

**Victor Valley Community College District
Regular Meeting Approved Minutes of the Board of Trustees
Tuesday, March 12, 2019**

1. OPEN SESSION REGULAR MEETING: 6:00 p.m.

1.1 PUBLIC COMMENT ANNOUNCEMENT: The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350).

1.2 CALL TO ORDER

The Board of Trustees of the Victor Valley Community College District met in open session in the Board Room on March 12, 2019. Board President Henderson called the meeting to order at 6:05 p.m.

1.3 ROLL CALL

Members present

Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

Members absent

Student Trustee Tristan Wilkerson

1.4 PLEDGE OF ALLEGIANCE TO THE FLAG

Steve Garcia led the pledge of allegiance.

Board Vice President Brady requested a break at 6:08 p.m. to recognize Dr. Walden's birthday. Cake was served.

Board President Henderson reconvened the meeting at 6:17 p.m.

1.5 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

None

2. SUPERINTENDENT/PRESIDENT'S REPORT

2.1 Citizens' Bond Oversight Committee Annual Report

Bond Oversight Committee Chair, Richard Greenwood presented the Bond Measure JJ annual report. He reported that the audit showed that bond funds have been spent properly, then asked for questions from the Board.

2.2 FOUNDATION

Foundation President Mike Nutter was presented with a \$25,000 check from Southern California Edison's government relations officer, Juan Lopez for the Project Spark Program, which awards funding for the fire technology program's present and future fire personnel. Only five colleges have received this grant. Mr. Lopez thanked the Board for their service to the students. Mr. Nutter also reported on the Alumni Hall of Fame event. Net proceeds for the event totaled \$146,502. He continued his report sharing that the deadline for scholarships has been extended by one week, to March 22 with an additional two weeks to submit letters. Also, campus grants for spring are due this Friday, March 15 and will be awarded on or before April 15. Thank you cards from students were passed around for the Trustees to see.

2.3 ASB STUDENT GOALS

No report, no representation.

2.4 ACADEMIC SENATE

Academic Senate President Lee Bennett reported out on the temperature of VVC faculty, stating that there is a level of excitement and engagement with campus activities and all they are doing. Faculty will be engaged in Guided Pathways, giving them good direction on how VVC will move forward as a campus. It will be transformational for student success. Trustee Brady requested that Mr. Bennett bring back faculty members to present to the Board about the exciting things they are doing.

2.5 FACILITIES UPDATE

In response to Trustee Brady's request at the February 12, 2019 Board of Trustees meeting, a presentation on a Stadium/Conference Center was presented by Steve Garcia, Executive Director of Facilities and Operations, and John Nahlen, Interim Vice President of Administrative Services. The PowerPoint presentation

showed the current status of the football field area, the goals for the future of this area, and the potential funding sources. They shared the benefits of the project, including the role it would play in student success. Dr. Walden directed Mr. Nahlen to have a full assessment of this project funding done to be agendaized for the May 14, 2019 Board of Trustees meeting. Mr. Garcia thanked Trustee Brady and Trustee Pinkerton for coming out to the One Stop Student Services Center job site to pump some concrete alongside the construction crew.

3. REPORTS

3.1 CTA

No report, no representation.

3.2 CSEA

CSEA President Debbie Peterson reported out on the 2019 Annual Classified Employee of the Year Award. This is the first time this opportunity has been presented to CSEA, and they unanimously nominated Campus Police Officer, Noreen Jacquez for endorsement by the Board of Trustees. Ms. Peterson also reported out that All College Day was well-received, and they appreciated being recognized. Also, the CSEA Executive Board has been taking advantage of all the trainings being offered.

3.3 AFT PART-TIME FACULTY UNITED

Cheryl Elsmore reported out on their happiness about the new alert system, as many part-timers are here at night. Ms. Elsmore also reported that 46 part-time faculty came to the All College Day event, that their contract should be ratified and brought to the April Board of Trustees meeting, and that 35 hires were at the new hire orientation. She stated that there are over 400 part-time faculty, and they are feeling more included than ever, and she expressed their appreciation to Dr. Walden.

3.4 MANAGEMENT

Jason Judkins reported out on management's attendance at the ALICE and Title IX trainings. He also reported out on the various conferences, workshops and programs they have attended.

4. CONSENT AGENDA

4.1 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS

None

4.2 APPROVAL OF CONSENT AGENDA ITEMS

It was MSC (Brady/Wood, 5-0) to approve the consent agenda items in one vote.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

4.3 Approval of Minutes of the February 12, 2019 Regular Board of Trustees Meeting

4.4 Agreement- Apple Valley Communications, Inc.

4.5 Agreement-ALICE Training Institute

4.6 Agreement-Desmont Properties

4.7 Agreement-Bissiri Studio

4.8 Agreement-Cook Coatings, Inc.

4.9 Agreement-Cook Coatings, Inc.

4.10 Agreement-Air Repair HVAC

4.11 Board Payment Report - February 2019

4.12 AGREEMENT- INSTRUCTURE (CANVAS)

4.13 Canvas Course Migration

4.14 AGREEMENT - MED ONE EQUIPMENT RENTAL

4.15 CLINICAL FACILITY USE CONTRACT - DR. RAJ H. KARNANI, MD

4.16 CLINICAL FACILITY USE CONTRACT - Dr. Michael Fanous DPM

4.17 Agreement - Economic Modeling, LLC (EMSI)

4.18 Agreement - Inland Empire Stages LTD

4.19 Amendment to Master Agreement for Strong Workforce Program

4.20 CONTRACT- INLAND EMPIRE STAGES, LTD

4.21 CONTRACT-EBMEYER CHARTER

4.22 CONTRACT- H&L CHARTER CO.,INC

4.23 Agreement: CDW-Government (Sophos for Construction Pre-Apprenticeship)

- 4.24 Agreement: CDW-Government (Cable Installation Bldg 21 & 30)
- 4.25 Agreement: Hyland, LLC. (3 additional TWAIN licenses)
- 4.26 Agreement Addendum - Campusguard (Add'l support hours)
- 4.27 G&M Towing & Recovery
- 4.28 Non-Classified Employees
- 4.29 Community Education: Phlebotomy TCI Waste Removal Agreement
- 4.30 CONTRACT-H&L CHARTER CO.,INC
- 4.31 Independent Contractor Agreement - Anne M. (Amy) Driscoll
- 4.32 INDEPENDENT CONTRACT WITH EL DORADO BROADCAST
- 4.33 Independent Contractor Agreement - WITH MUSTACHE MIKES ITALIAN ICE
- 4.34 INDEPENDENT CONTRACT WITH THE GALLEY FISH TACOS

Board President Henderson called for a technology break at 7:34 p.m.
Board President Henderson reconvened the meeting at 7:46 p.m.

5. ACTION AGENDA

5.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS
None

6. BOARD OF TRUSTEES - ACTION AGENDA

6.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA
None

6.2 Vote for the CCCT Board Election - 2019

It was MSC (Brady/Tarpley, 5-0) to cast one vote for each of the seven seats up for re-election on the CCCT Board and take appropriate action.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

6.3 Board Resolution #19-03 - Women's History Month

It was MSC (Brady/Pinkerton, 5-0) to adopt Resolution 19-03, Proclaiming March as Women's History Month.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

6.4 Endorsement of Classified Employee for 2019 Classified Employee of the Year Award

It was MSC (Brady/Wood, 5-0) to endorse Noreen Jacquez (Campus Police Officer/Field Training Officer-Corporal) as Victor Valley Community College District's nominee for the Classified Employee of the Year Award, and direct that nomination forms be submitted to the California Community Colleges Chancellor's Office for consideration.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7. HUMAN RESOURCES - ACTION AGENDA

7.1 CSEA Reclassification-Memorandum of Understanding

It was MSC (Brady/Henderson, 5-0) to approve the Memorandum of Understanding between the District and CSEA for the Reclassification of a classified employee for the period of September 2018.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7.2 New Job Description and Salary Placement for Senior Web Developer

It was MSC (Brady/Tarpley, 5-0) to approve the new job description and salary placement for the position of Senior Web Developer.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7.3 New Job Description and Salary Placement for Server and Network Administrator Position

It was MSC (Tarpley/Brady, 5-0) to approve the new job description and salary placement for the position of Server and Network Administrator.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7.4 Revision to Job Description and Salary Placement for Instructional Network/Computer Maintenance Technician Position

It was MSC (Brady/Wood, 5-0) to approve the revised job description and salary placement for the position of Instructional Network/Computer Maintenance Technician.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7.5 Revision to Job Description for Campus Police Officer

It was MSC (Brady/Wood, 5-0) to approve the revised job description for the position of Campus Police Officer.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7.6 Academic Second-Year Contract Recommendation

It was MSC (Brady/Wood, 5-0) to enter into contracts with the employees as listed in the agenda for the following academic year 2019-2020.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7.7 Academic Third-Year Contract Recommendation

It was MSC (Brady/Wood, 5-0) to enter into contracts with the employees as listed in the agenda for the following two academic years 2019-20 and 2020-21.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7.8 Academic Tenured Employee Recommendation

It was MSC (Brady/Wood, 5-0) to employ the probationary employees as listed in the agenda as tenured employees for all subsequent academic years.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7.9 Academic Administrator Appointment- Dean of Health Sciences and Public Safety

It was MSC (Brady/Tarpley, 5-0) to approve the Academic Administrator Appointment for Dean of Health Sciences and Public Safety.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

7.10 Renewal of Administrative Contracts

It was MSC (Wood/Brady, 5-0) to approve the renewal of Administrator contracts as listed in the agenda.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

8. INSTRUCTION: ACTION AGENDA

8.1 Curriculum Changes

It was MSC (Wood/Brady, 5-0) to approve the curriculum changes that were made on February 14, 2019 and February 28, 2019 and have been recommended by the College Curriculum Committee.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

9. SUPERINTENDENT/PRESIDENT - ACTION AGENDA

9.1 Foundation Donations

It was MSC (Wood/Brady, 5-0) to accept the donations as District property.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

10. ADMINISTRATIVE SERVICES - ACTION AGENDA

0.1 Inter-Fund Temporary Loans

It was MSC (Brady/Tarpley, 5-0) to authorize the Superintendent/President or his designee's to initiate Inter-Fund Temporary Loans from time to time as needed to meet the cash flow needs of the District's operations and authorize the deposit of funds into the college's local financial aid disbursement accounts currently residing at Citizens Business Bank as needed.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

11. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

11.1 PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

Speaker: Jessica Mateo Robinson

12. INFORMATION/DISCUSSION

12.1 Student Housing

Trustee Brady would like to get support from the Board to look at Student Housing for the campus. Dr. Walden discussed the process that would need to take place, including hiring a company to do a needs study, and what it would take to operate this, or having an outside vendor lease the property and having it revert back to VVC over several years. Dr. Walden will request a report back to the Board on the statistics of our homeless student population.

13. BOARD COMMUNICATION

13.1 Individual Board of Trustees Reports

Trustee Pinkerton shared his feelings regarding how the Board listened with their hearts and his confidence that this Board is doing this with everything they touch.

Trustee Tarpley thanked everyone for the warm welcome, expressing her excitement to be in the VVC family, and how she is looking forward to learning more and doing more. She is on the road to being the next Trustee of Excellence.

Trustee Brady stated he is entering his 9th year on the Board, and shared his positive feelings after hearing tonight's reports from the various groups about the direction the college is moving.

Trustee Wood wished Dr. Walden a happy birthday, and reported out his attendance at the Foundation Gala. He also reported on his office's community involvement which has started an intern program with high school students to mentor young people to spend time job shadowing at the courthouse.

Trustee Henderson reported his regrets of being unable to attend the Foundation Gala. He wished everyone a Happy Women's History Month.

14. ADJOURNMENT

14.1 Adjourn March 12, 2019 Board of Trustees Meeting

It was MSC (Wood/Brady, 5-0) to adjourn the meeting at 8:53 p.m.

Yea: Dennis Henderson, Joseph W Brady, John Pinkerton, Brandon A Wood, Jennifer Tarpley

John Pinkerton, Clerk

Date Approved: April 9, 2019