

VVC Academic Senate Meeting

APPROVED MINUTES

Thursday, June 7, 2018

CFIE Training Room (10-4), 3:30pm

Jessica Gibbs, Academic Senate President, Jessica.gibbs@vvc.edu, (760) 245-4271 ext. 2213

		Area Representative		At-Large Area Representatives	Members
ATC	X	Adell, Tim	X	Francev, Peter	Augustine, Jackie
KIN	X	Blanchard, Debra	X	Gibbs, David	Contreras, Fernando
CTE		Bonato, Anthony			Ellis, Lisa
AC		Burg, Ed		Executive Officers	Ruiz, Maria
Science	X	Butros, Michael	X	Gibbs, J., President	
ATC		Campbell, Bryce	X	Oliver, C., Past-President	
Science	X	Cerreto, Richard	X	Bennett, L., Vice-President	
LA	X	Golder, Patty	X	Huiner, L., Secretary	
ALDH	X	Haines, Michael	X	Toner, S., Treasurer	Guests
PAC		Heaberlin, Ed			Richards, Robbie
RSPTC		Jones, Scott			
C & L	X	McCracken, Mike		Adjunct Faculty Representative	
ALDH		Speakman, Jeanine	X	Akers, Glenn	
C & L	X	Stahlke, Jacqueline	X	Asdel, Bryan	
LA	X	Davis, Tracy		Jefferies, Leontine	

Called to order at 3:33p.m.

Additions and Revisions to the Agenda

1. Action/Information Items

- 1.1 Action: Academic Senate Minutes 05/03/2018 (Davis, Butros) M/S/U Y
- 1.2 2nd Reading: Learning Outcomes and Assessment Handbook for Victor Valley College –Patty Golder/SLOAC - (Golder, Davis) - 15th revision, includes feedback from faculty and reflects contractual language. M/S/U Y
- 1.3 Information: Curriculum Committee Minutes 04/26/2018, 05/10/2018, 05/24/2018

2. President’s Report and Announcements

- 2.1 Welcome Newly Elected Representatives and Officers – Claude Oliver, Vice President; Jackie Augustine, Treasurer; Lee Bennett, incoming President. Congratulations to incumbents and new area reps.
- 2.2 Guided Pathways – Solutions Summit – All day Friday activity held in SAC, led by VPSS Karen Engelsen, interactive ideas on Guided Pathways and four pillars. Information and feedback was compiled from the campus forums and summit and taken to a retreat for the working group.
- 2.3 Graduation Ceremony - June 8, 2018, 4:00 p.m. – Hope to see you all there supporting our students.
- 2.4 Other – Leaving Presidency, talked about the experience, it has been an honor to serve faculty and lead the faculty body.

3. Executive Officer’s Reports

- 3.1 Vice President, Lee Bennett – Looking forward to serving as president. Catalog Committee will have an October cut-off date for curricular changes for December addendum; it will include new courses, new certs, new degrees. Rubric coming from Catalog Committee will show what can/can’t go into addendum. Helpful to CTE programs. Impressed with leadership of Guided Pathways, how Engelsen is facilitating it and making it faculty-driven.
- 3.2 Secretary, Leslie Huiner
- 3.3 Treasurer, Steve Toner
- 3.4 Past President, Claude Oliver – Attended Guided Pathways retreat, invited input from attendees Tim Adell and Jackie Augustine. Discussion on setting up meta-majors/schools of study. There will be a heavy marketing campaign, will take several years to get program going, still in information gathering phase, haven’t discussed budget for the \$1.5 million grant. “All College Day” is mandatory

<p>Academic Senate 10 + 1: Curriculum - Degree/Certificate Requirements - Grade Policies - Educational Program Development - Standards for Student Preparation & Success - Governance Structures for Faculty - Accreditation - Professional Development - Program Review - Institutional Planning & Budget Development - Other Academic & Professional Matters</p>
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for faculty for first three hours, voluntary for the afternoon sessions; hope to see agenda sometime in the summer. AB705 discussion: possible approach to combine 2 lower level math courses (intro and intermediate algebra) into a 6-unit class; English Dept. looking at linking 2 English classes that are 4-unit and 2-unit. Discussion on: impact on rest of campus if incoming freshman take 12 units of math and English; funding for support services; prerequisites; pass rates and repeatability for non-credit for students who need preparation; impact on staffing and load for faculty; impact on students' ability to take additional classes outside of math/English and resulting impact on other departments.

4. Senate Representative Reports

- 4.1 Adjunct Faculty Representative Reports – Glenn Akers, Leontine Jefferies, Bryan Asdel
Asdel – Discussion on census dates and class cancelations; concern that classes are being canceled before census, so faculty lose the class. Adjunct faculty advised to contact department chair; contract does not have language that says at which time a class is canceled. Grading problem with high schools; part-time faculty not informed that the grading deadlines are different. Recommended to talk to Dave Dupree (Hesperia) and Mark Clair (off-campus programs) about grading timelines.
Akers – Have a great summer.
- 4.2 Area Representatives

5. Committee Reports or Special Reports

- 5.1 Instructional Program Review Committee (IPRC) – Julia Wendt
- 5.2 Honors Program – Tim Adell – Five VVC students presented at UC Irvine at Honors Transfer Council Conference and submitted abstracts for “Building Bridges” publication, which Adell is editing.
- 5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder – Final meeting for this year is tomorrow, will talk about accomplishments and plans for next year.
- 5.4 Curriculum Committee – Debby Blanchard - Special meeting held this week, Business degree was not approved, may need to meet on August 30 to get degrees approved. Regional consortium for CTE meets Sept 10. Music ADT was approved.
- 5.5 Basic Skills Committee – Patty Golder – Goals set for Fall 2018. Hiring full-time faculty position, interviews will be held this summer.
- 5.6 Faculty Professional Development Coordinator – Jackie Augustine – Sept. 7 is “I love VVC day,” also known as “All College Day”. Classes taught by adjunct faculty will be held that day. CFIE Coaches will be mentoring during afternoon sessions. Foundation Report – President’s Circle Luncheon held today. IEBC (Institute for Evidence-Based Change) consultants are working with the CFIE coaches, they are also doing BOT workshop with focus on the motto “VVC will be the college that cares”. Special BOT meeting last week regarding renewal of MOU with Foundation, it was approved by the BOT and will go to the Foundation Board.
- 5.7 Other

6. Shared Governance Reports

- 6.1 Facilities Committee – June 21 is ground-breaking ceremony for the One Stop Center.
- 6.2 Finance, Budget & Planning Committee – Henry Young – Per Oliver, program review requests are being reviewed by FBPC and they will put together a subcommittee to make recommendations to cabinet; they are behind schedule.
- 6.3 Student Success and Support Committee – Mike McCracken – Met May 17 for last meeting of year, worked on update of committee charge to be advisory to BSI and Student Equity in addition to SSSP, and will be taking it back to College Council. There is subcommittee for AP 1201 and Amy Azul will take the proposed charge forward to them. Guest speakers discussed ideas related to response to students on probation/at risk/early alert. May develop workshop for all staff day on the impact of W, FW on financial aid, and value of rec prep on student success. Child Development department shared early alert touchpoints for students. Need coordinated plan to move students into

intervention services. Jennifer Law hired as SSSP Counselor. Committee can be host for meetings on AB705 in the fall.

- 6.4 Distance Education Advisory Committee – Tracy Davis – Committee will probably meet over summer. Lost DE coordinator. Will be moving forward with Canvas in the fall. In response to surveys, will offer workshops on REC, email will be sent. Workshop on “how to engage students the first week.” Discussing idea of designated hours/designated space for drop-in lab for faculty to have access to DE Committee members and workshops.
- 6.5 College Council – Jessica Gibbs/Lee Bennett – Reviewed BOT agenda. AP 1201 has not come back, Bennett will follow up. Supposed to be computer and phone in AS office, and will work on requesting computers for the CFIE for training.
- 6.6 Technology Committee – Steve Toner – Per Butros, working on tech master plan, want to integrate it with educational master plan, ask senate to follow up on its status. Three reps on tech committee are not being paid by VVC but by Ellucien, seems to be a conflict of interest since their company would be implementing tech plan. Request to leadership of senate and VVCFA that only college employees are members of shared governance committees.
- 6.7 Other

7. **Public Comments**

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject
Butros – Two VVC students are starting NASA internships this summer. Agreement with CSULB to offer classes leading to electrical and mechanical engineering degrees here locally is in process.

8. **Adjournment – meeting adjourned at 4:57pm**