



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: July 10, 2007

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA

This meeting will be electronically recorded

CALL TO ORDER

3 p.m.

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

1. CLOSED SESSION

(a) CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION under Government Code Section 54956.9(a):

(1) G. Henderson vs. Victor Valley Community College, San Bernardino County Superior Court Case No. VCVVS 030263

(2) N. Halisky and C. Halisky vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 026112

(3) F. Freeman vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 042951

(4) Wilkett vs. VVCC, EEOCC Charge No. 550-2007-00976

(b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION under Government Code Section 54956.9 (b): 3 cases (3 discrimination cases)

(c) CONFERENCE WITH LABOR NEGOTIATORS

(1) Employee organization CSEA

District's representatives: Dr. Jean Malone, Dr. Marion Boenheim, Willie Davis Pringle and Jack Thomas.

BOARD OF TRUSTEES: Tom Elder, Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, ASB Member

(2) Employee organization CTA

District's representatives: Drs. Marion Boenheim, Marianne Tortorici, and John Rude

(3) Employee organization: AFT/PTFU

District's representative: Drs. Lori Kildal, Marianne Tortorici, Marion Boenheim

(4) Employee organization: Management

District's representative: Dr. Jean Malone, Dr. Marianne Tortorici, Jeffrey Holmes, Robert Sewell, Sheri Nolan-Foster, Jaye Tashima

(d) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(e) PUBLIC EMPLOYEE APPOINTMENT, Government Code Section 54957

Instructor, Physics
Bilingual Counselor
Associate Director, CDC
Project Activity Director

(f) PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Superintendent/President

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

RECESS TO CLOSED SESSION

2. RECONVENE TO OPEN SESSION

6 p.m.

2.1 Closed Session Report

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

3. GOVERNING BOARD

4. SUPERINTENDENT/PRESIDENT'S REPORT

- 4.1 Deputy Superintendent/Executive Vice President/Instruction
- 4.2 Vice President, Student Services
- 4.3 Vice President, Administrative Services
- 4.4 Vice President, Human Resources

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES ___ NO ___

5.1 Ratification of the following contracts that were approved by Dr. Louis E. Zellers, Interim Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office

VENDOR	DESCRIPTION	Amount	Approved by Legal Counsel	Reimbursable
Johanna Black	Facilitate workshops on California High School Exit Exam preparation	\$3,000.00	N/A	YES
Nancy Noyer	Facilitate workshops on California High School Exit Exam preparation	\$3,000.00	N/A	YES
Jonell Larsen	Facilitate workshops on California High School Exit Exam preparation	\$3,000.00	N/A	YES
Isabela Hoegerman	Facilitate workshops on California High School Exit Exam preparation	\$3,000.00	N/A	YES
Gary Williams	Provide training for faculty teams on student learning outcomes assessment	\$1,000.00	N/A	YES
Candi Hill	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A	YES
Keenan & Associates	Renewal Loss Control – perform certified inspections, research, reports	\$7,500.00	N/A	YES
Keenan & Associates	Renewal Loss Control – safety training/daily rate per training	\$7,500.00	N/A	YES
Contract Education Services	Notary Public Seminars and Execu Dress course	\$8,485.00	N/A	YES
Hershey Systems, Inc.	Amended agreement to reflect additional index module license (original agreement was \$33,155 now \$37,355)	\$4,200	N/A	NO
Law Offices of Dennis J. Walsh	Legal consulting services	\$50,000.00	N/A	NO
Adelson, Atkinson, Loya, Ruud & Romo	Legal consulting services	\$10,000	N/A	NO
Lynberg & Watkins	Legal consulting services	\$30,000	N/A	NO

Norman A. Traub Associates	Provide investigation of discrimination and/or harassment complaints and to provide testimony at personnel hearings, executive sessions, depositions, or court proceedings.	\$20,000	NO	NO
Desert Valley Medical Group	To provide medical services from July 1, 2007 through June 30, 2008	Not to exceed \$64,000	NO	
CMS Inc.	Software agreement	\$34,083.31	YES	NO
Cooperative Organization for the Development of Employee Selection Procedures	Membership renewal	\$1,750.00	N/A	NO
Burke, Williams & Sorensen	Specialized legal consulting services	Not to exceed \$60,000	N/A	NO
Joseph M. Ho. M.D. Inc	Provide medical services from July 1, 2007 through June 30, 2008	Not to exceed \$64,000	NO	NO

- 5.2 Change Order – ASR Constructors – Speech/Drama Addition
Approval of the Change Order No. 01-01. Total Fiscal Impact: \$57,629.72 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)
- 5.3 Change Order – Caston Plastering & Drywall – Speech/Drama Addition
Approval of the Change Order No. 13-01. Total Fiscal Impact: \$16,711.36 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)
- 5.4 Change Order – Inland Building Companies, Div. Inland Acoustics– Speech/Drama Addition
Approval of the Change Order No. 06-01. Total Fiscal Impact: \$6,806.29 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)
- 5.5 Change Order – United Contractors– Speech/Drama Addition
Approval of the Change Order No. 18-01. Total Fiscal Impact: \$1,853.00 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)
- 5.6 Change Order – Dan Worley Plumbing– Speech/Drama Addition
Approval of the Change Order No. 08-01. Total Fiscal Impact: \$38,173.00 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)
- 5.7 Change Order – T.B. Penick & Sons, Inc. – Advanced Technology Center
Approval of the Change Order No. 02-02. Total Fiscal Impact: \$144,281.24 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)

- 5.8 Board of Trustees Budget Transfers
Approval of the Board of Trustees budget transfers.
- 5.9 Board of Trustees Payments Report
Approval of the Board of Trustees Payments report.
- 5.10 Revised – Child Development Center Parent Handbook
Approval of the revised Child Development Center Parent Handbook. Fiscal Impact: None
- 5.11 Revised ASB Constitution
Approval of the revised ASB constitution. Fiscal Impact: None
- 5.12 Academic Ratification of Equivalency Requests
Ratification of the equivalency for David Olson, Counseling. Fiscal Impact: None
- 5.13 Disaster Planning
Identify a future date to receive a short presentation on disaster planning. Fiscal Impact: N/A
- 5.14 Administrative/Management/Confidential Payment of Accrued Vacation Days
Approval of the accrued vacation hours for Willard Lewallen, Vice President of Student Services, Louis Zellers, Interim, Superintendent/President. Fiscal Impact: Budgeted
- 5.15 Approval of the minutes of the June 12, 2007 regular Board meeting.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda

7. SUPERINTENDENT/PRESIDENT

8. INSTRUCTION

10. ADMINISTRATIVE SERVICES

- 10.1 Bid Award – Emergency Generator System – Advanced Technology Center YES ___ NO ___
Approval of the bid award to RDM Electric Company, Inc. in the amount of \$169,600.00 for the Emergency Generator System for the Advanced Technology Center Project. Fiscal Impact: Fund 71 expenditure \$169,600 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)
- 10.2 Cooperative Bid – Trustees of the California State University, Vizual Symphony YES ___ NO ___
Approval to purchase Epson Data video projector products and services under the terms and conditions of the Trustees of the California State University, Agreement #50738, utilizing Vizual Symphony. Fiscal Impact: Budgeted
- 10.3 Agreement – Official Payments Corporation YES ___ NO ___
Approval of the agreement with Official Payments Corporation to provide IVR, POS, and WEB support for student payments. Fiscal Impact: \$55,000.00 per year for a total of \$165,000.00 for three years, budgeted item from the General Fund. Fiscal Impact: Budgeted

- 10.4 Five-Year Facilities Plan YES ___ NO ___
Approval of the five-year facilities plan. Fiscal Impact: None
- 10.5 Renewal Agreement – Novell Software License Renewal YES ___ NO ___
Approval of the renewal annual agreement with Novell for software maintenance through June 30, 2008. Fiscal Impact: Budgeted item, not to exceed \$132,469.00
- 10.6 Furniture Purchase – Computer Comforts, Inc. YES ___ NO ___
Approval to participate with Computer Comforts Inc. for classroom furniture and services under the terms and conditions of the U.S. General Services Administration Schedules Program. Fiscal Impact: Not to exceed \$500,000.00. (These projects are State funded and will be 100% reimbursable to the District through Fund 71.)
- 10.7 Amend Agreement – M. Klein Inspections YES ___ NO ___
Approval to amend the agreement with M. Klein Inspections to provide Class II Department of State Architects inspection services. Fiscal Impact: The Total Impact: The total Fiscal Impact is projected not to exceed \$36,000.00. (This project is State funded and will be 100% reimbursable to the District through fund 71.)
- 10.8 Agreement - Response to Request for Proposals for Exclusive Beverage Service - Pepsi Bottling Group. YES ___ NO ___
Approval of the contract for exclusive beverage services to Pepsi Bottling Group. Fiscal Impact: Monthly commission + \$20,000.00. Exclusivity commission over course of contract.
- 11. HUMAN RESOURCES**
- 11.1 Classified Layoff For Lack of Funds YES ___ NO ___
Adoption of the resolution to layoff for lack of funds five positions of associate teacher in the Child Development Center, and authorize and direct the Vice President of Human Resources to give notice of layoff to the five (5) associate teachers in the Child Development Center. Fiscal Impact: Budgeted
- 11.2 Agreement – Liebert Cassidy Whitmore YES ___ NO ___
Ratification of the agreement with Liebert Cassidy Whitmore for legal consulting services as indicated in the agreement.
- 11.3 Foundation Employment Agreements YES ___ NO ___
Ratification of the agreement with the Foundation for the employment of the Foundation's Executive and Executive/Financial Assistant. Fiscal Impact: Funds are reimbursed by the Foundation; no fiscal impact to the District.
- 12. INFORMATION/DISCUSSION**
- 12.1 Quarterly Financial Status Report (CCFS-311Q)
Submitted as an informational item.
- 12.2 Monthly Financial Reports
Submitted as an informational item.

13. REPORTS (3 minute limit per Report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Governmental Relations

13.2 Foundation

13.3 Shared Governance

- a) ASB
- b) Faculty Senate

13.4 Employee Groups

- a) CCA
- b) CSEA
- c) AFT Part-Time Faculty United
- d) Management

14. TRUSTEE COMMENTS

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

15. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jeffrey Holmes, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2596, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.

5.1 Ratification of the following contracts that were approved by Dr. Louis E. Zellers, Interim Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office

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Gary Williams	Provide training for faculty teams on student learning outcomes assessment	\$1,000.00	N/A	YES
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Keenan & Associates	Renewal Loss Control – safety training/daily rate per training	\$7,500.00	N/A	YES
Contract Education Services	Notary Public Seminars and Execu Dress course	\$8,485.00	N/A	YES
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Norman A. Traub Associates	Provide investigation of discrimination and/or harassment complaints and to provide testimony at personnel hearings, executive sessions, depositions, or court proceedings.	\$20,000	NO	NO
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Burke, Williams & Sorensen	Specialized legal consulting services	Not to exceed \$60,000	N/A	NO
Joseph M. Ho, M.D. Inc.	Provide medical services from July 1, 2007 through June 30, 2008	Not to exceed \$64,000	NO	NO

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: CHANGE ORDER – ASR CONSTRUCTORS - SPEECH/DRAMA ADDITION

The district wishes to submit for approval the attached Change Order No. 01-01. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The attached list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered. As construction proceeds, the district will continue to submit change orders as they arise for board approval.

Fiscal Impact: Total Fiscal Impact \$57,629.72 (This project is State funded and will be 100% reimbursable to the district through Fund 71 up to the approved contract amount.)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached change order as submitted.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___


I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6/24/07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

Change Order

Spencer/Hoskins Associates
2245 N. Lake Avenue
Altadena, CA 91001

Owner
 Architect
 CM
 Project Inspector
 Contractor

PROJECT: **Speech Drama Addition** **DSA Application No. 04-106730**
 18422 Bear Valley Road
 Victorville, CA 92395

Date: 8/14/2007
To Contractor: ASR Constructors
 5230 Wilson St
 Riverside, CA

Architect's Project No: 03063
Contract Date: 6/12/2006
Contract Number: B.P. No 001

The Contract is hereby revised by the following items:

Change Order No. 01-01

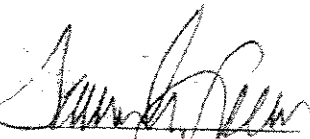
Item	Description	Amount
CCD 007	T & M required to saw cut, remove, & dispose asphalt & concrete per the direction of the CM.	\$17,805.68
CCD 006	Credit for project sign per McCarthy	\$(450.00)
CCD 011	Replaced damaged or rusted metal studs & tracks in existing toilet rooms #151 & 152 due to ageing.	\$9,434.74
CCD 030	Delete electrical door 105C. Add door 105D. Add concrete to extend upper landing. Relocate light switch & exit sign. Patch walls & door frame.	\$918.95
CCD 013	Furnish & install concrete to cap plumbing valve in parking lot as per McCarthy	\$1,744.00
CCD 029	Credit to delete (48) stepped footings per typical 8/S1.02 & as indicated on foundation plan S2.1.	\$(3,807.00)
CCD 028	Cost estimate to revise foundation plan per SK-006.	\$18,066.00
CCD 027	Provide additional masonry jamb rebars per SK-20A, B & C at door 135E jamb reinforcing per PCO 006 & SK-012D.	\$3,401.35
CCD 031	Over excavation building pads due to delays caused by unforeseen underground electrical duct banks running through the building footprint.	\$10,516.00

Additional back up attached.
 Not valid until signed by the Owner and Architect
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$1,863,000.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$1,863,000.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$57,629.72
The new Contract Value including this Prime Contract Change Order will be.....	\$1,920,629.72
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates	ASR Constructors	Victor Valley College District
ARCHITECT	CONTRACTOR	OWNER
2245 N. Lake Avenue	5230 Wilson St	18422 Bear Valley Rd.
Altadena, CA 91001	Riverside, CA	Victorville, CA 92385
Address	Address	Address

By  _____ SIGNATURE DATE: 8/14/07	By _____ _____ SIGNATURE DATE: _____	By _____ _____ SIGNATURE DATE: _____
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ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: CHANGE ORDER – CASTON PLASTERING & DRYWALL – SPEECH/DRAMA ADDITION

The district wishes to submit for approval the attached Change Order No. 13-01. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The attached list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered. As construction proceeds, the district will continue to submit change orders as they arise for board approval.

Fiscal Impact: Total Fiscal Impact \$16,711.36 (This project is State funded and will be 100% reimbursable to the district through Fund 71 up to the approved contract amount.)


RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached change order as submitted.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

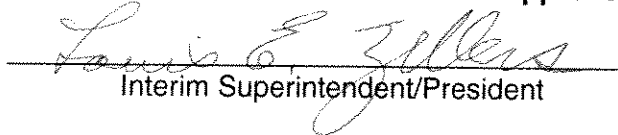
I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

Change Order

Spencer/Hoskins Associates
 2245 N. Lake Avenue
 Altadena, CA 91001

Owner
 Architect
 CM
 Project Inspector
 Contractor

PROJECT: Speech Drama Addition

DSA Application No. 04-106730

18422 Bear Valley Road
 Victorville, CA 92395

Date: 7/10/2007

To Contractor:
 Caston Plastering & Drywall
 354 S. Allen Street
 San Bernardino, CA 92408-1508

Architect's Project No: 03083
Contract Date: 6/12/2006
Contract Number: B.P. No 013

The Contract is hereby revised by the following items:

Change Order No. 13-01

Item	Description	Amount
COR 012	Paint the existing Speech Drama building.	\$16,711.36

Additional back up attached.

Not valid until signed by the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$1,085,585.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$1,085,585.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$16,711.36
The new Contract Value including this Prime Contract Change Order will be.....	\$1,102,296.36
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

Caston Plastering & Drywall

Victor Valley College District

ARCHITECT

CONTRACTOR

OWNER

2245 N. Lake Avenue
 Altadena, CA 91001
 Address

354 S. Allen Street
 San Bernardino, CA 92408-1508
 Address

18422 Bear Valley Rd.
 Victorville, CA 92395
 Address

By

By

By

SIGNATURE

SIGNATURE

SIGNATURE

DATE

DATE

DATE



CASTON PLASTERING & DRYWALL, INC.

COR 012

March 12, 2007

Cal K-12 Construction Inc.
32598 Oak Glen Road
Yucaipa Ca 92399

Re: Speech/Drama Addition
Victor Valley Community College District

The following is the cost to pressure wash and paint existing stucco and metal.

Simmons & Wood Inc.	\$15,758.00
5% Overhead & Profit	\$ 787.90
1% Bond	\$ 165.46
	<u>\$16,711.36</u>

TOTAL COST FOR THIS WORK \$16,711.36

Sincerely,

James Malachowski, President

RECEIVED
MAR 16 2007
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: CHANGE ORDER – INLAND BUILDING COMPANIES DIV. INLAND ACOUSTICS
SPEECH/DRAMA ADDITION

The district wishes to submit for approval the attached Change Order No. 06-01. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The attached list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered. As construction proceeds, the district will continue to submit change orders as they arise for board approval.

Fiscal Impact: Total Fiscal Impact \$6,806.29 (This project is State funded and will be 100% reimbursable to the district through Fund 71 up to the approved contract amount.)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached change order as submitted.

REFERENCE FOR AGENDA: YES

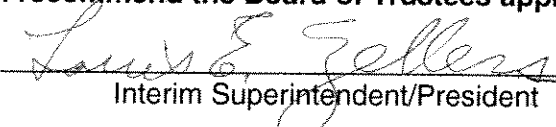
General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item


Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

Change Order

Spencer/Hoskins Associates
 2245 N. Lake Avenue
 Altadena, CA 91001

Owner
 Architect
 CM
 Project Inspector
 Contractor

PROJECT: Speech Drama Addition
 18422 Bear Valley Road
 Victorville, CA 92395

DSA Application No. 04-106730

Date: 7/10/2007

To Contractor:
 Inland Building Companies Div. Inland Acoustics
 323 S. Sierra Way
 San Bernardino, CA 92408

Architect's Project No: 03083
Contract Date: 6/12/2006
Contract Number: B.P. No 006

The Contract is hereby revised by the following items:

Change Order No.06-01

Item	Description	Amount
CCD 024	Estimate to change all metal toilet room partitions as specified in Specification Section 10160 to Solid Plastic toilet partitions by Comtec or equal.	\$6,806.29

Additional back up attached.
 Not valid until signed by the Owner and Architect
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$186,400.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$186,400.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$6,806.29
The new Contract Value including this Prime Contract Change Order will be.....	\$193,206.29
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

Inland Building Companies Div. Inland Acoustics

Victor Valley College District

ARCHITECT

2245 N. Lake Avenue
 Altadena, CA 91001
 Address

By _____

SIGNATURE

DATE

CONTRACTOR

323 S. Sierra Way
 San Bernardino, CA 92408
 Address

By _____

SIGNATURE

DATE

OWNER

18422 Bear Valley Rd.
 Victorville, CA 92395
 Address

By _____

SIGNATURE

DATE

CONSTRUCTION CHANGE DIRECTIVE

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

AIA DOCUMENT G714

(Instructions on reverse side. This document replaces AIA Document G713, Construction Change Authorization.)

PROJECT: Speech Drama Addition
 (name, address) 18422 Bear Valley Road
 Victorville, CA 92392-9699

DIRECTIVE NO: 024

DATE: 01/10/2007

TO CONTRACTOR: Inland Builders, Inland Acoustics
 (name, address) 323 S. Sierra Way
 San Bernardino, CA 92412

ARCHITECT'S PROJECT NO: 03083.00

CONTRACT DATE: 03/15/2006

CONTRACT FOR: DSA 04-106730

You are hereby directed to make the following change(s) in this Contract:

Change all metal toilet room partitions as specified in Section 10160 to solid plastic partitions by Comtec or equal."

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

Lump Sum (increase) (decrease) of \$ 6,806.29 Six Thousand, Eight Hundred Six & 29/100

Unit Price of \$ _____ per _____

as provided in Subparagraph 7.3.6 of AIA Document A201, 1987 edition.

as follows:

2. The Contract Time is proposed to (be adjusted) (remain unchanged). The proposed adjustment, if any, is (an increase of 0 days) (a decrease of 0 days).

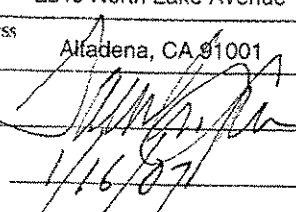
When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

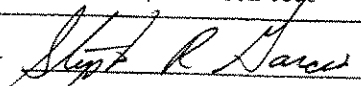
Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

Spencer/Hoskins Associates
 ARCHITECT
 2245 North Lake Avenue
 Address
 Alhadena, CA 91001

Victor Valley Community College
 OWNER
 18422 Bear Valley Road
 Address
 Victorville, CA 92392-9699

Inland Builders, Inland Acoustics
 CONTRACTOR
 323 S. Sierra Way
 Address
 San Bernardino, CA 92412

BY 
 DATE 1/16/07

BY 
 DATE 1-25-07

BY 
 DATE 1-17-07

SPENCER / HOSKINS associates
Architecture & Planning

James G. Spencer, Architect AIA, Principal CA Lic. 6455
Stephen R. Hoskins, Architect AIA, Principal CA Lic. 7723

2245 North Lake Avenue
Altadena, California 91001
(626) 398-3576 Fax (626) 398-7438
E-mail: mail@SpencerHoskins.com

CHANGE ESTIMATE REQUEST

CER NO. 027

PROJECT: Victor Valley College
Speech/Drama Addition
DSA #04-106730 File #36-C4

DATE: 12-13-06

OWNER: Victor Valley Community College District
18422 Bear Valley Road
Victorville, CA 92392

PROJECT NO. 03083.00
FILE NO. 36

TO: Gabrielle Vallesillo, Cal K-12 Construction Inc.
Bill McCarthy, Cal K-12 Construction Inc.

DSA APPL. NO: 04-106730
DSA FILE NO: 36-C4

(Distribution to:
BP#06 Specialties Contractor

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications in the Contract Documents described herein. Respond with written estimate within ten (10) days.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

DESCRIPTION:

Specialties Contractor shall provide a cost estimate to change all metal toilet room partitions as specified in Specification Section 10160 to Solid Plastic toilet partitions by Comtec or equal.

REASON FOR CHANGE:

Owner requested change.

ATTACHMENTS:

none

Response to this CER is required by: 12-27-06

If no response is received by this date, it will be assumed that the modification described herein will not cause a change in either the contract sum or contract time and a notice to proceed with the work for no additional cost or time will be issued.

PREPARED BY: Shoji Takeshima

cc:

CER 027

INLAND BUILDING COMPANIES

A DIVISION OF INLAND ACOUSTICS, INC.

P.O. Box 5302, San Bernardino, Ca. 92412
Phone (909) 884-6276 Fax (909) 889-6936

CHANGE ORDER

Date: 12/19/06

From: Donald Clements

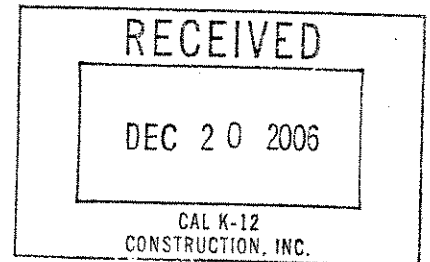
To: Cal K-12

Attn: Julie Baker

Project: Speech / Drama

Subject: Toilet Partitions ADD CER #027

Sub Contractor -----	\$6418.00
Prime OH&P 5% -----	\$320.90
Subtotal -----	\$6738.90
Bond 1% -----	\$67.39
Total Add ---	\$6806.29



Don Clements

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: CHANGE ORDER – UNITED CONTRACTORS - SPEECH/DRAMA ADDITION

The district wishes to submit for approval the attached Change Order No. 18-01. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The attached list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered. As construction proceeds, the district will continue to submit change orders as they arise for board approval.

Fiscal Impact: Total Fiscal Impact \$1,853.00 (This project is State funded and will be 100% reimbursable to the district through Fund 71 up to the approved contract amount.)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached change order as submitted.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

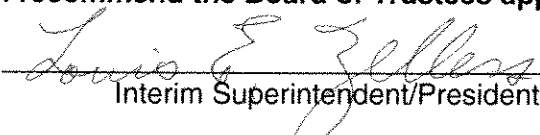
I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

Change Order

Spencer/Hoskins Associates
 2245 N. Lake Avenue
 Altadena, CA 91001

Owner
 Architect
 CM
 Project Inspector
 Contractor

PROJECT: Speech Drama Addition
 18422 Bear Valley Road
 Victorville, CA 92395

DSA Application No. 04-106730

Date: 7/10/2007

To Contractor:
 United Contractors
 460 S. Stoddad Ave., Ste 1
 San Bernardino, CA 92401

Architect's Project No: 03063
 Contract Date: 6/12/2006
 Contract Number: B.P. No 018

The Contract is hereby revised by the following items:

Change Order No. 18-01

Item	Description	Amount
CCD 022	Cost for existing 5" storm drain was installed in different location from shown on as-builts. The current location interferes with door 101. Per RFI #08-08.	\$1,853.00

Additional back up attached.
 Not valid until signed by the Owner and Architect
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$141,465.00
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$141,465.00
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$1,853.00
The new Contract Value including this Prime Contract Change Order will be.....	\$143,318.00
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

United Contractors

Victor Valley College District

ARCHITECT

CONTRACTOR

OWNER

2245 N. Lake Avenue
 Altadena, CA 91001
 Address

460 S. Stoddad Ave., Ste 1
 San Bernardino, CA 92401
 Address

18422 Bear Valley Rd.
 Victorville, CA 92395
 Address

By

By

By

SIGNATURE

SIGNATURE

SIGNATURE

DATE

DATE

DATE

CONSTRUCTION CHANGE DIRECTIVE

AIA DOCUMENT G714

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

(Instructions on reverse side. This document replaces AIA Document G713, Construction Change Authorization.)

PROJECT: Speech Drama Addition
 (name, address) 18422 Bear Valley Road
 Victorville, CA 92392-9699

DIRECTIVE NO: 022

DATE: 12/19/2006

TO CONTRACTOR: United Contractors
 (name, address) 460 S. Stoddard Ave.
 Suite #1
 San Bernardino, CA 92401

ARCHITECT'S PROJECT NO: 03083.00

CONTRACT DATE: 03/15/2006

CONTRACT FOR: DSA 04-106730

You are hereby directed to make the following change(s) in this Contract:

Furnish & install scupper, collector & down spout for existing 5" storm drain line that will daylight thru existing plaster wall. Connect to storm drain line above second floor & route to North side of grid 1 & daylight thru existing plaster wall at same elevation with new collector heads along grid 1.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

Lump Sum (increase) (decrease) of \$ 1,853.00 One Thousand, Eight Hundred Fifty Three 00/100

Unit Price of \$ _____ per _____

as provided in Subparagraph 7.3.6 of AIA Document A201, 1987 edition.

as follows:

2. The Contract Time is proposed to (be adjusted) (remain unchanged). The proposed adjustment, if any, is (an increase of 0 days) (a decrease of 0 days).

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

Spencer/Hoskins Associates

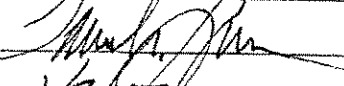
Victor Valley Community College

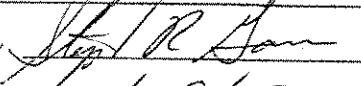
United Contractors


ARCHITECT
 2245 North Lake Avenue
 Address
 Azadana, CA 91001

OWNER
 18422 Bear Valley Road
 Address
 Victorville, CA 92392-9699

CONTRACTOR
 380 S. Stoddard Ave Suite 1
 Address
 San Bernardino, CA 92401

BY 
 DATE 1/2/07

BY 
 DATE 1/19/07

BY 
 DATE 1-11-07

SPENCER / HOSKINS associates
Architecture & Planning

James G. Spencer, Architect AIA, Principal CA Lic. 6455
Stephen R. Hoskins, Architect AIA, Principal CA Lic. 7723

2245 North Lake Avenue
Attadena, California 91001
(626) 398-3576 Fax (626) 398-7438
E-mail: mail@SpencerHoskins.com

CHANGE ESTIMATE REQUEST

CER NO. 012B

PROJECT: Victor Valley College Speech/Drama Addition DSA #04-106730 File #36-C4	DATE: 06-22-06
OWNER: Victor Valley Community College District 18422 Bear Valley Road Victorville, CA 92392	PROJECT NO. 03083.00 FILE NO. 36
TO: Gabrielle Vallesillo, Cal K-12 Construction Inc. Bill McCarthy, Cal K-12 Construction Inc.	DSA APPL. NO: 04-106730 DSA FILE NO: 36-C4

(Distribution to:
BP#08 Plumbing Contractor
BP#18 Sheet Metal Contractor)

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications in the Contract Documents described herein. Respond with written estimate within ten (10) days.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

DESCRIPTION:

Plumbing contractor shall provide a cost estimate for changes to existing Performing Arts Center storm drain point-of-connection per RFI 08-08. Connect to S.D. line above second floor and route to north side of grid 1 and daylight thru existing plaster wall at same elevation with new collector heads along grid 1.

Sheet metal contractor shall provide a cost estimate for additional sheet metal collector head and downspout for existing 5-inch storm drain line that will daylight thru existing plaster wall per note above.

REASON FOR CHANGE:

Unforeseen field condition - Existing 5" storm drain was installed in different location from that shown on as-builts. The current location interferes with new door 101.

ATTACHMENTS:

copy of RFI 08-08 response

Response to this CER is required by: 09-05-06

If no response is received by this date, it will be assumed that the modification described herein will not cause a change in either the contract sum or contract time and a notice to proceed with the work for no additional cost or time will be issued.

PREPARED BY: Shoji Takeshima

cc:

REQUEST FOR INFORMATION

Please Fax all RFI's to Cal K-12 Construction Management
(909) 795-9169 • Fax (909) 795-9432

For Office Use Only

RFI # 08 - 08
Bid Pkg. No.

Speech / Drama Additions
Victor Valley Community College
District

FROM: Worley
Bid Pack: 08 plumbing
Name and Number of Bid Pack
Fax No:
Phone No:
Spec. Ref: DWG. REF.: P2.1

Spencer/Hoskins Associates
Ken Koyama

Priority Attention Required

Description of Problem / Clarification / Information Required:

The existing 5" storm drain that is shown on grid lines G & 1 is not in that location. It is 18" South of grid line 1 and is stubbed out of the building on top of the existing footing the top of the pipe coming out of the building is only 4" below finish floor.

Possible Cost Impact: Increase Decrease No Change Unknown
Possible Time Impact Increase Decrease No Change Unknown

Proposed Solution:

[Empty box for Proposed Solution]

Question By:

Date:

Response: **CONNECT TO EXIST. SD LINE ABOVE SECOND FLOOR & ROUTE TO NORTH SIDE OF GRID 1 & DAYLIGHT THRU EXIST. PLASTER WALL AT SAME ELEVATION WITH NEW COLLECTOR HEADS ALONG GRID 1.**

Response By:

Date:

Reviewed By:

Date:

Worley

SEE CFR 12.

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: CHANGE ORDER – DAN WORLEY PLUMBING – SPEECH/DRAMA ADDITION

The district wishes to submit for approval the attached Change Order No. 08-01. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The attached list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered. As construction proceeds, the district will continue to submit change orders as they arise for board approval.

Fiscal Impact: Total Fiscal Impact \$38,173.00 (This project is State funded and will be 100% reimbursable to the district through Fund 71 up to the approved contract amount.)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached change order as submitted.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

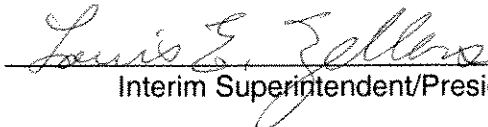
I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

Change Order

Spencer/Hoskins Associates
2245 N. Lake Avenue
Altadena, CA 91001

Owner
Architect
CM
Project Inspector
Contractor

PROJECT: Speech Drama Addition
18422 Bear Valley Road
Victorville, CA 92395

DSA Application No. 04-106730

Date: 8/14/2007

To Contractor:
Dan Worley Plumbing
12160 Pawnee Road
Apple Valley, CA 92308

Architect's Project No: 03083
Contract Date: 6/12/2006
Contract Number: B.P. No 008

The Contract is hereby revised by the following items:

Change Order No. 08-01

Item	Description	Amount
COR 009	Camera required, per District request, to the existing sewer line on east side of existing building due back up once new connection was made.	\$444.00
CCD 005	Demo the sink fixture outside the existing woman's restroom. Include cut & cap of waste & water lines in the wall & removal of existing lines to fixtures.	\$150.00
CCD 006	Additional gas shut-off valve isolate PAC, SDA, SS1, SS2 & Admin/Counseling building from remainder of campus.	\$285.00
CCD 010	Weld tap on to 8" water main in front of school campus to be used to tie into the 2" backflow.	\$1,164.00
CCD 015R	1. Replace two 20' sections of existing sewer line from existing Student Services 2 building. 2. Add one catch basin with 20' of 6" storm drain line from SW corner of Student Services 2.	\$5,548.00
CCD 017	Replace currently specified urinals with the waterless urinals (Sloan model WES-4000 attached). Provide ADA compliant model & install with mounting height to 17" max AFF to rim. Water pipe shall be capped & terminated at the face of tile wall for future.	\$1,139.00
CCD 020	Change existing storm drain point-of-connection. Connect to S.D. line above second floor & route to north side of Grid 1 & daylight thru existing plaster wall at same elevation with new collector heads along Grid 1.	\$362.00
CCD 019	Dig up the water line at the 2" back flow and tie in an existing line into the back flow.	\$694.00
CER 034	Extend new 8" storm drain between rock creek outlet & existing lake. (approx. 80-linear feet)	\$2,113.00
COR 019	Replace damaged 8" SDR sewer line.	\$26,274.00

Additional back up attached.

Not valid until signed by the Owner and Architect

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract/Agreement

The original Contract Value was.....	\$521,991.34
Sum of changes by prior Prime Contract Change Orders.....	\$0.00
The Contract Value prior to this Prime Contract Change Order was.....	\$521,991.34
The Contract Value will be changed by this Prime Contract Change Order in the amount of.....	\$38,173.00
The new Contract Value including this Prime Contract Change Order will be.....	\$560,164.34
The Contract duration will be changed by.....	0 Days
The revised Substantial Completion date as of this Prime Contract Change Order is.....	

YOU ARE HEREBY INSTRUCTED TO MAKE THE ABOVE CHANGES TO THE PLANS AND SPECIFICATION OF THE ABOVE CONTRACT, SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE CONTRACT DOCUMENTS.

Spencer/Hoskins Associates

Dan Worley Plumbing

Victor Valley College District

ARCHITECT

2245 N. Lake Avenue

Altadena, CA 91001

Address

By

SIGNATURE

DATE

[Handwritten signature]
James H. Wilson
6/8/07

CONTRACTOR

12168 Pawnee Road

Apple Valley, CA 92308

Address

By

SIGNATURE

DATE

[Handwritten signature]
AUDETTE WILSON
6-8-07

OWNER

18422 Bear Valley Rd.

Victorville, CA 92395

Address

By

SIGNATURE

DATE

[Blank signature line]
[Blank date line]

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: CHANGE ORDER – T.B. PENICK & SONS, INC.

The district wishes to submit for approval the attached Change Order No. 02-02 pertaining to the Advanced Technology Center project. During the course of construction various changes may be made which can both increase and decrease the cost of the project. The attached list is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered. The additional cost to cover this change order will be subtracted from contingency money supplied by the State for this project.

Fiscal Impact: Total Fiscal Impact \$144,281.24 (This project is State funded and will be 100% reimbursable to the district through Fund 71 up to the approved contract amount.)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Change Order for T.B. Penick & Sons as submitted.

REFERENCE FOR AGENDA: YES

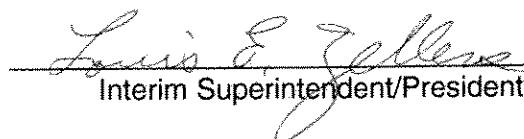
General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item


Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

SPENCER / HOSKINS associates

Architecture & Planning

Jay Tittle, Architect AIA, Partner CA Lic. 12955
 James G. Spencer, Architect AIA, Principal CA Lic. 6455
 Stephen R. Hoskins, Architect AIA, Principal CA Lic. 7723

955 Overland Court, Suite 100
 San Dimas, California 91773-1718
 (909) 450-2180 Fax (909) 592-6153

CHANGE ORDER

PROJECT: VICTOR VALLEY COLLEGE
 ADVANCED TECHNOLOGY BUILDING

CHANGE ORDER NO. 02-02

DATE: May 15, 2007

TO: Bid Package 02 – General Construction
 T.B. Penick & Sons, Inc.
 380 State Place
 Escondido CA 92029

DSA APPL. NO. 04-104366
 DSA FILE NO. 36-C4
 ARCH PROJECT NO. 99062.00
 ARCH FILE NO. 37

You are hereby authorized to make the following changes when this order has been approved by the Department of General Services.

1. Install Stego 15 mil. Vapor barrier underground mechanical duct slabs in lieu of Grace waterproofing product per CER 018. CCD 035.

REASON FOR CHANGE: Value Engineering Item
 REQUESTED BY: Owner
 REMARKS: Non Structural Change

CHANGE IN CONTRACT SUM: (\$2,283.00)
 CHANGE IN CONTRACT TIME: none
 IMPACT TO ANY SCHEDULE PATH: none

2. Provide over excavation & re-compaction per CER 028 & RFI 02-51. CCD 038R.

REASON FOR CHANGE: Earthwork in these areas not addressed by Merrell Engineer's geotechnical report.
 REQUESTED BY: Contractor
 REMARKS: Underground site work per soils report

CHANGE IN CONTRACT SUM: \$138,720.00
 CHANGE IN CONTRACT TIME: 25 days
 IMPACT TO ANY SCHEDULE PATH: 25 days

3. Provide steps in footings of the walkway abutment per CER 039. CCD 052R.

REASON FOR CHANGE: Existing grade is too steep to accommodate the original footing design.
 REQUESTED BY: Owner
 REMARKS: Underground footing work only

CHANGE IN CONTRACT SUM: \$4,098.34
 CHANGE IN CONTRACT TIME: 3 days
 IMPACT TO ANY SCHEDULE PATH: 3 days

4. Delete underground composite drainage system and perforated pipes per CER 010R2. CCD 055.

REASON FOR CHANGE: Value Engineering Item
 REQUESTED BY: Owner
 REMARKS: Non Structural Change
 Underground Site Utility

CHANGE IN CONTRACT SUM: (\$5,024.00)
 CHANGE IN CONTRACT TIME: none
 IMPACT TO ANY SCHEDULE PATH: none

5. Remove portion of existing sidewalk east of the Music Building. CCD 060.

REASON FOR CHANGE: Provide enough separation between the existing sidewalk and the new ramp.
 REQUESTED BY: Owner
 REMARKS: Non Structural Change
 Site Demolition Only

CHANGE IN CONTRACT SUM: \$1,446.96
 CHANGE IN CONTRACT TIME: none
 IMPACT TO ANY SCHEDULE PATH: none

SPENCER / HOSKINS associates

Architecture & Planning

Jay Tittle, Architect AIA, Partner CA Lic. 12955
 James G. Spencer, Architect AIA, Principal CA Lic. 6455
 Stephen R. Hoskins, Architect AIA, Principal CA Lic. 7723

955 Overland Court, Suite 100
 San Dimas, California 91773-1718
 (909) 450-2180 Fax (909) 592-6153

6. Provide and Install a temporary shoring to support metal deck during concrete pour per CER 44. CCD 061.

REASON FOR CHANGE: To support 12' metal deck span during concrete pour.

REQUESTED BY: Contractor	CHANGE IN CONTRACT SUM:	\$578.94
REMARKS: Temporary Shoring Only	CHANGE IN CONTRACT TIME:	none
	IMPACT TO ANY SCHEDULE PATH:	none

7. Provide import of material for backfill over the tunnel duct area. COR 037.

REASON FOR CHANGE: Additional backfill need to be imported over the tunnel duct area.

REQUESTED BY: Owner	CHANGE IN CONTRACT SUM:	\$6,744.00
REMARKS: Underground site work only	CHANGE IN CONTRACT TIME:	none
	IMPACT TO ANY SCHEDULE PATH:	none

The amounts indicated in Item Nos. 1 through 7 represent the entire adjustment of the Contract Sum for the work covered under Item Nos. 1 through 7 above; such adjustment represents all direct and indirect costs of the Contractor in performing or providing the work covered by Item Nos. 1 through 7 above, including, without limitation, costs of labor, materials and/or services, and any and all impacts, disruptions, interferences, delays or hindrances in the performance or providing of the foregoing items or in the Work of the Contract. The adjustment to the Contract Time for the performance or providing of the foregoing items as reflected in Item Nos. 1 through 7 above, represents the entire adjustment of Contract Time for all of the work covered by Items Nos. 1 through 7 above. Except for adjustments of the Contract Time and the Contract Sum as provided for herein, there shall be no other adjustments of the Contract Time or the Contract Sum directly or indirectly relating to or arising out of the work subject to this change Order.

Not valid until signed by both the Owner and Architect.

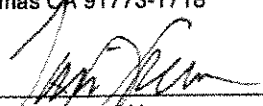
Signature of the Contractor indicates his agreement herewith, including and adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	\$3,395,000.00
Net change by previously authorized Change Orders	\$33,521.26
The Contract Sum prior to this Change Order was	\$3,428,521.26
The Contract Sum will be <u>increased</u> by this Change Order	\$144,281.24
The new Contract Sum including this Change Order will be	\$3,572,802.50
The Contract Schedule will be increased by	28 Days
Contract Schedule path(s) will be increased by...(if greater than 0 see attached frag. net.)	28 Days
The Date of Substantial Completion as of the date of this Change Order therefore is	1/29/08

ARCHITECT
 SPENCER/HOSKINS associates
 955 Overland Court, Suite 100
 San Dimas CA 91773-1718

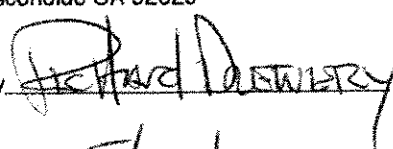
CONTRACTOR
 T.B. Penick & Sons, Inc.
 380 State Place
 Escondido CA 92029

OWNER
 Victor Valley Community College District
 18422 Bear Valley Road
 Victorville CA 92392-9699

By 

 Jim Spencer, AIA

Date 5/16/07

By 

Date 5/21/07

By _____

Date _____

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: BOARD OF TRUSTEES BUDGET TRANSFERS

The 2006-07 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 01). The budget transfers that have been requested are attached. This report has been revised to include more detail and better understanding of the transfers being requested.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the budget transfers as presented.

REFERENCE FOR AGENDA: YES

General Counsel Review: YES ___ NO ___ NOT APPLICABLE_X___

I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date

6/12/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date

6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 05/11/07 to 06/07/07

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
659	F01	EOPS	EOPS	7620-Other Services-Students 4500-Other Supplies	14,000	14,000
(To cover supplies expenses)						
660	78	Property Insurance	Property Insurance	6400-New Equipment 5840-Contracted Services	12,700	12,700
(Risk Mgmt Service Fees)						
662	F01	Maintenance/Operations Maintenance/Operations Music Music Media	Biological Sciences Music Media Maintenance/Operations Safety/Haz Mat's (M&O) Maintenance/Operations Maintenance/Operations Political Science	4500-Other Supplies 4510-Non Instructional Software 5640-Contracts-Repairs 6400-New Equipment 6430-Replacement Equipment 4300-Instructional Supplies 4300-Instructional Supplies 4420-Media Supplies 5650-Contracts-Maint Agreements 5740-Assessment Fee 5840-Contracted Services 6200-Buildings-New & Remodel 6405-Computers	71,561 3,632 1,000 3,983 723 298 4,665 723 1,486 3,632 61,887 6,756 1,432 80,879	80,879
(Object number corrections)						
663	F01	Technical Svcs.	Art/Photography Chemistry Restaurant/Food Svc Mgmt	5691-Prior Year Rollovers 6400-New Equipment 6400-New Equipment 6400-New Equipment	4,001 10,865 3,839	18,705
(To cover negative balances)						
664	F01	Technical Svcs.	Technical Svcs.	5840-Contracted Services 4500-Other Supplies	2,000	2,000
(For add'l supplies expense)						
666	F01	Community Service Classes	Community Service Classes	4500-Other Supplies 6440-Transportation Equipment	1,000	1,000
(For Transportation Equipment expenses)						
667	F01	Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Stu Prog/Svcs FTES Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service Disabled Students Prg/Service		2200-Class Sals/Instructional 2494-Class Subs/Inst 3210-Public Employees Ret System 3310-OASDI 3510-State Unemployment Insurance 3610-Workers Compensation 3910-Other Benefits-Instructional 4500-Other Supplies 2290-Classified Special-Instr 2200-Class Sals/Instructional 2480-Class-I/NR-Students 3410-Health and Welfare 3510-State Unemployment Insurance 3920-Other Benefits-Non Instruction 4310-Instructional Software 4500-Other Supplies 5200-Travel/Conference-Instructional 5300-Dues & Memberships 5640-Contracts-Repairs 6400-New Equipment	4,184 1,012 300 467 70 197 800 30 4,492 6,000 1,957 15,000 1,900 1,320 166 10,563 4,203 225 947 10,091	

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 05/11/07 to 06/07/07

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
		Disabled Students Prg/Service		1230-Admin Salary-Other		5,196
		Disabled Students Prg/Service		3110-State Tchrs Rtrmt System		806
		Disabled Students Prg/Service		3315-Medicare		20
		Disabled Students Prg/Service		3410-Health and Welfare		5,305
		Disabled Students Prg/Service		5200-Travel/Conference-Instructional		87
		Disabled Students Prg/Service		5640-Contracts-Repairs		138
				1280-Academic-NI/Reg-Counselors		17,555
				1283-Counselor's Summer Salary		8,876
				2180-Classified-NI/Reg		11,342
				3110-State Tchrs Rtrmt System		6,603
				3210-Public Employees Ret System		1,870
				3310-OASDI		2,333
				3315-Medicare		1,632
				3610-Workers Compensation		931
				3910-Other Benefits-Instructional		99
				4300-Instructional Supplies		147
				5840-Contracted Services		984
						63,924
						63,924
		(To cover negative balances)				
668	F01	Disabled Stu Prog/Svcs FTES		2290-Classified Special-Instr		900
			Disabled Stu Prog/Svcs FTES	5640-Contracts-Repairs		900
		(Braille Repair)				
669	F01	Community Service Classes		5691-Prior Year Rollovers		4,000
			Community Service Classes	2480-Class-I/NR-Students		4,000
		(Student Workers)				
671	72	Child Development Center		8620-Child Development Apport		63,488
		Child Development Center		8625-State Pre-School		22,728
		Child Development Center		8860-Interest Revenues		1,515
		Child Development Center		8871-Child Development Fees		80,000
		Child Development Center		8899-Miscellaneous Income		11,922
		Child Development Center		1175-Teachers Salaries-Stipend		3,193
		Child Development Center		2150-Classified-NI/Reg/Admin		16,523
		Child Development Center		2480-Class-I/NR-Students		3,625
		Child Development Center		3999-		3,704
		Child Development Center		5202-Travel/Conference-Admin		1,526
		Child Development Center		5300-Dues & Memberships		400
		Child Development Center		5640-Contracts-Repairs		640
		Child Development Center		5806-License Fees		600
		Child Development Center		5810-Advertising-Public Relations		500
		Child Development Center		1100-Teachers Salary-Regular		24,604
		Child Development Center		1191-Certificated Teaching-Overtime		91
		Child Development Center		1230-Admin Salary-Other		22,799
		Child Development Center		1394-Substitute: CDC Teachers		47,139
		Child Development Center		2180-Classified-NI/Reg		9,860
		Child Development Center		2391-Class-Reg/FT-Overtime		97
		Child Development Center		2394-Class Subs/NI		1,404
		Child Development Center		3315-Medicare		900
		Child Development Center		3910-Other Benefits-Instructional		5,000
		Child Development Center		3920-Other Benefits-Non Instructional		1,540
		Child Development Center		4300-Instructional Supplies		11,203
		Child Development Center		7490-Other Outgoing Transfers		30,883
		Child Development Center		6400-New Equipment		31,000
		(Update CDC Budget)				
672	F01	Maintenance/Operations		6400-New Equipment		10,000
			Maintenance/Operations	5840-Contracted Services		10,000
		(To cover Contracted Services expenses)				
673	F01	Art: Paint, Draw & Sculpture		6400-New Equipment		3,100
		Art/Photography		6400-New Equipment		16,300
		Art/Photography		4300-Instructional Supplies		2,500
		Art/Photography	Art/Photography	6405-Computers		3,100
		Art/Photography	Art/Photography	6405-Computers		16,300
		Art/Photography	Art/Photography	6405-Computers		2,500
						21,900
						21,900
		(Reverse BT 70189)				

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 05/11/07 to 06/07/07

Batch No.	Fund	Program		Account	Amount			
		From:	To:		Increase	Decrease		
678	F01	Restaurant/Food Svc. Mgmt. Restaurant/Food Svc. Mgmt.		6400-New Equipment		5,000		
				5691-Prior Year Rollovers		2,596		
			Restaurant/Food Svc. Mgmt.	4300-Instructional Supplies	5,000			
			Restaurant/Food Svc. Mgmt.	4300-Instructional Supplies	2,596			
			(To cover Instructional Supplies expenses)					
683	F01	Utilities		5691-Prior Year Rollovers		69,450		
			Purchasing	4500-Other Supplies	2,500			
			Student Transportation	4500-Other Supplies	19,000			
			Utilities	5540-Telephone	37,950			
			Athletics Department	5691-Prior Year Rollovers	10,000			
					69,450	69,450		
(To cover negative balance)								
684	F01	Dean-Vocational Programs Dean-Vocational Programs		3510-State Unemployment Insurance		700		
				4500-Other Supplies		33,437		
			Dean-Vocational Programs	2394-Class Subs/NI	25,200			
			Dean-Vocational Programs	2480-Class-1NR-Students	68			
			Dean-Vocational Programs	3350-Public Agency Ret System	507			
			Dean-Vocational Programs	5202-Travel/Conference-Admin	1,019			
			Dean-Vocational Programs	5275-Admin/Faculty Stipends	146			
			Dean-Vocational Programs	5741-Credit Card Fees	47			
			Fire Control Technology	4300-Instructional Supplies	5,500			
			Business Education Technology	4300-Instructional Supplies	1,650			
					34,137	34,137		
			(Transfers Per April)					
687	F01	Foreign Language		6400-New Equipment		2,000		
			Foreign Language	4300-Instructional Supplies	2,000			
(For Instructional Supplies expenses)								
687	F01	Electronics & Electric Tech		6400-New Equipment		885		
			Electronics & Electric Tech	4300-Instructional Supplies	885			
(For Instructional Supplies expenses)								
687	F01	Physical Sciences		6400-New Equipment		800		
			Physical Sciences	4300-Instructional Supplies	800			
(For Instructional Supplies expenses)								
687	F01	Technical Svcs.		6405-Computers		500		
			Technical Svcs.	4500-Other Supplies	500			
(For Other Supplies expenses)								
687	F01	Biological Sciences		4300-Instructional Supplies		1,938		
			Biological Sciences	6400-New Equipment	1,938			
(For New Equipment expenses)								
687	F01	Political Science		4300-Instructional Supplies		1,162		
				5840-Contracts-Other Administrative		312		
			Political Science	6400-New Equipment	1,474			
(To cover negative balance)								
687	F01	Media		6430-Replacement Equipment		1,000		
			Media	4420-Media Supplies	1,000			
(For Media Supplies)								
687	F01	Dean of Student Services		5690-Indirect Cost		4,200		
				5691-Prior Year Rollovers		5,000		
			Dean of Student Services	7610-Student Book Service	9,200			
(To cover cost of Microfiche)								
687	F01	VP-Administrative Services		5691-Prior Year Rollovers		1,300		
			VP-Administrative Services	6405-Computers	1,300			
(For Computers expense)								

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
From 05/11/07 to 06/07/07

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
692	F01	Child Development Center		3315-Medicare		300
		Child Development Center		7620-Other Services-Students		2,296
		Child Development Center		5690-Indirect Cost		486
			Child Development Center	1485-Academic-NI/NR	2,238	
			Child Development Center	3110-State Tchrs Ret System	36	
			Child Development Center	3350-Public Agency Ret System	118	
			Child Development Center	4300-Instructional Supplies	690	
					3,082	3,082
				(To cover negative balance)		
		695	F01	District-Wide Holding Program		8622-Extended Oppor Prgrms & Svcs
	EOPS			7620-Other Services-Students	4,843	
		(Reallocate Awards)				
703	F78	District-Wide Holding Program		8980-Incoming Transfers-Interfund	72,911	
			District-Wide Holding Program	7310-Interfund Transfers	72,911	
		(Increase Budget for Transfer to Fund 01)				
707	F01	Child Development Center		3110-State Tchrs Ret System		1,899
		Child Development Center		4300-Instructional Supplies		13,015
		Child Development Center		5630-Contracts-Rents & Leases		1,300
		Child Development Center		5350-Postage Expense		161
		Child Development Center		5690-Indirect Cost		3,294
		Child Development Center		5200-Travel/Conference-Instruction		5,128
			Child Development Center	1485-Academic-NI/NR	11,019	
			Child Development Center	6400-New Equipment	13,778	
			24,797	24,797		
		(Adjust budget to initial amount)				
715	F01	Fiscal Operations		5700-Audit, Legal & Election Expense		187,277
			Fiscal Operations	7490-Other Outgoing Transfers	187,277	
		(For Other Outgoing Transfers)				
717	F01	District-Wide Holding Program		9790-Undesignated Fund Balance		20,000
			Child Development Center	6400-New Equipment	20,000	
		(Fund Balance for New Equipment)				
718	F01	Community Service Classes		2455-Class-1/NR-Fee Base Instructor		6,106
			Community Service Classes	3315-Medicare	5	
			Community Service Classes	3350-Public Agency Ret System	12	
			Community Service Classes	3510-State Unemployment Insurance	1	
			Community Service Classes	3610-Workers Compensation	7	
			Community Service Classes	4500-Other Supplies	2,000	
			Community Service Classes	5300-Dues & Memberships	81	
			Community Service Classes	5840-Contracted Services	4,000	
					6,106	6,106
				(To cover negative balances)		
710	F01	Child Development Center		7490-Other Outgoing Transfers		8,095
			Child Development Center	3610-Workers Compensation	1,600	
			Child Development Center	4300-Instructional Supplies	6,000	
			Child Development Center	5202-Travel/Conference-Admin	268	
			Child Development Center	5850-Bank Charges	227	
			8,095	8,095		
		(To cover negative balances)				
721	F01	Staff Development		5200-Travel/Conference-Instructional		8,259
			Staff Development	4500-Other Supplies	7,818	
			Staff Development	5840-Contracted Services	441	
		(For Other Supplies & Contracted Services)				

VICTOR VALLEY COLLEGE
BUDGET TRANSFER REQUEST REPORT
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Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
723	F01	Agriculture		1299-Academic Release Time		27,966
		Agriculture		3510-State Unemployment Insurance		300
		Agriculture		4300-Instructional Supplies		4,584
		Agriculture		5630-Contracts-Rents & Leases		87
		Agriculture		6400-New Equipment		6,216
		Agriculture		6400-New Equipment		1,777
		Agriculture		2446-Professional Expert-Classified		13,509
		Agriculture		1100-Teachers Salary-Regular	30,661	
		Agriculture		2200-Class Sals/Instructional	4,598	
		Agriculture		2390-Class-Short Term/Temp/NI	480	
		Agriculture		2491-Instructional Overtime	1,128	
		Agriculture		3210-Public Employees Ret System	420	
		Agriculture		3310-OASDI	241	
		Agriculture		3410-Health and Welfare	994	
		Agriculture		5202-Travel/Conference-Admin	611	
		Agriculture		3315-Medicare	35	
		Agriculture		3350-Public Agency Ret System	50	
		Agriculture		4300-Instructional Supplies	1,692	
		Agriculture		1306-Teachers Salaries-Unit of Pay	1,050	
		Agriculture		2200-Class Sals/Instructional	4,801	
		Agriculture		2391-Class-Reg/FT-Overtime	3,240	
		Agriculture		3110-State Tchrs Ret System	87	
		Agriculture		3210-Public Employees Ret System	561	
		Agriculture		3310-OASDI	537	
		Agriculture		3315-Medicare	477	
		Agriculture		3350-Public Agency Ret System	799	
		Agriculture		3410-Health and Welfare	367	
		Agriculture		3510-State Unemployment Insurance	17	
		Agriculture		3610-Workers Compensation	732	
		Agriculture		3910-Other Benefits-Instructional	309	
		Agriculture		4300-Instructional Supplies	532	
					54,439	54,439
(To cover negative balances)						
724	F01	TANF Grant		5805-License Fees		4,000
		TANF Grant		5650-Contracts-Maint Agreements		3,500
			TANF Grant	7620-Other Services-Students	7,500	
(For Other Services-Students)						
725	F01	English as Second Language		4300-Instructional Supplies		1,078
			English as Second Language	6400-New Equipment	5,938	
(For New Equipment)						
726	F01	Matriculation		6400-New Equipment		5,219
			Matriculation	4500-Other Supplies	5,219	
(For Other Supplies expenses)						
727	F01	Maintenance/Operations		6200-Buildings-New & Remodel		13,500
			Student Transportation	4500-Other Supplies	3,500	
			Maintenance/Operations	4500-Other Supplies	6,000	
			Grounds Operations	4500-Other Supplies	4,000	
(Transfers for Other Supplies expenses)						
732	F01	Dean-Vocational Programs		6400-New Equipment		6,573
			Fire Control Technology	6400-New Equipment	6,573	
(For Fire Tech New Equipment expenses)						
733	F01	TANF Grant		4500-Other Supplies		2,000
			TANF Grant	4300-Instructional Supplies	2,000	
(For Instructional Supplies expenses)						

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Batch No.	Fund	Program		Account	Amount		
		From:	To:		Increase	Decrease	
734	F01	District-Wide Holding Program		8626-Calworks	45,000		
		Calworks Coordination		1280-Academic-NI/Reg-Counselors	2,202		
		Calworks Coordination		1283-Counselor's Summer Salary	15,000		
		Calworks Coordination		2380-Class-NI/NR-Students	428		
		Calworks Coordination		2480-Class-I/NR-Students	27,370		
		(Supplement Apportionment)					
739	F01	Dean-Vocational Programs		2180-Classified-NI/Reg	960		
		Dean-Vocational Programs		2480-Class-I/NR-Students	500		
		Dean-Vocational Programs		3310-OASDI	24		
		Dean-Vocational Programs		5202-Travel/Conference-Admin	300		
		Dean-Vocational Programs		1350-Professional Services	960		
		Dean-Vocational Programs		3210-Public Employees Ret System	519		
		Dean-Vocational Programs		3310-OASDI	5		
		Dean-Vocational Programs		6400-New Equipment	300		
					1,784	1,784	
		(To cover negative balances)					
742	F01	VP-Student Learning		5691-Prior Year Rollovers		50	
		VP-Student Learning		4500-Other Supplies	50		
		(Ed Code Book)					
743	F01	District-Wide Holding Program		8120-Higher Education Act	387,211		
		VP-Student Services		7490-Other Outgoing Transfers	293,122		
		VP-Student Services		1230-Admin Salary-Other	1,791		
		VP-Student Services		1350-Professional Services	15,750		
		VP-Student Services		1480-Academic-NI/NR-Counselors	1,152		
		Institutional Research		2180-Classified-NI/Reg	10,000		
		VP-Student Services		2394-Class Subs/Ni	4,356		
		VP-Student Services		2446-Professional Expert-Classified	3,053		
		VP-Student Services		2480-Class-I/NR-Students	500		
		English		3110-State Tchrs Ret System	2,676		
		VP-Student Services		3110-State Tchrs Ret System	2,500		
		Institutional Research		3210-Public Employees Ret System	400		
		English		3315-Medicare	450		
		VP-Student Services		3315-Medicare	300		
		Institutional Research		3315-Medicare	150		
		VP-Student Services		3350-Public Agency Ret System	1,000		
		English		3410-Health and Welfare	400		
		Institutional Research		3410-Health and Welfare	1,600		
		English		3510-State Unemployment Insurance	15		
		Institutional Research		3510-State Unemployment Insurance	10		
		VP-Student Services		3610-Workers Compensation	1,000		
		Institutional Research		3610-Workers Compensation	175		
		VP-Student Services		4500-Other Supplies	7,713		
		VP-Student Services		5200-Travel/Conference-Instructional	1,740		
		VP-Student Services		5202-Travel/Conference-Admin	3,800		
		VP-Student Services		5805-License Fees	29,310		
		VP-Student Services		5840-Contracted Services	930		
		VP-Student Services		6405-Computers	3,318		
		(Update Title V Coop Grant #1)					
743	F01	District-Wide Holding Program		8120-Higher Education Act	402,026		
		VP-Student Services		6400-New Equipment		19,000	
		VP-Student Services		6405-Computers		4,800	
		VP-Student Services		1350-Personal Services		2,000	
		VP-Student Services		7490-Other Outgoing Transfers	390,052		
		VP-Student Services		2394-Class Subs/Ni	3,863		
		VP-Student Services		3110-State Teachers Ret System	247		
		VP-Student Services		3315-Medicare	44		
		VP-Student Services		3510-State Unemployment Insurance	1		
		VP-Student Services		3610-Workers Compensation	66		
		VP-Student Services		5650-Contract-Maint Agreements	757		
		VP-Student Services		5805-License Fees	3,509		
		VP-Student Services		5840-Contracted Services	29,287		
		(Update 05-06 Budget)					

VICTOR VALLEY COLLEGE
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Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
745	F01	District-Wide Holding Program		8621-Handicapped Student Allowance	16,400	
		(DSPS Augmentation)	Disabled Students Prog/Service	1283-Counselor's Summer Salary	16,400	
746	F01	Mathematics	Mathematics	6405-Computers	30,425	30,425
		(For License Fees expenses)		5805-License Fees		
751	F01	RN Program		1100-Teachers Salary-Regular	45,253	
		RN Program		3410-Health and Welfare	80	
		RN Program		2480-Class-I/NR-Students	4,545	
		RN Program		6400-New Equipment	9,996	
		RN Program		4300-Instructional Supplies	10,607	
		RN Program	RN Program	1300-Teachers Salary-Hourly	45,253	
		RN Program	RN Program	3350-Public Agency Ret System	80	
		RN Program	RN Program	3315-Medicare	789	
		RN Program	RN Program	3350-Public Agency Ret System	186	
		RN Program	RN Program	3410-Health and Welfare	2,750	
		RN Program	RN Program	3510-State Unemployment Insurance	20	
		RN Program	RN Program	3610-Workers Compensation	800	
		RN Program	RN Program	2480-Class-I/NR-Students	2,066	
		RN Program	RN Program	4300-Instructional Supplies	9,277	
		RN Program	RN Program	5840-Contracted Services	2,115	
		RN Program	Dir-Nursing	6200-Buildings-New & Remodel	7,145	
		(Account Cleanup)			70,481	70,481
753	F01	Dir-Nursing		3900-Fringe Benefits-Budget Only	4,700	
		Dir-Nursing		7900-Reserve for Contingencies	10,000	
		RN Program		1100-Teachers Salary-Regular	19,000	
		Dir-Nursing		7900-Reserve for Contingencies	95,922	
		RN Program		5630-Contracts-Rents & Leases	6,132	
		RN Program	RN Program	1300-Teachers Salary-Hourly	61,164	
		VP-Student Learning		2180-Classified-NI/Reg	25,000	
		RN Program		2394-Class-Subs/NI	1,105	
		RN Program		3110-State Tchrs Ret System	13,007	
		VP-Student Learning		3210-Public Employees Ret System	2,000	
		Dir-Nursing		3210-Public Employees Ret System	2,000	
		VP-Student Learning		3310-OASDI	1,500	
		Dir-Nursing		3310-OASDI	1,500	
		RN Program		3315-Medicare	1,600	
		VP-Student Learning		3315-Medicare	350	
		Dir-Nursing		3315-Medicare	300	
		RN Program		3350-Public Agency Ret System	500	
		RN Program		3410-Health and Welfare	5,000	
		VP-Student Learning		3410-Health and Welfare	2,500	
		Dir-Nursing		3410-Health and Welfare	6,000	
		RN Program		3510-State Unemployment Insurance	65	
		VP-Student Learning		3510-State Unemployment Insurance	15	
		Dir-Nursing		3510-State Unemployment Insurance	15	
		RN Program		3610-Workers Compensation	2,400	
		VP-Student Learning		3610-Workers Compensation	500	
		Dir-Nursing		3610-Workers Compensation	500	
		RN Program		3910-Other Benefits-Instructional	4,000	
		RN Program		6405-Computers	4,733	
		(To cover negative balances)			135,754	135,754
756	F01	Automotive Technology		4300-Instructional Supplies	11,442	
		Dean-Vocational Programs		6400-New Equipment	4,100	
		Computer & Information Science		6405-Computers	12,582	
			Health Services General	6400-New Equipment	28,124	
		(Vizual Symphony-AB 1802)			28,124	28,124

VICTOR VALLEY COLLEGE
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From 05/11/07 to 06/07/07

Batch No.	Fund	Program		Account	Amount	
		From:	To:		Increase	Decrease
757	F01	Mathematics		1350-Personal Services		40,416
			Mathematics	6400-New Equipment	40,406	
			Mathematics	3110-State Tchrs Ret System	10	
		(For New Equipment expenses)				
769	F01	Maintenance/Operations		4500-Other Supplies		13,000
			Maintenance/Operations	6440-Transportation Equipment	13,000	
		(For Transportation Equipment expenses)				
770	F01	Matriculation		6400-New Equipment		15,000
			Matriculation	4500-Other Supplies	15,000	
		(For Other Supplies expenses)				
772	F01	VP-Student Services		6400-New Equipment		2,100
			VP-Student Services	5650-Contracts-Maint Agreements	2,100	
		(For Contract-Maint Agreements expense)				
778	F01	RN Program		3410-Health and Welfare		15,000
		English		3410-Health and Welfare		15,000
		Learning Center		3410-Health and Welfare		13,000
		Counseling & Guidance		3410-Health and Welfare		15,000
		Assessment		3410-Health and Welfare		10,000
		Maintenance/Operations		3410-Health and Welfare		25,000
		Grants Development/Compliance		3410-Health and Welfare		14,922
		Fiscal Operations		3410-Health and Welfare		7,000
		Purchasing		3410-Health and Welfare		10,000
		Printing		3410-Health and Welfare		12,000
		Fiscal Operations		3410-Health and Welfare		10,000
		Rams Bookstore		3410-Health and Welfare		10,125
			Grants Development/Compliance	3410-Health and Welfare	14,922	
			Undistributed Accounts	6400-New Equipment	142,125	
					157,047	157,047
		(To cover negative balances)				
799	F01	VP-Student Services		6400-New Equipment		4,267
			VP-Student Services	4300-Instructional Supplies	4,267	
		(For Instructional Supplies expenses)				
799	F01	Student Support Services-Title V		5691-Prior Year Rollovers		300
			Student Support Services-Title V	4500-Other Supplies	300	
		(For Other Supplies expenses)				
799	F01	Disabled Students Prog/Service		6400-New Equipment		3,600
			Disabled Students Prog/Service	5200-Travel/Conference-Instructional	3,600	
		(For Travel expenses)				
799	F01	Philosophy		1350-Personal Services		2,500
			Philosophy	4300-Instructional Supplies	907	
			Philosophy	3610-Workers Compensation	160	
			Philosophy	3410-Health and Welfare	63	
			Philosophy	3110-State Teachers Ret System	1,355	
			Philosophy	3315-Medicare	15	
					2,500	2,500
		(For additional expenses)				
799	F01	Undistributed Accounts		6400-New Equipment		41,832
			Auxiliary Services	5805-License Fees	36,832	
			Auxiliary Services	5840-Contracted Services	5,000	
		(For CMS License)				
802	F01	Undistributed Accounts		6400-New Equipment		30,000
			Public Information Office	5840-Contracted Services	30,000	
		(For marketing services)				
805	F01	Disabled Students Prog/Service		6400-New Equipment		2,500
			Disabled Students Prog/Service	4310-Instructional Software	2,300	
			Disabled Students Prog/Service	4300-Instructional Supplies	200	
		(For Instructional Software & Supplies expenses)				

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORTS

This is of a routine nature.

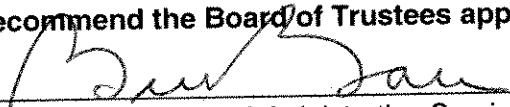
RECOMMENDATION:

It is recommended that the Board of Trustees approve the Board of Trustees Payments Reports.

REFERENCE FOR AGENDA: YES

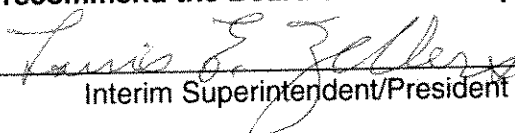
General Counsel Review: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item


Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

BOARD PAYMENT REPORT
 BOARD OF TRUSTEES MEETING FOR JULY 10, 2007

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 905	\$ 2,160.40					
BATCH 906	\$ 1,598.00					
BATCH 907	\$ 4,835.60					
BATCH 907A	\$ 8,890.76					
BATCH 908	\$ 11,411.67					
BATCH 909 VOIDED						
BATCH 909A	\$ 20,465.62					
BATCH 910	\$ 25,711.84					
BATCH 910A	\$ 41,967.51					
BATCH 911	\$ 31,873.92					
BATCH 911A	\$ 3,458.59					
BATCH 912			\$ 504.00			
BATCH 912A			\$ 1,560.00			
BATCH 913	\$ 2,912.93					
BATCH 914	\$ 39,519.00					
BATCH 914A	\$ 6,448.02					
BATCH 915	\$ 1,048.62					
BATCH 916	\$ 467.68					
BATCH 917	\$ 30.17					
BATCH 918	\$ 204.71					
BATCH 919	\$ 160.58					
BATCH 920	\$ 1.58					
BATCH 921	\$ 51.63					
BATCH 922	\$ 140.79					
BATCH 923	\$ 60.00					
BATCH 924	\$ 4,388.82					
BATCH 924A	\$ 16,025.92					
BATCH 925	\$ 562.50					
BATCH 926	\$ 5,155.91					
BATCH 926A	\$ 11,176.66					
BATCH 927						
BATCH 928 VOIDED						
BATCH 928A	\$ 21,733.18					
BATCH 929	\$ 675.00					
BATCH 930	\$ 560.00					
						\$1,553.35

BOARD REPORTS
BOARD OF TRUSTEES MEETING FOR JULY 10, 2007

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Debt Service	Student Cntr Fee
BATCH 931	\$ 4,680.00					
BATCH 932						
BATCH 932A	\$ 707,353.49		\$ 52,367.07			
BATCH 933			\$ 80,489.66			
BACH 933A			\$ 153,595.98			
BATCH 934	\$ 4,287.05					
BATCH 935	\$ 31.90					
BATCH 936			\$ 14,034.41			
BATCH 936A			\$ 126,309.70			
BATCH 937			\$ 5,720.00			
BATCH 938	\$ 1,137.07					
BATCH 939	\$ 2,500.00					
BATCH 940	\$ 1,303.00					
BATCG 941	\$ 6,931.39					
BATCH 942	\$ 5,586.37					
BATCH 943	\$ 36,967.94					
BATCH 943A	\$ 16,134.63					
BATCH 944	\$ 1,095.38					
BATCH 945	\$ 1,372.38					
BATCH 946	\$ 239.30					
BATCH 647	\$ 954.92					
BATCH 648	\$ 2,294.60					
BATCH 948						
BATCH 949	VOIDED					
BATCH 949A	\$ 2,976.91					
BATCH 950	\$ 196,391.72					
BATCH 951	\$ 1,308.92					
BATCH 952				\$ 50.00		
BATCH 953			\$ 9,992.48			
BATCH 954	\$ 6,612.08					
BATCH 955	\$ 63.40					
BATCH 956	\$ 3,782.82					
BATCH 957	\$ 1,800.68					
BATCH 958	VOIDED					
BATCH 958A						\$ 962,576.67
BATCH 959	\$ 2,849.15					
BATCH 960	\$ 255.00					

**BOARD REPORTS
BOARD OF TRUSTEES MEETING FOR JULY 10, 2007**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Debt Service	Student Cntr Fee
BATCH 961	\$ 3,541.68					
BATCH 962	\$ 1,451.14					
BATCH 963	\$ 676.00					
BATCH 964	\$ 1,988.32					
BATCH 965	\$ 931.25					
BATCH 966	\$ 5,022.18					
BATCH 967	\$ 685.19					
BATCH 968	\$ 54,511.75					
BATCH 969	\$ 1,787.90					
BATCH 969A	\$ 10,813.95					
BATCH 970	\$ 1,842.26					
BATCH 971	\$ 3,197.04					
BATCH 971A	\$ 6,984.00					
BATCH 972	VOIDED					
BATCH 972A	\$ 4,000.00					
BATCH 973	\$ 8,610.78					
BATCH 973A	\$ 29,498.00					
BATCH 974	VOIDED					
BATCH 974A	\$ 2,518.04					
BATCH 975						
BATCH 976	VOIDED					
BATCH 976A	\$ 3,723.53					
BATCH 977	VOIDED					
BATCH 977A	\$ 4,674.04					
BATCH 978	\$ 2,716.50					
BATCH 979	VOIDED					
BATCH 979A						
BATCH 980	VOIDED					
BATCH 980A						
BATCH 981	VOIDED					
BATCH 981A	\$ 20,000.00					
BATCH 982	\$ 31,826.41					
BATCH 982A	\$ 13,175.12					
BATCH 983	\$ 9,253.70					
BATCH 983A	\$ 2,693.75					
BATCH 984	\$ 7,830.60					
BATCH 985	\$ 522.50					
			\$ 24,811.34			
				\$ 2,300.70		

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING FOR JULY 10, 2007**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Dept Service	Student Cntr Fee
BATCH 986	\$ 50.00					
BATCH 987A			\$ 12,320.00			
BATCH 988			\$ 5,874.00			
BATCH 989						
BATCH 990	\$ 13,803.00				\$5,026.00	
BATCH 990A	\$ 36,520.69					
BATCH 991	\$ 2,696.41					
BATCH 992	\$ 33,091.15					
BATCH 993	\$ 7,652.38					
BATCH 993A	\$ 26,474.90					
BATCH 994	\$ 18,575.22					
BATCH 995	\$ 845.81					
BATCH 996	\$ 6,572.75					
BATCH 997 VOIDED						
BATCH 997A		\$	9,595.60			
BATCH 998	\$ 1,348.90					
BATCH 999	\$ 3,918.28					
BATCH 999A	\$ 11,867.30					
TOTALS	\$ 1,670,500.13	\$1,553.35	\$ 500,061.26	\$2,350.70	\$967,602.67	\$0.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0905			
PO-085093	ROBILLIARD, THERESA A	supply reimb/Teresa Robil supply reimb/Teresa Robil ** TOTAL PAYMENT AMOUNT:	\$156.21 \$156.21
PO-085083	RUBY, PEGGY	supply reimb/P Ruby supply reimb/P Ruby supply reimb/P Ruby ** TOTAL PAYMENT AMOUNT:	\$173.17 \$29.48 \$202.65
PO-085123	STATER BROS. MARKETS	food supplies for CDC food supplies for CDC food supplies for CDC ** TOTAL PAYMENT AMOUNT:	\$122.70 \$167.27 \$289.97
PO-085123	STATER BROS. MARKETS	food supplies for CDC food supplies for CDC food supplies for CDC ** TOTAL PAYMENT AMOUNT:	\$1,511.57 \$1,511.57
PO-085124	SYSCO FOOD SERVICES	Food/supplies for CDC food/supplies for CDC ** TOTAL PAYMENT AMOUNT:	\$1,511.57 \$1,511.57
**** BATCH TOTAL AMOUNT: \$2,160.40			
BATCH: 0906			
MV-092144	ALBERT LEON	REFUND 2007SP ** TOTAL PAYMENT AMOUNT:	\$15.00 \$15.00
MV-092142	ALLISON HUNN	REFUND 2007SP ** TOTAL PAYMENT AMOUNT:	\$170.00 \$170.00
MV-092138	EILEEN M. PADILLA	REFUND 2006FA ** TOTAL PAYMENT AMOUNT:	\$51.00 \$51.00
MV-092133	GILDA CHIELLO	REFUND 2004SU ** TOTAL PAYMENT AMOUNT:	\$272.00 \$272.00
MV-092139	JORDAN TAUNTON	REFUND 2006FA ** TOTAL PAYMENT AMOUNT:	\$302.00 \$302.00

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0906			
MV-092143	KAITLYN POWELL	REFUND 2005FA	\$200.00
		** TOTAL PAYMENT AMOUNT:	\$200.00
MV-092135	Katherine Accomazzo	REFUND 2007SP	\$70.00
		** TOTAL PAYMENT AMOUNT:	\$70.00
MV-092141	LORELI LOPEZ	REFUND 2006FA	\$182.00
		** TOTAL PAYMENT AMOUNT:	\$182.00
MV-092140	MEGAN ELVIK	REFUND 2007WI	\$95.00
		** TOTAL PAYMENT AMOUNT:	\$95.00
MV-092137	RENEE L. FITZPATRICK	REFUND 2007WI	\$99.00
		** TOTAL PAYMENT AMOUNT:	\$99.00
MV-092134	RICHILLE EASLEY	REFUND 2007SP	\$70.00
		** TOTAL PAYMENT AMOUNT:	\$70.00
MV-092136	SARA STOCKTON	REFUND 2007SP	\$72.00
		** TOTAL PAYMENT AMOUNT:	\$72.00
		**** BATCH TOTAL AMOUNT:	\$1,598.00
BATCH: 0907			
PO-086895	MEYERS TIRE SUPPLY	BRANICK 2400 TIRE EQUIPME	\$558.15
		** TOTAL PAYMENT AMOUNT:	\$558.15
PO-086953	MILLER, DAVID J	Reimbursement for Travel	\$294.60
		** TOTAL PAYMENT AMOUNT:	\$294.60
PO-087106	NELSON, DONALD F	2007 CCLC Annual Trustee	\$44.18
		** TOTAL PAYMENT AMOUNT:	\$44.18

Victor Valley Comm. College
BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0907			
PO-087061	NEW PIG CORP	Spill Proof Platform for Spill Proof Platform for	\$198.96
		** TOTAL PAYMENT AMOUNT:	\$198.96
PO-086374	REVOLVING CASH FUND	Meal money encumber. for	\$182.00
PO-086374	REVOLVING CASH FUND	Meal money encumber. for	\$182.00
PO-086374	REVOLVING CASH FUND	Meal money encumber. for	\$182.00
PO-086374	REVOLVING CASH FUND	Meal money encumber. for	\$182.00
PO-086374	REVOLVING CASH FUND	Meal money encumber. for	\$182.00
PO-086374	REVOLVING CASH FUND	Meal money encumber. for	\$182.00
PO-086374	REVOLVING CASH FUND	Meal money encumber. for	\$182.00
PO-086579	REVOLVING CASH FUND	Meal money for softball t	\$168.00
		** TOTAL PAYMENT AMOUNT:	\$1,260.00
PO-086890	S & B FOODS	food for event	\$1,932.70
PO-087135	S & B FOODS	Food for event	\$150.85
		Counseling Meeting/Traini	
		Counseling Meeting/Traini	
		** TOTAL PAYMENT AMOUNT:	\$2,083.55
PO-086420	STANDARD FEEDING COMPANY	Lab supplies for Forensic	\$150.00
PO-086596	STANDARD FEEDING COMPANY	Lab supplies for Forensic	\$75.00
		Pig for burial in Forensi	
		Pig for burial in Forensi	
		** TOTAL PAYMENT AMOUNT:	\$225.00
PO-086405	VALLEY SPORTING GOODS	Open p.o. for softball su	\$171.16
		Open p.o. for softball su	
		** TOTAL PAYMENT AMOUNT:	\$171.16
**** BATCH TOTAL AMOUNT:			\$4,835.60
BATCH: 0907A			
PO-087154	MOJAVE DESERT AIR QUALITY MGM	AQMD Fees	\$4,715.66
		AQMD Fees	
		** TOTAL PAYMENT AMOUNT:	\$4,715.66

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
-------------	-------------	-------------	--------

BATCH: 0907A

PO-085068	WAXIE SANITARY SUPPLY	ANNUAL OPEN PURCHASE ORDE	\$4,175.10
		** TOTAL PAYMENT AMOUNT:	\$4,175.10

**** BATCH TOTAL AMOUNT: \$8,890.76

BATCH: 0908

PO-085000	OFFICEMAX CONTRACT INC	Supplies	\$6,780.87
PO-085000	OFFICEMAX CONTRACT INC	Supplies	\$3,994.90
PO-085000	OFFICEMAX CONTRACT INC	Supplies	\$1,331.66
PO-085000	OFFICEMAX CONTRACT INC	Supplies	\$695.76-
		** TOTAL PAYMENT AMOUNT:	\$11,411.67

**** BATCH TOTAL AMOUNT: \$11,411.67

BATCH: 0909 BATCH IS VOIDED

BATCH: 0909A		Supplies	\$20,465.62
PO-085000	OFFICEMAX CONTRACT INC	Supplies	\$20,465.62
		** TOTAL PAYMENT AMOUNT:	\$20,465.62

**** BATCH TOTAL AMOUNT: \$20,465.62

BATCH: 0910

PO-087039	AKINS, JOHN P.	Mileage reimb & mtg regis	\$82.75
		** TOTAL PAYMENT AMOUNT:	\$82.75
PO-087054	ALLSTATE INS/R J GEMME	employer reimbursement	\$833.62
		** TOTAL PAYMENT AMOUNT:	\$833.62
PO-085108	AMERICA'S XPRESS RENT A CAR	ANNUAL OPEN PURCHASE ORDE	\$431.57
		** TOTAL PAYMENT AMOUNT:	\$431.57

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting . . . 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0910			
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$45.26
		** TOTAL PAYMENT AMOUNT:	\$45.26
PO-086976	BIOLOGY CORPORATION	lab supplies	\$57.76
		** TOTAL PAYMENT AMOUNT:	\$57.76
PO-086682	BL TRADING INC	250 GB SATA Drive	\$2,400.00
		250 GB SATA Drive	\$75.00
		250 GB SATA Drive	
		** TOTAL PAYMENT AMOUNT:	\$2,475.00
PO-085129	CA TOOL & WELDING SUPPLY	Instructional Supplies	\$538.56
PO-085129	CA TOOL & WELDING SUPPLY	Instructional Supplies	\$500.41
PO-085129	CA TOOL & WELDING SUPPLY	Instructional Supplies	\$64.87
		Instructional Supplies	
		** TOTAL PAYMENT AMOUNT:	\$1,103.84
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$160.61
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$53.66
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$327.00
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$61.69
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$28.49
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$118.18
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$107.54
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$18.96-
		** TOTAL PAYMENT AMOUNT:	\$838.21
PO-086597	CAROLINA BIOLOGICAL SUPPLY CO	lab supplies	\$83.40-
PO-086597	CAROLINA BIOLOGICAL SUPPLY CO	lab supplies	\$341.37
PO-086597	CAROLINA BIOLOGICAL SUPPLY CO	lab supplies	\$18.83
PO-086597	CAROLINA BIOLOGICAL SUPPLY CO	lab supplies	\$149.57

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0910			
		Lab supplies	
		** TOTAL PAYMENT AMOUNT:	\$426.37
PO-087100	CDW GOVERNMENT INC.	Supplies	\$554.26
		** TOTAL PAYMENT AMOUNT:	\$554.26
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE	\$2,062.34
		ANNUAL OPEN PURCHASE ORDE	
		ANNUAL OPEN PURCHASE ORDE	\$42.02
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE	\$16.68
		ANNUAL OPEN PURCHASE ORDE	
		ANNUAL OPEN PURCHASE ORDE	\$993.94
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE	\$3,114.98
		** TOTAL PAYMENT AMOUNT:	
PO-085035	DEWEY PEST CONTROL	ANNUAL OPEN PURCHASE ORDE	\$400.00
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$400.00
PO-086839	DICK BLICK ART MATERIALS	Instructional Equipment,	\$2,227.06
		Instructional Equipment,	
		Instructional Equipment,	\$260.53
PO-086839	DICK BLICK ART MATERIALS	Instructional Equipment,	\$2,487.59
		** TOTAL PAYMENT AMOUNT:	
PO-085036	DUGMORE & DUNCAN OF CALIF INC	ANNUAL OPEN PURCHASE ORDE	\$215.08
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$215.08
PO-087105	DUNCAN PARKING TECHNOLOGIES	Jam Clearing Tool for Per	\$36.12
		Jam Clearing Tool for Per	
		** TOTAL PAYMENT AMOUNT:	\$36.12
PO-087115	EMBEE TECHNOLOGIES	Wireless Bridge which will	\$2,288.23
		Wireless Bridge which will	
		** TOTAL PAYMENT AMOUNT:	\$2,288.23
PO-085038	G & K SERVICES	ANNUAL OPEN PURCHASE ORDE	\$182.04
		ANNUAL OPEN PURCHASE ORDE	
		ANNUAL OPEN PURCHASE ORDE	\$280.98
PO-085038	G & K SERVICES	ANNUAL OPEN PURCHASE ORDE	\$137.52
		ANNUAL OPEN PURCHASE ORDE	
		ANNUAL OPEN PURCHASE ORDE	\$137.52
PO-085038	G & K SERVICES	ANNUAL OPEN PURCHASE ORDE	\$137.52
		ANNUAL OPEN PURCHASE ORDE	
		ANNUAL OPEN PURCHASE ORDE	\$137.52

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0910			
PO-085038	G & K SERVICES	ANNUAL OPEN PURCHASE ORDE	\$137.52
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$875.58
PO-085159	G.W. REED PRINTING	schedules	\$7,262.35
		** TOTAL PAYMENT AMOUNT:	\$7,262.35
PO-086912	HARBOR FREIGHT TOOLS	FORENSIC SUPPLIES	\$215.49
		** TOTAL PAYMENT AMOUNT:	\$215.49
PO-086314	HARDY DIAGNOSTICS	Microbiology Lab Supplies	\$134.05
		Microbiology Lab Supplies	\$32.86
		** TOTAL PAYMENT AMOUNT:	\$166.91
PO-085044	HESPERIA EQUIPMENT REPAIR	ANNUAL OPEN PURCHASE ORDE	\$237.60
		** TOTAL PAYMENT AMOUNT:	\$237.60
PO-086769	HUNER, LESLIE A.	Senate conference	\$589.26
		** TOTAL PAYMENT AMOUNT:	\$589.26
PO-085047	IMPERIAL SPRINKLER SUPPLY	ANNUAL OPEN PURCHASE ORDE	\$286.50
		** TOTAL PAYMENT AMOUNT:	\$286.50
PO-085112	JIM'S OTT'S POTS	ANNUAL OPEN PURCHASE ORDE	\$70.78
		** TOTAL PAYMENT AMOUNT:	\$70.78
PO-087148	JOHNSON, EARTHA A	Travel Reimbursement - Ea	\$231.92
		** TOTAL PAYMENT AMOUNT:	\$231.92
PO-087150	LEWALLEN, WILLARD C	Travel reimbursement	\$113.01
		** TOTAL PAYMENT AMOUNT:	\$113.01

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0910			
PO-085618	MARION BOENHEIM	travel reimbursement Mari	\$73.63
		travel reimbursement Mari	
PO-085618	MARION BOENHEIM	travel reimbursement Mari	\$104.95
		travel reimbursement Mari	
PO-085618	MARION BOENHEIM	travel reimbursement Mari	\$93.22
		travel reimbursement Mari	
		** TOTAL PAYMENT AMOUNT:	\$271.80
		**** BATCH TOTAL AMOUNT:	\$25,711.84
=====			
BATCH: 0910A			
PO-086477	ADAM INC	A.D.A.M. Software for Ana	\$16,783.03
		A.D.A.M. Software for Ana	
		** TOTAL PAYMENT AMOUNT:	\$16,783.03
PO-086525	CLEAN SOURCE	Annual Open Purchase Orde	\$4,300.45
		Annual Open Purchase Orde	
		** TOTAL PAYMENT AMOUNT:	\$4,300.45
PO-086984	DELL MARKETING LP	Dell Computers	\$2,862.94
		Dell Computers	
PO-086989	DELL MARKETING LP	computers and accessories	\$9,240.94
		computers and accessories	
PO-086993	DELL MARKETING LP	Computer equipment for SS	\$349.07
		Computer equipment for SS	
PO-087088	DELL MARKETING LP	printer	\$1,107.68
		printer	
PO-087117	DELL MARKETING LP	17" LCD's for CDC	\$1,273.74
		17" LCD's for CDC	
		** TOTAL PAYMENT AMOUNT:	\$14,834.37
PO-086842	FREESTYLE PHOTOGRAPHIC	Instructional Equipment f	\$2,134.11
		Instructional Equipment f	
PO-086842	FREESTYLE PHOTOGRAPHIC	Instructional Equipment f	\$1,557.55
		Instructional Equipment f	
		** TOTAL PAYMENT AMOUNT:	\$3,691.66
PO-087108	LOCH NESS PRODUCTIONS	Supplies	\$473.03
		Supplies	
PO-087108	LOCH NESS PRODUCTIONS	Supplies	\$1,859.97
		Supplies	
PO-087108	LOCH NESS PRODUCTIONS	Supplies	\$25.00
		Supplies	
		** TOTAL PAYMENT AMOUNT:	\$2,358.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0910A		**** BATCH TOTAL AMOUNT:	\$41,967.51
BATCH: 0911			
PO-085052	M & D FIRE EQUIPMENT CO	ANNUAL OPEN PURCHASE ORDE	\$38.64
		** TOTAL PAYMENT AMOUNT:	\$38.64
PO-087142	MARSH, CLAUDIA	Travel reimbursement	\$118.40
		** TOTAL PAYMENT AMOUNT:	\$118.40
PO-087168	MCGRAW-HILL COMPANIES	Standing order library bo	\$33.82
		** TOTAL PAYMENT AMOUNT:	\$33.82
PO-085053	MCMMASTER-CARR SUPPLY CO	ANNUAL OPEN PURCHASE ORDE	\$83.80
		** TOTAL PAYMENT AMOUNT:	\$83.80
PO-087159	MICRO IMAGE COMPUTERS	Monitors	\$5,842.19
		** TOTAL PAYMENT AMOUNT:	\$5,842.19
PO-085121	MOBILE MINI INC.	lease of storage containe	\$152.92
PO-085121	MOBILE MINI INC.	lease of storage containe	\$152.92
PO-085121	MOBILE MINI INC.	lease of storage containe	\$105.56
		** TOTAL PAYMENT AMOUNT:	\$411.40
PO-086634	MOON, GRETA I	Travel Reimbursement - Gr	\$21.38
PO-086735	MOON, GRETA I	Travel & registration for	\$88.35
		** TOTAL PAYMENT AMOUNT:	\$109.73
PO-087169	MORENO, CHRISTINA E	Travel expense for CCO SY	\$49.49
		Travel expense for CCO SY	\$49.49
		** TOTAL PAYMENT AMOUNT:	\$49.49

Victor Valley Comm. College
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0911			
PO-087187	NOLO PRESS INC	Library book	\$40.13
		Library book	
		** TOTAL PAYMENT AMOUNT:	\$40.13
BATCH: 0911A			
PO-087211	RAMS BOOKSTORE	Computer equipment for Dr	\$3,318.03
		Computer equipment for Dr	
		** TOTAL PAYMENT AMOUNT:	\$3,318.03
PO-086997	REVOLVING CASH FUND	Meal money for baseball t	\$175.00
		Meal money for baseball t	
		Meal money for baseball t	
		** TOTAL PAYMENT AMOUNT:	\$350.00
PO-087167	RYAN, GREG A	Travel	\$45.26
		Travel	
		** TOTAL PAYMENT AMOUNT:	\$45.26
PO-086027	SARS SOFTWARE PRODUCTS INC.	Computer Software for Cou	\$16,162.50
		Computer Software for Cou	
		** TOTAL PAYMENT AMOUNT:	\$16,162.50
PO-086837	TA TOOLS	Supplies	\$2,084.44
		Supplies	
		** TOTAL PAYMENT AMOUNT:	\$2,084.44
PO-085341	TOYOTA FINANCIAL SERVICES	12-Month Lease, SUPT/PRE	\$518.99
		12-Month Lease, SUPT/PRE	
		** TOTAL PAYMENT AMOUNT:	\$518.99
PO-085144	TRAUB, NORMAN A	Investigative reports	\$2,667.10
		Investigative reports	
		** TOTAL PAYMENT AMOUNT:	\$2,667.10
		**** BATCH TOTAL AMOUNT:	\$31,873.92
BATCH: 0911A			
PO-086965	ROSE BRAND WIPERS, INC	Instructional supplies fo	\$2,150.00
		Instructional supplies fo	
		Instructional supplies fo	
		** TOTAL PAYMENT AMOUNT:	\$1,308.59
PO-086965	ROSE BRAND WIPERS, INC	Instructional supplies fo	\$3,458.59
		Instructional supplies fo	
		** TOTAL PAYMENT AMOUNT:	\$3,458.59

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0911A			
		**** BATCH TOTAL AMOUNT:	\$3,458.59
BATCH: 0912			
PO-087071	O'NEAL CONSTRUCTION INSPECTIO	Inspection Services	\$175.00
		Inspection Services	
PO-087071	O'NEAL CONSTRUCTION INSPECTIO	Inspection Services	\$175.00
		Inspection Services	
		** TOTAL PAYMENT AMOUNT:	\$350.00
PO-085222	SONITROL OF LONG BEACH	Elevator Video Camers	\$154.00
		Elevator Video Camers	
		** TOTAL PAYMENT AMOUNT:	\$154.00
		**** BATCH TOTAL AMOUNT:	\$504.00
BATCH: 0912A			
PO-086782	SPENCER/HOSKINS ASSOCIATES	Contracted Services	\$1,560.00
		Contracted Services	
		** TOTAL PAYMENT AMOUNT:	\$1,560.00
		**** BATCH TOTAL AMOUNT:	\$1,560.00
BATCH: 0913			
PO-085041	GOODSPEED & SONS, R E	ANNUAL OPEN PURCHASE ORDE	\$31.76
		ANNUAL OPEN PURCHASE ORDE	
PO-085041	GOODSPEED & SONS, R E	ANNUAL OPEN PURCHASE ORDE	\$24.67
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$56.43
PO-085429	RADIO SHACK CORPORATION	Misc. Media supplies for	\$53.84
		Misc. Media supplies for	
		** TOTAL PAYMENT AMOUNT:	\$53.84
PO-087270	RAMMING, ALICE	MILEAGE REIMBURSEMENT	\$494.95
		MILEAGE REIMBURSEMENT	
		** TOTAL PAYMENT AMOUNT:	\$494.95
PO-086417	REVOLVING CASH FUND	Meal money for womens sof	\$224.00
		Meal money for womens sof	
PO-086417	REVOLVING CASH FUND	Meal money for womens sof	\$224.00
		Meal money for womens sof	
PO-086417	REVOLVING CASH FUND	Meal money for womens sof	\$98.00
		Meal money for womens sof	
PO-086417	REVOLVING CASH FUND	Meal money for womens sof	\$98.00
		Meal money for womens sof	

Board of Trustees Meeting ... 07/10/2007

=====
 REF. NUMBER VENDOR NAME DESCRIPTION AMOUNT
 =====

BATCH: 0913

PO-086417 REVOLVING CASH FUND Meal money for womens sof \$98.00
 PO-086417 REVOLVING CASH FUND Meal money for womens sof \$98.00
 PO-086417 REVOLVING CASH FUND Meal money for womens sof \$98.00
 PO-086417 REVOLVING CASH FUND Meal money for womens sof \$98.00
 PO-086417 REVOLVING CASH FUND Meal money for womens sof \$98.00
 PO-086417 REVOLVING CASH FUND Meal money for womens sof \$98.00
 PO-086417 REVOLVING CASH FUND Meal money for womens sof \$98.00
 PO-086417 REVOLVING CASH FUND Meal money for womens sof \$98.00
 PO-087156 REVOLVING CASH FUND Meal money for womens sof \$200.00
 PO-087199 REVOLVING CASH FUND skill assessment for appl \$96.00
 PO-087200 REVOLVING CASH FUND fingerprint rolling certi \$10.00
 fingerprint rolling certi \$10.00
 Notary fee
 Notary fee
 ** TOTAL PAYMENT AMOUNT: \$1,440.00

PO-087161 TIGER DIRECT Motherboard, HDD, Video \$744.96
 PO-087161 TIGER DIRECT Motherboard, HDD, Video \$32.76
 PO-087161 TIGER DIRECT Motherboard, HDD, Video \$89.99
 PO-087161 TIGER DIRECT Motherboard, HDD, Video \$867.71
 ** TOTAL PAYMENT AMOUNT: \$2,912.93

BATCH: 0914
 PO-085174 CALIFORNIA OVERNIGHT Overnight: Postal charges \$31.50
 Overnight: Postal charges \$31.50
 ** TOTAL PAYMENT AMOUNT: \$31.50

PO-085209 CONSTELLATION NEWENERGY INC utility/electricity \$46.89
 utility/electricity \$46.89
 ** TOTAL PAYMENT AMOUNT: \$46.89

PO-085037 EXXON MOBIL ANNUAL OPEN PURCHASE ORDE \$582.44
 ANNUAL OPEN PURCHASE ORDE \$582.44
 ** TOTAL PAYMENT AMOUNT: \$582.44

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REP. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0914

PO-087012	IMAGE SOURCE	XEROX TONER CARTRIDGES FOR	\$753.13
		XEROX TONER CARTRIDGES FOR	\$753.13
		** TOTAL PAYMENT AMOUNT:	\$753.13

PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$2,647.82
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$2,026.86
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$1,727.36
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$14.99
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$29,938.47
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$1,228.38
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$14.59
PO-085189	SOUTHERN CALIF EDISON CO	utilities/electricity	\$161.07
		** TOTAL PAYMENT AMOUNT:	\$37,759.54

PV-007873	US BANK	BOOK FOR AG DEPT FROM AMA COM	\$16.59
		** TOTAL PAYMENT AMOUNT:	\$16.59

PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$132.28
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$56.92
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$85.10
PO-087153	VERIZON CALIFORNIA	telephone service for VVC	\$54.61
		** TOTAL PAYMENT AMOUNT:	\$328.91

**** BATCH TOTAL AMOUNT: \$39,519.00

BATCH: 0914A
 MV-092145 CA EARLY CHILDHOOD MENTOR PRO RETURN UNUSED FUNDS PER ATTACHED DOCUMENTATION \$3,200.00
 ** TOTAL PAYMENT AMOUNT: \$3,200.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0914A			
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$1,390.29
		ANNUAL OPEN PURCHASE ORDE	
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$105.64
		ANNUAL OPEN PURCHASE ORDE	
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$1,752.09
		ANNUAL OPEN PURCHASE ORDE	
** TOTAL PAYMENT AMOUNT:			\$3,248.02
**** BATCH TOTAL AMOUNT:			\$6,448.02
BATCH: 0915			
PV-007874	FIA CARD SERVICES	SOFTWARE FROM BEST BUY, STAPLES & VERISIGN	\$853.65
PV-007875	FIA CARD SERVICES	REPORT FROM CAMPUS COMPUT PROJECT	\$42.22
PV-007876	FIA CARD SERVICES	SWACC UNDERWRITING MTG, 3 23.07, SAN DIEGO	\$149.62
PV-007877	FIA CARD SERVICES	FINANCE CHARGE	\$3.13
** TOTAL PAYMENT AMOUNT:			\$1,048.62
**** BATCH TOTAL AMOUNT:			\$1,048.62
BATCH: 0916			
PV-007878	FIA CARD SERVICES	VVPRO CONF, 4.24-27.07, L TAHOE	\$356.56
PV-007879	FIA CARD SERVICES	OVERLIMT, LATE PAYMENT & FINANCE CHARGE	\$111.12
** TOTAL PAYMENT AMOUNT:			\$467.68
**** BATCH TOTAL AMOUNT:			\$467.68
BATCH: 0917			
PV-007880	FIA CARD SERVICES	MEMORY STICKS FROM TARGET	\$30.17
** TOTAL PAYMENT AMOUNT:			\$30.17
**** BATCH TOTAL AMOUNT:			\$30.17

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Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0918			
PV-007881	FIA CARD SERVICES	HOST OF WRITING ASSESSMEN	\$80.76
		JECT, 4.28.07 ON VVC CAMP	
PV-007882	FIA CARD SERVICES	HOST WRITING ASSESSMENT P	\$122.73
		JECT ON VVC CAMPUS, 4.28.	
PV-007883	FIA CARD SERVICES	FINANCE CHARGE	\$1.22
		** TOTAL PAYMENT AMOUNT:	\$204.71
		**** BATCH TOTAL AMOUNT:	\$204.71
=====			
BATCH: 0919			
PV-007884	FIA CARD SERVICES	TRUSTEE CONF, 5.4-6.07, S	\$158.30
		FRANCISCO	
PV-007885	FIA CARD SERVICES	FINANCE CHARGE	\$2.28
		** TOTAL PAYMENT AMOUNT:	\$160.58
		**** BATCH TOTAL AMOUNT:	\$160.58
=====			
BATCH: 0920			
PV-007886	FIA CARD SERVICES	FINANCE CHARGE	\$1.58
		** TOTAL PAYMENT AMOUNT:	\$1.58
		**** BATCH TOTAL AMOUNT:	\$1.58
=====			
BATCH: 0921			
PV-007887	FIA CARD SERVICES	BD OF TRUSTEES MEAL, 4.10	\$50.63
		VITELLIS' DELI	
PV-007888	FIA CARD SERVICES	FINANCE CHARGE	\$1.00
		** TOTAL PAYMENT AMOUNT:	\$51.63
		**** BATCH TOTAL AMOUNT:	\$51.63
=====			
BATCH: 0922			
PV-007889	FIA CARD SERVICES	LUNCHEON MTG, 4.20.07, IN	\$109.68
		ADVISORY COMM, VICTORVILL	
PV-007890	FIA CARD SERVICES	LATE PAYMENT AND FINANCE	\$31.11
		CHARGE	
		** TOTAL PAYMENT AMOUNT:	\$140.79

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0922		**** BATCH TOTAL AMOUNT:	\$140.79
MV-092146	DARNISHA R WIMBERLY	REISSUE OF LOST WARENT	\$60.00
		** TOTAL PAYMENT AMOUNT:	\$60.00
		**** BATCH TOTAL AMOUNT:	\$60.00
=====			
BATCH: 0924			
PO-087099	ANIXTER INC	Equipment	\$427.56
		** TOTAL PAYMENT AMOUNT:	\$427.56
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$40.24
		** TOTAL PAYMENT AMOUNT:	\$40.24
PO-087186	BOOTH, JON C	Reimbursement to Jon Boot	\$75.38
		** TOTAL PAYMENT AMOUNT:	\$75.38
PO-087175	COUNTY OF SAN BERNARDINO	medical waste health perm	\$25.00
		** TOTAL PAYMENT AMOUNT:	\$25.00
PO-086990	DELL MARKETING LP	Lap top computers for SSS	\$3,150.96
		Lap top computers for SSS	
		computer equipment for SS	\$366.48
		computer equipment for SS	
		** TOTAL PAYMENT AMOUNT:	\$3,517.44
PO-086975	DENVER INSTRUMENT COMPANY	LAB SUPPLIES	\$25.00
		LAB SUPPLIES	
		LAB SUPPLIES	\$4.54
		LAB SUPPLIES	
		** TOTAL PAYMENT AMOUNT:	\$29.54
PO-086669	FINCH JR, WILLIAM	Staff Development expense	\$40.96
		Staff Development expense	
		** TOTAL PAYMENT AMOUNT:	\$40.96

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0924			
PO-086779	FREESTYLE PHOTOGRAPHIC	Instructional supplies, P	\$73.33
		Instructional supplies, P	
PO-086805	FREESTYLE PHOTOGRAPHIC	Instructional supplies, P	\$20.37
		Instructional supplies, P	
		** TOTAL PAYMENT AMOUNT:	\$93.70
PO-085242	L. A. GRINDING	contracted services/sharp	\$22.00
		** TOTAL PAYMENT AMOUNT:	\$22.00
PO-085205	LAW OFFICES OF DENNIS J WALSH	legal services	\$25.00
		legal services	
		** TOTAL PAYMENT AMOUNT:	\$25.00
PO-085370	LEARN CPR 4 LIFE	Community Svs - Workshop:	\$92.00
		Community Svs - Workshop:	
		** TOTAL PAYMENT AMOUNT:	\$92.00
		**** BATCH TOTAL AMOUNT:	\$4,388.82
BATCH: 0924A			
PO-086985	COMMUNITY COLLEGE LEAGUE OF C	Online database renewals	\$16,025.92
		Online database renewals	
		** TOTAL PAYMENT AMOUNT:	\$16,025.92
		**** BATCH TOTAL AMOUNT:	\$16,025.92
BATCH: 0925			
PV-007891	SY NEILSON SERVICE INC	REISSUE LOST WARRANT	\$562.50
		** TOTAL PAYMENT AMOUNT:	\$562.50
		**** BATCH TOTAL AMOUNT:	\$562.50
BATCH: 0926			
PO-086796	RAMMING, ALICE	TRAVEL/CONFERENCE	\$499.60
		TRAVEL/CONFERENCE	
PO-086796	RAMMING, ALICE	TRAVEL/CONFERENCE	\$73.04
		TRAVEL/CONFERENCE	
		** TOTAL PAYMENT AMOUNT:	\$572.64

Victor Valley Comm. College
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Board of Trustees Meeting ... 07/10/2007

=====
 REF. NUMBER VENDOR NAME DESCRIPTION AMOUNT
 =====

BATCH: 0926

PO-086488 REVOLVING CASH FUND Officials pay for home so \$78.00
 PO-086488 REVOLVING CASH FUND Officials pay for home so \$78.00
 PO-086488 REVOLVING CASH FUND Officials pay for home so \$78.00
 PO-086488 REVOLVING CASH FUND Officials pay for home so \$78.00
 PO-086488 REVOLVING CASH FUND Officials pay for home so \$103.00
 PO-086488 REVOLVING CASH FUND Officials pay for home so \$70.00
 PO-086488 REVOLVING CASH FUND Officials pay for home so \$85.00
 PO-087052 REVOLVING CASH FUND Officials pay for home so \$400.00
 Fees for men and women's
 Fees for men and women's
 ** TOTAL PAYMENT AMOUNT: \$892.00

PO-087182 TURNER, THOMAS M
 Conference April 26 & 27 2 \$529.67
 Conference April 26 & 27 2
 ** TOTAL PAYMENT AMOUNT: \$529.67

PO-085065 USAIRCONDITIONING DISTRIBUTOR ANNUAL OPEN PURCHASE ORDE \$10.00
 ANNUAL OPEN PURCHASE ORDE
 ANNUAL OPEN PURCHASE ORDE \$43.32
 ANNUAL OPEN PURCHASE ORDE
 ** TOTAL PAYMENT AMOUNT: \$53.32

PO-085364 WEST END UNIFORM Police Uniforms & Equipme \$254.07
 Police Uniforms & Equipme
 Police Uniforms & Equipme \$223.56
 Police Uniforms & Equipme
 ** TOTAL PAYMENT AMOUNT: \$477.63

PO-085164 WEST GROUP Library books \$1,603.35
 Library books
 ** TOTAL PAYMENT AMOUNT: \$1,603.35

PO-087152 XPEDEX Supplies for graduation \$1,027.30
 Supplies for graduation
 ** TOTAL PAYMENT AMOUNT: \$1,027.30
 **** BATCH TOTAL AMOUNT: \$5,155.91

Victor Valley Comm. College
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0926A			
PO-087124	MICROSCOPE WORLD.COM	New Equipment	\$1,092.98
		New Equipment	
PO-087124	MICROSCOPE WORLD.COM	New Equipment	\$931.68
		New Equipment	
		** TOTAL PAYMENT AMOUNT:	\$2,024.66
PO-085358	MLS TECHNOLOGIES INC	Contracted Services	\$4,992.00
		Contracted Services	
PO-085358	MLS TECHNOLOGIES INC	Contracted Services	\$4,160.00
		Contracted Services	
		** TOTAL PAYMENT AMOUNT:	\$9,152.00
BATCH: 0927			
		**** BATCH TOTAL AMOUNT:	\$11,176.66
PO-087264	HAUENSTEIN, NICHOLAS A	student reimbursement of	\$55.98
		student reimbursement of	
		** TOTAL PAYMENT AMOUNT:	\$55.98
PO-087246	HIGH DESERT CREDITORS SVCS	student medical svcs	\$1,497.37
		student medical svcs	
		** TOTAL PAYMENT AMOUNT:	\$1,497.37
BATCH: 0928			
		**** BATCH TOTAL AMOUNT:	\$1,553.35
BATCH: 0928A		BATCH IS VOIDED	
PO-086668	CVIS	AUTODESK ADI SUBSCRIPTION	\$21,733.18
		AUTODESK ADI SUBSCRIPTION	
		** TOTAL PAYMENT AMOUNT:	\$21,733.18
BATCH: 0929			
		**** BATCH TOTAL AMOUNT:	\$21,733.18
MV-092147	AMERSON, MICHAEL	STIPEND FOR ENGLISH 62 TU	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$75.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0929			
MV-092148	CARRILLO, KRYSYAL	STIPEND FOR ENGLISH 62 TU	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$75.00
MV-092149	CHAVEZ, KATIE	STIPEND FOR ENGLISH 62 TU	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$75.00
MV-092150	ESPINOZA, RICHARD	STIPEND FOR ENGLISH 62 TU	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$75.00
MV-092151	HOUSEBERG, NATALIE	STIPEND FOR ENGLISH 62 TU	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$75.00
MV-092152	KRUMSIEK, KRISTY	STIPEND FOR ENGLISH 62 TU	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$75.00
MV-092153	PALLANTE, ANTHONY J	STIPEND FOR ENGLISH 62 TU	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$75.00
MV-092154	SCHERTZ, KENNA	STIPEND FOR ENGLISH 62 TU	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$75.00
MV-092155	VALENTE, THERESA	STIPEND FOR ENGLISH 62 TU	\$75.00
		** TOTAL PAYMENT AMOUNT:	\$75.00
		**** BATCH TOTAL AMOUNT:	\$675.00
BATCH: 0930			
MV-092156	CHAVEZ, KATIE	STIPEND FOR 8 HOURS TRAIN AS TUTOR	\$80.00
		** TOTAL PAYMENT AMOUNT:	\$80.00
MV-092157	HANOUR, KENNY	STIPEND FOR 7 HOURS TRAIN AS TUTOR	\$80.00
		** TOTAL PAYMENT AMOUNT:	\$80.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0930			
MV-092158	KRUMSIEK, KRISTY	STIPEND FOR 7 HOURS TRAIN AS TUTOR	\$80.00
		** TOTAL PAYMENT AMOUNT:	\$80.00
MV-092160	NYLANDER, SUSAN	STIPEND FOR 7 HOURS TRAIN AS TUTOR	\$80.00
		** TOTAL PAYMENT AMOUNT:	\$80.00
MV-092159	PALLANTE, A.J.	STIPEND FOR 8 HOURS TRAIN AS TUTORS	\$80.00
		** TOTAL PAYMENT AMOUNT:	\$80.00
MV-092161	SCHERTZ, KENNA	STIPEND FOR 8 HOURS TRAIN AS TUTOR	\$80.00
		** TOTAL PAYMENT AMOUNT:	\$80.00
MV-092162	VALENTE, THERESA	STIPEND FOR 7 HOURS TRAIN AS TUTOR	\$80.00
		** TOTAL PAYMENT AMOUNT:	\$80.00
**** BATCH TOTAL AMOUNT:			\$560.00
BATCH: 0931			
MV-092163	ABUNAJA, MAHA S	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$70.00
		** TOTAL PAYMENT AMOUNT:	\$70.00
MV-092164	ANGULO, SONIA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092165	AUBREY, ALISA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092166	AVILA, MALORI	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092167	CANTAFIO, ANA VIRGINIA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$110.00
		** TOTAL PAYMENT AMOUNT:	\$110.00

Victor Valley Comm. College
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0931			
MV-092168	CHICAS-CACAO, VIRGINIA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$230.00
		** TOTAL PAYMENT AMOUNT:	\$230.00
MV-092169	CRUZ, CELIA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$310.00
		** TOTAL PAYMENT AMOUNT:	\$310.00
MV-092170	DEMKE, DEBORA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$330.00
		** TOTAL PAYMENT AMOUNT:	\$330.00
MV-092171	ESPINOSA, VLADIMIR	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$110.00
		** TOTAL PAYMENT AMOUNT:	\$110.00
MV-092172	HERNANDEZ, ROSA A	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092173	MADINA, ROSEMARY	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092174	MOORE, LYDIA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$110.00
		** TOTAL PAYMENT AMOUNT:	\$110.00
MV-092175	MORALES, MARTHA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$190.00
		** TOTAL PAYMENT AMOUNT:	\$190.00
MV-092176	MOUSEL, DEBRA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$150.00
		** TOTAL PAYMENT AMOUNT:	\$150.00
MV-092177	MUZQUIZ, TERI JO	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092178	PASCHAL, JENNIFER	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0931			
MV-092179	PEARSON, DEBORAH	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092180	PEREZ, HILDA P	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092181	PLANK, CRISTI	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092182	RASMUSSEN, MARIA DOLORES	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092183	RICKS, LESLIE	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$150.00
		** TOTAL PAYMENT AMOUNT:	\$150.00
MV-092184	RUMIN, PETRA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$80.00
		** TOTAL PAYMENT AMOUNT:	\$80.00
MV-092185	SANABRIA, DAISY RUTH	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$230.00
		** TOTAL PAYMENT AMOUNT:	\$230.00
MV-092186	SILCOTT, TARYN	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092187	STABLER, SHELLY	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$130.00
		** TOTAL PAYMENT AMOUNT:	\$130.00
MV-092189	THOMPSON, CARRIE L	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$210.00
		** TOTAL PAYMENT AMOUNT:	\$210.00
MV-092190	TODD, CAROLINE A	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$110.00
		** TOTAL PAYMENT AMOUNT:	\$110.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0931			
MV-092191	TORRES, ALONDRA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$110.00
		** TOTAL PAYMENT AMOUNT:	\$110.00
MV-092188	TREJO, ANGELINA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$70.00
		** TOTAL PAYMENT AMOUNT:	\$70.00
MV-092192	VASHCHENKO, ALIA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$270.00
		** TOTAL PAYMENT AMOUNT:	\$270.00
MV-092193	WILLIAMS, CAMELIA	STIPEND/REIMBURSEMENT FOR CDTC STUDENT	\$150.00
		** TOTAL PAYMENT AMOUNT:	\$150.00
BATCH: 0932			
PO-085096	1ST CENTENNIAL BANK	Plaster & Gypsum Board /A Plaster & Gypsum Board /A	\$17,724.00
		** TOTAL PAYMENT AMOUNT:	\$17,724.00
PO-085391	ELIJAY ACOUSTICS. INC.	Acoustical Ceilings & Ins Acoustical Ceilings & Ins	\$10,409.62
		** TOTAL PAYMENT AMOUNT:	\$10,409.62
PO-085015	PRO-CRAFT PLUMBING CO	Plumbing/ATB project. Plumbing/ATB project.	\$24,233.45
		** TOTAL PAYMENT AMOUNT:	\$24,233.45
BATCH: 0932A			
PO-085014	AIR-EX AIR CONDITIONING INC	HVAC/ATB Project. HVAC/ATB Project.	\$165,128.40
		** TOTAL PAYMENT AMOUNT:	\$165,128.40
PO-085096	CASTON PLASTERING & DRYWALL	Plaster & Gypsum Board /A Plaster & Gypsum Board /A	\$159,516.00
		** TOTAL PAYMENT AMOUNT:	\$159,516.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0932A			
PO-085008	COMERICA BANK	General Construction/ATB General Construction/ATB ** TOTAL PAYMENT AMOUNT:	\$11,049.26 \$11,049.26
PO-085095	NIBBELINK MASONRY CONSTRUCTION	Masonry/ATB Project. ** TOTAL PAYMENT AMOUNT:	\$253,868.94 \$253,868.94
PO-085014	PACIFIC WESTERN BANK	HVAC/ATB Project. HVAC/ATB Project. ** TOTAL PAYMENT AMOUNT:	\$18,347.60 \$18,347.60
PO-085008	T B PENICK & SONS INC	General Construction/ATB General Construction/ATB ** TOTAL PAYMENT AMOUNT:	\$99,443.29 \$99,443.29
**** BATCH TOTAL AMOUNT:			\$707,353.49
BATCH: 0933			
PO-085106	1ST CENTENNIAL BANK	Plaster & Gypsum Board fo Plaster & Gypsum Board fo ** TOTAL PAYMENT AMOUNT:	\$5,236.00 \$5,236.00
PO-085106	CASTON PLASTERING & DRYWALL	Plaster & Gypsum Board fo Plaster & Gypsum Board fo ** TOTAL PAYMENT AMOUNT:	\$47,124.00 \$47,124.00
PO-085300	CHAMPION ELECTRIC INC	Electrical for the Speech Electrical for the Speech ** TOTAL PAYMENT AMOUNT:	\$19,350.00 \$19,350.00
PO-085025	PACIFIC WESTERN BANK	HVAC for the Speech/Drama HVAC for the Speech/Drama ** TOTAL PAYMENT AMOUNT:	\$6,629.66 \$6,629.66
PO-085300	PREMIER SERVICE BANK	Electrical for the Speech Electrical for the Speech ** TOTAL PAYMENT AMOUNT:	\$2,150.00 \$2,150.00
**** BATCH TOTAL AMOUNT:			\$80,489.66

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Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0933A

PO-085025	AIR-EX AIR CONDITIONING INC	HVAC for the Speech/Drama	\$59,666.94
		** TOTAL PAYMENT AMOUNT:	\$59,666.94

PO-085101	COLUMBIA STEEL INC.	Structural Steel for the	\$58,274.64
		Structural Steel for the	\$58,274.64
		** TOTAL PAYMENT AMOUNT:	\$58,274.64

PO-085340	DAART ENGINEERING CO. INC.	Fire Sprinklers for the S	\$29,179.44
		Fire Sprinklers for the S	\$29,179.44
		** TOTAL PAYMENT AMOUNT:	\$29,179.44

PO-085101	SECURITY BANK OF CALIFORNIA	Structural Steel for the	\$6,474.96
		Structural Steel for the	\$6,474.96
		** TOTAL PAYMENT AMOUNT:	\$6,474.96

BATCH: 0934		**** BATCH TOTAL AMOUNT:	\$153,595.98
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PV-007892	US BANK	PLUMBIN SERVICES, DOUG'S,	\$4,065.40
PV-007893	US BANK	APRIL ITEMS FOR TRANS DEPT, CIA	\$112.21
PV-007894	US BANK	LIFT AND BROADWAY RADIATO	\$18.47
		SIGNS FROM HIGH TECH SIGN	
		4.9.07	
PV-007895	US BANK	TANK VISES FROM M&D FIRE	\$90.97
		FOR SAFETY DEPT	
		** TOTAL PAYMENT AMOUNT:	\$4,287.05

BATCH: 0935		**** BATCH TOTAL AMOUNT:	\$4,287.05
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PV-007896	ORIENTAL TRADING CO INC	LATE PAYMENT ON ITEM RECE	\$31.90
		LATE	
		** TOTAL PAYMENT AMOUNT:	\$31.90

BATCH: 0936

PO-085016	PACIFIC WESTERN BANK	Electrical/ATB Project	\$14,034.41
		Electrical/ATB Project	\$14,034.41
		** TOTAL PAYMENT AMOUNT:	\$14,034.41

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT

BATCH: 0936		**** BATCH TOTAL AMOUNT:	\$14,034.41
BATCH: 0936A			
PO-085016	RDM ELECTRIC CO. INC	Electrical/ATB Project	\$126,309.70
		Electrical/ATB Project	\$126,309.70
		** TOTAL PAYMENT AMOUNT:	\$126,309.70
		**** BATCH TOTAL AMOUNT:	\$126,309.70

BATCH: 0937			
PO-086935	M KLEIN INSPECTIONS	Inspection Services for v	\$2,860.00
		Inspection Services for v	\$2,860.00
		Inspection Services for v	\$2,860.00
		** TOTAL PAYMENT AMOUNT:	\$5,720.00
		**** BATCH TOTAL AMOUNT:	\$5,720.00

BATCH: 0938			
PO-086836	CASLER, ARTHUR	Staff Development Travel	\$17.13
		Staff Development Travel	\$17.13
		** TOTAL PAYMENT AMOUNT:	\$17.13
PO-086281	LOWES	maintenance supplies	\$24.81
PO-086281	LOWES	maintenance supplies	\$94.65
PO-086281	LOWES	maintenance supplies	\$138.45
PO-086281	LOWES	maintenance supplies	\$19.18
PO-086281	LOWES	maintenance supplies	\$32.34
PO-086281	LOWES	maintenance supplies	\$14.90
PO-086281	LOWES	maintenance supplies	\$27.97
PO-086281	LOWES	maintenance supplies	\$13.98
PO-086281	LOWES	maintenance supplies	\$67.05
PO-086281	LOWES	maintenance supplies	\$71.48
PO-086281	LOWES	maintenance supplies	\$31.12

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 REF. NUMBER VENDOR NAME DESCRIPTION AMOUNT
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BATCH: 0938

PO-086281	LOWES	maintenance supplies	\$16.12
PO-086281	LOWES	maintenance supplies	\$48.02
PO-086281	LOWES	maintenance supplies	\$31.03
PO-086281	LOWES	maintenance supplies	\$122.17
PO-086281	LOWES	maintenance supplies	\$24.49
PO-086281	LOWES	maintenance supplies	\$6.18
PO-086281	LOWES	maintenance supplies	\$150.62
PO-086281	LOWES	maintenance supplies	\$74.58
PO-086281	LOWES	maintenance supplies	\$49.44
PO-086281	LOWES	maintenance supplies	\$57.04
PO-086281	LOWES	maintenance supplies	\$24.21-
PO-086281	LOWES	maintenance supplies	\$12.91
PO-086281	LOWES	maintenance supplies	\$15.62
PO-086281	LOWES	maintenance supplies	\$1,119.94
** TOTAL PAYMENT AMOUNT:			\$1,137.07

**** BATCH TOTAL AMOUNT:

BATCH: 0939

MV-092194 MELISSA J RUSSELL

REISSUE OF STALE DATE SCH	\$2,500.00
** TOTAL PAYMENT AMOUNT:	\$2,500.00
**** BATCH TOTAL AMOUNT:	\$2,500.00

BATCH: 0940

MV-092196 JASON DUPREE

REFUND 2006FA	\$224.00
** TOTAL PAYMENT AMOUNT:	\$224.00

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 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0940			
MV-092198	KEVINN SANDERS	REFUND 2007SP	\$190.00
		** TOTAL PAYMENT AMOUNT:	\$190.00
MV-092195	LILA KIRK	REFUND 2007SP	\$40.00
		** TOTAL PAYMENT AMOUNT:	\$40.00
MV-092200	MELISSA CARROLL	REFUND 2007WI	\$114.00
		** TOTAL PAYMENT AMOUNT:	\$114.00
MV-092199	MICHELLE FENLEY	REFUND 2007SP	\$230.00
		** TOTAL PAYMENT AMOUNT:	\$230.00
MV-092201	PAMELA O'CONNELL	REFUND 2007 WI/SP	\$365.00
		** TOTAL PAYMENT AMOUNT:	\$365.00
MV-092197	VICTORIA BENNETT	REFUND 2007SP	\$140.00
		** TOTAL PAYMENT AMOUNT:	\$140.00
BATCH: 0941		*** BATCH TOTAL AMOUNT:	\$1,303.00
PO-087227	MCCARTHY, PAUL	candidate reimbursement	\$725.84
		** TOTAL PAYMENT AMOUNT:	\$725.84
PO-085130	MISSION LINEN & UNIFORM SVC	linen service	\$30.31
PO-085130	MISSION LINEN & UNIFORM SVC	linen service	\$33.37
PO-085130	MISSION LINEN & UNIFORM SVC	linen service	\$8.06
PO-085130	MISSION LINEN & UNIFORM SVC	linen service	\$39.49
		** TOTAL PAYMENT AMOUNT:	\$111.23

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0941			
PO-087262	NOLO PRESS INC	Standing order library bo	\$55.67
		** TOTAL PAYMENT AMOUNT:	\$55.67
PO-087260	RAMMING, ALICE	MILEAGE REIMBURSEMENT	\$656.00
		** TOTAL PAYMENT AMOUNT:	\$656.00
PO-086488	REVOLVING CASH FUND	Officials pay for home so	\$78.00
PO-086488	REVOLVING CASH FUND	Officials pay for home so	\$78.00
PO-086883	REVOLVING CASH FUND	Meal money for softball t	\$224.00
PO-087181	REVOLVING CASH FUND	Entry fee for women's sof	\$312.00
		** TOTAL PAYMENT AMOUNT:	\$692.00
PO-086866	ROBILLARD, TERESA A	Staff Development Travel	\$190.00
		** TOTAL PAYMENT AMOUNT:	\$190.00
PO-086493	SAMUEL FRENCH INC	Instructional Supplies fo	\$32.50
PO-086493	SAMUEL FRENCH INC	Instructional Supplies fo	\$8.00
		** TOTAL PAYMENT AMOUNT:	\$40.50
PO-087226	SORENSEN, JIM	candidate reimbursement	\$455.40
		** TOTAL PAYMENT AMOUNT:	\$455.40
PO-085368	TIME OPTICS COMPANY	Open PO for repair and ma	\$277.90
		** TOTAL PAYMENT AMOUNT:	\$277.90
PO-087032	WARDS NATURAL SCIENCE	Instructional supplies fo	\$1,737.12
		** TOTAL PAYMENT AMOUNT:	\$1,737.12
PO-087237	WOLF PRINTING CO.	Financial Aid Brochures	\$1,989.73
		** TOTAL PAYMENT AMOUNT:	\$1,989.73

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0941		**** BATCH TOTAL AMOUNT:	\$6,931.39
PO-087223	ANDERSON, TOM	candidate reimbursement	\$101.38
		** TOTAL PAYMENT AMOUNT:	\$101.38
PO-087259	CLINE, DIANE	MILEAGE REIMBURSEMENT	\$212.80
		** TOTAL PAYMENT AMOUNT:	\$212.80
PO-087230	COAST FITNESS REPAIR SHOP	equip repair	\$333.25
		equip repair	\$349.15
		equip repair	\$682.40
		** TOTAL PAYMENT AMOUNT:	\$682.40
PO-087243	COAST TRAFFIC SCHOOL	Coast Traffic School - 4/	\$405.00
		Coast Traffic School - 4/	\$405.00
		** TOTAL PAYMENT AMOUNT:	\$405.00
PO-086810	GREEN TREE NAZARENE CHURCH	Rental fees for classroom	\$2,800.00
		Rental fees for classroom	\$2,800.00
		** TOTAL PAYMENT AMOUNT:	\$2,800.00
PO-087165	GROOM, SHARON L	Travel	\$46.55
		Travel	\$46.55
		** TOTAL PAYMENT AMOUNT:	\$46.55
PO-087224	HOFEMAN, ALLAN	candidate reimbursement	\$477.94
		candidate reimbursement	\$477.94
		** TOTAL PAYMENT AMOUNT:	\$477.94
PO-086702	HOME DEPOT CREDIT SERVICES	boards for final for Bru	\$744.55
		boards for final for Bru	\$744.55
		** TOTAL PAYMENT AMOUNT:	\$744.55
PO-087149	LEWALLEN, WILLARD C	Travel reimbursement	\$115.75
		Travel reimbursement	\$115.75
		** TOTAL PAYMENT AMOUNT:	\$115.75

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
***** BATCH TOTAL AMOUNT: \$5,586.37			
BATCH: 0942			
PO-087036	ADREM SOFTWARE INC	NetCrunch and Server Man	\$9,000.00
		NetCrunch and Server Man	
		** TOTAL PAYMENT AMOUNT:	\$9,000.00
PO-087220	ADVANTAGE GRAPHICS	Graduation Supplies	\$999.69
		Graduation Supplies	
		Graduation Supplies	\$178.02
		** TOTAL PAYMENT AMOUNT:	\$1,177.71
PO-086345	BLACKBOARD INC	BLACKBOARD LICENSE	\$783.23
		BLACKBOARD LICENSE	
		BLACKBOARD LICENSE	\$5,610.00
		** TOTAL PAYMENT AMOUNT:	\$6,393.23
PO-085258	CA SCHOOL OF NOTARY PUBLIC	Community Service/CSNP -	\$337.50
		Community Service/CSNP -	
		** TOTAL PAYMENT AMOUNT:	\$337.50
PO-085129	CA TOOL & WELDING SUPPLY	Instructional Supplies	\$226.32
		Instructional Supplies	
		Instructional Supplies	\$184.25
		** TOTAL PAYMENT AMOUNT:	\$410.57
PO-085303	CAL-STATE AUTO PARTS INC	Open P.O for Lab supplies	\$73.76
		Open P.O for Lab supplies	
		Open P.O for Lab supplies	\$11.58
		Open P.O for Lab supplies	
		Open P.O for Lab supplies	\$107.86
		Open P.O for Lab supplies	
		Open P.O for Lab supplies	\$101.30
		Open P.O for Lab supplies	
		Open P.O for Lab supplies	\$31.62
		Open P.O for Lab supplies	
		Open P.O for Lab supplies	\$143.10
		Open P.O for Lab supplies	
		Open P.O for Lab supplies	\$80.75
		Open P.O for Lab supplies	
		Open P.O for Lab supplies	\$18.92
		Open P.O for Lab supplies	
		Open P.O for Lab supplies	\$547.09

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0943			
PO-085303	CAL-STATE AUTO PARTS INC	Open P.O for Lab supplies Open P.O for Lab supplies ** TOTAL PAYMENT AMOUNT:	\$287.98 \$1,403.96
PO-087003	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies fo Instructional Supplies fo ** TOTAL PAYMENT AMOUNT:	\$479.60 \$479.60
PO-087069	CARQUEST	supplies and tools	\$73.38
PO-087069	CARQUEST	supplies and tools	\$146.84
PO-087069	CARQUEST	supplies and tools	\$25.03
PO-087069	CARQUEST	supplies and tools	\$18.58
PO-087069	CARQUEST	supplies and tools	\$26.12
PO-087069	CARQUEST	supplies and tools	\$102.97
PO-087069	CARQUEST	supplies and tools	\$112.26
PO-087069	CARQUEST	supplies and tools	\$2.37
PO-087069	CARQUEST	supplies and tools	\$51.71
PO-087069	CARQUEST	supplies and tools	\$16.20
PO-087069	CARQUEST	supplies and tools	\$59.25
		** TOTAL PAYMENT AMOUNT:	\$634.71
PO-087047	CHALK'S TRUCK PARTS	College credit card for f College credit card for f College credit card for f College credit card for f ** TOTAL PAYMENT AMOUNT:	\$750.00 \$15.45 \$765.45
PO-086543	CHESSER, DEBORAH A	Deaf Coalition Mtgs. Deaf Coalition Mtgs. Deaf Coalition Mtgs. Deaf Coalition Mtgs. ** TOTAL PAYMENT AMOUNT:	\$40.69 \$31.22 \$71.91

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 REF. NUMBER VENDOR NAME DESCRIPTION AMOUNT
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BATCH: 0943

PO-086261 CHILDRRESS, ELIZABETH
 Registration to attend CC \$46.20
 ** TOTAL PAYMENT AMOUNT: \$46.20

PO-086068 COACHCOMM ILLC
 Wireless headphone for cl \$8,070.48
 Wireless headphone for cl
 ** TOTAL PAYMENT AMOUNT: \$8,070.48

PO-085306 CSK AUTO INC. open PO for Lab Supplies \$23.41
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$20.45
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$11.03

PO-085306 CSK AUTO INC. open PO for Lab Supplies \$61.40
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$51.17
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$58.33

PO-085306 CSK AUTO INC. open PO for Lab Supplies \$30.64
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$7.34
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$24.52

PO-085306 CSK AUTO INC. open PO for Lab Supplies \$4.60
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$63.45
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$51.17

PO-085306 CSK AUTO INC. open PO for Lab Supplies \$50.80
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$14.31
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$35.82

PO-085306 CSK AUTO INC. open PO for Lab Supplies \$38.79
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$163.74
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$27.59

PO-085306 CSK AUTO INC. open PO for Lab Supplies \$17.38-
 PO-085306 CSK AUTO INC. open PO for Lab Supplies \$721.18
 ** TOTAL PAYMENT AMOUNT:

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 ** TOTAL PAYMENT AMOUNT:

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0943			
PO-086831	DAILY PRESS	advertising	\$284.28
		advertising	
		** TOTAL PAYMENT AMOUNT:	\$284.28
PO-085559	DEPT OF FORESTRY & FIRE PROTE	INSTRUCTIONAL SUPPLIES	\$608.00
		INSTRUCTIONAL SUPPLIES	
PO-085559	DEPT OF FORESTRY & FIRE PROTE	INSTRUCTIONAL SUPPLIES	\$294.20
		INSTRUCTIONAL SUPPLIES	
PO-085559	DEPT OF FORESTRY & FIRE PROTE	INSTRUCTIONAL SUPPLIES	\$294.20
		INSTRUCTIONAL SUPPLIES	
		** TOTAL PAYMENT AMOUNT:	\$1,196.40
PO-087192	EASI FILE	Supplies	\$2,367.47
		Supplies	
		** TOTAL PAYMENT AMOUNT:	\$2,367.47
PO-087035	FILMS FOR THE HUMANITIES INC	INSTRUCTIONAL SUPPLIES FO	\$1,507.96
		INSTRUCTIONAL SUPPLIES FO	
		** TOTAL PAYMENT AMOUNT:	\$1,507.96
PO-085042	GRILLO'S FILTER SALES & SVC C	ANNUAL OPEN PURCHASE ORDE	\$575.13
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$575.13
PO-087075	HALLMARK REFINING CORP	Instructional Equipment f	\$985.50
		Instructional Equipment f	
PO-087075	HALLMARK REFINING CORP	Instructional Equipment f	\$32.26
		Instructional Equipment f	
		** TOTAL PAYMENT AMOUNT:	\$1,017.76
PO-085120	HERFF JONES	Open PO for replacement d	\$9.08
		Open PO for replacement d	
PO-085120	HERFF JONES	Open PO for replacement d	\$18.33
		Open PO for replacement d	
		** TOTAL PAYMENT AMOUNT:	\$27.41
PO-085046	HOME DEPOT CREDIT SERVICES	ANNUAL OPEN PURCHASE ORDE	\$39.87
		ANNUAL OPEN PURCHASE ORDE	
PO-086495	HOME DEPOT CREDIT SERVICES	Instructional supplies fo	\$300.62
		Instructional supplies fo	
		** TOTAL PAYMENT AMOUNT:	\$340.49

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0943

PO-085892 RENATE LONGORIA

TRAVEL/CONFERENCE--REDDY \$138.54
 TRAVEL/CONFERENCE--REDDY
 ** TOTAL PAYMENT AMOUNT: \$138.54

BATCH: 0943A

PO-087094 DELL MARKETING LP

New equipment \$795.54

PO-087094 DELL MARKETING LP

New equipment \$6,449.59

PO-087127 DELL MARKETING LP

New equipment \$2,224.23

PO-087127 DELL MARKETING LP

Equipment \$2,547.75

PO-087133 DELL MARKETING LP

Computers and Floppy Driv \$77.50

PO-087137 DELL MARKETING LP

Computers and Floppy Driv \$1,311.69

PO-087168 DELL MARKETING LP

COMPUTER EQUIPMENT FOR PO \$364.20
 PCI-E Graphics Card

PO-087016 LAERDAL MEDICAL CORP

** TOTAL PAYMENT AMOUNT: \$13,770.50
 EQUIPMENT \$2,364.13
 EQUIPMENT
 ** TOTAL PAYMENT AMOUNT: \$2,364.13

BATCH: 0944

PV-007897 FIA CARD SERVICES

** TOTAL PAYMENT AMOUNT: \$16,134.63
 PRESIDENTIAL SEARCH COMM. \$792.69
 PLACE

PV-007898 FIA CARD SERVICES

EBO READER MTG, 5.2-3.07, \$253.30
 SACRAMENTO

PV-007899 FIA CARD SERVICES

LATE PAYMENT AND FINANCE \$49.39

** TOTAL PAYMENT AMOUNT: \$1,095.38
 ** TOTAL PAYMENT AMOUNT: \$1,095.38
 **** BATCH TOTAL AMOUNT: \$1,095.38

Victor Valley Comm. College
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 REF. NUMBER VENDOR NAME DESCRIPTION AMOUNT
 =====

BATCH: 0945

PV-007900 FIA CARD SERVICES
 PV-007901 FIA CARD SERVICES
 PV-007902 FIA CARD SERVICES
 PV-007903 FIA CARD SERVICES

EUREKA-GRANT CONSULT, 4.1
 PAKLAND
 MISC SUPPLIES, VP STUDENT
 OFFICE
 RP GROUP, 4.20.07, LONG B
 OVERLIMIT FEE AND FINANCE
 CHARGES
 ** TOTAL PAYMENT AMOUNT: \$1,372.38

BATCH: 0946

PV-007904 FIA CARD SERVICES
 PV-007905 FIA CARD SERVICES

TRUSTEES CONF, 5.4-6.07,
 FRANCISCO
 FINANCE CHARGE
 ** TOTAL PAYMENT AMOUNT: \$239.30

BATCH: 0947

PV-007906 FIA CARD SERVICES
 PV-007907 FIA CARD SERVICES
 PV-007908 FIA CARD SERVICES
 PV-007909 FIA CARD SERVICES

AACC CONF, 4.13-17.07, TA
 FLORIDA
 CAR WASH 4.28.07, GLENDOR
 LUNCHEON MEETINGS
 FINANCE CHARGE
 ** TOTAL PAYMENT AMOUNT: \$954.92

BATCH: 0948

PV-007910 FIA CARD SERVICES
 PV-007911 FIA CARD SERVICES
 PV-007912 FIA CARD SERVICES
 PV-007913 FIA CARD SERVICES
 PV-007914 FIA CARD SERVICES

SUPPLIES FOR EOP&S/CARE H
 PROGRAM
 MEMBERSHIP, IFMA
 FOUNDATION CCC/TANF-CDC &
 ICORE PRG 4.18.07, LONG
 MENS TENNIS CONF, 4.18-19
 SAN DIEGO
 CACCRAO CONF, 4.29-5.1.07
 ** TOTAL PAYMENT AMOUNT: \$954.92

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0948			
PV-007915	FIA CARD SERVICES	PALM SPRINGS, G MOON FINANCE CHARGE	\$33.11
		** TOTAL PAYMENT AMOUNT:	\$2,294.60
		**** BATCH TOTAL AMOUNT:	\$2,294.60
BATCH: 0949		BATCH IS VOIDED	
BATCH: 0949A			
PO-086703	MARIN, TRACI	TRAVEL/CONFERENCE (REDDY TRAVEL/CONFERENCE (REDDY ** TOTAL PAYMENT AMOUNT:	\$2,976.91 \$2,976.91
		**** BATCH TOTAL AMOUNT:	\$2,976.91
BATCH: 0950			
PV-007929	BLUE CROSS BLUE SHIELD OF AZ		\$642.00
		** TOTAL PAYMENT AMOUNT:	\$642.00
PV-007916	EYEMED		\$785.10
		** TOTAL PAYMENT AMOUNT:	\$785.10
PV-007917	HEALTH NET		\$621.07
PV-007918	HEALTH NET		\$1,242.14
PV-007919	HEALTH NET		\$35,124.36
PV-007920	HEALTH NET		\$64,003.76
PV-007921	HEALTH NET		\$1,731.10
PV-007922	HEALTH NET		\$4,944.19
PV-007923	HEALTH NET		\$433.60
		** TOTAL PAYMENT AMOUNT:	\$108,100.22

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0950			
PV-007924	KAISER PERMANENTE		\$64,379.25
PV-007925	KAISER PERMANENTE		\$650.82
** TOTAL PAYMENT AMOUNT:			\$65,030.07
** TOTAL PAYMENT AMOUNT:			\$437.00
PV-007926	PACIFICARE BEHAVIORAL HEALTH		\$4,176.80
** TOTAL PAYMENT AMOUNT:			\$4,176.80
PV-007928	REGENCE BLUE CROSS/BLUE SHIELD		\$4,176.80
** TOTAL PAYMENT AMOUNT:			\$2,025.00
PV-007930	SAFEGUARD HEALTH PLANS, INC.		\$2,025.00
** TOTAL PAYMENT AMOUNT:			\$237.60
PV-007931	SCEERT		\$237.60
PV-007932	SCEERT		\$9,546.74
** TOTAL PAYMENT AMOUNT:			\$1,196.11
PV-007934	UNION BANK OF CALIFORNIA		\$10,742.85
** TOTAL PAYMENT AMOUNT:			\$225.73
PV-007933	VICTOR VALLEY COLLEGE		\$225.73
** TOTAL PAYMENT AMOUNT:			\$3,989.35
*** BATCH TOTAL AMOUNT:			\$196,391.72
BATCH: 0951			
PV-007935	HEALTH NET		\$1,308.92
** TOTAL PAYMENT AMOUNT:			\$1,308.92

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0951		**** BATCH TOTAL AMOUNT:	\$1,308.92
BATCH: 0952		TRAVEL EXPENSE	\$50.00
		TRAVEL EXPENSE	\$50.00
		** TOTAL PAYMENT AMOUNT:	\$50.00
		**** BATCH TOTAL AMOUNT:	\$50.00
BATCH: 0953			
PO-085139	CARRIER JOHNSON	architectural svcs/maste	\$9,992.48
		architectural svcs/maste	\$9,992.48
		** TOTAL PAYMENT AMOUNT:	\$9,992.48
		**** BATCH TOTAL AMOUNT:	\$9,992.48
BATCH: 0954			
PO-085143	AD CLUB ADVERTISING SERVICES	Recruitment advertising	\$1,548.72
		Recruitment advertising	\$1,548.72
		** TOTAL PAYMENT AMOUNT:	\$1,548.72
PO-085108	AMERICA'S XPRESS RENT A CAR	ANNUAL OPEN PURCHASE ORDE	\$173.84
		ANNUAL OPEN PURCHASE ORDE	\$173.84
		ANNUAL OPEN PURCHASE ORDE	\$401.63
		ANNUAL OPEN PURCHASE ORDE	\$401.63
		ANNUAL OPEN PURCHASE ORDE	\$615.42
		ANNUAL OPEN PURCHASE ORDE	\$615.42
		ANNUAL OPEN PURCHASE ORDE	\$258.89
		ANNUAL OPEN PURCHASE ORDE	\$258.89
		** TOTAL PAYMENT AMOUNT:	\$1,449.78
PO-087250	ARAGON, ESPERANZA	reimbursement for items p	\$61.70
		reimbursement for items p	\$61.70
		** TOTAL PAYMENT AMOUNT:	\$61.70
PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$305.15
		ANNUAL OPEN PURCHASE ORDE	\$305.15
		ANNUAL OPEN PURCHASE ORDE	\$65.75
		ANNUAL OPEN PURCHASE ORDE	\$65.75
		ANNUAL OPEN PURCHASE ORDE	\$39.88
		ANNUAL OPEN PURCHASE ORDE	\$39.88
		ANNUAL OPEN PURCHASE ORDE	\$6.96
		ANNUAL OPEN PURCHASE ORDE	\$6.96
		ANNUAL OPEN PURCHASE ORDE	\$103.45
		ANNUAL OPEN PURCHASE ORDE	\$103.45

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0954

PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$159.95
		ANNUAL OPEN PURCHASE ORDE	
		ANNUAL OPEN PURCHASE ORDE	
PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$39.56
		ANNUAL OPEN PURCHASE ORDE	
		ANNUAL OPEN PURCHASE ORDE	
PO-085071	CA TURF AND IRRIGATION	ANNUAL OPEN PURCHASE ORDE	\$214.15
		ANNUAL OPEN PURCHASE ORDE	
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$934.85

PO-087221	CHRONICLE OF HIGHER EDUCATION	subscription renewal	\$75.00
		subscription renewal	
		** TOTAL PAYMENT AMOUNT:	\$75.00

PO-086794	DOYLE, JOHN	TRAVEL/CONFERENCE	\$204.46
		TRAVEL/CONFERENCE	
		** TOTAL PAYMENT AMOUNT:	\$204.46

PO-086859	GREENE, ARLENE	Staff Development Travel	\$473.30
		Staff Development Travel	
		** TOTAL PAYMENT AMOUNT:	\$473.30

PO-087166	GROOM, SHARON L	Travel	\$187.77
		Travel	
		** TOTAL PAYMENT AMOUNT:	\$187.77

PO-086931	INLAND EMPIRE TOURS & TRANS	chartered bus for field tri	\$930.00
		chartered bus for field tri	
		** TOTAL PAYMENT AMOUNT:	\$930.00

PO-085313	LOWES	Supplies/Materials	\$44.35
		Supplies/Materials	
		Supplies/Materials	
PO-085313	LOWES	Supplies/Materials	\$702.15
		Supplies/Materials	
		** TOTAL PAYMENT AMOUNT:	\$746.50

		**** BATCH TOTAL AMOUNT:	\$6,612.08
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BATCH: 0955

PV-007936	FIA CARD SERVICES	TRUSTEE CONF, 5.4-6.07.	\$62.40
		WAS CANX	
PV-007937	FIA CARD SERVICES	FINANCE CHARGE	\$1.00

		** TOTAL PAYMENT AMOUNT:	\$63.40
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 REF. NUMBER VENDOR NAME DESCRIPTION AMOUNT
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BATCH: 0955

**** BATCH TOTAL AMOUNT: \$63,40

PV-007938 FIA CARD SERVICES CAREER & JOB EXPO SPRING 4.11.07 \$22.92
 PV-007939 FIA CARD SERVICES LODGING, WOMENS TENNIS TE 4.18-20.07 PALMDALE \$1,242.27
 PV-007940 FIA CARD SERVICES CCBRO LAKE TAHOE CONF, 4.07 \$293.70
 PV-007941 FIA CARD SERVICES PUBLICATION FROM AACRAO \$104.50
 PV-007942 FIA CARD SERVICES LODGING WOMENS TENNIS TEA 25-27, OJAI \$787.60
 PV-007943 FIA CARD SERVICES LODGING MENS TENNIS TEAM, -27.07, OJAI \$284.30
 PV-007944 FIA CARD SERVICES REGISTRATION WASFPA CONF, 8.07, GARDEN GROVE \$950.00
 PV-007945 FIA CARD SERVICES FINANCE CHARGE \$97.53

** TOTAL PAYMENT AMOUNT: \$3,782.82
 **** BATCH TOTAL AMOUNT: \$3,782.82

BATCH: 0957

PV-007946 FIA CARD SERVICES OCCUPCA TRAINING CONF, 4.107, SO LAKE TAHOE, J THOM \$446.20
 PV-007947 FIA CARD SERVICES ALL DIRECTORS MTG, 4.23-2 V HINDES & G MOON \$979.15
 PV-007948 FIA CARD SERVICES PARTS TO INSTALL EQUIPMEN NURSING PROGRAM \$301.62
 PV-007949 FIA CARD SERVICES FINANCE CHARGE \$73.71

** TOTAL PAYMENT AMOUNT: \$1,800.68
 **** BATCH TOTAL AMOUNT: \$1,800.68

BATCH: 0958

BATCH IS VOIDED

BATCH: 0958A

PV-007951 SAN BERNARDINO COUNTY TREAS

COP: INTEREST PAYABLE \$962,576.67
 COP: INTEREST PAYABLE \$962,576.67
 ** TOTAL PAYMENT AMOUNT: \$962,576.67

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0958A			
**** BATCH TOTAL AMOUNT:			\$962,576.67
BATCH: 0959			
MV-092203	CARRIE L LEGENESS	SCHOLARSHIP 2007SP	\$1,125.00
** TOTAL PAYMENT AMOUNT:			\$1,125.00
MV-092206	DEBORAH PEARSON	SCHOLARSHIP/SUPPLY/RETIRE2	\$92.41
** TOTAL PAYMENT AMOUNT:			\$92.41
MV-092205	JENNIFER T PHARES	SCHOLARSHIP 2007SP	\$1,000.00
** TOTAL PAYMENT AMOUNT:			\$1,000.00
MV-092204	JOY JOHNSON	SCHL2006FA/SUPPLY RETIRE	\$131.74
** TOTAL PAYMENT AMOUNT:			\$131.74
MV-092202	ROBIN A MCKINLEY	SCHOLARSHIP 2007SP	\$500.00
** TOTAL PAYMENT AMOUNT:			\$500.00
**** BATCH TOTAL AMOUNT:			\$2,849.15
BATCH: 0960			
MV-092209	ALEXANDRA R HUGHES	CANCELLED CLASS REFUND 20	\$60.00
** TOTAL PAYMENT AMOUNT:			\$60.00
MV-092208	JULIO CISNEROS	CANCELLED CLASS REFUND 20	\$60.00
** TOTAL PAYMENT AMOUNT:			\$60.00
MV-092210	MARELLITA A KING	CANCELLED CLASS REFUND 20	\$74.00
** TOTAL PAYMENT AMOUNT:			\$74.00
MV-092207	MAUREEN D DOLAN-SCORPIO	CANCELLED CLASS REFUND 20	\$61.00
** TOTAL PAYMENT AMOUNT:			\$61.00

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Board of Trustees Meeting ... 07/10/2007

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REF.
NUMBER      VENDOR NAME
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DESCRIPTION
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AMOUNT
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BATCH: 0962

**** BATCH TOTAL AMOUNT: \$1,451.14

BATCH: 0963

PO-087197 REVOLVING CASH FUND Meals for men/womens trac \$96.00
 PO-087197 REVOLVING CASH FUND Meals for men/womens trac \$64.00
 PO-087225 REVOLVING CASH FUND Meals for men/womens trac \$400.00
 PO-087299 REVOLVING CASH FUND candidate reimbursement \$16.00
 PO-087349 REVOLVING CASH FUND Entry fee for Grynæ Gabl \$100.00
 Deposit for Conference Ro
 ** TOTAL PAYMENT AMOUNT: \$676.00

**** BATCH TOTAL AMOUNT: \$676.00

BATCH: 0964

PO-087171 MORAN, VIRGINIA reimbursement for goods p \$504.84
 ** TOTAL PAYMENT AMOUNT: \$504.84

PO-086884 REVOLVING CASH FUND Meal money for Mt. San An \$256.00
 PO-087057 REVOLVING CASH FUND Meal money for Mt. San An \$160.00
 PO-087057 REVOLVING CASH FUND Meal money for men & wome \$180.00
 PO-087178 REVOLVING CASH FUND Meal money for men & wome \$400.00
 PO-087336 REVOLVING CASH FUND Entry fee for men/wom. tr \$32.00
 Meal money for pole vault
 ** TOTAL PAYMENT AMOUNT: \$1,028.00

mileage \$37.53
 mileage \$37.53
 ** TOTAL PAYMENT AMOUNT: \$37.53

PO-087254 THOMAS, DONELL Reimburse coach for lodg1 \$417.95
 Reimburse coach for lodg1 \$417.95
 ** TOTAL PAYMENT AMOUNT: \$417.95

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0964

**** BATCH TOTAL AMOUNT: \$1,988.32

BATCH: 0965

PO-085053 MCMMASTER-CARR SUPPLY CO

ANNUAL OPEN PURCHASE ORDE \$777.70
 ** TOTAL PAYMENT AMOUNT: \$777.70

PO-086384 REVOLVING CASH FUND

Meal money for womens ten \$144.00

PO-086384 REVOLVING CASH FUND

Meal money for womens ten \$144.00

PO-086384 REVOLVING CASH FUND

Meal money for womens ten \$144.00

PO-086881 REVOLVING CASH FUND

Meals for men and women's \$216.00

PO-087195 REVOLVING CASH FUND

Entry fee for men's tenni \$40.00
 ** TOTAL PAYMENT AMOUNT: \$832.00

PO-087271 S & B FOODS

I.A.C. Meeting - Dr. To \$21.55
 I.A.C. Meeting - Dr. To \$21.55
 ** TOTAL PAYMENT AMOUNT: \$931.25

BATCH: 0966

PO-087256 NOLO PRESS INC

Standing order books \$90.44
 Standing order books \$90.44
 ** TOTAL PAYMENT AMOUNT: \$90.44

PO-087287 RAMS BOOKSTORE

Bookstore Charges - SSPIR \$2,973.54
 Bookstore Charges - SSPIR \$2,973.54
 ** TOTAL PAYMENT AMOUNT: \$2,973.54

PO-087290 REVOLVING CASH FUND

contracted services \$206.00

PO-087291 REVOLVING CASH FUND

contracted services \$260.00
 Instructional Supplies \$260.00
 Instructional Supplies \$260.00
 ** TOTAL PAYMENT AMOUNT: \$466.00

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REP. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0966	PO-085995 SIX TEN & ASSOCIATES	Contracted Services - Six	\$1,492.20
		Contracted Services - Six	\$1,492.20
		** TOTAL PAYMENT AMOUNT:	\$1,492.20
		**** BATCH TOTAL AMOUNT:	\$5,022.18
=====			
BATCH: 0967	PO-085093 ROBILLARD, TERESA A	supply reimb/Teresa Robil	\$29.09
		supply reimb/Teresa Robil	\$29.09
		** TOTAL PAYMENT AMOUNT:	\$29.09
		TRAVEL EXPENSES	\$43.70
		TRAVEL EXPENSES	\$43.70
		** TOTAL PAYMENT AMOUNT:	\$43.70
		PO-087274 RODRIGUEZ, MELINA S	\$265.23
		food supplies for CDC	\$265.23
		food supplies for CDC	\$161.86
		food supplies for CDC	\$161.86
		food supplies for CDC	\$185.31
		food supplies for CDC	\$185.31
		** TOTAL PAYMENT AMOUNT:	\$612.40
		PO-085123 STATER BROS. MARKETS	\$685.19
		food supplies for CDC	\$685.19
		food supplies for CDC	\$685.19
		** TOTAL PAYMENT AMOUNT:	\$685.19
		BATCH: 0968	\$132.71
		Supplies/Materials	\$132.71
		Supplies/Materials	\$132.71
		** TOTAL PAYMENT AMOUNT:	\$132.71
		PO-086977 AMERICAN 3B SCIENTIFIC LP	\$131.00
		Lab supplies for Human An	\$131.00
		Lab supplies for Human An	\$26.95
		Lab supplies for Human An	\$26.95
		Lab supplies for Human An	\$157.95
		** TOTAL PAYMENT AMOUNT:	\$157.95
		PO-087245 AMERICAN HOME INSPECTORS	\$745.00
		contract ed distance lear	\$745.00
		contract ed distance lear	\$745.00
		** TOTAL PAYMENT AMOUNT:	\$745.00

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0968			
PO-086767	ARAGON, ESPERANZA	Travel Reimbursement - Es	\$92.63
		Travel Reimbursement - Es	
		** TOTAL PAYMENT AMOUNT:	\$92.63
PO-087037	C & H DESIGNS	Annual Std.CARE Conf T-S	\$1,076.65
		Annual Std.CARE Conf T-S	
		** TOTAL PAYMENT AMOUNT:	\$1,076.65
PO-086843	CALUMET PHOTOGRAPHIC	Instructional equipment f	\$2,858.94
		Instructional equipment f	
		Instructional equipment f	\$50.00
		Instructional equipment f	
		** TOTAL PAYMENT AMOUNT:	\$2,908.94
PO-086324	CALUMET PHOTOGRAPHIC INC	EQUIPMENT SUPPLIES, BUDGE	\$71.81
		EQUIPMENT SUPPLIES, BUDGE	
		** TOTAL PAYMENT AMOUNT:	\$71.81
PO-086409	CARQUEST	Maintenance vehicles supp	\$35.15
		Maintenance vehicles supp	
		Maintenance vehicles supp	\$49.39
		Maintenance vehicles supp	
		Maintenance vehicles supp	\$110.40
		Maintenance vehicles supp	
		Maintenance vehicles supp	\$24.01
		Maintenance vehicles supp	
		Maintenance vehicles supp	\$31.34
		Maintenance vehicles supp	
		Maintenance vehicles supp	\$175.46
		Maintenance vehicles supp	
		Maintenance vehicles supp	\$26.96
		Maintenance vehicles supp	
		Maintenance vehicles supp	\$265.77-
		Maintenance vehicles supp	
		Maintenance vehicles supp	\$46.29-
		Maintenance vehicles supp	
		** TOTAL PAYMENT AMOUNT:	\$140.65
PO-086525	CLEAN SOURCE	Annual Open Purchase Orde	\$2,535.63
		Annual Open Purchase Orde	
		** TOTAL PAYMENT AMOUNT:	\$2,535.63

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0968			
PO-085186	COLLEGE ENTRANCE EXAM BOARD	supplies	\$9,520.00
		** TOTAL PAYMENT AMOUNT:	\$9,520.00
PO-085560	COMPUTER NERDS INT'L INC	SUPPLIES	\$531.00
PO-085560	COMPUTER NERDS INT'L INC	SUPPLIES	\$23.10
		** TOTAL PAYMENT AMOUNT:	\$554.10
PO-085034	CONSOLIDATED ELECTRICAL	ANNUAL OPEN PURCHASE ORDE	\$128.22
		** TOTAL PAYMENT AMOUNT:	\$128.22
PO-086615	DATA IMPACT	Matriculation - Data Agre	\$12,879.27
		** TOTAL PAYMENT AMOUNT:	\$12,879.27
PO-086989	DELL MARKETING LP	computers and accessories	\$5,506.79
PO-087059	DELL MARKETING LP	Computer equipment, phil/	\$585.44
		** TOTAL PAYMENT AMOUNT:	\$6,092.23
PO-087185	ESPH INC	filters for ESP smog mach	\$53.34
		** TOTAL PAYMENT AMOUNT:	\$53.34
PO-086767	FOUNDATION FOR CA COMM COLLE	Travel Reimbursement - Es	\$149.00
		** TOTAL PAYMENT AMOUNT:	\$149.00
PO-086842	FREESTYLE PHOTOGRAPHIC	Instructional Equipment f	\$1,385.59
		** TOTAL PAYMENT AMOUNT:	\$1,385.59
PO-087140	GOES PACIFIC	Supplies for Print shop	\$396.44
PO-087140	GOES PACIFIC	Supplies for Print shop	\$47.96
		** TOTAL PAYMENT AMOUNT:	\$444.40

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0968			
PO-086314	HARDY DIAGNOSTICS	Microbiology Lab Supplies	\$336.33
		Microbiology Lab Supplies	\$133.82
		Microbiology Lab Supplies	\$470.15
		** TOTAL PAYMENT AMOUNT:	
PO-087104	HOLMES, JEFFREY D	Career Development & Empl	\$42.68
		Career Development & Empl	\$42.68
		** TOTAL PAYMENT AMOUNT:	
PO-085046	HOME DEPOT CREDIT SERVICES	ANNUAL OPEN PURCHASE ORDE	\$240.28
		ANNUAL OPEN PURCHASE ORDE	\$111.50
		ANNUAL OPEN PURCHASE ORDE	\$351.78
		** TOTAL PAYMENT AMOUNT:	
PO-086816	JOHNSON, KELLEY	Staff Development Travel	\$20.62
		Staff Development Travel	\$20.62
		** TOTAL PAYMENT AMOUNT:	
PO-087293	KAGY, MARGARET M	Meals- 2 staff & 8 stu 4-	\$158.46
		Meals- 2 staff & 8 stu 4-	\$158.46
		** TOTAL PAYMENT AMOUNT:	
PO-087308	KENAN & ASSOCIATES	risk management fees for	\$10,650.00
		risk management fees for	\$2,000.00
		risk management fees for	\$12,650.00
		** TOTAL PAYMENT AMOUNT:	
PO-086849	LIFE-ASSIST INC	Supplies PLEASE ORDER	\$1,725.81
		Supplies PLEASE ORDER	\$24.13
		Supplies PLEASE ORDER	\$1,749.94
		** TOTAL PAYMENT AMOUNT:	
**** BATCH TOTAL AMOUNT:			\$54,511.75
BATCH: 0969			
PO-086921	QUICK CAPTION	captioning and transcript	\$680.00
		captioning and transcript	\$280.00
		captioning and transcript	\$960.00
		** TOTAL PAYMENT AMOUNT:	

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0969			
PO-086382	REVOLVING CASH FUND	Meal money for womens ten	\$104.00
		Meal money for womens ten	
PO-086583	REVOLVING CASH FUND	Meal money for womens ten	\$104.00
		Meal money for womens ten	
PO-086999	REVOLVING CASH FUND	Entry fee for men's golf	\$390.00
		Entry fee for men's golf	
PO-087001	REVOLVING CASH FUND	Entry fee for men's tenni	\$96.00
		Entry fee for men's tenni	
PO-087179	REVOLVING CASH FUND	Entry fee for mens golf t	\$120.00
		Entry fee for mens golf t	
** TOTAL PAYMENT AMOUNT:			\$814.00
BATCH TOTAL AMOUNT: \$1,787.90			
BATCH: 0969A			
PO-087091	PMI MEDICAL	INSTRUCTIONAL EQUIPMENT	\$10,813.95
		INSTRUCTIONAL EQUIPMENT	
** TOTAL PAYMENT AMOUNT:			\$10,813.95
BATCH TOTAL AMOUNT: \$10,813.95			
BATCH: 0970			
PO-085130	MISSION LINEN & UNIFORM SVC	linen service	\$39.49
		linen service	
** TOTAL PAYMENT AMOUNT:			\$39.49
BATCH TOTAL AMOUNT: \$112.77			
PO-087103	RANGE, J A	2007 Annual Trustee Confe	\$112.77
		2007 Annual Trustee Confe	
** TOTAL PAYMENT AMOUNT:			\$112.77
BATCH TOTAL AMOUNT: \$312.00			
PO-086574	REVOLVING CASH FUND	Meals for men and womens	\$312.00
		Meals for men and womens	
PO-086574	REVOLVING CASH FUND	Meals for men and womens	\$416.00
		Meals for men and womens	
PO-086574	REVOLVING CASH FUND	Meals for men and womens	\$416.00
		Meals for men and womens	
** TOTAL PAYMENT AMOUNT:			\$1,144.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0970			
PO-086724	SCHWEITZER, BARBARA	Agreement for Personal Se	\$400.00
		** TOTAL PAYMENT AMOUNT:	\$400.00
PO-087011	USA TODAY	Newspaper subscription	\$146.00
		** TOTAL PAYMENT AMOUNT:	\$146.00
**** BATCH TOTAL AMOUNT:			\$1,842.26
=====			
BATCH: 0971			
PO-086675	REVOLVING CASH FUND	softball stats/J Tucker	\$25.00
PO-086676	REVOLVING CASH FUND	softball stats/J Tucker	\$25.00
PO-086676	REVOLVING CASH FUND	baseball stats/J Tucker	\$50.00
PO-086676	REVOLVING CASH FUND	baseball stats/J Tucker	\$25.00
PO-086676	REVOLVING CASH FUND	baseball stats/J Tucker	\$25.00
PO-086676	REVOLVING CASH FUND	baseball stats/J Tucker	\$25.00
PO-086676	REVOLVING CASH FUND	baseball stats/J Tucker	\$25.00
PO-086676	REVOLVING CASH FUND	baseball stats/J Tucker	\$25.00
PO-086676	REVOLVING CASH FUND	baseball stats/J Tucker	\$25.00
PO-087000	REVOLVING CASH FUND	baseball stats/J Tucker	\$25.00
PO-087058	REVOLVING CASH FUND	meal money for men's tenn	\$256.00
PO-087196	REVOLVING CASH FUND	meal money for men's tenn	\$165.00
		Meal money for men's tenn	\$165.00
		Meals for men's tennis pl	\$165.00
		** TOTAL PAYMENT AMOUNT:	\$811.00
PO-087235	S & B FOODS	I.A.C. (Instructional Adv	\$21.55
		I.A.C. (Instructional Adv	\$21.55
		** TOTAL PAYMENT AMOUNT:	\$21.55
PO-085444	SAFETY-KLEEN	service the solvent tanks	\$155.61
		service the solvent tanks	\$155.61
		** TOTAL PAYMENT AMOUNT:	\$155.61

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0971			
PO-086844	VIZUAL SYMPHONY	Instructional equipment f	\$2,208.88
		Instructional equipment f	\$2,208.88
		** TOTAL PAYMENT AMOUNT:	\$2,208.88
BATCH: 0971A		** ** BATCH TOTAL AMOUNT:	\$3,197.04
PO-085141	SYSCO FOOD SERVICES	Instructional Supplies	\$978.79
PO-085141	SYSCO FOOD SERVICES	Instructional Supplies	\$1,919.97
PO-085141	SYSCO FOOD SERVICES	Instructional Supplies	\$1,205.60
PO-085141	SYSCO FOOD SERVICES	Instructional Supplies	\$85.08
PO-085141	SYSCO FOOD SERVICES	Instructional Supplies	\$810.56
PO-085141	SYSCO FOOD SERVICES	Instructional Supplies	\$1,984.00
		** TOTAL PAYMENT AMOUNT:	\$6,984.00
BATCH: 0972		** ** BATCH TOTAL AMOUNT:	\$6,984.00
BATCH: 0972A		BATCH IS VOIDED	
PO-087301	ALLEN BARBISH AUDIO SYSTEMS	graduation expenses - com	\$4,000.00
		graduation expenses - com	\$4,000.00
		** TOTAL PAYMENT AMOUNT:	\$4,000.00
BATCH: 0973		** ** BATCH TOTAL AMOUNT:	\$4,000.00
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$811.58
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$4.59
PO-087067	CAL-STATE AUTO PARTS INC	tools and supplies	\$72.98
		tools and supplies	
		** TOTAL PAYMENT AMOUNT:	\$889.15

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0973			
PO-086938	COSTCO	Open PO to Cosco to purch	\$221.63
		** TOTAL PAYMENT AMOUNT:	\$221.63
=====			
PO-087351	LEWIS CTR FOR EDUC RESEARCH	agreement	\$3,750.00
		agreement	
PO-087351	LEWIS CTR FOR EDUC RESEARCH	agreement	\$3,750.00
		** TOTAL PAYMENT AMOUNT:	\$7,500.00
=====			
BATCH: 0973A			
PO-085720	COLLEGE BOARD, THE	assessment/placement onli	\$19,999.00
		assessment/placement onli	
PO-086987	COLLEGE BOARD, THE	Assessment-Placement Test	\$9,499.00
		Software	
		** TOTAL PAYMENT AMOUNT:	\$29,498.00
=====			
BATCH: 0974			
BATCH IS VOIDED			
=====			
BATCH: 0974A			
PO-086567	DOI/BLM	Instructional Supplies	\$2,518.04
		Instructional Supplies	
		** TOTAL PAYMENT AMOUNT:	\$2,518.04
=====			
BATCH: 0975			
BATCH TOTAL AMOUNT:			
=====			
PO-085010	KCB TOWERS INC	Structural Steel/ATB Proj	\$2,887.02
		Structural Steel/ATB Proj	
		** TOTAL PAYMENT AMOUNT:	\$2,887.02
=====			
BATCH: 0976			
BATCH IS VOIDED			
=====			
BATCH TOTAL AMOUNT:			
=====			

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=====
 REF. =====
 NUMBER VENDOR NAME =====
 =====
 BATCH: 0976A
 =====
 DESCRIPTION
 =====
 AMOUNT
 =====

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
PV-007955	FIA CARD SERVICES	SINGULARITY TRAIN, 4.2-3.	\$329.22
PV-007956	FIA CARD SERVICES	SNTA FE SPRGS MOON & FOXW	
PV-007957	FIA CARD SERVICES	MISC PURCHASES FOR LIBRAR	\$762.94
PV-007958	FIA CARD SERVICES	J TREMBLAY	
PV-007959	FIA CARD SERVICES	MISC PURCHASES FOR LIBRAR	\$12.01
PV-007960	FIA CARD SERVICES	J TREMBLAY	
PV-007961	FIA CARD SERVICES	MISC PURCHASES FOR LIBRAR	\$36.91
PV-007962	FIA CARD SERVICES	J TREMBLAY	
PV-007963	FIA CARD SERVICES	MISC PURCHASES FOR LIBRARY	\$315.19
PV-007964	FIA CARD SERVICES	J TREMBLAY	
		TANF-CDC PROGRAM, 4.18-20	\$793.25
		LONG BEACH	
		ALL DIRECTORS MTG, 4.22-2	\$486.25
		BURLINGAME	
		ALL DIRECTORS MTG, 4.22-2	\$485.25
		BURLINGAME	
		ALL DIRECTORS MTG, 4.22-2	\$450.95
		BURLINGAME	
		FINANCE CHARGE	\$51.56

** TOTAL PAYMENT AMOUNT: \$3,723.53

**** BATCH TOTAL AMOUNT: \$3,723.53

BATCH IS VOIDED

BATCH	REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 09777	PV-007965	FIA CARD SERVICES	WOMENS SOFTBALL LODGING, 07, SAN DIEGO	\$954.24
BATCH: 0977A	PV-007966	FIA CARD SERVICES	CAMPUS TOURS, 4.10.07, CS	\$264.08
	PV-007967	FIA CARD SERVICES	UCR	
	PV-007968	FIA CARD SERVICES	SOFTWARE FOR MIS, 4.12.07	\$251.90
	PV-007969	FIA CARD SERVICES	1st YEAR EXPERIENCE CONF, 12.07, HAWAII	\$644.01
	PV-007970	FIA CARD SERVICES	MISC PURCHASES, HONORS CE 5.3.07 ON CAMPUS	\$1,128.92
	PV-007971	FIA CARD SERVICES	ALL DIRECTORS MTG, 4.23-2 AIRFARE, C SMITH	\$585.31
	PV-007972	FIA CARD SERVICES	ALL DIRECTORS MTG, 4.22-2 BURLINGAME	\$781.44
			FINANCE CHARGE	\$64.14

** TOTAL PAYMENT AMOUNT: \$4,674.04

Victor Valley Comm. College
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Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0977A			
**** BATCH TOTAL AMOUNT:			\$4,674.04
=====			
BATCH: 09778			
MV-092221	ANDREW S. CRANE	REFUND 2007SP	\$88.50
** TOTAL PAYMENT AMOUNT:			\$88.50
MV-092211	BRYAN PEREZ	REFUND 2006FA	\$271.00
** TOTAL PAYMENT AMOUNT:			\$271.00
MV-092217	ELIZABETH OWENS	REFUND 2007SP	\$140.00
** TOTAL PAYMENT AMOUNT:			\$140.00
MV-092219	GEORGE ARGIRIADIS	REFUND 2006FA	\$287.00
** TOTAL PAYMENT AMOUNT:			\$287.00
MV-092212	HON SUM LAI	REFUND 2006FA/2007SP	\$534.00
** TOTAL PAYMENT AMOUNT:			\$534.00
MV-092213	JENNIFER BUSSEE	REFUND 2007WI	\$54.00
** TOTAL PAYMENT AMOUNT:			\$54.00
MV-092226	KATIE ARNOTT	REFUND 2007SP	\$99.00
** TOTAL PAYMENT AMOUNT:			\$99.00
MV-092216	KRISTYNN BARRETT	REFUND 2007WI/2007SP	\$270.00
** TOTAL PAYMENT AMOUNT:			\$270.00
MV-092225	MARGARET HAND	REFUND 2007SP	\$99.00
** TOTAL PAYMENT AMOUNT:			\$99.00
MV-092224	MICHAEL MORGAN	REFUND 2007SP	\$69.00
** TOTAL PAYMENT AMOUNT:			\$69.00

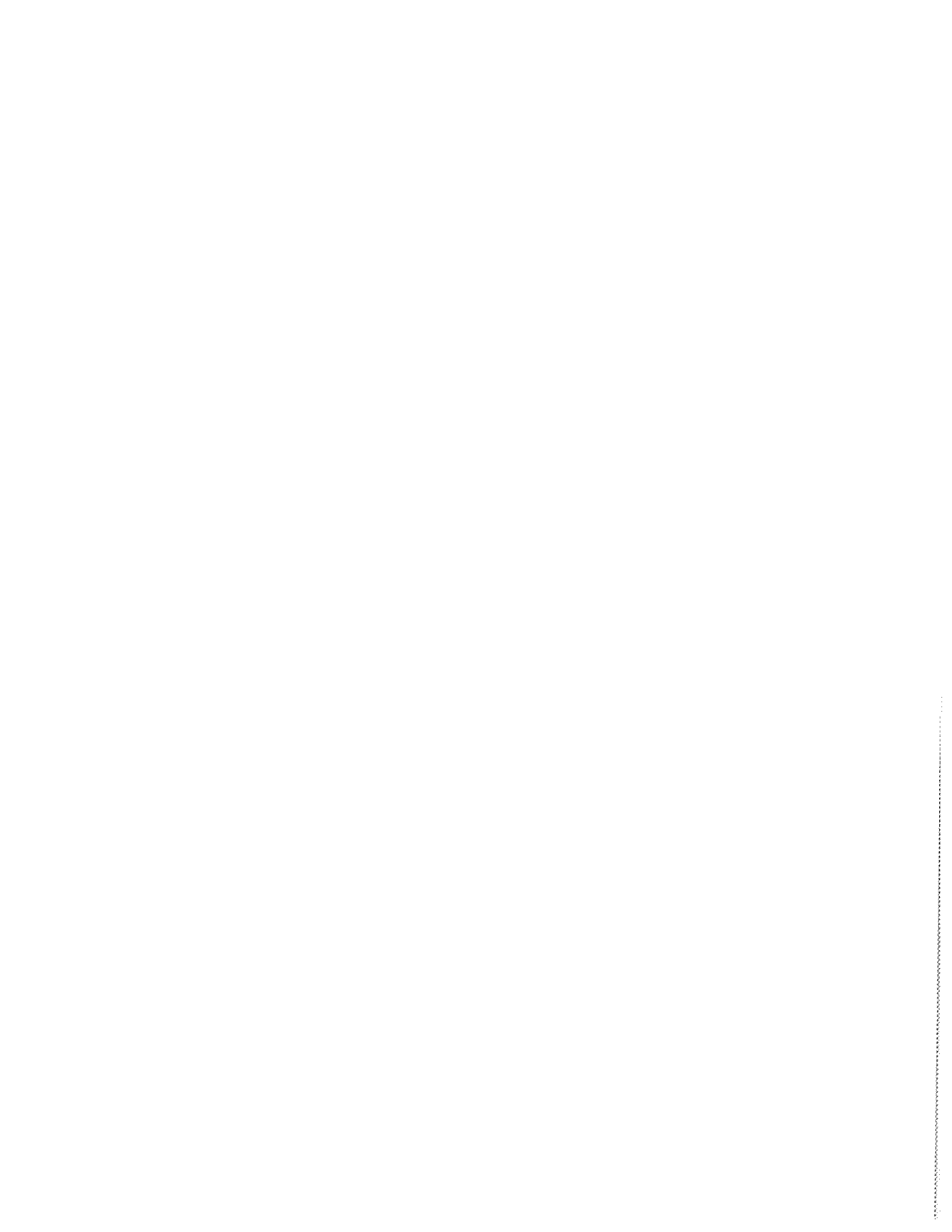
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 BOARD OF TRUSTEES PAYMENT REPORT

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0978			
MV-092218	MIGDALIA HENRIQUEZ	REFUND 2007WI	\$121.00
		** TOTAL PAYMENT AMOUNT:	\$121.00
MV-092215	PAUL C. ROJO	REFUND 2007SU	\$110.00
		** TOTAL PAYMENT AMOUNT:	\$110.00
MV-092220	RHONDA JOHNSON	REFUND 2006FA	\$271.00
		** TOTAL PAYMENT AMOUNT:	\$271.00
MV-092222	SHERI HOWELLS	REFUND 2006FA	\$79.00
		** TOTAL PAYMENT AMOUNT:	\$79.00
MV-092223	STEPHANIE PATRICK	REFUND 2007WI	\$125.00
		** TOTAL PAYMENT AMOUNT:	\$125.00
MV-092214	TRICIA A. POLDER	REFUND 2007SP	\$99.00
		** TOTAL PAYMENT AMOUNT:	\$99.00
BATCH: 0979			
BATCH: 0979A			
		**** BATCH TOTAL AMOUNT:	\$2,716.50
PO-085004	SPENCER/HOSKINS ASSOCIATES	Architectural Services fo	\$10,265.73
PO-085009	SPENCER/HOSKINS ASSOCIATES	Architectural Services fo	\$5,625.61
PO-085023	SPENCER/HOSKINS ASSOCIATES	Architectural Services fo	\$8,920.00
		Architectural Services fo	
		** TOTAL PAYMENT AMOUNT:	\$24,811.34
BATCH: 0980			
		**** BATCH TOTAL AMOUNT:	\$24,811.34

BATCH IS VOIDED



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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0980A			
PO-085125	COSTCO	Food and supplies	\$369.52
		Food and supplies	
PO-085125	COSTCO	Food and supplies	\$897.08
		Food and supplies	
PO-085125	COSTCO	Food and supplies	\$848.11
		Food and supplies	
PO-087216	COSTCO	SUPPLIES FOR CDC FOR FY 0	\$185.99
		SUPPLIES FOR CDC FOR FY 0	
		** TOTAL PAYMENT AMOUNT:	\$2,300.70
		**** BATCH TOTAL AMOUNT:	\$2,300.70
=====			
BATCH: 0981		BATCH IS VOIDED	
BATCH: 0981A			
PV-007973	VICTOR VALLEY COLLEGE	PAY STATE GRANT FUNDS TO	\$20,000.00
		CARE DISBURSEMENT	
		** TOTAL PAYMENT AMOUNT:	\$20,000.00
		**** BATCH TOTAL AMOUNT:	\$20,000.00
=====			
BATCH: 0982			
PO-087332	ABUNAJA, MAI	Book refund	\$16.95
		Book refund	
		** TOTAL PAYMENT AMOUNT:	\$16.95
PO-087265	APEX AUDIO	Sound Reinforcement for m	\$2,421.14
		Sound Reinforcement for m	
PO-087265	APEX AUDIO	Sound Reinforcement for m	\$1,398.14
		Sound Reinforcement for m	
		** TOTAL PAYMENT AMOUNT:	\$3,819.28
PO-086956	APPLE VALLEY HEADSTART	Gymnology Workshops - Sidn	\$372.50
		Gymnology Workshops - Sidn	
		** TOTAL PAYMENT AMOUNT:	\$372.50
PO-087311	APPLE VALLEY TOWN &	Reg for various CARE Stud	\$99.52
		Reg for various CARE Stud	
		** TOTAL PAYMENT AMOUNT:	\$99.52

Victor Valley Comm. College
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0982			
PO-087326	BACHOFNER, WILLIAM E	Reimburse coach for lodgi	\$198.88
		Reimburse coach for lodgi	
		** TOTAL PAYMENT AMOUNT:	\$198.88
PO-087315	COAST TRAFFIC SCHOOL	Coast Traffic School - 5/	\$105.00
		Coast Traffic School - 5/	
		** TOTAL PAYMENT AMOUNT:	\$105.00
PO-086801	CONTRERAS, FERNANDO G.	Reimbursement for Travel	\$173.55
		Reimbursement for Travel	
		** TOTAL PAYMENT AMOUNT:	\$173.55
PO-085323	DATEL INC.	Contracted Services	\$1,080.00
PO-085323	DATEL INC.	Contracted Services	\$11,342.10
PO-085323	DATEL INC.	Contracted Services	\$11,400.00
PO-085323	DATEL INC.	Contracted Services	\$360.00
PO-085323	DATEL INC.	Contracted Services	\$120.00
PO-085323	DATEL INC.	Contracted Services	\$240.00
PO-085323	DATEL INC.	Contracted Services	\$240.00
PO-085323	DATEL INC.	Contracted Services	\$240.00
PO-085323	DATEL INC.	Contracted Services	\$240.00
PO-086670	FINCH JR, WILLIAM	** TOTAL PAYMENT AMOUNT:	\$25,142.10
		Staff Development travel	\$56.96
		Staff Development travel	
		** TOTAL PAYMENT AMOUNT:	\$56.96
PO-087085	FULLER TRUCK ACCESSORIES	Ladder Racks	\$1,126.20
		Ladder Racks	
		** TOTAL PAYMENT AMOUNT:	\$1,126.20
PO-087344	GLENDALE COMMUNITY COLLEGE	Travel expense for Sherree	\$100.00
		Travel expense for Sherree	
		** TOTAL PAYMENT AMOUNT:	\$100.00

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0982			
PO-085045	HI DESERT ALARM	ANNUAL OPEN PURCHASE ORDE	\$75.00
PO-085045	HI DESERT ALARM	ANNUAL OPEN PURCHASE ORDE	\$75.00
PO-085045	HI DESERT ALARM	ANNUAL OPEN PURCHASE ORDE	\$151.00
PO-085045	HI DESERT ALARM	ANNUAL OPEN PURCHASE ORDE	\$60.00
** TOTAL PAYMENT AMOUNT: \$361.00			
PO-086505	JOURNEY EDUCATION MARKETING	Instructional Supplies fo	\$188.52
** TOTAL PAYMENT AMOUNT: \$188.52			
PO-086683	LFR PRODUCTION	training video , how to u	\$65.95
** TOTAL PAYMENT AMOUNT: \$65.95			
**** BATCH TOTAL AMOUNT: \$31,836.41			
BATCH: 0982A			
PO-087157	CORNWELL TOOLS	Transmission flush equipm	\$4,174.39
** TOTAL PAYMENT AMOUNT: \$4,174.39			
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$740.00
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$560.00
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$4.05
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$955.00
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$1,537.00
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$8.65
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$5,137.00
PO-085146	LIEBERT CASSIDY WHITMORE	Legal services	\$59.03
** TOTAL PAYMENT AMOUNT: \$9,000.73			

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Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0982A			
		**** BATCH TOTAL AMOUNT:	\$13,175.12
BATCH: 0983			
PO-086747	M & D FIRE EQUIPMENT CO	Nitrile gloves	\$234.42
		Nitrile gloves	
		** TOTAL PAYMENT AMOUNT:	\$234.42
PO-087364	MCGRAW-HILL COMPANIES	Standing order book	\$34.77
		Standing order book	
		** TOTAL PAYMENT AMOUNT:	\$34.77
PO-087191	MOORE MEDICAL LLC	Supplies for Foreign Lang	\$103.02
		Supplies for Foreign Lang	
		** TOTAL PAYMENT AMOUNT:	\$103.02
PO-087324	NAVARRETE, ELAINE	Travel	\$65.41
		Travel	
		** TOTAL PAYMENT AMOUNT:	\$65.41
PO-087370	NELSON, DONALD F	travel/conf reimbursement	\$88.90
		travel/conf reimbursement	
		** TOTAL PAYMENT AMOUNT:	\$88.90
PO-087280	NORTHERN SAFETY	Ear Plugs from Northern S	\$28.03
		Ear Plugs from Northern S	
		Ear Plugs from Northern S	\$8.90
		** TOTAL PAYMENT AMOUNT:	\$36.93
PO-085259	NOTARY PUBLIC SEMINARS	Notary Public Seminars, I	\$75.00
		Notary Public Seminars, I	
		Notary Public Seminars, I	\$337.50
		Notary Public Seminars, I	
		** TOTAL PAYMENT AMOUNT:	\$412.50
PO-087234	PACIFIC CUSTOM CABLE INC	Adapters	\$100.00
		Adapters	
		Adapters	\$3.80
		** TOTAL PAYMENT AMOUNT:	\$103.80

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0983			
PO-087146	PUGLIESE, REBA	Staff Development Travel	\$51.44
		Staff Development Travel	
		** TOTAL PAYMENT AMOUNT:	\$51.44
PO-086447	RAMS BOOKSTORE	EOPS BOOK SERVICE SPRING	\$1,594.84
		EOPS BOOK SERVICE SPRING	
		** TOTAL PAYMENT AMOUNT:	\$1,594.84
PO-087180	RESPONDUS INTERNATIONAL	Software for Blackboard A	\$158.00
		Software for Blackboard A	
		** TOTAL PAYMENT AMOUNT:	\$158.00
PO-087056	S & B FOODS	food for meetings	\$53.66
		food for meetings	
		food for meetings	
		food for meetings	
		food for meetings	
		food for transfer Celebra	
		food for transfer Celebra	
		** TOTAL PAYMENT AMOUNT:	\$2,563.68
PO-087279	SIGHTED ELECTRONICS INC	braille embosser repair	\$312.50
		braille embosser repair	
		braille embosser repair	
		braille embosser repair	
		** TOTAL PAYMENT AMOUNT:	\$472.40
PO-087295	SLADE, NEVILLE P	CONSERVATION RESTORATION	\$97.33
		CONSERVATION RESTORATION	
		** TOTAL PAYMENT AMOUNT:	\$97.33
PO-087325	SMITH, ROBERT	Reimburse asst. baseball	\$26.01
		Reimburse asst. baseball	
		** TOTAL PAYMENT AMOUNT:	\$26.01
PO-087045	SNAP-ON INDUSTRIAL	EQUIP: Test Diag. Solus	\$2,747.63
		EQUIP: Test Diag. Solus	
		** TOTAL PAYMENT AMOUNT:	\$2,747.63
PO-087303	TRUELOVE, TERRY	supply reimb/Bridge Day/T	\$168.61
		supply reimb/Bridge Day/T	
		** TOTAL PAYMENT AMOUNT:	\$168.61

Victor Valley Comm. College
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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0983			
PO-085065	USAIRCONDITIONING DISTRIBUTOR	ANNUAL OPEN PURCHASE ORDE	\$51.99
		ANNUAL OPEN PURCHASE ORDE	
PO-085065	USAIRCONDITIONING DISTRIBUTOR	ANNUAL OPEN PURCHASE ORDE	\$72.86
		ANNUAL OPEN PURCHASE ORDE	
PO-085065	USAIRCONDITIONING DISTRIBUTOR	ANNUAL OPEN PURCHASE ORDE	\$88.36
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$213.21
=====			
PO-086315	WARDS NATURAL SCIENCE	Lab supplies	\$32.31
		Lab supplies	
		** TOTAL PAYMENT AMOUNT:	\$32.31
=====			
PO-087360	WEST GROUP	Ed Code book	\$48.49
		Ed Code book	
		** TOTAL PAYMENT AMOUNT:	\$48.49
=====			
		**** BATCH TOTAL AMOUNT:	\$9,253.70
=====			
BATCH: 0983A			
PO-087176	PATON GROUP	Student Software	\$2,693.75
		Student Software	
		** TOTAL PAYMENT AMOUNT:	\$2,693.75
=====			
		**** BATCH TOTAL AMOUNT:	\$2,693.75
=====			
BATCH: 0984			
PO-087257	MCGRAW-HILL COMPANIES	Standing order books	\$62.49
		Standing order books	
		** TOTAL PAYMENT AMOUNT:	\$62.49
=====			
PO-087145	MORENO, SANDRA J	Staff Development Travel	\$305.70
		Staff Development Travel	
		** TOTAL PAYMENT AMOUNT:	\$305.70
=====			
PO-085056	NESDOOR ENTRY SYSTEMS CORP	ANNUAL OPEN PURCHASE ORDE	\$495.65
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$495.65
=====			
PO-085299	PRINGLE, MARY B	travel/conference	\$68.79
		travel/conference	
PO-085299	PRINGLE, MARY B	travel/conference	\$36.48
		travel/conference	
PO-085299	PRINGLE, MARY B	travel/conference	\$32.68
		travel/conference	
PO-085299	PRINGLE, MARY B	travel/conference	\$69.88
		travel/conference	

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0984			
PO-087306	S & B FOODS	travel/conference	\$207.83
		** TOTAL PAYMENT AMOUNT:	
PO-087329	S & B FOODS	SAR's-Grid Training Refre	\$145.46
		Reimbursement to S&B Food	\$237.59
PO-087348	S & B FOODS	super/prez candidate foru	\$203.11
		super/prez candidate foru	\$586.16
		** TOTAL PAYMENT AMOUNT:	
PO-087358	SLADE, NEVILLE P	reimbursement	\$219.55
		reimbursement	\$219.55
		** TOTAL PAYMENT AMOUNT:	
PO-087065	SNAP-ON INDUSTRIAL	Compression testers	\$369.70
		Compression testers	\$369.70
		** TOTAL PAYMENT AMOUNT:	
PO-086957	SPSS INC	Annual Software License R	\$452.89
		Annual Software License R	\$452.89
		** TOTAL PAYMENT AMOUNT:	
PO-086203	STANFORD, SHIRLEY	Open PO for Mileage	\$41.55
		Open PO for Mileage	\$41.55
		** TOTAL PAYMENT AMOUNT:	
PO-085495	SYSIX FINANCIAL LLC	contracted services	\$4,225.96
		contracted services	\$4,225.96
		** TOTAL PAYMENT AMOUNT:	
PO-087333	TASHIMA, JULIA A	candidate forum	\$388.69
		candidate forum	\$388.69
		** TOTAL PAYMENT AMOUNT:	
PO-085063	THERMAL COMBUSTION INNOVATORS	ANNUAL OPEN PURCHASE CRDE	\$74.40
		ANNUAL OPEN PURCHASE CRDE	\$74.40
		** TOTAL PAYMENT AMOUNT:	
PO-087294	UNDERWOOD, STARLA R	Conservation/Restoration	\$97.48
		Conservation/Restoration	\$97.48
		** TOTAL PAYMENT AMOUNT:	

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0984

PO-085653 WALMART COMMUNITY

Student Supplies for 06-0	\$203.89
** TOTAL PAYMENT AMOUNT:	\$203.89

PO-087320 WITT, PATRICIA

Mileage- CARE Conf 4-25-	\$98.66
Mileage- CARE Conf 4-25-	\$98.66
** TOTAL PAYMENT AMOUNT:	\$98.66

**** BATCH TOTAL AMOUNT: \$7,830.60

BATCH: 0985

PO-085123 STATER BROS. MARKETS

food supplies for CDC	\$50.12
food supplies for CDC	\$56.60
food supplies for CDC	\$216.60
food supplies for CDC	\$323.32
** TOTAL PAYMENT AMOUNT:	\$504.75

PO-085123 STATER BROS. MARKETS

food/supplies for CDC	\$305.57-
food/supplies for CDC	\$504.75
food/supplies for CDC	\$199.18
** TOTAL PAYMENT AMOUNT:	\$522.50

PO-085124 SYSCO FOOD SERVICES

TRAVEL EXPENSES	\$50.00
** TOTAL PAYMENT AMOUNT:	\$50.00

PO-087275 CAL PRO NET CENTER

TRAVEL EXPENSES	\$50.00
** TOTAL PAYMENT AMOUNT:	\$50.00

BATCH: 0986

**** BATCH TOTAL AMOUNT: \$50.00

BATCH: 0987

BATCH IS VOIDED

BATCH: 0987A

PO-087071 O'NEAL CONSTRUCTION INSPECTIO

Inspection Services	\$5,390.00
Inspection Services	\$770.00
Inspection Services	\$6,160.00
Inspection Services	\$12,320.00
** TOTAL PAYMENT AMOUNT:	\$12,320.00

PO-087071 O'NEAL CONSTRUCTION INSPECTIO

Inspection Services	\$5,390.00
Inspection Services	\$770.00
Inspection Services	\$6,160.00
Inspection Services	\$12,320.00
** TOTAL PAYMENT AMOUNT:	\$12,320.00

PO-087071 O'NEAL CONSTRUCTION INSPECTIO

Inspection Services	\$5,390.00
Inspection Services	\$770.00
Inspection Services	\$6,160.00
Inspection Services	\$12,320.00
** TOTAL PAYMENT AMOUNT:	\$12,320.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REF.

NUMBER VENDOR NAME

DESCRIPTION

AMOUNT

BATCH: 0987A

**** BATCH TOTAL AMOUNT: \$12,320.00

BATCH: 0988

PO-086935 M KLEIN INSPECTIONS \$2,860.00
 Inspection Services for V
 PO-086935 M KLEIN INSPECTIONS \$2,860.00
 Inspection Services for V
 ** TOTAL PAYMENT AMOUNT: \$5,720.00

PO-085222 SONITROL OF LONG BEACH \$154.00
 Elevator Video Camers
 Elevator Video Camers
 ** TOTAL PAYMENT AMOUNT: \$154.00

**** BATCH TOTAL AMOUNT: \$5,874.00

BATCH: 0989

PO-087288 US BANK \$5,026.00
 ADMIN CHGS-COP
 ADMIN CHGS-COP
 ** TOTAL PAYMENT AMOUNT: \$5,026.00

**** BATCH TOTAL AMOUNT: \$5,026.00

BATCH: 0990

PV-007979 VICTOR VALLEY COLLEGE \$13,643.00
 BOPS GRANTS PAID TO STUDE
 06-07
 ** TOTAL PAYMENT AMOUNT: \$13,643.00

ASB CARDS, BOPS, MAY 2007 \$160.00
 ASB CARDS, TANF, MAY 2007
 ** TOTAL PAYMENT AMOUNT: \$160.00

**** BATCH TOTAL AMOUNT: \$13,803.00

BATCH: 0990A

PV-007975 VICTOR VALLEY COLLEGE \$4,901.00
 WINTER/SPRING 2007 R2T4 R
 TO DOE
 PV-007976 VICTOR VALLEY COLLEGE \$29,653.21
 06-07 TRIO/SSS GRANTS PAI
 STUDENTS

PV-007977 VICTOR VALLEY COLLEGE \$820.00
 REPYMT TO FGA, MISC BANK
 REPYMT TO TUITION, DOE CH
 PV-007978 VICTOR VALLEY COLLEGE \$1,146.48
 REIMBURSE TO FGA, CHECKS
 CHARGES

** TOTAL PAYMENT AMOUNT: \$36,520.69

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

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=====
REF.
NUMBER   VENDOR NAME
=====
DESCRIPTION
=====
AMOUNT
=====
  
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BATCH: 0990A

**** BATCH TOTAL AMOUNT: \$36,520.69

BATCH: 0991

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PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $98.66
PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $126.84
PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $49.44
PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $134.05
PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $177.08
PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $1,716.43
PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $52.18
PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $55.46
PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $165.83
PO-087153 VERIZON CALIFORNIA    telephone service for VVC    $120.44
** TOTAL PAYMENT AMOUNT:      $2,696.41
  
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**** BATCH TOTAL AMOUNT: \$2,696.41

BATCH: 0992

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PO-085080 AT&T                  utilities/DOJ in HR          $329.27
** TOTAL PAYMENT AMOUNT:      $329.27
PO-085076 CITY OF VICTORVILLE  utilities/trash              $259.84
PO-085076 CITY OF VICTORVILLE  utilities/trash              $2,350.37
PO-085076 CITY OF VICTORVILLE  utilities/trash              $1,309.80
** TOTAL PAYMENT AMOUNT:      $3,920.01
  
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Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0992			
PO-085082	COOK PAGING (CA)	paging services	\$143.48
		** TOTAL PAYMENT AMOUNT:	\$143.48
PO-085081	COUNTY SERVICE AREA 64	utilities/water and sewer	\$17,857.07
		** TOTAL PAYMENT AMOUNT:	\$17,857.07
PO-085135	FEDERAL EXPRESS	utilities/Fed Ex	\$25.03
		utilities/Fed Ex	\$79.92
		utilities/Fed Ex	\$104.95
		** TOTAL PAYMENT AMOUNT:	\$104.95
PO-085039	G A S INC	ANNUAL OPEN PURCHASE ORDE	\$886.33
		ANNUAL OPEN PURCHASE ORDE	\$91.60
		ANNUAL OPEN PURCHASE ORDE	\$1,268.55
		ANNUAL OPEN PURCHASE ORDE	\$2,246.48
		** TOTAL PAYMENT AMOUNT:	\$2,246.48
PO-087089	IDEARC MEDIA CORP	telephone directory listi	\$1,316.75
		** TOTAL PAYMENT AMOUNT:	\$1,316.75
PO-086966	IMAGE SOURCE	NEW EQUIPMENT FAX MACHIN	\$1,076.42
		** TOTAL PAYMENT AMOUNT:	\$1,076.42
PO-085078	SPRINT	utilities/long distance	\$26.90
		utilities/long distance	\$1,289.06
		utilities/long distance	\$1,315.96
		** TOTAL PAYMENT AMOUNT:	\$1,315.96
PO-085134	UNITED PARCEL SERVICE	utilities/UPS	\$22.50
		utilities/UPS	\$26.41
		utilities/UPS	\$31.56
PO-085134	UNITED PARCEL SERVICE	utilities/UPS	\$173.68
		utilities/UPS	\$254.15
		** TOTAL PAYMENT AMOUNT:	\$254.15

Victor Valley Comm. College
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Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0992			
PO-085527	VERIZON WIRELESS	wireless phone service	\$4,063.31
		wireless phone service	
PO-085527	VERIZON WIRELESS	wireless phone service	\$463.30
		wireless phone service	
		** TOTAL PAYMENT AMOUNT:	\$4,526.61
		**** BATCH TOTAL AMOUNT:	\$33,091.15
=====			
BATCH: 0993			
PO-087232	ACADEMIC SUPERSTORE	Computer equipment, budge	\$746.29
		Computer equipment, budge	
		** TOTAL PAYMENT AMOUNT:	\$746.29
PO-087054	ALLSTATE INS/R J GEMME	employer reimbursement	\$860.62
		employer reimbursement	
		** TOTAL PAYMENT AMOUNT:	\$860.62
PO-086858	ARTHUR CASLER	Staff Development Travel	\$31.49
		Staff Development Travel	
		** TOTAL PAYMENT AMOUNT:	\$31.49
PO-085258	CA SCHOOL OF NOTARY PUBLIC	Community Service/CSNP -	\$280.00
		Community Service/CSNP -	
		** TOTAL PAYMENT AMOUNT:	\$280.00
PO-085520	CALDWELL, SHEREE	Open PO for Mileage	\$97.67
		Open PO for Mileage	
		** TOTAL PAYMENT AMOUNT:	\$97.67
PO-086915	CAROLINA BIOLOGICAL SUPPLY CO	Lab Supplies	\$23.68
		Lab Supplies	
PO-086915	CAROLINA BIOLOGICAL SUPPLY CO	Lab Supplies	\$1,164.81
		Lab Supplies	
		** TOTAL PAYMENT AMOUNT:	\$1,188.49
PO-087069	CARQUEST	supplies and tools	\$21.56
		supplies and tools	
PO-087069	CARQUEST	supplies and tools	\$11.31
		supplies and tools	
		** TOTAL PAYMENT AMOUNT:	\$32.87

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

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Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0993			
PO-087183	CDW GOVERNMENT INC.	cables & connectors	\$190.60
		cables & connectors	
PO-087183	CDW GOVERNMENT INC.	cables & connectors	\$226.08
		cables & connectors	
PO-087244	CDW GOVERNMENT INC.	512MB	\$236.27
		512MB	
		** TOTAL PAYMENT AMOUNT:	\$652.95
PO-085116	COURT SQUARE LEASING CORP	postage meter lease	\$1,345.47
		postage meter lease	
		** TOTAL PAYMENT AMOUNT:	\$1,345.47
PO-085514	FERRELLGAS	Instructional supplies	\$252.88
		Instructional supplies	
PO-085514	FERRELLGAS	Instructional supplies	\$285.21
		Instructional supplies	
PO-085514	FERRELLGAS	Instructional supplies	\$227.02
		Instructional supplies	
PO-085514	FERRELLGAS	Instructional supplies	\$406.12
		Instructional supplies	
		** TOTAL PAYMENT AMOUNT:	\$1,171.23
PO-085195	GALIS INCORPORATED	police supplies & equipme	\$287.31
		police supplies & equipme	
		** TOTAL PAYMENT AMOUNT:	\$287.31
PO-087297	GAYLORD BROS INC	Library supplies	\$656.96
		Library supplies	
PO-087297	GAYLORD BROS INC	Library supplies	\$64.42
		Library supplies	
		** TOTAL PAYMENT AMOUNT:	\$721.38
PO-085127	HARDY DIAGNOSTICS	Microbiology Supplies	\$176.76
		Microbiology Supplies	
		** TOTAL PAYMENT AMOUNT:	\$176.76
PO-087114	LONG, JANET	Travel Reimbursement - Ja	\$59.85
		Travel Reimbursement - Ja	
		** TOTAL PAYMENT AMOUNT:	\$59.85
		**** BATCH TOTAL AMOUNT:	\$7,652.38

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0993A			
PO-086922	DELL MARKETING LP	order printer and toner f	\$321.38
PO-086922	DELL MARKETING LP	order printer and toner f	\$96.96
PO-087138	DELL MARKETING LP	order printer and toner f	\$19,365.09
PO-087202	DELL MARKETING LP	Laptops for Literacy Proj	\$2,268.61
PO-087205	DELL MARKETING LP	Laptop for Lael Willingha	\$108.23
PO-087210	DELL MARKETING LP	student pcs for AC2	\$2,230.43
PO-087272	DELL MARKETING LP	wireless-G Business PCI A	\$203.63
PO-087273	DELL MARKETING LP	Black Toner for Del M5200	\$75.41
		Cyan Toner Cartridge for	
		** TOTAL PAYMENT AMOUNT:	\$24,669.74
PO-086281	LOWES	maintenance supplies	\$3.97
PO-086281	LOWES	maintenance supplies	\$121.19
PO-086281	LOWES	maintenance supplies	\$249.81
PO-086281	LOWES	maintenance supplies	\$18.92
PO-086281	LOWES	maintenance supplies	\$169.61
PO-086281	LOWES	maintenance supplies	\$11.98
PO-086281	LOWES	maintenance supplies	\$61.96
PO-086281	LOWES	maintenance supplies	\$88.13
PO-086281	LOWES	maintenance supplies	\$43.50
PO-086281	LOWES	maintenance supplies	\$12.83
PO-086281	LOWES	maintenance supplies	\$70.04
PO-086281	LOWES	maintenance supplies	\$45.21
PO-086281	LOWES	maintenance supplies	\$15.57
PO-086281	LOWES	maintenance supplies	\$253.65
PO-086281	LOWES	maintenance supplies	\$77.58

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0993A			
PO-086281	LOWES	maintenance supplies	\$32.26
PO-086281	LOWES	maintenance supplies	\$64.52
PO-086281	LOWES	maintenance supplies	\$85.56
PO-086281	LOWES	maintenance supplies	\$12.73
PO-086281	LOWES	maintenance supplies	\$4.20
PO-086281	LOWES	maintenance supplies	\$138.04
PO-086281	LOWES	maintenance supplies	\$249.93
PO-086281	LOWES	maintenance supplies	\$25.66
PO-086281	LOWES	maintenance supplies	\$30.14-
PO-086281	LOWES	maintenance supplies	\$21.55-
** TOTAL PAYMENT AMOUNT:			\$1,805.16
**** BATCH TOTAL AMOUNT:			\$26,474.90
BATCH: 0994			
PO-086971	CLEANING MGMT INSTITUTE	Staff Development travel	\$237.00
** TOTAL PAYMENT AMOUNT:			\$237.00
PO-087046	MEYERS TIRE	New Lift rack 14, 0001b	\$6,866.92
** TOTAL PAYMENT AMOUNT:			\$6,866.92
PO-085305	NAPA AUTO PARTS	open PO for lab supplies	\$42.88
PO-085305	NAPA AUTO PARTS	open PO for lab supplies	\$64.97
PO-085305	NAPA AUTO PARTS	open PO for lab supplies	\$50.05
** TOTAL PAYMENT AMOUNT:			\$157.90

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0994			
PO-087017	NASCO	EQUIPMENT	\$1,862.67
		EQUIPMENT	
		** TOTAL PAYMENT AMOUNT:	\$1,862.67
PO-087233	NORTHWEST TEXTBOOK DEPOSITORY	Computer equipment, budge	\$160.00
		Computer equipment, budge	
		** TOTAL PAYMENT AMOUNT:	\$160.00
PO-085630	PEPSI-COLA	instructional supplies fo	\$118.87-
		instructional supplies fo	
		instructional supplies fo	\$25.00-
		instructional supplies fo	
		instructional supplies fo	\$206.27
		instructional supplies fo	
		** TOTAL PAYMENT AMOUNT:	\$62.40
PO-087346	RAMS BOOKSTORE	Bookstore Charges - SSPIR	\$545.02
		Bookstore Charges - SSPIR	
		** TOTAL PAYMENT AMOUNT:	\$545.02
PO-086374	REVOLVING CASH FUND	Meal money encumber. for	\$182.00
		Meal money encumber. for	
		Meal money encumber. for	\$182.00
		Meal money encumber. for	
		Meal money encumber. for	\$182.00
		Meal money encumber. for	
		Meal money encumber. for	\$161.63
		balloons for event	
		balloons for event	
		** TOTAL PAYMENT AMOUNT:	\$707.63
PO-086701	S & B FOODS	Bridge Program - Eureka M	\$1,077.50
		Bridge Program - Eureka M	
		Bridge Program - Eureka M	\$95.90
		Bridge Program - Eureka M	
		Reimbursement to S&B Food	\$40.08
		Reimbursement to S&B Food	
		** TOTAL PAYMENT AMOUNT:	\$1,213.48
PO-087204	SIBELIUS SALES	Auralia software	\$436.86
		Auralia software	
		** TOTAL PAYMENT AMOUNT:	\$436.86

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0994			
PO-087172	SMITH, CARL D	travel conference	\$271.91
		travel conference	
		** TOTAL PAYMENT AMOUNT:	\$271.91
PO-087342	THOMAS, MARIADONELL	softball supplies Reimbu	\$169.10
		softball supplies Reimbu	
		** TOTAL PAYMENT AMOUNT:	\$169.10
PO-0866875	WARDS NATURAL SCIENCE	Lab supplies	\$1,080.29
		Lab supplies	
		** TOTAL PAYMENT AMOUNT:	\$1,080.29
PO-087321	WOLF PRINTING CO.	Financial Aid Brochures	\$4,804.04
		Financial Aid Brochures	
		** TOTAL PAYMENT AMOUNT:	\$4,804.04
BATCH: 0995		**** BATCH TOTAL AMOUNT:	\$18,575.22
PV-007981	US BANK	SUPPLIES FOR MAINT DEPT	\$240.17
PV-007982	US BANK	MISC SUPPLIES FOR TRANS D	\$135.66
PV-007983	US BANK	HAND EQPT FOR TECHNICAL S	\$469.98
		** TOTAL PAYMENT AMOUNT:	\$845.81
BATCH: 0996		**** BATCH TOTAL AMOUNT:	\$845.81
PO-087352	MADERA CARPORTS INC	NEW EQUIPMENT SEE ATTACHE	\$6,572.75
		NEW EQUIPMENT SEE ATTACHE	
		** TOTAL PAYMENT AMOUNT:	\$6,572.75
BATCH: 0997		**** BATCH TOTAL AMOUNT:	\$6,572.75
BATCH: 0997A		BATCH IS VOIDED	
PO-085006	KOURY ENGINEERING	Laboratory and on-site te	\$9,595.60
		Laboratory and on-site te	
		** TOTAL PAYMENT AMOUNT:	\$9,595.60

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

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REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
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BATCH: 0997A

*** BATCH TOTAL AMOUNT: \$9,595.60

BATCH: 0998

PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$24.17
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$59.29
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$49.44
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$46.09
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$70.14
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$86.98
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$90.75
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$103.37
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$16.99
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$37.74
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$120.27
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$42.46
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$38.16
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$71.36
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$16.91
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$225.91
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$20.13
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$70.11
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$37.70
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$1.71
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$45.26
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$47.46

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
=====			
BATCH: 0998			
PO-087009	ARROWHEAD MT SPRING WATER	bottled water	\$26.50
		bottled water	
		bottled water	
		** TOTAL PAYMENT AMOUNT:	\$1,348.90
**** BATCH TOTAL AMOUNT: \$1,348.90			
=====			
BATCH: 0999			
PO-087343	GLENDALE COM COLLEGE FOUND	Shirley Stanford - To att	\$100.00
		Shirley Stanford - To att	
		travel expence for R. O	\$100.00
		travel expence for R. O	
		** TOTAL PAYMENT AMOUNT:	\$200.00
PO-087198	MOORE MEDICAL LLC	Supplies - ESL - Maria Ru	\$74.89
		Supplies - ESL - Maria Ru	
		** TOTAL PAYMENT AMOUNT:	\$74.89
PO-087160	NCS PEARSON INCORPORATED	Software Renewal	\$228.00
		Software Renewal	
		** TOTAL PAYMENT AMOUNT:	\$228.00
PO-086641	REVOLVING CASH FUND	Meals for men's basketbal	\$246.00
		Meals for men's basketbal	
		Instructional Supplies	\$80.00
		Instructional Supplies	
		** TOTAL PAYMENT AMOUNT:	\$326.00
PO-086958	SPSS INC	SPSS Base Software & Main	\$815.58
		SPSS Base Software & Main	
		** TOTAL PAYMENT AMOUNT:	\$815.58
PO-087093	WARDS NATURAL SCIENCE	Supplies	\$1,181.36
		Supplies	
		** TOTAL PAYMENT AMOUNT:	\$1,181.36
PO-087248	WAVES	Travel	\$160.00
		Travel	
		** TOTAL PAYMENT AMOUNT:	\$160.00

Victor Valley Comm. College
 BOARD OF TRUSTEES PAYMENT REPORT

Board of Trustees Meeting ... 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
BATCH: 0999			
PO-085069	WESTERN OUTDOOR	POWER EQUIP C ANNUAL OPEN PURCHASE ORDE	\$34.00
		ANNUAL OPEN PURCHASE ORDE	
PO-085069	WESTERN OUTDOOR	POWER EQUIP C ANNUAL OPEN PURCHASE ORDE	\$26.67
		ANNUAL OPEN PURCHASE ORDE	
PO-085069	WESTERN OUTDOOR	POWER EQUIP C ANNUAL OPEN PURCHASE ORDE	\$114.85
		ANNUAL OPEN PURCHASE ORDE	
PO-085069	WESTERN OUTDOOR	POWER EQUIP C ANNUAL OPEN PURCHASE ORDE	\$29.91
		ANNUAL OPEN PURCHASE ORDE	
PO-085069	WESTERN OUTDOOR	POWER EQUIP C ANNUAL OPEN PURCHASE ORDE	\$140.08
		ANNUAL OPEN PURCHASE ORDE	
PO-085069	WESTERN OUTDOOR	POWER EQUIP C ANNUAL OPEN PURCHASE ORDE	\$102.79
		ANNUAL OPEN PURCHASE ORDE	
PO-085069	WESTERN OUTDOOR	POWER EQUIP C ANNUAL OPEN PURCHASE ORDE	\$35.10
		ANNUAL OPEN PURCHASE ORDE	
		** TOTAL PAYMENT AMOUNT:	\$483.40
PO-086865	WEYGANDT, WILLIAM	Staff Development Travel	\$449.05
		Staff Development Travel	
		** TOTAL PAYMENT AMOUNT:	\$449.05
BATCH: 0999A			
		** ** BATCH TOTAL AMOUNT:	\$3,918.28
PO-085358	MIS TECHNOLOGIES INC	Contracted Services	\$9,152.00
		Contracted Services	
		** TOTAL PAYMENT AMOUNT:	\$9,152.00
PO-087302	TESTOUT CORPORATION	MCSE 2003 Certification S	\$2,715.30
		MCSE 2003 Certification S	
		** TOTAL PAYMENT AMOUNT:	\$2,715.30
		** ** BATCH TOTAL AMOUNT:	\$11,867.30

Board of Trustees Meeting 07/10/2007

REF. NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
TOTAL NUMBER OF PAYMENTS:			500
**** GRAND TOTAL AMOUNT:			\$3,142,068.11

The above payable transactions have been issued in accordance with the District's policies and procedures. It is recommended that the Board of Trustees approve them.

Authorized Agent _____



INSTRUCTION

JULY 10, 2007

TOPIC: REVISED - CHILD DEVELOPMENT CENTER PARENT HANDBOOK

The district desires to approve the Child Development Center Parent Handbook to include revisions which the staff has suggested and management has approved. The shaded revisions are on pages 09, 10, 17, 18, 19, 20, 21, 22, 23, 27, 32, 39, 41, 42, and 43 of the revised Child Development Center Parent Handbook .

Fiscal Impact: None

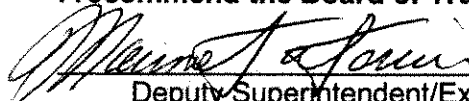
RECOMMENDATION:

It is recommended that the Board of Trustees approve the revised Child Development Center Parent Handbook.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___NO___NOT APPLICABLE_X___

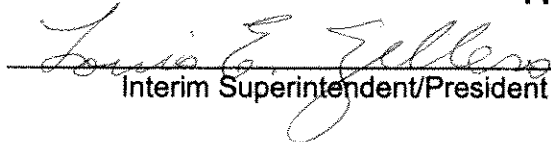
I recommend the Board of Trustees approve this item



Deputy Superintendent/Executive
Vice President, Instruction

Date 06-13-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

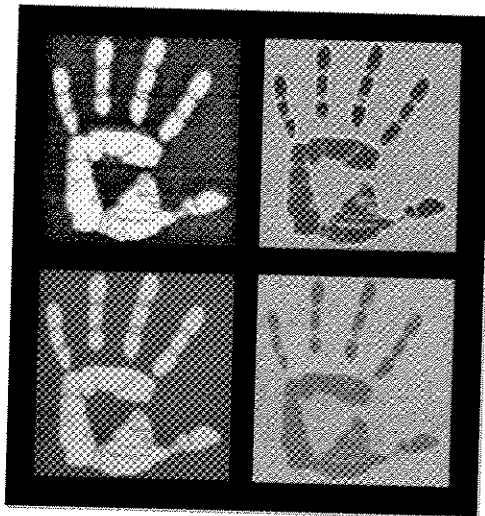
SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____



Child Development Center Parent Handbook



18422 Bear Valley Road
Victorville, CA 92395
760-245-4271, ext. 2618

Kelley Johnson, Program Director

Revised July 07

Victor Valley College Child Development Center

Welcome!

Welcome to Victor Valley College Child Development Center! We are a lab site for the Child Development Department and are dedicated to providing a quality educational program for your child, and to support you as your child's first teacher.

The purpose of this handbook is to acquaint you with our program, philosophy, policies, schedules and procedures, and to answer questions you may have about the Center. If you have additional questions after reviewing this handbook, please discuss them with your teacher, office staff or me.

Please remember that we have an open-door policy and you are welcome to visit your child's classroom at any time.

I am proud of our teachers and staff and their dedication to providing a positive educational experience for children and their families.

Sincerely,

Kelley Johnson, Program Director
Child Development Center

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Program Beliefs, Goals, and Objectives

The Victor Valley College Child Development Center (hereby referred to as the CDC) was established in January 1974. The CDC is an integral part of the Division of Math and Science at Victor Valley College and functions as a lab for the Child Development Department.

The CDC is state licensed (# 3609066573 and # 364805233) and provides for the care and education of children ages 18 months through 5 years of age. The demographics of the population of the High Desert are represented in our staff and the children who are enrolled.

Our Beliefs

We believe that immersing the Child Development students in a high quality program for their practicum and observations best serves the students as well as the families and children in our High Desert community.

We believe that children are our most precious and important resource, worthy of respect, and to be valued for their uniqueness.

We believe children are natural learners. When placed in a stimulating interactive environment, each child's potential can be fully realized.

We believe children are curious, open-minded, honest, and accepting. Taking the time to observe them and listening to their ideas and thoughts will help staff fulfill each child's individual needs.

We believe that play is a positive and natural way children learn. Play is exploring, experimenting, joyful, and the process through which each child discovers and develops an understanding of the world.

We believe that parents are the most important adults in a child's life. We want to develop a respectful partnership between teachers and parents. We assist the parent and ultimately the child when we provide support, encouragement and education for the parent.

Our Goals

The primary goal for the Victor Valley College CDC is to provide a lab for the Child Development Department students. As a lab for the Child Development Department, the CDC provides an ongoing and professionally updated resource for Victor Valley College students to receive professional training that is required for certification and to observe children in a quality program to further their understanding of child growth and development. As a model of child development professionalism, we are dedicated to children and open to growth and change. Providing an educational environment for students keeps our staff informed of the latest trends in the field of Child Development.

The goal for the children in the CDC is to provide a safe and rich learning experience designed to meet both their individual and developmental needs. The teaching team plans developmentally appropriate experiences that represent and reflect a commitment to children's positive growth socially, emotionally, physically, cognitively and creatively.

The goal for the parents of our children is two-fold; first to support fulfillment of their educational and occupational goals by providing a safe, nurturing, and affordable program where they can be confident that their child(ren) are well cared for and educated. Second, our goal is to partner with the parents by supporting their role as the most influential person in the young child's life.

Our Objectives

To offer students a program model in which to apply their knowledge about children, families, and development and put that knowledge into practice in a richly diverse setting that supports children and their families as members of the learning community.

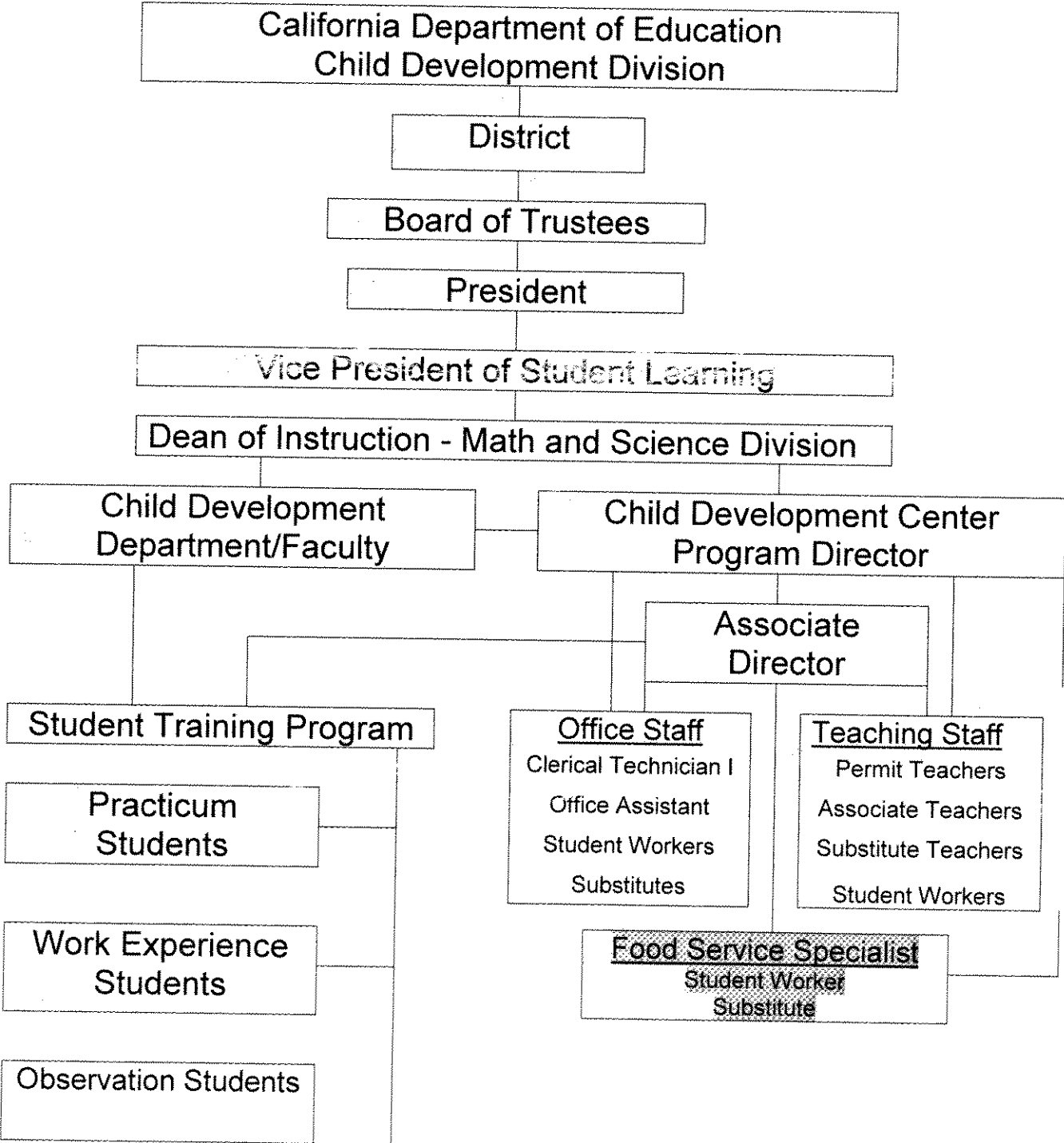
- To offer students a laboratory setting to be able to unobtrusively observe the development of young children.
- To provide safe, reliable, inclusive, and culturally relevant child care services in partnership with families and their young children.
- To foster communication and promote relationships that build upon the family culture and to promote respect and cultural sensitivity among children, families and teachers.
- To assist children in gaining a sense of confidence and competence by fostering the ability to make choices and decisions within the classroom environment.
- To help children develop self discipline and problem solving skills. Developing social competence is an emerging ability during the preschool years.

To encourage independence by allowing children to master many self help skills.

Our Objectives (continued)

- To provide opportunities for children and adults to experience joy, playfulness, learning, and recreation with other children and adults.
- To assist children in gaining knowledge of their world, in developing creative expression, and becoming comfortable with physical movement.
- To provide school readiness activities that foster growth in attention, memory, mathematical concepts, literacy, problem solving, and critical thinking.
- To help children develop the ability to communicate their thoughts, ideas, and feelings, and to listen and respect viewpoints of others.

Victor Valley College Child Development Center Organizational Chart



Policies and Procedures

The Victor Valley College CDC operates year round and is funded through contracts from the California State Department of Education, Child Development Division. The CDC is contracted to offer both General Child Care and State Preschool programs. The CDC must adhere to the contract's funding terms and conditions for both programs, and both Title V and Title XXII regulations. Additionally, the CDC is funded by the Child and Adult Care Food Program, CalWORKs, and parent fees.

The following policies and procedures are consistent with the regulations established by these entities:

Hours of Operation/Ages of Children

The CDC offers two types of programs: General Child Care and State Preschool

General Child Care

The CDC offers the General Child Care program, which provides full-day care and education to young children while their parents are in school, working, incapacitated and/or seeking employment. Services are provided to children 18 months of age through 5 years of age, Monday through Friday 7:30 AM until 5:30 PM. Additionally, depending on availability of space, Kindergarten children, ages 5 and 6, are served in our afternoon program.

State Preschool Program

The State Preschool program offers a part-day, five day-a-week program designed to serve the income-eligible child during the year prior to kindergarten. Three-year-olds are accepted as space allows. This program is offered Monday-Friday, from 8:00 a.m. to 11:00 a.m. or 12:00 p.m. to 3:00 p.m. Children must attend all five days.

Americans with Disabilities Act

At the Victor Valley College CDC all children are welcomed. We do not discriminate on the basis of sex, sexual orientation, gender, ethnic group identification, race ancestry, national origin, religion, color, mental or physical disability, when determining which children are serve. Our program welcomes and includes children with disabilities, and we make reasonable accommodations for such children as described in the Americans with Disabilities Act. We work closely with other agencies and families to provide exemplary services to these children.

All parents will be given the Uniform Complaint Procedures at the time of enrollment. All notices to parents or guardians regarding the complaint procedures will be available in both English and Spanish.

Americans with Disabilities Act (continued)

The Victor Valley College CDC:

- Welcomes the enrollment of children with disabilities
- Understands the requirement of the Americans with Disability Act (ADA) to make reasonable accommodations for such children
- Implements those accommodations
- Refrains from religious instruction or worship

Admission and Eligibility

For General Child Care

To receive subsidized child care and development services, families shall meet the **eligibility** and **need** criteria as specified below. In addition to meeting eligibility and need requirements, to be eligible for services the child's parent(s) must live and/or work in the State of California. The determination of eligibility shall be without regard to the immigration status of the child or the child's parent(s) unless the child or the child(s) parent(s) is under a final order of deportation from the United States Department of Justice.

The **eligibility** criteria shall be established by 1, 2, 3, or 4, below:

1. The family receives public assistance.
2. The family is income eligible based on "family fee schedule" provided by the State of California.
3. The family is homeless.
4. The child in the family receives child protective services through the local county welfare department. Also, children identified by a legal or medical entity, or a social agency, or an emergency shelter as being abused, neglected, or exploited.

The **need** criteria shall be established by 1, 2, 3, or 4, below:

1. Child Protective Services or at risk of abuse, neglect, or exploitation as defined in #4 above.
2. The parent (including custodial adults and guardians) and any other adult counted in the family size are any of the following:
 - a. Employed. If the parent (or other adult counted in the family size) works in the home, the nature of the work must preclude the supervision of the family's children. Family child care providers are not eligible for subsidized services because their work does not preclude the supervision of their own children. However, the children of family child care providers

The need criteria shall be established by 1, 2, 3, or 4, below: (continued)

may be served in the State Preschool program or if need as specified in this section is based on the child's need.

- b. Seeking employment. The family's period of eligibility for this purpose is limited to sixty (60) working days during the fiscal year. Service is limited to an average not to exceed five (5) days per week for an average of less than six and one-half hours per day. The limitation for families participating in CalWORKs shall be in accordance with the approved welfare to work plan.
- c. Vocational training. Participating in vocational training leading directly to a recognized trade, paraprofessional or profession. The vocational training plan shall be reviewed by the contractor at the beginning of each semester or quarter to determine that progress is being made toward the vocational goals specified in the certification and eligibility documents.
- d. Homeless and seeking permanent housing for family stability if services are reimbursed with State (General) funds.

3. Incapacitated if services are reimbursed with State (General) funds, when one parent meets a, b, or c above.

4. The child has a medical or psychiatric special need, including children with exceptional needs, which cannot be met without provision of services, verified by a legally qualified professional.

If a parent does not, at any time during a child's enrollment, meet the above eligibility and needs criteria: for example, is no longer using study time; is no longer working, drops all classes mid-semester, etc, child care services will be terminated. Parents have the opportunity to request placement on the waiting list for **possible** future openings.

The California Education Code defines a college unit of credit as approximately one hour of class plus two (2) hours of study per week, or three hours of laboratory per week, carried through the semester.

For State Preschool

To receive State Preschool program services, families shall meet eligibility criteria as specified below. In addition to meeting the eligibility requirements, to be eligible for services the child's parent(s) must live and/or work in the State of California. Evidence of a street address, post office address, income verification or declaration to live or work in California satisfies this requirement. The determination of eligibility shall be without regard to the immigration status of the child or the child's parent(s) unless the child or the child's parent(s) is under a final order of deportation from the United States Department of Justice.

The **eligibility** criteria for State Preschool:

Pre-Kindergarten children age's three (3) to five (5) at the time of enrollment are eligible for the program. Except for CPS children, the family's adjusted monthly income cannot exceed the income established by the CDE at the time of enrollment.

Admission Policies

Admission Priorities for General Child Care:

First Priority: Families whose children are receiving child protective services or families whose children are at risk of being neglected, abused, or exploited shall be admitted first. Within this priority, children receiving protective services through the local county Welfare Department shall be admitted first.

Second Priority: All children and families who are not within the first priority for admission shall be admitted in accordance with family income, with the lowest per capita income admitted first. For purposes of determining the order of admission, public assistance grants are counted as income. When two or more families have the same income the family that has a child with exceptional needs shall be admitted first. If there is no family of the same priority with a child with exceptional needs, the same priority family that has been on the waiting list the longest shall be admitted first.

Admission Priorities for State Preschool

First Priority: Age eligible child who is identified by a legal, medical, social service agency, or emergency shelter as a recipient of protective services, or being neglected, abused, or exploited, or at risk of neglect, abuse or exploitation;

Second Priority: Lowest income, 4-year olds first, then lowest income, 3-year olds. If children are on the same income rank, we further prioritize as follows:

- 1) Limited English or non-English proficient
- 2) At-risk children whose family circumstances may diminish opportunities for normal development
- 3) An eligible child with an Individual Education Plan
- 4) In the event that there is space available after all recruitment efforts have been made, the program can accept families up to 15% over the income guidelines, not to exceed ten percent of the total spaces. This also includes children who have an Individual Education Plan that specifies a State Preschool placement.

Continued Enrollment for General Child Care

Parents must complete a contract change each semester including summer for continued childcare services. If a parent does not comply by the required date published and posted at the end of each semester, childcare services will be terminated.

Continued Enrollment for General Child Care (continued)

Failure to keep recertification appointments and/or to reschedule in a timely manner will result in termination of childcare services.

Those who reschedule or cancel appointments cannot be guaranteed days and hours for care needed. We are unable to hold a spot for your child.

If childcare services are terminated under any of the above conditions, parents have the opportunity to request placement on the waiting list for *possible* future openings.

Admission Procedures

The following information is necessary for enrollment:

- Registration Training Verification/Work Verification
- Child's Birth Certificate (Certified County Copy)
- Physician's Report
- Child's Immunization Record
- Income Verification (minimum 3 months, gross monthly income)
- TB Test (negative results, performed within 1 year)

Upon acceptance, an enrollment packet must be completed by the parent or guardian before the child can attend.

Enrollment is limited to children of participants who meet the CDE or CalWORKS qualifications. Children will be admitted based on the following priority order:

- Child Protective Services: Within this priority, children receiving protective services through the local county welfare department shall be admitted first.
- All children and families who are not within the first priority for admission shall be admitted in accordance with family income, with the lowest per capita income admitted first.

Once licensed capacity is reached, children will be placed on a waiting list in accordance with the above priorities.

- Services shall not be denied or assigned a lower priority to a family that needs less than full-time service.
- Fees, if any, based on family's monthly income

Income Verification

Parents are expected to provide proof of income in the following ways:

- Copy of three month's worth of check stubs
- SSI income statements and/or copy of checks
- Copy of TANF Notice of Action stating yearly income/monthly income allotments
- Financial Aid award letter
- Copy of court order for child and/or spousal support
- Copy of Veteran's benefits award letter
- Copy of Worker's Compensation Benefits
- Copy of Foster Care Income Notification
- Copy of Social Security Administration Income award letter

Enrollment Verification

Parents who show employment must provide the following:

- completion of signed "Work Verification" form or letter from employer stating work hours.

Parents are expected to provide proof of enrollment in classes in the following ways:

- Copy of class schedule
- Completion of "Training Verification" (CD 9605)

Any changes in income or college enrollment status must be brought to the attention of Office Staff immediately, this includes:

- Change in income
- Change in base number of family members
- Classes added or dropped
- Change in family address and/or phone number

Parents are required to:

- Complete an application for services as openings occur
- Attend an interview and orientation Complete a contract change every semester including summer and winter sessions, as explained in continued enrollment section above

Due to the number of individuals on the waiting list, if a parent does not keep their appointment or notify the Child Development Center of their intent to continue services, parents will be notified that their services will be discontinued within fourteen days, and her/his name is put onto the waiting list.

Applicants for whom we can not provide care will be placed on the Centralized Eligibility List unless applicant does not wish to be placed on it.

Community Care Licensing Information and Forms

In order to comply with Community Care Licensing, Title XXII requirements, parents will be provided with the following information/forms:

- Copy of Admission Agreement
- Notification of Parents' Rights form (LIC 995)
- Personal Rights form (LIC 613A)
- Identification and Emergency Information (LIC 700)
- Consent for Emergency Medical Treatment form (LIC 627)
- Child's Preadmission Health History-Parent's Report (LIC 702)
- Physician's Report-Child Care Centers (LIC 701) (medical-assessment requirement, including TB skin testing if indicated by the child's physician)
- Immunization Requirements
- Needs and Services Plan (for children with special needs)

Additional Information and Forms

Parents also will be provided with the following information/forms:

- Child Care Enrollment Application (no meal charge)
- Letter to Parents to Collect Racial-Ethnic Data
- Statement for Educational Goals of Student Parents
- Child Care Data Collection – 9600 A
- Medical Statement Request Special Meals and/or Accommodations
- Toddler Curriculum (children ages 18 -35 months of age)
- Parent's Volunteer Form
- Discipline Policy
- Termination Policy and Appeal Procedure
- Child Abuse Prevention Pamphlet
- Photograph Permission Slip
- Field Trip and Water Play Permission Slip
- Family Needs Assessment Form
- Uniform Complaint Procedures Form

Grade Point Average Policy

Students receiving services must maintain a Grade Point Average (GPA) of 2.0. If GPA falls below a 2.0 the following semester will be considered probationary. Students who do not bring their GPA above a 2.0 during the probationary period will be refused services the following semester unless justified through Disabled Students Program and Services Department (DSPS).

Termination of Services

A child can be terminated from Victor Valley College CDC for one or any combination of the following:

1. Abuse of contract hours, including, but not limited to, exceeding contract hours, or under use of contracted hours causing a breach in the contract.
2. Unexcused absences in excess of three (3) per semester.
3. Failure to provide documentation.
4. Failure to recertify.
5. A false statement made on any document filed for child's admission or retention in the program.
6. Failure to communicate to the Center changes which may affect or relate to enrollment, including, but not limited to, address, telephone number, emergency information, change in schedules and study areas, etc. This includes failure to keep Emergency Card up to date.
7. Failure to notify IMMEDIATELY if there is any change which may effect eligibility status, including, but not limited to, income, change in college enrollment status, change in college CalWORKs status, change in employment status, marital status, family size, residence, reason for needing child development services, etc.
8. Failure to keep recertification appointments without notice to the center and/or to reschedule same in a timely manner.
9. Failure to pay or delinquency of tuition fees as contracted.
10. Unsafe conduct on Center grounds, including parking lot.
11. Failure to escort children to a teacher upon arrival at the Center, abandoning children in parking lot, lobby, office, hall, or other area of the Center.
12. Failure to provide full signature for both daily sign-in and sign-out sheets.
13. Rude and/or malicious actions toward Center staff, other parents, or children.
14. Failure to comply with Center policy with regard to discipline and/or procedures established to correct discipline problems.
15. Failure to keep the Center informed of your whereabouts when your child is at the Center.
16. Causing injury to another child or staff member.
17. Child whose behavior poses a threat to the physical or emotional well-being of other children or staff.
18. When the program in its unfettered discretion determines the school is unable to meet the need of the child and/or parent(s).
19. Violations of California Education Code regarding firearms, alcohol, drugs, physical altercations, theft, and destruction of property, immoral conduct, etc.
20. Violations of California Penal Code Section 71 regarding the threatening of public officers, employees and school officials (this constitutes a felony and would also be cause for criminal arrest).
21. Failure to keep GPA 2.0 or above
22. Failure to follow established procedures for processing concerns or complaints, or diminishing reputation of the school.

When services are terminated, the parent will be notified by telephone, in person, and/or by a Notice of Action mailed to the parent, stating the reason or reasons for termination of child care services (a Notice of Action is provided to the parents in all instances).

Termination Procedure

Parents will be notified in writing of reasons for termination of services. However, violation of #16 and #19 is cause for immediate suspension and termination from the program per Board or designee direction.

Parents have the right to drop their child from the program at any time. We do ask, however, that you make every effort to give us advanced notice, so that we can enroll a new child, and assist both you and your child in the transition to another program.

Appeal Procedure

The following procedures and information are also included on the reverse of the Notice of Action form which is sent to parents upon initial certification, denial of, change of, or termination of services.

To appeal an action proposed on the Notice of Action Form, the parent must file a written request for a hearing, including a request for an interpreter if necessary, during said hearing, within fourteen (14) calendar days of receipt of the Notice of Action. The first appeal is to be filed with the agency from which the parent receives childcare services. That appeal request is to be delivered to the address on the front of this handbook or in the back of the Notice of Action. Hearing on this appeal will be conducted by persons who are least one level above the person who made the contested decision.

During the above noted hearing, the parent may speak for her/himself or may be represented by a friend, attorney, or other spokesperson. As noted in the preceding paragraph, an interpreter will be made available, if needed. A representative of the local agency will be present to explain the agency's reason for the action indicated on the Notice of Action. Following the hearing, the parent will receive a written decision from the local agency, together with an explanation of the following process for the next level of appeal.

If dissatisfied with the decision reached by the local agency, the parent may then file a written appeal to the State Department of Education's Child Development Division. This appeal must be made within fourteen (14) calendar days of the receipt of the decision reached by the agency. To ensure that the local agency will not take the intended action on the date specified, the parent should advise the agency of the intent to appeal to the State. With the written appeal to the Child Development Division, send a copy of the agency's Notice of Action and a copy of the decision rendered by the local child care agency.

Upon receipt of the appeal, the Child Development Division will review the information submitted and render a final decision within thirty (30) calendar days. This decision will be mailed directly to the parent and a copy will be sent to the local agency.

Mail this second appeal to: California State Department of Education
Child Development Division
1430 N Street, Suite 3410
Sacramento, CA 95814
Attention: Appeals Coordinator

The appeals procedures set forth above are also set forth on the reverse of the Notice of Action Form.

Certified families will be maintained in the program as long as they meet the need and eligibility requirements. If a family is moved between subsidized programs, the administration will take every effort to make a smooth transition. A Notice of Action will accompany any changes.

Fees

Subsidized Fees

Parents who are eligible for services will pay fees according to the family's gross income and number of household members.

No fees will be charged for families whose gross monthly income is less than the first step on the state/federal fee schedule, which is also determined by the number of family members. A referral letter is required for a family of a child with special needs.

If there is a fee required, it shall be based on full time (6.5 or more hours per day) or half time (less than 6.5 hours per day) enrollment, the number of persons in the basic family unit and gross monthly income. Families eligible for care shall pay the full amount indicated by the fee schedule, for the child who is enrolled the longest period each day. Fees will not be levied for eligible children from the same family.

- No deductions or make up days will be made from the fee for absences
- Parents are required to pay their fees monthly
- All fees MUST be paid in advance or a payment plan arrangement has to be signed in the office
- Payments may be made in cash, check, or money order

Subsidized Fees (continued)

- Other child care made by family in other subsidized or non-subsidized programs shall be taken into consideration and deducted from the family fee, when verification of such payment is provided by written receipt/canceled check on a weekly basis.
- Recertification and evaluation of income will be done at least once every twelve months, unless student status verification is required more often, or the child is in Protective Services, or it is suspected that a change in income and/or family size. Falsification of documentation or failure to pay fees will be grounds for termination of services. Families will be notified through a formal Notice of Action, and further collection action will proceed.

Delinquent Fees

The State mandates the following procedures. Determination of delinquent fees is as follows:

1. Fees shall be considered delinquent if they are (10) calendar days in arrears. Upon determining that the fees are delinquent, a termination notice shall be mailed or given to the parent. A Notice of Action, Recipient of Services shall be used to inform the family of the following: (1) the total amount of unpaid fees: (2) the fee rate: (3) the period of delinquency; and (4) that services shall be terminated two (2) weeks from the date of the Notice unless all delinquent fees are paid before the end of the two-week period.
2. The contractor shall accept a reasonable plan from the parent (s) for payment of delinquent fees. The contractor shall continue to provide services to the child, provided the parent (s) pays current fees when due and complies with the provisions of the repayment plan.
3. Upon termination of services for nonpayment of delinquent fees, the family shall be ineligible for child care and development services until all delinquent fees are paid.
4. The CDC is also able to put a "hold" on all student parent records (such as grades, transcripts, registration) until fees are paid.
5. The CDC is also able to send the account into collections after billing three consecutive times, and family does not contact the Center to make arrangements

Confidentiality of Information

In the process of providing comprehensive services the CDC gathers personal information on children and families. The CDC director is the designated custodian of child and family records. It is the policy of the CDC to insure maximum confidentiality at all times.

The use or disclosure of your family financial status and child's records will be limited to the administrative team of our program. Documents are subject to review auditors and representatives of the State of California, Child Development Division, Community Care Licensing, and Child Care and Adult Food Program. A representative of any of the three entities just mentioned may enter the CDC unannounced and speak to staff, parents and children without pre-approval and may examine all files and records. No other use of information shall be made without parents' prior written consent. Parents will have full access to all information contained in the child's individual file.

All health related information is held confidential, as well as developmental assessments, and family history. Information will not be shared between agencies without parents' written consent. Or will office staff deny or confirm a child's enrollment or attendance to an individual, in person or over the telephone, other than to the child's parent or guardian, without parent's consent.

Absence Policy

Parents are responsible for reporting all absences to the Center on a daily basis. If a child is going to be absent, immediately call the Center at: **245-4271, Ext. 2239**. Any absence that is not called in on the day of absence is considered "unexcused" and subject to the Termination Policy.

Upon the phone call, office staff will complete an Absentee Form stating the reason of the child's absence. This form will be kept in the office for attendance purposes.

Upon the child's return to the Center if parents were unable to call the absentee hotline to inform about the absence, they must stop in the office to complete and sign an Absentee Form stating the reason for the absence. If the child is absent for a week, the parent or guardian is responsible for stopping in the office to complete an Absentee Form covering each day absent, stating the reason for the absence, and providing verification for absence. In addition, the parent has to sign the sign in sheet for all absences.

The parent's full signature is required on this form. Failure to complete the sign-in sheet results in an unexcused absence.

Excused Absences

Subsidized families must follow the State definition of excused absences.

An excused absence is an absence for any of the following reasons:

- 1) Illness of the child. (Do not use "ill" or "sick" - give specific illness or symptoms)
- 2) Illness of Parent
- 3) Quarantine. (Give specific reason for quarantine)
- 4) Dental, doctor, or therapy appointment. (Please give advance notice to the center when possible)
- 5) Court ordered visitation (copy of court order must be on file)

Family Emergency- crisis oriented with reasonable limits to be determined by Program Director:

- 1) Natural disaster
- 2) Transportation
- 3) Funeral
- 4) Unusual utility emergency
- 5) Court date
- 6) Respite care
- 7) Hospitalization of family member

Best Interest of Child

Each child will be allowed a maximum of 10 days per fiscal year (July 1st – June 30th) for absences that are **clearly in the best** interest of the child. Circumstances in the best interest of the child are:

- Vacation
- Spending time with family members
- Cancellation of class, allowing parent to spend time with child/ren.
- Other reasons deemed appropriate by the Director or designee.

Any absences in excess of the ten days in this category will be deemed unexcused and subject to the termination policy.

Please make every effort to ensure that your child attends the Center regularly. We provide a quality program for your child. Research has proven that children who participate in such educational programs experience long lasting education gains. The KEY is that your child attends CONSISTENTLY. To this end, we have established the following policies:

- If a child is absent from school for more than 5 days, a doctor's note to return is required.
- Enrolled children absent for ten (10) consecutive classroom days for reasons that would otherwise be excused may be dropped unless there are extenuating circumstances (i.e. child in hospital).
- Enrolled children absent for more than half of their contracted days in any given month may be dropped from the program.
- Three **unexcused absences** in one semester will result in termination of childcare services.

Contracted Hours

Your contract hours are considered permanent. Once your contract for childcare services has been established, it is very important to adhere to it. We will accept only those changes that are for employed or educational purposes. We cannot allow changes for any other reasons. All changes must be approved by the Director or designee. The more notice you give, the more likely it is that your child will be given additional hours.

We realize that parents need to deviate from contract hours in some instances. This sort of change must be approved through the Director or designee. Approval will be made **ONLY** for legitimate reasons, such as appointments with a doctor, DPSS, registration, etc. Approval will **NOT** be given for going to the bank, housework, or any other reason not related to school or employment.

In order to extend contract hours (to have your child remain at the Center on a specific day) you need to call the day before and receive approval from the office. Checking with the teacher is not sufficient. When children stay beyond contracted hours, we must ensure that we have teacher coverage in the classroom before we can allow the child to stay or come in early.

Abuse of contract hours, including, but not limited to, exceeding contract hours, or under use of contracted hours are a cause of a breach in the contract, therefore, a cause for termination of child care services. Families will be notified through a formal Notice of Action.

Personnel Policies

The Center's personnel are governed by written policies which provide job descriptions, qualifications requirements, objective review of grievances and complaints, a sound compensation plan, and statements of employee benefits and responsibilities. All employees are cleared through the Department of justice through fingerprints and the Child Abuse Index.

Teachers must have a valid Child Development Permit issued through the California State Department of Education Commission on Teacher Credentialing and have a current CPR/Pediatric first aid card.

Staffing Ratios

The Preschool ratio is one adult to eight children. We have fully qualified teachers in each room, along with work study students, and teachers in training.

The Toddler ratio is one adult to four children. We have fully qualified teachers, work study students and teachers in training in the toddler room.

General Policies

The CDC is dedicated to providing quality care and education for your children. The following policies and procedures are established to ensure the Center is safe, comfortable, happy, and pleasant for your children.

Daily Arrival at CDC

It is important to us that your child is greeted each day and welcomed to the Center. Please walk your child to her/his class (this may be the regular classroom, another classroom as posted, or the playground!). **MAKE SURE THAT YOUR CHILD IS PRESENTED TO A TEACHER and that her/his presence is ACKNOWLEDGED by that teacher.**

Drop-offs are **NOT** allowed in the parking lot, lobby, office, hall or any area of the Center other than as specified as above. This is a serious safety issue; violation of this policy can result in termination of your child care services.

NO CHILD SHOULD EVER BE LEFT UNATTENDED BY AN ADULT ANYWHERE IN THE CENTER OR ON CENTER GROUNDS OR IN YOUR CAR WHILE YOU ARE DROPPING OFF OTHER CHILDREN.

BE SURE TO SIGN IN ON THE SIGN-IN SHEET with a full signature **IN YOUR CHILD'S CLASSROOM BEFORE LEAVING.** In an emergency, the sign-in sheet documents showing which children are in attendance.

Picking Up Your Child

When picking up your child, be sensitive to the activities in the classroom. If your child is involved in an activity, please give her/him 5-10 minutes to complete the work and to clean up. Please enter and leave quietly if it is nap time.

Toddler pick up – Please do not bring older children into the Toddler rooms. (Pick up toddlers first and then pick up other children at the center).

Late Pick Ups = Late Fees

When children are not picked up at their scheduled time, parents will be issued a late notice. Three late notices will result in termination of childcare services.

A \$5.00 LATE FEE is charged for **EVERY FIFTEEN MINUTES** that the parent is late after the Center's closing. Payment arrangements will be made through the office. Your child will not be readmitted to the Center until this fee has been paid or arrangements have been made for payment.

For children left more than one hour past closing time with no contact from the parent, the Sheriff's Department will be contacted to pick up the child. A late fee will still apply.

Late Pick Ups = Late Fees (continued)

In addition to receiving a late notice and a late fee, parents shall call the Center if they are going to be late. If the parent knows in advance: arrangements must be made with the office.

Policy on Daily Sign-in/Sign-Out

Each child **must** be signed in with the parent's **full signature** when she/he arrives for the day. We are required by the State Department of Education to have full signatures, so **Initials will not be accepted**. The center will not be responsible for a child who has not been signed in, or for a child who has already been signed out.

Parents or adults listed on the emergency cards (Classroom and office) and the emergency information sheet on file are the only parties legally able to pick up the child. Without prior notification to the Director, **no child shall be released to anyone not listed on a child's emergency information card**. All emergency situations for picking the child up earlier than contract time must be cleared with the office staff.

Sign-In Sheet

Sign-in/out sheets are legal forms between the parent and the center, and the parents are required to sign this attendance sheet and record the exact time the child arrives and leaves the Center.

Who Will Be Allowed to Pick Up Your Child?

A child will be released **ONLY** to persons listed on the emergency cards (Classroom and office) and emergency information sheet on file, as persons authorized to take the child from the Center, regardless of whether the person delivered the child to the Center. The authorized individual:

1. Must be at least 18 years of age.
2. Must be listed on the emergency card.
3. Must provide a driver's license or other photo identification if not known to the staff.

WE WILL NOT RELEASE ANY CHILD TO ANYONE WHO SEEMS INTOXICATED AND/OR HAS ALCOHOL ON HER/HISBREATH.

The CDC has the right to request a picture I.D. if the person picking up, who is listed on the Emergency Card, is not known to the teacher.

Custody Issues

Any parent who requests that a child not be released to the child's other parent or legal guardian **must** have a court order to that affect on file at the Center.

Please remember that any custody issues or court-ordered visitations are to be settled between the people involved at some location other than the CDC.

Field Trips

We do take the children on field trips from time to time. These fieldtrips or outings take place primarily on campus. Please be sure we have a signed permission slip on file. If a field trip is scheduled for a time when your child is not scheduled to attend, check with your child's teacher for space availability. You will be asked to accompany your child if it is not her/his contracted time.

Health Regulations and Procedures

Nap Time

A rest period is scheduled daily from 12:30 – 2:30 P.M.

Children in full day programs benefit from a nap after lunch to enable them to be refreshed and restored for the remainder of the day.

Nap or rest time is part of the children's day. Each child has her/his own mat or cot for use at nap time. Mats and cots are stored in labeled plastic bags with your child's name and are designated for each child to avoid spread of germs. Children are not forced to sleep, but they are required to rest quietly. If your child doesn't fall asleep after a reasonable amount of time, quiet activities will be provided for her/him. If a child is continually disruptive during nap time, the teacher or Director will require a contract change so that the parent must pick up the child before nap time.

Illness Policies

Do not bring your child to the Center if she/he is ill. If your child has any of the following, please make other arrangements for care: ***runny nose, cough, fever, swollen glands, diarrhea, sore throat or vomiting***. Remember that ***a child can be ill without a fever***.

If she/he arrives at the Center with any of these symptoms, she/he will not be admitted. Children pass on illnesses easily, causing hardship for all. If your child is not well enough to play freely and participate in all aspect of the daily routine including outdoor time, please make other arrangements for care. **It is the parent's responsibility to have a backup care plan for their child in case of illness.**

Any child who has, or is suspected of having a communicable disease may be required to have a doctor's release before re-admission. **If a child has had a fever the night before or if a child is kept out or sent home with a fever, the child must be fever-free (under 100 degrees) or with no diarrhea or vomiting for at least 24 hours before returning to the Center.**

When Your Child Is Ill....

You must make other arrangements for care when your child is ill. The Center has no provision for the care of sick children. **It is the parent's responsibility to keep emergency information current at all times**, so that we can reach you if your child becomes ill while at the Center. All children are visually screened for illnesses upon arrival at the Center and **will not be admitted** if they are ill.

If you are called to pick up your child during the day, you are expected to pick up your child **within 30 minutes**, or authorize an alternate emergency person to pick up your child immediately. A note will be issued and handed to you explaining the reason for sending the child home. If your child is sent home with diarrhea, vomiting or fever, a period of at least 24 hours free of those symptoms is given before the child can return to the center. If the Center sent your child home due to a rash, you will be responsible to take your child to the doctor and request a form from the doctor showing that the child is fine to return to school and/or is not contagious.

If the doctor diagnosed any communicable or contagious diseases, parents must report it to the center as soon as the illness has been diagnosed, so that the other parents may be notified of the exposure. Certain diseases must be reported to the Health Department and to Community Care Licensing by the Center. Upon the notification of this type of diagnoses the Center will post a notification in the classroom as well as to provide handouts to the parents.

Special Health Concerns

If a child has allergies, seizures, or other special health problems, be certain to specify these at time of enrollment so that the teacher and office personnel will be aware and can act quickly in case of need. A doctor's certification may be required, particularly in the case of food allergies. It is our belief that a non-professional diagnosis of an allergy, a food allergy, or food intolerance could be harmful to the child. We will make an effort to work with parents in this regard, but there are limits as to the number of "special dietary needs" that can be accommodated by our kitchen staff. We reserve the right to require that parents provide any substitute or special foods required by the child.

Medication

Staff may administer medication to a child **ONLY** if such medication is prescribed by a doctor and **ONLY** if the parent has completed and signed a *Medication Dispensing Form*. These forms are available in the classrooms and in the Center office. After completing the form, please be sure to check it over with the teacher or Assistant Director to be sure that all information is complete and correct. **Medications MUST be in the ORIGINAL containers and have a current prescription date.** All medication will be dispensed according to label instructions.

Emergency Policies

Accidents at School

Children may get minor bumps, bruises, scratches, and scrapes during the course of the day. If so, the staff will complete an "Ouchy Report," which will be attached to the child's sign-in sheet. If the injury requires more than minor first aid, the parent will be notified, and a detailed observational report will be provided to the parent. Should the child sustain a serious head injury or any other injury which requires professional medical attention the parent will be notified immediately.

The Emergency Card

The Center maintains two sets of emergency cards. One stays in the Center office and one is stored in the child's classroom and goes on any field trip or other activity away from the Center.

You are required to keep your emergency information up to date! If something happens to your child, we may need to reach you immediately. We need to know immediately if your phone number or address changes, if you have added or dropped a class, or if any of the names or numbers on your emergency cards are no longer useful. Failure to keep this information up to date may result in a termination of services. If for any reason you will not be at your normally scheduled location, you **must** inform the teacher. For permanent changes, fill out another emergency card or correct the current one.

Emergency Disaster Plan

In the event of a disaster, the preschool & infant toddler center staff have been assigned to respective duties of: direct evacuation and person count, administration of first aid if necessary, roster of emergency telephone numbers for both emergency personnel and parent contacts, transportation, and extra assistance as needed.

Emergencies

Parents grant permission for the Director, Assistant Director to take whatever steps necessary to obtain emergency medical care if warranted.

Steps we take for an emergency may include, but are not limited to the following:

- Call paramedics
- Call an ambulance
- Have the child taken to an emergency hospital in the company of a staff member.
- Attempt to contact the child's parent or guardian.
- Attempt to contact the child's physician.
- Attempt to contact the parent through any of the person's listed on the emergency information card completed during the enrollment process.

Any emergency expenses incurred will be borne by the child's family.

Earthquake Procedures

In the event of an earthquake or other emergency in which it becomes necessary to evacuate the Center, the following procedures will apply:

Children and staff will assemble in the Center's playground area, and from that area we will be relocated into the grass area in the Allied Health Building. Designated staff will administer first aid as needed.

Parents or other adults listed on the emergency cards will be contacted to pick up their child at the CDC or other area. There will be no phone or radio contact through Maintenance or Campus Police.

In the event that children are not picked up soon, the CDC is storing a supply of non-perishable foods, water, blankets, and first aid supplies. Each parent is encouraged to participate in our emergency preparedness policy by providing a zip lock bag for their child containing any of these suggested materials:

- A photo of Mom, Dad or the family
- Handy wipes
- Pocket camping blanket
- Small cuddly animal or toy

This bag will be stored with our emergency supplies and will be returned to you when your child leaves the Center, or at the end of the school year.

Fire Drills

Fire drills are completed on a monthly basis. Teachers will announce when a fire drill is practiced. Everyone must immediately stop what they are doing and evacuate through the front entrance doors. You must help any child that is near you to leave the building. Once outside, walk to the fence around the playground area. During this time the staff will do a head count. Your cooperation and assistance is greatly appreciated.

Earthquake Drills

During an earthquake the first thing you must remember is to STAY CALM. The children will be looking to you for reassurance. It is important to make them feel that they will be taken care of and that everything will be all right. Encourage them to DUCK, COVER, and HOLD. If they are near a table or sturdy piece of furniture help them to duck underneath it. If they are near a table or a door frame, hold them close to you and do not move until the shaking stops. Once this happens we will be evacuating to the playground until we can return to the building. Our earthquake drills consist of the following: a staff member will say out loud the word "EARTHQUAKE!" and the children must duck, cover and hold under a table or crouch to the ground and cover their heads. This drill can occur at any time so you must always be prepared to respond.

NOTE: Copies of our evacuation plan are posted in every building

Reporting Policies

Child Abuse Reporting Requirements

Legislation AB-2710, Chapter 1718, Statutes of 1984, requires that on or after January 1, 1985, any person who enters into employment in a capacity in which they are required by law to report known or suspected cases of child abuse must sign a statement, to be provided by the employer, indicating knowledge of and agreement to comply with child abuse reporting requirements. This statement must be signed prior to and as a prerequisite to employment, and shall be retained by the employer. The Center's staff members report all suspected cases of child abuse.

Requirements

Section 11166 of the Penal Code requires any child care custodian, medical practitioner, non-medical practitioner, or employee of a child protective agency who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment, who she or he knows or reasonably suspects has been the victim of child abuse, to report the known or suspected instance of child abuse to a child protective agency immediately or as soon as practically possible by telephone and to prepare and send a written report thereof within 36 hours of receiving the information concerning the incident.

Child Care Custodian, Medical Practitioner and Non-medical Practitioner are defined as follows

"Child Care Custodian" includes teachers, administrative officers, supervisors of child welfare and attendance, or certificated pupil personnel employees of any public or private school; administrators of a public or private day care camp; licensed day care workers; administrators of community care facilities licensed to care for children; Head Start teachers; licensing workers or licensing evaluators; public assistance workers; employees of a child care institution including, but not limited to, foster parents, group home personnel, and personnel of residential care facilities; and social workers or probation officers.

"Medical Practitioner" includes physicians and surgeons, psychiatrists, psychologists, dentists, residents, interns, podiatrists, chiropractors, licensed nurses, dental hygienists, or any other person who is licensed under Division 2 (commencing with Section 500) of the business and Professions Code.

"Non-medical Practitioner" includes state or county health employees who treat minors for venereal disease or any other condition; coroners; paramedics; marriage, family or child counselors; and religious practitioners who diagnose, examine, or treat children.

Parents Participation and Involvement

Parent Conferences/Desired Results Assessments

We use the Desired Results Developmental Profile to assess both the child's progress as well as the overall success of the program. Parents are involved in the program review by completing an annual Parent Survey.

An assessment is done on all children within the first 60 days of your child's enrollment. This allows us to assess the needs of your child and to document growth. Then, the teachers complete additional assessments every six months to show growth and to ascertain any needs your child may have. However, the staff records observations throughout the year for each child. These observations provide for an authentic assessment of each child as they validate the natural learning process.

Parent/Teacher conferences are scheduled 2 times per year. However, teachers are available to meet with parents throughout the year to discuss a child's progress and to answer any questions or address any concerns. In an effort to respect the child, teachers will not discuss discipline or other concerns in the presence of other children. Therefore, it is important to schedule a time with your child's teacher so that you can talk in private and without interruption.

Parent Education and Involvement

We recognize that parents are their child's primary teacher. Parental involvement offers opportunities to share the joys and challenges of helping children grow to their fullest potential. The CDC grants were funded with the stipulation that parent education; involvement be a major program component of our program. We have an open-door policy that encourages all parents to be actively involved in our program and we provide the following vehicles for education and involvement:

- Upon enrollment of the child, all parents will participate in a parent orientation that includes topics such as program philosophy, program goals and objectives, program activities, eligibility criteria and priorities for enrollment, fee requirements, and due process procedures.
- Parent education seminars, with parents giving input through the Parent Advisory as to the topics for the seminars.
- Formal parent conferences at least 2 individual conferences per year.
- Informal parent conferences when a parent requests to meet privately with the child's teacher.

Parent Education and Involvement (continued)

- Parent participation in the classroom is important (see the office staff for volunteer requirements such as TB clearance and fingerprint clearance). The volunteer experience gives the parents an opportunity to be a part of their child's preschool day, learn about positive adult-child interactions, and spend quality time with their child.
We are sorry but we cannot allow siblings or other children not enrolled in the program to come with a volunteering parent.
- Provide assistance to the classroom teacher by making materials, either at home or in the workroom.
- Share culturally relevant objects from home, such as music, family pictures, food boxes for the house area, etc.
- Annual Parent Surveys, whereby the parent can give very valuable feedback to the CDC for purposes of program improvement.
- Participation on the Parent Advisory Committee

All programs and activities operated by Victor Valley College CDC, including serving on the Parent Advisory Committee, are made available to all qualified persons without regard to sex, sexual orientation, national origin, religion, color, or mental or physical disability. The CDC provides full opportunities for the participation of parents with limited-English proficiency and parents with disabilities.

Parent Advisory Committee

The CDC has an active parent group. All parents of enrolled children are invited to attend meetings in order to provide feedback to the parent council, teachers, and administrator regarding program, policy or procedure revision changes and CDC events/activities/seminars. Parents are also encouraged to volunteer to serve as a classroom representative. Please look for meeting dates and times in the parent newsletter and posting on classroom bulletin boards each month.

At the first meeting of the year the following officers are elected:

PRESIDENT	Calls and conducts meetings; appoints committees as needed; coordinates/delegates publicity for events.
VICE-PRESIDENT	Acts in absence of President; coordinates all fund-raising activities; appoints committees for each function; assists President with other tasks as needed.

Parent Advisory Committee (continued)

SECRETARY	Keeps accurate minutes of meetings; sees that copies go to all pertinent persons; notifies parents of upcoming meetings and events.
FUND-RAISING CHAIRPERSON	Will work with a committee of other parents to conduct fund-raising activities.
CLASSROOM REP	Acts as a liaison between classroom teacher and PAC. Assists with conducting annual ERS on classroom and ensures all parents from classroom participate in Annual Parent Survey.

Open Door Policy

We welcome all parents, friends, and relatives to visit our Center at any time without prior notice. Observation rooms are available at all times for one-way viewing in Bldg A. However prior parental permission is required for a visit from a family friend or relative **NOT** on the emergency card.

Parent Conduct

- Disciplining any child in front of the other children, either verbally or physically is not allowed at the center. Also, please refrain from talking "negatively" about a child in her/his presence.
- Smoking is not allowed in the Center or Center parking lot.
- Custody and visitation disputes are not to be argued at the Center
- Parents are expected to conduct themselves like adult ladies and gentlemen.
- All children must be transported to and from the CDC in the proper, legal child restraints. CDC staff will report any violations to this law to campus police.

Office/Teacher/Parent Communications

Parents should check daily for notices or office/parent communications in the parent's mail folder in the classrooms. Teacher/parent communications may be taped to individual cubbies and should also be checked daily.

Parents' Rights

As required by the State of California and as a Parent/Authorized Representative, you have the right to:

1. Enter and inspect the child care center without advance notice whenever children are in care.
2. File a complaint against the licensee with the licensing office and review the licensee's public file kept by the licensing office.
3. Review, at the child care center, reports of licensing visits and substantiated complaints against the licensee made during the last three years.
1. Complain to the licensing office and inspect the child care center without discrimination or retaliation against you or your child.
2. Request in writing that a parent not be allowed to visit your child or take your child from the child care center, provided you have shown a certified copy of court order.
3. Receive from the licensee the name, address and telephone number of the local licensing office.

Licensing Office Name: Eugene Garcia

Licensing Office Address: 3737 Main Street, suite 700 Riverside, CA 92501

Licensing Office Telephone #: 951.782.6633

4. Be informed by the licensee, upon request, of the name and type of association to the child care center for any adult who has been granted a criminal record exemption, and that the name of the person may also be obtained by contacting the local licensing office.
5. Receive, from the licensee, the Caregiver Background Check Process form.

NOTE:

CALIFORNIA STATE LAW PROVIDES THAT THE LICENSEE MAY DENY ACCESS TO THE CHILD CARE CENTER TO A PARENT/AUTHORIZED REPRESENTATIVE IF THE BEHAVIOR OF THE PARENT/AUTHORIZED REPRESENTATIVE POSES A RISK TO CHILDREN IN CARE.

Guidance Techniques

Discipline Policy

Socialization (the ability to interact in a group setting) is an **emerging ability** for the preschool child. This is a dynamic period, characterized by many beginnings but few completely perfected skills. Staff welcomes discipline situations as an opportunity to support children's growth.

The goals of discipline situations are to help children:

1. **Internalize** socially acceptable behavior.
2. Become **self-disciplined**.
3. Experience **success** in relationships.
4. Develop **peaceful** and **non-violent** strategies for conflict resolution.
5. Preserve **dignity** and a sense of **self-worth**.

Discipline is designed to promote self-direction, self-control, choice, empathy, respect, and kindness to others. This is accomplished through sensitivity, consistency, firmness, fairness, and follow-through.

1. Our basic rules of conduct are that **no child** will be allowed to:
2. Hurt another person or himself/herself.
3. Infringe on another child's work/play.
4. Destroy our environment.

Our staff will be pro-active in preventing problems and helping children resolve conflicts effectively by:

1. Providing an organized and ordered environment with enough space to play and a variety of materials that are of **value** and **interest** to children.
2. Establishing and maintaining a predictable, consistent daily routine with a balance of child-initiated and adult-initiated activities.
3. Eliminating long waiting periods and making the short waiting periods as active as possible.
4. Allowing children to make choices throughout the daily routine.
5. Planning for and helping children anticipate transitions.
6. Listening to children's points of view, ideas, concerns, and feelings.
7. Giving children clear, consistent **reasons** for the expectations, rules and limits they establish.
8. Recording observations of children and planning for children's interests on a daily basis.

Discipline (continued)

9. Using the steps in conflict resolution to mediate conflicts between and among children. The steps are as follows:

- **Approach calmly.** Observe what is happening and prepare yourself for a positive outcome.
- **Gather information.** Acknowledge feelings. Ask open-ended questions, directing your questions to one child, then another, all the while listening carefully for details.
- **Restate the problem.** Tell what happened according to what the children have told you (not according to what you think.) Be specific (“Brianna, you want to have a turn and, Jasmine, you are not finished yet.”)
- **Ask for ideas for solutions** (“What do you think we could do about this problem?What do you think we should do now?”) Be prepared to give suggestions. (“Brianna, you might want to ask Jasmine how long she will be swinging. Jasmine, could you come and tell Brianna when you are finished?”)
- **Restate the choices and ask for a decision** (“Brianna, it seems that you could wait nearby for five minutes or Jasmine could come to get you when she is finished”). The adult checks a few minutes later to see if Jasmine has given Brianna a turn.

What to do when a child continues to misbehave:

Remove the child. Implement the shadowing technique of having the child stand or sit next to you.

Internalize responsibility (have the child take the responsibility for deciding for her/himself when she/he is ready to return.)

Help her/him return and be more successful.

Follow through with “losing a privilege” when it is necessary (go with her/him and take her/him to another teacher, explaining the need for the child to get started on something productive.)

On occasion, we have found that some children are unable to adjust to the classroom routines and rules. In order to protect the personal rights of the other children and the Center staff, we have adopted the following procedure:

1. If a child is unable to follow routines and rules of the classroom, the teacher will immediately discuss the situation with the parent/guardian and document the behavior.

Discipline (continued)

2. If the child continues inappropriate behavior, the teacher will again discuss the behavior with the parent/guardian and provide resources that may help the parent and child. In addition, the teacher will inform the parent/guardian that it will be necessary for the parent to come to school with the child or provide another family member to come to school with the child if the behavior continues.
3. Continued inappropriate or destructive behavior will result in termination of services and a Notice of Action will be issued and sent. The parent has a right to appeal.

IT IS THE CENTER POLICY THAT UNDER NO CIRCUMSTANCES WILL FOOD BE WITHHELD FROM A CHILD OR WILL PHYSICAL PUNISHMENT BE USED, NOR THE PARENT ALLOWED TO ADMINISTER PHYSICAL PUNISHMENT TO THEIR CHILDREN WHILE AT THE FACILITY. CORPORAL PUNISHMENT OR ANY HUMILIATING OR FRIGHTENING PUNISHMENT IS FORBIDDEN, SUCH AS SPANKING, HITTING, SLAPPING, PINCHING, OR SHAKING. VERBAL ABUSE, THREATS AND DEROGATORY REMARKS ARE FORBIDDEN.

Biting

Many times younger children will bite because they lack the verbal skills to make their feelings known. Often biting is a result of frustration and stress. Whenever a bite occurs, both the parent of the biter and the child bitten will be notified with an incident report that details the circumstances under which this occurred. If the problem persists with the biting child and in order to identify what triggers the reaction, the staff will document all the incidents and will follow the discipline procedure. Full cooperation is expected from the parent in resolving this problem. This and all guidance problems are to be dealt with as a team effort between the preschool or infant toddler center staff and the parent. All incidents are handled in a confidential manner and the names of the children involved will not be disclosed.

Parent Responsibilities

Clothing

Dress your child appropriately for school. Please be sure the clothes are appropriate for both indoor and outdoor activities.

- Flip-flops are not allowed. We suggest sturdy play shoes.
- Sandals may be worn if they have a strap around the heel and socks encouraged.

Dress your child in washable, sturdy, play clothes suitable for the weather. Messy art and creative activities are planned every day, and your child will want to participate. The Staff makes every effort to prevent stains from markers, paint, stamps, etc. on children's clothing. In spite of our efforts, stains will surely occur. If there is certain clothing you do not want stained, please do not bring or send your child to the Center wearing that clothing.

Clothing that is easily manipulated for toileting is highly recommended. Children of this age are learning to be independent and need to be successful in their attempts at self-help in order to promote positive self esteem.

Extra Clothing

For each child, parents should bring an extra set of clothing to the Center. Clothing should be appropriate to the season and each piece of clothing should be marked with the child's name. These clothes are necessary in case clothing gets torn, soiled, wet, or an accident occurs. **If it becomes necessary for your child to use borrowed clothing, please wash and return borrowed items immediately.**

If your child is still in diapers, an adequate supply of disposable diapers, wipes and any ointment or powder will be required on a daily basis.

Each child has a specially marked "cubby" for personal belongings. Please check your child's cubby each day.

Toys at School

Personal toys are allowed at the Center **only** on share day. Please check with your child's teacher for classroom policies about toys. **Personal toys are not allowed in the building unless it is share day**, so please do not bring toys and store them in the cubby. Exceptions are nap time "cuddles".

⊗ UNDER NO CIRCUMSTANCES are toy guns, knives, swords, or other weapons allowed in the building.

Appropriate items for share day are such things as music tapes, a favorite book, interesting photographs, a child's scrapbook, stuffed toys, baby dolls, scientific "finds" (rocks, bugs, etc.), a favorite small blanket or pillow, something a child had as a baby (shoes, bonnet, etc.) or a small collection (buttons, stickers, stamps, etc.)

Toddlers – Generally, it is not appropriate to bring toys to the toddler classrooms. (Please check with the teacher).

Supplementary Services

Child Care Food Program

Under the guidance and requirements of the United States Department of Agriculture (USDA) and California Department of Education Nutrition Services Division (CDE-NSD) four nutritious and balanced meals and/or snacks are prepared daily on site. Breakfast, A.M. Snack, Lunch and P.M. Snack are funded and available to all eligible children. Weekly menus and Meal Time Schedules are posted in you child's room and on parent information boards.

Please have your child here at the center at the appropriate time if you wish them to participate in a meal (See general Scheduled).

Please do not send food from home as no food items are allowed into or out of the center with the exception of a substitute food component for a child's food allergy.

All food allergies must be documented by a child's physician and they are posted in the kitchen, classroom, and listed on the sign in/out sheets.

If you believe that you have been discriminated against because of race, color, national origin, age, sex, or handicap, write immediately to Administrator, Food & Nutrition Service, 3101 Park Center Drive, Alexandria, VA 22302.

Victor Valley College Guidance and Counseling Center

Provides a list of resources offered in the Victor Valley & San Bernardino County area.

Social Services

Resource and Referral Network throughout San Bernardino County Superintendent of Schools.

Parent Education

Parent workshops will be held as scheduled and posted.

Referrals

Vision, hearing and development assessment referrals are provided as needed.

Newsletter

In an effort to keep parents informed of policy changes, special events, and general information, newsletters are done on a monthly basis. If you have something you wish to share in the newsletter, please submit it to your child's teacher. We invite your participation and information must be submitted by the fifteenth of each month.

Typical Daily General Classroom Schedules

Times and activities will vary.

07:30 A.M. – 08:00 A.M.	Arrival / Greeting
08:00 A.M. – 08:30 A.M.	Breakfast
08:30 A.M. – 09:15 A.M.	Outdoor Activities
09:15 A.M. – 09:30 A.M.	Large Group
09:30 A.M. – 10:45 A.M.	Work Time / Snack
10:45 A.M. – 11:15 A.M.	Small Group
11:15 A.M. – 11:30 A.M.	Cleanup / Music / Recall
11:30 A.M. – 12:00 P.M.	Outdoor Activities
12:00 P.M. – 12:30 P.M.	Lunch
12:30 P.M. – 02:30 P.M.	Nap Time
02:30 P.M. – 03:30 P.M.	Quiet Activity Small Group / Snack
03:30 P.M. – 04:00 P.M.	Outdoor Activities
4:00 P.M. – 4:30 P.M.	Large Group
4:30 P.M. – 5:30 P.M.	Work Time/Departure

Typical Morning State Preschool Classroom Schedule

08:00 A.M. – 08:30 A.M. Arrival / Greeting/Breakfast

08:30 A.M. – 09:00 A.M. Outdoor Activities

09:00 A.M. – 09:15 A.M. Circle Time

09:15 A.M. – 09:30 A.M. Small Group

09:30 A.M. – 10:15 A.M. Work Time

10:15 A.M. – 10:20 A.M. Cleanup

10:20 A.M. – 10:30 P.M. Music / Movement

10:30 P.M. – 10:40 P.M. Snack Time

10:40 P.M. – 11:00 P.M. Outside / Departure

Afternoon routine follows the same pattern.

Center General Schedule

07:30 AM	Open
08:00 – 08:30 AM	Breakfast
10:00 – 10:30 AM	AM Snack
12:00 PM	Lunch
12:30-2:30 PM	Nap (Except afternoon State Preschool)
02:30 - 03:30 PM	PM Snack
05:30 PM	Closing Time

Other closing times may be posted for certain occasions. Children must be picked up and **OUT OF THE CENTER** by closing. **There is a \$5.00 late fee for every 15 minutes or portion thereof that a child remains in the Center after closing.**

Holidays - All Center closures will be posted

The Center generally observes the following holidays each year:

- ❖ Independence Day
- ❖ Labor Day
- ❖ Veteran's Day
- ❖ Thanksgiving and the day following Thanksgiving
- ❖ Christmas Holiday (generally a two week closure)
- ❖ Martin Luther King Jr. Day
- ❖ Lincoln's Day
- ❖ Washington's Day
- ❖ Good Friday
- ❖ Memorial Day
- ❖ Staff Inservice days (to be announced)

Holidays (continued)

The Center is generally open during semester breaks and Spring Break.

Please refer to the "Days of Operation" calendar for specific days/dates of actual holidays. This calendar is available in the office or classroom.

Center Forms

Ouchy Report

An "Ouchy Report" is used when a child is injured in any way. The original is taped to the child's cubby for the parent and a copy is placed in the child's permanent record.

Sign-In Sheets

A sign-in sheet is located in your child's classroom to be used when arriving and leaving the Center. If your child is absent you must state on the sign-in sheet the specific reason the child was absent. Failure to do so will result in an unexcused absence. (See Absence Policies – Excused Absences)

Incident Report/Observational Report

This form is used by the teaching staff when they feel the parent should be made aware of behavior not typical for a particular child.

Medication Dispensing Form

This form is available in your child's classroom or from the office. It is to be completed when a parent wishes the Center staff to give a child medication. This form and any medications are to be delivered TO THE TEACHER upon arrival.

We are only permitted to give medication to your child:

- a. If it is prescribed by a physician.
- b. If it is in its original container and has a current date within the week.
- c. If a Medication Dispensing Form has been completed and given to the teacher.

Parent Contract

The Parent Contract binds the parent to acknowledging and accepting all policies and procedures set forth by the Center on behalf of the State of California.

Illness Report

The Illness Report defines why your child was sent home and states when she/he may return to the Center.

Anecdotal Record Notes

This form is used to notify parents about a particular activity or milestone that the child accomplished.

Parent Gram

Positive notes from staff concerning your child and activities in which she/he is involved.

Stop In Office

A form may be placed in your mail folder, on the sign-in sheet or on your child's cubby. It alerts you that you need to see someone in the office regarding your child's enrollment. This would be for such things as signing a Request for Contract Change or other document, clarifying a policy, further information regarding an absence, or other Center business. Please respond to these requests immediately. They can affect your child's continued enrollment.

If at any time you have questions or concerns about the Center, its forms, staff, operations, or policies, please see someone in the office at the earliest possible moment.

Grievances and Complaints

Grievances

The staff at the Victor Valley College Child Development Center is committed to maintaining a safe and productive atmosphere for children to grow and learn. Parents are encouraged to speak with classroom teachers regarding minor issues and routine concerns. In the event the parent feels the issue is not being adequately addressed or has become a source of conflict, the following grievance procedure should be followed in order to achieve appropriate resolution.

1. When a problem arises, parents should speak directly with the teacher. Concerns expressed to assistants should be forwarded to the teacher. If you wish to speak in private, please let the teacher know you want a parent/teacher conference. Let the teacher know if it is urgent and the teacher will ask for coverage and step out to speak with you. The teacher will make every effort to resolve the conflict.
2. If a parent feels the matter is not resolved, she or he may bring the concern to the Director. Parents should be prepared to provide a full account of the situation and communication with their child's teacher. The Director will take reasonable steps to review parent and teacher accounts of the issue. When necessary the Director may call a conference where the parent and teacher meet with the Director and discuss resolution. The Director will respond to the parent in ten working days from the date the grievance was submitted to the Director. Parents can speak directly to the Director without going to the teacher if the parent feels the complaint warrants this.
3. In the event the matter is not resolved the parent may submit a written account to the Dean of Instruction over Math and Science Division. The complaint will be submitted within 10 working days from the final decision of the Director. The Dean will make a reasonable effort to respond to the parent and resolve the matter.

Complaints

Victor Valley College Child Development Center

UNIFORM COMPLAINT PROCEDURES

It is the intent of the Victor Valley College Child Development Center to fully comply with all applicable state and federal laws and regulations.

Individuals, agencies, organizations, students and interested third parties have the right to file a complaint regarding the Victor Valley College Child Development Center's alleged violation of federal and/or state laws. This includes allegations of unlawful discrimination (Ed Code sections 200 and 220 and Government Code section 11135) in any program or activity funded directly by the State or receiving federal or state financial assistance.

Complaints must be signed and filed in writing with the State Department of Education.

Child Development Division
Complaint Coordinator
1430 N Street, Suite 3410
Sacramento, CA 95814

If the complainant is not satisfied with the final written decision of the California Department of Education, remedies may be available in federal or state court. The complainant should seek the advice of an attorney of his/her choosing in this event.

A complainant filing a written complaint alleging violations of prohibited discrimination may also pursue civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders.

**Memorandum of Understanding
Between the
Victor Valley College Child Development Center
and Parent or Guardian**

Of _____

**This Memorandum of Understanding between the Victor Valley
College Child Development Center and _____,
parent or guardian of _____ is for the purpose of
ensuring clear communication and understanding of the Parent
Handbook. The undersigned parent or guardian agrees to and
understands the procedures and regulations of the Victor Valley
College Child Development Center that will be in effect and adhered
to.**

Name of Parent or Guardian

Date

Parent's Signature

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**

Resolution No.

Authorizing the Child Development Center to utilize the handbook as submitted to the Board of Trustees, as required by the California Department of Education.

WHEREAS, the California Department of Education has established contracts with the district for the provision of child care services;

WHEREAS, the California Department of Education requires that the District's Child Development Center have a handbook with policies pertaining to eligibility, need, continued enrollment, priorities, waiting list, termination, appeal procedures, absences, child abuse and others as set by the state;

WHEREAS, the Department of Education requires that the Board of Trustees adopt a resolution approving the handbook;

NOW, THEREFORE, BE IT RESOLVED by the board of Trustees of the Victor Valley Community College District that they approve the child Development Center Handbook, copies of which were submitted to the board at their regularly scheduled meeting on April 10, 2007.

I hereby certify that the foregoing is a true and correct copy of the resolution duly and regularly adopted by the Board of Trustees of the Victor Valley Community College District at a meeting thereof held on the 10th day of April 2007 and that the same now appears of record in office.

In witness thereof, I have hereunto set my hand and affixed by official seal this 10th day of July, 2007.

President of the Governing Board

Date

Attest: _____
Don Nelson, Clerk

Date

**Memorandum of Understanding
Between the
Victor Valley College Child Development Center
And
Parent or Guardian**

Of _____

**This memorandum of Understanding between the Victor Valley
College Child Development Center and _____,
parent or guardian of _____ is for the purpose to
ensure clear communication and understanding of the Parent
Handbook. The undersigned parent or guardian agrees to and
understands the procedures and regulations of the Victor Valley
College Child Development Center that will be in effect and adhered
to.**

Name of Parent or Guardian

Date

Parent's Signature

STUDENT SERVICES

JULY 10, 2007

TOPIC: REVISED ASB CONSTITUTION

The associated Student Body (ASB) Constitution (attached) has been revised to reflect changes specific to qualifications to seek and hold office, Section 4; the title of the Student Advocate Senator position, Section 7; and the inclusion of an additional responsibility for all ASB Senators, Section 11.

Fiscal Impact: none

RECOMMENDATION:

It is recommended that the Board of Trustees approve the revised ASB Constitution.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item

Willard Lewallen
Vice President, Student Services

Date 11 June 07

I recommend the Board of Trustees approve this item

Louis E. Zellers
Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

VICTOR VALLEY COLLEGE ASSOCIATED STUDENT BODY CONSTITUTION

Preamble

THE ASSOCIATED STUDENT BODY OF VICTOR VALLEY COLLEGE, in order to advance the interest of higher education, to unify and direct student activities, and to coordinate a more perfect line of communication with students, faculty, administration, and the High Desert Community, do hereby adopt this Constitution.

Article I: Name

The name of this organization shall be "Associated Student Body of Victor Valley College," hereafter referred to as the ASB.

Article II: Membership & Privileges

SECTION 1. Membership

A student enrolled at Victor Valley College (VVC) and who has paid his/her student body membership fees, shall become a member of the ASB for that semester.

SECTION 2. Privileges

All members of the ASB of VVC are entitled to:

- a. The right, if eligible, to hold an office as provided in the Constitution under Article III, Section 4.
- b. Representation by the ASB Council.
- c. Other rights, privileges and benefits established by the ASB Council of VVC which may include free or discounted admission to all ASB activities and/or free or reduced prices on bookstore merchandise.

Article III: Officers & Qualifications

SECTION 1. Officers

The officers of ASB shall be:

President
Vice President
Treasurer
Secretary
Executive Senator

Student Advocate
Allied Health Senator
Arts & Music Senator
Activities Senator
Athletics Senator
Business Senator
Inter Club Council Senator
Public Relations Senator
Math/Science Senator
Social Science/Humanities Senator
Vocational Technology Senator

SECTION 2. Executive Board Officers

The Executive Board shall consist of the President, Vice President, Treasurer, Secretary, and Executive Senator. The order of ascension of executive council members is as follows: President, Vice President, Treasurer, Secretary, and Executive Senator.

SECTION 3. Representative Body

The Representative Body shall consist of all officers as stated in Article III, Section 1, and will hereafter be referred to as the ASB Council.

SECTION 4. Qualifications

Qualifications to seek of hold office are:

- a. A student must maintain at least six (6) units of VVC course work and have at least a 2.0 cumulative grade point average during their term of office.
- b. If an ASB council member is put on academic probation while holding office, the ASB Council must approve, by a two-thirds (2/3) majority vote, for that member to remain in office.
- c. An ASB Council Senator must be enrolled in at least one (1) class from his/her represented department per term of office.
- d. ASB Council members shall not hold officer positions in ASB chartered clubs. Any exceptions to be voted on unanimously by the full council.
- e. Must maintain at least five (5) office hours. Any exception to be approved by the ASB Council.
- f. ASB Council member must be enrolled in a leadership class, if offered during summer semester, with exceptions to be approved by the ASB Council.

SECTION 5. Term of Office

The term of office for the ASB Council officers shall be one (1) school year; ending on the last day of regularly scheduled spring classes, with the next year's council beginning the day after.

SECTION 6. Term Limit

A student may serve on the ASB Council no more than six (6) total semesters, including no more than four semesters four (4) as an executive officer unless appointed under special circumstances.

Article IV: Duties and Powers of The Student Council Officers

SECTION 1. Duties

All ASB Council officers are expected to uphold the ASB Constitution and Bylaws and attend all regular, special, and emergency meetings. All ASB Council officers shall submit a closing report before leaving office.

SECTION 2. The President

The President:

- a. Shall preside over all meetings of this organization and be responsible for the agenda in compliance with the Brown Act.
- b. May call emergency and special meetings of the ASB Council when such meetings are deemed necessary.
- c. May appoint committee chairpersons and members, subject to a two-thirds (2/3) majority vote of the ASB Council.
- d. May nominate any eligible candidate for a vacant office, with the appointment subject to a two-thirds (2/3) approval of the ASB Council. If the President withholds nomination for two (2) regularly scheduled ASB Council meetings, the ASB Council may act in a nominating role with a two-thirds (2/3) approval of the ASB Council.
- e. Shall, according to VVC Board of Trustee policy, act as Student Trustee.
- f. Shall meet with the ASB Advisor and Superintendent/President of VVC on a regular basis.
- g. Shall preside over and attend Executive Council meetings.
- h. May, while chairing a meeting, choose to relinquish the gavel and vote according to Robert's Rules of Order.

SECTION 3. Vice President

The Vice President shall:

- a. Preside over all ASB Council meetings in the absence of the President and succeed to that position upon the resignation or removal of the President.
- b. Act as Parliamentarian of the ASB Council meetings.
- c. Attend the Board of Trustees meetings in the absence of the President.
- d. Act as the official chairperson of the Election Committee as outlined in the adopted ASB Election Code.
- e. Act as ex-officio member of committees appointed by the President and ASB Council.
- f. Attend Executive Council meetings.
- g. Act as chairperson in Judiciary Committee meetings as outlined in Article VIII, Section I.

SECTION 4. Treasurer

The Treasurer shall:

- a. Work with the ASB Advisor and maintain an accurate accounting of all ASB monies.
- b. Make monthly reports to the ASB Council of current financial status.
- c. Be responsible for assuring compliance with the provisions of the Financial Code in reviewing all Purchase Orders.
- d. Act as the official chairperson to the Budget Committee as outlined in the ASB Financial Code.
- e. Attend Executive Council Meetings.

SECTION 5. Secretary

The Secretary shall:

- a. Record minutes of the ASB Council Meetings.
- b. Make minutes available to the public and distribute approved minutes to:
 1. President and/or Superintendent of VVC
 2. All Vice Presidents
 3. All Deans
 4. ASB Advisor
 5. All ASB Council Members
- c. Be responsible for handling ASB Correspondence.
- d. Maintain a current mailing list and ASB Council Directory.
- e. Attend Executive Council Meetings.
- f. Distribute ASB Newsletter/Newspaper.

SECTION 6. Executive Senator

The Executive Senator shall:

- a. Represent those departments not otherwise represented.
- b. In the absence of the Vice President, act as ex-officio member of committees appointed by the President and ASB Council.
- c. Keep records of all department and committee reports.
- d. May assign duties pertaining to each ASB Senator's Department.
- e. Organize an orientation for ASB Senators in conjunction with the Vice President.
- f. Monitor Department Head and Closing Reports.
- g. Attend Executive Council Meetings.

SECTION 7. Student Advocate

The Student Advocate shall:

- a. Serve as the Representative of VVC, and the ASB Council to all American Student Association of Community Colleges (ASACC) and Student Senate of California Community Colleges (SSCCC) sponsored events.

- b. Submit monthly reports updating the ASB Council on any new information regarding all aspects of the ASACC and SSCCC.
- c. Act as the voting delegate at the ASACC and SSCCC general assemblies.
- d. Keep monthly contact with regional representatives.
- e. Act as the designated chair of the ASB ASACC/SSCCC Committee.
- f. Take initiative in all duties not outlined by this constitution within the sphere of student politics.

SECTION 8. Inter Club Council (ICC) Senator

The Inter Club Council Senator shall:

- a. Preside over meetings of ICC and be responsible for the agenda and minutes.
- b. Work to increase the number of clubs on campus.
- c. Publish a directory of all campus clubs (must include names of clubs, officers, and advisors).
- d. Represent the ICC at all ASB regular, special, and emergency meetings.
- e. Be responsible for ICC publicity by working with the Activities and Public Relations Senators and the VVC's Public Information Officer.
- f. Develop and implement campus activities and events.
- g. Submit a monthly report of ICC activities and events to the Executive Senator.

SECTION 9. Public Relations Senator

The Public Relations Senator shall:

- a. Create and publish the ASB Newsletter/Newspaper.
- b. Promote and market strategies for all ASB activities and events.
- c. Update and maintain all ASB campus bulletin boards bi-weekly.
- d. Meet with ASB President and ASB Advisor to maintain communication.
- e. Be the designated Public Relations correspondent to the VVC student body.
- f. Be responsible for ASB publicity by working with the Activities and ICC Senators and VVC's Public Information Officer.
- g. Develop and implement campus activities and events.
- h. Publicize all activities to the fullest extent by making use of available advertising sources.

SECTION 10. Activities Senator

The Activities Senator shall:

- a. Work with the ICC Senator and ASB Council to plan and implement activities.
- b. Attend ASB Budget Committee meetings.
- c. Work with the Public Relations Senator to promote ASB approved activities.
- d. Meet with the ASB President and ASB Advisor to maintain communication.
- e. Maintain a current calendar of ASB Council and ICC activities.
- f. Submit a monthly report of upcoming activities to the Executive Senator.

SECTION 11. All ASB Senators

Each ASB Senator shall:

- a. Represent the interests of the students of his/her department or area.
- b. Develop and maintain communication with Faculty members in his/her department or area.
- c. Meet with the faculty department chair or designated faculty person on a monthly basis.
- d. The Athletics Senator shall regularly attend Athletics activities and coordinate a Head Coach meeting once per semester.
- e. Sponsor at least one (1) activity per semester.
- f. Meet with the ASB Advisor to maintain communication.
- g. Sit on an ASB committee, be a student representative on one additional committee, and submit all committee reports to the ASB Council President and the Executive Senator.
- h. Turn in a typed and signed Department Head Report to the Executive Senator monthly.
- i. ASB Council member must sit on at least one shared governance committee and submit a written report within two weeks.

Article V: Rights and Privileges of the ASB Council

SECTION 1: ASB Council Procedures

- a. The ASB Council shall be empowered to propose amendments to the ASB Constitution or Bylaws.
- b. The ASB Council may be governed by an amended constitution before it has completed the ratification process with a unanimous vote from the ASB Council.
- c. Shall adjust and approve the ASB budget.
- d. Shall approve student representation for committees.
- e. Shall determine, by a majority vote (with the ASB Chair voting to make a difference), the policies pertaining to the welfare of the ASB students.
- f. Shall plan ASB activities and help in coordinating the activities of campus clubs and organizations.
- g. Shall conduct meetings according to Robert's Rules of Order, Newly Revised.
- h. Be responsible for the certification of all clubs on a yearly basis.

SECTION 2. Meeting Procedures

- a. The ASB Council shall meet at least once a week on a day and at a time designated by a majority vote of the ASB Council.
- b. Each ASB Council member shall have one (1) vote with the exception of the Chair, who shall only vote to make a difference.
- c. The VVC Administration shall determine who shall be advisor to the ASB Council.

SECTION 3. Quorum

A quorum is considered to be half plus one, (1/2 + 1) members present of the entire number of ASB Council positions filled.

Article VI: Election Procedures

SECTION 1: Procedure

The election procedures will be enforced as per the adopted ASB Election Code.

SECTION 2: Election Dates

- a. Election of ASB Council officers shall be held at least four (4) weeks prior to the end of the spring semester.
- b. Special elections may be called at the discretion of the ASB Council provided two (2) weeks' notice is given to the VVC Student Body.

SECTION 3: Eligibility to Vote

Any student currently enrolled at VVC is eligible to vote. Proof of identification is required in order to vote.

SECTION 4: Appointment Procedures

To entitle every eligible candidate fair and equal opportunity to vacant ASB offices, the ASB council shall:

- a. Allow for a current ASB Council member to be appointed to another office, at that time their current office will automatically become vacant.
- b. Provide a cover letter explaining all requirements as written in the ASB constitution.
- c. Have any open positions announced by the ASB President at the first regularly scheduled ASB meeting after the position has become vacant.
- d. All open positions shall be posted a minimum of ten (10) days prior to appointments.
- e. Require that a letter of intent and an application be turned in no later than 5:00 p.m. of the due date.
- f. Require a member of the executive council to screen all applications so that all requirements have been met. The executive council will present all eligible candidate applications to the ASB Council.
- g. Require the candidate to be present on the day the position is filled for the mandatory interview process.
- h. If the ASB President chooses, he/she may vote to make a difference.
- i. The appointment process shall be repeated no more than three times per semester.

Article VII: Removal From Office

SECTION 1: Removal of ASB Council Officers

Any ASB Council Officer can be removed for any of the following reasons:

- a. Having three (3) unexcused absences from ASB Council meetings per term of office with exceptions to be approved by the ASB Council.
- b. Failure by the designated ASB Council member to uphold their Constitutional duties (see Article IV).
- c. Being placed on social probation by any designated Vice President of VVC.

SECTION 2: Recall

- a. All ASB Council Officers shall be subject to recall.
- b. Elected officers will be subject to a recall based upon a petition signed by twenty percent (20%) of the students of VVC student body, except in the case of a Vote of No Confidence.
- c. Appointed officers will be subject to a recall by the ASB Council by means of a petition signed by twenty percent (20%) of the student body of VVC presented to the ASB Advisor, or upon a two-thirds (2/3) vote of the ASB Council.
- d. Upon presentation of the aforementioned petition/petitions, a recall election shall be held within four (4) weeks. If the officer involved fails to receive a two-thirds (2/3) affirmative vote from the voting body, that officer shall be removed from office.

SECTION 3: Vote of No Confidence

- a. A Vote of No Confidence may be taken if any Council member fails to meet requirements as stated in the ASB Constitution and/or Bylaws.
- b. A Vote of No Confidence must be motioned and seconded. The reason for the Vote of No Confidence must be stated in the motion. The motion is then immediately tabled and the Vote of No Confidence shall be voted and decided upon at the following ASB Council meeting.
- c. Two-thirds (2/3) of the ASB Council must be present for the vote to be taken. A two-thirds (2/3) affirmative vote of those members present will be required for removal from office.

Voting Explanation:

1. a **YES** vote is a vote for removal from office.
2. a **NO** vote is to retain the individual in question in their current office.

Article VIII: ASB Council Committees

SECTION 1: Judiciary Committee

- a. A Judiciary Committee, upon request, may be set up for the following purposes:
 1. For the voicing of student grievances with other campus bodies or organizations.
 2. To ensure due process for students.
 3. To make recommendations and/or referrals to the appropriate VVC bodies in regard to subsections 1) and 2) above.
- b. The Judiciary Committee shall be composed of:

1. The ASB Council Vice President to act as chairperson.
 2. Four (4) students with the approval of a two-thirds (2/3) majority of the ASB Council.
 3. A faculty advisor and/or the designated Administrative Vice President.
- c. The Judiciary Committee shall observe the following rules:
1. If any member of the Judiciary Committee is directly involved in a matter brought before the Committee, he/she shall be disqualified.
 2. Any person appearing before the Judiciary Committee shall have the privilege of providing his/her own representation.
 3. Additional rules may be established by a two-thirds (2/3) vote of the ASB Council.

SECTION 2: Budget Committee

The Budget Committee shall be governed by and adhere to all requirements as stated in the adopted Financial Code.

SECTION 3: Election Committee

The Election Committee shall be governed by and adhere to all requirements as stated in the adopted Election Code.

SECTION 4: Committee Membership

If any committee member is directly involved in a matter brought before that committee, he/she shall be removed from that committee until the matter is resolved. If there is any conflict of interest, that committee member shall not be a member of that committee.

Article IX: Ratification of Amendments

SECTION 1: Amendments

Amendments to this constitution may be initiated by a two-thirds (2/3) majority of the ASB Council, or by a petition signed by fifteen percent (15%) of the student body. Proposed amendments, after presentation to the Election Committee, shall be brought to a vote within fifteen (15) days. All proposed amendments shall be made public at least ten (10) school days before the election.

Article X: Adoption of Bylaws

Bylaws may be added to this ASB Constitution by a three-fourths (3/4) majority of the ASB Council.

Bylaws may be readopted, added to, or amended, by each ASB Council on a yearly basis with a three-fourths (3/4) majority vote.

Article XI: Ratification of The Constitution

This constitution may be duly adopted by fulfillment of the following actions:

- a. A three-fourths ($3/4$) majority vote of the ASB Council.
- b. A two-thirds ($2/3$) majority vote of the VVC Student Body. This majority is determined by the averaging the number of students who voted in the last three ASB elections.
- c. Approval by the VVC Board of Trustees. This constitution shall be officially proclaimed and have full force and effect as of that date.

HUMAN RESOURCES

JULY 10, 2007

TOPIC: ACADEMIC RATIFICATION OF EQUIVALENCY REQUESTS

TO THE BOARD OF TRUSTEES:

The equivalencies listed on the attached reference have been approved by the appropriate department, division dean, and Academic Senate for the discipline indicated. Henceforth, the equivalencies will apply to each candidate for said discipline.

David Olson—Counseling

Fiscal impact: none


RECOMMENDATION:

It is recommended that the board ratify the equivalencies as listed on the attachment.

REFERENCE FOR AGENDA: YES

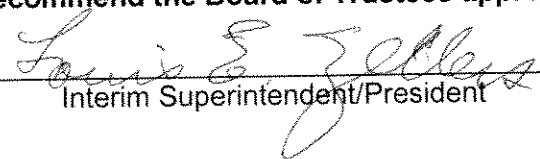
General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item


Vice President, Human Resources

Date 6-13-07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

EQUIVALENCY REQUESTS

July 10, 2007

DAVID OLSON
Counseling

EQUIVALENCY

Meets requirements under course work, Victor Valley equivalency policy. A master's degree in a discipline which is not specifically named on the Board of Governor's minimum qualification list for the particular discipline in question, but includes course work which clearly parallels and/or is closely related to the discipline which is specifically listed on the minimum qualifications list.

JULY 10, 2007

HUMAN RESOURCES

TOPIC: DISASTER PLANNING

TO THE SUPERINTENDENT/PRESIDENT:

To meet the disaster planning requirements of SEMS (Standardized Emergency management System) and NIMS (National Incident Management System), a tabletop training exercise was conducted at the Student Activity Center on June 11, 2007.

Participants received an explanation of the Incident Command System and the Earthquake Response and Management Plan. A practical exercise was also conducted. Plans are being developed to conduct small group training for all staff. A requirement to receive reimbursement for disaster damage is for the Board of Trustees and all administrators to attend training on a date to be determined.

A short presentation to the Board of Trustees on disaster planning is requested for a future date.

Fiscal impact: N/A

RECOMMENDATION:

It is recommended the Board of Trustees identify a future date to receive a short presentation on disaster planning.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item

[Signature]
Vice President, Human Resources

Date 6-13-07

I recommend the Board of Trustees approve this item

[Signature]
Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

INFORMATION ONLY _____

Ayes ___ Noes ___

HUMAN RESOURCES

JULY 10, 2007

TOPIC: ADMINISTRATIVE/MANAGEMENT/CONFIDENTIAL PAYMENT OF ACCRUED VACATION DAYS

TO THE BOARD OF TRUSTEES:

The district wishes to authorize payment for potential accrued vacation hours for the following administrative management employee. (Because absence reports cannot be finalized before the employee's last day of work, the maximum number of accrued vacation hours/pay is listed.)

- 1. Willard Lewallen, vice president of Student Services, not to exceed 33.5 days, \$21,838.32
- 2. Louis Zellers, interim superintendent/president, not to exceed 20 days, \$16,901.60

Fiscal Impact: Budgeted

RECOMMENDATION:

It is recommended that the board approve the payment as listed.

REFERENCE FOR AGENDA: NO

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

I recommend the Board of Trustees approve this item

W. E. Carham
 Vice President, Human Resources

Date 6-14-07

I recommend the Board of Trustees approve this item

Louis E. Zellers
 Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: June 12, 2007

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER/ROLL CALL:

3 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on June 12, 2007 in the Board Room of the Administration building. Mr. Range, Board President, called the meeting to order at 3 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Dennis Henderson, Vice President; Thomas M. Elder II, Trustee, Donald Nelson, Clerk, Dr. Bettye Underhill, Trustee

Heena Mehra arrived at 5:45 p.m.

Donald Nelson left at 5:35 p.m.

Dennis Henderson left at 6:09 p.m.

Dennis Henderson returned at 6:10 p.m.

Dennis Henderson left at 6:33 p.m.

MANAGEMENT PRESENT: Dr. Louis E. Zellers, Interim, Superintendent/President; Dr. Lewallen, Vice President, Student Services; Mr. Bruce Baron, Vice President Administrative Services; Dr. Marion Boenheim, Vice President, Human Resources, Dr. Marianne Tortorici, Deputy Superintendent/Executive Vice President, Instruction; Linda Jenson, General Counsel; and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE: Joe Range led the Pledge of Allegiance to the Flag.

DELETIONS/CORRECTIONS TO AGENDA: None

Mr. Range, Board President, announced the agenda items that the Board would consider in Closed Session.

1. CLOSED SESSION

1. CLOSED SESSION

- (a) CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION under Government Code Section 54956.9(a):

BOARD OF TRUSTEES: Tom Elder, Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, ASB Member

- (1) G. Henderson vs. Victor Valley Community College, San Bernardino County Superior Court Case No. VCVVS 030263
- (2) N. Halisky and C. Halisky vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 026112
- (3) F. Freeman vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 042951
- (4) McNack vs. Victor Valley Community College, EEOC Charge No. 480-2007-01155
- (5) Wilkett vs. VVCC, EEOCC Charge No. 550-2007-00976
- (6) AFT vs. VVC. PERB Case No. LA-CE-5071-E
- (b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION under Government Code Section 54956.9 (b): 3 cases (3 discrimination cases)
- (c) CONFERENCE WITH LABOR NEGOTIATORS
 - (1) Employee organization CSEA

District's representatives: Dr. Jean Malone, Dr. Marion Boenheim and Willie Davis Pringle
 - (2) Employee organization CTA

District's representatives: Drs. Marion Boenheim, Willard Lewallen, Marianne Tortorici, and John Rude
 - (3) Employee organization: AFT/PTFU
District's representative: Drs. Lori Kildal, Marianne Tortorici, Marion Boenheim
 - (4) Employee organization: Management
District's representative: Dr. Jean Malone, Dr. Marianne Tortorici, Jeffrey Holmes, Robert Sewell, Sheri Nolan-Foster, Jaye Tashima
- (d) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- (e) PUBLIC EMPLOYEE APPOINTMENT, Government Code Section 54957
 - Superintendent/President
 - Instructor, Physics
 - Bilingual Counselor
 - Associate Director, CDC
 - Project Activity Director
 - Vice President, Student Services
- (f) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - Executive Dean of Institutional Effectiveness
 - Project Activity Director, Title IV (Trio)
 - Director, Nursing

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS: None

At 6 p.m., Board President, Joe Range recessed to closed session.

2. RECONVENE TO OPEN SESSION

At 6 p.m., Board President, Joe Range reconvened the meeting in open session and announced that both Mr. Henderson and Mr. Nelson recently had surgery and thanked them for attending. Mr. Nelson was able to attend the Closed Session portion however, was not able to attend the Open Session. Mr. Henderson would stay as long as he was able to. Mr. Henderson thanked everyone for everyone's thoughts and prayers.

Mr. Range announced that there was one item to report out of Closed Session. The Board unanimously voted to approve a settlement agreement with AFT and Carol Bachofner for the sum of one class or \$3,456 for the PERB case LACE-5071-E.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS ONLY: Victoria Hindes (4.2), Chris Percy (4.2), Arlene Greene (10.3), Neal Kelsey (10.3), Arlene Greene (11.2), Margaret Kagy (11.2), Sheri Foster (11.2), Linda Cera (11.2), Babette Dersham (11.3), Arlene Greene, (11.3), Babette Dersham (11.4), Arlene Greene (11.4), Arlene Greene (11.5), Arlene Green (11.6), Sheri Foster (11.6), Sheri Foster (11.6),

3. GOVERNING BOARD

Mr. Range thanked Dr. Zellers for his talent and experience that he provided to Victor Valley College. Ms. Mehra thanked Dr. Zellers for being part of Victor Valley College.

4. SUPERINTENDENT/PRESIDENT'S REPORT

4.1 Dr. Zellers thanked the Board of Trustees for the opportunity to serve Victor Valley College and deferred his report to Dr. Tortorici and her staff.

Dr. Tortorici congratulated Dr. Lewallen on his recent appointment as Superintendent/President of West Hills College.

Dr. Tortorici asked Dr. Kildal and the CDC task force to provide an update to resolve the current crisis regarding the Child Development Center. Dr. Kildal reported that the team narrowed down two possible options which were presented to the Board for information and consideration.

4.2 Deputy Superintendent/Executive Vice President/Instruction
Marianne Tortorici

4.3 Vice President, Student Services
Willard Lewallen

4.4 Vice President, Administrative Services
No report

4.5 Vice President, Human Resources
No report

5. CONSENT AGENDA

It was MSC (Elder/Underhill, 3-0, Henderson absent, Nelson absent) to approve the consent items in one motion.

5.1 Approval of the minutes of the May 8, 2007 regular Board meeting

5.2 Approval of the minutes of the May 16, 2007 special Board meeting

5.3 Ratification of the following contracts that were approved by Dr. Zellers, Interim Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office

VENDOR	DESCRIPTION	Amount	Approved by Legal Counsel
Bonavita Quinto MacCallum	Personal services agreement to develop and conduct culturally sensitive workshops	750.00	N/A
Contract Education Services	Contraction Education Service courses	40,400.00	N/A
Teknimedia Corporation	Extension agreement of established maintenance agreement	\$11,566.19	N/A
Sharon Schlegel	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Gale George	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Karen Myers	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Jill Henry	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$1,200.00	N/A
Matt Huffine	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Donna Mullin	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Jayne Harrower	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Lorra Wells	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A

Aaron Gansky	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$800.00	N/A
Jennifer Connor	Participate in workshop to develop Bridge Program for 2007-08 (June 25-27, 2007)	\$400.00	N/A
San Bernardino County Superintendent of Schools	Courier services	\$2,720.40	N/A

- 5.4 Authorized Agent to the Joint Powers Authorities
Approval of Lael Willingham and Bruce Baron as the Victor Valley Community College representative and alternate to the SWACC-JPA and the PIPS-JPA for 2007-2008. Fiscal Impact: None
- 5.5 Authorized Signatory – Dr. Marion Boenheim
Approval of the signature of Dr. Marion Boenheim as an authorized representative of the Board of Trustees. Fiscal Impact: None
- 5.6 Board of Trustees Payment Reports
Approval of the Board of Trustees Payments reports.
- 5.7 Board of Trustees Budget Transfers
Approval of the budget transfers.
- 5.8 Donations
Acceptance of donations as college property from the Victor Valley District Foundation for a total amount of \$91,478.62.
- 5.9 Electronic Signature Key
Approval of Bruce Baron, Mary Pringle and Lael Willingham as authorized signature key users for the period of July 1, 2007 through June 30, 2008. Fiscal Impact: None
- 5.10 Adopt Educational Master Plan
Adoption of the final Educational Master Plan.
- 5.11 Authorized Signatory – Robert Silverman, Marianne Tortorici, Bruce Baron and Mary Pringle
Approval of Robert M. Silverman, Marianne Tortorici, Bruce Baron and Mary Pringle to represent the Board of Trustees for the fiscal year 2007-2008.
- 5.12 Proposed New Board Policy 3420, Equal Employment Opportunity, First Reading
Approval of new Board Policy 3420, Equal Employment Opportunity, is presented as a first reading.
- 5.13 Addendum – Weekend/Evening College Collaborative Agreement with St. Mary Regional Medical Center and Desert Valley Hospital
Approval of the addendum to the agreement for the Weekend/Evening College Associate Nursing Degree Program for the academic year 2007-2008. Fiscal Impact: None to the District. \$15,790.10 per student per year for a total of \$884,245.60 combined for the two-year term from St. Mary Regional Medical Center and Desert Valley Hospital for a total of 30 student nursing scholarships.

- 5.14 Rescind – Board Delegated Authorized Signatories
Approval to rescind all previous signatory authority for Drs. Louis E. Zellers and Willard Lewallen, effective July 1, 2007. Fiscal Impact: None
- 5.15 Agreement – Visiting Nurses Association
Approval of the agreement between Visiting Nurses Association and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007. Fiscal Impact: None to the District.
- 5.16 Agreement – San Antonio Community Hospital
Approval of the agreement between San Antonio Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007 through June 30, 2008. Fiscal Impact: None to the District.
- 5.17 Agreement – Victor Valley Community Hospital
Approval of the agreement between Victor Valley Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007. Fiscal Impact: None to the District.
- 5.18 Agreement – Barstow Community Hospital
Approval of the agreement between Barstow Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007 Fiscal Impact: None to the District.
- 5.19 Agreement – Desert Valley Hospital and Chino Valley Hospital
Approval of the agreement between Desert Valley Hospital and Chino Valley Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007 Fiscal Impact: None to the District.
- 5.20 Agreement – Desert Knolls Convalescent Hospital
Approval of the agreement between Desert Knolls Convalescent Hospital Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Nursing Program beginning July 1, 2007 Fiscal Impact: None to the District.
- 5.21 Fire Technology Student Fees Increase
Approval of the new fee scheduled for State Fire Marshall Certifications. Fiscal Impact: None to the District.
- 5.22 Agreement – Song-Brown Registered Nursing Education Special Program Funding Award
Approval of the agreement with Song-Brown Registered Nursing Education Special Program Foundation Award for the Skills Lab Capacity Building Project from June 30, 2007 through May 30, 2009. This two year funding is provided for a Skills Lab Coordinator in the nursing department. Fiscal Impact: \$123,396.00 to the District. Funding is provided for a Skills Lab Coordinator.

- 5.23 Agreement – City of Redlands – Paramedic Programs
Approval of the agreement between the city of Redlands and Victor Valley Community College for student participation in emergency medical technical paramedic programs. The agreement commences on June 5, 2007 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party. Fiscal Impact: None to the District.
- 5.24 Grant-California High Exit Exam Preparation Program Fund Second Cycle Grant Number 06-0093-16
Approval of the award grant from the Chancellor's office of California Community Colleges for the California High School Exit Exam Preparation program. Fiscal Impact: \$198,000.00 to the District. The District will receive 40% of the awarded funds within 60 days of a fully executed grant agreement. The remaining 60% based upon receipt of the final report and final expenditure report for the project.
- 5.25 Agreement – Plato Learning Inc.
Approval to purchase software licenses and laptops that will be used for the Basic Skills Literacy Project Plan from 2006 through 2012. Fiscal Impact: None to the District (Funding provided by Verizon Grant \$110,633.39).

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

6.2 Contract for Superintendent/President

It was MSC (Elder/Underhill, 3-0, Nelson absent, Henderson, absent) to approve the contract for Superintendent/President at an annual salary of \$195,250 per year, beginning July 9, 2007 and ending June 30, 2010.

7. SUPERINTENDENT/PRESIDENT

7.1 Order of Election and Specifications for November 6, 2007

It was MSC (Underhill/Elder, 3-0 Nelson absent, Henderson, absent) to approve the resolution ordering school district election for Governing Board members

8. INSTRUCTION

No items

10. ADMINISTRATIVE SERVICES

10.1 Draw Down Funds from the Guaranteed Investment Contract

It was MSC (Elder/Underhill, 3-0 Nelson absent, Henderson, absent) to withdraw \$11,200,000.00 from the Guaranteed Investment Contract to complete the construction of the Speech/Drama Addition and the Adaptive Physical Education projects. Fiscal Impact: The necessity to complete our construction projects, which is not possible without using the Guaranteed Invest Contract funds as planned.

10.2 Changes to Parking Fees

It was MSC (Elder/Underhill, 3-0 Nelson absent, Henderson, absent) to approve to discontinue the \$10.00 parking permit discount for ASB members, and also to approve the increase in daily parking permit fees from \$1.50 to \$2.00, so that the campus police budget does not operate at a deficit. Based on current estimates, this would yield an additional \$79,000 in revenue to the District.

10.3 2007-2008 Tentative Budget

It was MSC (Underhill/Elder, 3-0 Nelson absent, Henderson, absent) to approve the tentative General Operating Budget for 2007-2008. Fiscal Impact: None

11. HUMAN RESOURCES

11.1 Approval of Contracts of Employment of Academic Administrators

It was MSC (Elder/Underhill, 3-0 Nelson absent, Henderson, absent) to approve the contracts of employment of Executive Dean of Institutional Effectiveness, Project Activity Director, Title IV (Trio) and Director, Nursing.

11.2 Management: Revised Job Descriptions, Reclassifications

It was MSC (Underhill/Elder, 3-0 Nelson absent, Henderson, absent) to approve the revised job descriptions and salary placements for Senior Human Resources Analyst, Director, Payroll and Benefits, Director, Maintenance and Operations and Chief, Campus Police, effective July 1, 2007. Fiscal Impact: \$1,890

Approval of the reclassification of Coordinator, Human Resources. Fiscal Impact: \$257

Approval of the placement of all Vice Presidents on Range 22, effective July 1, 2007. Fiscal Impact: \$1165.60

Approval of a 5% increase to the Vice President of Instruction for Deputy Superintendent/Executive Vice President duties (Range 22). Fiscal Impact: \$597.25

Approval to drop Step A Range 22 of the management salary and add an additional step at the end of this range Effective July 1, 2007; and July 1, 2008. Fiscal Impact: N/A

Approval of 5% additional salary to the Executive Assistant to the Superintendent/President and Board of Trustees (Range 14) effective July 1, 2007, Fiscal Impact: \$278.70

11.3 **PULLED** Classified New Position, Instructional Media Services Technical Specialist

It was MS (Elder/Underhill) to approve the new classified position of Instructional Media Services

Technical Specialist Range 11 of the classified salary schedule and the job description. Fiscal Impact: Budgeted.

Mr. Elder, who made the original, and Dr. Underhill who made the second motion, modified the motion to pull the item. The motion approved unanimously, (3-0 Nelson absent, Henderson absent)

11.4 **PULLED** Classified New Position, Instructional Media Services Coordinator

It was MSC (Underhill/Elder, 3-0 Nelson absent, Henderson, absent) to pull the item of the new classified position of Instructional Media Services Coordinator at Range 13 of the classified salary schedule and the job description. Fiscal Impact: Budgeted.

11.5 Faculty Salary Schedule

It was MSC (Underhill/Elder, 3-0 Nelson absent, Henderson, absent) to approve the 2007-2008 salary schedule for faculty effective fall semester. Fiscal Impact: Budgeted

11.6 Management Meet and Confer

It was MSC (Underhill/Elder, 3-0 Nelson absent, Henderson, absent) to approve the management team's proposal as listed. Fiscal Impact: Budgeted

12. INFORMATION/DISCUSSION

12.1 Monthly Financial Reports

Submitted as an informational item.

13. REPORTS (3 minute limit per Report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Governmental Relations

Bill Greulich

13.2 Foundation

Kirk Riding

13.3 Shared Governance

a) ASB

Heena Mehra

b) Faculty Senate

No report

13.4 Employee Groups

a) CCA

No report

c) CSEA

Arlene Greene

d) AFT Part-Time Faculty United

Neal Kelsey

e) Management

Robert Sewell

14. TRUSTEE COMMENTS

Bettye Underhill, Heena Mehra, and Joe Range

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: The following individuals made comments with respect to non-agendized items: Arlene Greene, Margaret Kagy, Dave Chip, Neal Kelsey, and Sue Gonzales.

15. ADJOURNMENT

It was MSC (Elder/Underhill, 3-0 Nelson absent, Henderson, absent) to adjourn the meeting at 8:03 p.m. The motion carried unanimously.

Donald Nelson, Clerk

Date Approved

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: BID AWARD – EMERGENCY GENERATOR SYSTEM

Bids for the Emergency Generator System for the Advanced Technology Center project were opened June 13, 2007. One bid was received as follows:

RDM Electric Company, Inc.	\$169,600.00
----------------------------	--------------

The bids have been thoroughly reviewed by the Director of Facilities Construction & Contracts and Cal K12 the District's Construction Manager. RDM Electric Company, Inc. is licensed in California and their bonding company is authorized to do business in California.

Fiscal Impact: Fund 71 expenditure, \$169,600.00. (This project is State funded and will be 100% reimbursable to the district through Fund 71 up to the approved contract amount.)

RECOMMENDATION:

It is recommended the Board of Trustees award the bid to RDM Electric Company, Inc. in the amount of \$169,600.00 for the Emergency Generator System for the Advanced Technology Center project.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

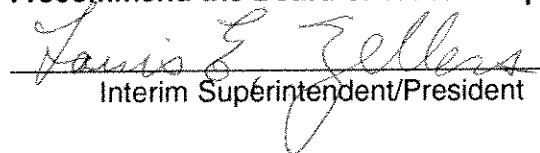
I recommend the Board of Trustees approve this item



 Vice President, Administrative Services

Date 6/13/07

I recommend the Board of Trustees approve this item



 Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____



CONSTRUCTION, INC.

Wednesday, June 13, 2007

Mr. Steve Garcia,
Director, Facilities Construction & Contracts
Victor Valley Community College
18422 Bear Valley Road
Victorville, CA 92392-5849

**RE: Advanced Technology Building Phase II
Recommendations**

Dear Mr. Garcia:

We recommend awarding a contract to RDM Electric Co., Inc., for Bid Package 24 Emergency Generator System in the amount of \$169,600.00, at the July 10, 2007 Board Meeting:

This recommendation is based on verification of Bid Documents, Bid Bond, and Licensing information. Agreements and Contract Documents, including Bonds and Insurance are pending.

Respectfully,

A handwritten signature in cursive script, appearing to read "G M Vallesillo".

Gabrielle M. Vallesillo, Sr. Project Administrator
Cal K-12 Construction Management, Inc.

BID TABULATION FORM

BID PACKAGE 2A

	BIDDER #1	BIDDER #2	BIDDER #3	BIDDER #4	BIDDER #5	BIDDER #6
Contractor Name	ROM					
AVI						
AVII						
Total Base Bid	\$1,09,600.00					

Addenda Acknowledged	N/A					
Signature on Bid Form	✓					
Bid Bond/Cashier's Check	✓					
Designation of SubContractors	✓					
Non-Collusion	✓					
Information Required of Bidders	✓					

NOTES:

AGREEMENT

THIS AGREEMENT, made the 13th day of June 2007, in the County of San Bernardino, State of California, by and between **VICTOR VALLEY COMMUNITY COLLEGE DISTRICT** hereinafter called "District", and RDM Electric Company, Inc. hereinafter called "Contractor",

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK. The Contractor shall perform within the Contract Time and for the Contract Price, subject to adjustments thereto pursuant to the Contract Documents, the Contract as herein defined, and shall provide all labor, materials, tools, equipment, services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

ADVANCE TECHNOLOGY BUILDING PHASE II

It is the duty of the Contractor to complete the work covered by this Contract in exact accordance with the approved plans, Specifications, and other Contract Documents as specified in Article 8 below. The Contractor shall be liable to the District for any damages arising as a result of a failure to fully comply with that obligation, unless such act or omission actually prevents the Contractor from fully complying with the requirements of the documents, and unless the Contractor protests at the time of such alleged prevention that the act or omission is preventing the Contractor from fully complying with the Contract Documents. Such protest shall not be effective unless reduced to writing and filed with the District within three working days of the date of occurrence of the act or omission preventing the Contractor from fully complying with the Contract Documents.

ARTICLE 2 - TIME FOR COMPLETION. The Contract Time shall commence on the date stated in the District's Notice to Proceed. The work shall be completed within the time specified in the Supplementary Special Conditions and the Notice to Proceed.

ARTICLE 3 - CONTRACT PRICE. The District shall pay to the Contractor as full consideration for the Contractor's full, complete, and faithful performance of the Contractor's obligations under the Contract Documents, subject to any additions or deductions as provided for in the Contract Documents, the Contract Price of:

One-Hundred-Sixty-Nine Thousand, Six-Hundred Dollars (\$ 169,600.00), said sum being the total amount of the following amounts stipulated in the Bid Proposal:

SEE ATTACHED -

ARTICLE 4 - LIQUIDATED DAMAGES: It is agreed that the Contractor will pay the District the sum of One Thousand Dollars (\$ 1000.00) per calendar day for each and every day of delay beyond the time prescribed in the Contract Documents for finishing said work, as Liquidated Damages and not as a penalty or forfeiture. In the event the same is not paid, the Contractor further agrees that the District may deduct that amount thereof from any money due or that may become due the Contractor under the Contract. This Article does not exclude recovery of damages under provisions of the Contract Documents.

ARTICLE 5 - HOLD HARMLESS AGREEMENT. The Contractor agrees to and does hereby indemnify and hold harmless the District, its officers, agents, and employees from every claim or demand made, and every liability, loss, damages, or expense, of any nature whatsoever, including attorney fees and costs, which may be incurred by reason of:

- (a) Liability for damages for (1) death or bodily injury to persons; (2) injury to, loss, or theft of property; or (3) any other loss, damage or expenses arising under either (1) or (2) above, sustained by the Contractor or any person, firm, or corporation employed by the Contractor upon or in connection with the work called for in this Agreement, except for liability resulting from the sole negligence or willful misconduct of the District, its officers, employees, agents, or independent contractors who are directly employed by the District; and
- (b) Any injury to or death of persons or damage to property caused by any act, neglect, default, or omission of the Contractor, or any person, firm, or corporation employed by the Contractor, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm, or corporation, including the District, arising out of, or in any way connected with the work covered by this agreement, whether said injury or damage occurs either on or off the District property, if the liability arose from the negligence or willful misconduct of anyone employed by the Contractor, either directly or by independent contract.
- (c) The Contractor, at his/her own expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees, on any such claim, demand, or liability, and shall pay or satisfy any judgment that may be rendered against the District, its officers, agents, or employees in any action, suit, or other proceedings as a result thereof.

ARTICLE 6 - PROVISIONS REQUIRED BY LAW. Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.

ARTICLE 7 - CONTRACTOR'S LICENSE: Contractor must possess a Class '___' Contractor's License, issued by the State of California, which is current and in good standing.

ARTICLE 8 - COMPONENT PARTS OF THE CONTRACT. The Contract entered into by this Agreement consists of the following Contract Documents, all of which are component parts of the Contract as if herein set out in full or attached hereto:

Notice Inviting Bids	Payment Bond Agreement
Instructions for Bidders	Labor and Materials Bond Performance Bond
Bid Proposal	Drug Free Workplace Certification
Designation of Subcontractors	General Conditions and
Certification of Workers' Compensation	Supplementary General Conditions
Non-collusion Affidavit	Addenda No(s). _____ as issued
Bid Bond	Agreement
Specifications	Performance Bond
Drawings as issued	

Signatures on following page

IN WITNESS WHEREOF, this Agreement has been duly executed by the above named parties, on the day and year first above written.

VICTORVILLE COMMUNITY COLLEGE
DISTRICT

CONTRACTOR:

By: _____

By: _____

Typed or Printed Name

Typed or Printed Name

Title (Authorized Officers or Agents)

Title (Authorized Officers or Agents)

Date

Date

(CORPORATE SEAL)

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: COOPERATIVE BID – TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY, VIZUAL SYMPHONY

The district wishes to use Agreement #50738 between California State University and Vizual Symphony, for the purchase of Epson data video projector products and associated services. This agreement was effective April 4, 2006, and the term is unlimited subject to annual review in accordance with the terms of the agreement.

As stated in the agreement, "California Community Colleges and California Higher Education Consortium (CHEC) members are eligible to participate in this Agreement subject to each participating institution's policies and procedures."

Fiscal impact: Budgeted items from the General Fund, restricted and unrestricted funds

RECOMMENDATION:

It is recommended the Board of Trustees approve the district to purchase Epson data video projector products and services under the terms and conditions of the Trustees of the California State University, Agreement #50738, utilizing Vizual Symphony as an authorized re-seller.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES X NO ___ NOT APPLICABLE ___

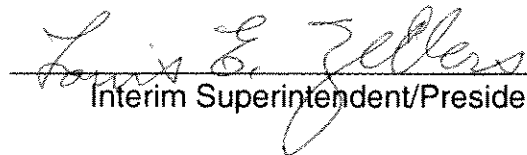
I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date 6/2/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____



THE CALIFORNIA STATE UNIVERSITY
CONTRACT SERVICES AND PROCUREMENT

SUBJECT: Master Pricing Agreement for Epson Data Video Projectors

VENDOR: Vizual Symphony

Competition Requirements Satisfied? : No	Prenegotiated T&C: Yes
Term: Valid Until Cancelled	Recycled Product: No
Certified Small/Micro Business: Yes (#26045)	DVBE: No

DESCRIPTION: This is a CSU master pricing agreement for Epson data video projector products and associated services. In return for CSU's participation in Epson's National Account Program, Vizual Symphony, a California certified Small Business (cert.#26045), agrees to provide Reseller services and to extend to all campuses, campus auxiliaries, and affiliated offices of the CSU discount pricing in accordance with the Epson National Account Program and the attached terms and conditions. Orders for Epson's products shall be in accordance with CSU standard purchase order procedures. This Pricing Agreement cannot be used in lieu of competition, but does ensure that the products are registered with the manufacturer for optimal support.

Through the Education National Account Program, Vizual Symphony is able to offer a **FREE 3rd** year warranty (vs. the standard 2 year warranty). Vizual Symphony is currently the only California small business certified company to offer the Epson ENAP pricing advantage.

Documents: A complete copy of the Agreement.

ORDER INSTRUCTIONS: For Sales, Technical Support, or Order Assistance, contact:

Susan Holguin: (800) 267-0174 x31 - Chancellor's Office
CSU Dominguez Hills
CSU Long Beach
CSU Los Angeles
Cal Poly San Luis Obispo

Christina DeBono: (800) 267-0174 x36 -
Cal Poly Pomona
CSU Fullerton
CSU Channel Islands
CSU Northridge
CSU Bakersfield

CSU CONTACT: Darryl Dearborn
FAX: (562) 951-4969

PHONE: (562) 951-4581
EMAIL: ddearborn@calstate.edu

AGREEMENT

AGREEMENT NUMBER 50738	AM. NO.
CONTRACTOR IDENTIFICATION NUMBER 3585	

THIS AGREEMENT, made and entered into this 4th day of April, 2006, in the State of California, by and between the Trustees of the California State University, which is the State of California acting in a higher education capacity, through its duly appointed and acting officer, hereinafter called CSU and

Vizual Symphony, hereafter called Contractor,

WITNESSETH: That the Contractor for and in consideration of the covenants, conditions, agreements, and stipulation of the University hereinafter expressed, does hereby agree to furnish to the University services and materials as follows:

This is a CSU master pricing agreement for Epson data video projector products and associated services. In return for CSU's participation in Epson's National Account Program, Vizual Symphony, a California certified Small Business (cert.#26045), agrees to provide Reseller services and to extend to all campuses, campus auxiliaries, and affiliated offices of the CSU discount pricing in accordance with the Epson National Account Program and the following terms and conditions all of which are incorporated and made a part of this Agreement. This does not constitute an order for goods or services. Orders for Epson's products shall be in accordance with CSU standard purchase order procedures. In the event of a conflict between documents, the following order of precedence shall apply:

- Rider A - CSU General Provisions for Commodity and Service Acquisitions, consisting of nine (8) pages;
- Rider B - Proposal Letter from Vizual Symphony dated March 7, 2006 consisting of three (3) pages;
- Rider C - California Higher Education Consortium Participant Addendum, consisting of one (1) page.

California Community Colleges and California Higher Education Consortium (CHEC) members are eligible to participate in this Agreement subject to each participating institution's policies and procedures.

The term of this Agreement shall be unlimited subject to annual review in accordance with the terms herein. Either party may terminate this Agreement by thirty (30) day written notice. Obligations by either party, incurred under a Purchase Order executed as a result of this Agreement, shall survive the termination.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

UNIVERSITY		CONTRACTOR	
Trustees of the California State University		Vizual Symphony	
BY (AUTHORIZED SIGNATURE)	DATE	BY (AUTHORIZED SIGNATURE)	DATE
▶		▶	
PRINTED NAME AND TITLE OF PERSON SIGNING Tom Roberts, Director		PRINTED NAME AND TITLE OF PERSON SIGNING Susan Holguin	
DEPT. Contract Services & Procurement		ADDRESS 355 N. Sheridan Ave., Suite 111 Corona CA 92880	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ N/A	REQUIRED CHARTFIELD DISTRIBUTION Account Fund Dept ID Program		
TOTAL AMOUNT ENCUMBERED TO DATE \$ N/A	OPTIONAL CHARTFIELD DISTRIBUTION Class Proj/Grt		

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: AGREEMENT – OFFICIAL PAYMENTS CORPORATION

The district wishes to enter into a three-year agreement with Official Payments Corporation (OPC) to provide interactive voice response (IVR), Point of Sale (POS, face-to-face), and internet (WEB) support as a Technology Service Provider (TSP). These are the avenues our students use for making enrollment payments in person, via telephone, and web. The district has been using this company (formerly named EPOS Corporation) for its telephone payment system, but wishes to use it for its web and face-to-face payment processing as well. Students paying via the telephone currently have two additional credit card options over the current web processor. This will allow students paying via the web or in person to have the same credit card payment options as those paying via phone. In addition, the district will be able to run payment reports using one system rather than the two it currently uses.

The agreement would be effective July 1, 2007, and would continue for three years. Thereafter, the agreement would automatically be renewed for successive periods of one year unless OPC or the district terminates the agreement.

Fiscal Impact: \$55,000.00 per year for a total of \$165,000.00 for three years, budgeted item from the General Fund.

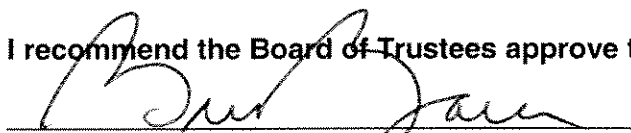
RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with Official Payments Corporation to provide IVR, POS, AND WEB support for student payments.

REFERENCE FOR AGENDA: YES


General Counsel Approval: YES X NO ___ NOT APPLICABLE ___

I recommend the Board of Trustees approve this item


Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

OFFICIAL PAYMENTS CORPORATION
E-PAYMENT
TECHNOLOGY SERVICE PROVIDER AGREEMENT

This Technology Service Provider Agreement ("Agreement") is made and entered into this _____ day of _____, 2006 ("Effective Date") by and between OFFICIAL PAYMENTS CORPORATION, a Delaware Corporation, having offices located at 177 Technology Parkway, Auburn, Alabama 36830, (hereinafter referred to as "OPC"), and Victor Valley College, having offices located at 18422 Bear Valley Road, Victorville, CA 92395-5850, (hereinafter referred to as "Customer"). OPC and Customer may be referred to herein as the "Party" or "Parties".

WITNESSETH

WHEREAS, OPC has developed, manufactures and customizes hardware and software for interactive voice response (IVR), Point of Sale (POS), and internet (WEB) solutions as a Technology Service Provider (TSP) which services and products are collectively referred to in this Agreement as the "OPC Services" or "Services"; and

WHEREAS, Customer wishes to procure such services for IVR, POS, and WEB solutions on a contractual basis;

NOW THEREFORE, in consideration of the promises, covenants, and agreements contained herein, the Parties agree as follows:

1. SERVICES AND PRICES

The IVR, POS, and WEB services, (the "Services") which OPC shall provide as a TSP for Customer are set forth in Schedule A; pricing is set forth in Schedule B; service specifications are set forth in Schedule C; all of which are hereto attached.

2. METHODS OF COMPENSATION

The method of compensation as is appropriate for the Services provided is set forth in Schedule B.

3. MERCHANT AND ACH CHECK SERVICES

A) OPC shall provide those merchant and ACH Check services which are required to fulfill this Agreement as per the attached Schedule A. The pricing set forth in Schedule B shall be in effect for the Term of the Agreement, *provided* that OPC does not receive a bonafide increase for merchant services from the credit/debit card issuer/issuers, in which case Customer shall be immediately notified. OPC and Customer shall negotiate in good faith to adjust the pricing to reflect the increased cost of merchant services. Upon this event, either Party may terminate the Agreement upon giving written notice to the other Party.

- B) OPC, as service provider: (i) assures Customer that all services rendered are in complete compliance with this Agreement, including without limitation the conditions set forth in Schedule C; and (ii) remains ultimately responsible for the Services provided pursuant to this Agreement. In the event that a Customer Client disputes a credit card or ACH check charge which was registered by means of the Services provided as per this Agreement, such dispute shall be resolved by the Customer Client or Customer as is appropriate, through OPC. In the event that a credit is given to the Customer Client after authorization, upon OPC making a credit back to Customer Client, the same shall be invoiced to Customer. Furthermore, in such instances Customer Client shall also have the transaction fee credited back.

4. CONFIDENTIALITY

OPC hereby pledges and covenants not to disclose, directly or indirectly, any information or data pertaining to Customer's clients to any other party other than is required to perform the Services to be provided under this Agreement. Moreover, information and data received by OPC from Customer shall only be disclosed to OPC's employees who have a need to know in order to deliver the Services. All information contained on magnetic media and/or transmitted by way of electronic media shall be considered confidential whether or not such material is so marked.

5. AUDIT TRAIL

OPC shall maintain accounting records pertaining to the Services provided to Customer. Customer may, with OPC's full cooperation, audit said accounting records at Customer's discretion during OPC's normal business hours on regular business days.

6. TERM

Subject to paragraph 13, For the convenience of the Parties, this Agreement shall be in effect from the Effective Date through June 30, 2008, and three (3) full years (the "Initial Term") thereafter. This Agreement shall then automatically be renewed for successive periods of one (1) year ("Successive Term") on July 1 of each anniversary hereof unless OPC or Customer notifies the other in writing at least ninety (90) days prior to the expiration date of the Initial or Successive Term of its intention not to renew this Agreement.

7. EXCLUSIVITY

OPC shall be Customer's exclusive Technology Service Provider for the Services provided through the Datatel interface as designated in Schedule A.

8. TERMS AND CONDITIONS

- A) The terms and conditions set forth in this Agreement govern the purchase of the Services and no terms and/or conditions stated on Customer's purchase order shall serve to amend this Agreement regardless of whether or not Customer's purchase order was signed by an employee of OPC.

- B) Customer shall remit to OPC payment in full no later than thirty (30) days after the receipt of invoice for those fees to be paid by Customer as per Schedule B. Credit card transaction fees and credits given to Customer Clients shall be invoiced to Customer on a monthly basis by OPC. ACH transaction and returned check fees are deducted prior to remitting funds to Customer on a weekly basis. Failure to pay invoices in a timely manner will be considered a breach of this Agreement and OPC may at its option in accordance with the terms of Section 13, entitled "Termination" terminate this Agreement.
- C) Invoices shall be issued as stated herein at the prices listed on Schedule B. Payment shall be made according to Section 8(B).
- D) OPC shall make its best effort to provide the Services on the delivery dates requested by Customer, and acknowledged by OPC. Delivery shall be deemed to have occurred when OPC delivers and Customer activates the Services for general client use. From time to time, circumstances beyond OPC's control may cause delays. Neither Customer nor OPC shall be under liability to each other by reason of non-performance or delay in performance of any obligation hereunder caused by force majeure, to the extent that non-performance or delay is attributable to such force majeure and only for the duration of the force majeure and the effect upon its ability to perform its obligation hereunder. As used herein the term "force majeure" shall mean and include but shall not be limited to any acts of God, fire, flood, drought or perils of the sea or air, explosion, sabotage, accident, embargo, riot, civil commotion, war or other hostilities, governmental or parliamentary acts, regulations or orders, or delays caused by the other Party, or any other circumstance of similar nature beyond the reasonable control of the Party so failing.
- E) Customer shall, in coordination with OPC, evaluate the Services within fifteen (15) days of providing the Services to Customer for acceptance. OPC shall promptly correct any discrepancies in the Services such that they are in compliance with the agreed upon specifications thereof. After determining that the Services are in compliance with the specifications, Customer shall notify the potential users of the Services and encourage them to take advantage of the same.

9. LIMITED WARRANTIES AND LIMITATION OF LIABILITIES

- A) The Services provided to Customer are warranted to function in accordance with specifications. Customer shall promptly notify OPC of any deficiencies with the Services which become evident. Upon notification to OPC, and subject to the terms hereof, OPC will attempt to correct any deficiency as promptly as possible, without additional charge.
- B) THIS IS THE SOLE AND EXCLUSIVE WARRANTY BY OPC WHICH APPLIES OR SHALL APPLY TO THE SERVICES. NO ORAL OR VERBAL ADVICE OR INFORMATION GIVEN BY OPC, ITS AFFILIATES OR ITS OR THEIR AGENTS, SERVANTS, EMPLOYEES, OR REPRESENTATIVES, SHALL CREATE A DIFFERENT OR GREATER WARRANTY, AND CUSTOMER ACKNOWLEDGES THAT IT MAY NOT RELY UPON ANY SUCH ORAL OR WRITTEN COMMUNICATIONS TO CREATE OR ESTABLISH WARRANTY RIGHTS IN EXCESS OF THE SOLE AND EXCLUSIVE WARRANTY HEREIN.
- C) OPC's LIABILITY SHALL BE LIMITED TO REPAIR OR CORRECTION OF THE SERVICES OR REFUND OF THE FEES PAID BY CUSTOMER TO OPC DURING

THE PRIOR SIX (6) MONTH PERIOD FOR THE SPECIFIC SERVICES WHICH WERE NOT AS WARRANTED, AS DETERMINED BY OPC IN ITS SOLE DISCRETION, WHICH SHALL BE THE SOLE AND EXCLUSIVE REMEDY OF CUSTOMER AND ALL OTHER REMEDIES OR DAMAGES AT LAW OR IN EQUITY ARE WAIVED. OPC SHALL NOT BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE, EXEMPLARY OR INDIRECT DAMAGES, LOST PROFITS OR OTHER BUSINESS INTERRUPTION DAMAGES, BY STATUTE, IN TORT OR CONTRACT OR OTHERWISE. CUSTOMER ACKNOWLEDGES AND AGREES THAT THERE ARE NO OTHER WARRANTIES EXPRESS OR IMPLIED. OPC SPECIFICALLY DISCLAIMS AND CUSTOMER SPECIFICALLY WAIVES THE IMPLIED WARRANTIES OF MERCHANTABILITY, CONFORMITY TO MODELS OR SAMPLES, FITNESS FOR A PARTICULAR PURPOSE AND/OR ANY WARRANTY, EXPRESS OR IMPLIED.

10. INDEMNITY AND LIMITATION OF LIABILITY

- A) OPC either owns or has licenses for the software portion of the Services without infringing on the rights of others. Customer agrees to promptly notify OPC of the institution of any litigation alleging infringement of any United States or foreign patent arising from the use of any of the Services that are the subject of this Agreement.
- B) So long as this Agreement remains in effect, OPC shall 1) defend at its expense any suit or proceeding brought against Customer to the extent it is based on an allegation that OPC's Services infringe any valid United States patents, trademark, service mark, copyright, registered design, or registered design right, trade secret or know-how belonging to another party, if OPC is notified promptly of such claim in writing and given full authority, information and assistance at OPC's expense for the defense or settlement of same; and (2) pay those damages and costs awarded therein against Customer in the event said Services or portions thereof are held to constitute infringement by court of competent jurisdiction.
- C) If OPC receives notice of an allegation that the Services infringe or misappropriate a third party's intellectual property rights, or if Customer's use of any Services is prohibited by permanent injunction of a court of competent jurisdiction as a result of such an infringement or misappropriation, OPC may, at its sole option and expense: a) procure for Customer the right to continue using such Services as provided hereunder; b) modify such Services so that they are no longer infringing; or c) replace the Services with other Services of equal or superior functional capability. If none of the foregoing is in OPC's determination commercially reasonable, OPC shall have the right to terminate the Services. If OPC should choose to terminate the Services due to a third party claim of infringement or misappropriation, OPC shall refund to Customer the fees paid by Customer to OPC during the prior six (6) month period for those Services or portions thereof which constitute the basis of the termination.
- D) Notwithstanding anything stated in this Agreement to the contrary, OPC will not be liable to Customer under any provision of this Agreement in any respect for any patent, copyright, or trade secret infringement occurring while or after Customer's license to use the allegedly infringing product or Service has expired or has been terminated. OPC shall not be liable for any such patent, copyright, or trade secret infringement relating to Customer, to the extent that Customer is then in breach of its obligations to OPC under the express terms of this Agreement or any Master Agreement then in effect between

such parties. OPC will not be liable under any provision under this Section if any patent, copyright, or trade secret infringement or any other claim is based upon or caused by (1) an addition to or alteration of the Services in question by Customer; (2) a use for which the Services were not designed or specified by OPC; (3) Customer's design specifications or any data, information, drawings, manuals, script, etc. provided to OPC by Customer which has resulted in the infringement action; (4) any use or application to which such Services are applied, to the extent that such use or application has been created or developed by any person or company other than OPC, or to the extent that such use application has been created or developed by OPC with or from information, data, design specifications, or other information provided by customer; or (5) the combination, operation or use of the Services with any other product or services not provided by OPC, to the extent that such combination, operation, or use results in the loss, damage, claim or expense in question. Should any claim of infringement be made against OPC based upon (1) through (5) above, Customer shall hold harmless OPC and its affiliates from all costs, expenses, loss, damage or liability arising therefrom.

E) IN NO EVENT SHALL EITHER PARTY BE LIABLE TO EACH OTHER OR ANY THIRD PARTY FOR INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING BY, BUT NOT LIMITED TO ANY LOSS OF BUSINESS, REVENUE OR PROFITS, LOSS OF USE OR DATA, LOSS OF SAVINGS OR ANTICIPATED SAVINGS, LOSS OF INVESTMENT, LOSS OF GOOD WILL OR COST OF CAPITAL OR LOSS OF EXTRA ADMINISTRATIVE COST WHETHER OR NOT FORESEEABLE, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE USE OR PERFORMANCE OF SERVICES OR INABILITY TO USE A SERVICE EITHER SEPARATELY OR IN COMBINATION WITH OTHER SERVICES OR PRODUCTS, WHETHER IN AN ACTION BASED ON CONTRACT OR TORT INCLUDING NEGLIGENCE OR OTHER LEGAL THEORY.

F) Provisions of this paragraph 10 will survive any termination.

11. INSURANCE

Without limiting either Party's right to indemnification, it is agreed that OPC shall, individually, at its own cost maintain during the Term of this Agreement, at least the minimum insurance coverage as follows:

- A) Comprehensive General Liability Insurance including coverage for Contractual Liability, Products/Completed Operations Liability in an amount not less than One Million Dollars (\$1,000,000) per occurrence, Two Million Dollars (\$2,000,000) annual aggregate, written on an occurrence form and shall maintain such coverage for at least one (1) year from the termination of this Agreement.
- B) Professional Liability Insurance in an amount not less than One Million Dollars (\$1,000,000) per occurrence, and shall maintain such coverage for at least one (1) year from the termination of this Agreement.

Nothing in this Section 11 herein contained shall be construed as limiting in any way the extent to which either Party may be held responsible to the other Party for payments of damages to person or property resulting from performance of the activities envisioned under this Agreement.

12. NOTICES

All notices, requests and other communications to either Party hereunder shall be in writing (including telex, telecopy or similar teletransmission or writing), and shall be given to such Party at its address or applicable teletransmission number set forth below, or such other address or applicable teletransmission number as such Party may hereafter specify by notice to the other Party. Each such notice, request or other communication shall be effective (i) if given by telex, when such telex is transmitted to the telex number specified in this Section and the appropriate answer back is received; (ii) if given by mail, five (5) Business Days after such communication is deposited in the mails as Certified Mail, addressed as aforesaid; (iii) if given by telecopy, when such telecopy is transmitted to the telecopy number specified in this Section and the appropriate confirmation is received; or (iv) if given by any other means (including, without limitation, by air courier), when delivered or received at the address specified below:

NOTICES TO OPC:

OPC

P.O. BOX 3140
177 TECHNOLOGY PARKWAY
AUBURN, AL 36831-3140
USA

ATTN: ED GRAF
Contracts Administrator

FACSIMILE: (334) 321-7285

NOTICES TO CUSTOMER:

ATTN:

FACSIMILE:

13. TERMINATION

This Agreement shall terminate at the end of the Term in the event that either Party notifies the other Party per Section 6, Term, that it does not wish to extend the Agreement or at any time that the Parties mutually agree, in writing, to terminate the Agreement. If either Party shall breach the terms and conditions of this Agreement, that Party shall be notified in writing by the other Party and shall have thirty (30) business days after receipt of notice to take action to correct the breach. Failure of the Party in violation to take action to correct the breach within said thirty (30) business days shall result, at the discretion of the other Party, in termination of this Agreement at the expiration of the thirty (30) day period. Termination for (a) commission of felony, fraud, or other such illegal acts; (b) attempted assignment of this Agreement without prior written consent of the other Party; or (c) bankruptcy or execution of a general assignment for the benefit of creditors or appointment of a receiver or trustee to take possession of the other Party's assets shall be effective immediately upon notice thereof.

To the extent that the provisions of this Agreement pertain to confidentiality, trade secrets, taxes, and/or payment, same shall survive termination and both Parties agree to be bound thereby beyond termination.

14. DUTIES UPON TERMINATION

Both parties agree that should this Agreement be terminated the welfare, security, and privacy of Customer's Clients are of utmost concern. Upon termination and provided that Customer is fulfilling its payment obligations hereunder, OPC agrees that it will, upon Customer's written request, still provide the Services to Customer for a period of sixty (60) days after the termination of this Agreement (the "Transition Period") and cooperate in Customer's transition of the Services to another provider. During the Transition Period, all of the terms of this Agreement shall continue to apply except for the terms set forth in Section 7 of this Agreement which shall not be in effect after termination. After termination, or if Customer requests OPC services during the Transition Period then after the end of the Transition Period, each Party shall return to the other all information, data, programs, listings, demonstration software, user's guides, magnetic media, and any other materials exchanged by the Parties during the course of this Agreement. In addition, each Party shall certify in writing that it has not retained any copies of any materials belonging to or furnished by the other Party, and that any software provided by the other Party pursuant hereto has been deleted from that Party's computer and no copies have been retained in any form. Customer shall pay OPC all sums due prior to date of termination. Both Parties agree to complete these duties within thirty (30) days after termination.

15. INDEPENDENT CONTRACTOR

OPC agrees to perform the Services hereunder as an independent Contractor to Customer, and in no event shall OPC or any of its Agents or Employees be deemed agents and employees of Customer. Customer agrees to hold OPC harmless from, and to indemnify OPC from and for the intentional acts, omissions, and/or negligence of Customer itself or its agents, servants, employees, and/or representatives, which proximately results in property damage or personal injury to any person or party, including but not limited to OPC personnel.

16. COMPLIANCE WITH LAWS

This Agreement is subject to applicable laws and executive orders relating to equal opportunity and non-discrimination in employment. Neither Party hereto shall discriminate in its employment practices or in its provision of public accommodations against any person by reason of age, race, religion, color, sex, family status, handicap, disability, or national origin. Both Parties agree to comply with laws and orders relating to the employment of the handicapped, or disabled persons, the employment of veterans and the use of minority business enterprises, as well as all other federal, state, county, and local laws, ordinances, regulations and codes, to the extent the same are applicable hereto.

17. ASSIGNMENT

This Agreement, including all of its rights and obligations created hereunder, shall not be assigned or transferred in any manner whatsoever (except upon transfer of majority ownership of a Party's business by merger, or consolidation, in which case the Agreement may be assigned to the succeeding owner) unless with the prior written consent of the opposite Party signed by an officer thereof. Subject to the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns.

18. TRAVEL AND LIVING EXPENSES

Should Customer request assistance from OPC resulting in travel expenses being incurred, actual reasonable travel and living expenses, including coach class airfare, hotel accommodations, meals, tips, taxi, rental car, etc., will be billed to Customer as the expenses are incurred, and shall be promptly paid. At Customer's request, OPC shall supply receipts to substantiate expenses.

19. TAXES

Customer shall be responsible for any national or local excise taxes, value added taxes, use taxes, sales taxes, and any other taxes now or hereafter levied or imposed on the performance of this Agreement or on the documentation and related services furnished hereunder, except for income taxes resulting from this Agreement. It shall be Customer's responsibility to pay any taxes due in such instances. Customer may, at its expense, challenge the applicability of any tax, to which it is liable hereunder, and OPC shall furnish Customer with reasonable assistance in connection therewith.

20. GOVERNING LAW

This Agreement shall be deemed to have been made in the State of California and shall be construed, interpreted, enforced and applied in accordance with the laws of the State of California, without reference to principles of conflicts of laws thereof.

21. WAIVER

Failure of either Party to enforce any provision of this Agreement shall not be considered a waiver of that Party's right to enforce said provision or any other provision included herein.

22. SEVERABILITY

Should any provision of this Agreement be held illegal or unenforceable by a court of law, and said provision reasonably prevents either Party from fulfilling its duties and obligations under this Agreement, said provision shall be considered deleted from this Agreement and the remainder of the Agreement shall continue in full force and effect.

23. NONSOLICITATION OF STAFF

Each Party hereto agrees that it shall not, during this Agreement and for a period of one (1) year following its termination, employ or contract or engage by any means whatsoever the services of any person who is or was employed or engaged by the other Party without the express written consent of the other Party.

24. SCHEDULES AND EXHIBITS

All Schedules and Exhibits referred to herein form an integral part of this Agreement and are hereby incorporated into this Agreement whenever reference is made to them and are attached hereto.

25. ENTIRE AGREEMENT

This Agreement supersedes any previous understandings or agreement, whether oral or written, between the Parties and contains the entire Agreement between the Parties regarding the subject matter herein. Any changes to this Agreement must be made in writing and signed by duly authorized representatives of each Party, *provided* that it is not a change required to meet credit card or ACH rules and regulations, or a change in merchant services provider, in which case OPC shall make the required change or changes and promptly notify the other Party of the same.

26. NO WAIVER OF IMMUNITY

No portion of this Agreement shall be deemed to constitute a waiver of any immunities the Parties or their officers or employees may possess, nor shall any portion of this Agreement be deemed to have created a duty of care which did not previously exist with respect to any person not a party to this Agreement.

27. NO THIRD PARTY BENEFICIARY ENFORCEMENT

It is expressly understood and agreed that the enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the undersigned Parties and nothing in this Agreement shall give or allow any claim or right of action whatsoever by any other person not included in this Agreement. It is the express intention of the undersigned Parties that any entity other than the undersigned Parties receiving services or benefits under this Agreement shall be an incidental beneficiary only.

28. ERRORS

Typographical and clerical errors on quotations and invoices are subject to correction.

29. HEADINGS

The headings of the sections of this Agreement are for convenience of reference only and do not constitute part of this Agreement.

30. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which when executed, will be deemed to be an original, but all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement to become effective on the Effective Date of this Agreement.

CUSTOMER

OFFICIAL PAYMENTS CORPORATION

Signature

Signature

Mary Pringle, Director of Fiscal Services
Name and Title

Michael A. Lawler, Senior Vice President
Name and Title

Date

Date

SCHEDULE A

TECHNOLOGICAL SERVICES TO BE PROVIDED

The IVR, POS, and Web hosted solution provides the following payment processing services:

- Web interface via open APIs based on TCP/IP sockets, web services, ASP, Java, etc.
- Use of existing IVR system.
- Payment acceptance via credit cards (Visa, MC, Discover, Amex, Visa/MC debit cards).
- Payment acceptance via electronic checks (ACH).
- Client and Customer level web based reporting showing detail on card activity, breakdown on IVR/POS/WEB, breakdown on ACH/Credit Card, etc.
- Web based Customer configuration and management application.
- Management of returned items (NSF, chargeback's, etc.)
- 24x7 Customer (partner) support.
- Batch or customized online transfer of payment information for entry into Customer's host systems.

For the above services, OPC shall maintain at all times:

- Commercially reasonable security and verification procedures in order to prevent unauthorized access of Customer's Client's accounts.
- Internet and telephony infrastructure necessary to support the payment processing services.

SCHEDULE B

PRICING

The following shall apply:

SERVICE FEES

A. SETUP FEE

A setup fee of \$0 will be charged and is due at contract execution.

B. Credit card transaction fees and credits to Customer Clients shall be invoiced to Customer on a monthly basis. ACH transaction and returned check fees are deducted prior to remitting funds to Customer on a weekly basis.

1. TRANSACTION FEES

- A transaction fee of 2.5% of the charged or debited amount of each completed credit/debit card transaction shall be charged to Customer.
- A transaction fee of \$1.75 will be charged to Customer for each ACH transaction.

2. ACH RETURNED CHECK FEE

A fee shall be charged for each ACH check returned to OPC for whatever reason. A fee of \$4.50 shall be charged for each ACH Check returned.

NOTE: OPC intends to use Heartland Payment Systems as the merchant services provider. Customer shall be required to sign a Merchant Services Agreement with the merchant services provider.

SCHEDULE C

SERVICE SPECIFICATION

1.) Specifications

This Service and associated hardware/software shall include the following components:

- a.) FirstLine Encore IVR engine hosted in a secure OPC environment with emergency power backup 24/7.
- b.) Both IVR and Web payment applications running according to industry standard security requirements for funds transfers.
- c.) OPC hosted merchant account services operated and maintained according to Payment Card Industry Data Security Standard 1.1 (PCI 1.1), National Automated Clearing House Association (NACHA) Operating Rules, the Electronic Fund Transfer Act (15 U.S.C. 1693 et seq.), and Regulations E (12 C.F.R. Part 205), as promulgated by the Federal Reserve Board.
- d.) Required IVR ports to access the payment service application residing on the IVR server.
- e.) Required telephone line and data transport facilities to meet the demands of the End User Clients.
- f.) OPC data security procedures including multiple firewalls, intrusion detection software, 128 bit encryption algorithms, and external security audits.

OPC shall house and maintain the servers utilized to provide the Services pursuant to this Agreement according to industry standard security requirements for confidential information and funds transfers. Moreover, OPC technical personnel shall be available 24/7 to ensure the availability of emergency services.

OPC reserves a maintenance window between the hours of 2:30 am and 5:00 am Central time each Tuesday morning. An annual 12 hour maintenance window is reserved for major system upgrades. Operations may be temporarily disabled during a maintenance window. OPC technical personnel shall be available 24/7 to ensure the availability of emergency services.

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: APPROVAL OF FIVE-YEAR FACILITIES PLAN

Every year the district must submit a Five-Year Facilities Plan to the California Community College Chancellor's Office. The proposed VVC Five-Year Plan reflects fiscal years 2009 – 2013 and includes an Initial Project Proposal for the Science Lab Phase II and a Final Project Proposal for a Health Safety Complex. This is an integral part of the process to secure state funding for needed facilities.

Fiscal Impact: None

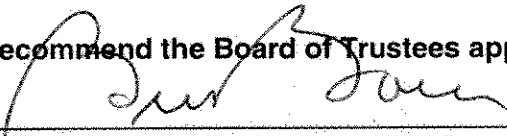
RECOMMENDATION:

It is recommended that the Board of Trustees approve the Five-Year Facilities Plan as submitted.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X

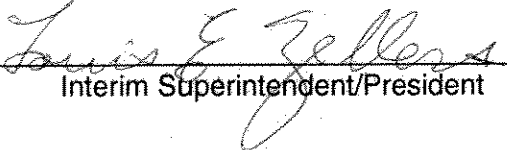
I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____



Victor Valley Community College District

Executive Summary

Victor Valley College is an attractive, well-planned campus located some five miles east of I-15 on Bear Valley Road overlooking the Mojave River Valley. The core of the campus is designed around a man-made (Boise Cascade) lake, contributing substantially to the attractiveness of the campus.

Victor Valley College's service area is part of what Economist John Husing calls the "Third Ring of Economic Development Out of the Los Angeles Basin". The ring extends across the Lancaster/Palmdale, Victorville, Ontario/San Bernardino, Riverside and the I-15 corridor. As a result, this is one of the most rapidly growing areas in California. For example, for 2004, in terms of percentages, the city of Victorville was the second fastest-growing city in California among those with a population of more than 50,000 people with 8,326 new residents for a 10.7 percent population increase. Adelanto grew by 2,023 residents or 9.5 percent, Hesperia grew by 5,370 residents or 7.5 percent, and Apple Valley grew by 2,141 residents or 3.5 percent. Hesperia cited the building of 16,000 homes in the new community of Rancho Las Flores within the next three years.

What John Husing called "cheap dirt" is driving this growth. The greater Los Angeles and Orange County areas no longer have affordable housing for working families. Sky-high land costs in these areas are pushing companies and their employees to the Inland Empire and the High Desert. Victor Valley is the jewel of the Inland Empire, and is where the next major land boom in California is already underway. John Husing believes Victor Valley will ultimately become the new center for California's distribution industry.

Positioned on the I-15 Corridor, the new Southern California Logistics Airport in Victorville, a third set of tracks through the Cajon Pass by Burlington Northern Santa Fe Railroad, and available "cheap" land are driving this expansion. Recently, Southern California Edison announced plans for the world's largest solar energy facility to be built near Victorville. This project will provide clean power to serve some 278,000 homes for the entire year.

Population Projections

The San Bernardino Association of Governments (SANBAG) and the Southern California Association of Governments (SCAG) have forecast that the population of the incorporated cities in Victor Valley College's service area will continue to grow dramatically during the coming 20 years.

From 2005 to 2025, Adelanto is forecast to increase in population by 81.98 percent, Apple Valley by 41.54 percent, Hesperia by 103.38 percent and Victorville by 68.06 percent. The largest increases will occur along the I-15 Corridor, e.g., Hesperia and Adelanto, for



Victor Valley Community College District

commuting convenience for persons who work in the Greater Los Angeles Basin – estimated to be some 50 percent of employees.

These population data do not include the unincorporated town, Phelan, and surrounding area. Population growth for Phelan and surrounding area should mirror those for Hesperia.

These conservative population forecast data clearly present a need for Victor Valley College to plan for facilities and other campus sites to be prepared for the student increases these data predict.

Population Forecast for 2005-2025 for the Incorporated Cities in the Victor Valley College Service Area

City	2005 Population	2010 Population	2015 Population	2020 Population	2025 Population	Percent Change
Adelanto	21,888	25,939	30,675	35,351	39,832	81.90
Apple Valley	63,453	70,873	77,333	83,707	89,815	41.54
Hesperia	78,494	95,800	117,568	139,049	159,638	103.37
Victorville	75,952	81,592	92,548	103,353	113,711	49.71
Total	239,787	274,204	318,124	361,460	402,996	68.10

Source: SANBAG and SCAG

Student Population

The Victor Valley College student population increased from 8,678 for the 1990 Fall Semester to 11,246 for 2004 the Fall Semester, a 29.59 percent change. However, Weekly Student Contact Hours (WSCH) increased from 69,290 to 140,316 for the same period of time, a significant 102.50 percent increase. Students enrolled in an average of 7.98 hours per week for Fall 1990 as compared with 12.48 hours per week per student for Fall 2004. The strengthening of the District’s student financial aid over this period of time no doubt contributed substantially to this increase.

Currently, some 55 percent of students are 24 years of age or younger, the “traditional college age student”. This compares with some 45 percent of students 25 years of age or over. Some 61 to 62 percent of students are female as compared with 38 to 39 percent male.

The national population over 18 years of age is 74.3 percent. All four of the cities in the Victor Valley College service area have young populations – under 70 percent. This means a greater portion of the population is enrolled in K-12 schools – those that feed students to Victor Valley College.



Victor Valley Community College District

Economic Development

The economy of the Victor Valley College service area during the 1990's and early 2000's was driven largely by the need for low-cost land by home owners and small businesses – the first phase of the Third Ring of Economic Development from the Los Angeles Basin. This resulted in a large work force commuter population, some 50 percent of workers. This trend will continue for the foreseeable future: high population growth and small business growth. This is changing rapidly with the new Southern California Logistics Airport (formerly George Air Force Base) on the west side of Victorville, the Burlington Northern/Santa Fe building a third set of tracks through the Cajon Pass, and access to the I-15 Corridor. These are the driving components of the greater Victor Valley area becoming, as John Husing termed it, the new center for California's distribution industry.

The economy is driven by retail business and service jobs; construction, finance, insurance and real estate; small company manufacturing and transportation/distribution/utilities.

Victor Valley College is an integral component of the planning and development of the economy. It contributes to the economic development of the High Desert by cooperating with CSU, San Bernardino and several private colleges and universities in making upper division and graduate programs available on the Victor Valley College Campus.

Mission

The mission of Victor Valley Community College is three-fold:

To enable students to succeed and to develop competence through academic and vocational instruction at the lower division college level. This instruction will lead to the granting of certificates and degrees as well as transfer to other institutions;

To contribute to community and state-wide economic growth and competitiveness through vocational and technical instruction leading to employment, continuing education, student support services, adult non-credit instruction, and instruction in basic skills and English as a Second Language;

To foster personal development and life-long learning through culturally enriching programs and activities for the expanding learning community.

Victor Valley Community College is a learning organization that is committed to

- verified student learning success,
- instructional and institutional innovation and excellence,
- systematic self-evaluation and improvement,
- learning-centered planning and allocating of resources,



Victor Valley Community College District

- respect and civility in personal conduct,
- integrity and collaboration among students, staff, faculty and administrators,
- active and responsible citizenship,
- equality of access,
- understanding and appreciation of diversity, and
- responding to community employment needs.

Master Plans

An Educational Master Plan was completed this past year and is available on the Victor Valley College web site. Also, this past year Carrier Johnson completed a comprehensive Facilities Master Plan. As of this writing, a draft is available on the District's web site.

The District is prepared for the projected enormous population growth and the economic changes in its service area.

Space Inventory

The annual review of all District facilities was completed during early fall 2006 to ensure that all Victor Valley Community College District facilities are accurately classified based on use and accurately measured based upon State standards. The results are filed with the California Chancellor's Office through the FUSION system. This space inventory must be performed and reported annually during the early fall with adjustments made as needed to keep the facilities inventory accurate. Later, the projects listed in the District's Five-Year Facility Plan interact with the Space Inventory to determine eligibility for state funding.

Energy Conservation

The District has been proactive in energy conservation – to reduce energy use and save resources. During the mid-1990's, the District took advantage of the California Energy Commission's loan program to improve gas and electricity efficiency across the campus. Through a Central Plant project, the District employs cold underground water to "pre-cool" its air conditioning system for a substantial portion of the campus – according to Southern California officials, this results in operating at 10 percent of the normal energy/cost use. Once the water has been used for pre-cooling, it is dumped into the campus lake from which it is drawn to water the campus grounds and fields. This is a unique and highly effective system.

A second Central Plant is in the planning stage (Priority #11) for future facilities and ones not currently served.



Five-Year Facility Plan

<u>Project</u>	<u>Projected Completion</u>
1. Advanced Technology Center	2008/09
2. Speech/Drama Studio	2007/08
3. Seismic Retrofit/Adaptive P.E.	2009/10
4. Health Safety Center	2011/12
5. Science Building Addition	2012/13
6. Visual/Performing Arts Lab Building	2013/14
7. Humanities/Social Science	2013/14
8. Safety/Security Road, Phase II	2013/14
9. Campus Parking	2011/12
10. Vocational/Technology Building	2013/14
11. Central Plant, Phase II	2012/13
12. Practice Fields/Track Field	2012/13
13. Old Nursing Building #32 Modernization	2013/14
14. Administrative Services Building	2014/15
15. Student Services Building	2014/15
16. Westside Center - Phase I	2014/15

Projects

Priority #1 - Advanced Technology Center (State Funded)

This project is designed to facilitate the use of electronic technology for the teaching and learning process. It is a major classroom/laboratory building of some 34,000 ASF (assignable square feet – square feet inside classrooms, laboratories, offices and work areas). The building includes dedicated laboratories, a large multipurpose computerized self-paced



Victor Valley Community College District

learning laboratory, classrooms and faculty offices. It is designed for business, English, languages and similar disciplines.

Priority #2 – Speech/Drama Studio (State Funded)

This project provides for teaching and learning additions to the Performing Arts Center (PAC). It includes classrooms and laboratories for the Theatre Arts and Speech programs. The project also enhances the over-all design of the Performing Arts Center.

Priority #3 – Seismic Retrofit/Adaptive Physical Education (State Funded)

Several years earlier the state evaluated community college facilities for their capacity to withstand seismic activity. The “Old” Gym was one of the buildings identified across the state that needed retrofitting. A major emphasis in the retrofit of the “Old” Gym is physical education laboratories for students with disabilities.

Priority #4 – Health Safety Center (Shared Funding)

This unique project incorporates the classroom/laboratory/office/meeting/ storage needs of two major programs: Health Sciences and Public Safety. The Health Science component of the project will be located immediately east of the present Allied Health Building – a courtyard will tie the two buildings together. (The present Allied Health Building will later be reconstructed into a classroom building.)

The Public Safety classroom/laboratory/office/meeting rooms/storage facilities will be located on the north side of Jacaranda Avenue across the street from Health Sciences. A bridge over the street will connect the facilities.

These facilities will provide classrooms and laboratories for high growth programs with excellent career opportunities for graduates. The Public Safety component of the project will be a joint effort with San Bernardino County and the cities. ***An FPP will be submitted for 2009/2010 funding.***

Priority #5 – Science Building Addition (State Funding)

This project is for an Addition to the present Science Building. It will be designed so that the new science laboratories will access the prep room space of the present Science Building. The Science Building was originally designed anticipating this addition -- from an earlier Facilities Master Plan. The student science population, Weekly Student Contact Hours (WSCH), has outgrown the Science Building, and with the planned growth of the Victor Valley College Health programs and offerings, this addition will be desperately needed. ***An IPP is being submitted for 2010/11 funding.***



Victor Valley Community College District

Other Projects Include (In Priority Rank):

- Visual/Performing Arts Lab Building
- Humanities/Social Science Building
- Safety/Security Road, Phase II
- Campus Parking
- Vocational/Technology Building
- Central Plant, Phase II
- Practice Fields/Track Field
- Old Nursing Building Modernization
- Administrative Services Building
- Student Services Building
- Westside Center, Phase I

2009-13 FIVE YEAR CONSTRUCTION PLAN
(2009-10 FIRST FUNDING YEAR)

Victor Valley CCD

Prepared in reference to the Community College Construction Act of 1980
and
approved on behalf of the local governing board for submission to
the office of the Chancellor, California Community Colleges

Signed _____

Dr. Louis E. Zellers
(Chief Executive Officer)

Title _____ Superintendent/President

Date _____ 6/8/2007

Contact Person Bruce Baron _____

Telephone (760) 245-4271 _____

Date Received at
Chancellor's Office

Chancellor's Office
reviewed by

Notice of Approval

List the address and acreage of every land unit owned by the district (Education Code 81821(e)). Please identify all locations, both on-campus and off-campus, grouped according to their "parent" institution. In the event the list is long or complicated, please substitute copies of college bulletins or other notices to the public which display similar information. The list should be current as of October the prior year

Address	Acreage
Future College Facility Caughlin Road Phelan, California 95371	160.0
Victor Valley Community College 18422 Bear Valley Road Victorville, California 92395	252.6

Legislative Districts

Campus	Assembly	Senate	House
Victor Valley Community College	34	17	0

Address

Victor Valley Community College
18422 Bear Valley Road
Victorville, California 92395

No.	Project	Occupancy	Source	Schedule of Funds						
				2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
	ASF	Total Cost								
1	Advanced Technology Building, Phase 34,086	2008/2009 \$20,712,000	State	Victor Valley Community College						
2	Speech/Drama Studio 20,275	2006/2007 \$9,475,000 \$4,349,000	State NonState	Victor Valley Community College						
3	Seismic Retrofit/Auxiliary Gymnasium -29	2008/2009 \$3,611,000 \$270,000	State NonState	Victor Valley Community College						
4	Health Safety Center 32,478	2011/2012 \$41,369,000	State			(P)(W) \$2,959,000		(C) \$36,431,000	(E) \$1,979,000	
5	Science Building Addition 5,574	2012/2013 \$15,628,000	State			(P) \$523,000		(W) \$625,000	(C)(E) \$14,480,000	
6	Visual/Performing Arts Lab Building 30,000	2013/2014 \$18,952,000	State					(P)(W) \$3,600,000	(C) \$14,407,000	(E) \$945,000
7	Humanities / Social Science 21,905	2013/2014 \$13,528,000 \$6,765,000	State NonState					(P)(W) \$906,000 \$454,000	(C) \$11,337,000 \$5,668,000	(E) \$1,285,000 \$643,000
8	Safety/Security Road - Phase II 2012/2013	\$935,000 \$935,000	State NonState					(P)(W) \$63,200 \$63,200	(C) \$871,800 \$871,800	
9	Campus Parking 2011/2012	\$3,520,600	NonState			(P)(W) \$290,600	(C) \$3,230,000			
10	Vocational Technology Building 13,773	2013/2014 \$16,252,000 \$8,127,000	State NonState					(P)(W) \$1,089,000 \$545,000	(C) \$13,619,000 \$6,810,000	(E) \$1,544,000 \$772,000
11	Central Plant - Phase II 2,084	2012/2013 \$1,993,400 \$996,700	State NonState					(P)(W) \$160,000 \$80,000	(C) \$1,833,400 \$916,700	
12	Practice Fields/Track Fields 23,000	2012/2013 \$3,093,100 \$3,093,100	State NonState				(P)(W) \$207,800 \$207,800	(C) \$2,591,500 \$2,591,500	(E) \$293,800 \$293,800	
13	Old Nursing Bldg #32 Modernization 7,665	2013/2014		Victor Valley Community College						

No.	Project	Occupancy	Source	Schedule of Funds						
				2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014
14	Administrative Services Building	2014/2015	Victor Valley Community College							
15	Student Services Building	2014/2015	Victor Valley Community College							
16	Westside Center - Phase I	2014/2015	Victor Valley Community College							
	18,330								(P)(W)	(C)
		\$3,446,100	State						\$230,900	\$2,887,800
		\$3,446,100	NonState						\$230,900	\$2,887,800

Five Year Construction Plan
 District Lecture Capacity/Load Ratios
 Victor Valley CCD

No.	Project	WSCH	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
3	Seismic Retrofit/Auxiliary Gymnasium Replacement	999								
	11	26	2008/2009	61,643						
	Victor Valley Community College			87%						
4	Health Safety Center									
	-3,597	-8,385	2011/2012				53,259			
	Victor Valley Community College						68%			
7	Humanities / Social Science									
	21,297	49,643	2013/2014						102,902	
	Victor Valley Community College								125%	
10	Vocational Technology Building									
	1,504	3,506	2013/2014						106,408	
	Victor Valley Community College								129%	
13	Old Nursing Bldg #32 Modernization									
	6,767	15,774	2013/2014						122,182	
	Victor Valley Community College								148%	
16	Westside Center - Phase I									
	5,554	12,946	2014/2015						135,128	
	Victor Valley Community College								163%	
		Lecture Actual/Projected WSCH		2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
		26,434	Cumulative Capacity	71,129	73,689	76,201	78,723	80,806	82,651	82,651
			Capacity/Load Ratio	61,618	61,643	61,643	61,643	53,259	53,259	122,182
				87%	84%	81%	79%	66%	64%	148%

District Laboratory Capacity/Load Ratios

Victor Valley CCD

No.	Project	WSCH	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
2	Speech/Drama Studio	7,605	4,872	2006/2007						
	Victor Valley Community College									
1	Advanced Technology Building, Phase 1	27,763	14,483	2008/2009						
	Victor Valley Community College			52,164						
				81%						
4	Health Safety Center	31,782	14,657	2011/2012						
	Victor Valley Community College						66,821			
							94%			
5	Science Building Addition	3,947	1,547	2012/2013				68,368		
	Victor Valley Community College							94%		
6	Visual/Performing Arts Lab Building	27,500	10,700	2013/2014					79,069	
	Victor Valley Community College								106%	
7	Humanities / Social Science	4,659	2,090	2013/2014					81,159	
	Victor Valley Community College								109%	
10	Vocational Technology Building	10,384	1,298	2013/2014					82,457	
	Victor Valley Community College								111%	
16	Westside Center - Phase I	3,374	1,611	2014/2015						84,068
	Victor Valley Community College									113%
Laboratory Actual/Projected WSCH				2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
				64,156	66,464	68,730	70,735	72,703	74,548	74,548
91,372 Cumulative Capacity				32,809	52,164	52,164	52,164	66,821	68,368	82,457
Capacity/Load Ratio				51%	78%	76%	74%	92%	92%	111%

District Office Capacity/Load Ratios

Victor Valley CCD

No.	Project	Off ASF	FTE	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
2	Speech/Drama Studio	890	6	2006/2007							
	Victor Valley Community College										
1	Advanced Technology Building, Phase 1	2,325	17	2008/2009	365						
	Victor Valley Community College				108%						
3	Seismic Retrofit/Auxiliary Gymnasium Replacement	19	0	2008/2009	365						
	Victor Valley Community College				108%						
4	Health Safety Center	3,162	23	2011/2012			388				
	Victor Valley Community College						104%				
5	Science Building Addition	1,299	9	2012/2013				397			
	Victor Valley Community College							104%			
6	Visual/Performing Arts Lab Building	2,000	14	2013/2014					412		
	Victor Valley Community College								105%		
7	Humanities / Social Science	-216	-2	2013/2014						410	
	Victor Valley Community College									105%	
10	Vocational Technology Building	895	6	2013/2014						416	
	Victor Valley Community College									106%	
13	Old Nursing Bldg #32 Modernization	898	6	2013/2014						423	
	Victor Valley Community College									108%	
16	Westside Center - Phase I	1,916	14	2014/2015							437
	Victor Valley Community College										111%
	Office Actual/Projected FTE	47,923			2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
	Cumulative Capacity				338	350	362	372	383	392	392
	Capacity/Load Ratio				101%	104%	101%	98%	101%	101%	108%

District Library Capacity/Load Ratios

Victor Valley CCD

No.	Project	Lib ASE	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
5	Science Building Addition -243	2012/2013						42,829		
	Victor Valley Community College							103%		
7	Humanities / Social Science 437	2013/2014							43,266	
	Victor Valley Community College									
10	Vocational Technology Building -567	2013/2014							42,699	
	Victor Valley Community College									
16	Westside Center - Phase I 1,000	2014/2015								43,699
	Victor Valley Community College									

Library	Actual/Projected WSCH	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
43,072	43,072	37,727	38,756	39,765	40,655	41,531	42,829	42,699
	Capacity/Load Ratio	114%	111%	108%	106%	104%	104%	104%

Victor Valley CCD

No. Project	AVTV ASF	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
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4 Health Safety Center
535 2011/2012
Victor Valley Community College

5,441
42%

5 Science Building Addition
500 2012/2013
Victor Valley Community College

5,941
46%

6 Visual/Performing Arts Lab Building
500 2013/2014
Victor Valley Community College

6,441

7 Humanities / Social Science
192 2013/2014
Victor Valley Community College

6,633

10 Vocational Technology Building
121 2013/2014
Victor Valley Community College

6,754

16 Westside Center - Phase I
1,513 2014/2015
Victor Valley Community College

8,267

AV/TV Capacity	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
4,906	12,579	12,766	12,852	12,928	13,002	0	0
Cumulative Capacity	4,906	4,906	4,906	4,906	5,441	5,941	6,754
Capacity/Load Ratio	39%	38%	38%	38%	42%		

District Load Distribution

Reference: Chancellor's Office Forecast

	Instructional Staff FTE	Total Campus WSCH	Off-Campus WSCH	On-Campus WSCH	P.E. Laboratory WSCH	On-Campus Lecture WSCH	On-Campus Laboratory WSCH
Actual Fall							
2005	297	137,031	6,577	130,454	4,696	67,314	58,443
2006	306	131,173	52	131,121	3,934	66,871	60,315
Forecast							
2007	321	141,491	7,089	134,402	4,032	68,545	61,825
2008	338	146,809	7,340	139,469	4,184	71,129	64,156
2009	350	152,092	7,605	144,487	4,335	73,689	66,464
2010	362	157,277	7,864	149,413	4,482	76,201	68,730
2011	372	161,864	8,093	153,771	4,613	78,423	70,735
2012	383	166,369	8,318	158,051	4,742	80,606	72,703
2013	392	170,591	8,530	162,061	4,862	82,651	74,548

Instructional Load by Campus or Location

Reference: Chancellor's Office Forecast

WSCH Distributed to Campuses or Other Locations

Campus	Actual			Projected						
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Victor Valley Community College	140,316	137,031	131,173	141,491	146,809	152,092	157,277	161,864	166,369	170,591
Total	<u>140,316</u>	<u>137,031</u>	<u>131,173</u>	<u>141,491</u>	<u>146,809</u>	<u>152,092</u>	<u>157,277</u>	<u>161,864</u>	<u>166,369</u>	<u>170,591</u>

Total District Library Load

Reference: Chancellor's Office Forecast of Day-Graded Enrollment

(a)	Total Day-Graded (b)	Number of Campuses (c)	Initial ASF (3,795/Camp) (d)	First 3,000 Day Graded (3.83/DG) (e)	Between 3k - 9k (3.39/DG) (f)	Above 9,000 (2.94/DG) (g)	Total ASF (d+e+f+g)
2007/2008	9,363	1	3,795	11,490	20,340	1,067	36,692
2008/2009	9,715	1	3,795	11,490	20,340	2,102	37,727
2009/2010	10,065	1	3,795	11,490	20,340	3,131	38,756
2010/2011	10,408	1	3,795	11,490	20,340	4,140	39,765
2011/2012	10,711	1	3,795	11,490	20,340	5,030	40,655
2012/2013	11,009	1	3,795	11,490	20,340	5,906	41,531
2013/2014	11,288	1	3,795	11,490	20,340	6,727	42,352

Library Load by Campus or Location

Reference: Chancellor's Office Forecast of Day-Graded Enrollment

Campus	2007	2008	2009	2010	2011	2012	2013
Victor Valley Community College	36,692 (100%)	37,727 (100%)	38,756 (100%)	39,765 (100%)	40,655 (100%)	41,531 (100%)	(0%)
Total	<u>36,692</u>	<u>37,727</u>	<u>38,756</u>	<u>39,765</u>	<u>40,655</u>	<u>41,531</u>	<u>42,352</u>

Total District AV, Radio, TV Load

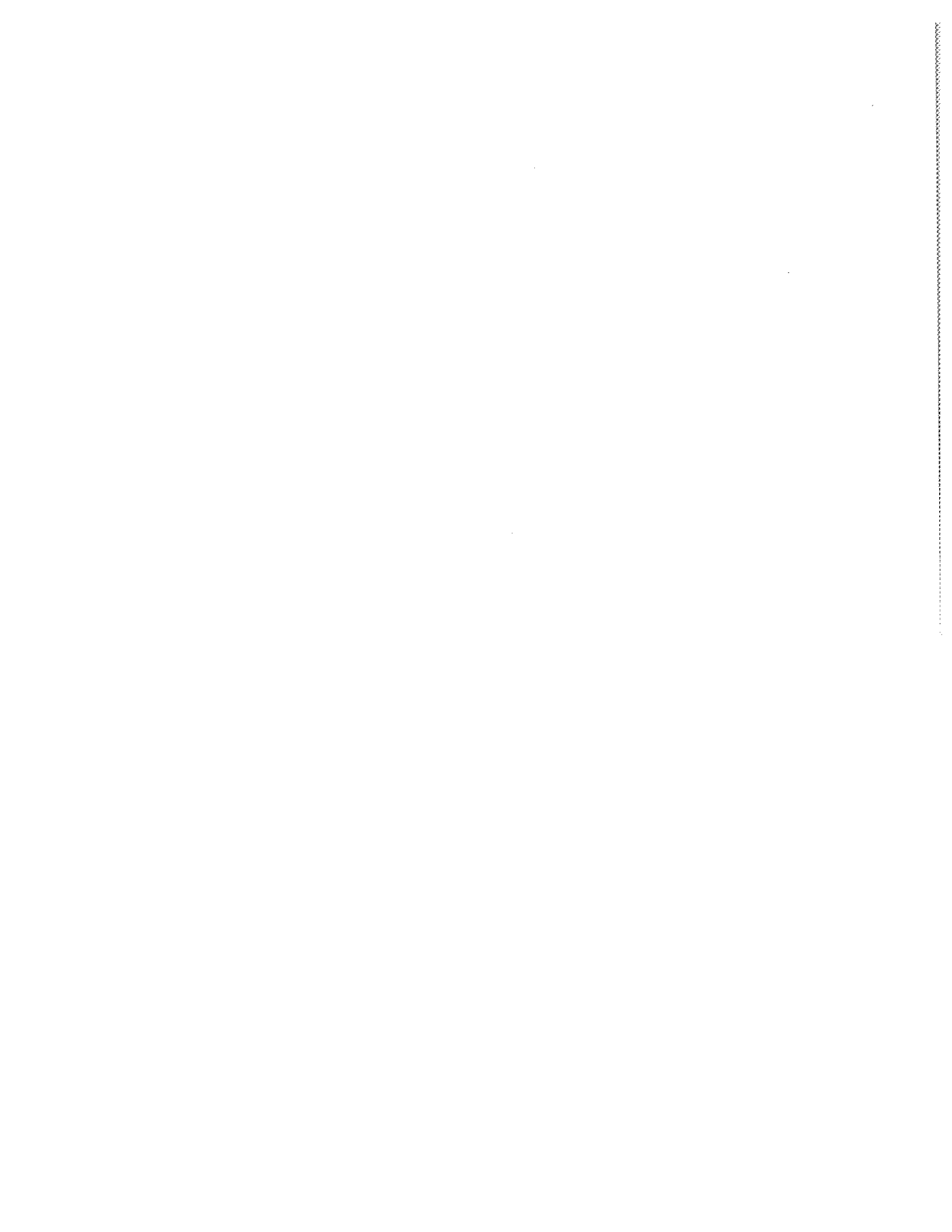
Reference: Chancellor's Office Forecast of Day-Graded Enrollment

(a)	Total Day-Graded (b)	Number of Campuses (c)	Initial ASF (3,500/Camp) (d)	First 3,000 Day Graded (1.50/DG) (e)	Between 3k - 9k (0.75/DG) (f)	Above 9,000 (0.25/DG) (g)	Total ASF (d+e+f+g)
2007/2008	9,363	1	3,500	4,500	4,500	91	12,591
2008/2009	9,715	1	3,500	4,500	4,500	179	12,679
2009/2010	10,065	1	3,500	4,500	4,500	266	12,766
2010/2011	10,408	1	3,500	4,500	4,500	352	12,852
2011/2012	10,711	1	3,500	4,500	4,500	428	12,928
2012/2013	11,009	1	3,500	4,500	4,500	502	13,002
2013/2014	11,288	1	3,500	4,500	4,500	572	13,072

AV, Radio, TV Load by Campus or Location

Reference: Chancellor's Office Forecast of Day-Graded Enrollment

Campus	2007	2008	2009	2010	2011	2012	2013
Victor Valley Community College	12,591 (100%)	12,679 (100%)	12,766 (100%)	12,852 (100%)	12,928 (100%)	13,002 (100%)	(0%)
Total	<u>12,591</u>	<u>12,679</u>	<u>12,766</u>	<u>12,852</u>	<u>12,928</u>	<u>13,002</u>	<u>13,072</u>



Campus Lecture Capacity/Load Ratios

Victor Valley Community College

No. Project	Lect ASF	WSCH	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
3	Seismic Retrofit/Auxiliary Gymnasium Replacement	999								
11	26	2008/2009	61,643							
	Victor Valley Community College		87%							
4	Health Safety Center						53,259			
	-3,597	-8,385	2011/2012				68%			
	Victor Valley Community College									
7	Humanities / Social Science								102,902	
	21,297	49,643	2013/2014						125%	
	Victor Valley Community College									
10	Vocational Technology Building								106,408	
	1,504	3,506	2013/2014						129%	
	Victor Valley Community College									
13	Old Nursing Bldg #32 Modernization								122,182	
	6,767	15,774	2013/2014						148%	
	Victor Valley Community College									
16	Westside Center - Phase I									135,128
	5,554	12,946	2014/2015							163%
	Victor Valley Community College									
	Lecture Actual/Projected WSCH			2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
	26,434	Cumulative Capacity		71,129	73,689	76,201	78,423	80,606	82,651	82,651
		Capacity/Load Ratio		61,618	61,643	61,643	61,643	53,259	53,259	122,182
				87%	84%	81%	79%	66%	64%	148%

Campus Laboratory Capacity/Load Ratios

Victor Valley Community College

No.	Project	WSCH	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
2	Speech/Drama Studio									
	7,605	4,872	2006/2007							
	Victor Valley Community College									
1	Advanced Technology Building, Phase 1									
	27,763	14,483	2008/2009	52,164						
	Victor Valley Community College			81%						
4	Health Safety Center									
	31,782	14,657	2011/2012	66,821						
	Victor Valley Community College			94%						
5	Science Building Addition									
	3,947	1,547	2012/2013	68,368						
	Victor Valley Community College			94%						
6	Visual/Performing Arts Lab Building									
	27,500	10,700	2013/2014						79,069	
	Victor Valley Community College								106%	
7	Humanities / Social Science									
	4,659	2,090	2013/2014						81,159	
	Victor Valley Community College								109%	
10	Vocational Technology Building									
	10,384	1,298	2013/2014						82,457	
	Victor Valley Community College								111%	
16	Westside Center - Phase I									
	3,374	1,611	2014/2015						84,068	
	Victor Valley Community College								113%	
	Laboratory Actual/Projected WSCH			2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
	91,372	Cumulative Capacity		64,156	66,464	68,730	70,735	72,703	74,548	74,548
		Capacity/Load Ratio		32,809	52,164	52,164	52,164	66,821	68,368	82,457
				51%	78%	76%	74%	92%	92%	111%

Five Year Construction Plan
Campus Office Capacity/Load Ratios
 Victor Valley Community College

Calif. Comm. Colleges

No.	Project	FTE	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
2	Speech/Drama Studio	890	6	2006/2007						
	Victor Valley Community College									
1	Advanced Technology Building, Phase 1	2,325	17	2008/2009	365					
	Victor Valley Community College				108%					
3	Seismic Retrofit/Auxiliary Gymnasium Replacement	19	0	2008/2009	365					
	Victor Valley Community College				108%					
4	Health Safety Center	3,162	23	2011/2012	388					
	Victor Valley Community College				104%					
5	Science Building Addition	1,299	9	2012/2013				397		
	Victor Valley Community College							104%		
6	Visual/Performing Arts Lab Building	2,000	14	2013/2014					412	
	Victor Valley Community College								105%	
7	Humanities / Social Science	-216	-2	2013/2014					410	
	Victor Valley Community College								105%	
10	Vocational Technology Building	895	6	2013/2014					416	
	Victor Valley Community College								106%	
13	Old Nursing Bldg #32 Modernization	898	6	2013/2014					423	
	Victor Valley Community College								108%	
16	Westside Center - Phase I	1,916	14	2014/2015						437
	Victor Valley Community College									111%
	Office Actual*/Projected FTE			2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
	47,923 Cumulative Capacity			338	350	362	372	383	392	392
	Capacity/Load Ratio			101%	104%	101%	98%	101%	101%	108%

Five Year Construction Plan
Campus Library Capacity/Load Ratios
 Victor Valley Community College

Calif. Comm. Colleges

No.	Project	Lib ASF	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
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5 Science Building Addition
 -243 2012/2013
 Victor Valley Community College

42,829
 103%

7 Humanities / Social Science
 437 2013/2014
 Victor Valley Community College

43,266

10 Vocational Technology Building
 -567 2013/2014
 Victor Valley Community College

42,699

16 Westside Center - Phase I
 1,000 2014/2015
 Victor Valley Community College

43,699

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Library Actual/Projected WSCH	37,727	38,756	39,765	40,655	41,531	0	0
43,072 Cumulative Capacity	43,072	43,072	43,072	43,072	43,072	42,829	42,699
Capacity/Load Ratio	114%	111%	108%	106%	104%		

Five Year Construction Plan
Campus AV/TV Capacity/Load Ratios
 Victor Valley Community College

No.	Project	AVTV ASF	Occupancy	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
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4 Health Safety Center
 535 2011/2012
 Victor Valley Community College

5,441
42%

5 Science Building Addition
 500 2012/2013
 Victor Valley Community College

5,941
46%

6 Visual/Performing Arts Lab Building
 500 2013/2014
 Victor Valley Community College

6,441

7 Humanities / Social Science
 192 2013/2014
 Victor Valley Community College

6,633

10 Vocational Technology Building
 121 2013/2014
 Victor Valley Community College

6,754

16 Westside Center - Phase I
 1,513 2014/2015
 Victor Valley Community College

8,267

AV/TV 4,906 Cumulative Capacity Capacity/Load Ratio	2008/2009 12,679 4,906 39%	2009/2010 12,766 4,906 38%	2010/2011 12,852 4,906 38%	2011/2012 12,928 4,906 38%	2012/2013 13,002 5,441 42%	2013/2014 0 5,941	2014/2015 0 6,754
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Campus Load Distribution

Reference: Chancellor's Office Forecast

	Instructional Staff FTE	Total Campus WSCH	Off-Campus WSCH	On-Campus WSCH	P.E. Laboratory WSCH	On-Campus Lecture WSCH	On-Campus Laboratory WSCH
Actual Fall							
2005	297	137,031	6,577	130,454	4,696	67,314	58,443
2006	306	131,173	52	131,121	3,934	66,871	60,315
Forecast							
2007	321	141,491	7,089	134,402	4,032	68,545	61,825
2008	338	146,809	7,340	139,469	4,184	71,129	64,156
2009	350	152,092	7,605	144,487	4,335	73,689	66,464
2010	362	157,277	7,864	149,413	4,482	76,201	68,730
2011	372	161,864	8,093	153,771	4,613	78,423	70,735
2012	383	166,369	8,318	158,051	4,742	80,606	72,703
2013	392	170,591	8,530	162,061	4,862	82,651	74,548

Campus Worksheet for Computing FTE Instruction Staff

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

(a)	Total Certificated Instructional and Statutory Staff FTE (b)	Non-Instructional Portion of FTE (c)	Net Total Instructional and Statutory Staff FTE (b-c) (d)
Instructors	260.0		260.0
Counselors Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.	18.0		18.0
Department Administrators	5.0		5.0
Librarians Include certificated director of audio/visual, et. al.	4.0		4.0
Institutional Administrators Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al.	34.0		34.0
Fall 2007 Totals	321.0	0.0	321.0

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalents devoted to noninstructional work.
 Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

Campus Worksheet for Computing FTE Instruction Staff

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

(a)	Total Certificated Instructional and Statutory Staff FTE (b)	Non-Instructional Portion of FTE (c)	Net Total Instructional and Statutory Staff FTE (b-c) (d)
Instructors	270.0		270.0
Counselors Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.	20.0		20.0
Department Administrators	7.0		7.0
Librarians Include certificated director of audio/visual, et. al.	4.0		4.0
Institutional Administrators Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al.	37.0		37.0
Fall 2008 Totals	338.0	0.0	338.0

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time expressed as Full-Time Equivalents devoted to noninstructional work.
 Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

Campus Worksheet for Computing FTE Instruction Staff

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

(a)	Total Certificated Instructional and Statutory Staff FTE (b)	Non-Instructional Portion of FTE (c)	Net Total Instructional and Statutory Staff FTE (b-c) (d)
Instructors	280.0		280.0
Counselors Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.	21.0		21.0
Department Administrators	7.0		7.0
Librarians Include certificated director of audio/visual, et. al.	4.0		4.0
Institutional Administrators Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al.	38.0		38.0
Fall 2009 Totals	350.0	0.0	350.0

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalents devoted to noninstructional work.
 Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

Campus Worksheet for Computing FTE Instruction Staff

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

(a)	Total Certificated Instructional and Statutory Staff FTE (b)	Non-Instructional Portion of FTE (c)	Net Total Instructional and Statutory Staff FTE (b-c) (d)
Instructors	289.0		289.0
Counselors Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.	22.0		22.0
Department Administrators	7.0		7.0
Librarians Include certificated director of audio/visual, et. al.	4.0		4.0
Institutional Administrators Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al.	40.0		40.0
Fall 2010 Totals	362.0	0.0	362.0

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalents devoted to noninstructional work.

Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

Campus Worksheet for Computing FTE Instruction Staff

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

(a)	Total Certificated Instructional and Statutory Staff FTE (b)	Non-Instructional Portion of FTE (c)	Net Total Instructional and Statutory Staff FTE (b-c) (d)
Instructors	298.0		298.0
Counselors Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.	22.0		22.0
Department Administrators	7.0		7.0
Librarians Include certificated director of audio/visual, et. al.	4.0		4.0
Institutional Administrators Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al.	41.0		41.0
Fall 2011 Totals	372.0	0.0	372.0

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time expressed as Full-Time Equivalents devoted to noninstructional work.
 Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

Campus Worksheet for Computing FTE Instruction Staff

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

(a)	Total Certificated Instructional and Statutory Staff FTE (b)	Non-Instructional Portion of FTE (c)	Net Total Instructional and Statutory Staff FTE (b-c) (d)
Instructors	306.0		306.0
Counselors Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.	23.0		23.0
Department Administrators	8.0		8.0
Librarians Include certificated director of audio/visual, et. al.	4.0		4.0
Institutional Administrators Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al.	42.0		42.0
Fall 2012 Totals	383.0	0.0	383.0

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time expressed as Full-Time Equivalents devoted to noninstructional work.
 Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

Campus Worksheet for Computing FTE Instruction Staff

College Instructional Staff, Fall Term. Included are all certificated staff for day, extended day, and adult education except those whose office is located off-campus.

(a)	Total Certificated Instructional and Statutory Staff FTE (b)	Non-Instructional Portion of FTE (c)	Net Total Instructional and Statutory Staff FTE (b-c) (d)
Instructors	314.0		314.0
Counselors Include certificated special program coordinators, economic opportunity program, coordinators, statutory and Title 5 required staff, et. al.	23.0		23.0
Department Administrators	8.0		8.0
Librarians Include certificated director of audio/visual, et. al.	4.0		4.0
Institutional Administrators Include certificated persons with responsibilities covering the entire institution, such as Superintendent, Assistant Superintendent, President, Dean of Instruction, Director of Data Processing, et. al.	43.0		43.0
Fall 2013 Totals	392.0	0.0	392.0

Column (b) is the total number of Column (a) distributed to categories

Column (c) is the fraction of time express as Full-Time Equivalents devoted to noninstructional work.
 Counselors, department administrators, and statutorily required staff are counted as if they had no noninstructional duties.

Cumulative Summary of Existing and Proposed Areas, 2008-2014

Priority and Year of Occupancy (a)	Classroom 100's (b)	Laboratory 200's (c)	Office 300's (d)	Library 400's (e)	AV Radio TV 530 - 535 (f)	P.E. 520 - 525 (g)	Assembly 610 - 625 (h)	Inactive 050 - 070 (i)	All Other Areas (j)	Total ASF (k)
Total ASF	26,434	91,372	47,923	43,072	4,906	33,268	16,739	9,285	74,201	347,200
1 2008/2009	Advanced Technology Building, Phase 1									
		27,763	2,325						3,998	34,086
		119,135	50,248						78,199	381,286
3 2008/2009	Seismic Retrofit/Auxiliary Gymnasium Replacement									
	11		19						-59	-29
	26,445		50,267						78,140	381,257
4 2011/2012	Health Safety Center									
	-3,597	31,782	3,162		535				596	32,478
	22,848	150,917	53,429		5,441				78,736	413,735
5 2012/2013	Science Building Addition									
		3,947	1,299	-243	500				71	5,574
		154,864	54,728	42,829	5,941				78,807	419,309
6 2013/2014	Visual/Performing Arts Lab Building									
		27,500	2,000		500					30,000
		182,364	56,728		6,441					449,309
7 2013/2014	Humanities / Social Science									
	21,297	4,659	-216	437	192				-4,464	21,905
	44,145	187,023	56,512	43,266	6,633				74,343	471,214
10 2013/2014	Vocational Technology Building									
	1,504	10,384	895	-567	121				1,436	13,773
	45,649	197,407	57,407	42,699	6,754				75,779	484,987
11 2012/2013	Central Plant - Phase II									
									2,084	2,084
									77,863	487,071
12 2012/2013	Practice Fields/Track Fields									
									23,000	23,000
									100,863	510,071
13 2013/2014	Old Nursing Bldg #32 Modernization									
	6,767		898							7,665
	52,416		58,305							517,736
Total Existing and Proposed Space										
	52,416	197,407	58,305	42,699	6,754	33,268	16,739	9,285	100,863	517,736

Classrooms, Classroom Service (Room Type 100's)	Net ASF	ASF/100 WSCH	Capacity WSCH
Totals	26,434	42.9	61,618

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH	TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH
0100 Agriculture and Natural Resources	1,569	492	319	0956 Manufacturing and Industrial Technology	2,862	385	743
0116 Agricultural Power Equipment Technology		856		1000 Fine and Applied Arts	16,939	257	6,591
0200 Architecture and Related Technologies		257		1100 Foreign Language		150	
0300 Environmental Sciences and Technologies		235		1200 Health	5,811	214	2,715
0400 Biological Sciences	9,554	235	4,066	1300 Family and Consumer Sciences	1,848	257	719
0500 Business and Management	1,320	128	1,031	1400 Law		150	
0600 Media and Communications		214		1500 Humanities (Letters)	909	150	606
0700 Information Technology	3,226	171	1,887	1600 Library Science		150	
0800 Education		321		1700 Mathematics	1,006	150	671
0900 Engineering & Industrial Technologies	8,264	321	2,574	1800 Military Studies		214	
0945 Industrial Systems Technology and Mainte		556		1900 Physical Sciences	10,718	257	4,170
0946 Environmental Control Technology (HVAC)		556		2000 Psychology		150	
0947 Diesel Technology		856		2100 Public and Protective Services	5,289	214	2,471
0948 Automotive Technology	9,290	856	1,085	2200 Social Sciences		150	
0949 Automotive Collision Repair		856		3000 Commercial Services		214	
0950 Aeronautical and Aviation Technology		749		4900 Interdisciplinary Studies	5,691	257	2,214
0952 Construction Crafts Technology	7,076	749	945				
				Totals	91,372		32,809
				Campus Avg Lab ASF/100 WSCH		279	

Office and Office Service Areas (Room Type 300's)

Office and Office Service Areas (Room Type 300's)	Net ASF	ASF per FTE	Capacity FTE
Totals	47,923	140	342

District Priority : **1 Advanced Technology Building, Phase 1**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$20,712,000

Anticipated Source(s) of Funds : State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		1999/2000	2001/2002	2001/2002	2001/2002	2008/2009
Estimated Cost		\$575,000	\$565,000	\$16,620,000	\$2,952,000	

Explain why this project is needed:

This project plans, constructs, and equips the 34,117 asf Advanced Technology Building-Phase I. This is a multipurpose laboratory and office facility which will have voice, video, and data and power ports to all student stations, faculty offices, and special purpose rooms. The facility will also have an open computer center for open entry individual study courses. The District has completed preliminary plans for the first phase of this multiphase project.

District Priority No.: **1 Advanced Technology Building, Phase 1**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary		27,763	2,325			3,998	34,086
Project Secondary						3,998	34,086
Project Net ASF		27,763	2,325				

Project Net Capacity

Classrooms, Classroom Service (Room Type 100's)	Net ASF	ASF/100 WSCH	Capacity WSCH
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			TOP Code/Description	Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH		Net ASF	ASF/100 WSCH	Capacity WSCH
0200 Architecture and Related Technologies	1,698	257	661				
0500 Accounting	730	128	570				
0500 Business Management	729	128	570				
0500 Other Business and Management	730	128	570				
0500 Real Estate	729	128	570				
0700 Computer Software Development	4,413	171	2,581				
1000 Graphic Arts and Design	1,442	257	561				
1000 Photography	1,469	257	572				
1100 Foreign Languages, General	718	150	479				
1500 English	2,916	150	1,944				
1700 Mathematics, General	2,188	150	1,459				
2100 Fire Technology	728	214	340				
4900 Interdisciplinary Studies	9,273	257	3,608				
Laboratory Totals	27,763		14,483				

Office and Office Service Areas (Room Type 300's)	Net ASF	ASF per FTE	Capacity FTE
Office Totals	2,325	140	16.61

District Priority : **2 Speech/Drama Studio**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$13,824,000

Anticipated Source(s) of Funds : State and Non-State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2003/2004	2003/2004	2004/2005	2004/2005	2006/2007
Estimated Cost		\$300,000	\$291,000	\$12,253,000	\$980,000	

Explain why this project is needed:

This project will construct an additional 20,563 ASF to the performing arts center (PAC) to provide specialized lecture/laboratories and studios for the speech/communications and dramatic arts classes. These labs will be acoustically designed to accommodate simultaneous instruction. A new fire access way will be constructed to meet emergency vehicle requirements. This will be a major instructional project.

District Priority No.: **2 Speech/Drama Studio**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary		7,605	890			11,780	20,275
Project Secondary						11,780	20,275
Project Net ASF		7,605	890				

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH	Net ASF	ASF/100 WSCH	Capacity WSCH
1000 Dramatic Arts	712	257	277			
1500 Speech Communication	6,893	150	4,595			
Laboratory Totals	7,605					4,872

Office and Office Service Areas (Room Type 300's)

	Net ASF	ASF per FTE	Capacity FTE
Office Totals	890	140	6.36

District Priority : **3 Seismic Retrofit/Auxiliary Gymnasium Replacement999**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$3,881,000

Anticipated Source(s) of Funds : State and Non-State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2004/2005	2004/2005	2005/2006	2005/2006	2008/2009
Estimated Cost		\$161,000	\$125,000	\$3,560,000	\$35,000	

Explain why this project is needed:

This project demolishes and replaces the existing auxiliary gymnasium to remove a seismically unsafe structure. Soils studies completed for the Initial Project Proposal were deemed insufficient when structural engineers began design. Subsequent soils studies found the entire building to be unsafe under post-Northridge earthquake standards.

District Priority No.: **3 Seismic Retrofit/Auxiliary Gymnasium Replacement999**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary	497		705			10,158	11,360
Project Secondary	-486		-686			-10,217	-11,389
Project Net ASF	11		19			-59	-29

Project Net Capacity

Classrooms, Classroom Service (Room Type 100's)	Net ASF	ASF/100 WSCH	Capacity WSCH
Classroom Totals	11	42.9	26

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			TOP Code/Description	Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH		Net ASF	ASF/100 WSCH	Capacity WSCH
Laboratory Totals	0				0		0

Office and Office Service Areas (Room Type 300's)	Net ASF	ASF per FTE	Capacity FTE
Office Totals	19	140	0.14

District Priority : **4 Health Safety Center**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$41,369,000

Anticipated Source(s) of Funds : State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2009/2010	2009/2010	2011/2012	2012/2013	2011/2012
Estimated Cost		\$1,337,000	\$1,622,000	\$36,431,000	\$1,979,000	

Explain why this project is needed:

This unique project incorporates the classroom/laboratory/office/meeting/ storage needs of two major programs: Health Science and Public Safety. The Health Science component of the project will be located immediately east of the present Allied Health Building – a courtyard will tie the two buildings together (the present Allied Health Building will later be reconstructed into a classroom building. The Public Safety classroom/laboratory/office/meeting rooms/storage facilities will be located on the north side of Jacaranda Avenue across the street from Health Sciences. A bridge over the street will connect the facilities.

These facilities will provide classrooms and laboratories for high growth programs with excellent career opportunities for graduates. The Public Safety component of the project will be a joint effort with San Bernardino County and the cities.

District Priority No.: **4 Health Safety Center**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary		33,168	3,803		535	2,637	40,143
Project Secondary	-3,597	-1,386	-641			-2,041	-7,665
Project Net ASF	-3,597	31,782	3,162		535	596	32,478

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	-3,597	42.9	-8,385

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

Primary Effect				Secondary Effect			
TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH	TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH
0300 Environmental Sciences and Technolog	1,771	235	754				
1200 Cardiovascular Technician	1,506	214	704				
1200 Emergency Medical Services	1,214	214	567	1200 Health	-277	214	-129
1200 Health	1,604	214	750				
1200 Health Information Technology	1,093	214	511	1200 Health Occupations, General	-1,109	214	-518
1200 Health Occupations, General	5,887	214	2,751				
1200 Medical Laboratory Technology	3,048	214	1,424				
1200 Other Health Occupations	1,902	214	889				
1200 Pharmacy Technology	736	214	344				
1200 Physicians Assistant	714	214	334				
1200 Radiologic Technology	1,366	214	638				
1200 Respiratory Care/Therapy	1,537	214	718				
1200 Surgical Technician	597	214	279				
2100 Administration of Justice	3,258	214	1,522				
2100 Fire Technology	5,395	214	2,521				
4900 Interdisciplinary Studies	1,540	257	599				
Laboratory Totals	31,782		14,657				

Office and Office Service Areas (Room Type 300's)

	Net ASF	ASF per FTE	Capacity FTE
Office Totals	3,162	140	22.59

District Priority : **5 Science Building Addition**

Project Type : Site Acquisition
 Replacement

New Construction
 Infrastructure

Reconstruction
 Equipment

Total Estimated Costs : \$15,628,000

Anticipated Source(s) of Funds : State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2009/2010	2011/2012	2012/2013	2012/2013	2012/2013
Estimated Cost		\$523,000	\$625,000	\$13,551,000	\$929,000	

Explain why this project is needed:

This project constructs an addition to the 1996 science building. By the time it is completed in 2013, the project will accommodate 16 years growth in the sciences. The new 17,595 ASF facility will augment the 5 existing life science labs with 3 additional specialized labs for bacteriology, zoology, and marine biology. The same will occur for the 6 existing physical science labs with the addition of 3 labs covering general physical science, chemistry, and earth science. Also included is a 90 station physical science demonstration lab. The addition will be constructed on the west side of the science building in the existing parking lot. It will tie into the existing prep. room facility, efficiently placing it inbetween the old and new labs and minimizing the need for additional prep. facilities. Faculty offices will be located on the west side of the addition. Remodel of the existing prep. facilities will be required, as well as removal of the existing sloped west-facing roof. It will be replaced by a new flat roof.

District Priority No.: **5 Science Building Addition**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary		13,010	1,409		500	375	15,294
Project Secondary		-9,063	-110	-243		-304	-9,720
Project Net ASF		3,947	1,299	-243	500	71	5,574

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			TOP Code/Description	Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH		Net ASF	ASF/100 WSCH	Capacity WSCH
				0400 Biology, General	-4,649	235	-1,978
0400 Microbiology	1,650	235	702				
0400 Other Biological Sciences	1,650	235	702				
0400 Zoology, General	1,650	235	702	1900 Chemistry, General	-3,624	257	-1,410
1900 Earth Science	1,920	257	747	1900 Geology	-569	257	-221
1900 Oceanography	1,920	257	747				
1900 Physical Sciences	2,300	257	895				
1900 Physical Sciences, General	1,920	257	747	1900 Physics, General	-221	257	-86
				Laboratory Totals	3,947		1,547

Office and Office Service Areas (Room Type 300's)

	Net ASF	ASF per FTE	Capacity FTE
Office Totals	1,299	140	9.28

District Priority : **6 Visual/Performing Arts Lab Building**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$18,952,000

Anticipated Source(s) of Funds : State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2011/2012	2011/2012	2012/2013	2013/2014	2013/2014
Estimated Cost		\$1,800,000	\$1,800,000	\$14,407,000	\$945,000	

Explain why this project is needed:

This project would construct a new integrated arts building for both the performing arts (music) and the visual arts. It would vacate the two hexagonal buildings that presently accommodate these programs (Music Building #20 and Art Building #22). Those buildings would be recycled into other uses. The present art and music lab facilities are extremely constrained by these antiquated buildings (built in 1968 and 1991 respectively) due to lack of space and their awkward hexagonal geometry that results in 60 degree angles instead of the more standard 90 degree geometry. The new building would allow for an integrated multimedia arts program not possible with the present arrangement. It would address an extreme shortage of labs for the arts on campus. And it conforms with the recommendations of the pending new Educational and Facilities Master Plan.

District Priority No.: **6 Visual/Performing Arts Lab Building**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary		27,500	2,000		500		30,000
Project Secondary					500		
Project Net ASF		27,500	2,000				30,000

Project Net Capacity

Classrooms, Classroom Service (Room Type 100's)	Net ASF	ASF/100 WSCH	Capacity WSCH
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

Primary Effect				Secondary Effect		
TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH	TOP Code/Description	Net ASF	ASF/100 WSCH
1000 Fine and Applied Arts	27,500	257	10,700			
				Laboratory Totals	27,500	10,700

Office and Office Service Areas (Room Type 300's)	Net ASF	ASF per FTE	Capacity FTE
Office Totals	2,000	140	14.29

District Priority : **7 Humanities / Social Science**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$20,293,000

Anticipated Source(s) of Funds : State and Non-State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2011/2012	2011/2012	2012/2013	2013/2014	2013/2014
Estimated Cost		\$629,000	\$731,000	\$17,005,000	\$1,928,000	

Explain why this project is needed:

This project relocates and consolidates instructional, office, and restroom spaces from temporary facilities to permanent facilities. The stand-alone air conditioning systems in each modular classroom unit create high noise levels and do not provide reliable or consistent heating and cooling particularly in summer months. Foreign language classes are conducted off-campus and students have difficulty fulfilling their required lab assignments. A math department workroom is required. Program reviews conducted in 2003 indicated a need for additional faculty offices. Individual language study rooms with sound/recording equipment are needed. In addition, this project includes the demolition of the Administration Building (#10). This building was constructed in 1969 as a land development sales office and purchased by the district in 1975. Some of the Lower Portables (#66) will be removed from inventory. The Administration Annex (#101) modular will also be removed from inventory.

District Priority No.: **7 Humanities / Social Science**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary	30,791	6,600	5,475	4,500	300	1,170	48,836
Project Secondary	-9,494	-1,941	-5,691	-4,063	-108	-5,634	-26,931
Project Net ASF	21,297	4,659	-216	437	192	-4,464	21,905

Project Net Capacity

Classrooms, Classroom Service (Room Type 100's)	Net ASF	ASF/100 WSCH	Capacity WSCH
Classroom Totals	21,297	42.9	49,643

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			TOP Code/Description	Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH		Net ASF	ASF/100 WSCH	Capacity WSCH
1100 Foreign Language	1,000	150	667	1300 Nutrition, Foods, and Culinary Arts	-1,036	257	-403
4900 Other Interdisciplinary Studies	5,600	257	2,179	4900 Other Interdisciplinary Studies	-905	257	-352
				Laboratory Totals	4,659		2,090

Office and Office Service Areas (Room Type 300's)	Net ASF	ASF per FTE	Capacity FTE
Office Totals	-216	140	-1.54

District Priority : **8 Safety/Security Road - Phase II**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$1,870,000

Anticipated Source(s) of Funds : State and Non-State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2011/2012	2011/2012	2012/2013		2012/2013
Estimated Cost		\$59,000	\$67,400	\$1,743,600		

Explain why this project is needed:

The ability of the existing road system to safely handle the increasing traffic at Victor Valley College is failing. The college has closed off exiting traffic at one of four ingress-egress points at the request of the City of Victorville due to a high incidence of traffic accidents. The second entrance is an alleyway with a right-turn-only exit onto a divided parkway. The main entry/exit point is lighted (having the ability to stack only two vehicles in each of three lanes) at Bear Valley Road, a busy six-lane major thoroughfare. The remaining entrance is an unlighted exit, also onto Bear Valley Road. The city buses will not exit from this unlighted location due to safety hazards encountered when merging into heavy 45 mph through-traffic. This project will provide a new alternate exiting system at the lighted intersection with greater stacking capacity. It will be constructed to public works standards for roadways and create a four-lane loop around the campus (currently only 3/5 of the road is four-lane). The remaining 2/5 of the road does not meet minimum standards. This substandard portion is too narrow to establish a legal center division line.

District Priority No.: **8 Safety/Security Road - Phase II**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary							
Project Secondary							
Project Net ASF							0

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			TOP Code/Description	Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH		Net ASF	ASF/100 WSCH	Capacity WSCH
Laboratory Totals	0				0		0

	Net ASF	ASF per FTE	Capacity FTE
Office and Office Service Areas (Room Type 300's)			
Office Totals	0	140	0.00

District Priority : **9 Campus Parking**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$3,520,600

Anticipated Source(s) of Funds : Non-State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2009/2010	2009/2010	2010/2011		2011/2012
Estimated Cost		\$140,000	\$150,600	\$3,230,000		

Explain why this project is needed:

This project will add approximately 4,500 surface parking spaces to the existing parking at the college. In addition, this project will provide for the demolition and reconstruction of parking areas that have been severely damaged over time. This will meet the parking needs of the campus through 2025. Parking lot lighting is a part of this project. This is a locally-funded project.

District Priority No.: **9 Campus Parking**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary							
Project Secondary							0
Project Net ASF							

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			TOP Code/Description	Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH		Net ASF	ASF/100 WSCH	Capacity WSCH
Laboratory Totals	0						0

Office and Office Service Areas (Room Type 300's)

	Net ASF	ASF per FTE	Capacity FTE
Office Totals	0	140	0.00

District Priority : **10 Vocational Technology Building**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$24,379,000

Anticipated Source(s) of Funds : State and Non-State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2011/2012	2011/2012	2012/2013	2013/2014	2013/2014
Estimated Cost		\$756,000	\$878,000	\$20,429,000	\$2,316,000	

Explain why this project is needed:

The existing Automotive Shop is 35 years old, the existing Welding Shop is 25 years old, and the existing Electronics Lab is 35 years old. All three buildings are pre-engineered steel structures with wood frames and metal siding. The Welding and Automotive Shops will be demolished to provide space for the new facility containing up-to-date service bays, classrooms, parts department, computer lab, library, lockers, service writing area, machine shop, centralized tool crib, faculty offices, and fenced security area. The offices and classrooms will be in a two-story portion of the building with the labs and demonstrations areas in high bay attached facilities.

District Priority No.: **10 Vocational Technology Building**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary	2,758	29,904	2,416	990	121	3,854	40,043
Project Secondary	-1,254	-19,520	-1,521	-1,557		-2,418	-26,270
Project Net ASF	1,504	10,384	895	-567	121	1,436	13,773

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	1,504	42.9	3,506

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

Primary Effect				Secondary Effect			
TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH	TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH
0900 Electronics and Electric Technology	6,008	321	1,872	0900 Drafting Technology	-3,196	321	-996
0947 Diesel Technology	4,779	856	558	0900 Electronics and Electric Technology	-5,077	321	-1,582
0948 Automotive Technology	12,576	856	1,469	0948 Automotive Technology	-8,385	856	-980
0956 Manufacturing and Industrial Technolo	6,541	385	1,699	0956 Manufacturing and Industrial Technolo	-2,862	385	-743
				Laboratory Totals	10,384		1,298

Office and Office Service Areas (Room Type 300's)

	Net ASF	ASF per FTE	Capacity FTE
Office Totals	895	140	6.39

District Priority : **11 Central Plant - Phase II**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$2,990,100

Anticipated Source(s) of Funds : State and Non-State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2011/2012	2011/2012	2012/2013		2012/2013
Estimated Cost		\$90,000	\$150,000	\$2,750,100		

Explain why this project is needed:

In 1996, the district completed the first phase of a campus-wide utilities infrastructure upgrade. Phase II will provide an additional central plant to generate "pre-cooling" mechanical cooling and gas-fired boiler hot water for building heating. Students cannot succeed without additional infrastructure to operate the new facilities built to meet growth. The unique pre-cooling is accomplished through a system of wells. Well water at 50 degrees F is circulated through campus building fan units. When this pre-cooling is no longer adequate, the central plant mechanical chillers are turned on. The pre-cooling phase saves approximately \$100,000 per year in energy costs.

District Priority No.: **11 Central Plant - Phase II**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary						2,084	2,084
Project Secondary						2,084	2,084
Project Net ASF							

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			TOP Code/Description	Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH		Net ASF	ASF/100 WSCH	Capacity WSCH
Laboratory Totals	0				0		0

Office and Office Service Areas (Room Type 300's)

	Net ASF	ASF per FTE	Capacity FTE
Office and Office Service Areas (Room Type 300's)			
Office Totals	0	140	0.00

District Priority : **12 Practice Fields/Track Fields**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$6,186,200

Anticipated Source(s) of Funds : State and Non-State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2010/2011	2010/2011	2011/2012	2012/2013	2012/2013
Estimated Cost		\$191,800	\$223,800	\$5,183,000	\$587,600	

Explain why this project is needed:

This project will meet the serious shortage of PE facilities that has never been fully developed since the college was established in 1960. This project will: reconstruct the track and field events area, construct two new softball fields, four soccer fields, a football field, a large practice field, locker rooms, restrooms, bleachers, lights, landscaping, irrigation, fencing, a field house, and an access road.

District Priority No.: **12 Practice Fields/Track Fields**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary						23,000	23,000
Project Secondary						23,000	23,000
Project Net ASF							

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			TOP Code/Description	Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH		Net ASF	ASF/100 WSCH	Capacity WSCH
Laboratory Totals	0				0		0

	Net ASF	ASF per FTE	Capacity FTE
Office and Office Service Areas (Room Type 300's)			
Office Totals	0	140	0.00

District Priority : **13 Old Nursing Bldg #32 Modernization**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs :

Anticipated Source(s) of Funds : State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year						2013/2014
Estimated Cost						

Explain why this project is needed:

District Priority No.: **13 Old Nursing Bldg #32 Modernization**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary	6,767		898				7,665
Project Secondary							7,665
Project Net ASF	6,767		898				

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	6,767	42.9	15,774

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH	Net ASF	ASF/100 WSCH	Capacity WSCH
Laboratory Totals				0		0

Office and Office Service Areas (Room Type 300's)

	Net ASF	ASF per FTE	Capacity FTE
Office Totals	898	140	6.41

District Priority : **14 Administrative Services Building**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs :

Anticipated Source(s) of Funds : State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year						2014/2015
Estimated Cost						

Explain why this project is needed:

District Priority No.: **14 Administrative Services Building**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary							
Project Secondary							0
Project Net ASF							

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

Primary Effect			Secondary Effect				
TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH	TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH
			Laboratory Totals			0	0

	Net ASF	ASF per FTE	Capacity FTE
Office and Office Service Areas (Room Type 300's)			
Office Totals	0	140	0.00

District Priority : **15 Student Services Building**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs :

Anticipated Source(s) of Funds : State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year						2014/2015
Estimated Cost						

Explain why this project is needed:

District Priority No.: **15 Student Services Building**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary							
Project Secondary							0
Project Net ASF							

Project Net Capacity

	Net ASF	ASF/100 WSCH	Capacity WSCH
Classrooms, Classroom Service (Room Type 100's)			
Classroom Totals	0	42.9	0

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

TOP Code/Description	Primary Effect			Secondary Effect		
	Net ASF	ASF/100 WSCH	Capacity WSCH	Net ASF	ASF/100 WSCH	Capacity WSCH
Laboratory Totals	0			0		0

	Net ASF	ASF per FTE	Capacity FTE
Office and Office Service Areas (Room Type 300's)			
Office Totals	0	140	0.00

District Priority : **16 Westside Center - Phase I**

Project Type : Site Acquisition New Construction Reconstruction
 Replacement Infrastructure Equipment

Total Estimated Costs : \$6,892,200

Anticipated Source(s) of Funds : State and Non-State

Type of construction :

Seismic Retrofit :

If Existing - Age :

If Existing - Condition :

Anticipated Time Schedule

	Land Acquisition	Preliminary Plans	Working Drawing	Construction	Equipment	Occupancy
Year		2012/2013	2012/2013	2013/2014	2014/2015	2014/2015
Estimated Cost		\$213,600	\$248,200	\$5,775,600	\$654,800	

Explain why this project is needed:

This project will be the second phase of our new center located on the west side of the district. With the existing main campus in Victorville, the communities of Adelanto, El Mirage, Oak Hills, Phelan, Pinon Hills, and Wrightwood are disadvantaged by an average one-way commute of almost 30 miles. This commute will be cut by half in most cases, thereby implementing the policy of the California Postsecondary Education Commission to bring the district's services to "all persons...who can benefit from the instruction offered, regardless of the district boundaries..."

The district purchased 160 acres for this project in 1987. The value of the site could be used in a collateral arrangement to acquire additional property on which to build the new center.

Modular classroom buildings, presently located on the main campus, will be relocated.

The district plans to formalize the off-site center with this Phase II project. As the success of the Center becomes confirmed, driven by the anticipated growth of the High Desert, Phase II will be well along in its planning and design. This will set the stage to meet the educational needs of the future in this district of over 2,200 square miles.

District Priority No.: **16 Westside Center - Phase I**

Outline of Project Space - Buildings and Remodelings

	Classroom Type 100's	Laboratory 210 - 255	Office Type 300's	Library Type 400's	AV - TV 530 - 535	All Other	Total ASF
Project Primary	5,554	3,374	1,916	1,000	1,513	4,973	18,330
Project Secondary							
Project Net ASF	5,554	3,374	1,916	1,000	1,513	4,973	18,330

Project Net Capacity

Classrooms, Classroom Service (Room Type 100's)	Net ASF	ASF/100 WSCH	Capacity WSCH
Classroom Totals	5,554	42.9	12,946

Laboratories and Laboratory Service Areas (Room Types 210, 215, 220, 225, 230, 235, 255)

Primary Effect				Secondary Effect			
TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH	TOP Code/Description	Net ASF	ASF/100 WSCH	Capacity WSCH
0700 Information Technology	1,524	171	891				
4900 Other Interdisciplinary Studies	1,850	257	720				
				Laboratory Totals	3,374		1,611

Office and Office Service Areas (Room Type 300's)	Net ASF	ASF per FTE	Capacity FTE
Office Totals	1,916	140	13.69



ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: AGREEMENT – NOVELL SOFTWARE LICENSE RENEWAL

TO THE SUPERINTENDENT/PRESIDENT:

The district desires to renew the annual agreement with Novell, Inc. to provide Academic License Agreement (ALA) site licensing, including Zenworks, as detailed in the referenced fee worksheet. Fees from June 30, 2007 through June 30, 2008 will be \$115,169.00. These fees are based on the number of workstations on the campus. In addition, the agreement provides for premium technical support service for incidents and free training vouchers for our technical staff at the reduced cost of \$17,300.00 for a total of \$132,469.00

Fiscal Impact: Budgeted item, not to exceed \$ 132,469.00

RECOMMENDATION:

It is recommended that the Board of Trustees approve the renewal of the annual agreement with Novell for software maintenance through June 30, 2008, per the terms listed.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE _X_

I recommend the Board of Trustees approve this item

Paul Sam
Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item

Louis E. Zellers
Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

Academic License Agreement Annual Fee Worksheet
 (Attach a copy of this page to purchase order for each ALA Annual License Fee)

PRIMARY INFORMATION			
Institution: Victor Valley Community Col			
Legal Address: 18422 Bear Valley Rd			
City: Victorville	State: CA	Zip: 92392	
Contact: Jon Booth	Title: IT Director		
Telephone: 760.245.4271 x2304	Fax Number:	Email: boowthi@vvc.edu	

PRODUCT SELECTION & BUNDLE CALCULATION INSTRUCTIONS:

- A. Using the worksheet on the adjoining page, place a check mark in the column to the left of the product(s) you wish to purchase OR select the Value Bundle. **If the Value Bundle is not selected, at least four (4) products must be selected.**
- B. Calculate the Total Bundled Price (TBP) by adding the appropriate prices of the products selected and the appropriate pricing model.
- C. The Total Bundled Price (TBP) will be used to calculate the Annual Fee below.
- D. The discount table below is also used to calculate the Annual Fee based on Workstation or FTE Population.
- E. Please sign and return BOTH pages to the address shown on the cover page.

CUSTOMER CERTIFICATION & ANNUAL FEE CALCULATION

Annual Fee Calculation by Workstation of Dept. Workstation		Annual Fee Calculation by FTE Population	
A. Total Workstation Count	1220	A. Total Enrollment (FTE)	_____
B. Applicable Price per Station (see Product Selection and Bundle Calculation above)	x \$ 96.45	B. Total Employees (FTE)	_____
C. Calculate Discount (if applicable) using discount schedule below (multiply discount by line B)	_____	C. Total Population (add lines A & B)	_____
D. Discounted Bundled Price (subtract C from B, if applicable)	= \$ 96.45	D. Applicable Price Per Person (see Product Selection and Bundle Calculation above)	x \$ _____
E. Annual Fee (multiply A with D)	= \$ 115,169.00	E. Calculate Discount (if applicable) using discount schedule below (multiply discount by line D)	x _____
		F. Discounted Bundled Price (subtract E from D, if applicable)	= \$ _____
		G. Annual Fee (multiply C with F)	= \$ _____
Amount applied toward Perpetual Licenses		Amount applied toward Perpetual Licenses	
F. Annual Fee (Line C or E as applicable)	\$ 115,169.00 ✓	H. Annual Fee (Line E or G as applicable)	\$ _____
G. License Factor (30%)	x 0.30	I. License Factor (30%)	x _____
H. Amount applied toward perpetual licenses (multiply line F by line G)	\$ 34,550.70	J. Amount applied toward Perpetual Licenses (multiply line G by line I)	\$ _____

TIERED DISCOUNT SCHEDULE			
Priced by Workstation or Department Workstation		Priced by FTE Population	
Total Workstations	Discount	Total FTE Population	Discount
1 - 2,899	0%	1 - 10,999	0%
2,900 - 6,999	11%	11,000 - 19,999	23%
7,000 - 13,999	16%	20,000 - 49,999	38%
14,000 +	22%	50,000 - 99,999	42%
		100,000 +	46%
*Minimum Annual Fee of \$5,000		*Minimum Annual Fee of \$5,000	

CUSTOMER SIGNATURE

By signing below, Customer certifies that as of the date below, the information contained herein (or attached) is complete and accurate to the best of its knowledge, and Customer agrees that use of ALA licenses will be governed by the Academic License Agreement provisions. In the case that a Novell Authorized Reseller has been named above by Customer, Customer certifies the named Reseller has provided sales and/or service on Novell products in connection with this Academic License Agreement.

Signature: _____

Title: _____

Printed Name: _____

Date: _____

Partners in the United States can participate in the ALA only through the Demand Agent program.

The total of \$15,169 is pending Novell's issuance of an SPR, giving five training vouchers. Without SPR, total will be \$117,669.00

Academic License Agreement Annual Fee Worksheet

April 2007

**TO PREVENT DELAYS IN PROCESSING YOUR RENEWAL ORDER,
PLEASE SUBMIT BOTH YOUR PURCHASE ORDER AND COMPLETED WORKSHEET TOGETHER**

Product Selection & Bundle Calculation Instructions:

- A. Place a check mark in the column to the left of the product(s) you wish to purchase OR select the Value Bundle. If the Value Bundle is not selected, at least four (4) products must be selected.
- B. Calculate the Total Bundled Points (TBP) by adding up the appropriate points of the products selected and the appropriate pricing model.
- C. The Total Bundled Points (TBP) will be used to calculate the Annual Fee on the next page.
- D. The discount table below is also used to calculate the Annual Fee on the next page based on Workstation or FTE Population.
- E. You may not use the FTE model in calculating your Annual Fee unless your FTE population exceeds your Workstation count.

NOTE: Any hospital approved by Novell to purchase under the ALA must purchase under the Workstation pricing schedule. Any school not purchasing as an entire unit must purchase using the Department Workstation Pricing schedule.

Please indicate the model you will be using, select only one: <input checked="" type="checkbox"/> FTE Model; <input type="checkbox"/> Workstation Model; <input type="checkbox"/> Dept. Workstation Model							
Product Description	FTE Model		Workstation Model		Dept Workstation Model		
	USD	Part Number	USD	Part Number	USD	Part Number	
Novell Access Manager	\$2.00	876-000459	\$8.00	876-000460	\$10.00	876-000461	
Novell Audit	\$1.25	876-000365	\$5.50	876-000366	\$7.00	876-000367	
Novell BorderManager	\$1.20	876-000436	\$5.70	876-000437	\$7.20	876-000438	
Carefx Fusion Context Manager	\$40.00	876-000315	\$77.00	876-000316	\$213.00	876-000317	
Carefx Fusion Context Enabler	\$40.00	876-000312	\$77.00	876-000313	\$213.00	876-000314	
Carefx Fusion Patient Mapping Agent	\$1.25	876-000446	\$5.40	876-000447	\$6.70	876-000448	
Carefx Fusion User Mapping Agent	\$1.25	876-000318	\$5.40	876-000319	\$6.70	876-000320	
Carefx Sentryfx Audit Log	\$15.00	876-000321	\$29.00	876-000322	\$81.00	876-000323	
<input checked="" type="checkbox"/> Novell Cluster Services	\$1.20	876-000255	\$5.70	876-000256	\$7.20	876-000257	
The Edustructures products listed below are available in the U.S. and Canada only.							
Edustructures SIFWorks Enterprise ZIS Academic License	\$3.75	876-000056	\$54.50	876-000184	\$68.50	876-000186	
Edustructures SIFAgent for SASixp Academic License	\$1.00	876-000456	\$14.00	876-000457	\$16.75	876-000458	
When ordering the exteNd products listed below please CIRCLE the applicable media platform.							
Novell exteNd Director Enterprise NW / Solaris / Red Hat / SUSE / Windows	\$3.00	876-000273	\$13.00	876-000274	\$16.00	876-000275	
Novell exteNd Composer Enterprise NW / Solaris / Red Hat / SUSE / Windows	\$3.00	876-000276	\$13.00	876-000277	\$16.00	876-000278	
Novell exteNd Application Server Enterprise Edition Solaris / Red Hat / SUSE / Windows	\$0.75	876-000309	\$3.50	876-000310	\$4.50	876-000311	
Novell exteNd Professional Suite NW / Solaris / Red Hat / SUSE / Windows	\$2.00	876-000303	\$8.00	876-000304	\$10.00	876-000305	
Novell exteNd Enterprise Suite NW / Solaris / Red Hat / SUSE / Windows	\$6.00	876-000306	\$26.00	876-000307	\$32.00	876-000308	
Novell exteNd Composer Telnet Connect	\$0.60	876-000279	\$2.80	876-000280	\$3.50	876-000281	
Novell exteNd Composer JMS Connect	\$0.60	876-000282	\$2.80	876-000283	\$3.50	876-000284	
Novell exteNd Composer 3270 Connect	\$0.60	876-000285	\$2.80	876-000286	\$3.50	876-000287	
Novell exteNd Composer 5250 Connect	\$0.60	876-000288	\$2.80	876-000289	\$3.50	876-000290	
Novell exteNd Composer CICS RPC Connect	\$0.60	876-000291	\$2.80	876-000292	\$3.50	876-000293	
Novell exteNd Composer HTML Connect	\$0.60	876-000294	\$2.80	876-000295	\$3.50	876-000296	
Novell exteNd Composer EDI Connect	\$0.60	876-000297	\$2.80	876-000298	\$3.50	876-000299	
Novell exteNd Composer SAP Connect	\$0.60	876-000300	\$2.80	876-000301	\$3.50	876-000302	
Novell GroupWise/NetMail Bundle	\$1.40	876-000421	\$6.05	876-000422	\$7.70	876-000423	
Novell Identity Manager (includes connectors for eDirectory, LDAP, AD, Groupwise, Exchange, and Notes)	\$2.00	976-000289	\$8.00	976-000290	\$10.00	976-000291	
Novell Identity Manager Provisioning Module	\$1.50	976-000344	\$6.50	976-000345	\$8.00	976-000346	
Novell Identity Manager Integration Module for Database	\$1.20	976-000294	\$5.60	976-000295	\$7.00	976-000296	
Novell Identity Manager Integration Module for Tools (Delimited Text and SOAP)	\$1.20	976-000339	\$5.60	976-000340	\$7.00	976-000341	
Novell Identity Manager Integration Module for Enterprise (PeopleSoft and SAP)	\$1.20	976-000304	\$5.60	976-000305	\$7.00	976-000306	
Novell Identity Manager integration Module for Enterprise - Custom Edition (provides connectivity to JD Edwards, Baan, Lawson, Siebel, and Oracle)	\$0.60	876-000236	\$2.80	876-000237	\$3.50	876-000238	
Novell Identity Manager integration Module for Mainframe MVS (RACF, Top Secret, ACF/2)	\$0.60	976-000399	\$2.80	976-000400	\$3.50	976-000401	
Novell Identity Manager integration Module for Help Desk (Remedy)	\$1.20	976-000309	\$5.60	976-000310	\$7.00	976-000311	
Novell Identity Manager integration Module for Education (SIF)	\$1.20	976-000299	\$5.60	976-000300	\$7.00	976-000301	
Novell Identity Manager integration Module for Linux and Unix	\$2.00	976-000379	\$9.00	976-000380	\$11.00	976-000381	
Novell Identity Manager integration Module for Linux and Unix User Settings	\$2.00	976-000394	\$9.00	976-000395	\$11.00	976-000396	

Product Description	FTE Model		Workstation Model		Dept Workstation Model	
	USD	Part Number	USD	Part Number	USD	Part Number
Novell Identity Manager Integration Module for Message System	\$0.60	976-000349	\$2.80	976-000350	\$3.50	976-000351
Novell Identity Manager Integration Module for Midrange	\$0.60	976-000384	\$2.80	976-000385	\$3.50	976-000386
Novell Identity Manager Integration Module for PBX (Avaya)	\$0.60	976-000389	\$2.80	976-000390	\$3.50	976-000391
Novell Identity Manager Integration Module 3.5 for Scripting	\$2.00	876-000478	\$9.00	876-000479	\$11.00	876-000480
Novell iFolder	\$1.50	876-000441	\$6.60	876-000442	\$8.40	876-000443
Novell Enterprise Linux Services	\$1.25	876-000431	\$5.50	876-000432	\$7.00	876-000433
Novell Open Enterprise Server	\$3.85	876-000103	\$19.55	876-000230	\$24.20	876-000232
Novell Open Workgroup Suite (Includes Open Enterprise Server, GroupWise, ZENworks Suite, SUSE Linux Enterprise Desktop, OpenOffice.org)	\$6.50	876-000474	\$31.50	876-000475	\$39.00	876-000476
X Novell SecureLogin	\$1.50	876-000451	\$20.00	876-000452	\$26.00	876-000453
X Novell Storage Manager	\$1.00	876-000408	\$4.75	876-000409	\$6.00	876-000410
SUSE Linux Enterprise Server + NLS Bundle	\$3.50	876-000258	\$17.75	876-000259	\$22.00	876-000260
SUSE Linux Enterprise Server (all platforms except mainframe)	\$2.25	876-000411	\$9.75	876-000412	\$12.00	876-000413
SUSE Linux Enterprise Desktop	\$1.25	876-000426	\$5.50	876-000427	\$7.00	876-000428
X Novell ZENworks Asset Management	\$3.00	876-000469	\$20.00	876-000470	\$25.00	876-000471
Novell ZENworks Asset Management 1 for Unix/Linux	\$3.00	876-000464	\$20.00	876-000465	\$25.00	876-000466
Novell ZENworks Desktop Management	\$1.50	876-000145	\$6.50	876-000146	\$8.00	876-000147
Novell ZENworks Handheld Management	\$1.50	876-000150	\$6.50	876-000151	\$8.00	876-000152
Novell ZENworks Server Management	\$1.50	876-000155	\$6.50	876-000156	\$8.00	876-000157
Novell ZENworks Suite (includes ZENworks Desktop Management, ZENworks Server Management, ZENworks Handheld Management, ZENworks LINUX Management, and a limited subscription to ZENworks Patch Management)	\$6.00	876-000132	\$26.00	876-000133	\$32.50	876-000134
Novell ZENworks Linux Management	\$1.50	876-000160	\$6.50	876-000161	\$8.00	876-000162
When ordering ZENworks Patch Management listed below please mark the number of subscriptions if applicable. Due to one key per server, if using the product on multiple servers, you will need to request additional subscriptions. Example: If you have 10,000 nodes across 3 servers, you will need 3 subscriptions and then allocate the number of nodes per server.						
X ZENworks Patch Management Subscription for Windows Number of subscriptions needed, if more than one _____ Quantity of nodes per server(s) _____	\$1.50	876-000084	\$6.50	876-000214	\$8.00	876-000216
SUSE LINUX Enterprise Server/ZENworks Linux Management/Novell Linux Desktop Bundle	\$5.00	876-000326	\$21.75	876-000327	\$27.00	876-000328
X Value Bundle I* - (counts as four product menu choices)	\$6.50	976-000359	\$31.50	976-000360	\$39.00	976-000361
Value Bundle II* - (counts as four product menu choices)	\$8.50	976-000362	\$41.00	976-000363	\$51.50	976-000364
*Value Bundle I Contains Open Enterprise Server, ZENworks Desktop Management, ZENworks Server Management, NetMail, Novell Identity Manager, GroupWise, and SUSE LINUX Enterprise Server (all platforms except mainframe). *Value Bundle II Contains Open Enterprise Server, ZENworks Suite, NetMail, Novell Identity Manager, GroupWise, SUSE LINUX Enterprise Server (all platforms except mainframe). Add-on products may be purchased for an additional price.						
Total Bundled Price \$			96.45			

Include any Perpetual Licenses, Premium Service, and/or Training Vouchers purchased below that are not part of the ALA Annual Fee. See the USD Corporate Price List for part number and pricing information, <http://www.novell.com/licensing/price/>.

Perpetual Licenses			
Part Number	Description	Price	Extended Price

Premium Service			
Part Number	Description	Price	Extended Price
051-002111	Premium Academic 5 Incident Pack	\$2500	\$2500

Training Vouchers				
Quantity	Part Number	Description	Price	Extended Price
40	662644433974	Education Training Vouchers	\$370	14,800

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: FURNITURE PURCHASE – COMPUTER COMFORTS, INC.

Under the U.S. General Services Administration (GSA) Schedules Program, GSA establishes long-term government-wide contracts with commercial firms to provide access to over 10 million commercial supplies and services that can be ordered directly from GSA Schedule contractors. By placing an order against a GSA Schedule contract, the ordering activity has concluded that the order represents the best value and results in the lowest overall cost alternative to meet the districts needs. We anticipate contracting with Computer Comforts, Inc. to provide computer desks for the Advanced Technology Center and Speech/Drama Addition projects under their GSA Schedule number GS-28F-0006M, in an amount not to exceed \$500,000.00.

Fiscal Impact: Not to exceed \$500,000.00. (These projects are State funded and will be 100% reimbursable to the district through Fund 71.)

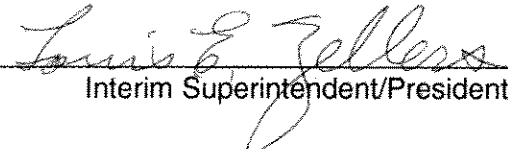
RECOMMENDATION:

It is recommended that the Board of Trustees approve participation with Computer Comforts, Inc. for classroom furniture and services under the terms and conditions of the U.S. General Services Administration Schedules Program.

REFERENCE FOR AGENDA: YES**General Counsel Approval: YES NO NOT APPLICABLE** **I recommend the Board of Trustees approve this item**


 Vice President, Administrative Services

Date 6/12/07**I recommend the Board of Trustees approve this item**


 Interim Superintendent/President

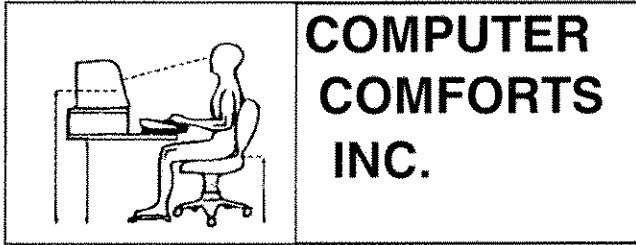
Date 6-14-07**ACTION TAKEN BY THE BOARD:**

MOTION _____

SECOND _____

Ayes _____ Noes _____

INFORMATION ONLY _____



**COMPUTER
COMFORTS
INC.**

QUOTE:
TO : Victor Valley College
ATTN :
PHONE:
FAX :
E-MAIL:

*** Be Sure To Visit ***
Our Website !!

www.computercomforts.com

sf9947@ix.netcom.com

1957 Pelham
Los Angeles, CA 90025

QUOTATION

Ph: 310-474-1010 Fax: 310-474-5935

NOTE: * All quotations are good for 30 days

* Shipping will be prepaid and added to the final invoice unless otherwise indicated

* Storage costs may accrue on any order not shipped within 2 days of completion

Date: April 21, 2007

Delivery:

Ship Via:

in Terms:

ITEM #	QTY	ORDER #	DESCRIPTION	COST	TOTAL
		HA362430	Single Station Hide away table 36 x 24 x 30 cpu rack, pull out keyboard	\$867.00/ea.	
		HA722430	Double station hide away table 72 x 24 x 30 2 -cpu racks , 2 - pull out keyboards	\$1,416.00/ea	
		TC363030	Testing Carrol pull out keybord cpu rack, monitor arm	\$617.00/ea.	
		TC723030	Testing Carrol 2 - cpu racks, 2-pull outkeyboards, & 2 monitor arms.	\$995.00/ea	
		CDT 363032	Cad Drafting Table cpu rack, monitor arm.pull outkeyboard	\$617.00/ea.	
			NOTE, THE 3 ABOVE TABLES ALL HAVE CABLE TRAY PANELS shipping is assembled except for the sides on the testing carrolls		
(SHIPPING NOT INCLUDED) PAGE TOTAL:					

*****We now accept Visa, Mastercard and American Express*****

COLOR PREFERENCE

LAMINATE:

PAINT:

T-MOLD:

FABRIC:

ASSEMBLY

SALESMAN

Steve Fleischmann

ADMINISTRATIVE SERVICES

JULY 12, 2007

TOPIC: AMEND AGREEMENT – M. KLEIN INSPECTIONS

TO THE SUPERINTENDENT/PRESIDENT:

The district wishes to amend the current agreement with M. Klein Inspections for Class II Department of State Architects inspection services originally Board approved on December 12, 2006, for additional services needed to complete construction of the Advanced Technology Building and the Speech/Drama Addition Project as needed for the 2007-2008 fiscal years.

Fiscal Impact: The total Fiscal Impact is projected not to exceed \$36,000.00. (This project is State funded and will be 100% reimbursable to the district through Fund 71.)

RECOMMENDATION:

It is recommended that the Board of Trustees approve the amended agreement with M. Klein Inspections to provide Class II Department of State Architects inspection services.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE

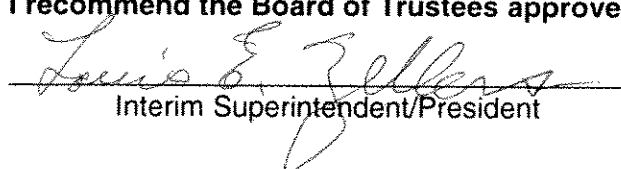
I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date 6/13/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____



M. Klein Inspections
1100 Highway 101, Suite 200
Victor, NY 14564
Tel: 315-238-7300 Fax: 315-238-7301

HOURLY RATE CONTRACT

Electrical Inspector	\$ 70.00 per hour
DSA Class 1	\$ 70.00 per hour
DSA Class 2	\$ 65.00 per hour
DSA Class 3	\$ 60.00 per hour
Assistant Inspector	\$ 55.00 per hour
ACI Concrete Inspections	\$ 65.00 per hour
Certified Ground Rod Testing	\$ 65.00 per test

Regular Time

First eight (8) hours, Monday thru Friday between the hours of 5:00 a.m. and 5:00 p.m., excluding any Holidays.

Overtime

Will be assessed at the rate of 1 ½ times the hourly rate for the first (4) overtime hours during the normal work week and the first (12) hours on Saturday, excluding any Holidays.

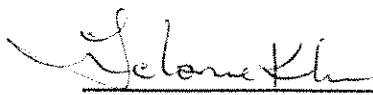

Double Time

Will be assessed for all overtime hours in excess of (12) hours, Monday thru Saturday and all hours on Sunday or legal Holidays.

Terms of Payment

All invoice errors or necessary corrections shall be brought to the attention of the company within fifteen (15) days of receipt of invoice. Thereafter, customer acknowledges invoices are correct and valid. M. Klein Inspections reserves the right to terminate its service to a customer without notice if all invoices are not current. Upon such termination of services, the entire amount incurred for all services performed shall immediately become due and payable. Customer waives any and all claims against M. Klein Inspections, it's subsidiaries, affiliates, servants and agents for termination of work on account of these terms.

In the event of litigation, the prevailing party shall be entitled to an award of attorney's fees.

 Date 11/22/06 /  Date 12/14/06

LaVonne Klein
Co-Owner
M. Klein Inspections

Bruce Baron
Vice President, Administrative Services
Victor Valley Community College

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: AGREEMENT – RESPONSE TO REQUEST FOR PROPOSALS FOR EXCLUSIVE BEVERAGE SERVICE - PEPSI BOTTLING GROUP

Responses to the Districts Request for Proposals for exclusive beverage services were opened June 21, 2007. The respondents were:

Coca-Cola Enterprises
Pepsi Bottling Group

The district wishes to award the contract to the Pepsi Bottling Group per the terms of the RFP for five years.

Fiscal impact: Monthly commission + \$20,000.00 Exclusivity commission over course of contract.

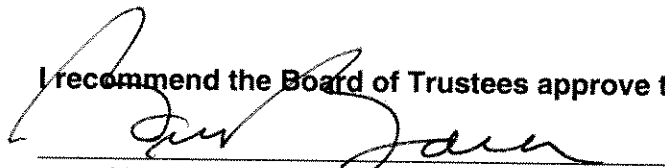
RECOMMENDATION:

It is recommended that the Board of Trustees award the contract for exclusive beverage services to the Pepsi Bottling Group.

REFERENCE FOR AGENDA: YES

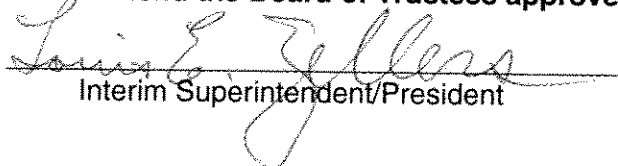
General Counsel Approval: YES NO NOT APPLICABLE

I recommend the Board of Trustees approve this item


Vice President, Administrative Services

Date 6/26/07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6/26/07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

COLLEGE SPONSORSHIP AGREEMENT

THIS AGREEMENT (hereinafter referred to as the "Agreement") made as of this **1st day of July, 2007** (the "Effective Date") by and between [College], **Victor Valley College**, with its principal place of business at 18422 Bear Valley Road, Victorville, Ca 92395 (hereinafter referred to as the "College") and Bottling Group, LLC d/b/a The Pepsi Bottling Group, a Delaware limited liability corporation with its principal place of business at One Pepsi Way, Somers, New York 10589 and with an office at 6659 Sycamore Cyn Blvd, Riverside, Ca 92507 (hereinafter referred to as "Pepsi").

WHEREAS, Pepsi desires the right to be the exclusive supplier of beverages to the College; and

WHEREAS, Pepsi has submitted a bid in response to an invitation to bid issued by the College for the exclusive right to develop and carry out a program for the sale of its beverage products in all the schools of the College and in all other facilities owned or operated by the College; and

WHEREAS, Pepsi is experienced in installing, operating, servicing and maintaining equipment for dispensing beverage products and the College has determined that it is in the best interests of the College to contract with Pepsi to provide services for the sale of beverage products; and

WHEREAS, Pepsi wishes to identify itself with the College and the Teams (as defined below) and to have its products promoted and sold at the Facilities (as defined below) and further wishes to receive the other promotional benefits provided for by the College in this Agreement; and

NOW, THEREFORE, in consideration of the terms, covenants and conditions herein contained, and the other mutual promises set forth herein, the parties agree as follows:

AGREEMENT

I. DEFINITIONS.

A. "Agreement Year" means each and every consecutive twelve (12) month period during the Term beginning with the Effective Date (i.e., July 1st, 2007).

B. "Approved Cups" means the disposable cups approved by Pepsi from time to time as it standard trademark cups and other containers approved by Pepsi from time to time and bearing the trademark(s) of Pepsi and/or other Products. In addition, Pepsi agrees that the College shall have the right to produce limited-run commemorative plastic cups reasonably acceptable to Pepsi for use at the Facilities and that such cups shall also be considered to be Approved Cups, provided that Pepsi's trademark(s) for Pepsi® shall be included on such commemorative cups. The use and size of Pepsi's trademark(s) on such commemorative cups shall be subject to the prior approval of Pepsi.

C. "Beverage" or "Beverages" means all carbonated and non-carbonated, non-alcoholic drinks, including but not limited to, (i) colas and other flavored carbonated drinks; (ii) fruit juice, fruit juice containing and fruit flavored drinks; (iii) chilled coffee drinks; (iv) chilled tea products; (v) hypertonic, isotonic and hypotonic drinks (sports drinks, energy and fluid replacements); and (vi) bottled or canned water whether carbonated or still (spring, mineral or purified).

D. "Facilities" means the entire premises of every school and facility owned, leased, occupied or operated by the College or its Food Service Provider, now or in the future, including all buildings, the grounds, parking lots, dining facilities, snack bars, food carts, athletic facilities and concession stands, and, for each building, the grounds, parking, lots, dining facilities, unbranded and branded food service outlets and vending areas. "Facilities" shall also be deemed to include: other convenience store operations and restaurants initiated after the Effective Date of this Agreement in space leased to third-party commercial tenants within College-owned buildings principally utilized for educational purposes, student activities or student residences.

E. "College Marks" means (i) the Designations (as defined below) and (ii) the College's characters, colors, emblems, designs, identifications, logos, mascots, name, service marks, symbols, trademarks, all trade names, uniforms and other proprietary designations which are owned, licensed to or controlled by the College and which relate to the Facilities and the Teams and which are in existence on the Effective Date or which will be created during the Term.

F. "Competitive Products" means any and all Beverages other than the Products.

G. "Designations" shall include, but not be limited to, the following: "A Proud Sponsor of the _____", "Official [Soft Drink] [Water] [Iced Tea] [Sports Drink] [Coffee Beverage] [Juice] of the _____" and "Official Sponsor of the _____".

H. "Food Service Provider" shall mean any food service provided which may serve at the Facilities at any point during the Term.

I. "NCAA" or "The National Collegiate Athletic Association" shall mean the sanctioning body of intercollegiate sports.

J. "Products" means any and all Beverage products now or in the future bottled, sold or distributed by Pepsi.

K. "Sponsorship Fees" shall mean the fees to be paid by Pepsi to the College under this Agreement as set forth in Section VI.

L. "Supplies" shall mean any Approved Cups, straws and lids necessary for the dispensing of the "Designated Products" (as defined in Article II.A (1) below).

M. "Teams" shall mean all intercollegiate athletic teams associated with the College.

N. "Team Marks" means the characters, colors, emblems, designs, identifications, logos, mascots, name, service marks, symbols, trademarks, all trade names, uniforms and other proprietary designations which are owned, licensed to or controlled by the College and which relate to the College and which are in existence on the Effective Date or which will be created during the Term, but excluding any of such marks or other rights to the extent that such rights are controlled by the College.

O. "Term" means the July 1st, 2007 year period beginning on the Effective Date and continuing up to and including June 30th, 2012, unless sooner terminated as provided herein.

II. GRANT OF BEVERAGE AVAILABILITY AND MERCHANDISING RIGHTS.

During the Term, College hereby grants to Pepsi the following exclusive Beverage availability and exclusive Beverage merchandising right as set forth and described below:

A. Beverage Availability at the Facilities.

(1) Grant of Rights.

(a) Pepsi shall have the exclusive right to make Beverages available for sale and distribution on the Facilities, including the right to provide all Beverages sold at athletic contests (i.e., concession stands, sales in stands (hawking) or other means), booster club activities, and all other special events conducted at or any location on the Facilities ("Special Events"); and

(b) Pepsi shall have the exclusive right to install full service vending machines ("Vending Machines"), retail single-serve food service equipment ("Retail Equipment") and fountain service equipment ("Fountain Equipment") (Vending Machines, Retail Equipment and Fountain Equipment is collectively referred to as the "Equipment") throughout the Facilities. Pepsi shall have the further right to install additional Vending Machines, Retail Equipment and Fountain Equipment in buildings and facilities acquired and/or constructed by the College after the date of this Agreement. Pepsi shall install the Vending Machines, Retail Equipment and Fountain Equipment at its sole expense. Pepsi shall have the right to place full trademark panels on all sides of its Vending Machines, Retail Equipment and Fountain Equipment. Pepsi, or one of its affiliates, shall retain title to all Vending Machines, Retail Equipment and Fountain Equipment. The Products shall be the only Beverages sold, dispensed or served at the Facilities (i.e., at concession stands, sales in stands (hawking) or other means), and the Products shall be sold at all concession or vending locations located within the Facilities.

(2) Purchasing of Postmix Products.

The Postmix Products, which are produced and/or sold by Pepsi (the "Postmix Products") shall be purchased by College or the Food Service Provider from Pepsi at the prices established by Pepsi from time to time. Current pricing for Postmix Products is as set forth in Exhibit A attached hereto.

(3) Purchasing of Packaged Products.

The Products produced and/or sold in bottles and/or cans by Pepsi (collectively, the "Packaged Products") shall be purchased by College or the Food Service from Pepsi at prices established by Pepsi from time to time. Current pricing for Packaged Products is as set forth in Exhibit A attached hereto.

(4) Food Service.

During the Term, Pepsi shall work directly with, College through its Director of Food Services or College's alternate designee (the "College Representative") and the Food Service Provider for the Facilities, to provide all of its requirements for the Products. College shall cause its Food Service Provider to purchase the Product from Pepsi at prices as determined by Pepsi. The College shall cause its Food Service Provider to purchase Products from Pepsi in sufficient quantities to ensure the regular and continuous distribution of the Products at the Facilities. The College shall cause its Food Service Provider to purchase Approved Cups from Pepsi for dispensing of Postmix Products at the Facilities. Pepsi shall work directly with College and its Food Service Provider to promote sales of the Products through appropriate point-of-sale and other advertising materials bearing the trademarks of the Products at Pepsi's expense.

(5) Vending.

Pepsi shall have the right to place no less than 40 Vending Machines at the Facilities for dispensing the Products, provided, however that Pepsi shall work with College to identify optimal locations for such equipment. Pepsi shall not be assessed common area maintenance fees, taxes or other charges based on its occupation of the space allocated to Vending Machines.

The College shall purchase, and shall require that all concessionaires, food service vendors, and booster clubs selling Beverages on the Facilities purchase all Products, cups, lids and carbon dioxide directly from Pepsi.

B. Product Merchandising Rights. During the Term and subject to the terms and conditions contained in this Agreement, College grants Pepsi the exclusive right to merchandise Products at the Facilities as set forth and described below:

(1) Menu Board Advertising.

College agrees that Pepsi's trademarks for products shall be listed on the menu boards at concession locations in which Products are served to customers at the Facilities. All brand identification containing Pepsi trademarks and/or service marks for menu boards set forth herein will be prepared and installed by College at College's sole cost and expense.

(2) Approved Cups; Product Hawking and Catering.

College agrees that all Products served, sold or dispensed at concession locations in which Products are served to customers at the Facilities shall be served in Approved Cups and all other Beverages served, sold or dispensed within the Facilities shall be served in either Approved Cups or other disposable cups which do not bear, display or contain the trademarks or service marks of a manufacturer of Competitive Products. Pepsi agrees to make Approved Cups available to College or its Food Service Provider and College shall itself purchase or cause the Food Service Provider to purchase such Approved Cups only from Pepsi, at prices determined by Pepsi.

III. GRANT OF ADVERTISING AND PROMOTIONAL RIGHTS.

During the Term, College hereby grants to Pepsi the right to advertise and promote Products in and with respect to the College, the Team and the College Marks upon the terms and conditions contained in this Agreement and as set forth and described below.

A. Advertising

(1) Facilities Advertising.

(to be included)

(2) Print Advertising.

(to be included)

(3) Design and Installation of College Advertising.

Pepsi agrees, at its own cost, to provide College with the general design of all College Advertising. The College Advertising shall be constructed and installed by College (or an agent thereof) at College's sole cost and expense. All College Advertising shall be in conformity with the general scheme and plan of the College and the surrounding areas.

(4) Advertising/Signage Changes.

College recognizes Pepsi's right to change, modify and alter its advertising for, or identification of, any of the Products or to discontinue the manufacture of any of the Products. Pepsi shall reimburse College for all reasonable costs and expenses incurred by College in changing or modifying or altering any Facilities Advertising, menu boards and other Pepsi identification or references to any of the Products necessitated by Pepsi's changes to the advertising, trade marks or trade names, designations or identification thereof. Pepsi shall have the right to modify, change or alter the promotional messages appearing thereon and all such modifications, changes and/or alterations shall be at Pepsi's sole cost and expense. College shall use reasonable efforts to minimize the cost to Pepsi for modifying, altering and/or changing Pepsi's advertising.

(5) Maintenance of Signage.

College shall maintain all Facility Advertising and other signs and advertising for Products in good order. College shall effect any necessary repairs reasonably determined by College at College's sole cost and expense. Where practical, College shall consult with Pepsi prior to incurring any material signage or other related maintenance expenses.

B. Promotional Rights.

(1) General Sponsorship Designation.

College hereby agrees that Pepsi shall have the right to promote the fact that Pepsi is an official sponsor of the Team and the College and that the Products are available at the Facilities, including the right of Pepsi to refer to itself using the Designations. Such promotion may be conducted through the distribution channels of television, radio and print media, on the packaging of (including cups and vessels) and at the point-of-sale of any and all Products wherever they may be sold or served.

(2) Grant of License to Use the Team Marks and the College Marks for Promotional Activities.

College hereby grants to Pepsi a nonexclusive license to use the name of the Team, the Facilities, the Team Marks and the College Marks, for the limited purposes of promoting Products within the context of promotional activities. Pepsi acknowledges that, in order to make full use of the rights granted in this Agreement, Pepsi shall conduct the promotional activities through its primary distribution channels in which Pepsi sells Products to the ultimate consumer, such as at the retail level, within drug stores and other retail outlets, by and through mass merchandise campaigns and together with Pepsi's food service accounts and customers.

C. Representations, Warranties and Covenants regarding the Ownership and Protection of the Team Marks and the College Marks and Related Proprietary Rights.

College represents and warrants that it is the sole and exclusive owner of all right, title and interests in and to the Team Marks and the College Marks (including without limitation, all goodwill associated therewith) and Pepsi's use of the Team Marks and the College Marks pursuant to this Agreement will not infringe the rights of any third parties. Pepsi acknowledges that nothing contained in this Agreement shall provide Pepsi with any right, title or interest to the Team Marks or the College Marks other than the right to use such Team Marks and College Marks granted under this Agreement. Pepsi (on behalf of itself and its Affiliates) agrees that it shall not attack the title or any rights of College and its Affiliates and cooperate with College and its Affiliates to procure any protection or to protect any of the rights of College and its Affiliates in and to the Team Marks and College Marks. Pepsi shall cause to appear on all materials incorporating the Team Marks and the College Marks such legends, markings and notices as College or its Affiliates may request in order to give appropriate notice of any

trademarks, service mark, trade name, copyright or other right with respect to the Team Marks and the College Marks. Pepsi shall not make any alterations or changes to the design or type of the Team Marks and College Marks without the prior written consent of College.

D. Representations, Warranties and Covenants regarding the Ownership and Protection of Proprietary Rights of Pepsi.

Pepsi represents and warrants that Pepsi is authorized to use certain names, logos, service marks and trademarks of PepsiCo, Inc. (including without limitation, all goodwill associated therewith) (the "Pepsi Marks") under a license from PepsiCo, Inc. College acknowledges that nothing contained in this Agreement shall provide College with any right, title or interest to the names, logos, service marks and trademarks of PepsiCo, Inc. without the prior written approval of PepsiCo, Inc. College (on behalf of itself and its Affiliates) agrees that it shall not attack the title or any rights of PepsiCo, Inc., Pepsi and its Affiliates and cooperate with PepsiCo, Inc., Pepsi and its Affiliates to procure any protection or to protect any of the rights of PepsiCo, Inc., Pepsi and its Affiliates in and to the Pepsi Marks. College shall cause to appear on all materials incorporating the Pepsi Marks such legends, markings and notices as Pepsi or its Affiliates may request in order to give appropriate notice of any trademarks, service mark, trade name, copyright or other right with respect to the Pepsi Marks. College shall not make any alterations or changes to the design or type of the Pepsi Marks without the prior written consent of PepsiCo, Inc.

IV. GRANT OF OTHER RIGHTS.

B. Sampling.

College agrees to permit to conduct, at Pepsi's sole cost and expense, limited sampling of products to students at the Facilities in a form and manner as specifically authorized and approved by College and in accordance with rules and procedures established by College, in its sole discretion, as may be amended or supplemented from time to time by College.

D. Right of First Refusal.

It is hereby agreed that College shall not enter into another agreement for the rights granted hereunder commencing within 365 days after the end of the expiration of the Term unless it shall have complied with the following procedures:

- (1) It is hereby agreed that College and Pepsi shall enter into negotiations to extend the terms of this Agreement no later than one hundred twenty (120) days prior to the end of the Term. In the event the parties cannot agree to the terms under

which this Agreement will be continued thirty (30) days prior to the end of the Term, College shall be free to enter into negotiations with third parties.

- (2) In the event that College receives a bona fide offer for any of the rights granted under this Agreement, College shall notify Pepsi of such offer including the consideration payable to College and the length of term. Pepsi may, within sixty (60) days of such notice, notify College that it is willing to enter into an extension of this Agreement for the term set forth in such notice and providing for the fees and other consideration payable to College described in such notice.
- (3) If Pepsi fails to send the notice set forth in subparagraph (2) within the time period provided therein, college shall be free to enter into an agreement with any party thereafter, free and clear of any rights of Pepsi, provided, however, that such arrangement may not provide for a term, fees and other consideration payable to College which are less than those stipulated in College's notice given pursuant to subparagraph (2). Nothing herein shall preclude College from entering into any arrangement whatsoever (i) following a termination of this Agreement by reason of Pepsi's default; or (ii) for a period commencing more than 365 days after the expiration of the entire Term set forth herein.

V. EXCLUSIVITY.

- A. During the Term, College, the Team and its players, coaches and staff (i) shall not themselves nor shall they permit a third party to, sell, serve, promote, market, advertise, sponsor or endorse Competitive Products at the Facilities or in connection with the College, the Team, the Team Marks or any of its players, coaches and staff and (ii) shall ensure that the Products are the only Beverages sold, served, promoted, marketed, advertised, merchandised, sponsored or endorsed, at the Facilities or in connection with the College, the Team, the Team Marks or any of its players, coaches and staff.
- B. College recognizes that Pepsi has paid valuable consideration to ensure an exclusive associational relationship with the Facilities, College, College Marks, Team Marks, and/or the Team with respect to Beverages and that any dilution or diminution of such exclusivity seriously impairs Pepsi's valuable rights. Accordingly, the College will promptly oppose Ambush Marketing (as defined below) and take all reasonable steps to stop Ambush Marketing and to protect the exclusive associational rights granted to Pepsi pursuant to this Agreement. In the event any such Ambush Marketing occurs during the Term, each party will notify the other party of such activity immediately upon learning thereof. As used herein, "Ambush Marketing" shall mean an attempt by any third party, without Pepsi's consent, to associate Competitive Products with the Facilities, College, College Marks, Team Marks, and/or the Team, or to suggest that Competitive Products are endorsed by or associated with the Facilities, College, College Marks, Team Marks, and/or the Team by referring directly or indirectly to the Facilities, College, College Marks, Team Marks, and/or the Team.

VI. CONSIDERATION.

In consideration of the exclusive rights granted in this Agreement and provided the Customer is not in breach of this Agreement, PBG shall provide to the Customer the following:

(A) An Annual Sponsorship Fee, payable annually pursuant to the following:

Agreement Year	Applicable Time Period	Amount*	Due Date: within 30 days after:
1	July 1, 2007 - June 30, 2008	\$20,000.00	The execution of this Agreement by both parties.
2	July 1, 2008 - June 30, 2009	\$20,000.00	July 1, 2008
3	July 1, 2009 – June 30, 2010	\$20,000.00	July 1, 2009
4	July 1, 2010 – June 30, 2011	\$20,000.00	July 1, 2010
5	July 1, 2011 - June 30, 2012	\$20,000.00	July 1, 2011

* The Customer acknowledges and agrees that the Annual Sponsorship Fee payable to the Customer is based on a minimum number of cases of Product purchased by the Customer and sold through PBG’s Vending Machines each Agreement Year. The minimum number of cases per Agreement Year is 6000 (“Annual Case Threshold”). If during any Agreement Year the number of cases of Product sold through Vending Machines and to the Customer falls below the Annual Case Threshold, then the Annual Sponsorship Fee payable for the next Agreement Year will be reduced by a percentage equal to the percentage decrease between the Annual Case Threshold and the actual number of cases sold during such Agreement Year. *For example, if the Annual Sponsorship Fee is \$1,000 and the Annual Case Threshold is 500 cases, and during Agreement Year 1 the actual cases sold is 250 cases, then the Annual Sponsorship Fee for Agreement Year 2 will be \$500 (reduced by 50%).*

B. Commissions on cash collected (less sales taxes and applicable license and recycling fees) (“Commissions”) from all sales of Products through Vending Machines made from the Facilities pursuant to this Agreement during the Term as follows:

- 30% Commission on 12oz cans/20oz Packages- Vend Rate-\$1.25**
- 20% Commission on 20oz Gatorade/ 15.2oz Dole Juices-Vend Rate-\$1.50**
- 20% Commission on all Energy Packages – Vend Rate- \$2.00**

Checks for such Commissions will be sent to the College every four (4) weeks, based upon the above percentages of actual cash collected from vending machines. Pepsi shall be responsible only for sales taxes payable on such commissions.

C. A Volume Growth Incentive as described below the total number of cases (bottle and can Products only) purchased in any one Agreement Year through the Food Court, Bookstore, any new Outlet and at Special Events during the Term of this Agreement as follows: For every case that exceeds a Volume Threshold of 2000 cases of bottles and cans purchased, the College will receive \$2.50 per case over that Threshold as long as

the total Bottle and Can + Full Serve Vending volume is greater than 6000 cases. These payments will be made at the end of each Agreement Year.

Example: sell 7000 cases, 3000 are B&C. Customer receives 1000@ \$2.50= \$2,500.00

VII. ADDITIONAL CONSIDERATION.

In addition to the consideration specified in Section VI above, Pepsi shall provide the following further consideration to the College:

- A. Pepsi will provide annual Product donations of up to a total of 300 cases of soft drinks and or water per Agreement Year across the Facilities upon request of the College, provided however, that the College will administer all requests through a central contact so that the College may prioritize the requests.
- B. Pepsi will provide, during the Term of this Agreement, 15 Custom Banners annually throughout the term of this agreement. The College will administer all requests through a central contact so that the College may prioritize the requests.
- C. Pepsi will provide, during the Term of this Agreement, (5) cases of 12oz cups (10,000 units) annually throughout the term of this agreement. The College will administer all requests through a central contact so that the College may prioritize the requests.

VIII. EQUIPMENT AND SERVICE.

A. Beverage Dispensing and Other Equipment.

(1) Pepsi shall, based upon Pepsi's survey of the Facilities' needs, provide and install all Equipment at the Facilities for the dispensing of Product during the Term. Title to all Equipment shall be with Pepsi or its affiliates.

(2) During the Term and at no cost to the College, Pepsi will service and stock, if necessary, (i) the Equipment and (ii) any additional Equipment determined by the parties to be installed at new locations on the Facilities.

(3) The Equipment may not be removed from the Campus without Pepsi's written consent, and the College agrees not to encumber the Equipment in any manner or permit other equipment to be attached thereto except as authorized by Pepsi. At the end of the Term, Pepsi shall have the right to, and shall upon request of the College, remove all Equipment from the Facilities at no expense to the College.

(4) Pepsi shall be responsible for collecting, for its own account, all cash monies from the Vending Machines and for all related accounting for all cash monies collected therefrom. The College agrees to provide reasonable assistance to Pepsi in apprehending and prosecuting vandals. Pepsi shall not be obligated to pay commissions

as provided in this Agreement on documented revenue losses resulting from vandalism or theft of product with respect to any Vending Machines on the Facilities.

(5) Vending Machines in locations specified by the College will also be fitted by Pepsi with magnetic stripe card on-line or chip card off-line readers at Pepsi's expense in accordance with a mutually agreed to conversion schedule. Pepsi will not be responsible for any transaction or maintenance fees on the debit card readers affixed to the Vending Machines. The College shall arrange for the collection of monies from debit card transactions on Vending Machines equipped with debit card readers. The College shall retain title to the debit card readers. On or before the first Monday of each month during the Term, the College and/or its authorized debit card agent shall be responsible for providing a weekly report to Pepsi, in a form reasonably satisfactory to Pepsi, detailing the transactions and the dollar amounts grossed during the immediately preceding weekly period through each Vending Machines equipped with a debit card reader. On or before the first Monday of each month during the Term, the College and/or its authorized debit card agent shall remit payment to Pepsi for the monies collected through debit card readers during the immediately preceding monthly period. The College agrees to indemnify and hold Pepsi harmless from and against losses or costs incurred by Pepsi as a result of any dispute between the College and the debit card agent over monies owed to Pepsi for the sale of Pepsi product through the Vending Machines equipped with debit card readers or the failure of the debit card agent to remit payment in a timely manner if the dispute remains unresolved for a period of sixty (60) days.

B. Service to Equipment.

Other than routine maintenance, which shall be the responsibility of and completed by College or its designee, Pepsi or its designated agents shall be responsible for maintaining, repairing and replacing the Equipment. Preventative maintenance of the Equipment shall take place at the Facilities no less than once every six (6) months. Pepsi shall provide College with a telephone number to request emergency repairs and receive technical assistance related to the Equipment. Pepsi shall respond to each College request and use reasonable efforts to remedy the related Equipment problem as soon as possible.

IX. REMEDIES FOR LOSS OF RIGHTS - TERMINATION.

A. College's Termination Rights. Without prejudice to any other remedy available to College at law or in equity in respect of any event described below, this Agreement may be terminated by College at any time effective fourteen (14) days following written notice to Pepsi from College if:

(1) Pepsi fails to make any payment due hereunder, and such default shall continue for thirty (30) days after written notice of such default is received by Pepsi; or

(2) Pepsi breaches or fails to perform any other material term, covenant or condition of this Agreement or any representation or warranty shall prove to have been

false or misleading in any material respect and Pepsi fails to cure such breach within forty-five (45) days after written notice of default is delivered to Pepsi. If such cure cannot reasonably be accomplished within such forty-five (45) day period, this provision shall not apply where Pepsi shall have, in good faith, commenced such cure and thereafter shall diligently proceed to completion; provided, however, that such cure is completed to the reasonable satisfaction of College within ninety (90) days from the date of Pepsi's receipt of such written notice of default.

B. Pepsi's Termination Rights.

Without prejudice to any other remedy available to Pepsi at law or in equity in respect of any event described below, this Agreement may be terminated in whole or in part by Pepsi at any time, effective thirty (30) days following written notice to the College if (i) any of the Products are not made available as required in this Agreement by the College, their agents or concessionaires; (ii) any of the rights granted to Pepsi herein are materially restricted or limited during the Term of this Agreement; or (iii) a final judicial opinion or governmental regulation prohibits the availability of Beverages, whether or not due to a cause beyond the reasonable control of the College, then Pepsi may give the College written notice of such event and the College shall have a thirty (30) day period within which to cure such breach. If College fails to cure such breach within a thirty (30) day period, Pepsi may terminate this Agreement and to recover from the College a reimbursement in accordance with Article IX(D) below.

C. Additional Termination Rights Available to Pepsi and College.

Without prejudice to any other right or remedy available to either party at law or in equity of any event described below, this Agreement may be terminated by either party if the other party, or any parent of such other party, shall: (1) have an order for relief entered with respect to it, commence a voluntary case or have an involuntary case filed against it under any applicable bankruptcy, insolvency or other similar law now or hereafter in effect (and such order or case is not stayed, withdrawn or settled within sixty (60) days thereafter) it is the intent of the parties hereto that the provisions of Section 365(e)(2)(A) of Title 11 of the United States Code, as amended, or any successor statute thereto, be applicable to this Agreement; or (2) file for reorganization, become insolvent or have a receiver or other officer having similar powers over it appointed for its affair in any court of competent jurisdiction, whether or not with its consent (unless dismissed, bonded or discharged within 60 days thereafter); or (3) admit in writing its inability to pay its debts as such debts become due.

D. Sponsorship Fees in the Event of Termination.

If Pepsi terminates this Agreement pursuant to Article IX.(B), then Pepsi shall be entitled to from College, without prejudice to any other right or remedy available to Pepsi, and College shall pay to Pepsi (i) a reimbursement of any unearned Annual Sponsorship Fee paid by Pepsi to College for the Agreement Year in which such termination occurs. The amount of such reimbursement shall be determined by multiplying the Annual Sponsorship Fee paid in the Agreement Year during which such termination occurs by a fraction, the numerator of which is the number of months remaining in such Agreement Year at the time of such termination and the denominator of which is twelve (12) and (ii) an amount as liquidated damages, and not as a

penalty, for lost profits and/or expenses suffered or incurred by Pepsi as a result of such termination, which amounts would be difficult or impossible to determine, equal to the sum of: (i) the product of \$ ____ multiplied by the projected number of gallons that College would have purchased during the remainder of the Term, which shall be based on the volume of gallons purchased from Pepsi during the twelve (12) months immediately preceding the termination or for the initial Agreement Year, the projected volume for that Agreement Year plus (ii) the product of \$ ____ multiplied by the projected number of eight ounce case equivalents of the canned and/or bottled products ("Cases") that College would have purchased during the remainder of the Term. Such projected volume of Cases shall be based on the volume of Cases either sold to College during the twelve (12) months immediately preceding the termination or for the initial Agreement Year, the projected volume for that Agreement Year.

X. TAXES.

Pepsi shall be responsible only for the payment of taxes on the sales of Products through Vending Machines at the Facilities. Pepsi shall not be assessed common area maintenance fees, taxes or other charges based on its occupation of the space allocated to Vending Machines.

XI. CONFIDENTIALITY.

A. Except as otherwise required by law or the rules or regulations of any national securities exchange or the rules or regulation of the College, the College and Pepsi agree not to disclose Confidential Information (as hereinafter defined) to any third party other than to their respective directors, officers, employees and agents (and directors, officers, employees and agents of their respective Affiliates) and advisors (including legal, financial and accounting advisors) (collectively, "Representatives"), as needed.

B. "Confidential Information" shall include all non-public, confidential or proprietary information that College or its Representatives make available to Pepsi or its Representatives or that Pepsi or its Representatives make available to College or its Representatives in connection with this Agreement. "Confidential Information" shall include, but not be limited to, the terms and conditions of this Agreement. It is expressly understood that the disclosure in or pursuant to this Agreement by College, Pepsi or their respective Representatives of Confidential Information is not a public disclosure thereof, nor is a sale or offer for sale of any product, equipment, process or service of College or Pepsi.

C. The provisions of this Article XI and the obligations of the parties hereunder will survive the expiration or sooner termination of this Agreement for a period of three (3) years following such date of expiration or termination of this Agreement.

XII. REPRESENTATIONS, WARRANTIES AND COVENANTS.

A. Representations, Warranties and Covenants of College. College hereby represents and warrants to Pepsi as follows:

(1) College has full power and authority to enter into this Agreement and to grant and convey to Pepsi the rights set forth herein; and

(2) All necessary approvals for the execution, delivery and performance of this Agreement by College have been obtained and this Agreement has been duly executed and delivered by College and constitutes the legal, valid and binding obligation of College enforceable in accordance with its terms, and nothing contained in this Agreement violates, interferes with or infringes upon the rights of any third party; and

(3) The signatory of this Agreement is duly authorized and empowered to bind College to the terms and conditions of this Agreement for the duration of the Term; and

(4) College has complied with all applicable laws, ordinances, codes, rules and regulations relating to its entering into this Agreement and its performance hereunder; and

B. Representations and Warranties of Pepsi. Pepsi hereby represents and warrants to College as follows:

(1) Pepsi has full power and authority to enter into and perform this Agreement; and

(2) All necessary approvals for the execution, delivery and performance of this Agreement by Pepsi have been obtained and this Agreement has been duly executed and delivered by Pepsi and constitutes the legal, valid and binding obligation of Pepsi enforceable in accordance with its terms and nothing contained in this Agreement violates, interferes with or infringes upon the rights of any third party; and

(3) The signatory of this Agreement is duly authorized and empowered to bind Pepsi to the terms and conditions of this Agreement for the duration of the Term; and

(4) Pepsi has complied with all applicable laws, ordinances, codes, rules and regulations relating to its entering into this Agreement and its performance hereunder.

C. General. Each of the parties hereto agree that (i) the representations, warranties and covenants contained herein shall survive the execution and delivery of this Agreement, and (ii) except as expressly set forth herein, neither party has made, and neither party is relying on, any representation or warranty, express or implied, with respect to the subject matter hereof.

XIII. INDEMNIFICATION.

A. College's Indemnification Obligations. College shall defend, indemnify and hold Pepsi, its Affiliates and the officers, directors, agents and employees of each harmless from and against any and all claims, suits, damages, losses, liabilities, obligations, fines, penalties, costs and expenses, (whether

based on tort, breach of contract, product liability patent or copyright infringement or otherwise), including reasonable attorneys' costs and fees, arising out of or based on:

(1) any breach or other failure of College to perform any of the agreements, terms, representations, warranties, covenants or conditions of this Agreement to be performed;

(2) claims, demands or litigation alleging that any of the Team Marks or the College Marks violates or infringes on trademarks, trade names, copyrights or proprietary rights, provided that the Team Marks or the College Marks have been used by Pepsi in the exact manner provided by College; or

(3) any act or omission or violation of any contractual arrangement of College or its Affiliates, or the officers, directors, agents or employees of each in connection with its or their performance relating to this Agreement.

Pepsi agrees that the obligations set forth above in this Article XIII.A. shall not apply to any loss or damage to the extent caused by the acts, omissions or negligence of the party seeking to be indemnified.

B. Pepsi's Indemnification Obligations. Pepsi shall defend, indemnify and hold College, its Affiliates and the officers, directors, agents and employees of each harmless from and against any and all claims, suits, damages, losses, liabilities, obligations, fines, penalties, costs and expenses (whether based on tort, breach of contract, product liability patent or copyright infringement or otherwise), including reasonable attorneys' costs and fees, arising out of or based on:

(1) any breach or other failure by Pepsi to perform any of the agreements, terms, representations, warranties, covenants or conditions of this Agreement to be performed by Pepsi; or

(2) the sale or offering for sale, use or consumption of any of Products at the Facilities.

College agrees that the obligations set forth above in this Article XIII.B. shall not apply to any loss or damage to the extent solely caused by the acts, omissions or negligence of the party seeking to be indemnified.

C. Indemnification Procedures.

(1) Either party seeking indemnification under this Agreement (the "Indemnified Party") shall give notice to the party required to provide indemnification hereunder (the "Indemnifying Party") promptly after the Indemnified Party has actual knowledge of any claim as to which indemnity may be sought hereunder, and the Indemnified Party shall permit the Indemnifying Party (at the expense of the Indemnifying Party) to assume the defense of any claim or litigation resulting therefrom; provided that: (i) counsel for the Indemnifying Party who shall conduct the defense of such claim or litigation shall be reasonably satisfactory to the Indemnified Party; (ii) the

Indemnified Party may participate in such defense, but only at the Indemnified Party's own cost and expense; and (iii) the omission by the Indemnified Party to give notice as provided herein shall not relieve the Indemnifying Party of its indemnification obligations hereunder except to the extent that such omission results in a failure of actual notice to the Indemnifying Party and the Indemnifying Party is damaged as a result of such failure to give notice.

(2) The Indemnifying Party shall not, except with the consent of the Indemnified Party, consent to entry of any judgement or administrative order or enter into any settlement that (i) could affect the intellectual property rights or other business interests of the Indemnified Party or (ii) does not include as an unconditional term thereof the giving by the claimant or plaintiff to the Indemnified Party of a release from all liability with respect to such claim or litigation.

(3) In the event that the Indemnified Party shall reasonably and in good faith determine that the conduct of the defense of any claim subject to indemnification hereunder or any proposed settlement of any such claim by the Indemnifying Party might be expected to affect adversely the Indemnified Party's intellectual property rights or ability to conduct future business, the Indemnified Party shall have the right at all times to take over and assume control over the defense, settlement, negotiations or lawsuit relating to any such claim at the sole cost and expense of the Indemnifying Party; provided, that if the Indemnified Party does so take over and assume control, the amount of the indemnity required to be paid by the Indemnifying Party shall be limited to the amount the Indemnifying Party is able to demonstrate that it could have settled the matter for immediately prior to the time of such assumption.

(4) In the event that the Indemnifying Party does not accept the defense of any matter as above provided, the Indemnified Party shall have the full right to defend against any such claim or demand, and shall be entitled to settle or agree to pay in full such claim or demand, in its sole discretion.

D. Survival of Indemnification. The parties agree that the provisions contained in Article XII and Article XIII hereof shall survive for three (3) years following the expiration or sooner termination of this Agreement.

XIV. INSURANCE.

A. Each party hereto maintains and agrees to maintain, at all times during the Term and for a period of three (3) years thereafter, a comprehensive program of risk retention and insurance with such insurance carriers and in such amounts of insurance coverage reasonably acceptable to the other party. Each party agrees to name the other, and each of its Affiliates, and their respective officers, directors, employees, agents, representatives and successors and assigns on a certificate of insurance, as additional insureds with respect to the certificate holder's negligence.

- B. Either party shall have the right, during the Term from time to time, to request copies of such certificates of insurance and/or other evidence of the adequacy of the above insurance coverages.

XV. NOTICES.

Unless otherwise specified herein, all notices, requests, demands, consents, and other communications hereunder shall be transmitted in writing and shall be deemed to have been duly given when hand delivered, upon delivery when sent by express mail, courier, overnight mail or other recognized overnight or next day delivery service, or three (3) days following the date mailed when sent by registered or certified United States mail, postage prepaid, return receipt requested, or when deposited with a public telegraph company for immediate transmittal, charges prepaid, or by telecopier, with a confirmation copy sent by recognized overnight courier, next day delivery, addressed as follows:

If to Pepsi:

Bottling Group, LLC d/b/a The Pepsi Bottling Group
6659 Sycamore Cyn Blvd.
Riverside, Ca 92507
Attn: Market Unit Manager

With a copy to (which shall not constitute notice):

The Pepsi Bottling Group
One Pepsi Way
Somers, NY 10589
Attn: Legal Department

If to College:

Victor Valley College
18422 Bear Valley Road
Victorville, Ca 92395-5850
Attn: Robert A. Sewell Director of Aux Services

XVI. ASSIGNMENT.

This Agreement or any part hereof or interest herein shall not be assigned or otherwise transferred by either party without the prior written consent of the other party nor shall the same be assignable by operation of law, without the prior written consent of the other party; provided however, that Pepsi may assign and transfer this Agreement (in whole and not in part) to an Affiliate without the consent of College hereto; provided, however, that, (x) such Affiliate is capable of fully performing all obligations of the assignor hereunder and (y) such Affiliate

agrees, under a separate agreement acceptable to the other party and signed by such Affiliate, to perform all of the obligations and assume all liabilities of the assignor hereunder. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective permitted successors and assigns. College represents and warrants to Pepsi that any change in the Food Service Provider at the Facilities shall not affect Pepsi's rights or obligations hereunder.

XVII. GOVERNING LAW.

This Agreement shall be governed by and construed in accordance with the laws of the State of California without regard to conflicts of laws principles.

XVIII. FORCE MAJEURE.

If the performance by either party hereto of its respective nonmonetary obligations under this Agreement is delayed or prevented in whole or in part by acts of God, fire, floods, storms, explosions, accidents, epidemics, war, civil disorder, strikes or other labor difficulties, or any law, rule, regulation, order or other action adopted or taken by any federal, state or local government authority, or any other cause not reasonably within such party's control, whether or not specifically mentioned herein, such party shall be excused, discharged and released of performance only to the extent such performance or obligation is so delayed or prevented by such occurrence without liability of any kind. Nothing contained herein shall be construed as requiring either party hereto to accede to any demands of, or to settle any disputes with, labor or labor unions, suppliers or other parties that such party considers unreasonable.

XIX. RELEASE, DISCHARGE OR WAIVER.

No release, discharge or waiver of any provision hereof shall be enforceable against or binding upon either party hereto unless in writing and executed by both parties hereto. Neither the failure to insist upon strict performance of any of the agreements, terms, covenants or conditions hereof, nor the acceptance of monies due hereunder with knowledge of a breach of this Agreement, shall be deemed a waiver of any rights or remedies that either party hereto may have or a waiver of any subsequent breach or default in any of such agreements, terms, covenants or conditions.

XX. PRIOR NEGOTIATIONS; ENTIRE AGREEMENT.

This Agreement and the exhibits attached hereto, set forth the entire understanding between the parties in connection with respect to the subject matter hereof, and no statement or inducement with respect to the subject matter by either party hereto or by any agent or representative of either party hereto which is not contained in this Agreement shall be valid or binding among the parties. This provision shall not be read to invalidate or amend any other written agreements between Pepsi and/or any of its Affiliates and any Affiliate of College.

XXI. RELATIONSHIP OF THE PARTIES.

The parties are independent contractors with respect to each other. Nothing contained in this Agreement will be deemed or construed as creating a joint venture partnership between the parties.

XXII. EFFECT OF HEADINGS.

The headings and subheadings of the sections of this Agreement are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the agreements, terms, covenants and conditions of this Agreement in any manner.

XXIII. CONSTRUCTION.

This Agreement has been fully reviewed and negotiated by the parties hereto and their respective legal counsel. Accordingly, in interpreting this Agreement, no weight shall be placed upon which party hereto or its counsel drafted the provision being interpreted. Wherever this Agreement provides for one party hereto to provide authorization, agreement, approval or consent to another party hereto, or provides for mutual agreement of the parties hereto, such authorization, approval, agreement or consent shall, except as may otherwise be specified herein, be given in such party's reasonable judgement and reasonable discretion, and shall be in writing unless otherwise mutually agreed by the parties.

XXIV. SEVERABILITY.

If any term or provision of this Agreement shall be found to be void or contrary to law, such term or provision shall, but only to the extent necessary to bring this Agreement within the requirements of law, be deemed to be severable from the other terms and provisions hereof, and the remainder of this Agreement shall be given effect as if the parties had not included the severed term herein.

XXV. AMENDMENTS.

No provision of this Agreement may be modified, waived or amended except by a written instrument duly executed by each of the parties hereto. Any such modifications, waivers or amendments shall not require additional consideration to be effective.

XXVI. COUNTERPARTS.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

XXVII. FURTHER ASSURANCES.

Each party hereto shall execute any and all further documents or instruments and take all necessary action that either party hereto may deem reasonably necessary to carry out the proper purposes of this Agreement.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly entered into as of the date above written.

College

Bottling Group, LLC d/b/a The Pepsi Bottling Group

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A
Current pricing for Postmix Products and Packaged Products

Brands	Qty	Price
20oz CSD/Lipton /Trop	24	\$18.25
20oz Aquafina Water	24	\$12.00
20oz Aquafina Sparkling/Splash	24	\$13.30
20oz Aquafina Alive	24	\$16.00
20oz SoBe Brands	12	\$13.50
20oz Gatorade	24	\$20.75
1.5lt Aquafina Water	12	\$11.30
1 lt Aquafina Water	15	\$10.55
15.2oz Dole Juices	12	\$12.00
16oz Lipton Pure Leaf	12	\$12.00
16oz No Fear Energy Drinks	12	\$17.75
13.7oz Frappuccino	12	\$19.00
9.5oz Frappuccino	12	\$15.50
11oz Starbucks Ice Coffee	12	\$17.00
6.5oz Starbucks Doubleshot	12	\$17.50

Packages	Qty	Price
CSD BIB	1gl	\$10.35
Dr Pepper BIB	1gl	\$14.30
Tropicana BIB	1gl	\$11.50
Lipton Tea BIB	1gl	\$11.50
Cups	Qty	Price
22oz Cup	1000	\$49.00
24oz Cup	1000	\$53.00
32oz Cup	480	\$44.00
44oz Cup	360	\$48.00
Lids	Qty	Price
22/24oz	2000	\$28.75
32 oz	960	\$28.75
44oz	720	\$28.75
CO2	20lb	\$14.50
CO2	50lb	\$18.00

HUMAN RESOURCES

JULY 10, 2007

TOPIC: CLASSIFIED LAYOFF FOR LACK OF FUNDS

Consider adoption of the resolution to layoff for lack of funds five (5) employees holding the position of associate teacher in the Child Development Center, and authorize and direct the vice president of Human Resources to give notice of layoff to the five (5) associate teachers in the Child Development Center.

The order of layoff shall be determined by length of service. The employees who have served the shortest time shall be laid off first.

Fiscal Impact: Budgeted

RECOMMENDATION:

It is recommended that the Board of Trustees consider adoption of the attached resolution to layoff for lack of funds five positions of associate teacher in the Child Development Center.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE

I recommend the Board of Trustees approve this item

[Signature]
Vice President, Human Resources

Date 6-27-07

I recommend the Board of Trustees approve this item

[Signature]
Interim Superintendent/President

Date 6/28/07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
RESOLUTION OF INTENTION TO LAYOFF FOR LACK OF FUNDS

WHEREAS, there are five (5) classified employees currently serving in the classification of associate teacher in the Child Development Center, for whom there will be no funds to pay their salaries, effective Monday, August 27, 2007;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Victor Valley Community College District as follows:

Effective Monday, August 27, 2007, five (5) classified employees currently serving in the classification of associate teacher and assigned to work in the Child Development Center shall be laid off for lack of funds.

BE IT FURTHER RESOLVED THAT:

The vice president, Human Resources, is directed to provide proper notice as required by law to the proper number of classified employees serving in those classifications described herein that they will be laid off for lack of funds, effective at the beginning of the business day, Monday, August 27, 2007. Such notice shall include information regarding displacement rights, if any, and reemployment rights. Such notice shall be given not less than 45 days prior to the effective date of the layoff. As to employees who exercise displacement rights, notice shall be given to the proper number of employees subject to displacement that they will be laid off for lack of work effective the same day.

This Resolution was PASSED AND ADOPTED at a regular meeting of the Board of Trustees of the Victor Valley Community College District held on July 10, 2007.

	Yes	No	Abstain
JOE RANGE:	_____	_____	_____
DENNIS HENDERSON:	_____	_____	_____
THOMAS ELDER:	_____	_____	_____
BETTYE UNDERHILL:	_____	_____	_____
DON NELSON:	_____	_____	_____

HUMAN RESOURCES

JULY 10, 2007

TOPIC: AGREEMENT, LIEBERT CASSIDY WHITMORE

TO THE SUPERINTENDENT/PRESIDENT:

The district desires to extend the agreement with Liebert Cassidy Whitmore to provide expert consulting, representational and legal services pertaining to litigation, employment relations matters, and school law matters, including representation in negotiations and in administrative and college proceedings as requested by the district, at the fee(s) designated in the attached contract.

Fiscal impact: Fund 01 budgeted item, not to exceed \$200,000

RECOMMENDATION:

It is recommended the Board of Trustees ratify the agreement with Liebert Cassidy Whitmore for legal consulting services as indicated in the agreement.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE

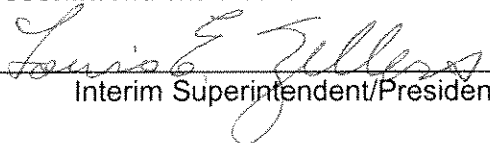
I recommend the Board of Trustees approve this item



Vice President, Human Resources

Date 6-13-07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____

AGREEMENT FOR SPECIAL SERVICES

This Agreement is entered into between the law firm of Liebert Cassidy Whitmore, A Professional Corporation (“Attorney”), and Victor Valley Community College District (“District”).

1. Conditions

This Agreement will not take effect, and Attorney will have no obligation to provide services, until District returns a properly signed and executed copy of this Agreement.

2. Attorney’s Services

Attorney agrees to provide District with consulting, representational and legal services pertaining to employment relations matters, including representation in negotiations and in administrative and court proceedings, as requested by District or otherwise required by law.

3. Fees, Costs, Expenses

District agrees to pay Attorney the sums billed monthly for time spent by Attorney in providing the services, including reasonable travel time.

The range of hourly rates for Attorney time is from One Hundred Sixty to Two Hundred Ninety Dollars (\$160.00 - \$290.00), and from One Hundred to One Hundred Thirty Dollars (\$100.00 - \$130.00) for time of paraprofessional staff. Attorney reviews its hourly rates on an annual basis and, if appropriate, adjusts them effective July 1. Attorneys and paraprofessional staff bill their time in minimum units of one-tenth of an hour. Communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of three-tenths (.30) of an hour.

District agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of District. Attorney bills photocopying charges at Fifteen Cents (\$.15) per page and facsimile charges at Fifty Cents (\$0.50) per page. A Public Agency Fee Schedule is attached to this Agreement.

Payment by District against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

The California Business & Professions Code requires us to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that the firm does maintain such insurance coverage.

4. Arbitration of Professional Liability or Other Claims

Disputes. If a dispute between District and Attorney arises over fees charged for services, the controversy will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program, set forth in California Business and Professions Code, sections 6200 through 6206. The arbitrator or arbitration panel shall have the authority to award to the prevailing party attorneys' fees, costs and interest incurred. Any arbitration award may be served by mail upon either side and personal service shall not be required.

If a dispute arises between District and Attorney over any other aspect of the attorney-client relationship, including, without limitation, a claim for breach of professional duty, that dispute will also be resolved by arbitration. It is understood that any dispute as to any alleged breach of professional duty (that is, as to whether any legal

services rendered under this agreement were allegedly unnecessary, unauthorized, omitted entirely, or were improperly, negligently or incompetently rendered) will be determined by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review of arbitration proceedings. **Both parties to this agreement, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration.** Each party is to bear its own attorney's fees and costs.

5. File Retention

After our services conclude, Attorney will, upon District's request, deliver the file for the matter to District, along with any funds or property of District's in our possession. If District requests the file for the matter, Attorney will retain a copy of the file at the District's expense. If District does not request the file for this matter, we will retain it for a period of seven (7) years after this matter is closed. If District does not request delivery of the file for this matter before the end of the seven (7) year period, we will have no further obligation to retain the file and may, at our discretion, destroy it without further notice to District. At any point during the seven (7) year period, District may request delivery of the file.

6. Assignment

This Agreement is not assignable without the written consent of District.

7. Independent Contractor

It is understood and agreed that Attorney, while engaged in performing the terms of this Agreement, is an independent contractor and not an employee of District.

8. Authority

The signators to this Agreement represent that they hold the positions set forth below their signatures, and that they are authorized to execute this Agreement on behalf of their respective parties and to bind their respective parties hereto.

9. Term

This Agreement is effective July 1, 2007, ongoing and may be modified by mutual agreement of the parties. This agreement shall be terminable by either party upon thirty (30) days written notice.

Liebert Cassidy Whitmore,
A Professional Corporation

Victor Valley Community College District

By 

By _____

Title Managing Partner / President

Title _____

Date 5-13-07

Date _____

I. PUBLIC AGENCY FEE SCHEDULE

Hourly Rates (As of Contract Date)

Partners	\$260.00 - \$290.00
Of Counsel	\$240.00 - \$260.00
Associates	\$160.00 - \$240.00
Labor Relations Professional	\$170.00 - \$200.00
Paraprofessionals	\$100.00 - \$130.00

II. COST SCHEDULE

1. Photocopies	\$0.15 per copy
2. Facsimile Transmittal	\$0.50 per page

Liebert Cassidy Whitmore
Billing Rates - 2007

<u><i>Billing Rate</i></u>	<u><i>Billing Rate</i></u>
<u><i>Partners</i></u>	<u><i>Associates</i></u>
Bruce Barsook 260	Jolina Abrena 200
Shelline Bennett 240	Laura Kalty 200
Steve Berliner 260	Jesse Maddox 200
Richard Bolanos 260	Carla McCormack 200
Debra Bray 260	Max Sank 200
Peter Brown 260	Alex Wong 200
Dan Cassidy 260	Maiya Yang 200
Mary Dowell 260	
Jeffrey Freedman 260	Jennifer Hong 190
Linda Jenson 260	Maria Letellier 190
Richard Kreisler 260	Andrew Lu 190
John Liebert 260	Anthony Ly 190
Cynthia O'Neill 260	Jennifer Palagi 190
Melanie Poturica 260	Cepideh Roufougar 190
Laura Schulkind 260	Kelly Tuffo 190
Scott Tiedemann 260	
Richard Whitmore 260	Jennifer Rosner 180
Brian Walter 260	
Donna Williamson 260	Connie Chuang 170
	Michael DePaul 170
<u><i>Of Counsel</i></u>	Gage Dungy 170
Ruth Graf-Urasaki 240	Tracy Glanton 170
David Urban 240	Desiree Reed-Francois 170
	Didier Reiss 170
<u><i>Associates</i></u>	Frances Rogers 170
Michael Blacher 220	
Donna Evans 220	<u><i>Labor Relations Professional</i></u>
Adrianna Guzman 220	Deborah Glasser 170
Jack Hughes 220	
Arlin Kachalia 220	<u><i>Paraprofessionals</i></u>
Deborah Leon 220	Misty Jones 100
Art Meneses 220	Maggie McDonough 100
Mark Meyerhoff 220	Jean Springer 100
Pilar Morin 220	
Geoff Sheldon 220	
Suzanne Solomon 220	
Jeff Stockley 220	

HUMAN RESOURCES

JULY 10, 2007

TOPIC: FOUNDATION EMPLOYMENT AGREEMENTS

TO THE SUPERINTENDENT/PRESIDENT:

The district desires to enter into an agreement with the Foundation to be reimbursed by the Foundation for the employment of the Foundation's executive and executive/financial assistant .

Fiscal impact: Funds are reimbursed by the Foundation; no fiscal impact to the district.

RECOMMENDATION:

It is recommended the Board of Trustees ratify the agreement with the Foundation for the employment of the Foundation's executive and executive/financial assistant as listed.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES NO NOT APPLICABLE

I recommend the Board of Trustees approve this item


Vice President, Human Resources

Date 6-13-07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY _____



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

EMPLOYMENT AGREEMENT

THIS AGREEMENT is entered into this 7 day of June 2007 by and between **Glennis Callahan** ("Employee" of the Victor Valley College District Foundation), the Victor Valley College District Foundation ("Foundation") and the Victor Valley Community College District ("District").

The Foundation wishes to continue employing the Employee, and the Employee wishes to maintain employment with the Foundation, on the terms and subject to the conditions set forth in this Agreement. It is therefore agree as follows:

1. Employment. The Foundation shall employ the Employee and the Employee shall serve the Foundation as the **Executive / Financial Assistant** of the Foundation, with such duties and responsibilities as may be assigned to the Employee by the Executive Director of the Foundation, identified within the adopted Job Description for this position (BP4) and as are normally associated with a position of this nature. The Employee shall devote her best efforts to the performance of her duties under this Agreement and shall perform them faithfully, diligently and in a manner consistent with the policies of the Foundation as determined from time to time by the Board of Directors of the Foundation. The Employee shall report to the Executive Director of the Foundation. The Employee shall not serve as a director (or equivalent) position of any company or other entity and shall not receive fees or other remuneration for work performed either within or outside the scope of her employment without the prior written consent of the Executive Director. This consent shall not be unreasonably withheld.

2. Terms of Employment. The Employee's employment by the Foundation under this Agreement shall commence on **July 1, 2007 and terminate on June 30, 2008** unless terminated by either party pursuant to the provisions of this Agreement.

3. Compensation. As full compensation for all services rendered by the Employee to the Foundation under this Agreement, the District shall pay the Employee the compensation set forth in Schedule A attached hereto. The compensation schedule may be amended from time to time in writing upon approval of the Foundation's Board of Directors and acceptance by the Employee. The Foundation shall reimburse the District for all costs associated with this compensation as allowed by the Master Agreement between the Foundation and the District.

4. Fringe Benefits; Expenses.

- A. The Employee shall be entitled to all medical, dental, vision, disability, workers compensation and pension benefits provided by the District to its management employees. The Foundation shall reimburse the District for all costs associated with providing these benefits to the Employee as allowed by the Master Agreement between the Foundation and the District.
- B. The Employee shall be entitled to all paid holidays provided by the District to its management employees.

- C. The Employee shall be entitled to 10 days of paid vacation annually, to be taken at times selected by her, with prior concurrence of the Executive Director. Vacation will not accrue beyond the term of this agreement.
- D. The Employee shall be entitled to 5 days of paid sick leave. Sick leave shall not accrue beyond the term of this agreement.
- E. The Foundation shall reimburse the Employee for all reasonable and necessary expenses incurred by her in connection with the performance of her services for the Foundation in accordance with the Foundation's policies and upon submission of appropriate documentation.

5. Termination: The Foundation shall have the right to terminate this Agreement and the Employee's employment with the Foundation for cause. For purposes of this Agreement, the term "cause" shall mean:

- A. Any breach of the Employee's obligations under this Agreement.
- B. Fraud, theft or gross malfeasance on the part of the Employee, including without limitation, conduct of a felonious or criminal nature, conduct involving moral turpitude, embezzlement or misappropriation of assets;
- C. The habitual use of drugs or intoxicants;
- D. The Employee's failure, refusal or neglect to perform his duties under this Agreement within a reasonable period under the circumstances after written notice from the Executive Director describing the breach and offering the Employee the opportunity to cure same;
- E. Repeated violation by the Employee of any of the work rules or written policies of the Foundation after written notice of the violation has been provided in writing to the Employee;
- F. Breach of standards adopted by the Foundation governing professional independence or conflicts of interest.
- G. Death or disability which permanently impairs the ability of the Employee to fulfill her duties under this Agreement.

If the employment of the Executive is terminated for cause, neither the Foundation, or the District shall not be obligated to make any further payment to the Employee or to continue to provide any benefit to the Employee under this Agreement.

6. Severance: If for any reason other than for cause as defined in this Agreement, the Foundation terminates this Agreement and the Employee's employment with the Foundation, the Employee shall be entitled to severance compensation equal to two (2) weeks wages under the terms of this Agreement.

7. Miscellaneous:

- A. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
- B. This Agreement contains a complete statement of all arrangements made between the Foundation, District and the Employee with respect to its subject matter, supersedes all previous agreements, written or oral, among them relating to its subject matter and cannot be modified, amended or terminated orally. Amendments may be made to this Agreement at any time if mutually agreed upon in writing.
- C. The failure of any party to insist upon the strict adherence of any term of this Agreement on any occasion shall not be considered a waiver or deprive that party of the right

thereafter to insist upon strict adherence to that term or any other term of this Agreement.

- D. The invalidity or unenforceability of any term or provision of this Agreement shall not affect the validity or enforceability of the remaining terms or provisions of this Agreement which shall remain in full force and effect and any such invalid or unenforceable term or provision shall be given full effect as far as possible. If any term or provision of this Agreement is invalid or unenforceable in one jurisdiction, it shall not affect the validity or enforceability of that term in any other jurisdiction.
- E. This Agreement is not assignable by any party without express written consent of all parties.

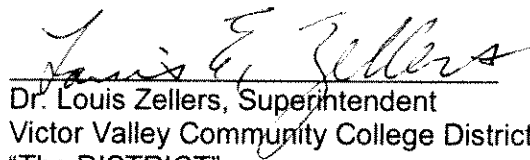
8. Signatures: IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

By:

By:



Ginger Ontiveros, Executive Director
Victor Valley College Foundation
"The FOUNDATION"



Dr. Louis Zellers, Superintendent
Victor Valley Community College District
"The DISTRICT"

By:



Glennis Callahan
"The EMPLOYEE"

SCHEDULE A – Compensation
Employee: Glennis Callahan

The Employee shall be compensated as allowed in the Employment Agreement as followed:

For the period beginning July 1, 2007 to June 30, 2008:

\$39,900 annually to be paid by the District and will be reimbursed by the Foundation per the terms of the Employment Agreement



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

EMPLOYMENT AGREEMENT

THIS AGREEMENT is entered into this 6 day of June 2007 by and between Ginger Ontiveros ("Executive" of the Victor Valley College District Foundation), the Victor Valley College District Foundation ("Foundation") and the Victor Valley Community College District ("District").

The Foundation wishes to continue employing the Executive, and the Executive wishes to maintain employment with the Foundation, on the terms and subject to the conditions set forth in this Agreement. It is therefore agree as follows:

1. Employment. The Foundation shall employ the Executive and the Executive shall serve the Foundation as the Executive Director of the Foundation, with such duties and responsibilities as may be assigned to the Executive by the Board of Directors of the Foundation and as are normally associated with a position of this nature. The Executive shall devote her best efforts to the performance of her duties under this Agreement and shall perform them faithfully, diligently and in a manner consistent with the policies of the Foundation as determined from time to time by the Board of Directors of the Foundation. The Executive shall report to the President of the Foundation as the designated leader of the Foundation's Board of Directors. The Executive shall not serve as a director (or equivalent) position of any company or other entity and shall not receive fees or other remuneration for work performed either within or outside the scope of her employment without the prior written consent of the Board of Directors. This consent shall not be unreasonably withheld.

The Foundation Board shall develop in conjunction with the Executive Director goals and objectives upon which evaluation of performance will be based.

2. Terms of Employment. The Executive's employment by the Foundation under this Agreement shall commence on July 1, 2007 and terminate on June 30, 2008 unless terminated by either party pursuant to the provisions of this Agreement.

3. Compensation. As full compensation for all services rendered by the Executive to the Foundation under this Agreement, the District shall pay the Executive the compensation set forth in Schedule A



VICTOR VALLEY COLLEGE DISTRICT FOUNDATION, Inc.

attached hereto. The compensation schedule may be amended from time to time in writing upon approval of the Foundation's Board of Directors and acceptance by the Executive. The Foundation shall reimburse the District for all costs associated with this compensation as allowed by the Master Agreement between the Foundation and the District.

4. Fringe Benefits; Expenses.

- A. The Executive shall be entitled to all medical, dental, vision, disability, workers compensation and pension benefits provided by the District to its management employees. The Foundation shall reimburse the District for all costs associated with providing these benefits to the Executive as allowed by the Master Agreement between the Foundation and the District.
- B. The Executive shall be entitled to all paid holidays provided by the District to its management employees.
- C. The Executive shall be entitled to 15 days of paid vacation annually, to be taken at times selected by her, with prior concurrence of the Executive Director. Vacation will not accrue beyond the term of this agreement.
- D. The Executive shall be entitled to 5 days of paid sick leave. Sick leave shall not accrue beyond the term of this agreement.
- E. The Foundation shall reimburse the Executive for all reasonable and necessary expenses incurred by her in connection with the performance of her services for the Foundation in accordance with the Foundation's policies and upon submission of appropriate documentation.
- F. The Foundation shall provide and pay for term life insurance coverage with a face amount of \$100,000 for the Executive.

5. Termination: The Foundation shall have the right to terminate this Agreement and the Executive's employment with the Foundation for cause. For purposes of this Agreement, the term "cause" shall mean:

- A. Any breach of the Executive's obligations under this Agreement.
- B. Fraud, theft or gross malfeasance on the part of the Executive, including without limitation, conduct of a felonious or criminal nature, conduct involving moral turpitude, embezzlement or misappropriation of assets;
- C. The habitual use of drugs or intoxicants;

- D. The Executive's failure, refusal or neglect to perform his duties under this Agreement within a reasonable period under the circumstances after written notice from the Foundation President describing the breach and offering the Executive the opportunity to cure same;
- E. Repeated violation by the Executive of any of the work rules or written policies of the Foundation after written notice of the violation has been provided in writing to the Executive;
- F. Breach of standards adopted by the Foundation governing professional independence or conflicts of interest.
- G. Death or disability which permanently impairs the ability of the Executive to fulfill her duties under this Agreement.

If the employment of the Executive is terminated for cause, neither the Foundation, or the District shall not be obligated to make any further payment to the Executive or to continue to provide any benefit to the Executive under this Agreement.

6. Severance: If for any reason other than for cause as defined in this Agreement, the Foundation terminates this Agreement and the Executive's employment with the Foundation, the Executive shall be entitled to severance compensation equal to three (3) months wages under the terms of this Agreement.

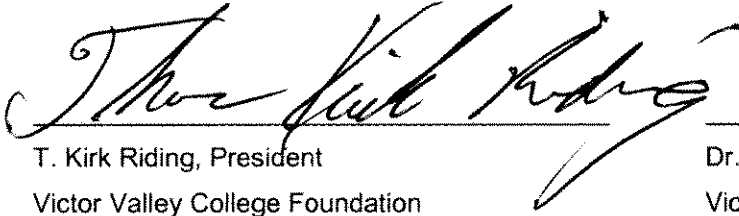
7. Miscellaneous:

- A. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
- B. This Agreement contains a complete statement of all arrangements made between the Foundation, District and the Executive with respect to its subject matter, supersedes all previous agreements, written or oral, among them relating to its subject matter and cannot be modified, amended or terminated orally. Amendments may be made to this Agreement at any time if mutually agreed upon in writing.
- C. The failure of any party to insist upon the strict adherence of any term of this Agreement on any occasion shall not be considered a waiver or deprive that party of the right thereafter to insist upon strict adherence to that term or any other term of this Agreement.
- D. The invalidity or unenforceability of any term or provision of this Agreement shall not affect the validity or enforceability of the remaining terms or provisions of this Agreement which shall remain in full force and effect and any such invalid or unenforceable term or provision shall be given full effect as far as possible. If any term or provision of this Agreement is invalid or unenforceable in one jurisdiction, it shall not affect the validity or enforceability of that term in any other jurisdiction.
- E. This Agreement is not assignable by any party without express written consent of all parties.

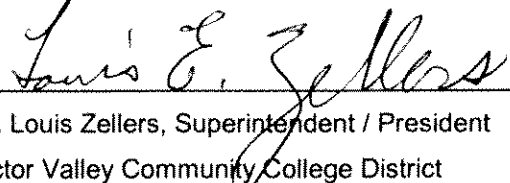
8. Signatures: IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

By:

By:

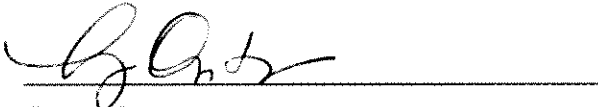


T. Kirk Riding, President
Victor Valley College Foundation
"The FOUNDATION"



Dr. Louis Zellers, Superintendent / President
Victor Valley Community College District
"The DISTRICT"

By:



Ginger Ontiveros
"The EXECUTIVE"

SCHEDULE A – Compensation
Employee: Virginia Ontiveros

The Employee shall be compensated as allowed in the Employment Agreement as followed:

For the period beginning July 1, 2007 to June 30, 2008:

\$110,000 annually (\$9,166.67 per month) to be paid by the District and will be reimbursed by the Foundation per the terms of the Employment Agreement.

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on their financial condition. Districts are required to provide copies to the Chancellor's Office and county schools of the completed form (Form CCFS-311Q) and a copy of the quarterly financial report required by Education Code '72413(g) and '84043 no later than five working days following the date of the governing board meeting.

Fiscal Impact: None

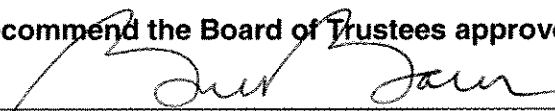
RECOMMENDATION:

It is recommended that the Board of Trustees receive and enter this report into the minutes of the meeting.

REFERENCE FOR AGENDA: YES

General Counsel Approval: YES ___ NO ___ NOT APPLICABLE ___ X ___


I recommend the Board of Trustees approve this item



Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item



Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY ___ X ___

California Community Colleges
Quarterly Financial Status Report, CCFS-311Q

Fiscal Year: 2006-07

Revised 11/13/06

District: 990 Victor Valley Community College District

Quarter Ended: 31-Mar

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2003-04	Actual 2004-05	Actual 2005-06	Projected 2006-07
Revenues:					
A 1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	33,460,658	35,922,866	41,825,312	43,003,464
A 2	Other Financing Sources (Object 8900)	-183,974	105,000	28,376	2,500,000
A 3	Total Unrestricted Revenues(A.1 + A.2)	33,276,684	36,027,866	41,853,688	45,503,464
Expenditures:					
B 1	Unrestricted General Fund Expenditures (Objects 1000-5000)	33,681,067	35,646,390	40,077,056	42,897,156
B 2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	465,000	-21,656	713,159	2,200,000
B 3	Total Unrestricted Expenditures(B.1 + B.2)	34,146,067	35,624,734	40,790,215	45,097,156
C	Revenues Over(Under) Expenditures(A.3 - B.3)	-869,383	403,142	1,063,473	406,308
D	Fund Balance Beginning	2,927,146	1,606,230	1,199,326	2,200,299
D 1	Prior Year Adjustments + (-)	-470,876	-810,046	-60,500	0
D 2	Adjusted Fund Balance Beginning (D + D.1)	2,456,270	796,184	1,138,826	2,200,299
E	Fund Balance Ending (C + D.2)	1,586,887	1,199,326	2,200,299	2,606,607
F 1	Percentage of GF Fund Balance to GF Expenditures (E / B.3)	4.6%	3.4%	5.4%	5.8%
II. Annualized Attendance FTES:					
G 1	Annualized FTES (excluding apprentice and non-resident)	8,283	9,317	9,154	9,047

III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year presented			
		2003-04	2004-05	2005-06	2006-07
H 1	Cash, excluding borrowed funds				8,211,377
H 2	Cash, borrowed funds only				0
H 3	Total Cash (H.1 + H.2)	879,985	4,227,585	8,038,235	8,211,377

IV. Unrestricted General Fund Revenues and Expenditures, 2006-07 Budget to Year-to-Date Actuals

Line	Description	2006-07 Budget to Year-to-Date Actuals			
		Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
Revenues:					
I 1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	43,115,560	43,188,471	33,227,899	77%
I 2	Other Financing Sources (Object 8900)	2,500,000	2,500,000	2,500,000	100%
I 3	Total Unrestricted Revenues(I.1 + I.2)	45,615,560	45,688,471	35,727,899	78%
Expenditures:					
J 1	Unrestricted General Fund Expenditures (Objects 1000-5000)	43,217,855	43,325,781	29,843,714	69%
J 2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,397,705	2,362,690	1,254,284	53%
J 3	Total Unrestricted Expenditures(J.1 + J.2)	45,615,560	45,688,471	31,097,978	68%
K	Revenues Over(Under) Expenditures(I.3 - J.3)	0	0	4,629,921	
L	Adjusted Fund Balance, Beginning	2,200,299	0	0	
L 1	Fund Balance, Ending	2,200,299	0	4,629,921	
M	Percentage of UGF Fund Balance to UGF Expenditures (L.1 / J.3)	4.8%	0.0%		

V. Has the district settled any employee contracts during this quarter? **No**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%
a. SALARIES:						
Year 1:	0	0.0%	0	0.0%	0	0.0%
Year 2:	0	0.0%	0	0.0%	0	0.0%
Year 3:	0	0.0%	0	0.0%	0	0.0%
b. BENEFITS:						
Year 1:	0	0.0%	0	0.0%	0	0.0%
Year 2:	0	0.0%	0	0.0%	0	0.0%
Year 3:	0	0.0%	0	0.0%	0	0.0%
* As specified in Collective Bargaining Agreement or other Employment Contract.						
c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.						

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRAVEL), issuance of COPs, etc.)? **No**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed this year? **Yes**
Next year? **No**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

A budget reserve has been established for pending legal settlements and for the High Desert Community Partner Project. RE: High Desert Community Partner Project: Three annual payments of \$234,000 are to be taken from the district's apportionment beginning in fiscal year 2004-05; the final payment will occur in the 2006-07 fiscal year.

CERTIFICATION

District : 990 Victor Valley Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, and afforded the opportunity to be discussed and entered into the minutes of that meeting.

District Chief Business Officer _____ Date _____


District Superintendent _____ Date 6/12/07

Qtr. Ended: March 31, 2007

Governing Board Meeting Date: _____

ADMINISTRATIVE SERVICES

JULY 10, 2007

TOPIC: MONTHLY FINANCIAL REPORTS

Financial reports are being presented for the period ending May 31, 2007, for the General Fund (01), Debt Service Payment Fund (29), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Insurance Trust Fund (75), Health Trust Fund (78), ASB, Auxiliary Services, Bookstore and Federal Grant Funds.

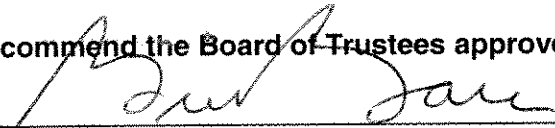
RECOMMENDATION:

This is an information only item.

REFERENCE FOR AGENDA: YES

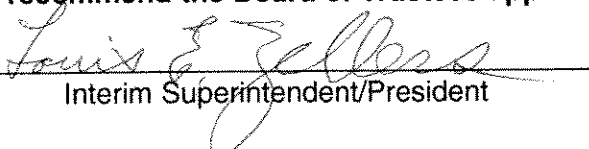
General Counsel Approval: YES ___ NO ___ NOT APPLICABLE X ___

I recommend the Board of Trustees approve this item


Vice President, Administrative Services

Date 6/12/07

I recommend the Board of Trustees approve this item


Interim Superintendent/President

Date 6-14-07

ACTION TAKEN BY THE BOARD:

MOTION _____

SECOND _____

Ayes ___ Noes ___

INFORMATION ONLY ___X___

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
GENERAL FUND - FUND 01
As of 5/31/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 3,555,779			
Revenues				
Federal	\$ 3,858,037	\$ 1,898,867	\$ 1,959,170	50.78%
State	\$ 38,867,275	\$ 34,349,236	\$ 4,518,039	11.62%
Local	\$ 12,676,939	\$ 9,992,992	\$ 2,683,947	21.17%
Transfers In	\$ 2,500,000	\$ 2,500,000	\$ -	0.00%
Total Revenues	<u>\$ 57,902,251</u>	<u>\$ 48,741,095</u>	<u>\$ 9,161,156</u>	15.82%
Expenditures				
Academic Salaries	\$ 21,412,931	\$ 17,956,175	\$ 3,456,756	16.14%
Classified Salaries	\$ 11,460,605	\$ 11,019,566	\$ 441,039	3.85%
Benefits	\$ 8,241,139	\$ 7,035,825	\$ 1,205,314	14.63%
Supplies	\$ 2,008,882	\$ 1,272,863	\$ 736,019	36.64%
Operating Expenses	\$ 8,623,947	\$ 5,868,889	\$ 2,755,058	31.95%
Capital Outlay	\$ 3,507,078	\$ 3,202,481	\$ 304,597	8.69%
Transfers, Grants, Contingency	\$ 2,775,255	\$ 1,602,159	\$ 1,173,096	42.27%
Debt Service Retirement/Interest	\$ 1,300,000	\$ 1,253,664	\$ 46,336	
Total Expenditures	<u>\$ 59,329,837</u>	<u>\$ 49,211,622</u>	<u>\$ 10,118,215</u>	17.05%
 Excess Revenues/(Expenditures)	 \$ (1,427,586)	 \$ (470,527)		
 Month Ending Fund Balance 5/31/07		 \$ 3,085,252		
 Projected Ending Fund Balance	 \$ 2,128,193			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
DEBT SERVICE PAYMENT - FUND 29
As of 5/31/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 42,116,356			
<u>Revenues</u>				
Local Revenues	\$ 2,631,390	\$ 1,555,440	\$ 1,075,950	40.89%
Transfers In	\$ 2,075,300	\$ -	\$ 2,075,300	
<u>Total Revenues</u>	\$ 4,706,690	\$ 1,555,440	\$ 3,151,250	66.95%
<u>Expenditures</u>				
Debt Service Payments	\$ 2,539,000	\$ 327,781	\$ 2,211,219	87.09%
<u>Total Expenditures</u>	\$ 2,539,000	\$ 327,781	\$ 2,211,219	
Net Change in Fund Balance	\$ 2,167,690	\$ 1,227,659		
Month Ending Fund Balance 5/31/07		\$ 43,344,015		
Projected Ending Fund Balance	\$ 44,284,046			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
CAPITAL OUTLAY PROJECTS - FUND 71
As of 5/31/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 1,514,870			
<u>Revenues</u>				
State	\$ 30,119,187	\$ 9,043,480	\$ 21,075,707	69.97%
Interest Income	\$ 25,000	\$ 32,661	\$ (7,661)	
Redevelopment	\$ 470,000	\$ 916,251	\$ (446,251)	-94.95%
Local	\$ -	\$ 84,957	\$ (84,957)	
<u>Total Revenues</u>	\$ 30,614,187	\$ 10,077,349	\$ 20,536,838	67.08%
<u>Expenditures</u>				
Contracts	\$ 87,923	\$ 45,076	\$ 42,847	
Sites	\$ -	\$ -	\$ -	0.00%
Buildings-New & Remodel	\$ 30,526,264	\$ 11,805,485	\$ 18,720,779	61.33%
Equipment	\$ -	\$ -	\$ -	
Transfers/Grants/Contingency	\$ -	\$ -	\$ -	0.00%
<u>Total Expenditures</u>	\$ 30,614,187	\$ 11,850,561	\$ 18,763,626	61.29%
 Net Change in Fund Balance	 \$ -	 \$ (1,773,212)		
Month Ending Fund Balance 5/31/07		\$ (258,342)		
Projected Ending Funding Balance	\$ 1,514,870			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
CHILD DEVELOPMENT CENTER - FUND 72
As of 5/31/07

	Annual Budget	YTD Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 252,232			
<u>Revenues</u>				
Federal	\$ 244,216	\$ 201,664	\$ 42,552	17.42%
State	\$ 811,066	\$ 779,349	\$ 31,717	3.91%
Local	\$ 131,541	\$ 103,397	\$ 28,144	21.40%
Transfers In	\$ -	\$ -	\$ -	
<u>Total Revenues</u>	\$ 1,186,823	\$ 1,084,410	\$ 102,413	8.63%
<u>Expenditures</u>				
Academic Salaries	\$ 471,590	\$ 481,888	\$ (10,298)	-2.18%
Classified Salaries	\$ 224,917	\$ 196,367	\$ 28,550	12.69%
Benefits	\$ 233,336	\$ 214,403	\$ 18,933	8.11%
Instructional Supplies	\$ 66,603	\$ 43,364	\$ 23,239	34.89%
Operating Expenses	\$ 2,994	\$ 2,169	\$ 825	27.56%
Equipment	\$ 31,000	\$ -	\$ 31,000	100.00%
Reserve/Contingencies	\$ 133,595	\$ 133,595	\$ -	0.00%
<u>Total Expenditures</u>	\$ 1,164,035	\$ 1,071,786	\$ 92,249	7.92%
 Net Change in Fund Balance	 \$ 22,788	 \$ 12,624		
 Month Ending Fund Balance 5/31/07		 \$ 264,856		

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
STUDENT CENTER FEE - FUND 73
As of 5/31/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 8,170			
<u>Revenues</u>	\$ 101,000	\$ 84,076	\$ 16,924	16.76%
<u>Expenditures</u>				
Transfers Out	\$ 101,000	\$ 76,378	\$ 24,622	24.38%
Net Change in Fund Balance	\$ -	\$ 7,698		
Month Ending Fund Balance 5/31/07		\$ 15,868		

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
HEALTH TRUST FUND - FUND 75
As of 5/31/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 2,511			
<u>Revenues</u>				
Interest Income	\$ 1,200	\$ 248	\$ 952	79.33%
Transfers In	\$ 10,000	\$ 1,273	\$ 8,727	0.00%
<u>Total Revenues</u>	\$ 11,200	\$ 1,521	\$ 9,679	86.42%
<u>Expenditures</u>				
Reserve For Contingencies	\$ 11,200	\$ -	\$ 11,200	100.00%
<u>Total Expenditures</u>	\$ 11,200	\$ -	\$ 11,200	
 Net Change in Fund Balance	 \$ -	 \$ 1,521		
Month Ending Fund Balance 5/31/07		\$ 4,032		
 Projected Ending Fund Balance	 \$ 2,511			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
SELF INSURANCE TRUST - FUND 78
As of 5/31/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 186,542			
<u>Revenues</u>				
Interest Income	\$ 5,900	\$ 6,966	\$ (1,066)	-18.07%
Miscellaneous Income	\$ 82,888	\$ 82,888	\$ -	
Transfers In	\$ -		\$ -	
<u>Total Revenues</u>	\$ 88,788	\$ 89,854	\$ (1,066)	34.15%
<u>Expenditures</u>				
Supplies	\$ -	\$ -	\$ -	
Contracted Services	\$ 68,540	\$ 45,135	\$ 23,405	34.15%
New Equipment	\$ 20,248	\$ 14,649	\$ 5,599	0.00%
Reserve for Contingencies	\$ -	\$ -	\$ -	
<u>Total Expenditures</u>	\$ 88,788	\$ 59,784	\$ 29,004	32.67%
Net Change in Fund Balance	\$ -	\$ 30,070		
Month Ending Fund Balance 5/31/07		\$ 216,612		
Projected Ending Fund Balance	\$ 186,542			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
RAMS BOOKSTORE
As of 5/31/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 646,884			
<u>Revenues</u>	\$ 3,437,000	\$ 3,411,964	\$ 25,036	0.73%
Less: Cost of Goods Sold	\$ 2,650,000	\$ 2,576,052	\$ 73,948	
Gross Margin from Local Revenues	\$ 787,000	\$ 835,912		
Total Other Income		\$ 29,853		
<u>Total Revenues</u>		\$ 865,765		
<u>Expenditures</u>	\$ 787,000	\$ 682,274		
Estimated labor to be invoiced		\$ 42,000		
<u>Total Expenditures</u>	\$ 787,000	\$ 724,274	\$ 62,726	7.97%
Revenues/(Expenditures)	\$0	\$ 141,491		
Month Ending Fund Balance 5/31/07		\$ 788,375		
Projected Ending Fund Balance	\$ 646,884			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
AUXILIARY SERVICES
As of 5/31/07

NOT SUBMITTED IN JUNE 07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 121,143			
<u>Revenues</u>	\$ 683,900	\$ 401,770	\$ 280,098	40.96%
Estimated "Due From" District		<u>\$ 2,032</u>		
<u>Total Revenues</u>		\$ 403,802		
<u>Expenditures</u>				
Estimated Labor to be invoiced "Due To" District	\$ 483,250	\$ 413,940	\$ 35,810	7.41%
<u>Total Expenditures</u>		<u>\$ 33,500</u>		
		\$ 447,440		
Revenues/(Expenditures)				
	\$ 200,650	\$ (43,638)		
Month Ending Fund Balance 5/31/07				
Projected Ending Fund Balance	\$ 321,793			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
ASB FUND
As of 5/31/07

NOT SUBMITTED IN JUNE 07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 83,678			
<u>Revenues</u>	\$155,000	\$156,517	(\$1,517)	-0.98%
Estimated amount "Due From" District		\$1,133		
<u>Total Revenues</u>		\$157,650		
<u>Expenditures</u>	\$155,000	\$131,915	\$23,085	14.89%
<u>Total Expenditures</u>		\$25,735		
Revenues/(Expenditures)	\$ -	\$ 157,650		
Month Ending Fund Balance 5/31/07		\$ 241,328		
Projected Ending Fund Balance	\$ 83,678			

VICTOR VALLEY COMMUNITY COLLEGE
2006-2007 Financial Statements
FEDERAL/STATE GRANT FUNDS
As of 5/31/07

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/06	\$ 65,911			
<u>Revenues</u>				
PELL	\$ 10,035,212	\$ 8,200,843	\$ 1,834,369	0.00%
SEOG	\$ 310,138	\$ 205,800	\$ 104,338	7.40%
Direct Loan	\$ 423,417	\$ 3,147,691	\$ (2,724,274)	0.00%
Cal Grant	\$ 742,062	\$ 810,659	\$ (68,597)	0.00%
CARE	\$ 103,595	\$ 90,000	\$ 13,595	0.00%
TRIO	\$ 30,000	\$ -	\$ 30,000	87.21%
EOPS	\$ 8,800	\$ -	\$ 8,800	0.00%
Total Revenues	\$ 11,653,224	\$ 12,454,993	\$ (801,769)	0.20%
<u>Expenditures</u>				
PELL	\$ 10,035,212	\$ 8,203,574	\$ 1,831,638	0.00%
SEOG	\$ 310,138	\$ 204,800	\$ 105,338	8.11%
Direct Loan	\$ 423,417	\$ 3,146,191	\$ (2,722,774)	0.00%
Cal Grant	\$ 742,062	\$ 805,474	\$ (63,412)	1.02%
CARE	\$ 103,595	\$ 87,622	\$ 15,973	21.76%
TRIO	\$ 30,000	\$ 400	\$ 29,600	100.00%
EOPS	\$ 8,800	\$ -	\$ 8,800	100.00%
Bank Charges	\$ -	\$ -	\$ -	
Origination Fee	\$ -	\$ -	\$ -	
Total Expenditures	\$ 11,653,224	\$ 12,448,061	\$ (794,837)	0.81%
 Net Change in Fund Balance	 \$ -	 \$ 6,932		
Month Ending Fund Balance 5/31/07		\$ 72,843		
 Projected Ending Fund Balance	 \$ 65,911			