



Victor Valley Community College District REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES MINUTES

Date: June 9, 2015

Place: **Closed Session:** 4:30-5 p.m. West Wing Conference Room, Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

Budget Workshop: 5-6pm Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

OPEN SESSION REGULAR MEETING AGENDA ~ Board Room

1. CALL TO ORDER

4:30 p.m.

The Board of Trustees of the Victor Valley Community College District met in Open Session on June 9, 2015 in the Board Room. Board President Brady called the meeting to order at 4:30pm.

TRUSTEE ROLL CALL: Joseph W. Brady, President; John Pinkerton, Vice President; Brandon Wood, Clerk; Marianne Tortorici, Trustee; Dennis Henderson, Trustee.

Absent: Amanda Monroy, Student Trustee.

PLEDGE OF ALLEGIANCE

Leonard Knight led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION

4:30-5 p.m.

2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:

a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957 (b) (1)
Superintendent/President

b) PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL RELEASE

BOARD OF TRUSTEES: Joseph W. Brady, John Pinkerton, Brandon Wood, Marianne Tortorici, Dennis Henderson, ASB Member

- b) PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL RELEASE
Public Employee Number 010306092015
Government Code Section 54957 (b) (1)

2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:

Fred board, 2.1(b); Rina Kennedy, 2.1(b); Jason Terkeurst, 2.1(b); Justin Gatewood, 2.1(b); Anthony Camarena, 2.1(b); Lindsay Lugo-Camarena, 2.1(b).

It was MSC (Henderson/Wood, 5-0) to add a sixth public comment card.

It was MSC (Henderson/Wood, 5-0) to allow another 90 seconds for Anthony Camarena to continue his comments.

2.3 ADJOURN TO CLOSED SESSION

At 4:49 p.m. Board President Brady recessed to closed session.

BUDGET WORKSHOP ~ Board Room

3.1 BUDGET WORKSHOP

5-6p.m.

At 5:26 p.m. Dr. Wagner opened the budget workshop by thanking the board for giving him the opportunity to present the workings of the tentative budget for fiscal year 2015-2016; the board adopted the proposed tentative budget in March 2015. Dr. Wagner provided an overview on the Economic Outlook for the State, impact of state budget coming from the May revise from the Governor's office, briefly about our FTES, General Fund Assumptions, Revenue Assumptions, and Expenditure Assumptions.

OPEN SESSION REGULAR MEETING AGENDA ~ Board Room

4. OPEN SESSION REGULAR MEETING

6 p.m.

4.1 Invocation: Pastor Kristopher Schaal, Life Point Baptist Church, Apple Valley

4.2 Closed Session Report:

At 5:24 p.m. Board President Brady reconvened the meeting and Mr. Randy Erickson, Legal Counsel reported out on closed session item 2.1(b) stating that the board took action to approve the termination of a classified employee, the vote was unanimous, 5-0.

4.3 **SUPERINTENDENT/PRESIDENT'S REPORT:**

Dr. Wagner announced that the Foundation would be reporting out prior to the Academic Senate and introduced Eric Schmidt who will be acting on behalf of President Don Brown who is currently out of town.

Foundation: Eric Schmidt introduced himself as the future Foundation Board of Directors President and reported out on upcoming foundation events.

Dr. Wagner: reported on his visit to the Commission in Oakland, CA. last week; he appeared before the commission hearing on accreditation.

Academic Senate: Claude Oliver reported that eleven faculty members are retiring and one is leaving for personal reasons; over half have applied for Emeritus status; Claude recognized Carol DeLong Professor of Geography; Dr. Pat Luther, Dean of Health Sciences & Public Safety; Gary Menser, Professor of Welding; David Miller, Professor of Counseling; James Previte, Professor of Psychology; and Thomas Basiri, Professor of Chemistry as being awarded Emeritus status. Claude echoed Trustee Wood on his comments regarding the budget and stated that the workshop was very positive. The Senate is moving forward and forming hiring committees to replace the 12 faculty positions; reported out on the FON; recognized Steve Garcia for his presentation during the Special Board of Trustees meeting last week; encouraged the Board to pursue the One-Stop Center as it will improve/ streamline customer service to our students and help retain/increase FTES; commented on the facilities plan stadium/event center item 10.5 on the agenda; finals weeks for students, and summer session.

4.4 REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

4.5 Employee Groups

- a) CTA – David Gibbs reported out.
- b) CSEA – Justin Gatewood reported out.
- c) AFT Part-Time Faculty United – Lynne Glickstein reported out.
- d) Management – Kelley Johnson reported out.

5. CONSENT AGENDA

It was MSC (Wood/Henderson, 5-0) to approve the consent items in one motion with agenda item 5.36 pulled by Trustee Tortorici for separate discussion.

Public Comments: Edward Burg, 5.2, 5.20; Justin Gatewood, 5.26, 5.71.

5.1 Approval of the minutes of the May 12, 2015 regular Board meeting.

5.2 Agreement – Lewis Center for Educational Research

Ratification of the agreement between Victor Valley Community College District and Lewis Center for Educational Research to provide a K-16 Bridge Program (services and general logistics coordination) as part of the RAMP UP grant. The period for this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: \$17,500, budgeted item, RAMP-UP grant funded.

5.3 Independent Contractor Agreement – Nora Tannert dba The Grind Coffee House

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Nora Tannert dba The Grind Coffee House to provide catering services for the English Department. The period of this agreement is May 29, 2015. Fiscal Impact: Not to exceed \$525.00, budgeted item, BSI grant funded.

5.4 Agreement – CAE Healthcare, Inc.

Ratification of the agreement between Victor Valley Community College District and CAE Healthcare, Inc. for maintenance support for the iStan simulation mannequin. The period of this agreement is November 10, 2015 through November 9, 2017. Fiscal Impact: \$14,466.00, budgeted item (2 year maintenance agreement).

- 5.5 Fourth Amendment Agreement – Dignity Health dba St. Bernadine's Medical Center
Ratification of the agreement between Victor Valley Community College District and Dignity Health dba St. Bernadine's Medical Center, extending the agreement by two years to June 15, 2017. Fiscal Impact: None
- 5.6 Independent Contractor Agreement – Bruce Nagy
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Bruce Nagy to convert old 16mm automotive training to DVD digital copies. The service period for this agreement is May 5, 2015. Fiscal Impact: Not to exceed \$500.00, budgeted item.
- 5.7 Memorandum of Understanding – K16 Bridge Program
Ratification of the Memorandum of Understanding Victor Valley Community College District and K16 Bridge Program (services and general logistics coordination) to VVC and its feeder schools. The period of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: \$47,400.00, budgeted item.
- 5.8 Out of State Travel – Phi Theta Kappa - Albuquerque, New Mexico
Approval of the out-of-state travel for Patricia Wagner and Jose Soto Guzman to attend the Phi Theta Kappa Honors Institute in Albuquerque, New Mexico. The conference, including travel dates will be June 15, 2015 through June 20, 2015. Fiscal Impact: Not to exceed \$3,500.00, budgeted item, Phi Theta Kappa
- 5.9 Curriculum Changes
Approval of the curriculum changes made on April 23, 2015 and May 14, 2015 that have been recommended by the College Curriculum Committee. Fiscal Impact: None
- 5.10 Independent Contractor Agreement – Entertainment Lighting Services
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Entertainment Lighting Services to provide factory programming service for the entertainment theater controls dimming and control system. The services shall be completed by June 30, 2015. Fiscal Impact: Not to exceed \$600.00, budgeted item.
- 5.11 Agreement – Clubcorp Spring Valley Lake Country Club
Ratification of the agreement between Victor Valley Community College District and Clubcorp Spring Valley Lake Country Club for facility use for the Puente Program. The period of this agreement is June 9, 2015. Fiscal Impact: \$1,520.99, budgeted item.
- 5.12 Agreement – 911 Safety Equipment
Ratification of the agreement between Victor Valley Community College District and 911 Safety Equipment for the rental of firefighter gear to be used by Rio Tinto employees enrolled in a not-for-credit customized Contract Education fire training course. The period of this agreement is May 18, 2015 through May 25, 2015. Fiscal Impact: \$3,420.00, the cost of fire gear rental will be paid directly from monies received from Rio Tinto Contract (Contract Ed. Class).
- 5.13 Agreement – Loma Linda University School of Medicine
Ratification of the agreement between Victor Valley Community College District and Loma Linda University School of Medicine for the use of human bodies in the Biology department. The service period for this agreement is February 4, 2015 through February 4, 2016. Fiscal Impact: Not to exceed \$1,800.00, budgeted item.

5.14 Agreement – Steris Corporation

Ratification of the agreement between Victor Valley Community College District and Steris Corporation for the repair and service of the Biology department autoclave onsite. The service period for this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: \$6,750.00, budgeted item.

5.15 Independent Contractor Agreement – Gregory Weyl

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Gregory Weyl to speak and present at the Green Energy Entrepreneur Workshop Series, as outlined on the Deputy Sector Navigator objectives. The period of this agreement is April 21, 2015. Fiscal Impact: \$500.00, budgeted item. Grant funded, California Chancellor's Office (DSN Grant).

5.16 Independent Contractor Agreement – Evgeniya Lindstrom

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Evgeniya Lindstrom to research, inventory, and create a brochure of Regional CTE programs. The period of this agreement is from April 15, 2015 to June 1, 2015. Fiscal Impact: \$10,000.00, budgeted item. Grant funded, California Chancellor's Office (DSN Grant).

5.17 Out of Country Travel – Girona, Spain ~ Associate Professor Dino Bozonelos

Approval of the out-of-country travel for Associate Professor Dino Bozonelos to travel to Girona, Spain to attend the 7th Annual International Religious Tourism and Pilgrimage Conference held June 9-14, 2015. Fiscal Impact: \$350.00, Staff Developments Funds. The remaining balance will be borne by Dino Bozonelos.

5.18 Amended Independent Contractor Agreement – Geoffrey Danker

Ratification of the amended Independent Contractor Agreement between Victor Valley Community College District and Geoffrey Danker to speak and present at the Green Energy Entrepreneur Workshop Series, as outlined in the Deputy Sector Navigator objectives. The period of this agreement is April 21, 2015. Fiscal Impact: \$500.00, budgeted item. Grant funded, California Chancellor's Office (DSN Grant).

5.19 Independent Contractor Agreement Evgeniya Lindstrom

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Evgeniya Lindstrom to research, inventory and create a directory of regional community college and ROC/P advisory committees. Deputy Sector Navigator objectives. The period of this agreement is April 21, 2015. Fiscal Impact: \$5,500.00, budgeted item. Grant funded, California Chancellor's Office (DSN Grant).

5.20 Amended Contract – Quick Caption

Ratification of the amended Independent Contractor Agreement between Victor Valley Community College District and Quick Caption originally Board approved on September 9, 2014 increasing the fiscal impact by nine thousand dollars and extending the period of the agreement through June 30, 2015. Fiscal Impact: Not to exceed \$21,245.00, budgeted item.

5.21 Independent Contractor Agreement – Broken Circle

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Broken Circle to edit and add to the previously created business strategy promotion video. The period of this agreement is April 27, 2015 to June 30, 2015. Fiscal Impact: \$2,070.00, budgeted item, Grant funded, California Chancellor's Office (DSN Grant).

- 5.22 Independent Contractor Agreement – Tyler Courville
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Tyler Courville to research and create a directory of regional community college and high school faculty, counselors, deans and other appropriate contacts. The period of this agreement is from April 15, 2015 through August 30, 2015. Fiscal Impact: \$9,000.00, budgeted item, Grant funded, California Chancellor's Office (DSN Grant).
- 5.23 Independent Contractor Agreement – Gail Zwart, DPA
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Gail Zwart, DPA to create the second phase in a three-phase Entrepreneurial certificate program. The period of this agreement is from May 1, 2015 to June 30, 2015 Fiscal Impact: \$5,000.00, budgeted item, Grant funded, California Chancellor's Office (DSN Grant).
- 5.24 License Agreement Renewal - Eureka
Ratification of license renewal agreement between Victor Valley Community College District and Eureka for a computerized career exploration program. The period of this agreement is July 1, 2015 through June 30, 2016. Fiscal Impact: Not to exceed \$1,351.57, budgeted item.
- 5.25 License Renewal – Community College League of California Consortium
Ratification of the license renewal between Victor Valley Community College District and Community College League of California Consortium to access Turnitin.com, an anti-plagiarism software. The license is from August 1, 2015 through July 31, 2016. Fiscal Impact: \$17,871.50, budgeted item.
- 5.26 Contract Amendment – Rise Interpreting
Ratification of the amended contract between Victor Valley Community College District and Rise Interpreting, original agreement amount of \$3,000.00 was approved on October 14, 2014. The period of this agreement is August 25, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$32,000.00, budgeted item.
- 5.27 Sabbatical Leave Request – Pamela McKay, Biology Department
Approval to grant Sabbatical Leave to Pamela McKay, Biology Department for fall 2015 under the conditions specified in District policies and the collective bargaining agreement with the Association. Fiscal Impact: Budgeted, classes will be covered by adjunct faculty at the prevailing hourly rate.
- 5.28 Rental Agreement Renewal – Bear Valley Party Rentals
Ratification of rental agreement between Victor Valley Community College District and Bear Valley Party Rentals for equipment set-up and tear down for commencement being held June 12, 2015. Fiscal Impact: \$1,839.06
- 5.29 Independent Contractor Agreement – Allan Barbish
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Allan Barbish to provide complete sound system (includes all mics and tech services) for the June 12, 2015 commencement ceremony being held in the gymnasium. Fiscal Impact: Not to exceed \$2,200.00, budgeted item.

- 5.30 Agreement – Certified Background, Inc.
Ratification of the agreement between Victor Valley Community College District and Certified Background, Inc. to perform background checks on EMS students. Fiscal Impact: No District impact. Students pay the \$45.00 background checks upon registration.
- 5.31 Agreement Renewal – Keenan & Associates Property/Casualty Claims Administration
Ratification of the renewal agreement between Victor Valley Community College District and Keenan & Associates Property/Casualty Claims Administration to provide property and casualty claims administration for the 2015-2016 fiscal year. Fiscal Impact: Not to exceed \$20,000.00, budgeted item.
- 5.32 Agreement Renewal – Keenan & Associates Loss Control Services
Ratification of the renewal agreement between Victor Valley Community College District and Keenan & Associates Loss Control Services to provide loss control services as needed for the 2015-2016 fiscal year. Fiscal Impact: Not to exceed \$30,000.00, budgeted item.
- 5.33 Board of Trustees Budget Transfer Request Report
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.34 Agreement– ACT, Inc.
Ratification of the agreement between Victor Valley Community College District and ACT, Inc. to purchase software National Career Readiness Work-Keys Certification Pilot. Fiscal Impact: \$3,180.00, grant funded.
- 5.35 Agreement – Kay E. Williamsen
Ratification of the agreement between Victor Valley Community College District and Kay E. Williamsen to provide PRISM software training of physical inventory and fiscal year-end General Ledger procedures, effective June 22, 2015 through July 2, 2015. Fiscal Impact: Not to exceed \$8,300.00, budgeted.
- 5.36 **PULLED FOR SEPARATE DISCUSSION (See Agenda Item 6.1)**
Agreement - Frick, Frick & Jette Architects, Inc.
Ratification of the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects, Inc to utilize an existing three (3) year agreement, which was originally approved by the Board of Trustees on April 9, 2013 for preliminary design services for a stadium/events center. Fiscal Impact: \$9,400.00, Bond funded.
- 5.37 Furniture, Fixtures & Equipment (FF&E) Purchase – Medical Shipment
Ratification of the FF&E purchase agreement between Victor Valley Community College District and Medical Shipment to provide medical training equipment for the Dr. Prem Reddy Health and Sciences Building. Fiscal Impact: Estimated at \$27,966.60, Local Bond Funded.
- 5.38 Furniture, Fixtures & Equipment (FF&E) Purchase – DRE Medical Equipment
Ratification of the FF&E purchase agreement between Victor Valley Community College District and DRE Medical Equipment to provide medical training equipment for the Dr. Prem Reddy Health and Science Building. Fiscal Impact: Estimated \$19,874.73 with freight charges, Local Bond Funded.

5.39 Agreement – Mohawk Group

Ratification of the agreement between Victor Valley Community College District and Mohawk Group to supply and install carpet in Electronics Building 62 and Respiratory Therapy Classroom in Allied Health Building 32. Fiscal Impact: Estimated \$17,034.74, Fund 71.

5.40 Furniture, Fixtures & Equipment (FF&E) Purchase – Master Medical Equipment

Ratification of the FF&E purchase agreement between Victor Valley Community College District and Master Medical Equipment to provide medical training equipment or the Dr. Prem Reddy Health and Science Building. Fiscal Impact: Estimated \$4,545.00, Local Bond Funded.

5.41 Authorized Signatory – Trinda Best.

Approval of the signature of Trinda Best to represent the Board in the named matters for fiscal year 2015-2016 per Education Code 72282. Fiscal Impact: None

5.42 Authorized Electronic Signature Key Users – Roger W. Wagner, Josanna Orta, Karen Hardy

Approval of Roger W. Wagner, Josanna Orta, Karen Hardy as authorized signature key users for the period of July 1, 2015 through June 30, 2016. Fiscal Impact: None

5.43 Authorized Signatories – Roger W. Wagner, Josanna Orta, Karen Hardy

Approval of the signatures of Roger W. Wagner, Josanna Orta, Karen Hardy to represent the Board in the named matters for fiscal year 2015-2016 per Education Code 72282. Fiscal Impact: None

5.44 Agreement – Golden Star Technology, Inc.

Ratification of the agreement between Victor Valley Community College District and Golden Star Technology, Inc. to purchase spare equipment including four hours of contracted services to install. (Item # IN-96, on the Campus Technology Project list). Fiscal Impact: \$9,964.30, Fund 71.

5.45 Agreement – Vector Resources, Inc.

Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase Cisco telephone equipment including licensing for the Dr. Prem Reddy Health Science building. (Item # IN-95, on the Campus Technology list). Fiscal Impact: \$26,957.88, Locally Bond Funded

5.46 Agreement Renewal– Campusguard

Ratification of the renewal agreement between Victor Valley Community College District and Campusguard to support Payment Card Industry (PCI) Compliance evaluation within the campus network, required in order to process credit card transactions on a campus owned network. Term: 7/1/15-6/30/16. Fiscal Impact: \$12,000, budgeted item.

5.47 Agreement Renewal– Alpha Omega Wireless, Inc.

Ratification of the annual maintenance renewal agreement between Victor Valley Community College District and Alpha Omega Wireless, Inc. to provide maintenance and support for the licensed Microwave that provides connectivity between the Regional Public Safety Training Center (RPSTC) and the main campus. Term: 7/1/15-6/30/16. Fiscal Impact: \$4,995.00, budgeted item.

- 5.48 Agreement Renewal– Applied Power Technologies Corp.
Ratification of the renewal agreement between Victor Valley Community College District and Applied Power Technologies Corp. to provide preventive maintenance and remote monitoring for the uninterruptable power supply system (UPS) in the Technology Center Building #21. Term: 7/1/15-6/30/16. Fiscal Impact: \$3,179.00, budgeted item.
- 5.49 Agreement Renewal– Datalink Networks
Ratification of the annual renewal agreement between Victor Valley Community College District and Datalink Networks to provide support for Mediant 1000 equipment which supports telephone solutions for the campus. Term: 7/1/15-6/30/16. Fiscal Impact: \$2,247.00, budgeted item.
- 5.50 Agreement Renewal– Omniupdate, Inc.
Ratification of the annual maintenance support renewal agreement between Victor Valley Community College District and Omniupdate, Inc. for Content Management System for the District's website. Term: 7/1/15-6/30/16. Fiscal Impact: \$29,000.00, budgeted item.
- 5.51 Agreement Renewal – Overland Storage, Inc. .
Ratification of the renewal agreement between Victor Valley Community College District and Overland Storage, Inc. to continue hardware and software support for data management and data protection. Term: 7/1/15-6/30/16. Fiscal Impact: \$3,604.00, budgeted item.
- 5.52 Agreement Renewal – Parlance Corporation
Ratification of the annual maintenance renewal agreement between Victor Valley Community College District and Parlance Corporation for ES NameCorrector services. This telecommunication service provides an automated operator solution for call routing services using speech recognition technology. Term: 7/1/15-6/30/16. Fiscal Impact: \$6,350.40, budgeted item.
- 5.53 Agreement Renewal – Tricade (Solarwinds)
Ratification of the annual maintenance and support renewal agreement between Victor Valley Community College District and Tricade for Solarwinds Software Suite which will allow Network Managers to monitor many servers and other devices for outages on and off campus. Term: 7/1/15-6/30/16. Fiscal Impact: \$9,370.05, budgeted item.
- 5.54 Agreement Renewal – Hi Desert Alarm
Ratification of the renewal agreement between Victor Valley Community College District and Hi Desert Alarm to monitor all the fire alarm and security alarm systems on the main campus and the Regional Public Safety Training Center for the 2015-2016 Fiscal Year. Fiscal Impact: \$7,596.00, budgeted item.
- 5.55 Agreement Renewal – H&H Elevator Services
Ratification of the renewal agreement between Victor Valley Community College District and H&H Elevator Services to provide maintenance service to the elevators on campus as needed for Fiscal Year 2015-2016. Fiscal Impact: \$16,800.00, budgeted item.
- 5.56 Agreement – AC Crane Service
Ratification of the agreement between Victor Valley Community College District and AC Crane Service to remove the telephone pole lattice by Building 10 which is structurally unfit creating a safety hazard. Fiscal Impact: \$600.00, budgeted item.

- 5.57 Agreement Renewal – Diamond Environmental Services
Ratification of the renewal agreement between Victor Valley Community College District and Diamond Environmental Services to provided portable restroom service for five (5) portables for the 2015-2016 Fiscal Year. Fiscal Impact: \$4,713.00, budgeted item.
- 5.58 Agreement Renewal – B3 Backflow
Ratification of the renewal agreement between Victor Valley Community College District and B3 Backflow to provided annual testing of approximately 24 backflow preventers located throughout the main campus and at the Regional Public Safety Training Center for the 2015-2016 Fiscal Year. Fiscal Impact: \$1,800.00, budgeted item.
- 5.59 Agreement – Marvin Brommer
Ratification of the agreement between Victor Valley Community College District and Marvin Brommer, for the purchase of 8 acre feet of water. Due to irrigation demands on the VVC campus it is necessary to purchase water from the Centro sub-area. Fiscal Impact: \$800.00, budgeted item.
- 5.60 Agreement – Estate of Adam Beinschroth
Ratification of the agreement between Victor Valley Community College District and Estate of Adam Beinschroth for the purchase of 18 acre feet of water. Due to irrigation demands on the VVC campus it is necessary to purchase water from the Alto sub-area. Fiscal Impact: \$5,130.00, budgeted item.
- 5.61 Agreement Renewal – Packaged Products & Services, Inc.
Ratification to renew the license agreement between Victor Valley Community College District and Packaged Products & Services, Inc. for Opra Software which is the work order system used by Maintenance and Operations for the 2015-2016 Fiscal Year. Fiscal Impact: \$5,411.40, budgeted item.
- 5.62 Agreement – Ry Rodriguez, Inc.
Ratification of the agreement between Victor Valley Community College District and Ry Rodriguez, Inc. to perform an inspection on the Above Ground Storage Tank including all components. This is an annual AQMD requirement. Fiscal Impact: \$417.40, budgeted item.
- 5.63 Agreement Renewal – Safety-Kleen
Ratification of the renewal agreement between Victor Valley Community College District and Safety-Kleen for parts washers for the Maintenance and Operations vehicle repair and automotive area for the 2015-2016 Fiscal Year. Fiscal Impact: \$1,516.68, budgeted item.
- 5.64 Agreement – B II Rescue
Ratification of the agreement between Victor Valley Community College District and B II Rescue to remove 2 beehives on campus, one outside the Student Services Building and one at the Agriculture Building. Fiscal Impact: \$325.00, budgeted item.
- 5.65 Agreement Renewal – Cal Building Systems, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Cal Building Systems, Inc. to provide annual testing and inspection of the fire sprinkler system on the main campus and at the Regional Public Safety Training Center and service to the kitchen fire suppression system in the Student Activities Center for the 2015-2016 Fiscal Year. Fiscal Impact: \$4,167.00, budgeted item.

- 5.66 Agreement Renewal – Dewey Pest Control
Ratification of the renewal agreement between Victor Valley Community College District and Dewey Pest Control to provide pest control services on a monthly basis and as needed for the Victor Valley College main campus and the Regional Public Safety Training Center. Fiscal Impact: \$8,100.00, budgeted item.
- 5.67 Agreement – Hitt Plumbing
Ratification of the agreement between Victor Valley Community College District and Hitt Plumbing for emergency plumbing services needed at our main campus or at the Regional Public Safety Training Center. Fiscal Impact: \$1,000.00 budgeted item.
- 5.68 Agreement Renewal – Mailfinance
Ratification of the renewal agreement between Victor Valley Community College District and Mailfinance to lease the automatic mail machine with console table, conveyor stacker and remote label dispenser for the 2015-2016 Fiscal Year. Fiscal Impact: \$7,468.92 budgeted item.
- 5.69 Agreement – Keenan Financial Services
Approval of the agreement between Victor valley Community College District and Keenan Financial Services for investment management services for retirees as presented. Fiscal Impact: Not to exceed \$28,000.00, budgeted item.
- 5.70 Upward Mobility Training Leave – Troy Kuhns
Approval of the three (3) month training leave at regular pay for Troy Kuhns commencing on June 11, 2015 in accordance with Article 7.1.3.3 of the CSEA Contract. Fiscal Impact: \$14,655.00 funding for Upward Mobility and paid leave is budgeted, not to exceed 3 months.
- 5.71 Non-Classified Employees
Approval of the Non-Classified temporary employees as listed. Fiscal Impact: budgeted
- 5.72 Contract – Pacific Floor Company
Ratification of the contract between Victor Valley Community College District and Pacific Floor Company for recoating the gymnasium floor. The work will be completed by June 30, 2015 Fiscal Impact: \$5,928.00, budgeted item – Athletics
- 5.73 Agreement – Datawatch
Ratification of the agreement between Victor Valley Community College District and Datawatch Monarch for the additional purchase of 5 licenses to be used in the reconciliation, extracting, and preparing of reports for the disbursement of Financial Aid. Fiscal Impact: \$10,339.50.00, categorically funded/ACA (Administrative Cost Allowance) funds, budgeted item.
- 5.74 Agreement – American Medical Response (AMR)
Ratification of the agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services for commencement. The period of this agreement is June 12, 2015. Fiscal Impact: \$320.80, budgeted item.
- 5.75 Independent Contractor Agreement – Texas Instruments
Ratification of the Independent Contractor agreement between Victor Valley Community College District and Texas Instruments to conduct a two-day training session to college faculty. The service period for this agreement will be within August 28, 2015 – September 30, 2015. Fiscal Impact: Not to exceed \$3,980.00

5.76 Contract - West Coast Lights and Sirens Inc.

Approval of the contract between Victor Valley Community College District Police Department and West Coast Lights and Sirens Inc., to install lights and siren in the Ford Explorer. The agreement covers installation labor and equipment. Fiscal Impact: \$3,078.00, budgeted item

5.77 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report Fiscal Impact: None

5.78 Agreement – Porter Boiler Service

Approval of the agreement between Victor Valley Community College District and Porter Boiler Service to provide inspection and maintenance service on three (3) Raypak boilers and two (2) Bryan boilers for the 2015-2016 fiscal year. Fiscal Impact: \$7,620.00, budgeted item.

5.79 Agreement – MidAmerica Administrative Solutions, Inc.

Ratification of the agreement between Victor Valley Community College District and MidAmerica Administrative Solutions, Inc. to serve the administrator of the employee sponsored 403(b)/401(a) plans. Fiscal Impact: None.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.36 PULLED - Agreement - Frick, Frick & Jette Architects, Inc.

It was MSC (Wood/Pinkerton, Wood, Yes; Pinkerton, Yes; Brady, Yes; Henderson, No; Tortorici, No) to ratify the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects, Inc. to utilize an existing three (3) year agreement, which was originally approved by the Board of Trustees on April 9, 2013 for preliminary design services for a stadium/events center. Fiscal Impact: \$9,400.00, Bond funded.

10. ADMINISTRATIVE SERVICES

10.1 Agreement – Beinschroth Family Trust

Public Comment: Justin Gatewood

A motion was made by Trustee Wood and seconded by Trustee Pinkerton to resend the initial vote of Henderson/Wood, 5-0 to allow Justin Gatewood the opportunity to speak on this item as he submitted a public comment card prior to the beginning of the meeting.

Following discussion it was MSC (Henderson/Wood, 5-0) to approve the agreement between Victor Valley Community College District and Beinschroth Family Trust for the purchase of 367 acre feet of water. Due to irrigation demands on the VVC campus it is necessary to purchase water from the Alto Sub-area. Fiscal Impact: \$104,595.00 budgeted item.

10.2 Foundation Donations

It was MSC (Henderson/Wood,5-0) to Approve the donations from the Victor Valley College Foundation for January – March 2015. Fiscal Impact: \$152,895.00 **Income to the District.**

10.3 Agreement Renewal – Ellucian, Inc.

It was MSC (Wood/Henderson, 5-0) to approve the agreement between Victor Valley Community College District and Ellucian, Inc. for its Colleague student information system in support of student operations. Term: 7/1/15-6/30/16. Fiscal Impact: \$308,090.00 budgeted item.

10.4 Purchase - Dell, Inc.

It was MSC (Henderson/Wood, 5-0) to approve the purchase between Victor Valley Community College District and Dell, Inc. to purchase computer equipment. These computers will be used in the new Dr. Prem Reddy Health Science building by students, faculty and staff in support of instructional and operational needs. (Item # IN-93, on the Campus Technology Project list). Fiscal Impact: \$83,195.08, Locally Bond Funded.

10.5 Approval of Five-Year Construction Plan

Public Comment: David Gibbs

It was motioned by Trustee Tortorici and seconded by Trustee Henderson to accept the plan minus #13 for discussion.

Following discussion it was MSC (Wood/Pinkerton, Wood, Yes; Pinkerton, Yes; Brady, Yes; Tortorici, No; Henderson, No) to approve the submittal of the Five-Year Facilities Construction Plan in its entirety as presented to the Chancellor's Office. Fiscal Impact: None

At 7:40 p.m. Trustee Brady adjourned the meeting for a break.

At 7:45 p.m. Trustee Brady reconvened the meeting.

10.6 2015-2016 Tentative Budget

It was MSC (Henderson/Wood, 5-0) to approve the Tentative General Operating Budget for 2015-2016. Fiscal Impact: Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September. The philosophy of the budget development process includes input through the shared governance process, developing a balanced budget and meeting required unfunded liabilities.

10.7 Statewide Association of Community Colleges

It was MSC (Wood/Henderson, 5-0) to approve to renew the contract with Statewide Association of Community Colleges to provide liability and property insurance coverage for Victor Valley College during fiscal year 2015-2016. Fiscal Impact: \$330,521.00, budgeted item.

10.8 Funds Transfer

It was MSC (Wood/Pinkerton, 5-0) to approve the Transfer of \$2 million from General Fund 01 to the Capital Outlay Project Fund 71. Board Policy 2515, Use and Distribution of the Guaranteed Investment Fund (GIC) was approved at the February 2015 Board of Trustees meeting allowing for the interest from the GIC to be used for general fund operating expenses. Fiscal Impact: None.

11. HUMAN RESOURCES

11.1 Public Hearing on the Districts and AFT's Reopener Collective Bargaining Proposals

- a) The Board president hereby declares the hearing open
- b) The public may now comment on the Districts and AFT's Reopener Collective Bargaining Proposals
- c) The Board president hereby declares the hearing closed

Fiscal Impact: None

The Board President hereby declared the hearing open to accept comments regarding the initial proposal. Hearing no comments on the Districts and AFT's Reopener Collective Bargaining Proposals, the Board President hereby declared the hearing closed.

There was no MSC on this item as the Board voted unanimously, 5-0.

12. INFORMATION/DISCUSSION

12.1 Emeritus Status – Carol Delong, Professor Emeritus, Patricia Luther, Dean Emeritus, Gary Menser, Professor Emeritus, David Miller, Professor Emeritus, James Previte, Professor Emeritus, Submitted as an informational item. Fiscal Impact: None

12.2 VVCD Ballots for Spring Valley Lake Association Submitted as an informational item. Fiscal Impact: None

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Jason Terkeurst, Margaret Kagy, Justin Gatewood, Ed Burg, Donald Katona

14. BOARD COMMUNICATION

At this time, the Board of Trustees will report on the following directly related to their functions as Board members:

- *matters related to attendance at conferences*
- *professional affiliations*
- *community involvement*

Marianne Tortorici: reported that she had the opportunity to attend the Fire Graduation, there were about 21 graduates, it was good to see females among them. The fire program utilizes a lot of adjuncts and it is always good to see them recognized at the graduation. Attended the Respiratory Therapy Graduation which had about 20 graduates held in the PAC; she was happy to see 70-85% of the PAC full of family and friends supporting the graduates; the adjuncts were also recognized by their Director. The Director was the MC at the event, Marianne recognized the Director for doing a phenomenal job as the Director did not use a script and the Director awarded out of her own pocket \$9, 600.00 in scholarships to a 4-year university. Attended the Nursing Graduation, as usual it was a phenomenal graduation with the pinning and the candlelight ceremony. Attended the Retirement Ceremony and mentioned that when combined there was 500 years of experience retiring; retirees were very dedicated to VVC.

Brandon Wood: reported that he attended the Nursing Graduation and complemented the production of the graduation; he encourages others who are not part of the nursing program to attend the nursing graduation to experience the candlelight and music. Congratulated the Nursing Graduates, mentioned that the job market is phenomenal and expressed that his daughter is a nurse and has had many job opportunities.


John Pinkerton: reported that he is thrilled about the possibility of upgrading the campus, he mentioned that a friend provided him with a Victor Valley Daily Press newspaper from 1970; John read aloud an article about VVC's budget approved by the Board; he briefly discussed the population, budget and FTES at the time; which puts our budget into perspective. Attended the Nursing Graduation at Silverado High School, he encourages the developments of additional facilities on campus so that we can have our graduations on our own campus grounds. John commented on the expense of the water and how it's worth it because the lake is beautiful, it represents our community; he wants to see that the lake is maintained.

Dennis Henderson: recognized Pat Luther by stating that she is going to be missed, she has been the one light that has shined brightly on the board room. Thanked the foundation for their donation. Thanked the audience for attending. Will be attending the Corrections Academy Graduation Ceremony and the Graduation on Friday.

Joseph W. Brady: reported that he did not make one of the graduations that Marianne had attended. He will not be able to make tomorrow night's ceremony but will attend Friday's graduation. Discussed the needs of technology, asked Dr. Wagner put on the next agenda an overview of what we need for technology and funding; recognized a recent article in the Daily Press on Model United Nations, Joe thanked the team; recognized another daily press article on one of our programs, Joe acknowledged Hinrich Kaiser who was in the audience and thanked him; thanked and recognized Pat Luther for the guidance that she has given him. Recognized Margaret Kagy and thanked her for her passion. Sends his best wishes to all the retirees.

15. ADJOURNMENT

It was MSC (Wood/Henderson, 5-0) to adjourn the meeting at 8:36 p.m.



Brandon Wood, Clerk

7-14-15

Date Approved