

**VVC Academic Senate Meeting**  
**APPROVED MINUTES**  
 Thursday, October 7, 2010  
 Administration Services Bldg., Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
Science	X	Cerreto, Richard	X	Allan, Peter (Dave Hollomon, proxy)	Adell, Tim
ALDH	X	Cline, Diane		Cole, Chris	Basha, Claudia
C&L	X	Contreras, Fernando			Bozonelos, Dino
Science	X	Ellis, Lisa		<b>Executive Officers</b>	Burg, Ed
LA	X	Golder, Patty	X	Harvey, L, President	Fields, Ron
ATC	X	Malone, Patrick	X	Davis, T., Vice-President	Golliher, Carol
C&L	X	McCracken, Mike	X	Huiner, L., Sec./Treasurer	Heaberlin, Ed
PAC		Mirci-Smith, T.	X	Blanchard, D., Past-President	Jennings, Patty
ATC	X	Ruiz, Maria			Jones, Scott
Voc.		Sweet, John		<b>Part-time Faculty Representative</b>	Miller, Thomas
LA	X	Toner, Stephen		Akers, Glenn	Skuster, Marc
ALDH		Truelove, Terry	X	Elsmore, Cheryl	Visser, Mike
Voc.	X	Visser, Mike			
Ac. Com.		Young, Henry			
PE					

Called to order at 3:34p.m.

**Additions and Revisions to the Agenda**

**1. Action Items**

- 1.1 Approval: September 2, 2010 minutes Y
- 1.2 Approval: Curriculum Committee Actions for 9/9/10 (Davis, Toner) Y
- 1.3 3<sup>rd</sup> Reading: Curriculum Course Definitions (Blanchard, Davis) Y
- 1.4 1<sup>st</sup> Reading: Amend Constitution for Voting Timeline (Elsmore, Golder) Y

**2. President's Report and Announcements**

- 2.1 Accreditation – Reported below.
- 2.2 Program Discontinuance / Evaluation – Senate withdrew from process, administration agreed.
- 2.3 Administrative Hires Update – Dean of Student Services: interviews have been held.  
 Superintendent/President search committee: BOT has chosen search committee members without sharing criteria with Senate, not following past practice by involving all constituency groups in a transparent process.
- 2.4 Spring Time Blocks - Changes were made to established time blocks, then changed back; additional information being requested from Dean's office.

**3. Executive Officer's Reports**

- 3.1 Past President, Debby Blanchard – Accreditation Update – Co-chairs meeting every Monday to review draft and planning agendas.
- 3.2 Vice President, Tracy Davis – Committee lists are being updated.
- 3.3 Secretary / Treasurer, Leslie Huiner – New shortcut to the Academic Senate website from main VVC homepage. Collection for food money \$77.
- 3.4 Part-time Representative Report, Cheryl Elsmore – Would like more part-time faculty serving on committees. Concerns about faculty parking and enforcement of violations.

**4. Senate Representative Reports**

- 4.1 L. Harvey – Looking for faculty to serve on President's committee on sustainability.
- 4.2 Stephen Toner – Petition Committee approving many late add petitions.

**5. Committee Reports or Special Reports**

- 5.1 Program Review Committee – Khalid Rubayi – No report.
- 5.2 Graduation Requirements Committee – Pam James – No report.

- 5.3 Basic Skills Committee – Carol Golliver – Facilitator has been appointed, but there are problems, committee is in suspension.
- 5.4 Honors Program – Tim Adell – “Building Bridges” conference abstracts is coming out with 5 VVC students included in the publication.
- 5.5 SLO Coordinator Report – Lisa Harvey
- 5.6 Curriculum Committee – Debby Blanchard – Working on a new curriculum handbook. Communicating with Curricunet about problems with the system.
- 5.7 Study Abroad Committee – Dino Bozonelos – Upcoming trips: Costa Rica in June; East Timor in winter with H. Kaiser. Exploring re-establishing the semester length classes with AIFS and financial aid/grant opportunities. Encouraging faculty to contact him for future trips. Model United Nations recruited 25 students and will represent Lebanon. MUN trip to Orange County this weekend.
- 5.8 Online Program Committee – Henry Young – Working on online surveys and will bring data next time.
- 5.9 Academic Senate Allocations Committee – Peter Allan – No report.
- 5.10 Foundation Report – Peter Allan – Trying to add 30 members to President’s Circle, \$1,000/year may be payroll deduction.

**6. Shared Governance Reports**

- 6.1 Technology Committee – Khalid Rubayi – No report.
- 6.2 Institutional Effectiveness Committee – Marc Skuster – Thanks for participation in climate survey, there were 200 respondents, discussion on shared governance and effectiveness indicators. Results will be made available internally.
- 6.3 Facilities Committee – Dave Hollomon – Parking problems continue, faculty/staff want designated parking. Safety concerns. Suggestion for gated lots and re-paint “stop” lines.
- 6.4 Safety & Security Committee – Tracy Davis, Scott Jones – Traffic flow patterns between lots 5 & 6 created safety problems.
- 6.5 Finance & Budget Committee – Peter Allan – Reviewed 2010-11 final budget, assuming 2.21% growth, projected year-end reserve of 5%, assumes we will get through year without borrowing from guaranteed investment fund.
- 6.6 College Council – Debby Blanchard – Has not met this month.
- 6.7 Diversity Committee – Sherri Pierce – No report.
- 6.8 Staff Development Committee – Greg Jones – No report.

**7. Adjournment**

Meeting adjourned at 4:54 p.m.