

VVC Academic Senate Meeting
APPROVED MINUTES
 Thursday, March 4, 2010
 Administration Building Room 8, 3:30 p.m.

Area		Area Representative		At-Large Area Representative	Members
1	X	Contreras, Fernando	X	Allan, Peter	Carlson, Bob
1	X	McCracken, Mike	X	Huiner, Leslie	Ellis, Lisa
2		Burg, Ed			Fields, Ron
2	X	Hollomon, Dave		Executive Officers	Golliher, Carol
3	X	Davis, Tracy	X	Blanchard, D., President	Mayer, Peggy
3		Heaberlin, Ed	X	Harvey, L., Vice-President	Rubayi, Khalid
3	X	Malone, Patrick	X	Huiner, L., Sec./Treasurer	Skuster, Marc
4	X	Cerreto, Richard	X	Menser, G., Past-President	Thibeault, Sally
4	X	Harvey, Lisa			Toner, Steve
5		Truelove, Terry		Part-time Faculty Representative	Young, Henry
6	X	Basha, Claudia		Akers, Glenn	
6		Ruiz, Maria	X	Elsmore, Cheryl	Guests
6		Smith, Mike			Moon, Greta
7		Slade, Neville			Moran, Virginia
7	X	Visser, Mike			Turnbeau, Deanna

Called to order at 3:41p.m.

Additions and Revisions to the Agenda

1. Action Items

- 1.1 Approval: December 3, 2009 minutes Y
- 1.2 Approval: Curriculum Committee Actions (Menser, Huiner) Y
- 1.3 2nd Reading Equivalency Policy (Allan, Malone) Y
- 1.4 Area Representatives – Reorganization (Allan, Elsmore) Approved as corrected Y
- 1.5 ARCC 2010, Self-Assessment – M. Skuster/V.Moran (Harvey, Davis) Revised self-assessment summary distributed. Discussion regarding CB21 recoding for ESL & Basic Skills, not accurately reflected in this data, report language updated to more accurately reflect discrepancy. Approved as corrected. Y

2. President's Report and Announcements

- 2.1 Accreditation Update – Faculty have been asked to serve on committees.
- 2.2 Authorization Codes – Deanna Turnbeau, Greta Moon - Implemented spring 2010; problem with integrity of waitlist process, propose process for faculty ability to invalidate codes. Expiration date on authorization codes is census date (at midnight;) late add/petition process will be tightened up. Request for census dates to be distributed to faculty.
- 2.3 Other – Clicker demonstration 3/8/10 in TLC. Due to potential problems with electronic voting, upcoming election will be paper ballot. Seeking nominations for VP, secretary/treasurer, area representative positions. VP nominations: Davis, Hollomon. Per O'Hearn, administration is discussing program discontinuance, list will be given to Senate and due to administration at beginning of fall.

3. Executive Officer's Reports

- 3.1 Past President, Gary Menser – Budget deadline issued with only 3 days notice, moved up to March 3. Schedule deadline for fall semester schedule was sent out. Request support for programs having difficult time because district not allowing classified to teach classes; some classes were canceled.
- 3.2 Vice President, Lisa Harvey – Opening nominations for representatives, VP and secretary/treasurer.
- 3.3 Secretary / Treasurer, Leslie Huiner – Collection for food money \$114.
- 3.4 Part-time Representative Report -- Elsmore – Requests access to ATC room with copy machine. Adjunct representatives not advised about committee meetings.

4. **Senate Representative Reports**

Golliher – New committee formed to work on the catalog, chairs will be getting requests for updates.

Davis -- Shared memo regarding summer schedule reduction and criteria for course offerings based on retention and success rates.

Basha – Vagina Monologues playing March 25 – April 4; faculty/staff reading on March 19 in Black Box as part of Women’s History Month.

5. **Committee Reports or Special Reports**

5.1 Program Review Committee – Khalid Rubayi – Administration to review PRAISE reports on March 15; reports will be available on web site and shared with Academic Senate, Institutional Effectiveness, and Finance & Budget Committee at beginning of April. Send reports to Allan, Moran and your dean. Roughly 30-40% departments have submitted.

5.2 Blackboard Committee – Peter Allan – Has not met. Ellis & M. Skuster to be on committee.

5.3 Online Program Committee – Henry Young – Survey measured student attitudes, readiness for online classes. Data being reviewed on Likert Scale, asking for other faculty to survey & gather data for correlation between readiness and success. Discussed “Echo360” in Blackboard. Discussion re: open access to survey for students’ benefit.

5.4 Academic Senate Allocations Committee – Peter Allan – Has not met.

5.5 Foundation Report – Peter Allan – Awards dinner last Saturday was well attended; next year there will be a faculty award.

5.6 Graduation Requirements Committee – Pam James – Has not met.

5.7 Honors Program – Tim Adell – No report.

5.8 SLO Coordinator Report – Position is vacant, it will be offered as a paid facilitator.

5.9 Basic Skills Committee – Carol Golliher – VVC awarded \$90,000 BSI funds this fiscal year, faculty have met with administrators, not sure how money was spent.

5.10 Curriculum Committee – Debby Blanchard – Have contacted Governet regarding problems with Curricunet, no response. During fall semester, committee approved 260 courses.

5.11 Study Abroad Committee – Dino Bozonelos – No report.

6. **Shared Governance Reports**

6.1 Finance & Budget Committee – Peter Allan – VP-Admin. calling for structural changes in budget; administration using \$9 million from “guaranteed investment fund” to fund “One-Stop Shop,” but faculty recommended “GIF” be used as part of reserve during economic crisis. Committee looking at \$2.2 million budget deficit for next fiscal year.

6.2 Safety & Security Committee – Tracy Davis, Scott Jones – Discussion w/union on use of committee.

6.3 Facilities Committee – Dave Hollomon – No report.

6.4 Institutional Effectiveness Committee – Marc Skuster – Sent e-mail on report.

6.5 Technology Committee – Khalid Rubayi – Committee is meeting regularly.

6.6 College Council – Debby Blanchard – Meets every other Wednesday.

6.7 Sustainability Committee – David Gibbs – Gibbs has resigned from committee, may need to change faculty members on the committee.

6.8 Diversity Committee – Martha Vila -- Sherri Pierce & Deborah Chesser are faculty reps.

6.9 Staff Development Committee – No report

7. **Adjournment 5:30p.m.**