



# Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: February 14, 2012

Place: **Closed Session:** 5:30 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395  
**Open Session:** 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

**Welcome** to a meeting of the Victor Valley Community College Board of Trustees. If you wish to address the Board for any reason, please complete one of the cards on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Public Comments Not Related to Agenda Items" section. *Comments are limited to no more than three minutes per person.*

## REGULAR MEETING AGENDA Board Room

Board Room Victor Valley Community College  
*This meeting will be electronically recorded*

### AGENDA

1. **CALL TO ORDER** 5:30 p.m.  
**ROLL CALL**  
**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION**

### CLOSED SESSION ~ West Wing Conference Room

2. **CLOSED SESSION** 5:30-6 p.m.  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – Government Code Section 54957(b)  
Employee Number 1804021412  
  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code Section 54954.5  
Instructional Media Coordinator  
  
ED CODE SECTION 72122:  
STUDENT DISCIPLINE: EXPULSION (Case Nos. 2011-2012-001 and 2011-2012-002)  
  
LIABILITY CLAIM – Government Code Section 54956.95  
Claimant: Teresa Ann Hoepfner (Claim No. 458452)

**This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)**

## 2.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

### REGULAR MEETING AGENDA ~ Board Room

## 3. OPEN SESSION REGULAR MEETING

6 p.m.

### 3.1 Closed Session Report

### 3.2 PUBLIC COMMENTS RELATED TO AGENDA ITEMS

**This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)**

## 4. SUPERINTENDENT/PRESIDENT'S REPORT

- CCLC Board Workshop Report
- Academic Senate

## 5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

**Approval of consent items.**

**YES \_\_\_ NO \_\_\_**

- 5.1 Approval of the minutes of the January 24, 2012 regular Board meeting and February 7, 2012 special Board meeting.
- 5.2 Independent Contractor Agreement – Joanne Bodine  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Joanne Bodine to provide mediation services from December 1 through December 21, 2011. Fiscal Impact: \$3,000.00 budgeted item.
- 5.3 Agreement – Vector Resources, Inc.  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to upgrade multimedia equipment in eight classrooms located in Liberal Arts and Academic Commons. (Item #I-1, on the Campus Technology Project list.) Fiscal Impact: \$29,762.90, Fund 71.

- 5.4 Agreement – Vector Resources, Inc.  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to for design and installation of campus owned multimedia equipment in eight class rooms. (Item #I-1, on the Campus Technology Project list) Fiscal Impact: \$59,947.18, Fund 71.
- 5.5 Agreement – Vector Resources, Inc.  
Ratification of the agreement between Victor Valley Community College District and VectorResources, Inc. to purchase wireless access equipment for support of campus, students, faculty and staff. (Item #IN-25, on the Campus Technology Project list) Fiscal Impact: \$40,922.85, Fund 71.
- 5.6 Agreement – Vector Resources, Inc.  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to connect Building 72 to main campus fiber network. (Item #IN-24, on the Campus Technology Project list) Fiscal Impact: \$578.33, Fund 71.
- 5.7 Agreement – Vector Resources, Inc.  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase materials to remedy tripping hazard in MIS Conference room in the Advance Technology Center Building 21, which will also address ADA compliance. (Item #IN-26, on the Campus Technology Project list) Fiscal Impact: \$1,060.26, budgeted item.
- 5.8 Furniture, Fixtures & Equipment (FF&E) Purchase – G/M Business Interiors  
Ratification of the FF&E purchase with G/M Business Interiors to supply and install table legs that will modify an existing table so that it is more functional for student use. Fiscal Impact: \$457.42, Local Bond Funded.
- 5.9 Agreement – Galaxy Moving Company, LLC  
Ratification of the agreement between Victor Valley Community College District and Galaxy Moving Company, LLC to provide equipment and labor to move office items and program equipment from the main campus to the Regional Public Safety Training Center. Fiscal Impact: \$5,440.00, **Local Bond Funded**.
- 5.10 Agreement – C.H.J. Consultants  
Ratification of the lease agreement between Victor Valley Community College District and C.H.J. Consultants to perform a geotechnical investigation for the stadium lighting installation at the football field. Fiscal Impact: \$4,500.00, Funded 71, 100% reimbursable through the agreement with VVUHSD/EEC.
- 5.11 Furniture, Fixtures & Equipment (FF&E) Purchase – Midway Appliance  
Ratification of the FF&E purchase from Midway Appliance for the Regional Public Safety Training Center. Fiscal Impact: \$2,591.25, **Local Bond Funded**.
- 5.12 Contract/Language Change – Datatel, Inc.  
Ratification of the contract/language change between Victor Valley Community College District and Datatel, Inc. to restate nature of work from Technical Services to Remote Systems Management Service in order to meet Datatel accounting/contracting terminology requirement and pay for services rendered. (Item #IN-, on the Campus Technology Project list) Fiscal Impact: None.
- 5.13 Agreement – Golden Star Technology, Inc.  
Ratification of the agreement between Victor Valley Community College District and Golden Star Technology, Inc. to purchase software that will integrate the Regional Public Safety Training Center with the main campus network equipment. (Item #IN-7, on the Campus Technology Project list) Fiscal Impact: \$7,355.66, Local Bond Funded.

- 5.14 Agreement – Golden Star Technology, Inc.  
Ratification of the agreement between Victor Valley Community College District and Golden Star Technology, Inc. to purchase servers in support of replacing desktop computers throughout the campus. (Item #IN-23, on the Campus Technology Project list) Fiscal Impact: \$44,982.78, Fund 71.
- 5.15 Agreement – Golden Star Technology, Inc.  
Ratification of the agreement between Victor Valley Community College District and Golden Star Technology, Inc. to purchase an HP Server for the Regional Public Safety Training Center. Fiscal Impact: \$5,585.75, **Local Bond Funded.**
- 5.16 Agreement – Dempsey Bluevar  
Ratification of the agreement between Victor Valley Community College District and Dempsey Bluevar to purchase software that will restore computer configuration on instructional computers. (Item #I-7, on the Campus Technology Project list) Fiscal Impact: \$1,800.00, budgeted item.
- 5.17 Agreement – Tricade Technologies  
Ratification of the agreement between Victor Valley Community College District and Tricade Technologies to relocate the disaster recovery Storage Area Network device to the Regional Public Safety Training Center for redundancy and survivability for the survival of data. (Item #IN-19, on the Campus Technology Project list) Fiscal Impact: \$2,500.00, Local Bond Funded.
- 5.18 Agreement – Ferrilli Information Group  
Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to purchase contracted services for Datatel instructional programming support. (Item #I-8, on the Campus Technology Project list) Fiscal Impact: \$2,500.00, Fiscal Impact: \$24,000.00, budgeted item.
- 5.19 Board of Trustees Transfer Request Report  
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.20 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.21 Independent Contractor Agreement – Jeff Duncan-Andrade  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Jeff Duncan-Andrade to provide an employee development presentation to the college on March 14, 2012. Fiscal Impact: \$7,500.00, Categorical budgeted item.
- 5.22 Insurance Renewal – Marsh U.S. Consumer  
Ratification of the insurance renewal between Victor Valley Community College District and Marsh U.S. Consumer for students who will be enrolled in Phlebotomy courses and who are required to obtain clinical and lab practical liability insurance. The period of the insurance policy is February 1, 2012 through February 1, 2013. Fiscal Impact: None. Insurance fees are collected from students enrolled in phlebotomy.
- 5.23 Independent Contractor Agreement – Tanya Salazar  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Tanya Salazar to provide K16 Bridge Program coordination services at designated schools site. The service period of this agreement is February 15, 2012 through June 15, 2012. Fiscal Impact: Not to exceed \$1,000.00, budgeted item.

5.24 Agreement – Ferrilli Information Group

Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to provide the annual set-up of the Financial Aid Department's modules on Colleague, the District's comprehensive Datatel computer system. The period of this contract is from February 13, 2012 through February 24, 2012. Fiscal Impact: \$7,400.00, plus any travel expenses – BFAP funded.

5.25 Out-of-State Student/Staff Travel – Washington, D.C.

Approval of the out-of-state travel to attend the National Student Advocacy and Leadership Conference in Washington, D.C., March 15, 2012 through March 20, 2012. Fiscal Impact: None to the District. Associated Student Body Funds not to exceed \$20,000.00.

5.26 Curriculum Changes

Approval of the curriculum changes made on December 8, 2011, January 9 and January 30, 2012 that have been recommended by the College Curriculum Committee Fiscal Impact: None

5.27 Independent Contractor Agreement – Lou Zigman

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Lou Zigman to provide arbitration services March 1, 2012. Fiscal Impact: Total cost to be borne equally by the District and AFT. District portion: \$2,000.00, budgeted item.

5.28 Independent Contractor Agreement – Richard Hobin

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Richard Hobin for arbitration services conducted on October 14, 2011. Fiscal Impact: \$5,344.75, budgeted item.

**ACTION AGENDA**

**6. BOARD OF TRUSTEES**

6.1 Separate approval of items pulled from consent agenda

YES \_\_\_ NO \_\_\_

**10. ADMINISTRATIVE SERVICES**

10.1 Non-Resident Tuition Fee

Approval of the non-resident tuition rate of \$179.00 per unit (statewide basis). This non-resident tuition fee will be effective for the 2012 fall semester. Fiscal Impact: Income to the District. The District collects approximately \$327,000.00 annually in non-resident tuition fees.

YES \_\_\_ NO \_\_\_

**11. HUMAN RESOURCES**

11.1 Foundation Employment Agreements

Approval for the following Foundation Employment Agreements:  
Contract & Community Education Manager – James Johnson  
Assistant Director Foundation – Catherine Wilkinson  
Donor Relations Assistant – Jesika Connaghan  
Executive Assistant/Financial Coordinator – Glennis Duncan  
Grants Development Manager – Sierra Orr

YES \_\_\_ NO \_\_\_

Fiscal Impact: None. All funds must be reimbursed to the District in cash or in-kind.

- 11.2 Academic First-Year Contract Recommendation - Sandra Cegielski YES \_\_\_ NO \_\_\_  
Approval to enter into a contract with Sandra Cegielski (Respiratory Therapy) for the following academic year 2012-2013. Fiscal Impact: Budgeted item.
- 11.3 Academic Tenure Recommendation - Marsha Cole YES \_\_\_ NO \_\_\_  
Approval to grant tenure for all subsequent academic years to Marsha Cole (Child Development.) Fiscal Impact: Budgeted item.
- 11.4 Renewal of Administrator Contract – Joseph Morris YES \_\_\_ NO \_\_\_  
Approval of the Administrative contract for 2 years for Joseph Morris, Director, Associate Degree Nursing Program and Allied Health. Fiscal Impact: Budgeted.
- 11.5 Academic Equivalency Request - Brandon Lendak, Construction Technology YES \_\_\_ NO \_\_\_  
Approval of the equivalency for Brandon Lendak, Construction Technology. Fiscal Impact: None
- 11.6 Academic Equivalency Request – Nicholas Hartman YES \_\_\_ NO \_\_\_  
Approval of the equivalency for Nicholas Hartman, Journalism. Fiscal Impact: None

**12. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

12.1 Foundation

12.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

**13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

**PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**  
At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

**14. BOARD COMMUNICATION**

*At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.*

**15. ADJOURNMENT**

YES \_\_\_ NO \_\_\_

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5850, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.