

## VVC Academic Senate Meeting

### MINUTES

Thursday, December 6, 2018

CFIE Training Room (10-4), 3:30pm

Lee Bennett, Academic Senate President, [Harry.BennettJr@vvc.edu](mailto:Harry.BennettJr@vvc.edu), (760) 245-4271 ext. 2403

		Area Representative		At-Large Area Representatives	Members
ATC		Adell, Tim	X	Butros, Michael (proxy Davis)	Contreras, Fernando
C & L	X	Beach, Kelley	X	Campbell, Bryce	DiBartolo, Brian
KIN	X	Blanchard, Debra (proxy Huiner)			
CTE		Bonato, Anthony		<b>Executive Officers</b>	
AC	X	Burg, Ed	X	Bennett, L., President	
Science	X	Cerreto, Richard	X	Oliver, C., Vice-President	
LA	X	Davis, Tracy	X	Gibbs, J., Past-President	
ATC	X	Francev, Peter (proxy Campbell)	X	Huiner, L., Secretary	
Science	X	Gibbs, David (proxy Cerreto)	X	Augustine, J., Treasurer	
LA	X	Golder, Patty (proxy Huiner)			
ALDH		Haines, Michael		<b>Adjunct Faculty Representative</b>	
PAC		Heaberlin, Ed	X	Akers, Glenn	<b>Guests</b>
RSPTC		Jones, Scott		Asdel, Bryan	
ALDH	X	Speakman, Jeanine (proxy Gray, Tiana)	X	Jefferies, Leontine	
C & L	X	Stahlke, Jacqueline			

Called to order at 3:38p.m.

**Special Guest Speaker:** Chief Leonard Knight, Public Safety Update (10 minutes presentation, 5 minutes Q&A) – MOVED TO MARCH AGENDA

### Additions and Revisions to the Agenda

*Add 1.4 1<sup>st</sup> Reading: Resolution 18.03 on Math & English Basic Skills Remediation Non-Credit Program*

#### 1. Action/Information Items

- 1.1 Action: Academic Senate Minutes 10/04/2018 (Davis, Jefferies) Y
- 1.2 1<sup>st</sup> Reading: Resolution 18.01 on Automatic Awarding of Certificates of Achievements and Degrees
- 1.3 1<sup>st</sup> Reading: Resolution 18.02 on Implementation of Student Electronic Education Planning
- 1.4 1<sup>st</sup> Reading: Resolution 18.03 on Math & English Basic Skills Remediation Non-Credit Program
- 1.5 Information: Curriculum Committee Minutes 09/27/18, 10/11/18, 10/25/18, 11/08/18

#### 2. President's Report and Announcements

- 2.1 Fall Plenary Report – 7 faculty attended. Implementation of AB 705 will require flexibility in course scheduling, late addition of courses, and production of catalog addendums. Our VVC page on ASCCC website showed vacant liaison positions, all-calls were sent out, positions were appointed and page has been updated, so the faculty appointees will receive information to bring back to our campus. Looked at C-ID where degrees are entered and clearinghouse for curriculum alignment is shown, we have not been entering CTE, non-ADT courses, which presents problem especially with Strong Workforce, we can't report to SWF that we've met objectives of our work plans. Administration is working through job responsibilities for completing CTE C-ID, will report out on it when it is accomplished.
- 2.2 Appointment of At-Large Area Representative: Bryce Campbell
- 2.3 Faculty Hires – Per Claude Oliver, administration proposed 6 or 7 new positions, ASEB has put forth recommendations using rubric and program review. We will work with Julia Wendt to create rubric to include in PRAISE process. Currently 1 or 2 below FON, we have paid fines for being below FON past few years and are below FON again this year.
- 2.4 Other – Historically, senate has used resolutions to air grievances of discontent to College Council, management and trustees. At this point we are using resolutions for intended purpose as conduit for faculty to communicate to campus, constituencies and board our will and feeling on particular

<p>Academic Senate 10 + 1: Curriculum - Degree/Certificate Requirements - Grade Policies - Educational Program Development - Standards for Student Preparation &amp; Success - Governance Structures for Faculty - Accreditation - Professional Development - Program Review - Institutional Planning &amp; Budget Development - Other Academic &amp; Professional Matters</p>
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subject matter and our commitment to conducting business on that topic. Gives us ability to have transparency; form of communication that transcends into future as a “to do” list for senate and institution, and historical record of jobs done that extends past people doing the positions right now. Bennett will inform the BOT next week of our new process so they are aware of intended purpose of our resolutions. Clarity of purpose for senate, encourage faculty to write resolutions where you see fit. ASCCC has a document that gives direction on writing them, relating them to Ed Code.

### **3. Executive Officer’s Reports**

- 3.1 Vice President, Claude Oliver – College Council looking at AP on travel policy, it will be a 1st reading on March senate agenda. May warrant more discussion on lodging for events that are more than 50 miles from the campus. All-calls were sent for senate liaison and committee positions, appreciate large number of people who volunteered and encourage faculty to continue to volunteer. Hope to see new faculty get more involved with committee work. Serving on final interviews for new hires.
- 3.2 Secretary, Leslie Huiner
- 3.3 Treasurer, Jackie Augustine – Previous balance was \$126.33, today’s expense was \$29.32, balance is \$102.01
- 3.4 Past President, Jessica Gibbs – Have not heard anything back about ACCJC visit

### **4. Senate Representative Reports**

- 4.1 Adjunct Faculty Representative Reports – Glenn Akers, Leontine Jefferies, Bryan Asdel
- 4.2 Area Representatives

### **5. Committee Reports or Special Reports**

- 5.1 Instructional Program Review Committee (IPRC) – Julia Wendt. Per Oliver, committee met for peer technical review, 7 departments submitted. Have not yet gotten a report from Julia about how many programs submitted by the deadline last week. Looking at restructuring tier process to make department chairs tier 1, and move deadline to try to have augmentation report sooner. Next year is comprehensive report, committee looking at trying to streamline process and move the date up.
- 5.2 Honors Program – Tim Adell
- 5.3 Student Learning Outcomes and Assessment Committee (SLOAC) – Patty Golder – Goals are set for spring semester, which include disaggregation, ILO report planning, and glossary addition for the handbook.
- 5.4 Curriculum Committee – Debby Blanchard – Meeting Dec. 13, this is deadline for the next catalog. Would like to pursue an addendum for each term (winter, spring, summer and fall.)
- 5.5 Basic Skills Committee – Patty Golder – Moving forward with a full-time faculty hire
- 5.6 Faculty Professional Development Coordinator – Jackie Augustine – Reminder: Friday, February 22 is “I Love VVC” day, afternoon is open for faculty workshops if you would like to propose a workshop, there will be some workshops on Canvas. If you want to offer workshops at other times during the semester, contact Jackie and she will facilitate it.
- 5.7 VVC Foundation – Jackie Augustine – Feb. 23 Alumni Hall of Fame and Distinguished Service Award ceremony, Dr. Roger Wagner will receive recognition award, tickets are available. Campus grants were awarded in December.
- 5.8 Other – Academic Senate Fall Plenary Reports from Faculty Attendees  
Jacqueline Stahlke – Topics included: “Vision for Success,” competency based education for 115<sup>th</sup> online college, UC transfer 21 majors with pilot for chemistry and physics, Guided Pathways, Title 5 changes for assessment, min requirements for AA, policies for pre/coreq/rec prep, AB 705 and GE pathways. We should have a task force for OER.  
Jackie Augustine – Topics included: faculty leadership, professional development, gender, race and ethnicity, equity, and “Vision Resource Center” for professional development at [visionresourcecenter.cccco.edu](http://visionresourcecenter.cccco.edu) web site.

### **6. Shared Governance Reports**

- 6.1 Facilities Committee –
- 6.2 Finance, Budget & Planning Committee – Henry Young

- 6.3 Student Success and Support Committee – Mike McCracken -
- 6.4 Distance Education Advisory Committee – Tracy Davis – Follow-up on accreditation, we got dinged on lack of regular effective contact, but the committee removed that recommendation during the last visit. Reviewers will be looking at online and hybrid courses. This winter we will have last REC workshop on regular, substantive feedback. The DEAC SharePoint site will have handouts available. Need dedicated space for DE to call home. First group of faculty who are peer trainers will need a meeting place. May be getting an instructional designer, depending on job description development. CAT (Canvas Action Team) training Jan 10-11, March 14-15, Canvas here for intensive training for additional faculty. People who are teaching fully online will be priority, 35 max people. 18 hours of peer training Feb-June, will continue through summer. Migrate by end of 2020. In-service will have 2 workshops. DE Academy will be full day of Canvas training by peer trainers. Meeting with administration to talk about student training on Canvas, need a plan in place, faculty are not technical support for training students how to use Canvas.
- 6.5 College Council – Jessica Gibbs/Lee Bennett – Special Board of Trustees meeting lasted 6 hours, 8 applicants to fill open seat on BOT, person was selected and will be sworn in at December’s meeting. Jennifer Tarpley appointed, administrator from Oro Grande school district.
- 6.6 Technology Committee – Steve Toner – Working on updated Technology Master Plan, should be to senate by early spring for review. Need one more faculty member to replace a member who stepped down.
- 6.7 Other – Brian DiBartolo attended “ShakeAlert Symposium” at Caltech. USGS, Cal Tech and other institutions creating early warning system to give 10-15 seconds of warning before earthquake.

7. **Public Comments**

Communication on non-agenda items, limited to 3 minutes per person and 6 minutes per subject  
Ed Heaberlin – “Barefoot in the Park” this weekend in Black Box Theater.

8. **Adjournment**