



**Victor Valley Community College District
Board of Trustees Regular Meeting Minutes
Tuesday, March 13, 2018**

1. CLOSED SESSION

1.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:

1.2 CALL TO ORDER

The Board of Trustees of the Victor Valley Community College District met in open session on March 13, 2018 in the Board Room. Board President Tortorici called the meeting to order at 5:01 p.m.

1.3 ROLL CALL

Board President Tortorici: Present
Board Vice President Henderson: Present
Board Clerk Brady: Present
Trustee Pinkerton: Present
Trustee Wood: Present
Student Trustee David Perez: Absent
Superintendent/President Dr. Wagner: Present
Student Trustee Perez arrived @ 5:51pm

1.4 ANNOUNCEMENT OF CLOSED SESSION ITEMS

Board President Tortorici adjourned to closed session at 5:02pm.

1.5 Conference with Legal Counsel - Anticipated Litigation (two (2) cases)

1.6 Agreements-Release of Payments to KYA Services, LLC

Dr. Wagner had moved closed session agenda item #1.6 to the Board of Trustees Action Agenda portion of the meeting making it agenda item #7.12 during the Announcement of Items Deleted or Corrected from the Agenda section of the agenda.

1.7 Public Employee Discipline/Dismissal/Release

1.8 Public Employee Performance Evaluation

2. OPEN SESSION REGULAR MEETING

2.1 PUBLIC COMMENT ANNOUNCEMENT

2.2 CALL TO ORDER

Board President Tortorici called the meeting to order at 6:14pm.

2.3 PLEDGE OF ALLEGIANCE TO THE FLAG

Steve Garcia led the Pledge of Allegiance to the Flag.

Closed session report out

Attorney Jeff Morris reported out from closed session: all 5 board members were present, closed session began at approximately 5:05pm and concluded at 6:07pm, on item 1.5 two matters were discussed which resulted in direction of legal counsel. Items 1.7 & 1.8 on a motion by Trustee Wood, seconded by Trustee Henderson, the board voted 5-0 not to re-elect the employee and the employee will be given notice before March 15, 2018. This concludes the report out.

2.4 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

Dr. Wagner moved closed session agenda item #1.6 to the Board of Trustees Action Agenda portion of the meeting making it agenda item #7.12

Dr. Wagner moved the CBOC report to President's section of the agenda.

Motion by Trustee Wood, seconded by Trustee Brady to move the closed session agenda item #1.6 to the Board of Trustees Action Agenda portion of the meeting making it agenda item #7.12 and the CBOC report agenda item #13.2 to the Superintendent's Presidents report section of the agenda. Advisory vote, Yay, 5-0 to move the agenda items.

3. SUPERINTENDENT/PRESIDENT'S REPORT

3.1 FOUNDATION

Eric Schmidt, Foundation President reported out on the Anniversary of the Alumni Hall of Fame event, thanked Board President Tortorici, Trustee Wood, Trustee Pinkerton, Trustee Brady and Dr. Wagner for attending the successful event. Reported out on their new marketing material and distributed copies to the board, the scholarship drive, and the outcome of the General Atomics meeting.

3.2 ASB:

Student Trustee Perez reported out on the hydration stations that have been installed in the SAC as this was one of their goals, and thanked Steve Garcia for making it happen. ASB President Perez announced that he will be leaving on Thursday morning to Washing D.C. and returning back on Tuesday. Relay for life is coming up.

3.3 ACADEMIC SENATE

No report, no representation.

3.4 ACCREDITATION STEERING COMMITTEE

Dr. Wagner stated that there is nothing to report on behalf of Peter Maphumulo.

3.5 FACILITIES

Steve updated the board on their contractor outreach and presented a PowerPoint presentation, 70 local contractors attended, thanked Trustee Brady for his data base, and Robert Sewell for his help with radio ads. Steve answered the board's questions.

13.2 Citizens' Bond Oversight Committee Annual Report

CBOC Report was approved by the board earlier to be moved to this section of the agenda.

Rick Greenwood, Chairman of the CBOC introduced himself at the podium, and reported out on the CBOC Annual Report. Dr. Wagner stated that he appreciates the report out and appreciates what they are doing throughout the year.

4. REPORTS

4.1 CTA

No report, no representation.

4.2 CSEA

Margaret Kagy, CSEA President reported out on negotiations, the MOU, survey, and grievances.

4.3 AFT PART-TIME FACULTY UNITED

Cheryl Elsmore reported out stating that she is sorry that Raymond Quan, HR Director is leaving VVC as she appreciates all that he has done during negotiations. She also mentioned that Adjunct Faculty are working to be known as Part Time Faculty United.

4.4 MANAGEMENT

Raymond Quan, HR Director reported out on behalf of the Management team, training, conferences, workshops, and All College Day which was held on February 23rd.

5. CONSENT AGENDA:

Margaret Kagy, 5.20, 5.28.

It was MSC (Brady/Henderson, Advisory vote Yay, 5-0) to approve the Consent Agenda items in one motion. Boarddocs is only allowing the approval of consent agenda item #5.28, possible glitch with the software program. The motion listed above is approving all the Consent Agenda items in one motion.

5.1 Approval of the Minutes of the February 13, 2018 Regular Board of Trustees Meeting

5.2 Drykef, Inc Independent Contract Agreement

- 5.3 Agreement Renewal- QLess
- 5.4 Contract - Assist Design
- 5.5 Quality Start San Bernardino for Child Development Lab
- 5.6 KYA Services, LLC
- 5.7 KYA Services, LLC
- 5.8 Independent Contractor Agreement with James Gray (SAM).
- 5.9 Independent Contractor Agreement for Keith Nabb (SAM).
- 5.10 Agreement-High Desert AAA Action Backflow
- 5.11 Agreement-Trane U.S., Inc.
- 5.12 Notice of Completion- SECURITECH
- 5.13 Independent Contract Agreement, Pat McKeague (SAM).
- 5.14 Independent Contractor Agreement - Symons Emergency Specialties, Inc.
- 5.15 Agreement-Wiltshire Urethane Foam Company
- 5.16 Agreement-GNA Fire Electric
- 5.17 Agreement -- College and Career Access Pathway: Lewis Center for Educational Research
- 5.18 Curriculum Changes
- 5.19 Agreement: MarXtar Corporation (Ivanti HEAT Service Desk System)
- 5.20 Increase Contract Amount- The Titan Group
- 5.21 Approval of Academic Equivalency
- 5.22 Approval of Academic Equivalency
- 5.23 Approval of Academic Equivalency
- 5.24 Approval of Academic Equivalency
- 5.25 Approval of Academic Equivalency

- 5.26 Approval of Academic Equivalency
- 5.27 Board of Trustees Budget Transfer Request Report
- 5.28 Non-Classified Employees
- 5.29 Agreement Increase with Frizzelle Compressor Repair, LLC
- 5.30 Agreement with Frizzelle Compressor Repair, LLC
- 5.31 Board of Trustees Payment Report
- 5.32 Contract- El Dorado Broadcast

6. ACTION AGENDA

6.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS

Board President Tortorici announced that public comments regarding action agenda items will be called upon before the action item is voted on.

7. BOARD OF TRUSTEES - ACTION AGENDA

7.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

None

7.2 Vote for the CCCT Board Election - 2018

Motion by Trustee Brady, seconded by Trustee Wood to elect candidate No.3 Greg Pensa from Allan Hancock CCD, all approved, Advisory vote Yay.

Motion by Trustee Wood/Seconded by Trustee Tortorici to elect candidate No.7, Suzanne Woods from Palo Verde CCD, all approved, Advisory vote Yay.

It was MSC (Brady/Wood, 5-0, Advisory vote Yay) to elect two candidates Greg Pensa and Suzanne Woods for the CCCT 2018 Board.

7.3 Board Resolution #18-03 - Women's History Month

It was MSC (Brady/Wood,5-0, Advisory vote Yay) to adopt Resolution #18-03 proclaiming March as Women's History Month.

Board President Tortorici would like to entertain a motion to blend all board policies as one unit. Trusty Brady made the motion to bundle all the board policies, seconded by Trustee Wood. Trustee Brady made a motion to pull board policies 2105, 2110, & 2305, seconded by Trustee Wood.

It was MSC (Brady/Wood, 5-0, Advisory vote Yay) to approve all Board Policies except for BP 2105, BP 2110, BP 2305 which were pulled for discussion.

7.4 Pulled for discussion: Review and Approve Board Policy 2105 - Election of Student Members

It was MSC (Wood/Brady, 5-0, Advisory vote Yay) to approve BP 2105 as amended to add the verbiage "Pursuant to the ASB Constitution" at the end of the second paragraph.

Trustee Henderson left his seat at 7:25pm.

Technology break at 7:24pm.

Reconvened at 7:35pm.

Trustee Henderson returned at 7:35pm.

7.5 Pulled for discussion: Review and Approve Board Policy 2110 - Vacancies on the Board

It was MSC (Brady/Henderson, 5-0, Advisory vote Yay) to approve BP 2110 as written.

7.6 Review and Approve Board Policy 2200- Board Duties and Responsibilities

It was MSC (Brady/Wood, 5-0, Advisory vote Yay) to approve BP 2200 as written.

7.7 Pulled for discussion: Review and Approve Board Policy 2305 - Annual Organizational Meeting

No motion was made. The Board postponed this agenda item for further study and discussion. Trustee Wood will work with Board President Tortorici on the verbiage and study to BP 2305.

7.8 Review and Approve Board Policy 2310 - Regular Meetings of the Board

7.9 Review and Approve Board Policy 2315 - Closed Session

7.10 Review and Approve Board Policy 2355 - Decorum

7.11 Review and Approve Board Policy 2360 – Minutes

7.12 Agreements-Release of Payments to KYA Services, LLC

Dr. Wagner had moved closed session agenda item #1.6 to the Board of Trustees Action Agenda portion of the meeting making it agenda item #7.12 during the Announcement of Items Deleted or Corrected from the Agenda section of the agenda.

It was MSC (Brady/Henderson, Advisory Vote Yay, 5-0) to approve the Agreement, Release of Payments to KYA Services, LLC.

8. ADMINISTRATIVE SERVICES - ACTION AGENDA

8.1 Budget Augmentation

It was MSC (Henderson/Brady, 5-0, Advisory vote yay) to approve the Budget Augmentation.

9. HUMAN RESOURCES - ACTION AGENDA

9.1 Resolution No. 18-04 Intent to Layoff Position for Lack of Funds

Public comment card, Margaret Kagy

It was MSC (Wood/Brady, 5-0, Advisory vote Yay) to approve Resolution No. 18-04, Intent to Layoff Position for Lack of Funds.

9.2 Academic Second-Year Contract Recommendation

It was MSC (Brady/Henderson, 5-0, Advisory vote Yay) to approve the Academic Second-Year Contract Recommendation.

9.3 Academic Third-Year Contract Recommendation

It was MSC (Brady/Wood, 5-0, Advisory vote Yay) to approve the Academic Third-Year Contract Recommendation.

9.4 Academic Tenured Employee Recommendation

It was MSC (Brady/Henderson, 5-0, Advisory vote Yay) to approve the Academic Tenured Employee Recommendation.

9.5 Academic Administrator Appointment- Associate Dean, Regional Public Safety Training Center

It was MSC (Brady/Wood, 5-0, Advisory vote Yay) to approve the Academic Administrator Appointment- Associate Dean, Regional Public Safety Training Center.

9.6 Update to Job Description and Salary Placement for Maintenance Locksmith

Public comment card: Margaret Kagy, David Schneider

It was MSC (Brady/Tortorici, 4-1, Nay by Trustee Wood, Advisory vote Yay) to approve the Update to Job Description and Salary Placement for Maintenance Locksmith.

10. INSTRUCTION: ACTION AGENDA

10.1 Strong Workforce Regional Participation Agreement

It was MSC (Henderson/Brady, 5-0, Advisory vote Yay) to approve the Strong Workforce Regional Participation Agreement.

10.2 Independent Contractor Agreement - Julie Creason

Henderson/Brady, 5-0, Advisory vote Yay) to approve the Independent Contractor Agreement - Julie Creason.

11. STUDENT SERVICES: ACTION AGENDA

11.1 Out of State Student Travel - Phi Theta Kappa

Henderson/Brady, 5-0, Advisory vote Yay) to approve the Out of State Student Travel - Phi Theta Kappa.

1.6 Agreements-Release of Payments to KYA Services, LLC

Trustee Tortorici announced the approval of the Closed Session agenda item #1.6 as it went unnoticed earlier. Dr. Wagner had moved closed session agenda item #1.6 to the Board of Trustees Action Agenda portion of the meeting making it agenda item #7.12 during the Announcement of Items Deleted or Corrected from the Agenda section of the agenda.

It was MSC (Brady/Henderson, Advisory vote Yay, 5-0) to approve the Agreement, Release of Payments to KYA Services, LLC.

12. SUPERINTENDENT/PRESIDENT - ACTION AGENDA

12.1 2017 Student Success Scorecard

Virginia Moran provided a handout to the Board of Trustees and presented a PowerPoint presentation on the 2017 Victor Valley Community College Student Success Scorecard. Karen Engelsen spoke on the Guided Pathways portion of the presentation.

It was MSC (Henderson/Brady, 5-0, Advisory vote Yay) to approve the 2017 Victor Valley Community College Student Success Scorecard.

12.2 Agreement: Vector Resources (VRN-086031-001 - 54/208, 209 & 210)

It was MSC (Henderson/Brady, 5-0, Advisory vote Yay) to approve the Agreement: Vector Resources (VRN-086031-001 - 54/208, 209 & 210).

12.3 Foundation Donations

It was MSC (Wood/Brady, 5-0, Advisory vote Yay) to approve the Foundation Donations.

13. INFORMATION/DISCUSSION

13.1 CCFS-311Q - Quarterly Financial Status Report for the 2nd Quarter Ended December 31, 2017

13.2 Citizens' Bond Oversight Committee Annual Report

This item was moved to the Superintendent/President's section of the agenda.

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: None

15. BOARD COMMUNICATION

15.1 Individual Board of Trustees Reports

Student Trustee Perez reported out on upcoming events and conferences.

Trustee Brady complimented our Police Department for school security and safety, reported out on the Aviation event, and congratulated the Foundation for another successful event.

Trustee Wood announced that he will be attending the April Board of Trustees meeting as he is returning back from vacation on that day.

Trustee Pinkerton commended Chris Piercy and stated that he is the glue that holds the High Desert High Schools together.

Trustee Henderson wished everyone a good night and God bless.

Trustee Tortorici attended the Alumni Hall of Fame event, gave kudos to the Foundation and wished students a safe trip to Washington D.C.

Dr. Wagner announce Raymond Quan's new position in Bakersfield and wishes him good luck.

The Board of Trustees thanked Ray for his work on campus as the Human Resources Director, and wished him good luck in his new position.

Ray Quan thank the Board and Roger.

16. ADJOURNMENT:

16.1 ADJOURNMENT

It was MSC (Brady/Wood, 5-0, Advisory vote Yay) to adjourn the meeting at p.m. 10:18pm.



Joseph W. Brady, Clerk

4/10/18
Date Approved

