

VVC Academic Senate Meeting
APPROVED MINUTES
 Thursday, September 2, 2010
 Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
Science	X	Cerreto, Richard	X	Allan, Peter	Adell, Tim
ALDH		Cline, Diane		Cole, Chris	Basha, Claudia
C&L	X	Contreras, Fernando			Bozonelos, Dino
Science	X	Ellis, Lisa		Executive Officers	Butros, Michael
LA	X	Golder, Patty	X	Harvey, L, President	Fields, Ron
ATC	X	Malone, Patrick	X	Davis, T., Vice-President	Golliher, Carol
C&L	X	McCracken, Mike	X	Huiner, L., Sec./Treasurer	Hollomon, Dave
PAC		Mirci-Smith, T.	X	Blanchard, D., Past-President	James, Pam
ATC	X	Ruiz, Maria			Jennings, Patty
Voc.		Sweet, John		Part-time Faculty Representative	Miller, Thomas
LA	X	Toner, Stephen	X	Akers, Glenn	Oliver, Claude
ALDH		Truelove, Terry	X	Elsmore, Cheryl	Rubayi, Khalid
Voc.		Visser, Mike			Skuster, Marc
Ac. Com.	X	Young, Henry			Slade, Neville
PE					Smith, Mike
					Thibeault, Sally
					Tomlin, Karen
					Guests
					Zacovic, Mark

Called to order at 3:30p.m.

Additions and Revisions to the Agenda

1.3 is 2nd Reading; 1.4 and 1.5 pulled from agenda.

1. Action Items

- 1.1 Approval: June 3, 2010 minutes (Ellis, Toner) Y
- 1.2 Approval: Curriculum Committee Actions for 6/8/10 (Blanchard, Elsmore) Y
- 1.3 Curriculum Course Definitions 2ND READING (Ellis, McCracken) Discussion re: hybrid classes and Chancellor's guidelines; needs further review by curriculum committee. (Blanchard, Ellis) Motion to TABLE
- 1.4 Amend Constitution for Voting Timeline *PULLED*
- 1.5 2nd Reading: AP 3720(b) Email use policy *PULLED*

2. President's Report and Announcements

- 2.1 Accreditation – Draft of standards due to co-chairs committee next week; site visit March 13, 2011.
- 2.2 Program Discontinuance / Evaluation – Administration created a list of 7 programs for review and evaluation. Senate executives did not participate in creating the list and do not know what criteria was used; strongly recommend that departments consult their own records for enrollment data, etc.
- 2.3 Other – None.

3. Executive Officer's Reports

- 3.1 Past President, Debby Blanchard – No report.
- 3.2 Vice President, Tracy Davis – Starting 9/13/10 will have senate office hours (in her office) at least 3 days/week. Committee membership lists are being reviewed.
- 3.3 Secretary / Treasurer, Leslie Huiner – Donations for food money \$112.
- 3.4 Part-time Representative Report, Akers – Shared picture of grand opening of solar facility.

4. Senate Representative Reports

- C. Basha – Upcoming auditions for Romeo & Juliet.
- D. Bozonelos – Model UN is now a program (no longer a club.)

5. Committee Reports or Special Reports

- 5.1 Program Review Committee – Khalid Rubayi – Online survey data has been forwarded to M. Skuster, will share results.
- 5.2 Graduation Requirements Committee – Pam James – Has not met yet.
- 5.3 Basic Skills Committee – Carol Golliver – Discipline facilitator was not filled to her knowledge, no coordinator as described by Chancellor’s Office Basic Skills Initiative.
- 5.4 Honors Program – Tim Adell – For the first time have had to turn away students in Honors Program. Five students are in “Building Bridges” UCI conference abstracts. Question about placement of letter “H” in course numbering to keep course numbers aligned. Problem with honors classes not meeting prerequisites in Datatel or course outlines.
- 5.5 SLO Coordinator Report – Lisa Harvey
- 5.6 Curriculum Committee – Debby Blanchard – Meeting next week, many classes on agenda.
- 5.7 Study Abroad Committee – Dino Bozonelos – Discussed summer 2010 programs: D. Bozonelos & N. Slade taught sustainable development practices in Costa Rica; H. Kaiser taught biological studies in East Timor. Planning future trips for English department to London and music department choir trip to Europe. No semester length study abroad programs.
- 5.8 Online Program Committee – Henry Young – Online survey for online course readiness is on Blackboard homepage. Met with Echo360 rep. Questions about how many full-time faculty are using Blackboard to teach online course in entirety.
- 5.9 Academic Senate Allocations Committee – Peter Allan – Currently inactive committee, was designed to allocate money for instructional equipment and supplies when it is available, but there has been no augmentation money for past few years.
- 5.10 Foundation Report – Peter Allan – 16 new members in President’s Circle, goal is 100.

6. Shared Governance Reports

- 6.1 Technology Committee – Khalid Rubayi – Meets next week. Ongoing problems with the speed of WebAdvisor.
- 6.2 Institutional Effectiveness Committee – Marc Skuster – Climate survey will be announced soon, comprehensive evaluation for college, used for accreditation self-study evaluations. Distributed and reviewed ARCC 2010 data summary to Chancellor’s Office.
- 6.3 Facilities Committee – Dave Hollomon – Meeting next week. Discussion on parking, stop light on Fish Hatchery Rd. and landscaping plan.
- 6.4 Safety & Security Committee – Tracy Davis, Scott Jones – No report.
- 6.5 Finance & Budget Committee – Peter Allan – Reviewing 2010-11 and 2011-12 budgets, anticipating 2.21% growth money next year. Sufficient funds available to get through December payroll, if state does not pass budget may have to borrow to make January payroll or borrow from GIC (prefer not to do that since GIC is 7% interest.)
- 6.6 College Council – Debby Blanchard – 1st reading of AP 3440 at last meeting.
- 6.7 Sustainability Committee – Glenn Akers – Reported above.
- 6.8 Diversity Committee – Sherri Pierce – No report.
- 6.9 Staff Development Committee – Greg Jones – No report.

7. Adjournment

Adjourned at 5:08pm