



**Victor Valley Community College District
Regular Meeting Minutes of the Board of Trustees
Tuesday, January 15, 2019**

1. CLOSED SESSION

1.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

None

1.2 CALL TO ORDER

The Board of Trustees of the Victor Valley College District met in open session on January 15, 2019 in the Board Room. Board President Henderson called the meeting to order at 5:06 p.m.

1.3 ROLL CALL

Board President, Henderson: Present
Board Vice President, Brady: Absent
Board Clerk, Pinkerton: Present
Board Trustee, Wood: Present
Board Trustee, Tarpley: Present
Student Trustee, Wilkerson: Present
Superintendent/President, Walden: Present

1.4 ANNOUNCEMENT OF CLOSED SESSION ITEMS

1.5 Closed Session Informational Item to the Board: VVC Cyber Report

1.6 ADJOURN TO CLOSED SESSION

Board President Henderson adjourned to closed session at 5:07 p.m.

2. PUBLIC COMMENTS ANNOUNCEMENT

3. OPEN SESSION REGULAR MEETING

3.1 CALL TO ORDER

Board President Henderson called the meeting to order at 6:10 p.m.

3.2 PLEDGE OF ALLEGIANCE TO THE FLAG

John Nahlen led the Pledge of Allegiance to the flag.

3.3 CLOSED SESSION REPORT

Dr. Dan Walden reported that there was nothing to report out from closed session.

3.4 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

Board President Henderson pulled agenda item 11.2

4. SUPERINTENDENT/PRESIDENT'S REPORT

4.1 FOUNDATION

Foundation President Mike Nutter reported out on the Southern California Edison Fire Technology grant; Project SPARK Program, which awards \$25,000 in funds for the fire technology program for present/future fire personnel. He also reported on the various awards presented at their Hall of Fame event, upcoming Foundation events, scholarships processed through the foundation, and upcoming scholarship workshops that will be available.

4.2 ASB Student Goals

Student Trustee Tristan Wilkerson reported out on amending the ASB constitution, and is looking for input on this and on the ASB goals.

4.3 Academic Senate

No report, no representation.

4.4 Facilities Update

Steve Garcia reported out on management attendance to workshops and conferences, and the work that took place over the holiday break while the campus was closed.

5. REPORTS

5.1 CTA

No report, no representation.

5.2 CSEA

Debbie Peterson reported out on CSEA's goal this year to improve and implement better communications. She reported that a tentatively agreed upon CSEA contract is going through the ratification process and they hope to have this on the March Board of Trustees agenda. She expressed her sincere appreciation of Fusako Yokotobi, Interim Vice President of Human Resources for her fair and equitable workings with CSEA.

5.3 AFT PART-TIME FACULTY UNITED

No report, no representation.

5.4 MANAGEMENT

Steve Garcia reported out about the accomplishments of the managers of VVC.

6. CONSENT AGENDA

6.1 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS

None

6.2 APPROVAL OF CONSENT AGENDA ITEMS

It was MSC (Wood/Pinkerton, 4-0-0-1) to approve the consent agenda items in one motion.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,
Advisory Vote

Absent: Joseph W Brady

6.3 Approval of the Minutes of the December 04, 2018 Special Board of Trustees Meeting

6.4 Agreement Renewal: Vector Resources, Inc. (Smartnet for Controllers)

6.5 Agreement: Park Place Technologies

6.6 Nuventive, LLC

6.7 Independent Contractor Agreement: Mike Wilkes

6.8 Independent Contractor Agreement - Kevin Skelton

6.9 Independent Contractor Agreement: Karina Vera

6.10 Agreement: Contoured Solutions

6.11 Agreement: CDW-G, LLC. (Core Switch)

6.12 Agreement – Dennis Hoey DBA West Coast Microscope Service

6.13 Agreement: CDW-G, LLC. (KEMP Appliance)

6.14 Board Payment Report - December 2018

6.15 Carpet Club, Inc.-Change Order 1 Increase

6.16 Grant- Southern California Edison Fire Technology

6.17 California Early Childhood Mentor Program Agreement

6.18 Non-Classified Employees

6.19 Agreement- The Sobel Group, Inc.

7. ACTION AGENDA

7.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS

None

8. SUPERINTENDENT/PRESIDENT - ACTION AGENDA

8.1 2018 Student Success Scorecard

It was MSC (Wood/Henderson, 4-0-0-1) to review and discuss the 2018 Student Success Scorecard based on 2017 data and adopt its contribution to the segment wide annual report. Virginia Moran, Patricia Ellerson, and Karen Engelsen provided a PowerPoint presentation and answered the Board's questions.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,
Advisory Vote

Absent: Joseph W Brady

9. BOARD OF TRUSTEES - ACTION AGENDA

9.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

None

9.2 CCCT Board Election - 2019 Nominations

It was MSC (Henderson/Pinkerton, 4-0-0-1) to nominate Trustee Tarpley to serve on the CCCT board.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,

Advisory Vote

Absent: Joseph W Brady

9.3 Approval: Resolution #19-01 of support for the currently and formerly incarcerated students Re-Entry Program (CCCCCO RFA 18-087)

It was MSC (Wood//Pinkerton, 4-0-0-1) to approve Resolution #19-01 of support for the currently and formerly incarcerated students Re-Entry Program (CCCCCO RFA 18-087)

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,

Advisory Vote

Absent: Joseph W Brady

10. ADMINISTRATIVE SERVICES - ACTION AGENDA

Action: 10.1 Facilities Lease Agreement

It was MSC (Wood/Pinkerton, 4-0-0-1) to authorize the Superintendent/President to finalize and sign a 10-year Lease Agreement with Stirling Capital Investments/Lot 12, LLC for the rental of land and 26,000 square foot building located at the Southern California Logistics Center. Dr. Walden discussed the project and read into the minutes a correction to the wording on agenda item 10.1 & 10.2.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,

Advisory Vote

Absent: Joseph W Brady

It was MSC (Wood/ Pinkerton, 4-0-0-1) to amend the wording within the Public Content on the agenda item 10.1 Facilities Lease Agreement and 10.2 Work Reimbursement Agreement to read: "San Bernardino County Workforce Development Board" in place of previous wording "Victor Valley Workforce Investment Board."

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,

Advisory Vote

Absent: Joseph W Brady

10.2 Work Reimbursement Agreement

It was MSC (Tarpley/Wood, 4-0-0-1) to authorize the Superintendent/President to finalize and sign a Work Reimbursement Agreement with Stirling Capital Investments/Lot 12, LLC for interior and exterior improvements needed to building located at 13236 Mustang Street, Victorville, to house a new regional training center being established via a partnership with Stirling Development, the San Bernardino County Workforce Development Board and Victor Valley College.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,

Advisory Vote

Absent: Joseph W Brady

10.3 Independent Contract Agreement Olpin Group

It was MSC (Wood/Tarpley, 4-0-0-1) to approve an Independent Contractor Agreement with Olpin Group to furnish and install furniture for the instructors' offices as well as the vocational offices for HS/PS/IT Division.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,
Advisory Vote

Absent: Joseph W Brady

11. HUMAN RESOURCES - ACTION AGENDA

11.1 New Job Description and Salary Placement for Coordinator of Special Grants & Workforce Programs

It was MSC (Wood/Tarpley, 4-0-0-1) to approve the new job description and salary placement for Coordinator of Special Grants & Workforce Programs as presented.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,
Advisory Vote

Absent: Joseph W Brady

PULLED - 11.2 Extension of Administrator Appointment- Interim Vice President of Human Resources

Board President Henderson pulled agenda item 11.2

11.3 New Position- Administrative Assistant, Office of the Superintendent/President

It was MSC (Wood/Pinkerton, 4-0-0-1) to approve the new position, Administrative Assistant, in the office of the Superintendent/President.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,
Advisory Vote

Absent: Joseph W Brady

12. INSTRUCTION - ACTION AGENDA

12.1 OUT OF COUNTRY TRAVEL – PANAMA, COSTA RICA

It was MSC (Wood/Tarpley, 4-0-0-1) to approve out of country student travel to Panama and Costa Rica – Biology 98 2019 Winter Session.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,
Advisory Vote

Absent: Joseph W Brady

12.2 Curriculum Changes

It was MSC (Tarpley/Wood, 4-0-0-1) to approve curriculum changes.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,
Advisory Vote

Absent: Joseph W Brady

12.3 Grant – Veterans Resource Center

It was MSC (Tarpley/Wood, 4-0-0-1) to accept grant funding in the amount of \$98,779.00 to support the Veterans Resource Center.

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,
Advisory Vote

Absent: Joseph W Brady

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

None

14. BOARD COMMUNICATION

14.1 Individual Board of Trustees Reports

Student Trustee Wilkerson reported out that he is working with the Student Trustees in the California Community College system to amplify, strengthen and unite the overall student voice. He added that the student leadership supports Resolution #19-01 re-entry program.

Trustee Pinkerton reported his approval of the college moving forward with the caring campus initiative. He relayed the importance of not only bringing in new students, but also taking care of the students that are already here.

Trustee Tarpley reported out that she is waitlisted for the new trustee workshop. She is happy to learn as much as she can about her role and duties therein.

Trustee Wood reported out his approval of the college moving forward with the caring campus initiative because it is beneficial for everyone involved, creating positive interactions and better job satisfaction. He reported his approval of Resolution#19-01, stating that while there is no one solution, this is a big piece of the puzzle to reduce recidivism. He stated that it is an excellent program for the college, the community, and the people we help.

Trustee Henderson wished everyone a happy new year, and reflected what Trustee Pinkerton and Trustee Wood said regarding the caring campus initiative and re-entry program.

15. ADJOURNMENT

It was MSC (Pinkerton/Wood, 4-0-0-1) to adjourn the meeting at 7:37

Yea: Marianne Tortorici, Dennis Henderson, John Pinkerton, Brandon A Wood,
Advisory Vote

Absent: Joseph W Brady

John Pinkerton, Clerk

Date Approved