



**Victor Valley Community College District  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
Minutes**

Date: October 14, 2014

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**Open Session:** 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**AGENDA ~ Board Room**

**1. CALL TO ORDER**

**5 p.m.**

The Board of Trustees of Victor Valley Community College District met in Open Session on October 14, 2014 in the Board Room of the Administration Building. Board President Henderson called the meeting to order at 5:00 p.m.

**TRUSTEE ROLL CALL:** Dennis Henderson, President; Joseph W. Brady, Vice President; John Pinkerton, Clerk; Brandon Wood, Trustee; Lorrie Denson, Trustee, and Student Trustee Amanda Monroy

Absent: Amanda Monroy

*Amanda Monroy arrived at 5:59 p.m.*

**PLEDGE OF ALLEGIANCE**

Robert Sewell led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

**CLOSED SESSION ~ West Wing Conference Room**

**2. CLOSED SESSION**

**5-6 p.m.**

**2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

a) **CONFERENCE WITH LABOR NEGOTIATIONS –**  
Government Code Section 54957.6  
District Representative: Randy Erickson  
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United

b) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Government Code Section 54957 (b) (1)  
Superintendent/President

**2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:** None

At 5:01 p.m. Board President Henderson recessed to Closed Session

---

**BOARD OF TRUSTEES:** Dennis Henderson, Joseph W. Brady, John Pinkerton, Brandon Wood, Lorrie Denson, ASB Member

---

**REGULAR MEETING AGENDA**  
**Board Room**

**3. OPEN SESSION**

**6 p.m.**

- 3.1 At 6:12 p.m. Board President Henderson reconvened the meeting and announced that there was no reportable action as a result of Closed Session.

**4. SUPERINTENDENT PRESIDENTS REPORT**

Academic Senate: Claude Oliver thanked Lynn Glickstein and her students for coming this evening which reminded us why we are here. There are still experiencing online student issues on campus. We are in the 8<sup>th</sup> week (with 8 week classes wrapping up) and students are being adversely affected by not being able to contact instructors and instructors are unable to contact students.

Foundation: Don Brown reported that the Foundation has kicked off a 4 week outreach alumni hunt campaign. He reviewed the budget allocation of the \$15M grant that was awarded to VCC and will be shared with 5 colleges, 19 high schools and 4 charter schools with \$4.2M of the grant remaining in the Victor Valle...

Dr. Wagner announced that two agenda items will be pulled 11.2 and 11.3. Each month he will be highlighting what our students are doing. Students that were in the paralegal program spoke on their accomplishments in establishing their own self-sustained legal resource group and are able to provide high desert residents with legal assistance.

**CONSENT AGENDA**

Public Comment: Justin Gatewood (5.13 and 5.45) and Marianne Tortorici (12.2)

It was MSC (Brady/Wood, 5-0) to approve the consent items in one motion with agenda item 5.34 pulled by Trustee Wood and agenda item 5.3 pulled by Trustee Brady for separate discussion.

*Following discussion, it was MSC (Brady/Henderson, 5-0) to reconsider the original motion to include agenda item 5.33 for approval for separate discussion and 5.34 will not be pulled for separate discussion.*

5.1 Approval of the minutes of the September 9, 2014 regular Board meeting.

5.2 Independent Contractor Agreement – Nicole Aragon, LLC

Ratification of the Independent Contractor Agreement between Nicole Aragon, LLC and Victor Valley Community College District to provide technical grant support services to the AB86 Adult Education VVCD Regional Planning Consortium. The service period for this agreement is August 26, 2014 through March 1, 2015. Fiscal Impact: Not to exceed \$15,000.00, budgeted item, grant funded.

5.3 **Pulled for Separate Discussion (see Agenda Item 6.1)**

Independent Contractor Agreement – United Lerone II dba El Pollo Loco #3511

It was MSC (Brady/Denson, 5-0) to ratify of the Independent Contractor Agreement between Victor Valley Community College District and United Lerone II dba El Pollo Loco #3511 to provide catering services for CTE Advisory meetings for the 2014-2015 year. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: \$2,500.00, budgeted item.

- 5.4 Agreement – California Early Childhood Mentor Program  
Ratification of the agreement between Victor Valley Community College District and Chabot-Las Positas Community College District, on behalf of its California Early Childhood Mentor Program to provide lab hours necessary for completion of CHDV 210. The period of this contract is from August 1, 2014 through July 31, 2015. Fiscal Impact: All eligible expenses incurred for this program will be reimbursed by the contractor, Chabot-Las Positas Community College District as part of this agreement.
- 5.5 Independent Contractor Agreement – Marken Enterprises/Marken PPE Restoration  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Marken Enterprises/Marken PPE Restoration to provide compliant care and maintenance of protective ensembles for structural firefighting. The period of this agreement is September 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$2,000.00, budgeted item.
- 5.6 Independent Contractor Agreement – Dennis Hoey dba West Coast Microscope Service  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Dennis Hoey dba West Coast Microscope Service for the repair and service of the Biology Dept. microscopes onsite. The service period for this agreement is July 1, 2014 through December 30, 2014. Fiscal Impact: Not to exceed \$2,000.00, budgeted item.
- 5.7 Library Online Database Subscriptions  
Ratification of the renewal of online database subscriptions through the Community College Library Consortium for the period of January 1, 2015 through December 31, 2015. Fiscal Impact: \$14,067.00 budgeted item.
- 5.8 Clinical Facility Use Contract – Apple Valley Christian Care  
Ratification of the contract between Victor Valley Community College District and Apple Valley Christian Care to provide clinical learning facilities for the Health Science programs. The agreement begins September 1, 2014 and will continue until either party chooses to terminate the agreement. Fiscal Impact: None
- 5.9 Clinical Facility Use – Contract Knolls West Post Acute, LLC  
Ratification of the contract between Victor Valley Community College District and Contract Knolls West Post Acute, LLC to provide clinical learning facilities for Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community. The agreement begins September 10, 2014 and will continue until either party chooses to terminate the agreement. Fiscal Impact: None
- 5.10 Out of State Student Travel – UNLV Campus Tour  
Approval of the out-of-state travel for staff/students listed to travel to Las Vegas, Nevada to tour the University of Nevada's campus on October 24, 2014. Students participating in the field trip are registered at Victor Valley Community College and will be accompanied by Linda Lorena Garcia and Kevin Barda, faculty/staff members. Fiscal Impact: Not to exceed \$225.00.
- 5.11 Curriculum Changes  
Approval of the curriculum changes made on September 11, 2014 and have been recommended by the College Curriculum Committee. Fiscal Impact: None.

- 5.12 Independent Contractor Agreement – Dr. Gail Zwart  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Dr. Gail Zwart to help facilitate the development of entrepreneurial curriculum models with the help from faculty from regional colleges. The term of this agreement is June 1, 2014 through December 31, 2014. Fiscal Impact: \$3,000.00, grant funded from Economic and Workforce Development.
- 5.13 Contract – Rise Interpreting  
Ratification of the agreement between Victor Valley Community College District and Rise Interpreting to provide as needed interpreting services for the deaf and hard of hearing students in Disabled Student Programs and Services. The period of this agreement is August 25, 2014 through December 13, 2014. Fiscal Impact: Not to exceed \$3,000.00, budgeted item.
- 5.14 Agreement – 911 Safety Equipment  
Ratification of the agreement Victor Valley Community College District and 911 Safety Equipment for the rental of firefighter gear to be used by students enrolled in the fall 2014 and spring 2015 Fire Academy. The period of this agreement is September 8, 2014 through June 13, 2015. Fiscal Impact: No direct fiscal impact. Students pay the \$580.00 materials fee upon registration and the Fire program will withdraw the collected funds to pay the vendor.
- 5.15 Student Unpaid Field Internship – San Bernardino County Fire Protection District  
Ratification of the agreement between Victor Valley Community College District and San Bernardino County Fire Protection District to provide an unpaid field internship for students preparing to register for Fire 95 (Basic Fire Academy). The term for this agreement is July 1, 2014 and shall remain in effect for three (3) years from the effective date until June 30, 2017. Fiscal Impact: None
- 5.16 Agreement – Failsafe Testing  
Ratification of the agreement between Victor Valley Community College District and Agreement – Failsafe Testing to provide fire ladder maintenance in the Fire Technology Division. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$4,000, budgeted item.
- 5.17 Independent Contractor Agreement – Patricia Pena dba Tech4fit  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Patricia Pena dba Tech4fit to maintain and repair all weight room equipment. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$15,000.00, budgeted item.
- 5.18 Agreement – A-1 Portables, Inc.  
Ratification of the renewal agreement between Victor Valley Community College District and A-1 Portables, Inc. to provide portable restrooms for live burns off campus. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$600.00, budgeted.
- 5.19 Agreement – Barstow Fire Protection District  
Ratification of the renewal of the agreement between Victor Valley Community College District and Barstow Fire Protection District to establish terms and conditions for students' participation in Emergency Medical Technician – Paramedic Programs and their associated use of City clinical facilities. The period of this agreement begins July 1, 2014 and will remain in effect unless terminated by either party. Fiscal Impact: None

- 5.20 Independent Contractor Agreement – Lorraine Mendoza  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Lorraine Mendoza to provide K16 Bridge Program coordination services at designated school sites. The service period for this agreement is September 24, 2014 through May 23, 2015. Fiscal Impact: Not to exceed \$750.00, budgeted.
- 5.21 Independent Contractor Agreement – Best Equipment Service  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Best Equipment Services to install, repair and service equipment in the Automotive Department. The service period for this agreement is September 22, 2014 through October 17, 2014. Fiscal Impact: Not to exceed \$1,991.00, budgeted item.
- 5.22 Agreement – Victor Valley Unified School District  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Victor Valley Unified School District to lease the District field for the operation of one football game at Silverado High School. The period of this agreement is September 20, 2014. Fiscal Impact: Not to exceed \$3,000.00, budgeted item.
- 5.23 Renewal - Independent Contractor Agreement – The Titan Group  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and The Titan Group as needed for discrimination investigations and pre-employment background checks for police officers from September 1, 2014 through June 30, 2015. Fiscal Impact: \$135 per hour plus expenses, budgeted item.
- 5.24 Out-of-State Travel – Student Travel – New Orleans, LA  
Approval of the out-of-state travel to allow Associated Student Body representatives to travel to New Orleans, LA to attend the National Student Advocacy and Leadership Conference from November 6, 2014 through November 10, 2014. Students participating in the field trip are enrolled at Victor Valley Community College and will be accompanied by Robert Sewell, ASB Advisor. Fiscal Impact: \$14,000.00, Associated Student Body funds.
- 5.25 Agreement – HCI Systems, Inc.  
Ratification of the agreement between Victor Valley Community College District and HCI Systems, Inc. to troubleshoot the smoke detector in the Student Activities Center building #44. Fiscal Impact: \$315.00, budgeted item.
- 5.26 Agreement – Mobile Mini  
Ratification of the agreement between Victor Valley Community College District and Mobile Mini to rent a 40 foot standard container to store equipment from the Adapted PE Center building #70 weight room while the floor was being replaced. Fiscal Impact: \$635.11, budgeted item.
- 5.27 Agreement– North State Environmental  
Ratification of the agreement between Victor Valley Community College District and North State Environmental to properly dispose of all hazardous waste materials from various departments on campus. Fiscal Impact: \$17,339.88, Fund 71.

- 5.28 Notice of Completion - Climatec  
Ratification of the Notice of Completion for Climatec for the Energy Management Systems (EMS) expansion project. The agreement was originally Board approved on April 8, 2014. Fiscal Impact: None.
- 5.29 Agreement– Cal Building Systems  
Ratification of the agreement between Victor Valley Community College District and Cal Building Systems to repair fire sprinkler systems at various locations on campus. Fiscal Impact: \$42,723.00, Fund 71.
- 5.30 Agreement – Bell Mountain Enterprise, Inc. dba Hi Desert Alarm  
Ratification of the agreement between Victor Valley Community College District and Bell Mountain Enterprise, Inc. dba Hi Desert Alarm to furnish, monitor and provide service calls as needed for the fire alarm system in the Music Building #21. Partial funding for this work is part of the overall budgeted project cost approved for the Music project. Fiscal Impact: \$400, Fire Alarm Equipment, Bond Funded, \$840.00, Fire Alarm Monitoring for 2 years, budgeted item, TBD, service calls as needed.
- 5.31 Agreement– MailFinance  
Ratification of the agreement between Victor Valley Community College District and MailFinance to lease an automatic mail machine, console table for mail machine, conveyor stacker and remote label dispenser. Fiscal Impact: \$7,468.92, budgeted item.
- 5.32 Agreement– GiantPowerComm.  
Ratification of the agreement between Victor Valley Community College District and GiantPowerComm to run fiber from the Maintenance and Operations yard to the 1 MegaWatt Solar Generating Facility. Fiscal Impact: \$2,431.73, Fund 71.
- 5.33 Pulled for Separate Discussion (See Agenda Item 6.1)  
Agreement– Kidde Fire Trainers  
It was MSC (Pinkerton/Brady, 4-1, Brandon, No) to ratify the agreement between Victor Valley Community College District and Kidde Fire Trainers to rewire the electrical circuitry system in the burn tower at the Regional Public Safety Training Center. Fiscal Impact: \$50,300.00, Fund 71.
- 5.34 Agreement – Safety Screen Window Guards, Inc.  
Ratification of the agreement between Victor Valley Community College District and Safety Screen Window Guards, Inc. to furnish and install eight (8) safety screens at the District's off campus teaching location at the Hesperia High School campus. Fiscal Impact: \$6,021.20, Fund 71.
- 5.35 Agreement – Galaxy Moving Company, LLC  
Ratification of the agreement between Victor Valley Community College District and Galaxy Moving Company, LLC to move the weight machines and other equipment and furnishings back in to the Adaptive P.E. Center building #70 weight room after being removed to complete the floor replacement project which was originally approved by the Board of Trustees on June 10, 2014. Fiscal Impact: \$1,110.00, Fund 71.
- 5.36 Board of Trustees Payments Reports  
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None

- 5.37 Agreement Renewal – Accudata Systems, Inc.  
Ratification of the renewal agreement between Victor Valley Community College District and Accudata Systems, Inc. for the license subscription of Websense Web Security Software, which is one of the tools used to enhance and maintain the security information and critical applications. Term: 10/1/14-9/30/15. Fiscal Impact: \$26,790.00, budgeted item.
- 5.38 Agreement Renewal – System Maintenance Services, Inc.  
Ratification of the renewal agreement between Victor Valley Community College District and System Maintenance Services, Inc. to support critical infrastructure and network hardware. Term: 8/1/14-6/30/15. Fiscal Impact: \$1,617.00, budgeted item.
- 5.39 Amend Agreement– Perceptive Software  
Ratification of the third amended agreement between Victor Valley Community College District and Perceptive Software to record a change from 2 Adrenaline licenses to 2 PSIP TWAIN licenses. Term date: 9/12/14-6/16/15. Fiscal Impact: None
- 5.40 Agreement – Overland Storage  
Ratification of the renewal agreement between Victor Valley Community College District and Overland Storage to purchase maintenance support for data management and data protection. Term: 10/17/14-6/30/15 (Item # IN-76, on the Campus Technology Project list). Fiscal Impact: \$2,704.00, budgeted item.
- 5.41 Contract Addendum – Apple Inc.  
Ratification of the contract addendum between Victor Valley Community College District and Apple Inc. to allow the transfer of Apple products from the District to students enrolled in courses which require the use of specific technology for dissemination of course materials and use in training exercises. Fiscal Impact: None
- 5.42 Agreement– TTIP South @One Palomar College  
Approval of the agreement between Victor Valley Community College District and TTIP South @One Palomar College to conduct a one-day distance education training session to college faculty. The service period for this agreement November 14, 2014. Fiscal Impact: Not to exceed \$1,000.00, budgeted item.
- 5.43 Change Order – Webb Brothers Construction  
Ratification of the Change Order Nos. 4 from Webb Brothers Construction consisting of refinishing the existing musical instrument storage cabinets in Rooms 1 and 6. Fiscal Impact: \$2,000.00, Bond Funded.
- 5.44 Agreement – Bahram Saba  
Ratification of the renewal agreement between Victor Valley Community College District and Bahram Saba to provide design specifications, equipment standards, and installation verification for the District's RAMP UP project. Fiscal Impact: \$44,625.00, Grant Funded.
- 5.45 Non-Classified Employees  
Ratification of the Non-Classified employees listed. Fiscal Impact: Budgeted.

## **ACTION AGENDA**

### **PUBLIC COMMENTS RELATED TO ACTION ITEMS:**

#### **6. BOARD OF TRUSTEES**

##### **6.1 Separate approval of items pulled from consent agenda**

##### **5.3 Independent Contractor Agreement – United Lerone II dba El Pollo Loco #3511**

It was MSC (Brady/Denson, 5-0) to ratify of the Independent Contractor Agreement between Victor Valley Community College District and United Lerone II dba El Pollo Loco #3511 to provide catering services for CTE Advisory meetings for the 2014-2015 year. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: \$2,500.00, budgeted item.

##### **5.33 Agreement– Kidde Fire Trainers**

It was MSC (Pinkerton/Brady, 4-1, Brandon, No) to ratify the agreement between Victor Valley Community College District and Kidde Fire Trainers to rewire the electrical circuitry system in the burn tower at the Regional Public Safety Training Center. Fiscal Impact: \$50,300.00, Fund 71.

#### **7. SUPERINTENDENT/PRESIDENT**

##### **7.1 Establishment of Fines for the College's Smoking Policy**

It was MSC (Brady/Pinkerton, 5-0) to approve the proposed fines for the enforcement component of Board Policy #3570. Fiscal Impact: Income to the District.

#### **10. ADMINISTRATIVE SERVICES**

##### **10.1 Agreement – Chancellor's Office Tax Offset Program (COTOP)**

It was MSC (Brady/Wood, 5-0) to ratify of agreement between Victor Valley Community College District and the Chancellor's Office to participate in COTOP for the 2014-2015 fiscal year. Fiscal Impact: Variable amount of revenue to the District.

##### **10.2 RAMP UP Sub-Recipient Agreements**

It was MSC (Denson/Brady, 5-0) to approve the RAMP UP Sub-Recipient Agreements as listed to carry out RAMP UP Program objectives within their schools based on the requirements of the California Career Pathways Trust 2014 Award #14-25239-67921-00. Fiscal Impact: \$3,115,937.00, Grant Funded.

##### **10.3 Pre-Qualifications of Three (3) Energy Service Companies**

It was MSC (Denson/Brady, 5-0) to approve SmartWattEnergy Inc., Climatec, and Compass Energy Solutions as pre-qualified firms for projects related to Proposition 39 funds through June 30, 2018. Fiscal Impact: None.

#### **11. HUMAN RESOURCES**

##### **11.1 AFT Part-Time Faculty United Agreement**

It was MSC (Brady/Wood, 5-0) to ratify the revised articles 1 (Agreement), 10 (Benefits), Article 12 (Compensation), and Article 19 (Reopening Negotiations). Fiscal Impact: \$338,000.00 additional cost to implement contract.

##### **11.2 PULLED Reassignment of Classified Employee – Susan Hinojos**

Approval to give consent for the reassignment of Susan Hinojos to reassign from Instructional Aid at Regional Public Safety Training Center to Admin Secretary II as the Main Campus. Fiscal Impact: None



**11.3 PULLED Transfer of Classified employee – Ann Marie Sharp**

Approval approve to give consent for the transfer of Ann Marie Sharp work location from part-time Regional Public Safety Training Center/part –time Vocational Education Complex in building 64 on main campus to full time at the Regional Public Safety Training Center.  
Fiscal Impact: None

**12. INFORMATION/DISCUSSION**

**12.1 Quarterly Financial Reports**

Submitted as an informational item.

**12.2 Electronic Voting**

Discussion item.

**12. REPORTS**

CTA – Absent

CSEA – Justin Gatewood

AFT Part Time-Faculty United – Lynne Glickstein

Management – Steve Garcia

**13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Ed Burg, Eric Fort**

**14. Board Communication**

John Pinkerton: spoke on the Cobalt Institute of Math and Science event that included staff from VVC.

Joseph W. Brady: Spoke on servant leadership. Recently had lunch with CTA constituents. He is excited that the VVC football team is 5-0.

Dennis Henderson: thanked everyone for showing up and is looking forward to the next program President Wagner will be showcasing. Congratulated Lorrie Denson on achieving the Community College League Excellence in Trusteeship certification.

Brandon Wood: congratulated Lorrie Denson her achievement and he will be attending the next CCLC event. He is hopeful in achieving the Excellent in Trusteeship certification as well.

Lorrie Denson: saluted and congratulate the Rams football team on their 5-0 accomplishment and she plans to attend the game this Saturday. She announced her accomplishment on achieving the Excellence in Trusteeship certification and feels this requirement should be included as a board policy.

Amanda Monroy: distributed the first issue of Rampage as well as the resolutions that will be presented at the conference ASB will be attending. A tailgate celebration is planned for this Saturday's football game beginning at 1 p.m. A community clean-up day is planned before the game as well. The fall music performance will start this weekend.

**15. ADJOURNMENT**

It was MSC (Pinkerton, Wood, 5-0) to adjourn the meeting at 8 p.m.

  
John Pinkerton, Clerk

11-11-14  
Date Approved