

VVC Academic Senate Meeting
APPROVED MINUTES
 Thursday, Sept. 4, 2014
 Administration Services Bldg., Room 8, 3:30 p.m.

| | | Area Representative | | At-Large Area Representatives | Members |
|---------|---|----------------------------|---|---|-----------------|
| ATC | X | Adell, Tim | X | Gibbs, David | |
| KIN | | Blanchard, Debra | | Rubayi, Khalid | Burg, Ed |
| Science | X | Cerreto, Richard | | | Cole, Deedee |
| LA | X | Ellis, Lisa | | Executive Officers | Ellis, Lisa |
| Science | | Harvey, Lisa | X | Oliver, C., President | Golder, Patty |
| PAC | X | Heaberlin, Ed | X | Davis, T., Past-President | James, Pam |
| AC | X | Hollomon, Dave | X | Gibbs, J., Vice-President | Jones, Greg |
| ATC | X | Malone, Patrick | X | Huiner, L., Secretary | Mayer, Peggy |
| C & L | X | McCracken, Mike | X | Toner, S., Treasurer | Pendleton, Joe |
| VOC | X | Menser, Gary | | | Ruiz, Maria |
| C & L | | Ochoa, Lorena | | Part-time Faculty Representative | Vila, Martha |
| RPSTC | | Oleson, Dave | X | Akers, Glenn | |
| ALDH | X | Ramming, Alice | X | Elsmore, Cheryl | Guests |
| LA | X | Tomlin, Karen | | | Knight, Leonard |
| ALDH | | Truelove, Terry | | | Regino, Rolando |
| | | | | | Wagner, Roger |

Call to order 3:32 p.m.

Special Presentations:

Dr. Roger Wagner, Superintendent/President – Welcome and introductions. Busy meeting with constituent groups. Discussion on goals: fiscal stability; student success; improving communication.

Dr. Rolando Regino, Instructional Dean & Distance Education Coordinator: Online Education Initiative – Handout and presentation on “Online Education Initiative.” Chancellor’s Office initiative to increase student access and success through online instruction. VVC one of the grant recipients for pilot tutoring. Vendor-created tutoring model online, they pay for it, they choose it, we just use it for online students in control groups and evaluate it. Will create a focus group. More info at web site: ccconlineed.org. Next VVC DE Academy on Friday, Nov. 14 at SAC 8:30am-3:30p.m.

Leonard Knight, Chief of Police: Campus Safety and Procedures – Handouts: “Red Flag” flyer and pamphlet. Make campus safe and conducive to learning by identifying and dealing with student disruptive behavior. Need a senate member for task force to complete pamphlet. Dramatic increase in intervention for students last academic year. September 24 training webinar, Bldg. 10A, 10-11:30am or may be viewed online for a year after training.

Peggy Mayer & Mike McCracken, Counseling Faculty: Student Success and Support Committee – Early Alert – Instructor Guide for EAI faculty contact letter for “at-risk” students. Need faculty participation by mid-semester. Fast, easy, convenient way for faculty to communicate with students who are not doing well in classes. Accessible through WebAdvisor roster, will send out form letter to students. Piloted in spring. Will have dedicated counselor to follow-up with interventions. Required for compliance with Student Success Act.

Additions and Revisions to the Agenda

1. Action/Information Items

- 1.1 Action: 5/1/2014 Academic Senate Minutes M/S/U (Ellis, Heaberlin) **Y**
- ~~1.2 Governing Documents Revision: Bylaws – 2nd Reading **Y** ~~N~~~~
- ~~1.3 Governing Documents Revision: Constitution – 2nd Reading **Y** ~~N~~~~
- 1.4 AP 2410 – Policy Making – 2nd Reading M/S/U (Davis, Hollomon) **Y**

- 1.5 Online Education Initiative – 1st Reading - Motion to approve at first reading M/S/U (Ellis, Toner)
Discussion on expense, should be funded by grant, no matching funds, FTES. Y

2. President’s Report and Announcements

- 2.1 Accreditation – Back on sanction, report due in March on rec 6 and part of rec 3. Steering committee will be getting together to write reports, faculty will be involved in rec 6 (financial stability.)
- 2.2 Hiring 2014-2015 – Heard from GH Javaheripour last year that 4 positions were budgeted, none have been hired; last spring lost 4 faculty members, so we should have 8 budgeted positions. Also Peter Allan’s position would be 9th position. AS recommended hires for 11 programs last year based on Annual Updates for Program Review.
- 2.3 Board of Trustees Meeting & Board Retreat – During summer 3 meetings and a retreat were held. Meeting videos are online. Board Policies that we reviewed are “dead and buried” after paying Cambridge \$16,000 consulting fee to review them. Board Retreat presented by PPL consultants. Have been meeting weekly with Roger Wagner since July 15, will meet bi-weekly now that school has started.
- 2.4 In-Service Day at VVC – September 19, 2014 – Try to participate.
- 2.5 Multi-Discipline Drill at Regional Public Safety Training Center – Nov. 6, 2014 – Demonstrations.
- 2.6 Other – Sept 18 BOT Trustee Candidate Forum at 6pm in the SAC, all five candidates for the three open seats will be there.

3. Executive Officer’s Reports

- 3.1 Vice President, Jessica Gibbs – Doing an inventory on Shared Governance and Senate committee charges and memberships. All calls sent for: Environment Health & Safety Committee needs 1 faculty member; and FERS (Fair Employment Representatives). Please attend the In-Service.
- 3.2 Secretary, Leslie Huiner – No report.
- 3.3 Treasurer, Steve Toner - \$63 in food donations. AS dues owed to the state. Carryover budget \$16.43.
- 3.4 Past President, Tracy Davis – AP 1201 task force didn’t meet over summer, will meet next week, covers role of shared governance and College Council, should be first read for senate in October or November. Flyer for faculty-related workshop distributed. Please encourage people to attend.
- 3.5 Part-time Representative Report – Cheryl Elsmore – can senate facilitate bookstore getting out orders? Claude will follow-up. Glenn Akers – reviewed constitution and bylaws, no recommendation about number of adjuncts, would like to see it increased.

4. Senate Representative Reports

- 4.1 Other

5. Committee Reports or Special Reports

- 5.1 Other
- 5.2 Curriculum – Committee opening for Social & Behavioral Sciences representative. No ADTs back from Chancellor’s Office.

6. Shared Governance Reports

- 6.1 Other
- 6.2 College Council – Concern about faculty parking, “threat” to take it away. It is a faculty working condition.

7. Public Comments

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject

8. Adjournment

Meeting adjourned at 5:14p.m.