

Victor Valley College Academic Senate Meeting - Thursday, September 3, 2020**Area Representatives present:**

Richard Cerreto, Patty Golder, Debra Blanchard, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Terry Truelove, Leontine Jefferies, Jessica Gibbs, Justin Mott, Khalid Rubayi, Yasmine Bachmeier, Julia Wendt, Jennifer Fowlie

Executive Officers present:

Henry Young, Lee Bennett, Leslie Huiner, Dave Gibbs

Members and Guests present:

Jacqueline Augustine, Michael Butros, Sandy Visser-Jones, Lynne Glickstein, Steve Toner, Brian DiBartolo

Meeting called to order at 3:30 PM

1. OPENING ITEMS

Procedural: 1.1 Public Comments Related to Action Items

2. ACTION ITEMS

Action, Minutes: 2.1 Approval of Academic Senate Meeting Minutes 06/04/2020

Motion to approve

Motion by Patty Golder, second Leontine Jefferies.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Patty Golder, Debra Blanchard, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Terry Truelove, Leontine Jefferies, Jessica Gibbs, Justin Mott, Khalid Rubayi, Yasmine Bachmeier, Julia Wendt, Jennifer Fowlie

Action: 2.2 AP 4010 Academic Calendar - 1st Reading

Per Tracy Davis, academic calendar is a union negotiated item, this looks AP ok.

Motion to discuss

Motion by Patty Golder, second by Peter Francev.

Motion to approve on a first reading.

Motion by Patty Golder, second by Peter Francev.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Patty Golder, Debra Blanchard, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Terry Truelove, Leontine Jefferies, Jessica Gibbs, Justin Mott, Khalid Rubayi, Yasmine Bachmeier, Julia Wendt, Jennifer Fowlie

Action: 2.3 AP 4050 Articulation - 1st Reading

Per Bennett, we have an existing AP for CTE high school articulation, when we approve this forward the two APs need to be integrated. Per Blanchard, we could also change the numbering for the existing AP/BP to a new number, which would be AP 4051.

Motion to discuss

Motion by Patty Golder, second by Peter Francev.

Motion to approve on a first reading.

Motion by Debra Blanchard, second by Kelley Beach.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Patty Golder, Debra Blanchard, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Terry Truelove, Leontine Jefferies, Jessica Gibbs, Justin Mott, Khalid Rubayi, Yasmine Bachmeier, Julia Wendt, Jennifer Fowlie

Action: 2.4 AP 4100 Graduation Requirements for Degrees and Certificates - 1st Reading

Per Blanchard, local certificate of achievement is 8 or more units.

Motion to discuss

Motion by Patty Golder, second by Kelley Beach.

Motion to approve on first reading

Motion by Kelley Beach, second by Yasmine Bachmeier.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Patty Golder, Debra Blanchard, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Terry Truelove, Leontine Jefferies, Jessica Gibbs, Justin Mott, Khalid Rubayi, Yasmine Bachmeier, Julia Wendt, Jennifer Fowlie

Action: 2.5 AP 4102 Career and Technical Education - 1st Reading

Per Bennett, don't see BP 4102.

Motion to discuss

Motion by Patty Golder, second by Peter Francev.

Motion to approve on a first reading.

Motion by Patty Golder, second by Peter Francev.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Patty Golder, Debra Blanchard, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Terry Truelove, Leontine Jefferies, Jessica Gibbs, Justin Mott, Khalid Rubayi, Yasmine Bachmeier, Julia Wendt, Jennifer Fowlie

Action: 2.6 Definitions of Online Type Courses - 1st Reading

Per Blanchard, definitions were provided by ASCCC at this summer's Curriculum Institute, these definitions will go into META, the new curriculum approval system. Discussion on definition for Online with Flexible In-Person Component (OFI) may refer to remote or hybrid instruction, but it could be more than remote or hybrid. These definitions may be amended in the future.

Motion to discuss

Motion by Justin Mott, second by Kelley Beach.

Motion to approve at first reading

Motion by Patty Golder, second Kelley Beach.

Final Resolution: Motion Carries

Yea: Richard Cerreto, Patty Golder, Debra Blanchard, Tracy Davis, Tim Adell, Peter Francev, Regina Brown, Kelley Beach, Terry Truelove, Leontine Jefferies, Jessica Gibbs, Justin Mott, Khalid Rubayi, Yasmine Bachmeier, Julia Wendt, Jennifer Fowlie

3. INFORMATION ITEMS

Information: 3.1 Curriculum Committee Minutes - 05/28/2020

4. PRESIDENT'S REPORT

Information: 4.1 President, Henry Young

Reviewed slide presentation. Discussion on social justice, Academic Senate Handbook, 10+1 Academic Senate issues. Open all-call for Vice President's position. Young ascended directly to President's position due to retirement of Claude Oliver, who was scheduled to serve two year term as President. Per governing documents there is a proscribed timeline for nominations and there will need to be an election. Follow-up email will be sent out to call for nominations. Appointment of vacant area representative for Kinesiology, according to June AS meeting minutes, there were 2 votes for this position, latest vote was a tie, feel that future elections will have same results; Young in favor of appointing the position but ASEB will discuss next week. Will be sending an all-call for vacant Part Time Area Rep. APs are legally required by law, we approved 4 of the 11 needed at today's meeting, goal is to complete them by end of fall semester. Educational Master Plan update: final document should be distributed to campus and community by September 16; Superintendent President Walden would like Senate to approve it by October 1st AS meeting in order to get it to the Board of Trustees by their October meeting, concern that holding a special senate meeting to review may not give faculty adequate time to review the document. The BOT approved a resolution on social justice, Young will be developing a local senate resolution on social justice. Sent an email to faculty to update the committees membership lists.

5. EXECUTIVE OFFICER'S REPORTS

Report: 5.1 Secretary, Leslie Huiner

No report.

Report: 5.2 Treasurer, David Gibbs

No report.

Report: 5.3 Past President, Lee Bennett

No report.

6. SENATE REPRESENTATIVE REPORTS

Report: 6.1 Part-Time Faculty Area Representatives - Leontine Jefferies, Jeff Stalians

No report.

Report: 6.2 Area Representatives

No reports.

7. COMMITTEE REPORTS OR SPECIAL REPORTS

Report: 7.1 Instructional Program Review (IPRC) - David Gibbs, Henry Young

Gibbs - Previewed some stuff for data integration, Regina Brown, Julia Wendt and Jan Espinoza did a good job. Research office doesn't want to give us the data, as they have in the past. Looking to change data delivered through many drop-downs, want to change it to one click on a URL. Need an entry for institutional standards as required by ACCJC. Will be meeting tomorrow. Handbook needs to be updated.

Report: 7.2 Student Learning Outcomes and Assessment Committee (SLOAC) - Patty Golder

First meeting on Sept 18, because of urgency of need for discussions on ethnic studies and ILO assessments this year, want to make sure there is inclusion of equity and well-being. Would like to have more members on committee and will update handbook for ILOs this semester.

Report: 7.3 Honors Program - Tim Adell

No report.

Report: 7.4 Curriculum Committee - Debby Blanchard

Met August 4, got a lot of DE courses approved, hopefully they are approved at Chancellor's Office and everyone is good to go, still have time to get them approved prior to spring, there is a DE-only revision if the course is already updated and has had a course substantial review within the last five years. Next meeting September 10 via Zoom. Per Butros, if your class is not DE certified by spring you will be required to meet synchronously by Zoom at all scheduled meeting times and make sure you are DE certified if you want to teach asynchronously. September 17 deadline set by Office of Instruction to have the course approved for DE. Per Dean Jackie Augustine, in the next week VPI will send letter to all faculty asking how they would like to teach classes

in spring (either synchronously or online,) you need to be DE certified and course must be DE approved, and that form is due back Sept 17, that option is not available for a course for spring unless the course is DE approved.

Report: 7.5 Basic Skills Committee – Patty Golder

Meeting Sept 18. Will be requesting new members, some interest talking about non-credit for basic skills, credit and non-credit for ESL, make sure focus on equity.

Report: 7.6 Faculty Professional Development Coordinator – Steve Toner

All College Day next week: all constituencies meeting 9-11:10, then faculty will be in separate Zoom session to cover Academic Senate stuff, faculty panel to do a Q&A discussion until noon, DE offerings in the afternoon. Professional development office hours this year to help.

Report: 7.7 VVC Foundation – Michael Butros

New Executive Director Kirsten Acosta, some new members on board and a member who passed away. Drive-thru scholarship award ceremony took place in June, about 250 student participants received scholarships. Foundation Grant from San Manuel Casino for an ambulance donated to EMS Program for training purposes.

Report: 7.8 Guided Pathways – Jacqueline Stahlke, Tim Adell

Per Adell, during summer counselors worked on pathways for individual departments, need departments to tell us best pathways for their programs. Next step is setting up pathways.

Report: 7.9 Open Educational Resources – Jacqueline Stahlke

Report: 7.10 Catalog Committee – Lorena Dorn

8. SHARED GOVERNANCE REPORTS

Report: 8.1 Finance, Budget & Planning Committee – Henry Young

No report. Change in way committees are structured due to AP 1201, there will be co-chairs. Young will co-chair this committee with VP Administrative Services John Nahlen.

Report: 8.2 Student Equity & Achievement Committee – Jennifer Law

Report: 8.3 Distance Education Advisory Committee – Tracy Davis

DE Certification training this summer, 222 faculty were certified to teach. 101 FT faculty are DE certified, 225 part-time faculty are DE certified. Union got approval for new MOU to continue CAT Training and DE certification for 2020-2021 academic year. Training will be held on All College Day. Two sessions, 9/28-12/18, 12 week certification classes. Weekly DE Newsletter will be sent out. DE Coordinator saga continues, interviews will be held later this month. Students are emailing us to get into our classes rather than going through waitlist, critical issue for short term classes, there is a senate-approved waitlist policy, request that faculty abide by the policy, it is the equitable and fair way to do it. Concern about who determines how many positions are on a waitlist for each class.

Report: 8.4 College Council – Henry Young, Lee Bennett

Per Bennett, has not met yet, there are many changes to shared governance committees due to AP 1201, Bennett will be co-chairing with VPI Maphumulo, who will be administrative co-chair of College Council until he retires at end of fall term.

Report: 8.5 Technology Committee – Steve Toner

No report.

9. ADJOURN

Procedural: 9.1 Adjourn the September 3, 2020 Academic Senate Meeting