



# Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: January 24, 2012

Place: **Open Session:** 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**Welcome** to a meeting of the Victor Valley Community College Board of Trustees. If you wish to address the Board for any reason, please complete one of the cards on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Public Comments Not Related to Agenda Items" section. *Comments are limited to no more than three minutes per person.*

## REGULAR MEETING AGENDA Board Room

*Board Room Victor Valley Community College  
This meeting will be electronically recorded and Webcast*

1. CALL TO ORDER 6 p.m.  
ROLL CALL  
PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA
3. OPEN SESSION REGULAR MEETING

### PUBLIC COMMENTS RELATED TO AGENDA ITEMS

**This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)**

4. SUPERINTENDENT/PRESIDENT'S REPORT
  - Academic Senate

## 5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

### Approval of consent items.

YES \_\_\_ NO \_\_\_

- 5.1 Approval of the minutes of the December 13, 2011, December 20, 2011 and January 10, 2012 regular Board meetings.
- 5.2 Agreement – Riverside Community Hospital  
Ratification of the agreement between Victor Valley Community College District and Riverside Community Hospital to provide clinical training to students in the Respiratory Therapy program. The period of this agreement is from January 1, 2012 through December 30, 2014. Fiscal Impact: None
- 5.3 Agreement – Barstow Community Hospital  
Ratification of the agreement between Victor Valley Community College District and Barstow Community Hospital to provide clinical training for Phlebotomy and related Health Sciences programs. The period of this agreement is from January 1, 2012 through December 31, 2014. Fiscal Impact: None
- 5.4 Amended - 2012-2013 Academic Calendar  
Approval of the amended 2012-2013 academic calendar to correct the Spring Break holiday from March 22, 2013 to March 29, 2013. Fiscal Impact: None
- 5.5 Agreement – Phoenix Group  
Ratification of the agreement between Victor Valley Community College District and Phoenix Group to provide maintenance of equipment for the Pacific Parking ticket writing equipment. The period of this agreement is from February 12, 2012 through February 12, 2013. Fiscal Impact: \$1,480.00, budgeted.
- 5.6 Renewal Agreement – Lexipol, LLC  
Ratification of the renewal agreement between Victor Valley Community College District and Lexipol, LLC to provide customized police manual updates and development that meet regulatory law enforcement policy requirements. The period of this agreement is from July 1, 2012 through June 30, 2013. Fiscal Impact: \$2,450.00, budgeted item.
- 5.7 Independent Contractor Agreement – David B. Hart  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and David B. Hart to provide arbitration services conducted on November 18, 2011. Fiscal Impact: \$1,866.00, budgeted item.
- 5.8 Board of Trustees Payments Reports  
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None.
- 5.9 Agreement - Securitech  
Ratification of the agreement between Victor Valley Community College District and Securitech to provide card reader equipment for the Regional Public Safety Training Center. Fiscal Impact: \$41,430.00, **Local Bond Funded.**

- 5.10 Amended Lease Agreement – New Cingular Wireless PCS, LLC  
Ratification of the amended lease agreement between Victor Valley Community College District and New Cingular Wireless PCS, LLC which allows New Cingular Wireless PCS, LLC to pay the District \$500.00 per month for electrical usage to operate the Cell Tower, rather than having the District meter and invoice them every month. Fiscal Impact: \$6,000.00 annually – Income to the District.
- 5.11 Agreement – Elite Building Services  
Ratification of the agreement between Victor Valley Community College District and Elite Building Services to wax and buff classroom and office floors at the Regional Public Safety Training Center. Fiscal Impact: \$1,850.00, **Local Bond Funded.**
- 5.12 Agreement – Gale/Jordan Associates, Inc.  
Ratification of the agreement between Victor Valley Community College District and Gale/Jordan Associates, Inc. to provide consulting services pertaining to addressing the asbestos located in the Music Building's attic space. Fiscal Impact: \$500.00, **Local Bond Funded.**
- 5.13 Agreement – Waxie Sanitary Supply  
Ratification of the agreement between Victor Valley Community College District and Waxie Sanitary Supply to purchase custodial supplies and equipment for the initial start-up of the Regional Public Safety Training Center. Fiscal Impact: \$10,683.64, **Local Bond Funded.**
- 5.14 Agreement – Vector Resources, Inc.  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to reimburse for the cost of payment and performance bonds required by the District for work related to the Regional Public Safety Center. Fiscal Impact: \$2,988.00, **Local Bond Funded.**
- 5.15 Agreement – Bakersfield Well & Pump Co.  
Ratification of the agreement between Victor Valley Community College District and Bakersfield Well & Pump Co. to provide equipment and labor to remove and inspect pumping equipment for two water wells on campus. Fiscal Impact: \$15,400.00, Fund 71.
- 5.16 Agreement – B3 Backflow, Inc.  
Ratification of the agreement between Victor Valley Community College District and B3 Backflow, Inc. to provide parts and labor to repair four backflow protection devices. Fiscal Impact: \$2,450.00, budgeted item.
- 5.17 Agreement – Kelley's Underground Construction, Inc.  
Ratification of the agreement between Victor Valley Community College District and Kelley's Underground Construction, Inc. to provide equipment and labor to remove excessive reed growth from the upper campus lake. Fiscal Impact: \$14,900.00, Fund 71.
- 5.18 Agreement – D&G Flooring, Inc.  
Ratification of the agreement between Victor Valley Community College District and D&G Flooring, Inc. to supply labor and materials to replace the carpet in the Maintenance & Operations office. Fiscal Impact: \$2,888.52, Fund 71.
- 5.19 Quarterly Financial and Budget Report (CCFS-311Q)  
Acceptance of the Quarterly Financial and Budget Report (CCFS-311Q). Fiscal Impact: None
- 5.20 Resolution #12-01 – Schools First Federal Credit Union Administrators  
Approval of Resolution #12-01 to provide Third Party Administrator Services and Common Remitter Services for the existing voluntary 457 retirement plan. Fiscal Impact: None

- 5.21 Change Order No. 001 – Compass Energy Solutions  
Ratification of the Change Order No. 001 between with Compass Energy Solutions for additional lighting installed on the Main Campus. Fiscal Impact: \$26,064.00, **Local Bond Funded.**

## **ACTION AGENDA**

### **6. BOARD OF TRUSTEES**

- 6.1 Separate approval of items pulled from consent agenda YES \_\_\_ NO \_\_\_

### **9. STUDENT SERVICIES**

- 9.1 Direct Student Loan Program Suspension YES \_\_\_ NO \_\_\_

Approval to suspend participation in the Direct Student Loan Program effective July 1, 2012. Fiscal Impact: None directly. Indirectly, remaining in this program will risk all future federal aid for VVC students. Pell grants in the amount of \$21,174,676.00 were disbursed to 6,243 students in 2010-2011.

### **10. ADMINISTRATIVE SERVICES**

- 10.1 Foundation Donations – July – September 2011 YES \_\_\_ NO \_\_\_

Acceptance of donations as college property from the Victor Valley College District Foundation. Fiscal Impact: \$102,605.93 to the District.

- 10.2 2010-2011 Performance Audit on General Obligation Bonds YES \_\_\_ NO \_\_\_

Acceptance of the 2010-2011 bond performance audit as presented. Fiscal Impact: None

- 10.3 2010-2011 Financial Audit YES \_\_\_ NO \_\_\_

Acceptance of the 2010-2011 financial audit as presented. Fiscal Impact: None

### **11. HUMAN RESOURCES**

- 11.1 Foundation Employment Agreements YES \_\_\_ NO \_\_\_

Approval of the Foundation Employment Agreements. Fiscal Impact: None. All funds must be reimbursed to the District in cash

### **12. INFORMATION**

- 12.1 Monthly Financial Reports  
Submitted as an information item.

### **13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation

13.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

**14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

**PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**  
At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

**15. BOARD COMMUNICATION**

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

**16. ADJOURNMENT**

YES \_\_\_ NO \_\_\_

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5850, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.