



## Victor Valley Community College District REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES

Date: August 11, 2015

Place: **Closed Session:** 5-6 p.m. Student Activities Center, Quiet Room, Building #44, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395

**Open Session:** 6:00 p.m. Student Activities Center, Conference Rooms A, B, C, & D, Building #44, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

### OPEN SESSION REGULAR MEETING AGENDA ~ Student Activities Center

1. **CALL TO ORDER**

6 p.m.

The Board of Trustees of the Victor Valley Community College District met in Open Session on August 11, 2015 in the Student Activities Center. Board President Brady called the meeting to order at 6:01 p.m.

**TRUSTEE ROLL CALL**

Joseph W. Brady, President; John Pinkerton, Vice President; Marianne Tortorici, Trustee; Dennis Henderson, Trustee; Gabrielle Galindo, Student Trustee.

Absent: Trustee Brandon Wood, Clerk.

Trustee Brandon Wood arrived at 6:05 p.m.

**PLEDGE OF ALLEGIANCE**

Curtis Greene led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

Closed Session deleted from the agenda.

5.36 Corrected; name added to roster of students who will be traveling.

11. 2 Placeholder removed, Agenda added.

### CLOSED SESSION ~ Student Activities Center, Quiet Room

2. **CLOSED SESSION: Deleted from the Agenda**

5-6 p.m.

2.1 **ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
(Government code section 54957 (b) (1) – 100308112015)

2.2 **PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:** None

2.3 **ADJOURN TO CLOSED SESSION**

## REGULAR MEETING AGENDA ~ Student Activities Center

3. **OPEN SESSION REGULAR MEETING**

6 p.m.

3.1 Invocation was given by Pastor Bill Burnett, Jr. from New Life Church

3.2 Closed Session Report  
At 6:09 p.m. Board President Brady announced that closed session had been cancelled.

3.3 **SUPERINTENDENT/PRESIDENT'S REPORT**  
Special Report – Congressman Paul Cook and Assemblyman Jay Obernolte

As part of the President's report, Dr. Wagner announced the attendance of Congressman Paul Cook and Assemblyman Jay Obernolte; Trustee Brady introduced Congressman Cook who provided the audience with a brief biography of his educational, military, political, personal, and professional experiences.

Trustee Brady introduced Assemblyman Jay Obernolte who provided the audience with a brief biography of his educational, personal, Political, and professional experiences. Trustee Brady thanked the Congressman and Assemblyman for their presentations and attendance.

- **Academic Senate:** Stephen Toner reported out stating that Claude Oliver, the Academic Senate President was on vacation and had asked Stephen Toner, math instructor, Academic Senate treasure, and math department chair to stand in for him. Reported on the math success center and how well it is doing, thanked the Foundation for all of their support and for the STEM grant received; looking forward to the start of the semester. Reported on a few changes within the math curriculum and a new math 66 course. The goal is to move more students through the math programs to help increase graduation and transfer rates.
- **Foundation:** President Eric Schmidt reported out by thanking the board for inviting the Congressman and Assemblyman to speak at the meeting; Introduced and thanked attending Foundation members Logan Olds, Casey Armstrong, Shannon Shannon, and Dr. Wagner; distributed and discussed the Foundations performance and return on investment reports for the periods January 2012 through December 2014 and January 2015 through June 2015; goal is to present the reports to the board quarterly; reported on their retreat scheduled on Friday, September 18<sup>th</sup> from 8am-5pm on campus and invited the Board of Trustees to attend. Trustee Brady requested that the Foundation provide material to the board in advance prior to the board meetings in the event any of the Board members have questions.

4. **REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

Employee Groups

- a) CTA – David Gibbs reported out.
- b) CSEA – Justin Gatewood reported out.
- c) AFT Part-Time Faculty United – Lynne Glickstein reported out.
- d) Management - Arthur Lopez reported out.

## 5. CONSENT AGENDA

It was MSC (Wood/Pinkerton, 4-1, Brady, yes; Pinkerton, yes; Wood, yes; Tortorici, yes; Henderson, no) to approve the consent items in one motion. Superintendent/President Wagner announced that the supporting document for agenda item 5.36, Volleyball team roster was missing a name, Devan Hawkins was added to the face sheet.

**Public Comments:** Justin Gatewood 5.13, 5.16, 5.18, 5.26, 5.39; Ed Burg 5.12, 5.19; Frederick Board 5.39.

5.1 Approval of the minutes of the July 9, 2015 Special Board meeting and July 14, 2015 Regular Board meeting.

5.2 Furniture, Fixtures & Equipment (FF&E) – Olpin Group

Ratification of the FF&E purchase agreement between Victor Valley Community College District and Olpin Group to supply furnishings at the Dr. Prem Reddy Health and Science Building for the fall semester. The building must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: \$911.04, Local Bond Funded

5.3 Furniture, Fixtures & Equipment (FF&E) – G/M Business Interiors

Ratification of the FF&E purchase agreement between Victor Valley Community College District and G/M Business Interiors to supply and install furnishings at the Dr. Prem Reddy Health and Science Building for the fall semester. The building must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: \$2,378.56 includes applicable tax, freight, and installation, Local Bond Funded

5.4 Agreement – G/M Business Interiors

Ratification of the purchase Agreement between Victor Valley Community College District and G/M Business Interiors to purchase replacement furniture for three (3) CIS labs on the Main Campus as the existing furniture is beyond its useful life. The District was allocated funding for instructional support needs from the California Community Colleges' Chancellor's office through the 2015-2016 Budget Act [SB 852, Ch. 25/14, Item 6970-101-0001(19)]. Fiscal Impact: \$31,268.77, Physical Plant Instructional Support Grant.

5.5 Agreement – Vector Resources, Inc.

Ratification of the Purchase Agreement between Victor Valley Community College District and Vector Resources, Inc. for the purchase of four (4) LG SuperSign mounted televisions for the Dr. Prem Reddy Health and Science Building as it must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: \$5,163.35, Local Bond Funded.

5.6 Purchase Agreement - VWR International

Ratification of the Purchase Agreement between Victor Valley Community College District and VWR International for eight (8) chemical polarimeters for the Dr. Prem Reddy Health and Science Building as it must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: \$4,838.31, including tax, Local Bond Funded.

5.7 Purchase Agreement - VWR International, LLC, dba Sargent Welch

Ratification of the Purchase Agreement between Victor Valley Community College District and VWR International, LLC, dba Sargent Welch for lab equipment for the Dr. Prem Reddy Health and Science Building as it must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: \$17,901.24, including tax, Local Bond Funded.

- 5.8 Agreement – Sonic Systems, Inc.  
Ratification of the Agreement between Victor Valley Community College District and Sonic Systems, Inc. for services to install needed technology at the Dr. Prem Reddy Health and Science Building as it must be furnished and equipped to meet the needs of students, faculty, staff, and the community. Fiscal Impact: \$14,120.00, Local Bond Funded.
- 5.9 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report Fiscal Impact: None
- 5.10 Service Agreement – Ontario Refrigeration  
Ratification of the Service Agreement between Victor Valley Community College District and Ontario Refrigeration for the repair and servicing of the inoperable and leaking coolers in the service kitchen area of the Student Activities Center building #44. Fiscal Impact: \$1,787.00, Fund 71.
- 5.11 Agreement – Pacific Floor Company  
Ratification of the Agreement between Victor Valley Community College District and Pacific Floor Company to provide stage floor sanding and refinishing services in order to maintain safety, integrity and effectiveness of the stage located in building #54. Fiscal Impact: \$11,900.00, Fund 71.
- 5.12 Agreement- Faronics (Anti-Virus)  
Ratification of the Agreement between Victor Valley Community College District and Faronics software to provide Anti-Virus and mal-ware protection for campus desktops used by faculty, staff, and students. This is a replacement for existing anti-virus software and better integrates with campus operations, streamlining IT support and processes. This solution provides a \$19,900.00 savings over the current anti-virus solution. The period of this agreement is July 1, 2015 through June 30, 2016. (Item IN-100, on the Campus Technology Project List). Fiscal Impact: \$11,750.00, Budgeted Item.
- 5.13 Maintenance – Wolfcom Enterprises  
Ratification of the Agreement between Victor Valley Community College District Police Department and Wolfcom Enterprises to provide a two year extended warranty agreement for the maintenance of 20 body cameras. The term of this agreement is from July 1, 2015 through June 30, 2017. Fiscal Impact: \$3,500.00 onetime cost. Budgeted Item.
- 5.14 Agreement Renewal– Stanley Security Solutions  
Ratification of the Annual Renewal Agreement between Victor Valley Community College District and Stanley Security Solutions for the surveillance on all security cameras located in the Advanced Technology Center as it is equipped with several hundred computer systems and other equipment and furnishings valued in the millions of dollars. The continued maintenance on the security cameras is an essential part of our security system that provides video monitoring of this building to safeguard property. The period of this agreement is 8/1/15-7/31/16. Fiscal Impact: \$1,193.40, budgeted Item, monthly payments of \$99.45.
- 5.15 Agreement – Techline Communications  
Ratification of the Agreement between Victor Valley Community College District and Techline Communications for Right Fax Server support. This software reduces faxed document delivery and saves VVC an estimated cost of \$750.00 per month. This solution allows users to send and receive faxes from users' desktop computers as well as the fax machine. The period of this agreement is 7/1/15 – 6/30/16. Fiscal Impact: \$4,044.60, Budgeted Item.

**5.16 Agreement – Ferrilli Information Group**

Ratification of the Agreement between Victor Valley Community College District and Ferrilli Information Group for the support and maintenance of Schedule Builder Plus (SB+), which is an enhanced registration solution which allows for multiple searches as well as the handling of waitlists and authorization codes on a single screen. Other features include graphical display of student schedules, early evaluation of course eligibility, display of registration holds and warnings on overlapping schedules. (Item # IN-102 on the Campus Technology Project List). The period of this agreement is 7/1/15-6/30/16. Fiscal Impact: \$4,300.00, Budgeted Item.

**5.17 Agreement Renewal – Ferrilli Information Group**

Ratification of the Renewal Agreement between Victor Valley Community College District and Ferrilli Information Group for the maintenance of Transport Management Interface (TMI) which allows for other systems to communicate with the District's Student Information System, which allows for automated record creation and re-using of existing native processes. This five year agreement is billed annually with an option to renew yearly for term date 7/1/14 through 6/30/19, (yr. 2 of 5). Fiscal Impact: \$2,100.00, Budgeted Item, to be paid annually.

**5.18 Contract - West Coast Lights and Sirens Inc.**

Ratification of the Agreement between Victor Valley Community College Campus Police Department and West Coast Lights and Sirens Inc., for labor and parts to install Coban Fusion Cameras in (1) Ford Explorer and (3) Chevrolet Impalas, as well as install a light bar on (1) Chevrolet Impalas. Fiscal Impact: \$1,661.90, Budgeted Item.

**5.19 Agreement – Stanley R. Conway**

Ratification of the Agreement between Victor Valley Community College District and Stanley R. Conway to provide an appeal process for parking citations. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: Not to exceed \$750.00, Budgeted Item.

**5.20 Agreement - Extended ID Card & System Operations License**

Ratification of the Agreement between Victor Valley Community College Police Department and CI Solutions to maintain the license for the ID Card System which provides police department personnel official identification. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: \$795.00, Budgeted Item.

**5.21 Agreement - Extended Printer Service**

Ratification of the Agreement between Victor Valley Community College Police Department and CI Solutions for the maintenance of the ID Card System to ensure the system operates efficiently. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: \$595.00, Budgeted Item

**5.22 Warranty Renewal Agreement - Pacific Parking Systems, Inc.**

Approval to Renew the Agreement between Victor Valley Community College Campus Police Department and Pacific Parking Systems, Inc. for maintenance of the College's parking dispenser equipment for the period of August 12, 2015 through August 12, 2016. Fiscal Impact: \$4,800.00, Annually, Budgeted Item.

**5.23 Site Lease Agreement – Hi-Desert Communications**

Ratification of the Site Lease Agreement between Victor Valley Community College Police Department and Hi-Desert Communications to service and maintain the Emergency Police Radio repeater, site rent fee on Quartzite Mountain. The repeaters serve as the College's Police Emergency Line and after hour's response to radio calls. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: \$3,000.00, Budgeted Item.

- 5.24 Maintenance Agreement – Hi-Desert Communications  
Ratification of the Maintenance Agreement between Victor Valley Community College Police Department and Hi-Desert Communications to service and maintain the Emergency Radio Communications for the Police Department. The period of this agreement is from July 1, 2015 through June 30, 2016. Fiscal Impact: \$1,800.00, Budgeted Item.
- 5.25 Agreement– Coban Technologies  
Ratification of the agreement between Victor Valley Community College Campus Police Department and Coban Technologies for hardware warranty for 2<sup>nd</sup> and 3<sup>rd</sup> year on the in car cameras for police vehicles. Purchasing the warranty will allow for the inclusion of the rapid exchange program. If Coban Technologies cannot resolve the maintenance issue, the unit will be replaced at no cost. Fiscal Impact: \$2,400.00, Budgeted Item.
- 5.26 Non-Classified Employees  
Approval of the Non-Classified temporary employees as listed. Fiscal Impact: budgeted.
- 5.27 Approval of Academic Equivalency Request  
Approval of the Academic Equivalency request for Phillip Bremen, Construction Technology. Fiscal Impact: None
- 5.28 Renew Independent Contractor Agreement – Liebert Cassidy Whitmore  
Ratification of the Renewal Agreement between Victor Valley Community College District and Liebert Cassidy Whitmore's Southern California Community College District Employment Relations Consortium to provide four days of group training workshops covering employment relations subjects during the 2015-2016 year. Fiscal Impact: \$3,500.00, budgeted item.
- 5.29 Renew Independent Contractor Agreement – The Titan Group  
Ratification of the Renewal Agreement between Victor Valley Community College District and The Titan Group for investigation services to the District as needed for discrimination investigations and pre-employment background checks for police officers from 7/1/2015 through 6/30/2016. Fiscal Impact: \$135.00 per hour plus expenses budgeted.
- 5.30 Healthcare Business Alliance – Grand Canyon University  
Ratification of the renewal agreement between Victor Valley Community College District and Grand Canyon University (GCU) to provide employees and alumni a discount off of current GCU Catalog tuition prices for the programs. This agreement will be effective when approved and signed by all parties and shall remain in effect until the earlier of (a) three years from the date of the last signature below, or (b) the termination of this agreement by either party. Fiscal Impact: None.
- 5.31 Independent Contractor Agreement – Coachella Valley Economic Partnership (CVEP)  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Coachella Valley Economic Partnership (CVEP) to plan, develop and conduct activities for the purpose of embedding entrepreneurial processed and business best practices in career pathway development. The period of this agreement is June 8, 2015 to September 1, 2015. Fiscal Impact: Budgeted, \$12,500.00, Grant Funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant).
- 5.32 Independent Contractor Agreement – Brandon Shamim  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Brandon Shamim to facilitate Small Business and Entrepreneurial Summer Camp Workshops. The period of this agreement is July 28, 2015 to July 30, 2015. Fiscal Impact: Budgeted, \$896.00, Grant Funded from the Workforce Employment Development Department through the California Community College Chancellor's Office (DSN Grant)

- 5.33 Independent Contractor Agreement – Christopher Martin dba Archangel Financial  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Christopher Martin dba Archangel Financial to provide the following community education classes: Modern Retirement, Financial Seminar and Estate Planning Seminar. The period of this agreement is May 5, 2015 through May 12, 2015. Fiscal Impact: Not to exceed \$2,500.00, budgeted item.
- 5.34 Contract – Ebmeyer Charter & Tour  
Ratification of the Contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The contract period is August 31, 2015 through December 19, 2015. Fiscal Impact: \$40,000.00, estimated transportation costs, budgeted item.
- 5.35 Independent Contract Agreement – Patricia Pena dba Tech4fit  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Patricia Pena dba Tech4fit to maintain and repair all of the weight room equipment as required by the District. The period of this agreement is July 1, 2015 through June 30, 2016. . Fiscal Impact: Not to exceed \$21,000.00 (\$43.75/hr. – maximum 10 hrs. weekly), budgeted item.
- 5.36 **CORRECTED** Out of State Student Travel - Women's Athletics  
Approval is requested for the following students to travel to Nevada to participate in a Volleyball competition being held at the College of Southern Nevada on August 29, 2015. Fiscal Impact: No Fiscal Impact.
- 5.37 Agreement– Mike Brown Grandstands, Inc.  
Ratification of the Agreement between Victor Valley Community College District and Mike Brown Grandstands, Inc. for the temporary rental of grandstand equipment for football games. The period of this agreement is September 28, 2015 through November 23, 2015. Fiscal Impact: \$13,566.00 budgeted item.
- 5.38 Agreement– H & E Equipment Services  
Ratification of Agreement between Victor Valley Community College District and H & E equipment Services for the rental of two 33 foot scissor lifts, plus fuel costs, to be used at home football games. The period of this agreement is October 3, 2015 through October 31, 2015. Fiscal Impact: Estimated charges, \$1,600.80, budgeted item.
- 5.39 Agreement – Bordens Heavy Haul, LLC (BHH)  
Ratification of the Agreement between Victor Valley Community College District and Bordens Heavy Haul, LLC (BHH) for the hauling of equipment from VVC to Silverado High School; Athletic program use. The period of this agreement is September 5, 2015 through September 26, 2015. Fiscal Impact: \$1,050.00, budgeted item.
- 5.40 Independent Contractor Agreement – Southern California Bone & Joint Clinic, Inc.  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc. to provide pre-participation medical screenings for Athletics as well as Sideline Medical care for home football games. The service period for this agreement is August 1, 2015 through June 30, 2016. Fiscal Impact: Not to exceed \$9,500.00, budgeted item.
- 5.41 Agreement – American Medical Response (AMR)  
Ratification of the agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services at athletic events. The period of this agreement is September 5, 2015 through October 31, 2015. Fiscal Impact: \$1,575.00, budgeted item.

- 5.42 Independent Contract Agreement – Peterson Reporting Video & Litigation Services  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Peterson Reporting Video & Litigation Services for transcription services as needed for hearings 7/1/15 to 6/30/16. Fiscal Impact: Expenditure - \$40.00 per our plus customary travel & lodging expenses.
- 5.43 Contract – Ebmeyer Charter & Tour  
Ratification of the Contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter to provide charter bus transportation for the football team to Silverado High School on Saturday, September 5, 2015 and September 26, 2015. Fiscal Impact: \$2,780.00, budgeted item.

## **ACTION AGENDA**

Public Comments: None.

### **6. BOARD OF TRUSTEES**

- 6.1 Separate approval of items pulled from consent agenda  
None.

### **10. ADMINISTRATIVE SERVICES**

- 10.1 Renewal Agreement – GiantPowerComm  
It was MSC (Henderson/Pinkerton, 5-0) to approve the Renewal Agreement between Victor Valley Community College District and GiantPowerComm for maintenance and cleaning of all District solar generating systems. Fiscal Impact: \$74,997.00, Fund 71.
- 10.2 Resolution #15-09 – Temporary Borrowing Between Funds  
It was MSC (Wood/Tortorici, 5-0) to approve Resolution #15-09 authorizing temporary borrowing between funds which allows payrolls to be released in the event funding has not been received by the State or Federal organization for the 2015-16 Fiscal Year. .  
Fiscal Impact: None
- 10.3 Recalculation of Annual Gann Appropriation Limit  
It was MSC (Wood/Tortorici, 5-0) to approve the Annual Gann Appropriation Limit for the Fiscal Year 2015-2016 in the amount of \$99,250,343.00, Fiscal Impact: None.

### **11. HUMAN RESOURCES**

- 11.1 Management Appointment – Associate Dean of Student Equity and Success.  
It was MSC (Tortorici/ Wood, 5-0) to appoint Herbert English, Jr. to fill the position of Associate Dean of Student Equity and Success; placement on the management salary schedule. Fiscal Impact: Range 18, Step F on the Management Salary Schedule, \$8,431/month plus benefits, Budgeted Item.
- 11.2 AGENDA ADDED Placeholder - Management Appointment – Dean of Health Sciences and Public Safety  
It was MSC (Henderson/Tortorici, 4-1, Brady, yes; Pinkerton, yes; Henderson, yes; Tortorici, yes; Wood, no) to appoint Ronald Graham to fill the position of Dean of Health Sciences and Public Safety; placement on the management salary Schedule. Fiscal Impact: Range 20, Step A on the Management Salary Schedule, \$8,180/month plus benefits, budgeted.



**11.3 Estimated Costs for Best Net Services**

It was MSC (Wood/Henderson, 5-0) to approve the Ratification of the Agreement between Victor Valley Community College District and San Bernardino County Superintendent of Schools for the Joint Powers Authority Best Net Consortium services. Estimated costs for Best Net services for the Fiscal Year 2015-2016. Fiscal Impact: Estimated Costs include Finance System Maintenance Costs, Finance, Research, & Development Costs, Wide Area Network Services Costs in the amount of \$116,482.19, budgeted item.

**13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** Jazmin Gailey, Damien Murillo, Mfon Akpabio, Matthew Onita, Nina Venegas, Blythe Mueller, David Perez, Christian Bergman, Ed Burg, and Fred Board.


It was MSC (Wood/Henderson, 4-1, Wood, yes; Henderson, yes; Brady, yes; Pinkerton, yes; Tortorici, no) to allow 3 more speakers on the video orientation topic.

**14. BOARD COMMUNICATION**

Each member of the board reported out on matters related to conferences, professional affiliations and community involvement.

**15. ADJOURNMENT**

It was MSC (Brady/Henderson, 5-0) to adjourn the meeting at 8:13p.m.



Brandon Wood, Clerk



Date Approved