



**Victor Valley Community College District
Regular Meeting Minutes of the Board of Trustees
Tuesday, February 12, 2019**

1. CLOSED SESSION

1.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

1.2 CALL TO ORDER

The Board of Trustees of the Victor Valley Community College District met in open session on February 12, 2019 in the Board Room. Board President Henderson called the meeting to order at 5:05 p.m.

1.3 ROLL CALL

Board President, Henderson: Present
Board Vice President, Brady: Present
Board Clerk, Pinkerton: Present
Board Trustee, Wood: Present
Board Trustee, Tarpley: Present
Student Trustee, Wilkerson: Absent
(Student Trustee Wilkerson arrived during closed session)
Superintendent/President, Walden: Present

1.4 ANNOUNCEMENT OF CLOSED SESSION ITEMS

1.5 Public Employee Discipline/Dismissal/Release

1.6 Public Employee Discipline/Dismissal/Release

1.7 Public Employee Discipline/Dismissal/Release

1.8 ADJOURN TO CLOSED SESSION

Board President Henderson adjourned to closed session at 5:06 p.m.

2. OPEN SESSION REGULAR MEETING

2.1 PUBLIC COMMENTS ANNOUNCEMENT

None

2.2 CALL TO ORDER

Board President Henderson called the meeting to order at 6:27 p.m.

2.3 PLEDGE OF ALLEGIANCE TO THE FLAG

Karen Engelsen led the Pledge of Allegiance to the flag.

2.4 CLOSED SESSION REPORT

Jeffery Morris reported out on the following closed session items:

Item 1.5 regarding Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957(b)(1): Public Employee No. 130121219.

It was MSC (Tarpley/Brady, 3-1-1) to dismiss.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley;

Nay: Trustee Pinkerton;

Abstain: Trustee Wood

A statement of decision will be prepared and given to employee.

Item 1.6 regarding Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957(b)(1): Public Employee No. 1108021219.

It was MSC (Henderson/Pinkerton, 5-0) to not reelect the faculty member.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

The employee will be notified by March 15, 2019.

Item 1.7 Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957(b)(1): Public Employee No. 0407021219.

It was MSC (Brady/Tarpley, 4-1) to dismiss.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Wood;

Nay: Trustee Pinkerton.

A statement of decision will be prepared and provided to the employee.

2.5 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

Dr. Walden pulled agenda items 6.47 and 6.48 from the consent agenda.

It was MSC (Henderson/ Brady, 5-0) to pull items 6.47 and 6.48 from the consent agenda.

3. PUBLIC COMMENTS ANNOUNCEMENT RELATED TO NON-AGENDA ITEMS

3.1 PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

None

4. SUPERINTENDENT/PRESIDENT'S REPORT

4.1 ACCJC – Compliance and Accreditation Reaffirmation

Dr. Walden commented on his first month and half getting to know the college community and building relationships. He expressed his sadness that Victoria Martinelli is leaving and what a great loss it will be for the college and the community. He expressed his appreciation to her. A going away party is taking place on Thursday, February 14 from 11:00 a.m. to 2:00 p.m. in the President's Conference Room.

Dr. Walden reported on Victor Valley College's reaffirmation by the ACCJC to 2024. He commended retired Superintendent/President Roger Wagner, the Board of Trustees, and everyone who had a part in this process. He thanked the ALO, Peter Maphumulo, who could not be here tonight. Dr. Walden read a message from Dr. Maphumulo which recognized a core group of people, including Jessica Gibbs, Julia Wendt, Virginia Moran, Patty Golder and Jan Espinoza for their work on the follow up report.

4.2 FOUNDATION

Foundation Treasurer Shannon Shannon reported that the check presentation from SCE will take place at the March 12 Trustee meeting. She reported on the 2019 VVC Foundation Alumni Hall of Fame event, and also shared a video on how students can create a scholarship account. She recognized Gabriela Callender for her knowledge and help with the scholarship programs, and stated that the scholarship drive closes March 15, 2019.

Robert Reid of the Spring Valley Lake Veteran's Club introduced a new scholarship program, the Gary Hunt Memorial Scholarship. Veronica Castro, the first recipient of Gary Hunt Memorial Scholarship was presented with a certificate and check for \$250.

4.3 ASB Student Goals

Student Trustee Tristan Wilkerson reported out that ASB is focusing on strategies to increase communication between students and administration. Many students are organizing events for Black History Month, and he encouraged attendance on February 28 to an event titled The Cookout, which will be a celebration of unity of the various cultures on campus.

4.4 Academic Senate

No report, no representation.

4.5 Facilities Update

Steve Garcia reported out by acknowledging VVC Maintenance, Grounds and Custodial staff for making the campus ready and inviting for the Spring semester. He also reported out on upcoming projects and renovations of the campus, and the progress on the Mojave River Walk.

4.6 Informational report on the Governor's Proposed Budget for 2019 – 2020

John Nahlen, Interim Vice President of Administrative Services reported out on the new governor's first budget proposal (attached).

5. REPORTS

5.1 CTA

No report, no representation.

5.2 CSEA

Debbie Peterson reported out, recognizing Classified members accomplishments.

5.3 AFT PART-TIME FACULTY UNITED

No report, no representation.

5.4 MANAGEMENT

Elizabeth Duarte, TRIO Director for Upward Bound reported out about the conferences attended by managers, and upcoming training.

6. CONSENT AGENDA

6.1 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS

None

6.2 APPROVAL OF CONSENT AGENDA ITEMS

It was MSC (Brady/Wood, 5-0, Advisory Vote Yea) to approve the consent agenda items in one motion.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

6.3 Approval of the Minutes of the January 15, 2019 Regular Board of Trustees Meeting

6.4 Approval of the Minutes of the November 13, 2018 Regular Board of Trustees Meeting

6.5 Approval of the Minutes of the October 9, 2018 Regular Board of Trustees Meeting

6.6 Approval of the Minutes of the December 11, 2018 Regular Board of Trustees Meeting

6.7 Citizens' Bond Oversight Committee Reappointment (Shannon Shannon – Foundation Treasurer)

6.8 Out of State Travel - Student Travel

6.9 Out of State Student Travel - Harvard National Model United Nations

6.11 MOU - VVCCD and AVUSD (SAM Grant)

6.12 MOU - VVCCD and SUSD (SAM Grant)

6.13 MOU - VVCCD and HUSD (SAM Grant)

6.14 MOU - VVCCD and Hesperia Christian School (SAM Grant)

6.15 MOU - VVCCD and Victor Valley Christian School (SAM Grant)

6.16 MOU - VVCCD and VVUHSD (SAM Grant)

6.17 California Early Childhood Mentor Program Agreement

6.18 Agreement-Apple Valley Communications, Inc.

6.19 Agreement-Riverside Aerial, Inc.

6.20 Geary Floors, Inc.-Change Order Increase #1

6.21 AGREEMENT – GRAPHICS MFG

6.22 Independent Contractor Agreement – Tim Chappell

6.23 Independent Contractor Agreement – Edouard Tchertchian

6.24 Independent Contractor Agreement – Keith Nabb

6.25 Increase Contract Amount - The Bodine Group

6.26 Independent Contractor Agreement – Heather Howington

6.27 CCFS-311Q - Quarterly Financial Status Report for the 2nd Quarter ended December 31, 2018

6.28 Board Payment Report - January 2019

6.29 Medical Director Respiratory Therapy Program

6.30 Contract Ed. CSRI - Auto 50 & 77.3 (Spring 2019)

- 6.31 Independent Contract agreement with Ellucian Company L.P.
- 6.32 MOU - VVCCD and SLAHD (SAM Grant)
- 6.33 Independent Contract with La Fiesta Party Supplies and Rentals
- 6.34 Independent Contractor Agreement – Michael Robert Sieve
- 6.35 Notice of Completion-Geary Floors, Inc.
- 6.36 Clinical Facility Use
- 6.37 Agreement-Action Door Controls, Inc.
- 6.38 Agreement-All American Inspection, Inc.
- 6.39 Fletcher's Fire Protection-Amendment Increase I
- 6.40 Contract - Ellucian Company L.P.
- 6.41 Agreement-West Coast Lights and Sirens, Inc.
- 6.42 Non-Classified Employees
- 6.43 Independent Contractor Agreement- The Institute for Democratic Education and Culture
- 6.44 Agreement: CDW-Government (Construction Pre-Apprenticeship)
- 6.45 Agreement: CDW-Government (VMware)
- 6.46 Agreement: MarXtar Corporation (Ivanti HEAT Service Desk System)
- PULLED - 6.47 Approval of Academic Equivalency**
- PULLED - 6.48 Approval of Academic Equivalency**
- 6.49 College Singers to Perform at Carnegie Hall (DC/NY)
- 6.50 CSEA Reclassifications-Memorandums of Understanding
- 6.51 AGREEMENT – RGM Custom upholstery
- 6.52 Purchase Agreement - Olpin Group
- 6.53 Independent Contractor Agreement- Desert Valley Medical Group
- 6.54 Independent Contractor Agreement – Maria Andersen DBA Edge of Learning
- 6.55 Independent Contract agreement with Career America, LLC.
- 6.56 Forbes Graphics to place reflective police decals on a Police Vehicle

7. ACTION AGENDA

7.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS

It was MSC (Brady /Wood, 5-0, Advisory Vote Yea) to allow resubmission of previously pulled Public Comment form from Lester Perkins to speak on Action Agenda Item 9.1.
 Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

8. BOARD OF TRUSTEES - ACTION AGENDA

8.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

None

8.2 Board Resolution #19-02 – Black History Month

It was MSC (Brady/Tarpley, 5-0, Advisory Vote Yea) that the Board of Trustees adopt Resolution No. 19-02 – Black History Month.
 Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

9. ADMINISTRATIVE SERVICES - ACTION AGENDA

9.1 Nonresident Tuition Fee

Public comment card, Lester Perkins

It was MSC (Brady/Tarpley, 5-0, Advisory Vote Yea) to approve the nonresident tuition rate of \$265 per unit (Statewide basis), effective beginning with the 2019 Fall semester.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

9.2 Agreement-Frick, Frick & Jette Architects, Inc.

It was MSC (Wood/Brady, 5-0, Advisory Vote Yea) to approve the agreement with Frick, Frick & Jette Architects, Inc. in the estimated amount of \$850,000.00.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

9.3 One Stop Student Services-Change Order Increase #4

It was MSC (Wood/Brady, 5-0, Advisory Vote Yea) to ratify the One Stop Student Services Change Order Increase #4 in the amount of \$87,418.33.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

10. HUMAN RESOURCES - ACTION AGENDA

10.1 Approval of Academic Equivalency

It was MSC (Brady/Wood, 5-0, Advisory Vote Yea) to approve the equivalency as listed.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

10.2 Revision to Contract for Patricia Ellerson- Dean of Instructional Operations

It was MSC (Brady/Wood, 5-0, Advisory Vote Yea) to approve the Revised Contract for Patricia Ellerson for Dean of Instructional Operations

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

10.3 New Job Description and Salary Placement for Senior Database and Application Administrator

It was MSC (Brady/Wood, 5-0, Advisory Vote Yea) to approve the new job description and salary placement for the position of Senior Database and Application Administrator.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

10.4 Classified Request for Leave of Absence

It was MSC (Wood/Brady, 5-0, Advisory Vote Yea) to approve unpaid leave of absence for Tanya Zipp effective January 25, 2019 - March 29, 2019.

Yea: Trustee Brady, Trustee Henderson, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

Technology Break at 7:41 p.m.
Reconvene: 7:48

11. INSTRUCTION - ACTION AGENDA

11.1 Pulled for Discussion: Out of State Travel – First Year Experience & PUENTE Program Multicultural College and Cultural Tour, Washington, D.C.

Public comment card, Lester Perkins

It was MSC (Brady/Wood, 4-0-1, Advisory Vote Yea) to approve out-of-state student travel expenses for 44 VVC First Year Experience & PUENTE program students to attend the Multicultural College Tour in Washington, DC from April 6-13, 2019. The students will be chaperoned by the Director of FYE - Malia Carpenter and 6 additional staff members. The total amount includes the cost of airfare, ground transportation, hotel accommodations and meals. *Not to exceed \$90,000*

Yea: Trustee Brady, Trustee Tarpley, Trustee Pinkerton, Trustee Wood

Abstain: Trustee Henderson

12. INFORMATION/DISCUSSION

12.1 Quarterly Financial Report – 2nd Quarter as of December 31, 2018

14. BOARD COMMUNICATION

14.1 Individual Board of Trustees Reports

Trustee Wood recognized and thanked Greta Moon who has been with VVC for over 36 years.

Trustee Tarpley reported out on her attendance at the New Trustee Workshop where she learned about her role as a Trustee, Accreditation, the Brown Act, and fiscal responsibility.

Student Trustee Wilkerson reported out on his attendance at a homeless workshop at the Victorville City Council meeting. He reported on his research of AB 19 and 2 and read the resolution of Black History Month aloud.

Trustee Pinkerton reported out on the importance and relevance of the community college system in his life and the need to encourage students to attend VVC.

Trustee Brady reported out his attendance at the homeless workshop at the city as well. He discussed how the city councils has evolved over the years. Trustee Brady read a letter of requests of President Henderson regarding items he would like to see on the March agenda (attached).

Trustee Henderson had no report.

15. ADJOURNMENT

It was MSC (Brady/Tarpley, 5-0) to adjourn the meeting at 8:56 p.m.

John Pinkerton, Clerk

Date Approved



**Victor Valley Community College District
Regular Meeting of the Board of Trustees
Tuesday, February 12, 2019**

Handouts & Attachments

GOVERNOR'S BUDGET PROPOSAL FOR FY 2019-20

The Governor's January budget proposal is the annual kickoff to the legislative process that eventually culminates with the enacted budget adopted in June. In between, the legislature and the Governor jostle to various extents on policy and programs. Over his two terms, Governor Jerry Brown's vision typically prevailed over the legislature; as this is the first budget proposal for newly elected Governor Gavin Newsom, the level of deference the legislature will give him is uncertain.

The proposed state budget is strong, with increasing general fund revenues and a continued commitment to pay down liabilities and save for future economic uncertainties. To that end, the Governor proposes one-time payments to CalPERS and CalSTRS to buy down its share of the liability as well as an additional \$1.8 billion transfer into the state's Rainy Day Fund. Enacted in FY 2014-15, the Rainy Day fund is estimated to have \$15.3 billion in FY 2019-20 putting it at the constitutional limit of 10 percent.

Of importance to the community college system, the Proposition 98 system guarantee has increased, which provides additional funding for system priorities. While some of this increase is offset through recalculations of the two prior fiscal years, it is certainly positive news for the community college system and the District. Notable ongoing funding and other proposals within the Governor's budget, with the impact on the community college system and the District, are bulleted below:

- \$248.3 million to fund a 3.46 percent cost of living adjustment (COLA).
 - **District Impact:** Based on the District's 2018-19 SCFF funding of \$65,178,000, the impact of 3.46% COLA is \$2,255,000.
- \$40.0 million to expand the College Promise to include the second year costs of attendance for first time, full-time student.
 - **District Impact:** None
- Relief on increases to CalSTRS employer-paid pension costs.
 - **District Impact:** The Governor is proposing a large one-time payment to CalSTRS that would reduce the mandated increase from 18.13 percent to 17.10 percent. Currently the District pays 16.28 percent. This would reduce the District's payment by approximately \$270,000 in FY 2019-20, although the increase would still be approximately \$215,000.
- A one-year freeze on the SCFF funding formula shift from the Base Allocation to the Student Success Allocation.
 - **District Impact:** The fiscal impact in FY2019-20 of this proposed change is \$772,000. It is notable that the new Governor has indicated a willingness to pause, at least for a year, the planned two-year transition of lowering the Base Allocation from 70 to 60 percent and elevating the Student Success Allocation from 10 to 20 percent.

18.06 percent to 20.80 percent, a \$269,000 year-over-year expenditure increase. These employer-paid pension obligations will continue to grow substantially through FY 2020-21.

Bulleted below are the next steps in the budgetary process.

- Legislative Analyst's Office will review the Governor's proposal in February.
- Legislature reviews the proposal March through May.
- In May the Governor will issue his "May Revision" with updated revenue forecasts and more detailed proposals.
- Official budget enacted by June 30, 2019.

FY 2018-19 Budget Update

- On target with our budget; revenues and expenditures are coming in as expected.
- In February, the FY 2017-18 apportionment recalculation will occur and any needed adjustments will be made, although nothing substantive is expected.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
RESOLUTION NO. 19-02

Black History Month

February 12, 2019

ON MOTION of Member Trustee Brady, seconded by Member Trustee Tarpley, the following resolution is hereby adopted.

WHEREAS, in 1776, the Declaration of Independence recognized the United States of America as a new nation dedicated to the proposition that "all men are created equal, that they are endowed by their creator with certain unalienable rights, that among those are life, liberty, and the pursuit of happiness"; and

WHEREAS, in 1863, President Abraham Lincoln, in reference to the Declaration of Independence, stated, "Four score and seven years ago, our fathers brought forth on this continent, a new nation, conceived in Liberty, and dedicated to the proposition that all men are created equal"; and


WHEREAS, Black History Month, celebrated in February, dates back to 1926 when Carter G. Woodson set aside a special period of time in February to recognize the heritage and achievement of black Americans; and

WHEREAS, the contributions of African-American citizens as scientists, inventors, legislators, educators, explorers, military leaders, and countless other professions have greatly benefited our nations; and

WHEREAS, Black History Month is an opportunity for all Americans to commemorate the struggles and victories of African Americans in our history, their invaluable contributions to society, and their unyielding dedication to the overall protection and defense of our nation in matters of both war and peace.

NOW, THEREFORE BE IT RESOLVED that the Victor Valley Community College District recognizes Black History Month, encourages all citizens to explore the rich and significant heritage of the African American community, and honors the vital role of African Americans in the economy, culture, and community throughout the District and the United States.

PASSED AND ADOPTED by the Governing Board on February 12, 2019.


Dennis Henderson, Board President

2/12/19
Date


John Pinkerton, Board Clerk

2-12-19
Date

February 12, 2019

Via Hand Delivered

Mr. Dennis Henderson
President, of The Board of Trustees
Victor Valley Community College District
18422 Bear Valley Road
Victorville, CA 92395

**Re: Victor Valley Community College District
March 2019 Agenda**

Dear President Henderson,

As Vice President of the Board of Trustees for Victor Valley Community College, I would greatly appreciate it if you would work with Dr. Daniel Walden, our new President and Superintendent, for some following items I would like to see on the March 2019 agenda and amend as follows:

1. Student Housing: Over the past many years, many of our student athletes have not been able to find adequate housing. The question is how many other students could we encourage to attend Victor Valley Community College (from outside the area) whether for athletics or for educational purposes that would benefit from an independently owned and run student housing complex?

At the CCLC November 2018 Conference, there was a discussion about the potential need for student housing, companies that are in that business and the cost to do a preliminary feasibility study to determine if there is a need (basically a supply and demand analysis). I would ask our fellow trustees to strongly encourage Dr. Daniel Walden to discuss this need and the companies that could potentially be interviewed through a request for qualifications (RFQ) as well as a request for proposal (RFP) sometime in the upcoming months.

The Community College League undoubtedly knows that there is an issue and I am sure they have all the names of the companies that do the proposed feasibility studies as well as the names of the developers that would be willing to submit their qualifications and proposals.

2. Request that Mr. Steve Garcia our Director of Facilities, give a report to the Board of Trustees on the proposed conference center that was discussed originally nearly two years ago. At the same time, there was a discussion about realigning and repositioning the football stadium with more permanent bleachers and upgrading the facility to upgrade our football program.

I strongly believe that a conference center would be a great asset to the High Desert community and to the Cities of Adelanto, Apple Valley, Hesperia and Victorville. I would suggest that it would seat at least 500 people, have a kitchen for events and also a place to hold our Board of Trustee meetings with adequate and comfortable seating for our residents, students and faculty, etc.



3. I know before I became a Trustee that there had been discussions about serving beer and wine at certain events on the campus and there was a lack of support. I would appreciate it if the Board of Trustees would request Dr. Walden to have a discussion with the Victor Valley Community College Foundation and the Victor Valley Community College Associated Student Body (VVCASB) to determine whether there are opportunities for the Foundation or the ASB to serve beer and wine at events that benefit the Foundation and/or ASB (by making money) and also benefit those that wish to attend and those that would possibly not attend without it.

I recently attended a function at Yavapai Community College (in Prescott Arizona) a community college. Not only do they serve beer and wine at their events at their Performing Arts Center, they also serve hard alcohol and they have found it very profitable but are cautious about how they serve it to college students as well as to adults. Arizona has a very tough drinking and driving law.

I thank you in advance for placing these items on the March 2019 Agenda.

If you have any questions, I can be reached on my cell (between 9:00 AM and 6:00 PM daily) at (760) 954-4567.

Very truly yours,



Joseph W. Brady
President of The Bradco Companies
Vice President
Victor Valley Community College Board of Trustees

cc: Dr. Daniel Walden
President/Superintendent
Victor Valley Community College
Via Hand Delivered

Mr. Brandon A. Wood
Trustee
Victor Valley Community College
Via Hand Delivered

Mr. John Pinkerton
Trustee
Victor Valley Community College
Via Hand Delivered

Ms. Jennifer Tarpley
Trustee
Victor Valley Community College
Via Hand Delivered

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Individual Member

