

VVC Academic Senate Meeting

MINUTES

Thursday, December 5, 2019

CFIE Training Room (10-4), 3:30pm

Lee Bennett, Academic Senate President, Harry.BennettJr@vvc.edu, (760) 245-4271 ext. 2403

		Area Representative		At-Large Area Representatives	Members
ATC		Adell, Tim	X	Butros, Michael	Contreras, Fernando
C & L	X	Beach, Kelley		Campbell, Bryce	Toner, Steve
KIN	X	Blanchard, Debra			Young, Henry
CTE	X	Brown, Regina		Executive Officers	
AC	X	Burg, Ed	X	Bennett, L., President	
Science	X	Cerreto, Richard	X	Oliver, C., Vice-President	
LA	X	Davis, Tracy	X	Gibbs, J., Past-President	
ATC		Francev, Peter	X	Huiner, L., Secretary	
Science	X	Gibbs, David	X	Kuhns, T., Treasurer	
LA	X	Golder, Patty			
ALDH		Haines, Michael		Adjunct Faculty Representative	
PAC	X	Heaberlin, Ed		Akers, Glenn	Guests
RSPTC		Jones, Scott	X	Jefferies, Leontine	
C & L	X	Stahlke, Jacqueline			
ALDH	X	Truelove, Terry			

1. Call to Order at 3:33p.m.

Public Comments Related to Action Items: The complete written request to address the Committee shall be submitted at the beginning of the meeting. Individuals who want to comment on action items may do so after being recognized by the Committee Chair and before Committee discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topics.

2. Action Items: Items may be approved at a first reading

- 2.1 Academic Senate Minutes 11/07/2019
Motion to approve (Blanchard, Golder) M/S/U
- 2.2 AP 4230 Grading Symbols - Add FW Definition
Motion to approve (Toner, Blanchard) M/S/U
- 2.3 Guided Pathways Essential Practices: Scale of Adoption Self-Assessment (SOAA)
Motion to discuss (Blanchard, Toner)
Per Bennett, must be certified by March 1, required by Chancellor's Office, they look at where colleges feel they are with implementation of pathways so they know how to support the community colleges with the initiative. Changes to the timeline grid suggested by Steve Toner.
Motion to approve as amended (Toner, Beach) M/S/U
- 2.4 Renumber "AP 7211 Emeritus Status" to new number "AP 7212 Emeritus Status"
Motion to approve (Blanchard, Davis) M/S/U
- 2.5 AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies –
Motion to discuss (Truelove, Blanchard)
We are required to have AP, drafted by Blanchard based on other colleges, we also need a BP. Look at template from Community College League of California, run it through district's legal counsel to ensure faculty are protected, make corrections for second reading. Idea to incorporate minimum qualifications for CTE faculty. Blanchard will update and bring for second reading in March.
Motion to move to a second read (Blanchard, Gibbs) – M/S/U

3. Discussion Items

- 3.1 AP 1201 Participatory Governance Structure & Responsibilities – Per Bennett, AP 1201 originated from College Council and will be third reading at next meeting in January. Senate’s role is defined by BP 2510, based on AB 1725. APs related to 10+1 issues are originated in senate and after approval go directly to Superintendent/President, Curriculum Committee actions go directly to BOT. Per Oliver, College Council voted on two revisions to the document: keeping “senior staff” as voting members on College Council; composition of participatory governance committees to be limited to 4 members, with administrator and faculty co-chairing committee along with a classified and student member. Discussion: two shared governance committees are included in VVCFA contract. Ed Code 53203 has wording regarding membership being made through consultation rather than appointment and union representation on college-wide committees. Concern about impact and influence of votes/perspectives by senior staff and vice-presidents on their subordinates. Historically, a prior version of AP 1201 originated from a faculty task force initiated by Peter Allan when he was interim president. Originally College Council was not a voting body but rather a means for sharing information. Superintendent/President may make changes or decline to approve this document. Senate will open the issue of “senior staff” back up at next College Council meeting. Requesting feedback from faculty who serve on shared governance committees on what they feel about the proposed 4-member committee composition. Concerns include: lack of representation of part-time faculty on shared governance committees; limited knowledge and viewpoints; inability of faculty to meet 18-hours of contractually required professional obligations; concern about having a single faculty member on the committee and the workload required to co-chair a committee; potential for faculty grievance if recommended faculty member is not appointed because it will limit the faculty member from meeting contractual obligation; concern that we already eliminated senior staff because it took away our voice and we are going backward in the process. Bennett would appreciate voice of union representatives at the College Council meetings.

4. Information Items

- 4.1 Curriculum Committee Minutes 10/24/2019

5. President’s Report and Announcements

- 5.1 Academic Senate Fall Plenary; Local Senates Handbook distributed
- 5.2 Student Centered Funding formula has been reduced to 10% from 20% for the foreseeable future – Statewide senate supported this issue: student success metric funding was reduced, it will be put into other pots of money for time being, feeling is over time the scale will tip to be outcomes-based funding.
- 5.3 Educational Master Plan – Turned in on time on November 22, no follow up yet, Superintendent/President will read over winter intercession and report back.
- 5.4 State of California College Text Book Affordability Act of 2015 – Bennett reported out at last BOT meeting, we now have symbol embedded in WebAdvisor for no cost classes, will continue to pursue the low cost symbol in WebAdvisor, and asking for a search query so students can search for those classes.

6. Executive Officer’s Reports

- 6.1 Vice President, Claude Oliver
- 6.2 Secretary, Leslie Huiner – Library’s new Ex Libris OneSearch catalog will go live in winter session.
- 6.3 Treasurer, Troy Kuhns
- 6.4 Past President, Jessica Gibbs

7. Senate Representative Reports

- 7.1 Part-time Faculty Representative Reports – Glenn Akers, Leontine Jefferies – Jefferies comment on interesting discussion on AP 1201, briefly heard about it this morning.
- 7.2 Area Representatives – Stahlke – Counseling Department recommending a new form that students could use when they are failing a course in order to register in a timely manner to re-take the course without having to wait for grades to be posted, form would be signed off by faculty after the final drop date. Registration problem caused by repeatability restrictions. Process is used at other colleges. Concern about students having access to all course materials and then repeating course. Stahlke to review current administrative procedures, come up with process and form and bring back to Senate.

8. Committee Reports or Special Reports

- 8.1 Instructional Program Review Committee (IPRC) – Julia Wendt
- 8.2 Honors Program – Tim Adell
- 8.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder
Meeting tomorrow, VPI wants more constituencies to decide about power analytics software program, IPRC, SLOAC, DEAC, IT and research office are reviewing and should have recommendation tomorrow.
- 8.4 Curriculum Committee – Debby Blanchard – Meeting Dec. 12, putting through everything we can to meet catalog deadline. Concern about infiltration of administration into senate and curriculum issues. META being reviewed by VPI's staff, no faculty member or curriculum committee member is part of review, Curriculum Committee to review after they are finished. Bennett will follow up with VPI.
- 8.5 Basic Skills Committee – Patty Golder – Ad hoc committee for ESL basic skills and adult education is drafting a plan for non-credit.
- 8.6 Faculty Professional Development Coordinator – Steve Toner
- 8.7 VVC Foundation – Michael Butros – Voted on mini-grants.
- 8.8 Guided Pathways – Jacqueline Stahlke, Tim Adell
- 8.9 Open Educational Resources – Jacqueline Stahlke
- 8.10 Catalog Committee – Lorena Dorn

9. Shared Governance Reports

- 9.1 Finance, Budget & Planning Committee – Henry Young
- 9.2 Student Equity & Achievement Committee – Jennifer Law
- 9.3 Distance Education Advisory Committee – Tracy Davis – DE coordinator position has been promised before next semester begins, can file another grievance if needed. Will send an email regarding difference between DE training and DE certification. Spring in-service on Feb. 28 will have four afternoon DE workshops. Launched non-credit course for DE certification. Will be doing student DE training during winter, asking faculty to promote it with students; there are various meeting times, but we need student participation in order to continue the program. Providing DE training to departments, including Automotive, Sociology, Political Science and Nursing. At future senate meetings would like to share Canvas business report, and also plan to share it with Cabinet.
- 9.4 College Council – Claude Oliver/Lee Bennett
- 9.5 Technology Committee – Steve Toner

10. Adjournment – meeting adjourned at 5:24pm