



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: April 14, 2015

Place: **Closed Session:** 5-5:30 p.m. West Wing Conference Room, Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

Board of Trustees Study Session: 5:30-6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

REGULAR MEETING AGENDA ~ Board Room

1. **CALL TO ORDER** **5 p.m.**
The Board of Trustees of Victor Valley Community College District met in Open Session on April 15, 2015 in the Board Room. Board President Brady called the meeting to order at 5 p.m.

TRUSTEE ROLL CALL: Joseph W. Brady, President; John Pinkerton, Vice President; Brandon Wood, Clerk; Marianne Tortorici, Trustee; Dennis Henderson, Trustee; and Student Trustee Amanda Monroy

Absent: Brandon Wood, Clerk, Amanda Monroy, Student Trustee

Brandon Wood arrived at 5:10 p.m.

Amanda Monroy arrived at 5:40 p.m.

PLEDGE OF ALLEGIANCE

Tim Isbell led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: 5.24 and 11.1 are deleted from the agenda.

CLOSED SESSION ~ West Wing Conference Room

ANNOUNCEMENT OF CLOSED SESSION ITEMS:

2. **CLOSED SESSION** **5-5:50 p.m.**

2.1 **ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

a) **LIABILITY CLAIM**

Government-Code Section 54956.95 Liability Claim

BOARD OF TRUSTEES: Dennis Henderson, Joseph W. Brady, John Pinkerton, Brandon Wood, Marianne Tortorici, ASB Member

Claimant(s): Nathan Anthony Marino & Suzann Victoria Marino
Agency Claimed Against: Victor Valley Community College District

- b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957 (b) (1)
Superintendent/President
- c) CONFERENCE WITH LEGAL COUNSEL - Potential Litigation
Government Code Section 54956.9(d)
Internal Discrimination Charge—(1 Case)

3.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 5:05 p.m. Board President Brady recessed to closed session.

BOARD OF TRUSTEES STUDY SESSION ~ Board Room

3.1 WORKSHOPS AND JOINT MEETINGS 5:30-6 p.m.

At 5:34 p.m. Dr. Wagner opened the Study Session. Discussion involved the possibility of an evening study session workshop jointly with Barstow Community College to discuss what the two colleges have to offer. It was motioned by Trustee Brady to select July 9th for an evening session jointly with Barstow Community College and seconded by Trustee, 3-2, Brady, Yes, Pinkerton, Yes, Wood, Yes, Tortorici and Henderson abstaining.

Dr. Wagner announced that an effort to get people together he is recommending that we invite all K12 Districts as well as the County Superintendent for an Educational Summit.

**REGULAR MEETING AGENDA
Board Room**

3 OPEN SESSION 6 p.m.

Innovation: First Lady Lorrie Denson, Burning Bush Church

3.1 Closed Session Report

At 6:10 p.m. Board President Brady reconvened the meeting and Jeff Morris, Legal Counsel reported on item 1) it was motioned by Trustee Brady and seconded by Trustee Tortorici to reject the claim 4-0, Trustee Wood absent, item 2) no reportable action, 3) employee will be notified on the outcome of the action.

4. SUPERINTENDENT/PRESIDENT'S REPORT

Chief Knight provided an update on the campus public safety plan. Following the overview Chief Knight asked that the Board of Trustees accept the campus public safety plan as presented. President Brady suggested that the plan return to the next meeting with the recommended modifications.

Students with the Model United Nations team gave a presentation on their recent accomplishments at the conference held in New York. The team was named "Outstanding Delegation," which is the top award category. This is the fourth year in a row that the team has won this award, only 5-10% of schools worldwide achieve this. In addition, the team was recognized with several "Outstanding Position Paper" awards.

Dr. Wagner publically congratulated Trustee Tortorici on her recent completion of the Excellence in Trusteeship Program with the Community College League of California.

- Academic Senate – Claude Oliver introduced Professor of Physics Michael Butros, who announced that two students will be interning at NASA. In addition, a third student was selected to participate and is being sponsored by NASA. Mr. Oliver is looking forward to increasing collaboration with the four-year universities. Recently 5 faculty attended an accreditation start up training session along with a representative from CSEA and 3 managers. The Academic Senate supports campus safety however, a program review process is available to address the needs in AP 6200.
- Foundation – Mr. Brown provided an update on the activities of the Foundation. July 9th marks the official incorporation of the foundation. Winners of the spring campus grants were announced. Everyone was invited to the High Desert Economic Summit scheduled April 30th.

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4.1 REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

- a) CTA – Lisa Ellis - absent
- b) CSEA – Justin Gatewood
- c) AFT Part-Time Faculty United –Lynn Glickstein
- d) Management – Steve Garcia

5. CONSENT AGENDA

Public Comment: Justin Gatewood 5.8 and 5.13

It was MSC (Wood/Henderson, 5-0) to approve the consent items in one motion with agenda item 5.24 deleted and agenda item 5.8 pulled by Trustee Wood for separate discussion.

5.1 Approval of the minutes of the March 10, 2015 regular Board meeting.

5.2 Agreement – Meltwater Services

Ratification of the agreement between Victor Valley Community College District and Meltwater Services to provide the District the capability of sending unlimited amount of newsletters to an unlimited amount of recipients in addition to other online services. The period of this agreement is January 16, 2015 through January 15, 2016. Fiscal Impact: \$11,000.00, budgeted item.

5.3 Agreement – Coolspeak, LLC

Ratification of the agreement between Victor Valley Community College District and Coolspeak, LLC for services provided at the "Get in Gear Camp," being held for GEAR UP students. The service period for this agreement is March 24-26, 2015. Fiscal Impact: \$47,000, Federal GEAR UP grant.

- 5.4 Contracts – Ebmeyer Charter & Tour
Ratification of the contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation and miscellaneous fuel costs for the women's basketball and volleyball teams. Fiscal Impact: \$5,745, Women's Basketball, \$1,195, Women's Volleyball, budgeted.
- 5.5 Renewal Agreement– 3M Security System
Ratification of the renewal agreement between Victor Valley Community College District and 3M Security System to provide a security and theft prevention system for the library. The period of this agreement is May 7, 2015 through June 30, 2015. This 2-month, pro-rated contract aligns the contracted services with the fiscal year calendar. An annual contract will be submitted July 1, 2015. Fiscal Impact: \$251.19, budgeted.
- 5.6 Agreement Renewal – Samuel Sepuya, M.D.
Ratification of the renewal agreement between Victor Valley Community College District and Samuel Sepuya, M.D. to serve as the Medical Director for the District's Respiratory Therapy Program for the 2014-2015 school year. The period of this agreement is July 1, 2014 to June 30, 2015. Fiscal Impact: \$4,000.00, budgeted.
- 5.7 Second Amendment to Education Affiliation Agreement – Community Hospital of San Bernardino
Ratification of the Second Amendment to Education Affiliation Agreement between Victor Valley Community College District and Community Hospital of San Bernardino. The period of this agreement is March 1, 2015 through February 29, 2016.
- 5.8 PULLED FOR SEPARATE DISCUSSION (see agenda item 6.1)
FAILED Agreement– Cynosure New Media, Inc.
It was motioned by Trustee Henderson and seconded by Trustee Brady (Brady, Yes, Henderson, No, Tortorici, No, Wood, No, Pinkerton, No. 4-1) to ratify the agreement between Victor Valley Community College District and Cynosure New Media, Inc. for creating a customized, online, media-based, self-guided orientation program. The term for this agreements begins on the date of contract execution and continues for a period of 4-6 months until completion. Fiscal Impact: Not to exceed \$48,510.00, Student Support Success Programs (SSSP) Funds.
- 5.9 Agreement– Clubcorp Spring Valley Lake Country Club
Ratification of the agreement between Victor Valley Community College District and Clubcorp Spring Valley Lake Country Club for facility use. The period of this agreement is May 6, 2015. Fiscal Impact: \$798.34, budgeted item.
- 5.10 Renewal - Library Online Database Subscriptions
Ratification of an online database subscriptions through the Community College Library Consortium for the period July 1, 2015 through June 30, 2016. Fiscal Impact: \$25,053.61, budgeted.
- 5.11 Independent Contractor Agreements – Marcus Gonzalez and John Sims
Ratification of the Independent Contractor Agreements between Victor Valley Community College District and Marcus Gonzalez and John Sims to provide Auto Department inspections to ensure up to industry standards. The service period for this agreement is April 1, 2015 through May 30, 2015. Fiscal Impact: Not to exceed \$500.00 (\$250 each), budgeted item.

5.12 Agreement – Riverside Community College

Ratification of the agreement between Victor Valley Community College District and Riverside Community College for the sponsorship of twenty-one (21) attendees for the 2015 Regional CTE Teacher Training Conference as outlined in the Deputy Sector Navigator objectives. The period of this agreement is March 18, 2015 through June 30, 2015. Fiscal Impact: \$16,500.00 Grant Funded (Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant)).

5.13 Agreement– Centertrack System

Ratification of the agreement between Victor Valley Community College District and Centertrack System to provide an internet Web based software program that is fully automated for the Child Development Lab enrollment process, building case files and tracking attendance required by the California Department of Education. The period of this agreement is April 14, 2015 through April 13, 2016 and will be automatically renewed for an additional twelve-month period unless either Party provides sixty (60) calendar days notice prior to the end of the current 12 month period. Fiscal Impact: Total first year \$4,880.00, Total monthly cost after 12 months \$127.00 per month or \$1,524.00 annually, budgeted, Fund 72.

5.14 Independent Contractor Agreement – Nicole Aragon dba Aragon, LLC

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Nicole Aragon dba Aragon, LLC to provide academic workshops/training to GEAR UP students at GEAR UP partner school sites. The service period for this agreement is April 15, 2015 through May 28, 2015 Fiscal Impact: Not to exceed \$5,000.00, budgeted, Grant Funded Federal GEAR UP grant.

5.15 Non-Classified Employees

Ratification of the appointments as listed. Fiscal Impact: Budgeted

5.16 Rental Agreement – United Rentals

Ratification of the agreement between Victor Valley Community College District and United Rentals for the use of a scissor lift at the Regional Public Safety Training Center (RPSTC). Fiscal Impact: \$691.60, Fund 71.

5.17 Increase Contract Amount – Merrell-Johnson Companies

Ratification of the increase of the contract amount between Victor Valley Community College District and Merrell-Johnson Companies for material testing and special inspection services during the construction of the Dr. Prem Reddy Health and Science Building project as required by the Division of State Architect's office. Fiscal Impact: Estimated at \$50,000.00, Local Bond Funded.

5.18 Board of Trustees Budget Transfer Request Report

Approval of the budget transfers as submitted. Fiscal Impact: None

5.19 Furniture, Fixtures & Equipment (FF&E) Purchase – Hill-Rom, Inc.

Ratification of the FF&E purchase between Victor Valley Community College District and Hill-Rom, Inc. to supply hospital beds at the Dr. Prem Reddy Health and Sciences Building. Fiscal Impact: \$58,244.64 Local Bond Funded.

5.20 Furniture, Fixtures & Equipment (FF&E) Purchase – Olpin Group

Ratification of the FF&E purchase between Victor Valley Community College District and Olpin Group to supply furnishings at the Dr. Prem Reddy Health and Sciences Building. Fiscal Impact: \$60,593.80, Local Bond Funded.

- 5.21 Notice of Completion - Climatec
Ratification of the Notice of Completion for Climatec for work completed to install energy efficient multi-zone air handling units in the Liberal Arts Building #30, the Science Building #31, and the Allied Health Building #32. The agreement was originally Board approved on December 9, 2014. Fiscal Impact: None
- 5.22 Agreement Renewal – Intelli Track
Ratification of the renewal agreement between Victor Valley Community College District and Intelli Track for fixed assets support, this allows various departments to track and monitor purchased computer and media equipment for all Victor Valley College sites. Term: 5/1/15-6/30/16. Fiscal Impact: \$895.00, budgeted item.
- 5.23 Agreement Renewal – Dell, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Dell, Inc. for KACE 1000 which allows for central inventory of hardware, software and third party patch management and KACE 2000 which allows for rapid distribution of upgraded or new workstations on the VVC network. Term: 5/7/15-6/30/16. Fiscal Impact: \$17,260.00, budgeted item.
- 5.24 Deleted Agreement Renewal – Tricade
Ratification of the renewal agreement between Victor Valley Community College District and Tricade to continue hardware and software maintenance for the HP Blade Server. Maintenance was previously provided by IMPEX and the five year agreement recently expired. Term: 2/5/15-6/30/16. (Item # IN-90 on the Campus Technology Project list). Fiscal Impact: \$4,620.09, budgeted item.
- 5.25 Amended Agreement - Public Economics
Ratification of the amended agreement between Victor Valley Community College District and Public Economics to include additional budget in the amount of \$10,000 through June 30, 2015. The amendment is required to proceed with collecting correct pass-through payments due to the District from the successor's agencies. Fiscal Impact: \$10,000.00, Fund 7.1.
- 5.26 Board of Trustees Payments Reports
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None
- 5.27 Agreement – Metalogix
Ratification of the agreement between Victor Valley Community College District and Metalogix for the maintenance and support of ControlPoint and SharePoint Backup Software. This software will allow VVC to transfer, secure and protect our SharePoint/DataTel Portal system using a number of features. Term: 4/30/15-6/30/16. (Item # IN-91 on the Campus Technology Project list). Fiscal Impact: \$8,161.11, budgeted item.
- 5.28 Agreement Renewal – Namescape
Ratification of the agreement between Victor Valley Community College District and Namescape for rDirectory and myPassword licenses to allow management, maintenance and password changes for all student, faculty and staff accounts. Term: 4/30/15-4/29/16. Fiscal Impact: \$9,104.00, budgeted item.
- 5.29 Agreement Renewal – Visual Click Software, Inc.
Ratification of the agreement between Victor Valley Community College District and Visual Click Software, Inc. for perpetual licenses, maintenance and support for 1900 enabled users, objects, this will allow VVC to monitor the servers at Victor Valley College. Term: 6/1/15-6/30/16. Fiscal Impact: \$19,473.00, budgeted item.

- 5.30 Amendment 1 to SCLA Standard Sublease Agreement
Approval of the renewal of the SCLA Standard Sublease Agreement (Buildings 717B & 732) for continued use of the facilities at SCLA for the Victor Valley College/SCLA School of Aviation Technology. Fiscal Impact: None

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda

- 6.2 Vote for the CCCT Board

It was MSC (Henderson/Wood, 5-0) to consider one vote for each of the seven vacancies for the CCCT board and take appropriate action. Fiscal Impact: None

Following discussion, it was motioned by Trustee Wood and seconded by Trustee Tortorici to select Ann Ransford, Janet Chaniot, Bernard Jones, Janet Green, Doug Otto and Tony Ontiveros for the CCCT board.

- 6.3 Spring Valley Lake Association Election

Public Comments: Jonathan Tasker, John Smith

It was motioned by Trustee Wood and seconded by Trustee Henderson to consider three (3) candidates for the election of the Spring Valley Lake Association's Board of Directors.

Following discussion it was motioned by Trustee Wood and seconded by Trustee Henderson, Henderson, 3-2, Brady, Yes, Pinkerton, Yes, Wood, Yes, Henderson No, Tortorici, No to cast all 19 votes on candidates Jonathan Tasker, John Smith and Lisa Verhagen.

- 6.4 Board Self – Evaluation

It was motioned by Trustee Tortorici and seconded by Trustee Pinkerton to appoint two Board members in April to determine the process to be used in Board self-evaluations.

Following discussion it was MSC (Henderson/Brady, 5-0) to select Trustees Pinkerton and Wood to determine the process to be used in Board self-evaluations.

10. ADMINISTRATIVE SERVICES

- 10.1 Purchase Agreement – VWR International, LLC dba Sargent Welch

It was MSC (Wood/Tortorici, 5-0) to approve the agreement between Victor Valley Community College District and VWR International, LLC dba Sargent Welch to purchase classroom furnishings and equipment for the Main Campus. Fiscal Impact: \$410,698.65, Physical Plant Instructional Support Grant.

- 10.2 Furniture, Fixtures & Equipment (FF&E) Purchase – G/M Business Interiors

It was MSC (Wood/Pinkerton, 5-0) to ratify of the FF&E purchase between Victor Valley Community College District and G/M Business Interiors for the Dr. Prem Reddy Health and Science Building. Fiscal Impact: \$170,718.41 includes applicable tax, freight and installation – Local Bond Funded.

- 10.3 Furniture, Fixtures & Equipment (FF&E) Purchase – Computer Comforts, Inc.

It was MSC (Pinkerton/Henderson, 5-0) to ratify the FF&E purchase between Victor Valley Community College District and Computer Comforts, Inc. for the Dr. Prem Reddy Health and Science Building. Fiscal Impact: \$70,946.48 – Local Bond Funded.

10.4 Agreement – California Highway Patrol

It was MSC (Henderson/Wood, 5-0) to approve the agreement between Victor Valley Community College District and California Highway Patrol for the use of the Weapons Range located at the Regional Public Safety Training Center (RPSTC). Fiscal Impact: \$78,333.00 **Income to the District** for the term of the two year agreement.

11. **HUMAN RESOURCES**

11.1 **DELETED** CSEA Agreement

Approval of the ratified articles as presented. Fiscal Impact: No impact to annual budget.

12. **INFORMATION/DISCUSSION**

12.1 Student Unpaid Internship Program – Nursery Products Services

Submitted as an informational item. Fiscal Impact: None

12.2 Student Unpaid Internship Program – City of Victorville

Submitted as an informational item. Fiscal Impact: None

12.3 Student Unpaid Internship Program – Ralph Winn Financial Advisors with Cetera Advisors

Submitted as an informational item. Fiscal Impact: None

12.4 Student Unpaid Internship Program – Angel's Films

Submitted as an informational item. Fiscal Impact: None

12.5 Vice President for Administrative Services Vacancy

Submitted as an informational item. Fiscal Impact: None

Trustee Wood left at 8:25 p.m.

Trustee Wood arrive at 8:27 p.m.

13. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Donald Katona, Ed Burg, Rena Herek

14. **BOARD COMMUNICATION**

At this time, the Board of Trustees will report on the following items directly related to their functions as Board members:

- *matters related to attendance at conferences*
- *professional affiliations*
- *community involvement*

John Pinkerton: recently met with Joseph W Brady and the visiting accreditation team.

Joseph W. Brady: attended an ASB meeting. Asked for a whistleblower policy on the next Board agenda. Looking forward to the team building workshop and the education summit. Enjoyed meeting with the visiting accreditation team. Reminded members of the Board of Trustees of their Board responsibilities.

Dennis Henderson: proud of the students that went to Washington, DC. As well as the Model UN team. Student Trustee Monroy makes good solid reports.

Marianne Tortorici: attended the ACCJC forum and feels very positive about the commission getting us off of probation. Pleased to hear of the positive exit interview. Recently toured the

SCLA facility with President Wagner. Reminded the Trustees that by May 15th they will need to determine the rights of the Student Trustee. For next year, to take a look at the calendar and avoid having a Board meeting during spring break. Would like a report regarding the FTES if the college is not making FTES what the college's plan is for restoration.

Trustee Henderson left at 8:50 p.m.


Trustee Henderson arrived at 8:55 p.m.

Brandon Wood: wished his oldest daughter a happy birthday.

Amanda Monroy: provided an example of a travel report that ASB students are required to submit. Spoke on the recent ASB student trip to Washington, DC and thanked board for approving the travel. Thanked President Brady for coming to the last ASB meeting which demonstrates commitment to students. The ASB spring semester calendar was distributed and invited the Board to attend their meetings. ASB students are preparing for upcoming Student Senate trip where the various resolutions will be presented.

15. ADJOURNMENT

It was MSC (Pinkerton/Henderson, 5-0) to adjourn the meeting at 9:05 p.m.



Brandon Wood, Clerk

5-12-15

Date Approved