order at 3:36pm.

### Additions and Revisions to the Agenda

#### 1. Action/Information Items

- 1.1 Action: Academic Senate Minutes 04/05/2018 (Blanchard, David)  
Approved as corrected M/S/U Y
- 1.2 1<sup>st</sup> Reading: Learning Outcomes and Assessment Handbook for Victor Valley College –Patty Golder  
Motion to discuss (Golder, Adell) Discussion, please send input to Golder. Helps us with accreditation recommendation 1.
- 1.3 Information: Curriculum Committee Minutes 03/29/2018

#### 2. President's Report and Announcements

- 2.1 Guided Pathways – VPSS Karen Engelsen leading the effort, subcommittee attended workshop at Cal Poly Pomona and have been meeting. Forums have been held. We are receiving grant money, decisions are made locally on how and what pathways we will offer. Feedback from forums will be brought back to the working group. Discussion on guided pathways ideas, support for students to enhance success. Engelsen requesting senate pass a resolution to adopt guided pathways at VVC. Discussion on waiting until we get better definition of our local pathways; no opposition to a general statement of support. ASEB will work on it and bring an update or draft in June.
- 2.2 Strategic Enrollment Management Update – All-call for June workshop was sent out, but we did not get approved to participate in the program. Strategic enrollment management is a focus for the IEPI grant that we are receiving, administration has said that we will apply to attend a future workshop and will continue talking about it.
- 2.3 Accreditation Update – Response is due in October. Peter Maphumulo/Accreditation Steering Committee Chair has asked particular people to be involved on writing teams for various reports for the three recommendations. Will start working immediately and complete writing by end of August. Recommendation on transfer credit is almost done. Recommendation on PLOs and SAOs still has work to be done, Jessica Gibbs, Dave Gibbs and Julia Wendt will be working on it. We will work with union regarding summer compensation for faculty.
- 2.4 Academic Senate Council Meeting – June 7, 2018 – There will be action items related to accreditation.

- 2.5 Graduation Ceremony - June 8, 2018, 4:00 p.m. – All-call was sent for 2 faculty guides to lead students.
- 2.6 Other – Received notice of a complaint made to Chancellor’s Office that VVC was offering degrees or certificates that were not approved. Maphumulo said we have found proof of many missing documents for degrees and certificates, but there is one certificate and one degree that don’t have proof of approval, these are from the era of 1970s, and process has changed since then. Chancellor’s Office doesn’t seem to have proof either, they have gone through three system changes during which they lost and changed control numbers or titles, they still require us to resubmit. We are in process of doing degree and certificate audit.  
Report from Jackie Augustine/Foundation Representative on grant opportunities for departments, a new project that promotes department brochures to brag about your department and describe needs that would help your program, email will be sent out. Campus grants will be rolling out soon.

**3. Executive Officer’s Reports**

- 3.1 Vice President, Lee Bennett - Spring Election for AS Officers and Representatives – Election subcommittee is working on timeline, proposed timeline for voting is May 9 – 16. Academic Senate Fall Plenary report. Discussion on AB 705, it was also discussed at College Council, no multiple measures or assessment, students will be placed per high school GPA or self-placed; must complete transfer level math or English within 2 terms. Per Steve Toner, Math and English departments are looking at it closely, attending conference in July. Math Dept. is already using some of these new measures for placement, discussed statewide presence of California Acceleration Project. AB 1935 is funding mechanism for support programs for AB 705, but it has been held up in legislature. Discussion on fully online community college. John Stankas will be new ASCCC President. Faculty not being supported by the Chancellor like we once were. Next AS plenary will be in Irvine, Nov 1-3, need more faculty to attend to get information from break-out sessions, will look for funding for people to attend. Recommend every senate committee send a rep to attend, area reps should attend, a lot of important information is shared.
- 3.2 Secretary, Leslie Huiner
- 3.3 Treasurer, Steve Toner - \$28 in donations, \$160.28 total. Data showed that only 25% of our incoming students take English or Math during first semester. Drowsy Chaperone play starts tonight, free tonight for faculty.
- 3.4 Past President, Claude Oliver – Catalog Addendum – Working with Catalog Committee, trying to get traction on having new courses published in an addendum so we can offer new courses, if we wait for next catalog to be published it could be a year and a half before a course could be offered. Big impact on CTE courses that change in response to advisory committee recommendations. Peter Maphumulo and Roger Wagner support adding new courses to addendum. Academic Senate Executive Board members have attended two Catalog Committee meetings, it is a senate committee.

**4. Senate Representative Reports**

- 4.1 Adjunct Faculty Representative Reports – Glenn Akers, Leontine Jefferies, Bryan Asdel Akers – Geology students want to start a STEM journal on southwest geology.
- 4.2 Area Representatives – Jeanine Speakman – Four Nursing faculty expected to retire in next year.

**5. Committee Reports or Special Reports**

- 5.1 Instructional Program Review Committee (IPRC) – Julia Wendt
- 5.2 Honors Program – Tim Adell – Five students presented at UC Irvine Honors conference in April.
- 5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder – Met last Friday, Dave Gibbs presented on the disaggregation process. Julia Wendt gave a presentation on Nuventive Improve for SLO and P LO assessment strategy. Drafted ILO action plan, moves us into 2020 and possibly 2023 based on ILO report.
- 5.4 Curriculum Committee – Debby Blanchard – There is a new approval position for SLOAC in Curricunet. Sent email to chairs regarding approval process for certificates. There are 2 advisory committees: local industry advisory committee and regional advisory committee. Certificates need

regional approval, local advisory committee minutes have to show approval, labor market information, and narrative. Do not re-submit old certs or degrees.

- 5.5 Basic Skills Committee – Patty Golder – Engelsen talked about guided pathways. Interviews for full-time faculty for Basic Skills are scheduled July 17-19. Issue with getting access to supplies purchased to hand out to students, she is handling it.
- 5.6 Other

**6. Shared Governance Reports**

- 6.1 Facilities Committee –
- 6.2 Finance, Budget & Planning Committee – Henry Young – Need more full-time faculty on the committee, Young is only faculty member, ask him to send an email report for meeting.
- 6.3 Student Success and Support Committee – Mike McCracken
- 6.4 Distance Education Advisory Committee – Tracy Davis – DE Academy was a success, survey will be coming out from Institutional Research. Trying to plan for fall academy, drafting two potential programs because we don't know where we'll be with Canvas in fall. Final paperwork to move to Canvas has not been signed. DEAC would like to create a modifiable, standard survey to get students engaged (like a pre-course survey) to find out more about student population.
- 6.5 College Council – Jessica Gibbs/Lee Bennett – Two committees wanted to make changes to committee charge; AP 1201 has descriptions of committee charges, so any changes in committee charge must be vetted and voted on in order to make changes. Per Roger Wagner, AP 1201 will come back to Academic Senate in future. Changes to committee charges were not approved.
- 6.6 Technology Committee – Steve Toner – Subcommittee working on instructional technology portion of Technology Master Plan drafted a short report. Meeting last Thursday did not have a quorum. Will be meeting next Thursday and will review information from Kevin Leahy to start assembling the plan.
- 6.7 Other

**7. Public Comments**

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject  
Butros – Question about Educational Master Plan revision.

**8. Adjournment**

Meeting adjourned at 5:19pm