



**MINUTES**  
**Victor Valley Community College District**  
**Board of Trustees Regular Meeting**  
**Tuesday, April 11, 2017**

Place: Closed Session: 5:00-6:00 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**1. OPEN SESSION**

**1.1 PUBLIC COMMENT ANNOUNCEMENT**

**1.2 CALL TO ORDER**

The Board of Trustees of the Victor Valley Community College District met in open session on April 11, 2017 in the Board Room. Board President Wood called the meeting to order at 5:08 p.m.

**1.3 ROLL CALL**

Board President Wood: Present  
Board Vice President Tortorici: Present  
Board Clerk, Henderson: Present  
Board of Trustee Brady: Present  
Board of Trustee Pinkerton: Present  
Student Trustee Aguayo: Present  
Superintendent/President Dr. Wagner: Present

**1.4 PLEDGE OF ALLEGIANCE TO THE FLAG**

**1.5 ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

None

**2. CLOSED SESSION**

**2.1 Announcement of Closed Session Items**

**2.2 Conference with Legal Counsel - Threatened Litigation**

**2.3 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS**

None

## 2.4 ADJOURN TO CLOSED SESSION

At 5:10 p.m. Board President Wood adjourned to closed session.

## 3. OPEN SESSION REGULAR MEETING

Board President Wood called the meeting to order at 6:25pm.

### 3.1 CLOSED SESSION REPORT

Legal Counsel Jeff Morris reported out on item 2.2, Conference with Legal Counsel - Threatened Litigation. The Board convened at approximately 5:15 p.m., all five board members were present, himself, and President Wagner, on a motion by Trustee Henderson with a second by Trustee Brady, a sub-committee taskforce of Trustee Wood and Trustee Tortorici was directed to follow up on the citizen's complaint.

## 4. SUPERINTENDENT/PRESIDENT'S REPORT

### 4.1 FOUNDATION

Eric Schmidt reported out on the Foundation. The San Manuel Band of Mission Indians is awarding the Emergency Medical Services Program \$146k grant, the funds will be used to enhance EMS simulation training for the paramedic and the EMT programs. He presented a picture and explained the simulation training on the CAE "Cut Suits". March 24<sup>th</sup> the scholarship drive closed. Thanked Jason Judkins for inviting the Foundation to participate in the Financial Aid Awareness Day to help spread the word. Foundation scholarships awarded for the 2017-2018 will total just under \$150k which does not include outside scholarships which the Foundation facilitates. Annual scholarship ceremony is scheduled for June 13<sup>th</sup> and invitations will be sent out. Spring campus grants will be awarded on April 12<sup>th</sup>, occurs three times a year, the generosity from SCE, Desert Valley Hospital, and the Auto Park at Valley Center the campus grants committee was able to fund four additional requests, total amount awarded during the spring program was \$19,100.00, double of what they are typically able to do. Bringing final projects and awards to the board during the May meeting. April 27<sup>th</sup> is the High Desert Economic Summit at the Hilton Garden Inn Conference Center. May 11<sup>th</sup> is the 2<sup>nd</sup> Second Annual Nursing Reunion that will be held in the Dr. Prem Reddy Health & Sciences Building courtyard. Thanked Dr. Wagner for his kind words of recognizing the foundation during his In Touch in Tune video in March. Trustee Brady encouraged the Foundation to have an open dialogue with Dr. Thornburg. Eric responded to Trustee Brady's request.

### 4.2 ASB STUDENT GOALS

Student Trustee Aguayo reported that the Executive Council is reviewing their goals, they will have a concise report and will bring it to the Board next month. This month ASB sent a group of Bio majors to a conference presenting to Ivy League schools, USC, Stanford and other high end

schools. The ASB passed money to help the Computer Science club get started so they can purchase computer items. ASB will bring their report to the board next month. ASB elections will be held in May and the officers will be announced in June.

#### 4.3 ACADEMIC SENATE

Dr. Wagner reported out on behalf of the Academic Senate. The Distance Ed Committee which falls under the Academic Senate has been very responsive and have met a couple of times, they are having workshops working on the recommendation related to online instruction. They have a copy of the proposed MOU for dual enrollment between the College and the High School Districts, expecting feedback from them. Dr. Wagner received feedback from CTA today, some Districts will be taking the MOU to their Board within the next few weeks, and then those will come back to this board.

#### 4.4 ACCREDITATION STEERING COMMITTEE

Dr. Wagner reported that committee has not met, nothing new to report.

#### 4.5 FACILITIES UPDATE

Steve Garcia reported that item 11.2 on the agenda is to approve the architectural firm that they have selected for the One-Stop. Former student David Brown who was in the audience is one of the lead architects on the project. Emergency Notification on campus is underway and have selected Apple Valley Communication, negotiating to finalize the cost, and will bring the recommendation to the Board next month to finalize the company and begin implementation of the system on campus. The County Board of Supervisors last week voted 5-0 declined the proposed water sewer increase for County Service Area 64 which is our provider as the 5 year proposed plan would have increased our water & sewer rates by approximately 63%. The college wrote a letter in opposition to Supervisor Lovingood's group. Steve answered the board's questions.

#### 4.6 ACCREDITATION EDUCATION

Dr. Wagner reported that we have received the written report from the ACCJC. We have until May 5<sup>th</sup> to provide additional evidence or documentation by mail that can change some of the recommendations. The CEO will have 10 minutes to speak during the Commission Hearing in June. He will be bringing additional documentation as evidence to some of the recommendations. Trustee Brady asked about Peter Maphumulo's position, Dr. Wagner responded by stating that the program review has already been done this year but he will update his as a supplemental to the power of the recommendation to bring back the Vice President of Student Services as it will remove the burden from Peter.

## 5. REPORTS

Dr. Wagner introduced Carl Smith who will tell the board about EOPS. Carl introduced himself Director of E.O.P.S, C.A.R.E, & CalWORKs. Carl provided a PowerPoint presentation on the E.O.P.S & C.A.R.E program. Carl answered the Board's questions. Dr. Wagner reported that the campus hosted the Youth Poverty Symposium today, keynote speaker and breakout sessions, approximately 140-150 students attended. The college partners with the Community Action Partnership in San Bernardino, this is the first time it has been offered in the High Desert. Very well attended for a first time event. This is a good partnership.

### 5.1 CTA

No report, no representation.

### 5.2 CSEA

No report, no representation.

### 5.3 AFT PART-TIME FACULTY UNITED

Cheryl Elsmore reported out on AFT misconceptions. One is that adjunct faculty are only on campus for a short time, very transient. We have 222 adjunct faculty that have been here for 10 years or more and 176 who have taught 20 semesters or more, a lot of adjuncts have been here more than others on campus. They appreciate the climate now of including them in many things, working towards parity which will be a battle as it involves their salaries being commiserate of full-time salaries, thanked the board for the positive input, they will continue to keep working. Dr. Wagner asked Cheryl to introduce herself and discipline, she teaches English. Dr. Wagner added that she is part of the negotiating team. She has been working at VVC since 1989. Cheryl answered the Board's questions.

### 5.4 MANAGEMENT

Trish Ellerson introduced herself as Dean of Humanities, Arts, & Social Sciences. Reported out on Management for the last month. Steve Garcia is a current member of the Construction Management Association of America (CMAA), he was a guest speaker at the Southern California Chapter Breakfast of Champions on March 30<sup>th</sup> in Riverside, where he presented VVC's 5-Year Construction Plan, approximately 100 architects, engineers, construction managers, and other College Facilities Directors in attendance. Kelley Johnson from the Child Development Center took a team of Child Development professionals to the California Association for the Education of Young Children Conference in Ontario, March 23-25. Herb English & Hamid Eydgahi attended the 10<sup>th</sup> Annual African American Male Summit, March 1-3 in Los Angeles along with four VVC students, 2 students received a \$750.00 scholarship. Jason Judkins attended the California Community Student Financial Aid Administrators Association Conference last week. Art Lopez & Hamid Eydgahi along with

other VVC staff attended the Ellucian Live Conference in March which was held in Florida. Art Lopez, Herb English, Jan Espinoza, Lee Bennett, Henry Young, and Nathan Franklin attended the ACCJC Conference in Anaheim last week. On March 29<sup>th</sup> Nonnie Compton attended a workshop hosted by Keenan & Associates at San Jacinto Unified School District. Rocio Chavez & Trish attended a 2 hour webinar on Prevention and Control of absenteeism and Abusive Leave in Community College Districts on Friday, April 7<sup>th</sup> presented by Liebert, Cassidy, & Whitmore. Thursday VVC is hosting All Staff Day and Management will be serving lunch to the staff.

## **6. CONSENT AGENDA**

It was MSC (Brady/Henderson, 5-0) to approve the consent agenda items in one motion.

6.1 Pulled Approval of the Minutes of the March 14, 2017 Regular Board of Trustees Meeting

6.2 Approval of the Minutes of the February 14, 2017 Regular Board of Trustees Meeting

6.3 Independent Contractor Agreement- Mitch Rosin DBA P2C Solutions, LLC

6.4 Board of Trustee Budget Transfer Request Report

6.5 Agreement – Patrick Webster Patterson /Patterson Print Shop

6.6 AGREEMENT – LOMA LINDA UNIVERSITY SCHOOL OF MEDICINE

6.7 Agreement- James G. Spencer, AIA

6.8 Agreement- KYA Services, LLC (Athletic Tutoring Lab)

6.9 Agreement - Moore Real Estate Group, Inc.

6.10 Agreement- KYA Service, LLC (Library Stairs)

6.11 Agreement- Painting & Decor, Inc.

6.12 Agreement- The Patrician Group

6.13 Notice of Completion - Painting & Decor, Inc.

6.14 Request for Disposal of Obsolete/Surplus Equipment

- 6.15 Request for Disposal of Obsolete/Surplus Equipment
- 6.16 Independent Contractor Agreement - Fred Pryor Seminars
- 6.17 Agreement - Ellucian Colleague Self-Service Financial Aid Module
- 6.18 PUENTE, ASB, BSU Student Leaders - NCORE Conference
- 6.19 MOU - VICTOR VALLEY COMMUNITY COLLEGE DISTRICT ON BEHALF OF THE GRANT ADMINISTRATOR OF THE SUCCESSFUL ADVANCEMENT IN MATHEMATICS (SAM) GRANT AND EXCELSIOR CHARTER SCHOOL
- 6.20 Gymnasium Scoreboard Repair - Sonrise Electric, Inc.
- 6.21 Maintenance Agreement - CAE Healthcare
- 6.22 Agreement - Service Plus
- 6.23 Bomgar Cooperation
- 6.24 Agreement: Vector Resources, Inc. (OnSSI Support)
- 6.25 Agreement: Vector Resources, Inc. (Smartnet on Ext. APs)
- 6.26 Agreement: Vector Resources, Inc. (Fortinet)
- 6.27 Agreement: Vector Resources, Inc. (Cisco Core Smartnet)
- 6.28 Agreement: CDW Government LLC
- 6.29 Resolution - Temporary Borrowing Between Funds
- 6.30 Ebmeyer Charter and Tour
- 6.31 Agreement - New Age Media Ventures
- 6.32 Board of Trustees Payment Report
- 6.33 Classified Request for Leave of Absence - Longway
- 6.34 Independent Contractor Agreement - Technical Associated Services, LLC
- 6.35 Agreement - Premier Auto Equipment
- 6.36 Contract Ed., CSRI- Auto 50

6.37 PUENTE - Black Scholars United (BSU) College and Cultural Tour - Washington, D.C.

6.38 Library Online Database Subscriptions

6.39 Curriculum Changes

6.40 Approval to Designate Dr. Peter Maphumulo and Herbert English to serve as the official District Representatives on the Victor Valley Adult Education Regional Consortium for the 2016-2017, 2017-2018, and 2018-2019 fiscal years.

6.41 Contract - Assist Design

6.42 Contract - Assist Design

6.43 Contract - Assist Design

6.44 Purchase - Assist Design

6.45 Ebmeyer Charter Agreement

6.46 Increase of the original maintenance agreement cost between Victor Valley College and Pacific Parking Systems to cover the cost of the equipment needed to finish the installation of the parking dispensers.

6.47 MATERIALS FEE (ADJUSTMENT) - EMERGENCY MEDICAL SERVICES

6.48 FEES - EMERGENCY MEDICAL SERVICES (EMS) PROGRAM

6.49 Affiliation Agreement - Palmdale Regional Medical Center

6.50 Agreement - Competitive Asphalt Coatings, Inc.

6.51 Out of Country Travel - Dino Bozonelos

6.52 Amend Puente Out of State Travel - Black Scholars United (BSU) College and Cultural Tour - Washington D.C. (Item 9.3)

6.53 Agreement - Hi Desert Forklift Service

## **7. ACTION AGENDA**

### **7.1 PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS**

None

## **8. BOARD OF TRUSTEES - ACTION AGENDA**

### **8.1 SEPARATE APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA**

Dr. Wagner pulled 6.1, Approval of the Minutes of the March 14, 2017 Regular Board of Trustees Meeting at the beginning of the meeting as they were not attached.

### **8.2 Spring Valley Lake Association Election**

It was MSC (Brady/Henderson, 4-0-1-0) Trustee Brady abstained. Trustee Wood, Trustee Tortorici, Trustee Henderson, & Trustee Pinkerton voted for all 3 candidates.

### **8.3 Board Self-Evaluation - BP 2745**

It was MSC (Wood/Brady, 5-0) to appoint a committee of two Board members to determine the Board Self Evaluation process. Trustee Henderson & Trustee Tortorici were appointed.

### **8.4 Board Policy 2015 - Student Trustee Privileges**

It was MSC (Brady/Henderson) to open up for discussion.

It was MSC (Henderson/Tortorici, 5-0) to amend item #3, BP 2015 to read "The Privilege to attend closed session for student disciplinary issues only".

Motion to approve BP 2015 as amended (5-0)

## **9. SUPERINTENDENT/PRESIDENT - ACTION AGENDA**

### **9.1 Dell, Inc.**

It was MSC (Brady/Henderson, 5-0) to approve Dell Inc.

### **9.2 Foundation Donations**

It was MSC (Henderson/Tortorici, 5-0) to approve the Foundation donations.

### **9.3 Agreement: Dell, Inc.**

It was MSC (Henderson/Brady, 5-0) to approve the agreement with Dell, Inc.

## **10. INSTRUCTION/STUDENT SERVICES**

### **10.1 Strong Workforce Grant (Local) Master Agreement**

It was MSC (Brady/Henderson, 5-0) to approve the Strong Workforce Grant (Local) Master Agreement.

### **10.2 Strong Workforce Grant (Regional) Participation Agreement**

It was MSC (Henderson/Brady, 5-0) to approve the Strong Workforce Grant (Regional) Participation Agreement.



### 10.3 Contract Ed., FCC Solar & Recycle

It was MSC (Brady/Henderson, 5-0) to approve the Contract Ed., FCC Solar & Recycle.

## **11. ADMINISTRATIVE SERVICES - ACTION AGENDA**

### 11.1 Budget Augmentation

It was MSC (Henderson/Brady, 5-0) to approve the budget augmentation.

### 11.2 Agreement- DLR Group, Inc.

It was MSC (Henderson/Brady, 5-0) to approve the Agreement with DLR Group, Inc.

## **12. HUMAN RESOURCES - ACTION AGENDA**

### 12.1 New Job Description and Position, Assessment and Accreditation Coordinator

It was MSC (Brady/Tortorici, 5-0) to approve the New Job Description and Position, Assessment and Accreditation Coordinator.

### 12.2 New Job Description and Position for Performing Arts Center Technical Specialist Three (3) positions

It was MSC (Henderson/Brady, 5-0) to approve the New Job Description and Position for Performing Arts Center Technical Specialist Three (3) positions.

### 12.3 Management Appointment, Interim Director, Academic Success and Equity Programs

It was MSC (Henderson/Tortorici, 5-0) to approve the Management Appointment, Interim Director, Academic Success and Equity Programs.

### 12.4 AFT Part-Time Faculty United Agreement

It was MSC (Henderson/Tortorici, 5-0) to approve the AFT Part-Time Faculty United Agreement.

### 12.5 New Job Description and Position for User Liaison

It was MSC (Henderson/Tortorici, 5-0) to approve the New Job Description and Position for User Liaison.

### 12.6 New Job Description and Position for Senior Programmer/Analyst

It was MSC (Henderson/Tortorici, 5-0) to approve the New Job Description and Position for Senior Programmer/Analyst.

### 12.7 Sunshine Re-opener with the District and CSEA

It was MSC (Tortorici/Brady, 5-0) to approve the Sunshine Re-opener with the District and CSEA.

**12.8 New Job Description and Position for Associate Dean, Regional Public Safety Training Center (RPSTC)**

It was MSC (Henderson/Tortorici, 5-0) to approve the New Job Description and Position for Associate Dean, Regional Public Safety Training Center (RPSTC).

**12.9 NON-CLASSIFIED EMPLOYEES**

It was MSC (Tortorici/Brady, 5-0) to approve the Non-Classified Employee List.

**12.10 New Job Description and Salary Placement for Performing Arts Center Technical Lead**

It was MSC (Brady/Henderson, 5-0), to approve the New Job Description and Salary Placement for Performing Arts Center Technical Lead

**12.11 New Job Description and Position for Athletic Equipment Technician**

It was MSC (Brady/Henderson, 5-0) to approve the New Job Description and Position for Athletic Equipment Technician.

**13. INFORMATIONAL ITEMS**

**13.1 First Reading of Board Policy 6400, Audits**

It was MSC (Brady/Henderson, 5-0) to approve the First Reading of Board Policy 6400, Audits.

**14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

None

**15. BOARD COMMUNICATION**

Student Trustee Aguayo was in Washington, D.C. last month with other council members advocating for student issues and made contact with Brandon Wright who is an office aid to Congressman Paul Cook's office.

Trustee Pinkerton reported that he wanted to attend the Symposium but couldn't due to his work schedule. Robert Sewell keeps him very well informed on all events. VVC is an integral part of our community. Appreciates VVC and all it stands for.

Trustee Tortorici reported that it has been a quiet month. Expressed her condolences to North Park as it hits home.

Trustee Brady reported that he was in San Bernardino all day. Asked Board President Wood to work with Roger on the retreat. Requested to put Dr. Wagner's evaluation on the May agenda. Spoke with Steve Tyrrell with Mitsubishi Cement. Requested during next month's board meeting to ask the Foundation to make a presentation and inviting Steve Tyrrell

similar to what Chaffey did. Attending out of state meeting with CCLC. Trustee Brady & Trustee Pinkerton are working on the Ethics Policy. Lots of rumors about Trustee Brady, Eric, & the Foundation, everyone has an opinion. Former Mayor of Apple Valley, letters pushing for resolution, meeting on March 30<sup>th</sup>.

Trustee Henderson wished Happy Easter & springtime to everyone.

President Wagner reported that he received a text from Margaret Kagy thanking the board for approving the job descriptions and apologized for not attending.

Trustee Wood apologized for his absence last month as he was on vacation. He has now been to 30 Countries. Trustee Tortorici filled in for him and ended the meeting at 7:45 p.m. Trustee Wood requested that the Maintenance Presentation be put under the President's Report and add the retreat for discussion.

President Wagner stated that the retreat has to be held with the District.

Trustee Wood stated that this is a night of loss for our VVC family and while driving home think good thoughts about family and loved ones.

## 16. ADJOURNMENT

It was MSC (Henderson/Brady, 5-0) to adjourn the meeting at no time was recorded.

  
Dennis Henderson, Clerk

5/9/17  
Date Approved