

Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: March 8, 2011

Place: Closed Session 5 p.m. West Wing Conference Room, Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395
Workshop: 5:30-6 p.m., Board Room, Victor Valley Community College 18422 Bear Valley
Road, Victorville, CA 92395
Open Session: 6 p.m. Board Room, Victor Valley Community College 18422 Bear Valley
Road, Victorville, CA 92395

AGENDA ~ Board Room

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

1. **CALL TO ORDER**
ROLL CALL
PLEDGE OF ALLEGIANCE 5 p.m.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

CLOSED SESSION ~ West Wing Conference Room

2. **CLOSED SESSION** 5-5:30 p.m.

PUBLIC APPOINTMENT – Government Code Section 54954.5
Superintendent/President

- 2.1 **RECESS TO CLOSED SESSION**

WORKSHOP

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

Budget Workshop

5:30-6 p.m.

BOARD OF TRUSTEES: Joseph W. Brady, Lorrie Denson, Dennis Henderson, Michael Krause, Joe Range, ASB Member

REGULAR MEETING AGENDA

Board Room Victor Valley Community College
This meeting will be electronically recorded

3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Closed Session Report

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. SUPERINTENDENT/PRESIDENT'S REPORT

- Academic Senate

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES ___ NO ___

5.1 Approval of the minutes of the February 15, 2011 regular Board meeting.

5.2 Appointment – Citizens' Bond Oversight Committee

Approval to appoint for a second term Diana J. O'Malley, representing a member active in an organization supportive of the college, and Rudy Cabriales representing a member of the community at large; and appoint for an initial term Michael Brewer representing a member active in a taxpayer organization and Tosca Walker representing a member active in a business organization to serve on the Citizens' Bond Oversight Committee for the period of April 1, 2011 through March 31, 2013. Fiscal Impact: None

5.3 Notice of Completion – JAM Fire Protection, Inc.

Approval of the Notice of Completion for JAM Fire Protection, Inc. for the Clean Fire Suppression System project. This project was originally board approved on April 13, 2010. Fiscal Impact: None

5.4 Board of Trustees Budget Transfer Request Report

Approval of the budget transfer as submitted. Fiscal Impact: None

5.5 Quarterly Financial Status Report

Approval of the Quarterly Financial Status Report (CCFS-311Q) as submitted. Fiscal Impact: None

5.6 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report. Fiscal Impact: None

- 5.7 Change Order – Micon Construction, Inc.
Ratification of the Change Order #1 between Victor Valley Community College District and Micon Construction, Inc. for additional landscaping. Fiscal Impact: \$55,826.00, Fund 71 expenditure.
- 5.8 Amended Agreement – Child Development Center Contract CSPP-0446
Acceptance of the amended 2010-2011 agreement from the California Department of Education reducing the contract CSPP-0446 California State Preschool Grant by \$32,928.00. Fiscal Impact: \$32,928 reduction (grant funds).
- 5.9 Child Development Center Handbook Changes
Approval of the amended revisions to the Child Development Center Handbook as submitted for 2011-2012 school year. Fiscal Impact: None
- 5.10 Agreement Renewal – AB 212 Educational Stipend Program
Approval of the renewal of the agreement between Victor Valley Community College District and San Bernardino County Superintendent of Schools, on behalf of KidsNCare. Fiscal Impact: \$5,050.00 pass-through funding (grant funded).
- 5.11 Memorandum of Understanding – Boston Reed College
Ratification of the Memorandum of Understanding between Victor Valley Community College and Boston Reed College to offer an online course. Fiscal Impact: Income to the District \$500.00 per enrolled student.
- 5.12 Agreement – H&L Charter Co. Inc.
Ratification of the agreement between Victor Valley Community College District and H & L Charter Co. Inc. to provide transportation services for GEAR UP students/staff/chaperones in GEAR UP partner schools for educational and academic activities. Fiscal Impact: Not to exceed \$10,000.00, budgeted (grant funded).
- 5.13 Agreement – Desert Valley Hospital
Approval of the Business Associate Agreement with Desert Valley Hospital to provide for the confidentiality of patient information for Registered Nursing and other Health Sciences programs of the district. Fiscal Impact: None
- 5.14 License Renewal – Chariot Software Group
Approval of the license renewal agreement between Victor Valley Community College and Chariot Software Group to provide assessment, classroom management and test preparation solutions for instructors and administrators at Victor Valley Community College District. Fiscal Impact: \$1,245.00, budgeted item.
- 5.15 Agreements – Contract Education Services
Approval of the Contract Education Services' agreement listed below to obtain a food handler's certification. Fiscal Impact: \$1,500.00 income to the District.

Vendor:	Income to the District
Air Port Restaurant – Big Bear	\$ 300.00
Golden Chop Sticks	\$ 300.00
Zabellas Restaurant	\$ 300.00
Giuseppes Restaurant	\$ 300.00
Panda Express	\$ 300.00
Total:	\$ 1500.00

- 5.16 Out of State Student Travel – Model United Nations – New York
Approval for students from the Model United Nations Program to travel to New York to attend the Model United Nations Conference from April 17, 2011 through April 24, 2011. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Dino Bozonelos, Tim Adell and Jennifer Fowlie. Fiscal Impact: Not to exceed \$22,000.00, budgeted item.
- 5.17 Out of State Student Travel – ASB – Washington, D.C.
Approval for students from the Associated Student Body to travel to Washington, D.C. to attend the National Student Advocacy and Leadership Spring Conference from March 17, 2011 through March 22, 2011. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Robert Sewell and Deanna Murphy. Fiscal Impact: Not to exceed \$19,000.00, ASB budgeted item.
- 5.18 Out of State Student Travel – ASB – Salt Lake City, UT
Approval for CSNA to attend the national Student Nursing Association's (NSNA) 59th Annual Convention in Salt Lake City, Utah on April 5-10, 2011. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Alice Ramming. Fiscal Impact: None, privately funded.
- 5.19 Agreement – Credentials, Inc.
Ratification of the agreement between Victor Valley Community College District and Credentials, Inc. to automate the internal processing of transcripts and offer an online ordering and payment method for students. Fiscal Impact \$6,500.00 for the first year which includes a one-time license fee and \$2,400.00 annually thereafter, budgeted item.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda YES ___ NO ___

8. ADMINISTRATIVE SERVICES

- 8.1 Amended Agreement – Merrell-Johnson Engineering YES ___ NO ___

Approval of the agreement between Victor Valley Community College District and Merrell-Johnson Engineering, Inc. for laboratory and on-site testing services during the construction of the Eastside Public Safety Training Center as required by the Division of State Architect's Office (DSA). Fiscal Impact: Estimated at \$211,951.00, Local Bond Funded. (This funding is within the original budget of \$31,536,982.00 for the Public Safety Training Center project.)

- 8.2 Agreement – Frick, Frick & Jette Architects, Inc. YES ___ NO ___
Approval of the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects, Inc. to provide architectural design and engineering for campus-wide roadway and parking lot replacement. Fiscal Impact: Not to exceed \$160,000.00 – Local Bond Funded.

11. HUMAN RESOURCES

- 11.1 Academic Second –Year Contract Recommendation – Linda Lorena Dorn YES ___ NO ___

Approval to enter into a two year- contract with Linda Lorena Dorn (Counselor) for the 2011-2012 and 2012-2013 academic years. Fiscal Impact: Budgeted item.

- 11.2 Academic Tenure Recommendation – Lorena Ochoa YES ___ NO ___
Approval to grant tenure for all subsequent academic years to Lorena Ochoa, Counselor. Fiscal Impact: Budgeted item.

12. INFORMATION

- 12.1 2010 Accountability Report for Community Colleges
Submitted as an informational item.
- 12.2 First Reading – Revised Board Policy #3250 – Institutional Planning
Submitted as an informational item.
- 12.3 First Reading – Revised Board Policy #6200 – Budget Preparation
Submitted as an informational item.
- 12.4 First Reading – Revised Board Policy #6320 – Investments
Submitted as an informational item.
- 12.5 First Reading – Revised Board Policy #6340 – Contracts
Submitted as an informational item.
- 12.6 First Reading – Revised Board Policy #6620 – Naming of Buildings
Submitted as an informational item.
- 12.7 First Reading – Revised Board Policy #6700 – Civic Center and Other Facility Use
Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

- 13.1 Foundation
- 13.2 Employee Groups
 - a) CTA
 - b) CSEA
 - c) AFT Part-Time Faculty United

14. ITEMS FOR FUTURE BOARD MEETINGS

Board members may request items to be placed on future Board meetings for a report or information

15. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

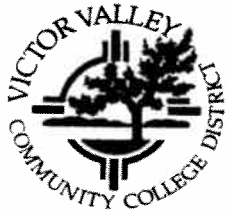
PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS
At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

16. TRUSTEE COMMENTS

17. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: February 15, 2011

Place: Closed Session: 4:30 p.m. West Wing Conference Room, Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395
Open Session: 5 p.m. Board Room, Victor Valley Community College 18422 Bear Valley
Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

CALL TO ORDER

4:30 p.m.

The Board of trustees of Victor Valley Community College District met in Open Session on February 15, 2011 in the Board Room of the Administration Building. Mr. Henderson, Board President called the meeting to order at 4:30 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, Board President; Joe Range, Vice President; Lorrie Denson Clerk; Michael Krause, Trustee, Joseph Brady

Absent: Judy Schmoll, Student Trustee
Judy Schmoll, Student Trustee arrived 5 p.m.

PLEDGE OF ALLEGIANCE

Lisa Harvey led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:

- 5.2 Out of Country Travel – Singapore
The travel dates should be listed as February 18 – February 26, 2011
- 5.4 Agreement – Dr. Stroh
The fiscal impact should be listed as \$5,000, budgeted item on the agenda item.
- 11.6 Management Appointment, Interim Director of Evening Operations, Instructional Support Programs
A change to the terms of the contract. The last paragraph of the contract is being eliminated. There is no buy out, the provisions of the contract is at will

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION

4:30 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Government Code
Section 54956.9

BOARD OF TRUSTEES: Joseph Brady, Lorrie Denson, Dennis Henderson, Michael Krause, Joe Range, ASB Member

Freeman v. VVCCD, San Bernardino Superior Court, Victorville District,
Case No. VCVVS 042951

PUBLIC APPOINTMENT – Government Code Section 54954.5
Superintendent/President

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:

At 4:34 p.m. Board President Henderson recessed to closed session.

3. OPEN SESSION REGULAR MEETING

3.1 Closed Session Report:

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

3. OPEN SESSION REGULAR MEETING

5 p.m.

3.1 Closed Session Report

At 5:12 p.m., Board President Henderson reconvened to open session and announced that in the case regarding Freeman vs. VVCCD it was MSC (Range/Brady, 4-0, Henderson abstaining) for a settlement with no fault to the district in the amount of \$85,000 of which the district is liable for 1/3.

4. SUPERINTENDENT/PRESIDENT'S REPORT

On behalf of the students, staff and administration, Dr. O'Hearn welcomed newly appointed Trustee Brady. The sustainable landscaping project is nearing completion and no teaching dollars were used on the project. The fall semester is well underway and it is greatly impacted. Upon the request of the Prime Minister of Timor, Robert Sewell read aloud a letter presented to Dr. O'Hearn which was given to Mr. Sewell on a recent student field trip to Timor.

- **Academic Senate**

Ms. Harvey welcomed new board member Joseph Brady. Board members were invited to attend the Academic Senate meetings held on the first Thursday of every month at 3:30 p.m.

5. CONSENT AGENDA

It was MSC (Krause/Brady, 5-0) to approve the consent items in one motion with corrections made to items 5.2, 5.4 and 11.6 noted and agenda item 5.20 pulled by Trustee Range for separate discussion.

5.1 Approval of the minutes of the December 14, 2010 regular Board meeting and the January 11 and February 1, 2011 special Board Meetings.

Approval of the minutes of the December 14, 2010 regular Board meeting and the January 11 and February 1, 2011 special Board Meetings.

5.2 Out of Country Travel - Singapore

Approval of the out of country travel for Associate Professor of Biology, Dr. Hinrich Kaiser, and student, Scott Heacox to attend a workshop in Singapore held February 21-24, 2011 hosted by Wildlife Reserves, Singapore. Fiscal Impact: ASB Funds, \$1,500, Staff Developments Funds, \$300, balance secured by private funds.

- 5.3 Agreement – Thermal Combustion Innovators, Inc. (TCI)
Ratification of the agreement between Victor Valley Community College District and Thermal Combustion Innovators, Inc. (TCI) for the removal of hazardous medical wastes. The period of this agreement is January 1, 2011 through January 1, 2012. Fiscal Impact: Budgeted, \$840.00 annually.
- 5.4 Agreement – John J. Stroh, M.D.
Ratification of the agreement between Victor Valley Community College District and John J. Stroh, M.D. to serve as the Medical Director for the Paramedic Program. The period of this agreement is from July 1, 2010 through June 30, 2011.
- 5.5 Agreements – Contract Education Services
Approval of the Contract Education Services' agreement listed below to obtain a food handler's certification. Fiscal Impact: \$1,500.00 income to the District.

Vendor:	Income to the District
Texas Style BBQ	\$ 300.00
Pho Hanh II Restaurant	\$ 300.00
American Legion	\$ 300.00
Senora Cantina	\$ 300.00
Robertiro's Mexican Food	\$ 300.00
Total:	\$ 1,500.00

- 5.6 Independent Contractor Agreement – Maria E. Huizar
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Maria E. Huizar to provide parenting workshops to GEAR UP Program schools. The period of this agreement is from February 9, 2011 through June 30, 2011. Fiscal Impact: Grant Funded. Not to exceed \$10,000.00
- 5.7 Independent Contractor Agreement – Jim Spencer
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Jim Spencer to work in conjunction with the Facilities Construction department to provide consulting services to assist in space planning and building use analysis. The period of this agreement is from January 1, 2011 through December 31, 2011. Fiscal Impact: \$15,000.00, Fund 71 expenditure.
- 5.8 Agreements – Alpha Omega Wireless
Ratification of the agreements between Victor Valley Community College District and Alpha Omega Wireless to perform a line-of-sight (LOS) survey to determine elevation requirements for microwave tower heights. This survey will assist the District in determining the best wireless solution for connectivity to the Eastside Public Safety Training Center project. Fiscal Impact: \$2,500.00, Local Bond Funded.
- 5.9 Agreement – D&G Flooring, Inc.
Ratification of the agreement between Victor Valley Community College District and D&G Flooring, Inc. to supply and install carpet at the Administration Annex building #10. Fiscal Impact: \$3,256.85, Fund 71 expenditure.
- 5.10 Agreement – Emergency Services Restoration, Inc.
Ratification of the agreement between Victor Valley Community College District and Emergency Services Restoration, Inc. for emergency services that were needed at the Administration Annex building #10A. Fiscal Impact: \$10,160.00, Fund 71 expenditure.
- 5.11 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None

- 5.12 Renewal Agreement – Affiliated Computer Services, Inc.
Ratification of the agreement between Victor Valley Community College District and Affiliated Computer Services, Inc. to provide 1098-T reporting requirements for tax year 2010. Fiscal Impact: Budgeted Item from Fund 01, not to exceed \$25,000.00.
- 5.13 Annual Financial and Budget Report (CCFS-311)
Acceptance of the Annual Financial and Budget Report (CCFS-311). Fiscal Impact: None.
- 5.14 Foundation Donations
Acceptance of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$25,052.88 and transferred \$14,926.24 in student scholarships for a total cash contribution of \$39,979.12 The Foundation also received and is transferring ownership of in-kind (non-cash) gifts valued at \$3,262.00. Total contributions from the Foundation for October-November 2010 are \$43,241.12 Fiscal Impact: \$43,241.12 to the District.
- 5.15 Agreement – APC Global Services
Ratification of the agreement between Victor Valley Community College District and APC Global Services to provide repair services for the Uninterruptible Power Supply unit that serves the data center in building 21. Fiscal Impact: \$5,000.00, Fund 71.
- 5.16 Agreement – LDP Associates, Inc.
Ratification of the agreement between Victor Valley Community College District and LDP Associates, Inc. to provide preventative maintenance and inspections of the uninterruptible power supply unit that supplies emergency power to the campus data center. Fiscal Impact: \$4,965.00, Fund 71.
- 5.17 Agreement – Total Environmental Management, Inc.
Approval of the amended agreement between Victor Valley Community College District and Total Environmental Management, Inc. to provide rental equipment and labor to set up, monitor and maintain two supplemental heating units for the basketball court area in the Gymnasium, building 71. Fiscal Impact: \$12,750.00 – Local Bond Funded.
- 5.18 Agreement – Waxie Sanitary Supply
Ratification of the amendment between Victor Valley Community College District and Waxie Sanitary Supply to perform maintenance on the Advance Auto Scrubber floor machine located in the gymnasium. Fiscal Impact: \$411.88, budgeted item.
- 5.19 Agreement – Trane Building Services
Ratification of the agreement between Victor Valley Community College District and Trane Building Services to provide a bi-annual maintenance inspection on the two 750 ton chillers located in the Central Plant. Fiscal Impact: \$10,870.00, Fund 71.
- 5.20 **PULLED FOR SEPARATE DISCUSSION** Agreement – Campus Planning Group
Ratification of the agreement between Victor Valley Community College District and Campus Planning Group to work in conjunction with the Facilities Construction department to prepare and submit to the State Chancellor's office the District's 5-year plan, space inventory report, room use study and project proposals for the 2011-12 fiscal year. Fiscal Impact: \$30,000.00 plus reimbursable expenses not to exceed \$3,000.00, Fund 71 expenditure.

- 5.21 Agreement – Frick, Frick & Jette Architects, Inc.
Ratification of the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects, Inc. to provide landscape and irrigation designs for the northeast corner of Spring Valley Lake Parkway and Bear Valley Road. Fiscal Impact: \$5,625.00, Fund 71 expenditure.
- 5.22 Amended Agreement – System Maintenance Services, Inc.
Ratification of the amended agreement between Victor Valley Community College District and System Maintenance Services, Inc. to support critical infrastructure and network hardware. Board approved original agreement on December 8, 2009 for 5 years. Fiscal Impact: \$11,412.00, budgeted item.
- 5.23 Agreement – Datalink Networks (Microsoft Training)
Ratification of the agreements between Victor Valley Community College District and Datalink Networks to provide training related to the migration of campus systems from Novell to Microsoft. Fiscal Impact: \$59,865.30, Fund 71.
- 5.24 Maintenance Agreement – Phoenix Group Information Systems
Ratification of the agreement between Victor Valley Community College District and Phoenix Group Information Systems to provide maintenance for the Pacific Parking ticket writing equipment. Fiscal Impact: \$1,480.00, annually, budgeted item.
- 5.25 Academic Equivalency Request – Susan Gonzales
Approval of the equivalency request for Susan Gonzales, Restaurant Management. Fiscal Impact: None.
- 5.26 Curriculum Changes
Approval of the curriculum changes made on December 9, 2010 and have been recommended by the College Curriculum Committee. Fiscal Impact: None.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.20 Agreement – Campus Planning Group

It was MSC (Krause/Brady, 5-0) to ratify of the agreement between Victor Valley Community College District and Campus Planning Group to work in conjunction with the Facilities Construction department to prepare and submit to the State Chancellor's office the District's 5-year plan, space inventory report, room use study and project proposals for the 2011-12 fiscal year. Fiscal Impact: \$30,000.00 plus reimbursable expenses not to exceed \$3,000.00, Fund 71 expenditure.

7. SUPERINTENDENT/PRESIDENT

7.1 Renewal Agreement (Amendment) – Blackboard, Inc.

It was MSC (Krause/Denson, 5-0) to approve the agreement between Victor Valley Community College District and Blackboard, Inc. to extend the term of the agreement for an additional two (2) years. This agreement covers all cost of hosting our live and test environments. Fiscal Impact: \$297,959 for a two-year term.

11. HUMAN RESOURCES

11.1 Employment Contract Extension – Interim Superintendent/President

It was MSC (Range/Brady, 5-0) to approve the employment contract extension with Dr. Christopher O'Hearn as Interim Superintendent/President, beginning March 16, 2011 and ending no later than June 30, 2011. Fiscal Impact: Budgeted.

11.2 Renewal of Administrator Contractor – Vice President, Administrative Services

It was MSC (Range/Brady, 5-0) to approve the renewal of the following administrative contract for 3 years:

Vice President, Administrative Services for 3 years. Fiscal Impact: Budgeted.

11.3 Renewal of Administrator Contracts

It was MSC (Range/Brady, 5-0) to approve the renewal of the following administrative contracts for 2 years:

Director, Evening Operations, Instructional Support Programs
Executive Dean, Technology & Information Resources

Fiscal Impact: Budgeted

11.4 New Classified Position, Curriculum & Scheduling Coordinator

It was MSC (Range/Brady, 5-0) to approve the new classified position of Curriculum & Scheduling Coordinator, effective February 16, 2011. Fiscal Impact: \$611/monthly

11.5 New Classified Position, Senior Programmer/Software Developer

It was MSC (Range/Brady, 5-0) to approve the new classified position of Senior Programmer/Software Developer to fulfill staffing requirements related to technology advancements and stabilization of the Datatel student information system. The Senior Programmer/Software Developer is a replacement position for a vacant Database Administrator. Fiscal Impact: Range 15 of the classified salary schedule, \$5,023 plus benefits, budgeted.

11.6 Management Appointment, Interim Director of Evening Operations, Instructional Support Programs

It was MSC (Range/Brady, 5-0) to approve of the appointment of Rolando Regino, Interim Director of Evening Operations, Instructional Support Programs beginning on or after February 16, 2011 and ending no later than June 30, 2011. Fiscal Impact: Range 18, Step C on the Management Salary Schedule \$8,017/month plus benefits.

11.7 Renewal of Administrator Contract – Director of the Associate Degree Nursing Program and Allied Health

It was MSC (Range/Brady, 5-0) to approve the renewal of the following administrative contract for 1 year:

Director of the Associate Degree Nursing Program and Allied Health

Fiscal Impact: Budgeted

11.8 Public Hearing for the District and CTA Joint Initial Proposals for 2010-2011 Contract Reopeners

The Board President declared the hearing open. A public comment was made by Trustee Range. Following the public comment the Board President declared the public hearing closed.

11.9 Public Hearing for AFT-PTFU Sunshine Proposal to District

The Board President declared the hearing open. A public comment was made by Trustee Range. Following the public comment the Board President declared the public hearing closed.

12. REPORTS

12.1 Foundation – Janice Olson

12.2 Employee Groups

a) CTA – Michael Butros

b) CSEA – Sharon Wright

c) AFT Part-Time Faculty United – Kevin Crowley

13. ITEMS FOR FUTURE BOARD MEETINGS

Board members may request items to be placed on future Board meetings for a report or information.

Trustee Krause announced that the time of the board meetings need to be consistent.

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS : None

15. TRUSTEE COMMENTS

Trustee Brady thanked everyone for their support. California State University San Bernardino has contacted him with an interest in a fundraising event in an attempt to raise \$250,000. In response, he has asked Dr. Karnig, President, California State University San Bernardino to address the board at a future meeting with this interest. Lastly, Trustee Brady read aloud an apology directed towards Trustee Krause in response to a public comment he made at the last meeting.

Trustee Krause thanked the faculty and staff for their positive comments he heard on campus. In addition, he thanked everyone for working together and is hopeful for a great spring term.

Trustee Range presented information on the 2020 Vision booklet that he obtained at the CCLC conference.

Student Trustee Schmoll reported on student activities

16. ADJOURNMENT

It was MSC (Krause/Brady, 5-0) to adjourn the meeting at 6:16 p.m.

Lorrie Denson, Clerk


Date Approved


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: APPOINTMENT - CITIZENS' BOND OVERSIGHT COMMITTEE

SUBMITTED BY: G.H. Javaheripour, Administrative Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to fill vacancies on the Citizens' Bond Oversight Committee (CBOC). First two-year terms of four committee members expire as of March 31, 2010, and one member moved out of the area. The District advertised for the open seats on this committee and a sub-committee of the CBOC reviewed all applications and made recommendations to the Interim Superintendent President. Diana J. O'Malley and Rudy Cabriaes, who served an initial (two-year) term have agreed to serve a second (two-year) term. Michael Brewer and Tosca Walker have been selected to fill two of the remaining vacant seats. Nominations for a representative from the Senior Citizen organization will be submitted at the April 2011 Board of Trustees meeting. Based on Resolution 08-07, Section 5.4 which was board approved on October 14, 2008, committee members may serve no more than two consecutive terms.

A copy of the original Resolution and Bylaws is available for review in the Superintendent/President's office.

Need:

Pursuant to Section 15278 of the Education Code, the District is obligated to establish and maintain the Committee in order to satisfy the accountability requirements of Prop 39.

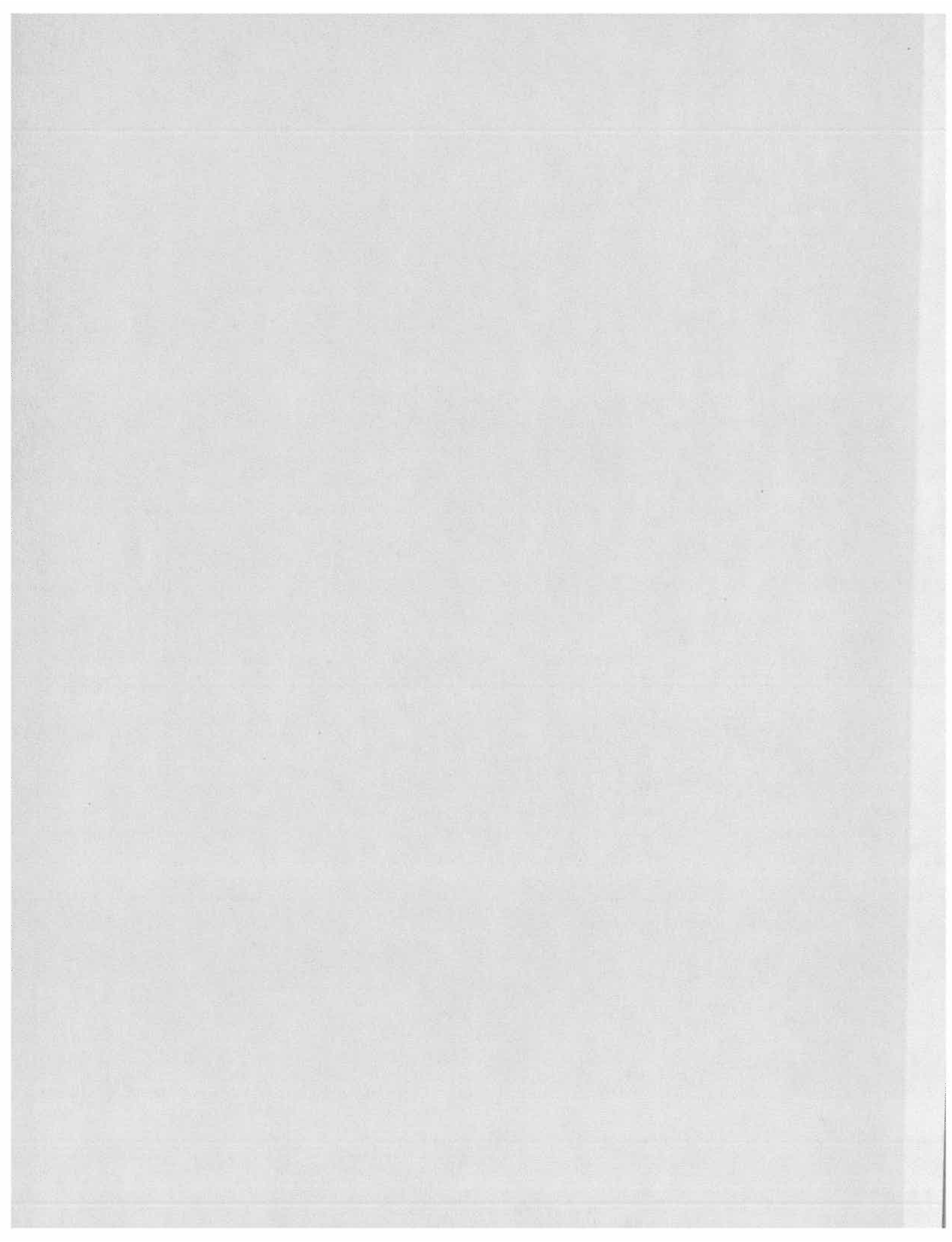
Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees appoint for a second term Diana J. O'Malley, representing a member active in an organization supportive of the college, and Rudy Cabriaes representing a member of the community at large; and appoint for an initial term Michael Brewer representing a member active in a taxpayer organization and Tosca Walker representing a member active in a business organization, to serve on the Citizens' Bond Oversight Committee for the period of April 1, 2011 through March 31, 2013.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO



VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: NOTICE OF COMPLETION – JAM FIRE PROTECTION. INC.

SUBMITTED BY: Chris Hylton, Maintenance & Operations

RECOMMENDED BY: G.H. Javaheripour [Signature]

APPROVED BY: Christopher O'Hearn [Signature]

Description/Background:

The District wishes to submit for approval a Notice of Completion for JAM Fire Protection, Inc. for the Clean Fire Suppression System project. This project was originally board approved on April 13, 2010.

A copy of the Notice of Completion is available for review in the Superintendent/President's office.

Need:

A Notice of Completion must be filed with the office of the county recorder for each contractor within 10 days of acceptance by the Board.

Fiscal Impact: No fiscal impact.

Recommended Action:

This item has been approved by the Interim Superintendent/President, and it is recommended that the Board of Trustees approve the Notice of Completion as submitted.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X




**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: BOARD OF TRUSTEES BUDGET TRANSFER REQUEST REPORT

SUBMITTED BY: Deedee Orta, Administrative Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, the college operations require that funds be transferred between expenditure types (i.e., full-time to hourly or supplies to equipment) to carry out the needs of the District. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 01).

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the budget transfers as submitted.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COLLEGE
 BUDGET TRANSFER REPORT
 FROM 07/01/10 TO 02/14/11

02/15/11

Ref. No.	Fund	Program	Account	Amount		Description
				Increase	Decrease	
110001	01	6620 SUPT/PRESIDENTS OFFICE	450000 OTHER SUPPLIES	1,685		OB 5532->4500
110001	01	6620 SUPT/PRESIDENTS OFFICE	553200 BOTTLED WATER		(1,685)	OB 5532->4500
110004	01	0400 BIOLOGICAL SCIENCES	430000 INSTRUCTIONAL SUPPLIES		(4,000)	OB 4300->5630
110004	01	0400 BIOLOGICAL SCIENCES	563000 CONTRACTS-RENTS & LEASES	4,000		OB 4300->5630
110005	01	0400 BIOLOGICAL SCIENCES	135000 PERSONAL SERVICES	5,000		TRANS PER LISA
110005	01	0400 BIOLOGICAL SCIENCES	248000 CLASS-I/NR-STUDENTS	13,568		TRANS PER LISA
110005	01	0400 BIOLOGICAL SCIENCES	311000 STATE TCHRS RTMT SYSTEM	500		TRANS PER LISA
110005	01	0400 BIOLOGICAL SCIENCES	331500 MEDICARE 1.45%	100		TRANS PER LISA
110005	01	0400 BIOLOGICAL SCIENCES	351000 STATE UNEMPLOYMENT INSURANCE	50		TRANS PER LISA
110005	01	0400 BIOLOGICAL SCIENCES	361000 WORKERS COMPENSATION	100		TRANS PER LISA
110005	01	0400 BIOLOGICAL SCIENCES	430000 INSTRUCTIONAL SUPPLIES	6,200		TRANS PER LISA
110005	01	0400 BIOLOGICAL SCIENCES	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	7,300		TRANS PER LISA
110005	01	0400 BIOLOGICAL SCIENCES	640500 COMPUTERS	9,427		TRANS PER LISA
110005	01	1701 MATHEMATICS	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	1,500		TRANS PER LISA
110005	01	1900 PHYSICAL SCIENCES	430000 INSTRUCTIONAL SUPPLIES		(31,320)	TRANS PER LISA
110005	01	1900 PHYSICAL SCIENCES	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	5,000		TRANS PER LISA
110005	01	1905 CHEMISTRY	248000 CLASS-I/NR-STUDENTS	5,120		TRANS PER LISA
110005	01	1905 CHEMISTRY	361000 WORKERS COMPENSATION	200		TRANS PER LISA
110005	01	6040 DEAN-STEM ACADEMIC PRGMS	135000 PERSONAL SERVICES	16,500		TRANS PER LISA
110005	01	6040 DEAN-STEM ACADEMIC PRGMS	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		(10,500)	TRANS PER LISA
110005	01	6040 DEAN-STEM ACADEMIC PRGMS	640000 NEW EQUIPMENT		(28,745)	TRANS PER LISA
110006	01	6455 DEAN OF STUDENT SERVICES	450000 OTHER SUPPLIES		(4,000)	TRANS PER EARTHA
110006	01	6455 DEAN OF STUDENT SERVICES	750000 GRANTS	3,000		TRANS PER EARTHA
110006	01	6455 DEAN OF STUDENT SERVICES	761000 STUDENT BOOK SERVICE	1,000		TRANS PER EARTHA
110007	01	6455 DEAN OF STUDENT SERVICES	135000 PERSONAL SERVICES	7,848		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	135000 PERSONAL SERVICES		(7,848)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	148000 ACADEMIC-NI/NR-COUNSELORS	9,680		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	148000 ACADEMIC-NI/NR-COUNSELORS		(9,680)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	311000 STATE TCHRS RTMT SYSTEM	1,434		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	311000 STATE TCHRS RTMT SYSTEM		(1,434)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	331500 MEDICARE 1.45%	248		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	331500 MEDICARE 1.45%		(248)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	351000 STATE UNEMPLOYMENT INSURANCE	64		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	351000 STATE UNEMPLOYMENT INSURANCE		(64)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	361000 WORKERS COMPENSATION	330		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	361000 WORKERS COMPENSATION		(330)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	430000 INSTRUCTIONAL SUPPLIES	299		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	430000 INSTRUCTIONAL SUPPLIES		(299)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	450000 OTHER SUPPLIES	6,403		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	450000 OTHER SUPPLIES		(6,403)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	7,454		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		(8,077)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	563000 CONTRACTS-RENTS & LEASES	40		SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	581000 ADVERTISING-PUBLIC RELATIONS		(273)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	590000 OTHER EXPENSE		(144)	SI 31/13->10
110007	01	6455 DEAN OF STUDENT SERVICES	761000 STUDENT BOOK SERVICE	1,000		SI 31/13->10
110008	01	1307 REST & FOOD SVCS MGMT	430000 INSTRUCTIONAL SUPPLIES	5,000		OB 5840->4300
110008	01	1307 REST & FOOD SVCS MGMT	584000 CONTRACTED SERVICES		(5,000)	OB 5840->4300
110009	01	6776 TRANSPORTATION	450000 OTHER SUPPLIES		(1,913)	VEH SCANNER
110009	01	6776 TRANSPORTATION	640000 NEW EQUIPMENT	1,913		VEH SCANNER
110010	01	0956 INDUS TECH-WELDING	430000 INSTRUCTIONAL SUPPLIES	27,010		OB 4300->6400/5640
110010	01	0956 INDUS TECH-WELDING	564000 CONTRACTS-REPAIRS	800		OB 4300->6400/5640
110010	01	0956 INDUS TECH-WELDING	640000 NEW EQUIPMENT		(27,810)	OB 4300->6400/5640
110011	01	1203 R N PROGRAM	430000 INSTRUCTIONAL SUPPLIES		(1,000)	OB 4300->6400
110011	01	1203 R N PROGRAM	641000 FURNITURE (NOT IN FIXED ASSET)	1,000		OB 4300->6400
110012	01	6411 CARE	450000 OTHER SUPPLIES		(300)	OB 4500->5202
110012	01	6411 CARE	520200 TRAVEL/CONFERENCE-ADMIN	300		OB 4500->5202
110013	01	6460 FINANCIAL AID ADMIN	450000 OTHER SUPPLIES		(2,000)	OB 4500->5300

VICTOR VALLEY COLLEGE
 BUDGET TRANSFER REPORT
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02/15/11

Ref. No.	Fund	Program	Account	Amount		Description
				Increase	Decrease	
110013	01	6460 FINANCIAL AID ADMIN	530000 DUES & MEMBERSHIPS	2,000		OB 4500->5300
110014	01	6460 FINANCIAL AID ADMIN	580500 LICENSE FEES	1,000		OB 5810->5805
110014	01	6460 FINANCIAL AID ADMIN	581000 ADVERTISING-PUBLIC RELATIONS		(1,000)	OB 5810->5805
110015	01	6455 DEAN OF STUDENT SVCS	761000 STUDENT BOOK SERVICE	1,200		SI 31->10
110015	01	6455 DEAN OF STUDENT SVCS	761000 STUDENT BOOK SERVICE		(1,200)	SI 31->10
110017	01	6460 FINANCIAL AID ADMIN	450000 OTHER SUPPLIES		(2,000)	OB 4500->5202
110017	01	6460 FINANCIAL AID ADMIN	520200 TRAVEL/CONFERENCE-ADMIN	2,000		OB 4500->5202
110018	01	0843 WOMENS SOFTBALL	244500 CLASS-I/NR-ASST COACHES	775		WOMENS SFTBL REV. BUD
110018	01	5990 UNDISTRIBUTED ACCTS	790000 RESERVE FOR CONTINGENCIES		(775)	WOMENS SFTBL REV. BUD
110025	01	6350 STU SUPPORT SVCS-TITLE IV	135000 PERSONAL SERVICES	4,000		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	239000 CLASS-SHORT TERM/TEMP/NI	12,000		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	248000 CLASS-I/NR-STUDENTS	6,912		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	335000 PUBLIC AGENCY RET SYSTEM	1,000		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	351000 STATE UNEMPLOYMENT INSURANCE	1,000		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	361000 WORKERS COMPENSATION	470		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	430000 INSTRUCTIONAL SUPPLIES		(1,164)	BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	450000 OTHER SUPPLIES	7,578		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	450000 OTHER SUPPLIES		(2,636)	BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	24,456		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		(20,000)	BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	530000 DUES & MEMBERSHIPS	150		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	530000 DUES & MEMBERSHIPS		(1,000)	BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	542000 LIABILITY INSURANCE	1,230		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	542000 LIABILITY INSURANCE		(260)	BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	563000 CONTRACTS-RENTS & LEASES	150		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	563000 CONTRACTS-RENTS & LEASES		(1,192)	BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	565000 CONTRACTS-MAINT AGREEMENTS		(445)	BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	569000 INDIRECT COST	7,097		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	584000 CONTRACTED SERVICES	50,458		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	584000 CONTRACTED SERVICES		(65,323)	BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	590000 OTHER EXPENSE	3,000		BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	590000 OTHER EXPENSE		(26,490)	BGT UPDATE
110025	01	6350 STU SUPPORT SVCS-TITLE IV	640000 NEW EQUIPMENT		(991)	BGT UPDATE
110026	01	6670 VP-ADMINISTRATIVE SVCS	569100 PRIOR YEAR ROLLOVERS		(2,760)	USE TAX-VEHICLE
110026	01	6776 TRANSPORTATION	574000 ASSESSMENT FEE	2,760		USE TAX-VEHICLE
110027	01	6670 VP-ADMINISTRATIVE SVCS	569100 PRIOR YEAR ROLLOVERS		(5,000)	REPL CNTY PRNTR
110027	01	6720 FISCAL OPERATIONS	640000 NEW EQUIPMENT	5,000		REPL CNTY PRNTR
110028	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	571000 LEGAL EXPENSE	40,000		OB 6100->5XXX/64XX
110028	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	612000 SITE IMPROVEMENTS		(1,315,533)	OB 6100->5XXX/64XX
110028	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	620000 BUILDINGS-NEW & REMODEL	71,215		OB 6100->5XXX/64XX
110028	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	620000 BUILDINGS-NEW & REMODEL		(23,051,202)	OB 6100->5XXX/64XX
110028	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	620000 BUILDINGS-NEW & REMODEL	1,227		OB 6100->5XXX/64XX
110028	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	620000 BUILDINGS-NEW & REMODEL	422,226		OB 6100->5XXX/64XX
110028	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	640000 NEW EQUIPMENT	135,150		OB 6100->5XXX/64XX
110028	42	0015 BOND: PUBL SFTY TRNG CTR	620000 BUILDINGS-NEW & REMODEL	593		OB 6100->5XXX/64XX
110028	42	0015 BOND: PUBL SFTY TRNG CTR	620000 BUILDINGS-NEW & REMODEL	23,192,367		OB 6100->5XXX/64XX
110028	42	0016 SOLAR PROJECT-MAIN CAMPUS	612000 SITE IMPROVEMENTS	467,710		OB 6100->5XXX/64XX
110028	42	0019 HESPERIA HS SITE	640000 NEW EQUIPMENT	36,247		OB 6100->5XXX/64XX
110029	01	0400 BIOLOGICAL SCIENCES	430000 INSTRUCTIONAL SUPPLIES		(6,415)	OB 4300->6405
110029	01	0400 BIOLOGICAL SCIENCES	640500 COMPUTERS	6,415		OB 4300->6405
110030	01	0400 BIOLOGICAL SCIENCES	430000 INSTRUCTIONAL SUPPLIES		(1,980)	OB 4300->5200
110030	01	1701 MATHEMATICS	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	1,980		OB 4300->5200
110031	01	1205 PHLEBOTOMY	244600 PROFESSIONAL EXPERT-CLASSIFIED	2,400		PROF XPERT
110031	01	5990 UNDISTRIBUTED ACCOUNTS	244600 PROFESSIONAL EXPERT-CLASSIFIED		(2,400)	PROF XPERT
110032	01	4940 LEARNING CENTER	248000 CLASS-I/NR-STUDENTS		(3,500)	TY 0000->1905
110032	01	4940 LEARNING CENTER	248000 CLASS-I/NR-STUDENTS	3,500		TY 0000->1905

VICTOR VALLEY COLLEGE
 BUDGET TRANSFER REPORT
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02/15/11

Ref. No.	Fund	Program	Account	Amount		Description
				Increase	Decrease	
110037	01	6040 DEAN-STEM ACA PRGRMS	640000 NEW EQUIPMENT		(11,360)	TUTORS
110038	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	580500 LICENSE FEES	17,547		TO COVER NEG BAL
110038	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	612000 SITE IMPROVEMENTS		(45,303)	TO COVER NEG BAL
110038	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	620000 BUILDINGS-NEW & REMODEL	23,051,202		TO COVER NEG BAL
110038	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	620000 BUILDINGS-NEW & REMODEL	12,750		TO COVER NEG BAL
110038	42	0015 BOND: PUB SFTY TRNG CTR	620000 BUILDINGS-NEW & REMODEL		(23,051,202)	TO COVER NEG BAL
110038	42	0015 BOND: PUB SFTY TRNG CTR	620000 BUILDINGS-NEW & REMODEL	15,006		TO COVER NEG BAL
110039	71	6595 REDEVEL PASSTHROUGH	564000 CONTRACTS-REPAIRS	2,400		TRACTOR REPAIR
110039	71	6595 REDEVEL PASSTHROUGH	644000 TRANSPORTATION EQUIPMENT		(2,400)	TRACTOR REPAIR
110040	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	584000 CONTRACTED SERVICES	20,000		TO COVER NEG BAL
110040	42	0006 "V.V.C.CAMPUS-VICTORVILLE"	612000 SITE IMPROVEMENTS		(21,821)	TO COVER NEG BAL
110040	42	0015 BOND: PUB SFTY TRNG CTR	620000 BUILDINGS-NEW & REMODEL	1,821		TO COVER NEG BAL
110041	71	0006 "V.V.C.CAMPUS-VICTORVILLE"	450000 OTHER SUPPLIES	3,000		TO COVER NEG BAL
110041	71	0006 "V.V.C.CAMPUS-VICTORVILLE"	580500 LICENSE FEES	175,813		TO COVER NEG BAL
110041	71	0006 "V.V.C.CAMPUS-VICTORVILLE"	584000 CONTRACTED SERVICES		(178,813)	TO COVER NEG BAL
110041	71	6595 REDEVEL PASSTHROUGH	565000 CONTRACTS-MAINT AGREEMENTS		(13,614)	TO COVER NEG BAL
110041	71	6595 REDEVEL PASSTHROUGH	584000 CONTRACTED SERVICES	35,563		TO COVER NEG BAL
110041	71	6595 REDEVEL PASSTHROUGH	612000 SITE IMPROVEMENTS	370,995		TO COVER NEG BAL
110041	71	6595 REDEVEL PASSTHROUGH	620000 BUILDINGS-NEW & REMODEL		(392,944)	TO COVER NEG BAL
110044	71	0006 "V.V.C.CAMPUS-VICTORVILLE"	584000 CONTRACTED SERVICES		(43,518)	TO COVER NEG BAL
110044	71	0006 "V.V.C.CAMPUS-VICTORVILLE"	620000 BUILDINGS-NEW & REMODEL	24,000		TO COVER NEG BAL
110044	71	0006 "V.V.C.CAMPUS-VICTORVILLE"	640000 NEW EQUIPMENT	18,300		TO COVER NEG BAL
110044	71	0038 ADAPTIVE PE	620000 BUILDINGS-NEW & REMODEL	1,218		TO COVER NEG BAL
110045	42	0015 BOND: PUB SFTY TRNG CTR	620000 BUILDINGS-NEW & REMODEL		(1,821)	TO COVER NEG BAL
110045	42	0015 BOND: PUB SFTY TRNG CTR	620000 BUILDINGS-NEW & REMODEL	1,821		TO COVER NEG BAL
110046	71	0006 "V.V.C.CAMPUS-VICTORVILLE"	584000 CONTRACTED SERVICES	1,876		TO COVER NEG BAL
110046	71	0006 "V.V.C.CAMPUS-VICTORVILLE"	620000 BUILDINGS-NEW & REMODEL		(6,676)	TO COVER NEG BAL
110046	71	0006 "V.V.C.CAMPUS-VICTORVILLE"	640000 NEW EQUIPMENT	4,800		TO COVER NEG BAL
110046	71	6595 REDEVEL PASSTHROUGH	563000 CONTRACTS-RENTS & LEASES	1,174		TO COVER NEG BAL
110046	71	6595 REDEVEL PASSTHROUGH	564000 CONTRACTS-REPAIRS	3,735		TO COVER NEG BAL
110046	71	6595 REDEVEL PASSTHROUGH	565000 CONTRACTS-MAINT AGREEMENTS		(4,909)	TO COVER NEG BAL
110047	01	0000 DISTR-WIDE HOLDING PRGRM	889900 MISCELLANEOUS INCOME	3,000		BUTTE (EAP) GRANT
110047	01	6303 ASSESSMENT	239400 CLASS SUBS/NI	120		BUTTE (EAP) GRANT
110047	01	6681 DEAN-INSTIT'L EFFECTIV.	450000 OTHER SUPPLIES	980		BUTTE (EAP) GRANT
110047	01	6681 DEAN-INSTIT'L EFFECTIV.	590000 OTHER EXPENSE	1,900		BUTTE (EAP) GRANT
110048	01	6615 MKTING & PUBLIC INFO	581000 ADVERTISING-PUBLIC RELATIONS		(500)	OB 5810->5815
110048	01	6615 MKTING & PUBLIC INFO	581500 PLAQUES/AWARDS W/ENGRAVING	500		OB 5810->5815
110049	01	1305 CHILD DEVELOPMENT	430000 INSTRUCTIONAL SUPPLIES		(100)	OB 4300->5840
110049	01	1305 CHILD DEVELOPMENT	584000 CONTRACTED SERVICES	100		OB 4300->5840
110050	01	0400 BIOLOGICAL SCIENCES	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	2,700		PG 6040->0400
110050	01	6040 DEAN-STEM ACA PRGRMS	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		(2,547)	PG 6040->0400
110050	01	6040 DEAN-STEM ACA PRGRMS	640000 NEW EQUIPMENT		(153)	PG 6040->0400
110051	01	6510 MAINTENANCE/OPS	520200 TRAVEL/CONFERENCE-ADMIN	2,024		TO COVER NEG BAL
110051	01	6510 MAINTENANCE/OPS	563000 CONTRACTS-RENTS & LEASES		(2,024)	TO COVER NEG BAL
110051	01	6550 GROUNDS OPERATIONS	450000 OTHER SUPPLIES		(199)	TO COVER NEG BAL
110051	01	6550 GROUNDS OPERATIONS	520200 TRAVEL/CONFERENCE-ADMIN	140		TO COVER NEG BAL
110051	01	6550 GROUNDS OPERATIONS	563000 CONTRACTS-RENTS & LEASES	59		TO COVER NEG BAL
110052	01	0000 DISTR-WIDE HOLDING PRGRM	862600 CALWORKS	130,004		BGT UPDATE
110052	01	6412 CALWORKS COORDINATION	128300 COUNSELOR'S SUMMER SALARY	9,381		BGT UPDATE
110052	01	6412 CALWORKS COORDINATION	148000 ACADEMIC-NI/NR-COUNSELORS	16,500		BGT UPDATE
110052	01	6412 CALWORKS COORDINATION	218000 CLASSIFIED-NI/REG	31,680		BGT UPDATE
110052	01	6412 CALWORKS COORDINATION	239000 CLASS-SHORT TERM/TEMP/NI	8,000		BGT UPDATE
110052	01	6412 CALWORKS COORDINATION	248000 CLASS-I/NR-STUDENTS	10,000		BGT UPDATE
110052	01	6412 CALWORKS COORDINATION	341000 HEALTH AND WELFARE	31,242		BGT UPDATE
110052	01	6412 CALWORKS COORDINATION	584000 CONTRACTED SERVICES	23,201		BGT UPDATE

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Ref. No.	Fund	Program	Account	Amount		Description
				Increase	Decrease	
110053	01	6412 CALWORKS COORDINATION	218000 CLASSIFIED-NI/REG		(25,559)	BGT UPDATE
110053	01	6412 CALWORKS COORDINATION	450000 OTHER SUPPLIES	7,000		BGT UPDATE
110053	01	6412 CALWORKS COORDINATION	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	4,000		BGT UPDATE
110053	01	6412 CALWORKS COORDINATION	584000 CONTRACTED SERVICES	30,000		BGT UPDATE
110053	01	6412 CALWORKS COORDINATION	584000 CONTRACTED SERVICES	50,817		BGT UPDATE
110053	01	6412 CALWORKS COORDINATION	584000 CONTRACTED SERVICES		(68,458)	BGT UPDATE
110053	01	6412 CALWORKS COORDINATION	640000 NEW EQUIPMENT	2,200		BGT UPDATE
110056	01	0000 DISTR-WIDE HOLDING PRGRM	869900 STATE INCOME - MISCELLANEOUS	40,000		SONG-BRN 2-YR 2
110056	01	1203 R N PROGRAM	110000 TEACHERS SALARY-REGULAR	30,967		SONG-BRN 2-YR 2
110056	01	1203 R N PROGRAM	311000 STATE TCHRS RTMT SYSTEM	2,952		SONG-BRN 2-YR 2
110056	01	1203 R N PROGRAM	331500 MEDICARE 1.45%	519		SONG-BRN 2-YR 2
110056	01	1203 R N PROGRAM	341000 HEALTH AND WELFARE	4,764		SONG-BRN 2-YR 2
110056	01	1203 R N PROGRAM	351000 STATE UNEMPLOYMENT INSURANCE	107		SONG-BRN 2-YR 2
110056	01	1203 R N PROGRAM	361000 WORKERS COMPENSATION	691		SONG-BRN 2-YR 2
110057	01	0109 AGRICULTURE	430000 INSTRUCTIONAL SUPPLIES	11,829		BGT UPDATE
110057	01	0109 AGRICULTURE	640000 NEW EQUIPMENT		(11,829)	BGT UPDATE
110058	01	0514 BUSINESS ED TECH	135000 PERSONAL SERVICES	6,000		BGT UPDATE
110058	01	0514 BUSINESS ED TECH	248000 CLASS-I/NR-STUDENTS	13,200		BGT UPDATE
110058	01	0514 BUSINESS ED TECH	311000 STATE TCHRS RTMT SYSTEM	1,369		BGT UPDATE
110058	01	0514 BUSINESS ED TECH	331500 MEDICARE 1.45%	87		BGT UPDATE
110058	01	0514 BUSINESS ED TECH	351000 STATE UNEMPLOYMENT INSURANCE	44		BGT UPDATE
110058	01	0514 BUSINESS ED TECH	361000 WORKERS COMPENSATION	300		BGT UPDATE
110058	01	0514 BUSINESS ED TECH	584000 CONTRACTED SERVICES		(6,000)	BGT UPDATE
110058	01	0514 BUSINESS ED TECH	640000 NEW EQUIPMENT		(15,000)	BGT UPDATE
110058	01	1200 HEALTH SERVICES GEN	584000 CONTRACTED SERVICES		(3,196)	BGT UPDATE
110058	01	1200 HEALTH SERVICES GEN	590000 OTHER EXPENSE	3,196		BGT UPDATE
110058	01	1305 CHILD DEVELOPMENT	248000 CLASS-I/NR-STUDENTS	11,880		BGT UPDATE
110058	01	1305 CHILD DEVELOPMENT	311000 STATE TCHRS RTMT SYSTEM	1,620		BGT UPDATE
110058	01	1305 CHILD DEVELOPMENT	430000 INSTRUCTIONAL SUPPLIES	500		BGT UPDATE
110058	01	1305 CHILD DEVELOPMENT	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	4,000		BGT UPDATE
110058	01	2105 ADMIN OF JUSTICE	430000 INSTRUCTIONAL SUPPLIES		(827)	BGT UPDATE
110058	01	2105 ADMIN OF JUSTICE	520200 TRAVEL/CONFERENCE-ADMIN	827		BGT UPDATE
110058	01	2133 FIRE CONTROL TECH	430000 INSTRUCTIONAL SUPPLIES	22,754		BGT UPDATE
110058	01	2133 FIRE CONTROL TECH	640000 NEW EQUIPMENT		(22,754)	BGT UPDATE
110058	01	6060 DEAN-STU& WKFORCE DEV	520200 TRAVEL/CONFERENCE-ADMIN		(1,500)	BGT UPDATE
110058	01	6060 DEAN-STU & WKFORCE DEV	640000 NEW EQUIPMENT		(16,500)	BGT UPDATE
110058	01	6120 LIBRARY	443000 SUBSCRIPTIONS	1,847		BGT UPDATE
110058	01	6120 LIBRARY	565000 CONTRACTS-MAINT AGREEMENTS		(24,221)	BGT UPDATE
110058	01	6120 LIBRARY	580500 LICENSE FEES	15,675		BGT UPDATE
110058	01	6120 LIBRARY	631000 LIBRARY BOOKS	6,699		BGT UPDATE
110059	01	0836 ATHLETICS DEPARTMENT	135000 PERSONAL SERVICES	6,000		TO COVER NEG BAL
110059	01	0836 ATHLETICS DEPARTMENT	311000 STATE TCHRS RTMT SYSTEM	500		TO COVER NEG BAL
110059	01	0836 ATHLETICS DEPARTMENT	335000 PUBLIC AGENCY RET SYSTEM	200		TO COVER NEG BAL
110059	01	0836 ATHLETICS DEPARTMENT	513000 CONTRACTED SVCS-DOCTORS	1,035		TO COVER NEG BAL
110059	01	0836 ATHLETICS DEPARTMENT	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		(85,635)	TO COVER NEG BAL
110059	01	0836 ATHLETICS DEPARTMENT	584000 CONTRACTED SERVICES		(49,150)	TO COVER NEG BAL
110059	01	0836 ATHLETICS DEPARTMENT	590000 OTHER EXPENSE	60		TO COVER NEG BAL
110059	01	0837 MENS BASEBALL	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	7,175		TO COVER NEG BAL
110059	01	0838 MENS TENNIS	134500 ACADEMIC-I/NR-HEAD COACHES	3,000		TO COVER NEG BAL
110059	01	0838 MENS TENNIS	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	1,370		TO COVER NEG BAL
110059	01	0839 MENS BASKETBALL	311000 STATE TCHRS RTMT SYSTEM	206		TO COVER NEG BAL
110059	01	0839 MENS BASKETBALL	331500 MEDICARE 1.45%	55		TO COVER NEG BAL
110059	01	0839 MENS BASKETBALL	335000 PUBLIC AGENCY RET SYSTEM	46		TO COVER NEG BAL
110059	01	0839 MENS BASKETBALL	351000 STATE UNEMPLOYMENT INSURANCE	27		TO COVER NEG BAL
110059	01	0839 MENS BASKETBALL	361000 WORKERS COMPENSATION	140		TO COVER NEG BAL
110059	01	0839 MENS BASKETBALL	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	12,424		TO COVER NEG BAL
110059	01	0840 MENS SOCCER	134500 ACADEMIC-I/NR-HEAD COACHES	5,750		TO COVER NEG BAL
110059	01	0840 MENS SOCCER	331500 MEDICARE 1.45%	300		TO COVER NEG BAL
110059	01	0840 MENS SOCCER	335000 PUBLIC AGENCY RET SYSTEM	328		TO COVER NEG BAL
110059	01	0840 MENS SOCCER	351000 STATE UNEMPLOYMENT INSURANCE	63		TO COVER NEG BAL
110059	01	0840 MENS SOCCER	361000 WORKERS COMPENSATION	170		TO COVER NEG BAL
110059	01	0840 MENS SOCCER	430000 INSTRUCTIONAL SUPPLIES	1,174		TO COVER NEG BAL
110059	01	0840 MENS SOCCER	520000 TRAVEL/CONFERENCE-INSTRUCTIONA	8,167		TO COVER NEG BAL
110059	01	0840 MENS SOCCER	584000 CONTRACTED SERVICES	6,306		TO COVER NEG BAL

VICTOR VALLEY COLLEGE
 BUDGET TRANSFER REPORT
 FROM 07/01/10 TO 02/14/11

02/15/11

Ref. No.	Fund	Program	Account	Amount		Description
				Increase	Decrease	
110059	01	0841 COED CROSS COUNTRY	311000 STATE TCHRS RTMT SYSTEM		413	TO COVER NEG BAL
110059	01	0841 COED CROSS COUNTRY	331000 OASDI		310	TO COVER NEG BAL
110059	01	0841 COED CROSS COUNTRY	331500 MEDICARE 1.45%		109	TO COVER NEG BAL
110059	01	0841 COED CROSS COUNTRY	335000 PUBLIC AGENCY RET SYSTEM		94	TO COVER NEG BAL
110059	01	0841 COED CROSS COUNTRY	351000 STATE UNEMPLOYMENT INSURANCE		54	TO COVER NEG BAL
110059	01	0841 COED CROSS COUNTRY	361000 WORKERS COMPENSATION		146	TO COVER NEG BAL
110059	01	0841 COED CROSS COUNTRY	430000 INSTRUCTIONAL SUPPLIES		199	TO COVER NEG BAL
110059	01	0841 COED CROSS COUNTRY	513000 CONTRACTED SVCS-DOCTORS		40	TO COVER NEG BAL
110059	01	0841 COED CROSS COUNTRY	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		3,992	TO COVER NEG BAL
110059	01	0842 MEN'S GOLF	430000 INSTRUCTIONAL SUPPLIES			(1,766) TO COVER NEG BAL
110059	01	0842 MEN'S GOLF	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		2,480	TO COVER NEG BAL
110059	01	0843 WOMENS SOFTBALL	430000 INSTRUCTIONAL SUPPLIES		1,098	TO COVER NEG BAL
110059	01	0843 WOMENS SOFTBALL	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		5,290	TO COVER NEG BAL
110059	01	0843 WOMENS SOFTBALL	581500 PLAQUES/AWARDS W/ENGRAVING		235	TO COVER NEG BAL
110059	01	0843 WOMENS SOFTBALL	584000 CONTRACTED SERVICES			(756) TO COVER NEG BAL
110059	01	0844 WOMENS TENNIS	430000 INSTRUCTIONAL SUPPLIES			(1,032) TO COVER NEG BAL
110059	01	0844 WOMENS TENNIS	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		1,032	TO COVER NEG BAL
110059	01	0845 WOMENS VOLLEYBALL	244500 CLASS-I/NR-ASST COACHES		2,000	TO COVER NEG BAL
110059	01	0845 WOMENS VOLLEYBALL	311000 STATE TCHRS RTMT SYSTEM		413	TO COVER NEG BAL
110059	01	0845 WOMENS VOLLEYBALL	331500 MEDICARE 1.45%		137	TO COVER NEG BAL
110059	01	0845 WOMENS VOLLEYBALL	335000 PUBLIC AGENCY RET SYSTEM		169	TO COVER NEG BAL
110059	01	0845 WOMENS VOLLEYBALL	351000 STATE UNEMPLOYMENT INSURANCE		68	TO COVER NEG BAL
110059	01	0845 WOMENS VOLLEYBALL	361000 WORKERS COMPENSATION		184	TO COVER NEG BAL
110059	01	0845 WOMENS VOLLEYBALL	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		5,361	TO COVER NEG BAL
110059	01	0845 WOMENS VOLLEYBALL	584000 CONTRACTED SERVICES			(666) TO COVER NEG BAL
110059	01	0846 WOMEN'S BASKETBALL	361000 WORKERS COMPENSATION		624	TO COVER NEG BAL
110059	01	0846 WOMEN'S BASKETBALL	430000 INSTRUCTIONAL SUPPLIES		380	TO COVER NEG BAL
110059	01	0846 WOMEN'S BASKETBALL	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		5,367	TO COVER NEG BAL
110059	01	0846 WOMEN'S BASKETBALL	584000 CONTRACTED SERVICES			(1,210) TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	311000 STATE TCHRS RTMT SYSTEM		2,228	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	321000 PUBLIC EMPLOYEES RET SYSTEM		1,071	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	331000 OASDI		620	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	331500 MEDICARE 1.45%		963	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	335000 PUBLIC AGENCY RET SYSTEM		844	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	351000 STATE UNEMPLOYMENT INSURANCE		429	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	361000 WORKERS COMPENSATION		1,155	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	430000 INSTRUCTIONAL SUPPLIES		2,012	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		5,018	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	563000 CONTRACTS-RENTS & LEASES		1,913	TO COVER NEG BAL
110059	01	0847 MENS FOOTBALL	584000 CONTRACTED SERVICES		9,455	TO COVER NEG BAL
110059	01	0848 WOMEN'S SOCCER	134500 ACADEMIC-I/NR-HEAD COACHES		1,500	TO COVER NEG BAL
110059	01	0848 WOMEN'S SOCCER	331500 MEDICARE 1.45%		131	TO COVER NEG BAL
110059	01	0848 WOMEN'S SOCCER	335000 PUBLIC AGENCY RET SYSTEM		338	TO COVER NEG BAL
110059	01	0848 WOMEN'S SOCCER	351000 STATE UNEMPLOYMENT INSURANCE		65	TO COVER NEG BAL
110059	01	0848 WOMEN'S SOCCER	361000 WORKERS COMPENSATION		175	TO COVER NEG BAL
110059	01	0848 WOMEN'S SOCCER	430000 INSTRUCTIONAL SUPPLIES		1,219	TO COVER NEG BAL
110059	01	0848 WOMEN'S SOCCER	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		7,722	TO COVER NEG BAL
110059	01	0848 WOMEN'S SOCCER	584000 CONTRACTED SERVICES		7,108	TO COVER NEG BAL
110059	01	0849 WRESTLING	331500 MEDICARE 1.45%		109	TO COVER NEG BAL
110059	01	0849 WRESTLING	335000 PUBLIC AGENCY RET SYSTEM		282	TO COVER NEG BAL
110059	01	0849 WRESTLING	351000 STATE UNEMPLOYMENT INSURANCE		54	TO COVER NEG BAL
110059	01	0849 WRESTLING	361000 WORKERS COMPENSATION		146	TO COVER NEG BAL
110059	01	0849 WRESTLING	430000 INSTRUCTIONAL SUPPLIES		1,979	TO COVER NEG BAL
110059	01	0849 WRESTLING	520000 TRAVEL/CONFERENCE-INSTRUCTIONA		8,891	TO COVER NEG BAL
110059	01	0849 WRESTLING	530000 DUES & MEMBERSHIPS		350	TO COVER NEG BAL
110059	01	0849 WRESTLING	584000 CONTRACTED SERVICES			(253) TO COVER NEG BAL
110060	01	1905 CHEMISTRY	248000 CLASS-I/NR-STUDENTS		7,936	TUTORS
110060	01	6040 DEAN-STEM ACA PRGRMS	640000 NEW EQUIPMENT			(7,936) TUTORS
110061	01	1203 R N PROGRAM	430000 INSTRUCTIONAL SUPPLIES			(7,300) 2-YR SUB WEB TEST GEN
110061	01	1203 R N PROGRAM	580500 LICENSE FEES		7,300	2-YR SUB WEB TEST GEN
110062	01	4934 BASIC SKILLS: ALL DISC	431000 INSTRUCTIONAL SOFTWARE		5,175	OB 5691->5805
110062	01	4934 BASIC SKILLS: ALL DISC	569100 PRIOR YEAR ROLLOVERS			(15,403) OB 5691->5805
110062	01	4934 BASIC SKILLS: ALL DISC	580500 LICENSE FEES		10,228	OB 5691->5805
110063	01	4934 BASIC SKILLS: ALL DISC	131000 TEACHERS SAL - HOURLY TRAINING		660	TO COVER NEG BAL

VICTOR VALLEY COLLEGE
 BUDGET TRANSFER REPORT
 FROM 07/01/10 TO 02/14/11

02/15/11


Ref. No.	Fund	Program	Account	Amount		Description
				Increase	Decrease	
110063	01	4934 BASIC SKILLS: ALL DISC	331500 MEDICARE 1.45%	750		TO COVER NEG BAL
110063	01	4934 BASIC SKILLS: ALL DISC	335000 PUBLIC AGENCY RET SYSTEM	200		TO COVER NEG BAL
110063	01	4934 BASIC SKILLS: ALL DISC	351000 STATE UNEMPLOYMENT INSURANCE	400		TO COVER NEG BAL
110063	01	4934 BASIC SKILLS: ALL DISC	361000 WORKERS COMPENSATION	1,000		TO COVER NEG BAL
110063	01	4934 BASIC SKILLS: ALL DISC	430000 INSTRUCTIONAL SUPPLIES		(3,010)	TO COVER NEG BAL
110064	01	4900 INTERDISCIP STUDIES	341000 HEALTH AND WELFARE	40,000		AFT BENEFITS
110064	01	6670 VP-ADMINISTRATIVE SVCS	569100 PRIOR YEAR ROLLOVERS		(40,000)	AFT BENEFITS
110065	01	6010 VP-STUDENT LEARNING	580500 LICENSE FEES	1,245		CHARIOT SOFTWARE
110065	01	6010 VP-STUDENT LEARNING	584000 CONTRACTED SERVICES		(1,245)	CHARIOT SOFTWARE
110066	01	6010 VP-STUDENT LEARNING	580500 LICENSE FEES	1,120		IPARADIGMS LLC
110066	01	6010 VP-STUDENT LEARNING	584000 CONTRACTED SERVICES		(1,120)	IPARADIGMS LLC
110067	01	6010 VP-STUDENT LEARNING	450000 OTHER SUPPLIES	7,050		TO COVER NEG BAL
110067	01	6010 VP-STUDENT LEARNING	580000 CONTRACTS - COUNTY SCHOOLS		(760)	TO COVER NEG BAL
110067	01	6010 VP-STUDENT LEARNING	584000 CONTRACTED SERVICES		(2,290)	TO COVER NEG BAL
110067	01	6010 VP-STUDENT LEARNING	640500 COMPUTERS		(4,000)	TO COVER NEG BAL
110068	01	5990 UNDISTRIBUTED ACCTS	790000 RESERVE FOR CONTINGENCIES		(50,000)	CREATE BRIDGE BUD
110068	01	6017 BRIDGE PROGRAM	135000 PERSONAL SERVICES	21,600		CREATE BRIDGE BUD
110068	01	6017 BRIDGE PROGRAM	148000 ACADEMIC-NI/NR-COUNSELORS	15,600		CREATE BRIDGE BUD
110068	01	6017 BRIDGE PROGRAM	311000 STATE TCHRS RTMT SYSTEM	11,160		CREATE BRIDGE BUD
110068	01	6017 BRIDGE PROGRAM	450000 OTHER SUPPLIES	1,640		CREATE BRIDGE BUD
110069	01	0835 PHYSICAL EDUCATION	430000 INSTRUCTIONAL SUPPLIES	4,000		FOR GYM EQUIPMENT
110069	01	0835 PHYSICAL EDUCATION	640000 NEW EQUIPMENT	16,000		FOR GYM EQUIPMENT
110069	01	5990 UNDISTRIBUTED ACCTS	790000 RESERVE FOR CONTINGENCIES		(20,000)	FOR GYM EQUIPMENT
110071	01	6772 CAMPUS POLICE/PARKING	450000 OTHER SUPPLIES		(6,900)	TO COVER NEG ACCTS
110071	01	6772 CAMPUS POLICE/PARKING	563000 CONTRACTS-RENTS & LEASES		(1,900)	TO COVER NEG ACCTS
110071	01	6772 CAMPUS POLICE/PARKING	574000 ASSESSMENT FEE	8,800		TO COVER NEG ACCTS
110072	01	6772 CAMPUS POLICE/PARKING	218000 CLASSIFIED-NI/REG		(50,000)	OB 2180->2190/4500
110072	01	6772 CAMPUS POLICE/PARKING	239100 CLASS-REG/FT-OVERTIME	40,000		OB 2180->2190/4500
110072	01	6772 CAMPUS POLICE/PARKING	450000 OTHER SUPPLIES	8,236		OB 2180->2190/4500
110072	01	6772 CAMPUS POLICE/PARKING	640000 NEW EQUIPMENT	1,764		OB 2180->2190/4500
110073	01	6772 CAMPUS POLICE/PARKING	218000 CLASSIFIED-NI/REG	10,000		REV 110072
110073	01	6772 CAMPUS POLICE/PARKING	450000 OTHER SUPPLIES		(8,236)	REV 110072
110073	01	6772 CAMPUS POLICE/PARKING	640000 NEW EQUIPMENT		(1,764)	REV 110072
110074	01	6772 CAMPUS POLICE/PARKING	239400 CLASS SUBS/NI	16,150		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	321000 PUBLIC EMPLOYEES RET SYSTEM	790		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	331000 OASDI	460		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	331500 MEDICARE 1.45%	105		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	351000 STATE UNEMPLOYMENT INSURANCE	50		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	361000 WORKERS COMPENSATION	140		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	450000 OTHER SUPPLIES	6,811		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	530000 DUES & MEMBERSHIPS	350		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	553200 BOTTLED WATER	290		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	563000 CONTRACTS-RENTS & LEASES	1,300		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	564000 CONTRACTS-REPAIRS	1,480		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	565000 CONTRACTS-MAINT AGREEMENTS	9,400		TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	574000 ASSESSMENT FEE		(42,826)	TO COVER NEG ACCTS
110074	01	6772 CAMPUS POLICE/PARKING	584000 CONTRACTED SERVICES	5,500		TO COVER NEG ACCTS
110075	01	6772 CAMPUS POLICE/PARKING	450000 OTHER SUPPLIES	3,235		TO COVER NEG ACCTS
110075	01	6772 CAMPUS POLICE/PARKING	564000 CONTRACTS-REPAIRS		(5,000)	TO COVER NEG ACCTS
110075	01	6772 CAMPUS POLICE/PARKING	640000 NEW EQUIPMENT	1,765		TO COVER NEG ACCTS


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)

SUBMITTED BY: Mary Pringle, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on their financial condition. Districts are required to provide copies to the Chancellor's Office and county schools of the completed form (Form CCFS-311Q) and a copy of the quarterly financial report required by Education Code '72413(g) and '84043 no later than five working days following the date of the governing board meeting.

Need:

State Mandate

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees receive and enter these reports into the minutes of the meeting.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2010-2011

Quarter Ended: (Q2) Dec 31, 2010

District: (990) VICTOR VALLEY

Your Quarterly Data is Certified for this quarter:

Chief Business Officer

CBO Name: GH Javaheripour

CBO Phone: 760-245-4271

CBO Signature: _____

Date Signed: _____

Chief Executive Officer Name: Christopher O'Hearn

CEO Signature: _____

Date Signed: _____

Electronic Cert Date: 02/10/2011

District Contact Person

Name: Mary Pringle

Title: Director, Fiscal Services

Telephone: 760-245-4271

Fax: 760-843-0621

E-Mail: pringlem@vvc.edu

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:

Christine Atalig (916)327-5772 atalig@vvc.edu or Glen Campora (916)323-6899 gcampora@vvc.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2010-2011

Quarter Ended: (Q2) Dec 31, 2010

District: (990) VICTOR VALLEY

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2007-08	Actual 2008-09	Actual 2009-10	Projected 2010-2011
Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	46,840,161	45,886,114	55,069,314	48,300,000
A.2	Other Financing Sources (Object 8900)	1,800,000	5,062,310	5,650,000	40,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	48,640,161	50,948,424	60,719,314	48,340,000
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	45,846,168	47,427,016	58,955,896	50,726,300
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,399,795	388,279	1,200	50,000
B.3	Total Unrestricted Expenditures (B.1 + B.2)	48,245,963	47,815,295	58,957,096	50,776,300
C	Revenues Over(Under) Expenditures (A.3 - B.3)	394,198	3,133,129	1,762,218	-2,436,300
D	Fund Balance, Beginning	2,766,452	3,160,650	9,293,779	9,202,647
D.1	Prior Year Adjustments + (-)	0	3,000,000	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	2,766,452	6,160,650	9,293,779	9,202,647
E	Fund Balance, Ending (C. + D.2)	3,160,650	9,293,779	11,055,997	6,766,347
F.1	Percentage of GF Fund Balance to GF Expenditures (E / B.3)	6.6%	19.4%	18.8%	13.3%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	9,360	10,064	10,002	10,635
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2007-08	2008-09	2009-10	2010-2011
H.1	Cash, excluding borrowed funds		0	16,145,685	18,572,263
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	9,755,175	0	16,145,685	18,572,263

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	49,805,544	49,805,544	26,504,193	53.2%
I.2	Other Financing Sources (Object 8900)	40,000	40,000	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	49,845,544	49,845,544	26,504,193	53.2%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	51,278,444	51,279,219	22,127,759	43.2%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	300,000	299,225	600	0.2%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	51,578,444	51,578,444	22,128,359	42.9%
K	Revenues Over(Under) Expenditures (I.3 - J.3)	-732,900	-732,900	4,375,834	
L	Adjusted Fund Balance, Beginning	9,202,647	9,202,647	9,202,647	
L.1	Fund Balance, Ending (C. + L.2)	7,469,747	7,469,747	13,578,481	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	14.5%	14.5%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:						
Year 1:						
Year 2:						
Year 3:						
b. BENEFITS:						
Year 1:						
Year 2:						
Year 3:						

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
 This year? **NO**
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORT

SUBMITTED BY: Renee Garcia, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payments Report.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

BOARD PAYMENT REPORT
 BOARD OF TRUSTEES MEETING, MARCH 8, 2011

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond	Student Cntr Fee
BATCH 555	\$ 91,052.25					
BATCH 556 VOIDED						
BATCH 556A						
BATCH 557	\$ 2,360.21					
BATCH 558	\$ 1,673.13					
BATCH 559	\$ 2,486.27					
BATCH 560	\$ 621.01					
BATCH 561	\$ 521.93					
BATCH 561A	\$ 2,395.26					
BATCH 562	\$ 55,722.72					
BATCH 562A	\$ 36,923.23					
BATCH 563	\$ 5,000.00					
BATCH 564	\$ 1,899.84					
BATCH 564A	\$ 18,750.00					
BATCH 565	\$ 18,000.00					
BATCH 565A	\$ 11,310.95					
BATCH 566	\$ 5,782.91					
BATCH 567	\$ 14,702.95		\$ 42.00			
BATCH 568	\$ 3,133.00					
BATCH 569	\$ 3,879.50					
BATCH 570	\$ 307.73					
BATCH 571	\$ 824.40					
BATCH 572	\$ 5,549.06					
BATCH 573	\$ 134.00					
BATCH 573A	\$ 11,700.00					
BATCH 574						
BATCH 575 VOIDED					\$ 1,820.86	
BATCH 575A	\$ 4,607.00					
BATCH 576	\$ 39.00					
BATCH 577	\$ 2,000.00					
BATCH 578	\$ 162.04					
BATCH 579	\$ 8,307.46					
BATCH 579A	\$ 2,772.00					
BATCH 580						
BATCH 581			\$ 37,503.05			
BATCH 581A					\$ 9,150.00	
					\$ 13,602.04	

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, MARCH 8, 2011**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond	Student Cntr Fee
BATCH 582	\$ 79.87					
BATCH 583	\$ 1,056.82					
BATCH 584	\$ 5,542.82					
BATCH 585	\$ 78.00					
BATCH 586	\$ 7,116.32					
BATCH 587	\$ 14.75					
BATCH 588	\$ 6,071.27					
BATCH 589	\$ 2,404.58					
BATCH 590			\$ 819.30			
BATCH 591 VOIDED						
BATCH 591A	\$ 5,066.77					
BATCH 592	\$ 7,914.73					
BATCH 592A	\$ 68,016.32					
BATCH 593 CONTAINS NO BATCH						
BATCH 594	\$ 2,690.00					
BATCH 595 CONTAINS NO BATCH						
BATCH 595A					\$ 26,964.45	
BATCH 596	\$ 10,065.99					
BATCH 597	\$ 1,312.00					
BATCH 598	\$ 3,228.82					
BATCH 599						
BATCH 600 CONTAINS NO PAYMENT					\$ 8,053.65	
BATCH 601			\$ 3,410.85			
BATCH 602	\$ 1,219.62					
BATCH 603	\$ 2.00					
BATCH 604	\$ 474.71					
BATCH 605						
BATCH 606 CONTAINS NO BATCH			\$ 332.85			
BATCH 606A						
BATCH 607 CONTAINS NO BATCH			\$ 1,263.41			
BATCH 607A						
BATCH 608	\$ 3,976.89					
BATCH 609	\$ 304.87					
BATCH 610	\$ 3,248.05					
BATCH 611	\$ 6.35					
BATCH 612	\$ 1,279.36					
BATCH 613	\$ 85.82					
BATCH 614	\$ 66.58					
	\$ 27,656.45					

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, MARCH 8, 2011**


	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond	Student Cntr Fee
BATCH 614A	\$ 8,278.00					
BATCH 615 VOIDED						
BATCH 615A						
BATCH 616	\$ 26,159.29		\$ 12,083.80			
BATCH 616A	\$ 9,822.84					
BATCH 617				\$ 386.81		
BACH 618	\$ 13,188.53					
BATCH 618A	\$ 21,535.79					
BATCH 619	\$ 3,885.00					
BATCH 620	\$ 952.67					
BATCH 621	\$ 561.71					
BATCH 622	\$ 23,692.24					
BATCH 622A	\$ 3,751.80					
BATCH 623			\$ 13,491.76			
BATCH 624 VOIDED						
BATCH 624A						
BATCH 625 VOIDED			\$ 12,903.37			
BATCH 625A					\$ 196,337.88	
BATCH 626	\$ 167.42					
BATCH 626A	\$ 16,141.13					
BATCH 627						
BATCH 627A					\$ 3,306.00	
BATCH 628	\$ 702.96				\$ 3,822.98	
BATCH 629	\$ 32,320.33					
BATCH 630 VOIDED						
BATCH 630A	\$ 1,539.29					
BATCH 631	\$ 45,944.33					
BATCH 631A	\$ 10,000.00					
BATCH 632	\$ 4,333.00					
BATCH 633	\$ 18,026.97					
BATCH 633A	\$ 2,500.00					
BATCH 634	\$ 152.93					
BATCH 635	\$ 1,174.29					
BATCH 636	\$ 1,075.46					
BATCH 637	\$ 419.43					
BATCH 638	\$ 1,489.31					


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CHANGE ORDER – MICON CONSTRUCTION, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to submit for ratification the attached Change Order #1 for additional landscaping.

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

In 1974 and again in 1993 the District purchased land from Spring Valley Lake Association. These sites total approximately 37 acres where the Administration building 10, the Administration Annex building 10A, Excelsior, and the Child Development Center are currently located. Conditions of the purchases contractually obligate the District to the Associations Covenants, Conditions and Restrictions (CC&Rs) and Architectural Guidelines. Spring Valley Lake Association has issued a compliance request for the District to correct existing violations in accordance with Spring Valley Lake CC&Rs. In order to continue with the current sustainable landscaping standards that have been implemented on campus, as well as avoid the additional costs of advertising, bidding and remobilization for this work, the District has chosen to comply with Spring Valley Lake Associations request through this change order.

Fiscal Impact:

\$55,826.00 – Fund 71 expenditure

Recommended Action:

This item has been approved by the Interim Superintendent President; it is recommended that the Board of Trustees ratify the change order with Micon Construction, Inc. in the amount of \$55,826.00 as submitted.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION _____ BOARD INFORMATION (no action required) _____

TOPIC: AMENDED AGREEMENT - CHILD DEVELOPMENT CENTER
CONTRACT CSPP-0446

SUBMITTED BY: Kelley Johnson, Director, Child Development Center Director

RECOMMENDED BY: Mark J. Zacovic *Mark J. Zacovic*

APPROVED BY: Christopher C. O'Hearn *Christopher C. O'Hearn*

Description/Background:

The District desires to accept the amendment of the California Department of Education 2010-11 agreement with the District. This amendment reduces the Contract CSPP-0446 California State Preschool Grant by \$32,928 for a new grant amount of \$219,263.

A copy of the agreement is available for review in the Superintendent/President's Office.

Need:

Federal Guidelines dictate that when a change is made to a grant amount, the amended grant agreement must be approved by the local agency board.

Fiscal Impact:

\$32,928 reduction (grant funds)

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees accept the amended 2010-2011 agreement from the California Department of Education reducing the Contract CSPP-0446 California State Preschool Grant by \$32,928.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CHILD DEVELOPMENT CENTER HANDBOOK CHANGES

SUBMITTED BY: Kelley Johnson, Director, Child Development Center

RECOMMENDED BY: Mark J. Zacovic 

APPROVED BY: Christopher C. O'Hearn 

Description/Background:

The District desires to approve the amended revisions to the Child Development Center Handbook as submitted for the 2011-2012 school year.

A copy of the revised Child Development Center Handbook is available for review in the Superintendent/President's Office.

Need:

The Department of Education requires that any changes made to the Child Development Center Handbook be submitted to the Board of Trustees for approval.

Fiscal Impact:

None

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the amended revisions to the Child Development Center Handbook as submitted for 2011-2012 school year.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT RENEWAL – AB 212 EDUCATIONAL STIPEND PROGRAM

SUBMITTED BY: Kelley Johnson, Child Development Director

RECOMMENDED BY: Mark J. Zacovic 

APPROVED BY: Christopher C. O'Hearn 

Description/Background:

Victor Valley College, through the auspices of an agreement with the San Bernardino County Superintendent of Schools on behalf of KidsNCare, supplements existing efforts to provide highly qualified employees to local child care programs.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

The need of highly qualified child care workers in the High Desert drives the need to renew this contract.

Fiscal Impact:

\$5,050.00 pass-through funding (grant funded).

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the renewal of the agreement with San Bernardino County Superintendent of Schools, on behalf of KidsNCare.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: MEMORANDUM OF UNDERSTANDING – BOSTON REED COLLEGE
SUBMITTED BY: Debbie Potts, Contract Education
RECOMMENDED BY: Mark J. Zacovic Mark J. Zacovic
APPROVED BY: Christopher C. O'Hearn Christopher C. O'Hearn

Description/Background:

The District desires to ratify a Memorandum of Understanding between Victor Valley Community College District and Boston Reed College. The Memorandum of Understanding is effective December 8, 2010.

A copy of the agreement is available for review in the Superintendent/President's Office.

Need:

The vendor will provide the course, "Electronic Health Records Systems Technologist" through Contract Education Services.

Fiscal Impact:

Income of \$500.00 per enrolled student to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify a Memorandum of Understanding between Victor Valley Community College District and Boston Reed College. The Memorandum of Understanding is effective December 8, 2010.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT - H & L CHARTER CO., INC.

SUBMITTED BY: Patricia Bejarano-Vera, Director, GEAR UP Program

RECOMMENDED BY: Mark J. Zacovic



APPROVED BY: Christopher C. O'Hearn



Description/Background:

The District wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and H & L Charter Co. Inc. The service period for this agreement is from March 8, 2011 through June 30, 2011.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

To provide transportation services for GEAR UP students/staff/chaperones in GEAR UP partner schools for educational and academic activities.

Fiscal Impact:

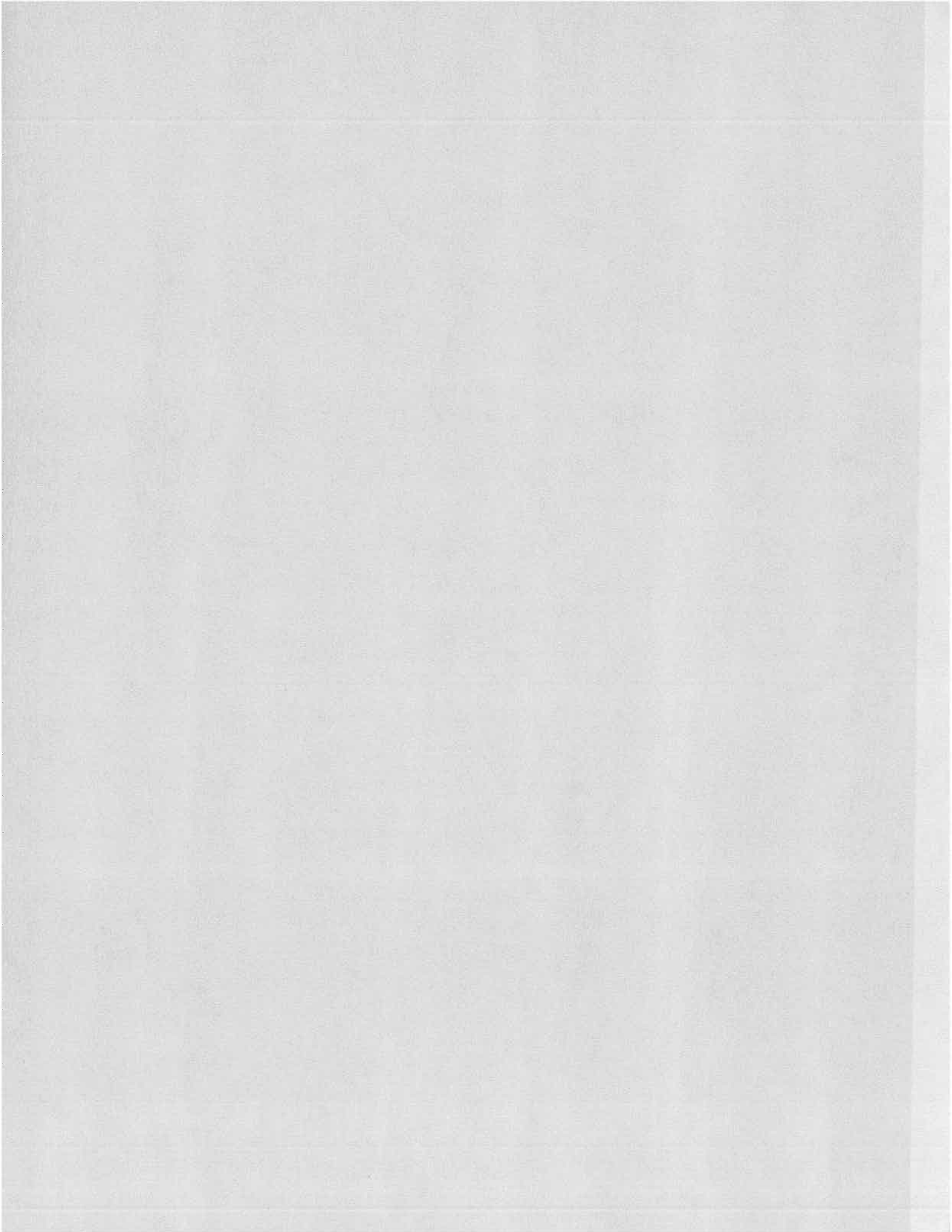
Budgeted. Not to exceed \$10,000.00- Grant funded

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the independent contractor agreement between Victor Valley Community College District and H & L Charter Co. Inc. The service period for this agreement is from March 8, 2011 through June 30, 2010.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – DESERT VALLEY HOSPITAL

SUBMITTED BY: Pat Luther, Dean, Health, Public Safety and Industrial Technology

RECOMMENDED BY: Mark J. Zacovic Mark J. Zacovic

APPROVED BY: Christopher C. O'Hearn, Christopher C. O'Hearn

Description/Background:

The District desires to approve a Business Associate Agreement with Desert Valley Hospital. This is a standard agreement in accordance with federal laws and regulations.

A copy of the original agreement is available for review in the Superintendent/President's Office.

Need:

To provide for the confidentiality of patient information for Registered Nursing and other Health Sciences programs of the district.

Fiscal Impact:

None

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the Business Associate Agreement with Desert Valley Hospital.

Legal Review: X NOT APPLICABLE

Reference for Agenda: YES NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: LICENSE RENEWAL – CHARIOT SOFTWARE GROUP

SUBMITTED BY: Mark J. Zacovic, Vice President, Instruction & Student Services

RECOMMENDED BY: Mark J. Zacovic Mark J. Zacovic

APPROVED BY: Christopher C. O'Hearn Christopher C. O'Hearn

Description/Background:

The District desires to ratify the renewal of the license agreement between Victor Valley Community College District and Chariot Software Group beginning March 01, 2011, through February 29, 2012.

A copy of this license renewal is available for review in the Superintendent/President's office.

Need:

The license provides Webgrade Internet services to provide management of student grades for instructors at Victor Valley Community College District.

Fiscal Impact:

Budgeted item - \$1,245

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees ratify the renewal of the license agreement between Victor Valley Community College District and Chariot Software Group beginning March 01, 2011, through February 29, 2012.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT - CONTRACT EDUCATION SERVICES

SUBMITTED BY: Debbie Potts, Contract Education

RECOMMENDED BY: Mark J. Zacovic 

APPROVED BY: Christopher C. O'Hearn 

Description/Background:

The District desires to approve the Contract Education Services' agreements listed below for the foodhandler classes that are offered through the Contract Education Department.

Copies of the agreements are available for review in the Superintendent/President's office.

Vendor:	Income to the District
Air Port Restaurant – Big Bear	\$ 300.00
Golden Chop Sticks – Apple Valley	\$ 300.00
Zabellas Restaurant - Redlands	\$ 300.00
Giuseppes Restaurant - Victorville	\$ 300.00
Panda Express - Barstow	\$ 300.00
Total:	\$ 1,500.00

Need:

The employees of businesses handling food in San Bernardino County are required to obtain a food handlers certification card by attending a two-hour class.

Fiscal Impact:

\$1,500.00 Income to the District

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the agreements listed above that are being offered in the Contract Education Department.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO



**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: OUT OF STATE TRAVEL – STUDENT TRAVEL – MODEL UN

SUBMITTED BY: Dino Bozonelos, Assistant Professor, Social Sciences

RECOMMENDED BY: Mark J. Zacovic _____

APPROVED BY: Christopher C. O'Hearn _____

Description/Background:

The District is requesting approval to allow students from the Model United Nations Program to travel to New York City, New York to attend the National Model United Nations Conference from April 17, 2011, through April 24, 2011. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Dino Bozonelos, Tim Adell and Jennifer Fowlie.

Students

- | | |
|------------------|-------------------|
| Kelli Pribble | Mariela Hernandez |
| Shannon Anderson | Alexander Rudolph |
| Monica Attia | Joy Hmura |
| Sabrina Brothers | Christopher Shoup |
| Michael Sweatt | Richard Lara |
| Robert Lazak | Isabel Hernandez |
| Brooke Bishop | Jianna Robinson |

Need:

This request is to compete in the 2011 National Model United Nations Conference.

Fiscal Impact:

Budgeted item, not to exceed \$22,000

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve students from the Model United Nations Program to travel to New York City, New York to attend the National Model United Nations Conference from April 17, 2011. through April 24, 2011.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: OUT OF STATE TRAVEL – STUDENT TRAVEL

SUBMITTED BY: Robert A. Sewell, Director, Auxiliary Services

RECOMMENDED BY: Mark J. Zacovic 

APPROVED BY: Christopher C. O'Hearn 

Description/Background:

The District is requesting approval to allow the Associated Student Body (ASB) representatives to travel to Washington, D.C. to attend the National Student Advocacy and Leadership Spring Conference from March 17, 2011, through March 22, 2011. Students participating in the field trip are enrolled at Victor Valley Community College. Students will be accompanied by Robert Sewell and Deanna Murphy.

Students:

Judy Schmoll
Matthew Toner
Sheri Schmoll
Darcie Wasinger
Joseph Hourany
Angela Perdomo

Brittany Harter
Monica Cabingatan
Eddie R. Stacy
Gregory Harbor, II
Christopher Dustin

Need:

This conference is designed to provide general sessions, keynote speakers, workshops and forums designed to educate the student participants on the major issues that are critical to community college students

Fiscal Impact:

ASB budgeted item – not to exceed \$19,000

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the Associated Student Body representatives to travel to Washington, D.C. to attend the National Student Advocacy and Leadership Spring Conference from March 17, 2011, through March 22, 2011. Students participating in the field trip are enrolled at Victor Valley Community College.

Legal Review: YES ___ NOT APPLICABLE X___

Reference for Agenda: YES ___ NO X___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: OUT OF STATE STUDENT TRAVEL – CALIFORNIA NURSING STUDENT ASSOCIATION (CNSA)
SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology
RECOMMENDED BY: Mark J. Zacovic *Mark J. Zacovic*
APPROVED BY: Christopher C. O'Hearn *Christopher C. O'Hearn*

Description/Background:

The District is requesting approval to allow the CNSA students to attend the National Student Nursing Association's (NSNA) 59th Annual Convention in Salt Lake City, Utah on April 5 – 10, 2011. Students participating in the conference are registered at Victor Valley College and will be accompanied by Alice Ramming, faculty advisor.

Students

Seeta Bocage	Johnna Meyers
Elizabeth Davis	Sonya Perkins
Marlene Delgadillo	Deanna Scurlock
Alicia Marquez	

Need:

The convention provides the latest trends, timely issues, and valuable career opportunities along with the chance to network with nursing students and leaders from around the country.

Fiscal Impact:

None – privately funded.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve students from the CNSA to travel to Salt Lake City, Utah to attend the National Student Nursing Association's 59th Annual Convention from April 5, 2011, through April 10, 2011.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – CREDENTIALS, INC.

SUBMITTED BY: Greta Moon, Director, Admissions & Records

RECOMMENDED BY: Mark J. Zacovic 

APPROVED BY: Christopher C. O'Hearn, 

Description/Background:

The District desires to approve an agreement with Credentials, Inc., to automate the internal processing of transcripts and offer an online ordering and payment method for students.

A copy of the original agreement is available for review in the Superintendent/President's Office.

Need:

Due to staff reductions and a higher demand for efficiency, the Admissions and Records office has a need to streamline and automate the process of sending transcripts. Also, the expectations of students to have the ability to order their transcripts online have increased significantly. This service would be a tremendous asset to Victor Valley College as well as to our current and former students.

Fiscal Impact:

Budgeted item. \$6,500.00 –for the first year which includes a one-time license fee and \$2,400 annually thereafter.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the agreement with Credentials, Inc., to automate the internal processing of transcripts and offer an online ordering and payment method for students.

Legal Review: X NOT APPLICABLE ___


Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: AMEND AGREEMENT – MERRELL-JOHNSON ENGINEERING, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to amend the agreement with Merrell-Johnson Engineering, Inc. for laboratory and on site testing services during the construction of the Eastside Public Safety Training Center as required by the Division of State Architect's office (DSA). As stated in the original board item approved in October 2010, the fiscal impact listed was an estimate based on the DSA approved set of construction plans; however the final fiscal impact will ultimately be based on the actual number of tests necessary as determined by the inspector to complete the project. Therefore, the fiscal impact may decrease or increase depending on the actual number of tests performed to complete the project.

Need:

The Eastside Public Safety Training Center is a local bond funded project approved by the voters in the November 2008 election. The above services are required for all construction of State facilities. Additional testing and inspection during the course of construction is determined by factors such as DSA required changes, project inspector of record reports, scheduling, and inclement weather.

Fiscal Impact:

Estimated at: \$211,951.00 – Local Bond Funded (This funding is within the original budget of \$31,536,982.00 for the Public Safety Training Center project.)

Recommended Action:

It is recommended that the Board of Trustees approve the amendment to the agreement with Merrell-Johnson Engineering, Inc. in the amount of \$211,951.00 for laboratory and on site testing for the Eastside Public Safety Training Center.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___



Proposal for Additional
Materials Testing and
Special Inspection
Services

Eastside Public Safety Training
Center, Victor Valley Community
College, Apple Valley, CA

Prepared For:
Victor Valley Community College
18422 Bear Valley Rd., Bldg. 10
Victorville, CA 92395
Attn: Stephen Garcia

MEC No: 10.0103.0155
February 2011



February 1, 2011

Victor Valley Community College

18422 Bear Valley Rd., Bldg. 10

Victorville, CA 92395

Attn: Stephen Garcia

**Re: Proposal for Additional Materials Testing and Special Inspection Services
Eastside Public Safety Training Center
Victor Valley Community College District, Apple Valley, CA**

Mr. Garcia,

As discussed, our initial estimate as provided to Highland Partnership and ultimately to Victor Valley College Community College District will be exceeded for this project. The original estimate was, at the request of Highland Partnership, reduced by approximately 30% based on the understanding that an additional estimate would likely be required. *You may recall our discussing this upon making the transition from working under contract with Highland Partnership to Victor Valley Community College District.*

In addition, the level and frequency of materials testing and inspection has in some instances exceeded that which was anticipated. Some contributing factors are:

- general changes to the construction schedule utilized during estimating
- multiple sub-contractors / reinforcing steel sources resulting in several instances of fabrication facility sampling & testing including additional testing for 'unidentified' material
- use of remote fabrication facilities
- multiple sub-contractors / intermittent utility trench and foundation testing for compaction requirements
- additional masonry inspector required (total of two, continuous inspection)
- unforeseen requirements / unavailable documents at the time of estimating such as prop structures for increment three, shade structures, solar panel supports etc.

While we have provided an estimate for inspection of the 'Fire Tower' prop, at this time the construction documents have yet to be approved by DSA, and the proposed fabricator has yet to develop a construction schedule from which to base our estimate for this portion of the work. Also, the use of an AWS-CWI Special Inspector local to the proposed fabrication facility (Wisconsin) has yet to be approved by DSA. As such, the actual construction schedule and requirements for inspection may vary.

We appreciate the opportunity to be of continuing service on this project. Should you have any questions or require further information, please contact me at 760.256.2068 Ext. 102.

Sincerely,

Merrell Johnson Companies



Jeff Burns, Division Manager



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Estimated Costs and Services Summary

Below you will find a summary of our estimated costs and services for this project. The following has been based on our experience and on careful review of the project details provided, including the construction schedule provided by Highland Partnership, Inc. While the below is an estimate, we strive to provide an accurate cost, and make every effort through active coordination with our clients to ensure our services exceed our client's expectations, and meet our client's budget and schedule.

The anticipated additional services and associated costs for this project include:

Soils Verification, Testing and Observation	\$5,670
Concrete Verification, Testing and Observation	\$25,380
Masonry Verification, Testing and Inspection	\$61,543
Steel Verification and Inspection	\$121,000
Asphalt Concrete Pavement Verification and Testing	\$5,080
Offsite Improvements Verification, Testing and Observation	\$4,650
Project Management and Reporting	\$3,600
Total Estimated Cost For Remainder of Project	\$226,923
Original Award Amount Remaining as of 02/01/11	\$14,972
Total Estimated Cost	\$211,951

A detail of services and quantities anticipated for this project has been provided under 'Estimated Costs and Services Detail' herein. Time and Materials costs and services are subject to the actual construction schedule, quality of construction, conditions of approval, governing bodies, project specifications and any other unforeseen or mitigating circumstances. We will not exceed the above estimated costs without prior notification and approval. The estimated costs do not include services performed at overtime, weekend, or holiday rates, or any additional periods not conducted during a normal work day/week (8-Hours, per day, Monday – Friday). The estimated costs do not include stand by time, failure to meet the minimum cancellation requirement for scheduled testing/inspection, unscheduled testing or inspection, rush/urgent reporting or any other unforeseen circumstances.



Estimated Costs and Services Detail

The following has been provided to illustrate hours, trips, quantities and unit rates estimated for this project.

Soils Testing and Observation

Observation & testing of site clearing, rough grading, building foundation over-excavation, backfill and compaction, fine site grading and utility trench backfill and compaction.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Field Technician	4	20	80	\$65	\$5,200
Laboratory Compaction			2	\$140	\$280
Particle Size Analysis of Soils			2	\$95	\$190

Concrete Testing and Special Inspection

Field sampling and testing, sample transport, laboratory testing and special inspection of concrete and reinforcement.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Field Technician	4	20	80	\$65	\$5,200
Batch Plant Inspector	4	20	80	\$65	\$5,200
Special Inspector	8	14	112	\$70	\$7,840
Concrete Compression Test			240	\$21	\$5,040
Reinforcing Steel Tensile Test			25	\$40	\$1000
Reinforcing Steel Bend Test			25	\$30	\$750
Sample Pick-Up and Transport	1	10	10	\$35	\$350



Masonry Testing and Special Inspection

Field sampling and testing, sample transport, laboratory testing and special inspection of structural masonry and components.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Special Inspector	8	40	320	\$70	\$22,400
Special Inspector	8	40	320	\$70	\$22,400
Batch Plant Inspector	6	21	126	\$65	\$8,190
Field Technician (Core Sampling)	8	3	24	\$65	\$1,560
Grout Prism Compression Test			78	\$21	\$1,638
Masonry Core Compression Test			14	\$40	\$560
Masonry Core Shear Test			14	\$60	\$840
Mortar Cylinder Compression Test			30	\$21	\$630
CMU Compression Test			3	\$40	\$120
CMU Absorption Test			3	\$45	\$135
CMU Density			3	\$30	\$90
CMU Saw Cut			3	\$36	\$108
CMU Dimmensions			3	\$24	\$72
Reinforcing Steel Tensile Test			40	\$40	\$1,600
Reinforcing Steel Bend Test			40	\$30	\$1,200

Structural Steel Testing and Special Inspection

Field sampling and testing, sample transport, laboratory testing and special inspection of structural steel welding and high strength bolting.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Special Inspector, Shop (AWS-CWI / ICC)	12	50	600	\$70	\$42,000
Special Inspector, Field (AWS-CWI / ICC)	8	50	400	\$70	\$28,000
NDT Inspector	8	12	96	\$80	\$7,680



Rockwell Hardness, Proof Load & Wedge Tension Testing (per assembly)			6	\$480	\$2,880
Special Inspector, Shop (AWS-CWI / ICC) 'Fire Tower'	8	30	240	\$70	\$16,800
Special Inspector, Field (AWS-CWI / ICC) 'Fire Tower'	8	30	240	\$70	\$16,800
NDT Inspector 'Fire Tower'	8	6	48	\$80	\$3,840
Inspector Per Diem 'Fire Tower'		30		\$100	\$3,000

Asphalt Paving Testing and Special Inspection

Field sampling and testing, sample transport, laboratory testing and special inspection of sub-grade, base grade and finish pavement for asphalt concrete.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Field Technician	8	3	24	\$65	\$1,560
Batch Plant Inspector	8	3	24	\$65	\$1,560
Laboratory Compaction Characteristics			1	\$140	\$140
Particle Size Analysis of Soils			1	\$95	\$95
R-Value Determination			1	\$270	\$270
Durability Index			1	\$140	\$140
Sand Equivalent			1	\$85	\$85
Laboratory Standard Density of Asphalt			2	\$160	\$320
Stability and Flow of Asphalt			2	\$230	\$460
Percent Asphalt and Gradation			2	\$225	\$450



Offsite Improvements

Sampling and testing of off-site improvements.

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Field Technician (Soils)	4	5	20	\$65	\$1,300
Laboratory Compaction			2	\$140	\$280
Field Technician (ACP)	8	3	24	\$65	\$1,560
Laboratory Compaction			2	\$140	\$280
Laboratory Standard Density			2	\$160	\$320
Stability and Flow of Asphalt			2	\$230	\$460
Percent Asphalt and Gradation			2	\$225	\$450

Project Management & Reporting

*Coordination and direction of testing and inspection.
Review and distribution of field and laboratory reports.*

	Hours Per Day	Total Days	Total Hours / Qty.	Unit Cost	Total Cost
Project Manager	0.5	110	55	\$40	\$2,200
Project Coordinator	0.5	110	55	\$25	\$1,375



Schedule of Fees

While some services noted below are not anticipated for this project at this time, a complete list of fees has been provided for your reference. Those items and fees anticipated for this project shall be provided as noted in 'Project Specific Unit Rates'. Should additional services be required during the course of this project, Merrell Johnson Companies may provide an additional quotation upon request.

Professional Staff

Principal Engineer	\$100 /Hr.
Principal Land Surveyor	\$125 /Hr.
Associate Engineer	\$90 /Hr.
Project Manager	\$90 /Hr.
Project Engineer	\$90 /Hr.

Administrative & Technical Staff

Research / Estimator	\$80 /Hr.
Designer	\$80 /Hr.
Project Coordinator	\$65 /Hr.
Computer Draftsman	\$50 /Hr.
Administrative Assistant	\$50 /Hr.
Clerical Services	\$40 /Hr.

Field Staff

	Prevailing	Standard
Surveyor		\$140 /Hr.
Two-Man Survey Crew	\$195 /Hr.	\$185 /Hr.
Three Man Survey Crew	\$215 /Hr.	\$200 /Hr.
Special Inspector	\$82 /Hr.	\$75 /Hr.
Field Technician	\$82 /Hr.	\$65 /Hr.
Field Sampling / Transport		\$45 /Hr.
Field Coring (Masonry, Concrete, Asphalt)		\$100 /Hr.



Laboratory Staff

Laboratory Manager		\$90 /Hr.
Laboratory Technician		\$55 /Hr.

Soil Sampling, Testing & Inspection

	Prevailing	Standard
Geotechnical Engineer		\$100 /Hr
Special Inspector (ICC)	\$82 /Hr.	\$75 /Hr.
Field Technician (NICET, CPN)	\$82 /Hr.	\$65 /Hr.
Field Sampling / Transport		\$40 /Hr.
Laboratory Compaction Characteristics of Soil (ASTM D 1557)		\$125 Ea.
Sieve Analysis (ASTM C 136 & ASTM C 117)		\$90 Ea.
Liquid Limit (ASTM D 4318)		\$80 Ea.
Plastic Limit (ASTM D 4318)		\$90 Ea.
Shrinkage Limit (ASTM D 4318)		\$100 Ea.
Plasticity Index (ASTM D 4318)		\$165 Ea.
Sand Equivalent (ASTM D 2419)		\$105 Ea.
R-Value Determination (ASTM D2419)		
Untreated Material or Field Sample		\$300 Ea.
Chemically Treated or Re-proportioned		\$330 Ea.
Expansion Index (ASTM D 4829)		\$145 Ea.
Consolidation (ASTM D 2435), Without Time Rate		\$230 Ea.
Add Time Rate		\$100 Ea.
Direct Shear (ASTM D 3080) Per Point		\$160 Ea.
Three Point		\$240 Ea.
California Bearing Ratio (CBR)		\$540 Ea.
Without Proctor at Specified Moisture		\$540 Ea.
With Proctor		\$715 Ea.
Resistivity, pH, Sulfate, Chloride & Redox, h2O Extract, Sulfide		\$100 Ea.
Visual Classification (ASTM D 2488)		\$25 Ea.

Aggregate Sampling & Testing

Field Sampling / Transport	\$40 /Hr
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February 1, 2011

Prepared for: Addition of Materials Testing & Special Inspection Services
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Durability Index (ASTM D3744) Fine or Coarse	\$200	Ea.
Los Angeles Abrasion Resistance (ASTM C 131)	\$280	Ea.
Organic Impurities (ASTM C 40)	\$70	Ea.
Crushed Particles (ASTM D 693) Per Size	\$100	Ea.
Flat and Elongated Particles (ASTM D 4791) Per Size	\$100	Ea.
Soundness of Sodium Sulfate (ASTM C 88)	\$390	Ea.
Specific Gravity and Absorption, Fine (ASTM C 128)	\$70	Ea.
Specific Gravity and Absorption, Coarse (ASTM C 127)	\$70	Ea.
Potential Reactivity (ASTM C 289)	On Request	
Fineness Modulus (Including Sieve Analysis)	\$160	Ea.
Light Weight Particles (ASTM C 123)	\$160	Ea.
Sieve Analysis (ASTM C 136 & C 117)	\$115	Ea.
Sand Equivalent (ASTM D 2419)	\$105	Ea.

Concrete Sampling, Testing & Inspection

Prevailing

Standard

Special Inspector (ICC)	\$95 /Hr.	\$75 /Hr.
Field Technician (ACI)	\$85 /Hr.	\$65 /Hr.
Field Sampling / Transport		\$40 /Hr.
Core Sampling (Includes Bit Charge)		\$100 /Hr.
Moisture Vapor Emissions Testing (Percent)		On Request
Compression Test (ASTM C 39)		\$25 Ea.
Hold Specimen (Not Tested)		\$15 Ea.
Shotcrete / Guniting Panel Coring (In Laboratory)		\$35 Ea.
Sawcut If Required (In Laboratory)		\$25 Ea.
Modulus of Elasticity (ASTM C 469) 6" x 12"		\$150 Ea.
Modulus of Rupture (ASTM C 78 / ASTM C 293)		\$100 Ea.
Splitting Tensile Strength (ASTM C 496)		\$60 Ea.
Unit Weight of Concrete Cylinders (ASTM C 138)		\$25 Ea.
Shrinkage Test, Set of Three		\$540 Ea.
Trial Batch In Laboratory (Air Content, Slump, Unit Weight, Compression Testing at 7 and 28-Days)		\$540 Ea.
Mix Design Review		\$300 Ea.
Concrete Mix Design (Excludes Aggregate Testing)		\$500 Ea.



Special Curing Process for Field Specimens On Request

Masonry Sampling, Testing & Inspection	Prevailing	Standard
Special Inspector (ICC)	\$95 /Hr.	\$75 /Hr.
Field Technician (ACI)	\$85 /Hr.	\$65 /Hr.
Field Sampling / Transport		\$40 /Hr.
Core Sampling (Includes Bit Charge)		\$100 /Hr.
CMU Compression Test (ASTM C 140)		\$50 Ea.
Brick Compression Test (ASTM C 67)		\$40 Ea.
Grouted CMU Compression Test (UBC 21-17)		\$190 Ea.
Mortar Cylinder Compression Test (ASTM C 109 / UBC 21-16)		\$25 Ea.
Masonry Core Compression Test (8" Max. Dia.)		\$50 Ea.
Absorption CMU/Brick (ASTM C 140 / ASTM C 67)		\$45 Ea.
Moisture Content, CMU		\$35 Ea.
Lineal Shrinkage, CMU (ASTM C 426)		\$100 Ea.
Modulus of Rupture, Brick (ASTM C 67)		\$40 Ea.
Masonry Core Shear Test (8" Max. Dia. (CAL 644)		\$80 Ea.
Tensile Test (CMA Method)		\$190 Ea.

Reinforcing Steel Testing & Inspection	Prevailing	Standard
Special Inspector (ICC)	\$95 /Hr.	\$75 /Hr.
Field Sampling / Transport		\$40 /Hr.
Tension Test, No. 11 or Smaller		\$50 Ea.
Tension Test, No. 14 or No. 18 (Proof Test)		\$145 Ea.
Bend Test		\$45 Ea.
Wire Mesh Shear Test (Average of 4)		\$90 Ea.

Structural Steel Sampling, Testing & Inspection	Prevailing	Standard
Special Inspector (AWS-CWI / ICC)	\$95 /Hr.	\$75 /Hr.
Field Sampling / Transport		\$75 /Hr.
Magnetic Particle Testing		\$90 /Hr.
Skidmore Testing		\$130 /Hr.



Ultrasonic Testing	\$105 /Hr.
Tension Testing	\$55 Ea.
Bend Test	\$55 Ea.
Welders Qualification Test (AWS/ASME)	On Request
Shop Certification	On Request

Asphalt Sampling, Testing & Observation	Prevailing	Standard
Paving Inspector (Caltrans)	\$95 /Hr.	\$75 /Hr.
Field Technician (NICET, CPN)	\$95 /Hr.	\$75 /Hr.
Core Sampling (Includes Bit Charge)		\$100 /Hr.
Density of Core		\$45 /Hr.
Film Stripping		\$90 /Hr.
Laboratory Standard Density (Marshall / Hveem)		\$190 /Hr.
Moisture Vapor Susceptibility		On Request
Asphalt Pavement Mix Design		On Request
Asphalt Pavement Design Recommendations		On Request
Plant Sample, % Asphalt, Ignition Oven		\$160 Ea.
Plant Sample, % Asphalt Content and Gradation		\$270 Ea.
Ignition Oven Aggregate Correction		\$210 Ea.
Sand Equivalent		\$125 Ea.
Sieve Analysis		\$90 Ea.
Soundness Test, Fine or Coarse		\$390 Ea.
Stability Test (S-Value, Hveem Method)		\$280 Ea.
Stability Test, Set of 3 (Marshall)		\$280 Ea.

Additional Services & Fees

Geotechnical Investigation & Report	On Request
Geological Study & Report	On Request
Phase I / II Environmental Study & Report	On Request
Percolation Testing & Report	On Request
Survey Vehicle	0.60 /Mi
Travel Charge (Portal to Portal)	\$65 /Hr
Certified Payroll	Please see <i>Terms & Conditions</i>
Sub-Contract Services	Cost + 20%



Plotting & Copy Charges

Plotter Prints On Bond (Per 24 x 36 Sheet)	\$4 Ea.
Plotter Prints On Bond (Per 30 x 42 Sheet)	\$5 Ea.
Plotter Prints On Vellum (Per Sheet)	\$5 Ea.
Plotter Prints On Mylar (Per Sheet)	\$6 Ea.
Copies On Disc	\$5 Ea.
Copy, 8 ½ x 11	0.25 Ea.
Copy, 8 ½ x 14	0.50 Ea.
Copy, 11 x 17	0.75 Ea.



Terms & Conditions

Services

Provided above are typical costs and services most frequently conducted by Merrell Engineering Company, Inc. Costs and services not listed may be provided upon request, as well as special quotations for volume projects.

Advance Notice and Cancellation

Twenty-four hours advanced notice is required for scheduling personnel to report to project site. This advance notice is greatly appreciated and will provide assistance in avoiding schedule conflicts, as well as allow us to better accommodate your project. Cancellations must be made by 4:00 pm the day preceding scheduled services or a minimum charge may be incurred at the applicable rate.

Minimum Charges

A four-hour minimum charge will be incurred for all field services unless noted otherwise. A six-hour minimum charge will be incurred for all field services in excess of four-hours. An eight-hour minimum charge will be incurred for all field services in excess of six-hours. Field services in excess of eight-hours will continue to accrue in two-hour intervals at the applicable rate.

Over Time

Services conducted in excess of eight-hours per day Monday – Friday, conducted outside of normal business hours of 7:00 am - 4:00 pm, or conducted during the first twelve-hours on Saturday will incur a charge at time and one-half the applicable rate.

Double Time

Services conducted in excess of twelve-hours per day Monday – Saturday, or conducted on Sunday will incur charges at double the applicable rate. Services conducted on the following holidays will incur a charge at double the applicable rate. New Years Day,



Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the day after, Christmas Day.

Per Diem

On remote projects, subsistence, when not furnished by the client, may be charged by quotation.

Rush Reporting

Unit rates provided do not include rush or urgent testing / inspection or reporting. Standard reporting time may vary depending on project conditions and work load. Rush or urgent testing / inspection or reporting may be provided at additional cost by quotation. The client is advised to express desired scheduling and reporting timelines so that preparation and applicable expenses may be accounted for prior to the commencement of work.

Sample Disposal

Materials samples may be disposed of at the discretion of Merrell Engineering Company, Inc. 30 days after submission of test reports, unless a prior request is made.

Invoicing

Invoices will be issued on a periodic basis. The net cash amount is payable on receipt of the invoice. The unpaid balance will be subject to a maximum finance charge of 7% per annum if not paid within 30 days of the invoice date. Unless noted otherwise, fees include standard invoicing with time detail. Invoicing backup (timesheets, daily field reports or test reports) may be included at an additional cost upon request.

Certified Payroll

Certified payroll for prevailing wage projects will be provided only if requested at the start of the project. An additional hour of administrative time will be charged for each pay period.



Limit of Liability

The client agrees to limit the consultant's liability to the client and to all contractors and subcontractors on the project due to professional negligence, errors or omissions of the consultant to the sum of \$10,000 or the consultant's fee, whichever is greater. The consultant's liability (as previously described) on Materials Testing and Special Inspections will be limited to the greater of \$2,500 or the amount of the consultant's fee.

Insurance Coverage

We are protected by Worker's Compensation Insurance and General Liability Insurance for bodily injury and property damage, and will furnish certificates thereof upon request. If further insurance coverage is required, we, specifically directed by you, may acquire additional insurance (if procurable) to protect us at your expense, but shall not be responsible for property damage from any cause beyond the amounts of our insurance coverage.



Professional Services Agreement

THIS AGREEMENT is made and entered into this 1st day of February, 2011, by and between the parties listed below.

Consultant:	Merrell Engineering Company, Inc.	Client:	Victor Valley Community College
Address:	128 E. Fredricks St. Barstow, CA 92311	Address:	18422 Bear Valley Rd., Bldg. 10 Victorville, CA 92395
Phone:	760.256.2068	Phone:	760.245.4271 Ext. 2250
Fax:	760.256.0418	Fax:	
Email:	jeff.burns@ merrelljohnson.com	Email:	gracias@vvc.edu

The property upon which the services hereinafter described are to be performed is located at:

Address:

A.P.N. / T.P.M.

Legal Desc:

Project Title: Eastside Public Safety Training Center

Scope of Work: Materials Testing and Special Inspection (Time & Materials)

Client and Consultant agree as follows:

1. Client agrees to engage Consultant according to the terms of this agreement ("the Agreement").
2. Consultant agrees to perform the services set forth attached hereto and incorporated herein by this reference ("Services").
3. Client agrees to compensate Consultant for its Services according to the Schedule of Fees and Project Specific Unit Rates herein. Consultant reserves the right to increase the fees set forth herein at reasonable intervals after a thirty day written notice.
4. Client agrees to provide Consultant with any and all documents necessary to



identify the ownership, location and condition of the property and / or determine project requirements including, but not limited to, deeds, maps, title information, and permits, plans, specifications, conditions of approval, and to obtain for the consultant the authorization of the owner to enter upon the Property for the purpose of conducting Consultant's Services thereon.

General Provisions

1. Client and Consultant agree that the following provisions shall be part of this Agreement.
2. Ownership of Work Product. Client acknowledges that all original papers, documents, maps, surveys, and other work product of Consultant, and copies thereof, produced by Consultant pursuant to this Agreement, except documents with are required to be filed with public agencies, shall remain the property of Consultant. Consultant shall have the unrestricted right to use any such work product, for any purpose whatsoever, without the consent of Client. Client further acknowledges that its right to utilize the Services and work product performed pursuant to this Agreement will continue only so long as Client is not in default pursuant to the terms and conditions of this Agreement and Client has performed all obligations under this Agreement.
3. Use of Work Product. Client agrees not to use or permit any other person to use final maps, exhibits, legal descriptions, surveys, or other work product ("Work Product") prepared by liability against Consultant therefore. Client further agrees that final Work Product is for the sole use of Client for the specific purpose described in this Agreement. Such final Work Product may not be altered or reproduced in any way nor used on any other project of for any other purposes than as specifically authorized by Consultant in writing prior to any such use, alteration, or reproduction.
4. Changes in Work Product. In the event the Client agrees to permit or authorizes changes in the documents prepared by Consultant pursuant to this Agreement, to which changes Consultant has not previously consented to in writing, Client acknowledges that such changes and the effects thereof are not the responsibility of Consultant and Client agrees that Consultant is automatically released from any and all liability arising there from and further agrees to defend, indemnify and hold harmless Consultant, its officers, directors, principals, agents and employees from and against all claims, demands, damages or costs arising there from unless caused by the sole negligence or willful misconduct of Consultant.
5. Copyright. All Work Product identified in this Agreement as within the scope of Services of Consultant, shall be deemed protected as if such Work Product was within the protections against third-party use and disclosure of the general copyright law of the United States as well as California, including common law



and statutory law, whether or not such Work Product actually is so copyrighted and without regard to whether or not such copyright law actually applies to such Work Product.

6. **Billing.** All fees and other charges attributable to this Agreement will be billed by Consultant monthly and shall be due and payable by Client at the time of billing unless otherwise specified in this Agreement. Client agrees that all billings from Consultant to Client are correct, conclusive, and binding on Client unless Client, within ten (10) days from the date of such billing, notifies Consultant in writing of its objection stating the alleged inaccuracies, discrepancies, or errors in the billing. In the event Client so notifies Consultant of such objection, Client shall nevertheless pay the billed amount and address such objection thereafter.
7. **Payment by Others.** If payment for Consultant's Services is to be made on behalf of client by a third-party, including a lender, Client agrees that Consultant shall not be required to indemnify the third-party in the form of any endorsement of otherwise, as a condition to Consultant's right to receive payment for Services. This Agreement shall not be conditioned upon financing. Client represents that it has adequate funds for the payment of Consultant's fees, and the validity of this Agreement is not dependent upon Client obtaining financing, or on any other condition.
8. **Late Charges.** In the event Client fails to make payments under this Agreement, it would be difficult to fix the damages suffered by Consultant because of varying rates of interest and inflation and because late payments impairs capital and business operations. The parties therefore agree that a maximum charge of 7% per annum will be assessed on all overdue balances. This rate represents a reasonable estimate of fair compensation for the foreseeable losses that might result from late payment.
9. **Suspension or Termination of Performance.** In addition to any other rights Consultant may have for default of Client, if Client fails to pay Consultant within thirty (30) days after invoices are rendered, Client agrees Consultant shall have the right to consider such default in payment a material breach of this Agreement, and upon written notice, the duties, obligations, and responsibilities of Consultant under this Agreement may be suspended or terminated at Consultant's sole option.
10. **Early Termination Release.** Consultant has a right to complete all Services agreed to be rendered pursuant to this contract. In the event this Agreement is terminated before the completion of all Services, unless Consultant is responsible for such early termination, Client agrees to pay Consultant the full contract price and that any such termination shall automatically release Consultant from any liability for any Services performed.
11. **ALTA Surveys.** Client agrees that in performing requested ALTA surveys in accordance with this Agreement, Consultant may be required to sign a statement on the survey documents in a form set forth in Exhibit 1 attached hereto and



premiums, title company charges, blueprints and reproductions, and all other charges not specifically covered by the terms of this Agreement. In the event all or any portion of the Services are suspended, and restarted, Client agrees to pay Consultant on demand, as extra service, any additional expense of services required by Consultant as a result of suspension of the Services.

18. Records of Survey. Client acknowledges and agrees that if Consultant provides surveying services, which require the filing of a Record of Survey in accordance with Business and Professions Code Section 8762, all costs of preparation, examination and filing of such Record of Survey will be paid for by Client as extra services.
19. Governmental Actions. Consultant shall not be liable for damages resulting from the actions or inactions of governmental agencies including, but not limited to, permit processing, environmental impact reports, dedications, general plans and amendments thereto, zoning matters, annexations or consolidations, use or conditional use permits, project or plan approvals, and building permits.
20. Performance of Others. Client acknowledges that Consultant is not responsible for the performance of services by third parties including, but not limited to, engineers, architects, contractors, subcontractors, or suppliers.
21. Delays. Consultant is not responsible for delay caused by activities or factors beyond Consultant's control including, but not limited to, delays caused by strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of Client to timely furnish information or approve or disapprove Consultant's work, faulty performance by Client of others, including contractors and governmental agencies. In the event such delays occur, Client agrees to save and hold Consultant harmless therefore.
22. Bankruptcy. Consultant shall be entitled to immediately, and without notice, suspend the performance of any and all of its obligations under this Agreement if Consultant receives notice that Client has filed a voluntary petition for Bankruptcy or if an involuntary Bankruptcy petition is filed against Client, and such petition is not dismissed within fifteen (15) days of its filing. Any suspension of Services made pursuant to the provisions of this paragraph shall continue until such time as this Agreement has been fully and properly assumed in accordance with the applicable provisions of the United States Bankruptcy Code and in compliance with the final order or judgement issued by the Bankruptcy Court.
23. Lien Rights. This Agreement shall not be construed to alter, affect or waive any lien or stop notice right or other remedy, which Consultant may have for the performance of Services pursuant to this Agreement. Client agrees to separately provide to Consultant the present name and address of the record owner of the Property on which Consultant is to perform its Services. Client also agrees to separately provide Consultant with the name and address of any and all persons, including lenders, who are entitled to receive a preliminary notice.
24. Hold Harmless. Client agrees to be solely and completely responsible for job-site



conditions during the course of Consultant's performance, including safety of all persons and property; that this requirement shall apply continuously and not be limited to normal working hours; and Client further agrees to defend, indemnify and hold Consultant harmless from any and all liability, real or alleged, in connection therewith except liability arising from the sole negligence or willful misconduct of Consultant.

25. Insurance. Client agrees to purchase and maintain, at no cost to Consultant, during the course of Consultant's Services under this Agreement, the following insurance coverages: (1) a broad form "all risk" policy of insurance with course of construction, vandalism, and malicious mischief clauses attached, (2) workman's compensation insurance where applicable, and (3) insurance against injuries to persons under Client's direction and persons on the job-site at Client's invitation. Said insurance shall be obtained in such amounts and with such insurers as are acceptable to Consultant. Consultant shall be named as an additional insured under each policy. Should Client fail to obtain said insurance, Consultant may procure same as agent for and at the expense of Client, but is not required to do so.
26. Liability Limits. Client agrees that Consultant's total liability to Client, it's agents, employees, contractors, subcontractors, successors and assigns, for professional negligence, acts, errors or omissions of Consultant, shall be limited to \$50,000 or Consultant's fees, whichever is greater.
27. Estimates. Estimates of areas provided under this Agreement are not to be considered precise unless Consultant specifically agrees in writing to provide the precise determination of such areas.
28. No Representations. Consultant makes no representation concerning any estimated quantities or calculated areas or costs made in connection with maps, documents or other Work Product other than that all such calculations and estimates are estimates only and Consultant shall not be responsible for fluctuations therein. It is the responsibility of Client to verify these matters.
29. Non-Responsibility for Job-Site Conditions. Consultant assumes no responsibility for job-site conditions during the course of construction on the project, including safety of persons and property.
30. No Warranties. Consultant makes no warranty, either express or implied, as to its findings, recommendations, or professional advice except that the service was performed pursuant to generally accepted standards of practice in effect at the time of performance.
31. Nonliability for Hazardous Materials. Client acknowledges that Consultant's scope of Services for this project does not include any services related, in any way, to asbestos and/or hazardous or toxic materials. Should Consultant or any other party encounter such materials on the job-site or should it in any other way become known that such materials are present or may be present on the job-site or any adjacent or nearby areas which may affect Consultant's Services,



shall be set in the same proceeding, in addition to any other relief to which it may be entitled.

42. **Costs of Dispute Resolution.** In the event that Client institutes a proceeding against Consultant, either directly or by way of cross-complaint, including a claim for indemnity, for alleged negligence, error, omission, or other failure to perform, wherein: (a) Client fails to obtain a judgment or award in Client's favor, (b) the action is dismissed, or (c) judgment or award is rendered for Consultant, Client agrees to pay Consultant immediately following the proceedings all costs of defense, including, but without limitation, reasonable attorney's fees, expert witness fees, court costs, and any and all other expenses of defense.
43. **Assignment.** This Agreement shall not be assigned by either Client or Consultant without the prior written consent of the other.
44. **Inurement.** This Agreement shall inure to and be binding upon the heirs, executors, administrators, successors and assigns of Client and Consultant.
45. **Entire Agreement.** This Agreement contains the entire agreement between Client and Consultant relating to the project and the provision of Services to the project. Any prior agreements, promises, negotiations or representations not expressly set forth in this Agreement are of no force or effect. Subsequent modifications to this Agreement shall be in writing and signed by both Client and Consultant.
46. **Acceptance and Commencement.** By execution of this Agreement Client accepts the terms hereof, acknowledges receipt of a copy hereof, including all exhibits, and authorizes Consultant to proceed with the Services. In the event Client is not the owner of the Property, Client represents that Client has obtained permission from said owner for Consultant to proceed.

IN WITNESS WHEREOF, the parties hereby execute this Agreement upon their terms and conditions stated above and on date first above written.

**Merrell Engineering
Company, Inc.**

**Victor Valley Community
College**

Signed:



Signed:

Print: Jeff Burns

Print:

Title: Division Manager

Title:

Date: 02-01-11

Date:




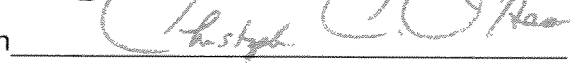
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT – FRICK, FRICK & JETTE ARCHITECTS, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to enter into an agreement with local company Frick, Frick & Jette Architects, Inc. to provide architectural design and engineering for campus wide roadway and parking lot replacement.

Need:

Bond Measure JJ provides funding to the District for various projects, which include improvements to the main campus. This is the design portion of the project that will remove and replace campus streets and parking lots that are far beyond patching and temporary fixes. Pot holes in streets are impeding vehicle traffic and cracks in parking lots create safety hazards to students and staff. This project is in compliance with Measure JJ bond language and will be publically bid. Total cost of contract will be based on 4.5% of construction costs.

Fiscal Impact:

Not to exceed \$160,000.00 – Locally Bond Funded

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with Frick, Frick & Jette Architects, Inc. in the amount not to exceed \$160,000.00 for architectural over site as projected for the services described above.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO ___

AGREEMENT
FFJ PROJECT #M111-02

THIS AGREEMENT, made and entered into this 15th day of February, 2011, by and between the Victor Valley Community College, hereinafter referred to as "CLIENT" and Frick, Frick & Jette' Architects, Inc., hereinafter referred to as "ARCHITECT".

1. SCOPE OF WORK:

Provide design documents for campus wide roadway and parking lot replacement.

2. SERVICES TO BE PROVIDED BY ARCHITECT

- A. ARCHITECT will provide necessary plan architectural services for the work as described in Section 1 – Scope of Work.
- B. ARCHITECT will prepare plans and specifications necessary to obtain services for the work as described in Section 1- Scope of Work.
- C. ARCHITECT will commence work under this Agreement and will diligently prosecute the work thereafter. Upon a showing of good and sufficient cause by ARCHITECT, CLIENT may, at its discretion; grant such extensions of time as it may deem advisable; provided, however, CLIENT shall not be obligated to pay ARCHITECT any additional consideration if such an extension of time has been granted, unless ARCHITECT undertakes additional services, in which instance the consideration shall be increased as CLIENT and ARCHITECT shall agree.
- D. ARCHITECT will perform said services in his or her own way and as an independent contractor in the pursuit of his or her independent calling and not as an employee of CLIENT; and he or she shall be under the control of CLIENT as to the result to be accomplished and not as to the means or manner in which such result is to be accomplished.
- E. The ARCHITECT shall provide general observation of fieldwork based on the contract documents. The ARCHITECT shall observe work from time to time as the work progresses and be available promptly as requested by the CLIENT or the CLIENT's Representative.
- F. ARCHITECT shall examine and approve contractor submitted pay requests.
- G. ARCHITECT shall render contract documents interpretations.

3. SERVICES TO BE PROVIDED BY CLIENT OR OTHER

- A. CLIENT will prepare and furnish to Architect, upon request, such information as is reasonably necessary to the performance of Architect's work under this Agreement. This information will include, but not be limited to:
 - 1. Boundary survey, offer of dedication and legal description, if required.
 - 2. Soils report, if required.
 - 3. EIR and special reports, if required.

4. Documentation of existing as-built conditions.
 5. Investigation, detection, abatement, replacement or removal of project materials or processes containing asbestos is the responsibility of the OWNER.
- B. CLIENT will pay all fees required to public agencies having jurisdiction for the work as described.
 - C. CLIENT will pay all fees for printing services paid by the ARCHITECT for the scope of work as described.
 - D. CLIENT will pay all fees for structural, plumbing, mechanical and traffic engineering services paid by the ARCHITECT for the scope of work as described in Section 1, Scope of Work, if required.

4. ARCHITECT'S FEE AND PAYMENT THEREOF

- A. The CLIENT shall pay the Architect for services rendered in the amount of 4.5% of the total cost of construction as outlined in Section 1 – Scope of Work.

Total Cost of Construction – The total award from the initial construction contract(s), plus construction management costs and the cost of all approved additive change orders and/or alternates with the exception of items resulting from errors and omissions on the part of the ARCHITECT.

- B. The CLIENT will pay no amount for travel or other expenses of ARCHITECT under this Agreement.
- C. CLIENT will not withhold Federal or State Income Tax deductions from payments made to ARCHITECT under this Agreement.
- D. CLIENT shall promptly render fees to Architect upon showing of cause and proper invoicing.
- E. No extra services shall be rendered by the Architect unless authorized by the CLIENT, compensation for which shall be computed on an hourly basis (\$90.00/hour) for such services.

5. MEDIATION

Both parties agree that claims, disputes or other matters in question, between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to and decided by mediation unless both sides agree to forego mediation and go to arbitration.

6. DURATION OF AGREEMENT

The term of this Agreement shall be from the date first above written, through and including completion of construction as outlined in Section 1 – Scope of Work.

7. FAILURE TO PROVIDE SATISFACTORY SERVICE/CANCELLATION OF AGREEMENT

- A. This Agreement may be terminated by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.
- B. If the cancellation is for unsatisfactory performance, CLIENT shall be obligated to pay ARCHITECT only for those services deemed by CLIENT to be satisfactory as of the effective date of the cancellation or termination.
- C. If the cancellation is for CLIENT indefinite suspension of the project, CLIENT will be obligated to pay to the ARCHITECT a fee mutually agreed upon.

8. SUCCESSORS AND ASSIGNS

This Agreement shall not be assignable except with the written consent of the parties hereto.

9. OWNERSHIP OF DOCUMENTS

All documents prepared by the ARCHITECT under this Agreement shall remain the sole property of the CLIENT. The CLIENT shall not permit reproductions to be made of any documents without the approval of the ARCHITECT.

10. SPECIAL PROVISIONS

- A. ARCHITECT shall comply with all federal, state and local laws and ordinances applicable to such work. ARCHITECT shall provide Worker's Compensation Insurance and/or self-insure his services.
- B. This Agreement may be amended by the mutual written consent of the parties hereto.

11. LIMITATION OF LIABILITY

Neither the Architect, the Architect's consultants, nor their agents or employees shall be jointly, severally or individually liable to the Owner in excess of the compensation to be paid pursuant to this Agreement or of \$50,000.00, whichever is greater, by reason of any act or omission, including breach of contract or negligence not amounting to a willful or intentional wrong.

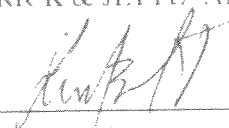
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

ARCHITECT

CLIENT

FRICK, FRICK & JETTE, ARCHITECTS, INC.

VICTOR VALLEY COMMUNITY COLLEGE

By 

By _____

Date 2/15/11

Date _____

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: ACADEMIC SECOND-YEAR CONTRACT RECOMMENDATION

SUBMITTED BY: Mark Zacovic, Interim Vice President, Instruction & Student Services

RECOMMENDED BY: Fusako Yokotobi *Fusako Yokotobi*

APPROVED BY: Christopher O'Hearn *Christopher O'Hearn*

Description/Background:

According to Education Code 87608.5 requirements, second-year contract employees must be evaluated in accordance with established procedures.

Need:

The following employee is currently a probationary second-year academic employee, and formal board action on continuing employment is required:

Dorn, Linda Lorena Counselor (Career & Transfer)

Fiscal Impact:

Budgeted item

Recommended Action:

It is recommended that the Board of Trustees enter into a two-year contract with Linda Lorena Dorn (Counselor) for the 2011-2012 and 2012-2013 academic years.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES ___ NO X ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: ACADEMIC TENURE RECOMMENDATION
SUBMITTED BY: Mark Zacovic, Interim Vice President, Instruction & Student Services
RECOMMENDED BY: Fusako Yokotobi *Fusako Yokotobi*
APPROVED BY: Christopher O'Hearn *Christopher O'Hearn*

Description/Background:

According to Education Code 87609 requirements, third consecutive year contract employees must be evaluated in accordance with established procedures.

Need:

The following probationary employee is currently a third consecutive year contract academic employee, and formal board action on continuing employment is required:

Ochoa, Lorena Counselor

Fiscal Impact:

Budgeted item

Recommended Action:

It is recommended that the Board of Trustees grant tenure for all subsequent academic years to the probationary employee listed above.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES ___ NO X ___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** X

TOPIC: 2010 ACCOUNTABILITY REPORT FOR COMMUNITY COLLEGES

SUBMITTED BY: Virginia Moran, Institutional Effectiveness

RECOMMENDED BY: Virginia Moran 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The Accountability Report for Community Colleges is a set of performance indicators required by the Legislature. The California Community College's System Office produces this report each year and disseminates it so that each college will use the information to improve. The System Office will also make the report available to state government policymakers and the public at large. The report's objectives are to make policymakers, local college officials, and elected boards aware of system and college performance in six specific areas of achievement and to inform the public about overall system performance.

Need:

State Mandate

Fiscal Impact: N/A

Recommended Action:

This is an information only item.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X ___ NO ___

ARCC 2010 Report: College Level Indicators

Victor Valley College Victor Valley Community College District
College Performance Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Table 1.1:
Student Progress and
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

	2001-2002 to 2006-2007	2002-2003 to 2007-2008	2003-2004 to 2008-2009
Student Progress and Achievement Rate	44.3%	44.4%	45.4%

Table 1.1a:
Percent of Students Who
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

	2001-2002 to 2006-2007	2002-2003 to 2007-2008	2003-2004 to 2008-2009
Percent of Students Who Earned at Least 30 Units	66.1%	68.0%	70.0%

Table 1.2:
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

	Fall 2005 to Fall 2006	Fall 2006 to Fall 2007	Fall 2007 to Fall 2008
Persistence Rate	56.3%	60.0%	60.9%



ARCC 2010 Report: College Level Indicators

Victor Valley College

Victor Valley Community College District

College Performance Indicators

Student Progress and Achievement: Vocational/Occupational/Workforce Development

Table 1.3:
Annual Successful Course
Completion Rate for
Credit Vocational Courses

See explanation in Appendix B.

	2006-2007	2007-2008	2008-2009
Annual Successful Course Completion Rate for Vocational Courses	68.6%	73.3%	71.5%

Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

Table 1.4:
Annual Successful Course
Completion Rate for
Credit Basic Skills Courses

See explanation in Appendix B.

	2006-2007	2007-2008	2008-2009
Annual Successful Course Completion Rate for Basic Skills Courses	49.9%	54.3%	56.0%

Table 1.5:
Improvement Rates for ESL
and Credit Basic Skills Courses

See explanation in Appendix B.

	2004-2005 to 2006-2007	2005-2006 to 2007-2008	2006-2007 to 2008-2009
ESL Improvement Rate	5.8%	14.6%	14.0%
Basic Skills Improvement Rate	43.3%	48.1%	50.7%

Table 1.6:
Career Development and
College Preparation (CDCP)
Progress and Achievement Rate

See explanation in Appendix B.

	2004-2005 to 2006-2007	2005-2006 to 2007-2008	2006-2007 to 2008-2009
CDCP Progress and Achievement Rate	.%	.%	.%



ARCC 2010 Report: College Level Indicators

Victor Valley College

Victor Valley Community College District

College Profile

Table 1.7:
Annual Unduplicated Headcount and
Full-Time Equivalent Students (FTES)

	2006-2007	2007-2008	2008-2009
Annual Unduplicated Headcount	17,020	18,639	20,820
Full-Time Equivalent Students (FTES)*	8,803	9,211	10,027

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

*FTES data for 2006-2007 and 2007-2008 are based on the FTES recalculation. FTES data for 2008-2009 are based on the FTES annual data. The 2008-2009 recalculation data were not available at the time of this report.

Table 1.8:
Age of Students at Enrollment

	2006-2007	2007-2008	2008-2009
19 or less	31.1%	32.5%	31.4%
20 - 24	24.4%	23.5%	23.7%
25 - 49	36.5%	36.1%	37.0%
Over 49	8.0%	7.8%	7.7%
Unknown	0.0%	0.0%	0.1%

Source: Chancellor's Office, Management Information System

Table 1.9:
Gender of Students

	2006-2007	2007-2008	2008-2009
Female	59.1%	57.2%	55.6%
Male	38.4%	40.4%	41.9%
Unknown	2.5%	2.4%	2.5%

Source: Chancellor's Office, Management Information System



ARCC 2010 Report: College Level Indicators

Victor Valley College Victor Valley Community College District
College Profile

Table 1.10:
Ethnicity of Students

	2006-2007	2007-2008	2008-2009
African American	11.3%	11.6%	12.3%
American Indian/Alaskan Native	1.0%	1.0%	1.0%
Asian	2.7%	2.6%	2.3%
Filipino	1.6%	1.6%	1.5%
Hispanic	30.8%	32.0%	32.6%
Pacific Islander	0.4%	0.6%	0.6%
Unknown/Non-Respondent	5.6%	7.1%	9.3%
White Non-Hispanic	46.6%	43.5%	40.4%

Source: Chancellor's Office, Management Information System



ARCC 2010 Report: College Level Indicators

Victor Valley College

Victor Valley Community College District

College Peer Grouping

Table 1.11: Peer Grouping

	Indicator	College's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
A	Student Progress and Achievement Rate	45.4	47.9	39.0	55.8	A1
B	Percent of Students Who Earned at Least 30 Units	70.0	72.1	63.0	81.7	B2
C	Persistence Rate	60.9	66.5	59.0	74.6	C5
D	Annual Successful Course Completion Rate for Credit Vocational Courses	71.5	74.7	64.5	81.9	D2
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	56.0	56.3	39.1	70.6	E4
F	Improvement Rate for Credit Basic Skills Courses	50.7	51.5	40.6	62.8	F4
G	Improvement Rate for Credit ESL Courses	14.0	41.5	0.0	100.0	G2

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



ARCC 2010 Report: College Level Indicators

Victor Valley College

Victor Valley Community College District

College Self-Assessment

In response to a regional economic decline and a major expansion in student demand, VVCCD is increasingly focused upon enrollment management. Outreach and development efforts at remote sites, such as the Victorville Education Center and feeder high schools have improved community access while maintaining sustainable growth. Having achieved an annual unduplicated headcount of nearly 21,000 and FTES above 10,000, VVCCD is now a medium sized college. Substantial increases in the percentage of students between 25 and 49 years of age (0.9 percentage points) and males (38.4% in '06-'07 to 41.9% in '08-'09) reveal how the recent growth has been accompanied by significant student demographic changes. Both changes reflect a serious decline in housing industry employment and a need on the part of an increasing number of males to return to college for skill improvement and/or job retraining.

Data from the ARCC 2010 Report reveal the following progress toward the VVCCD goal to match or surpass peer averages on all indicators.

1. At 45.4%, VVCCD has improved 1.1 percentage points over the last two years on Student Progress and Achievement. However, performance remains 2.5 percentage points below the peer average.
2. VVCCD's Percentage of Students Who Earned at Least 30 Units improved 3.9% over 2006-07, but remains 2.1% below the peer average.
3. The Persistence Rate for VVCCD increased 4.6% over the last year two years, but remains 5.6 percentage points below the peer average.
4. The Vocational Course Completion Rate has increased from 68.6% to 71.5% in the last two years, but falls 3.2 percentage points below the peer average.
5. In the last two years, the Basic Skills Completion Rate improved dramatically by 6.1 percentage points and is now only 0.3% below the peer average of 56.3%.
6. The 2010 ESL Improvement Rate is virtually unchanged over last year and continues to be below the peer average. Important to note is that corrections to course basic data elements relevant to proper tracking on this indicator are not yet reflected in these data.
7. With an increase of 7.4 percentage points since 2006-07, the VVCCD Improvement Rate in Basic Skills has increased more than any other indicator and is now only 0.8% below the peer average of 51.5%.

VVCCD improved during the last year on six out of seven indicators and nearly reached its goal to match peer averages on Basic Skills Improvement and Completion. These successes followed implementation of a revised basic skills curriculum including face-to-face instruction, lecture and laboratory settings, and new learning software. The two areas in which ARCC 2010 data demonstrate the greatest need for improvement are Persistence and ESL Improvement. College administration, faculty and staff will work together to address these needs.




**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** X

TOPIC: REVISED BOARD POLICY 3250 – INSTITUTIONAL PLANNING – FIRST READING

SUBMITTED BY: G.H. Javaheripour, Administrative Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to submit for first reading the revised Board Policy 3250, Institutional Planning. The College Council, which includes representatives from all campus constituent groups, reviewed and approved this policy revision on December 8, 2010.

Need:

Occasionally Board Policies are required to be updated to meet the regulatory and operational needs of the District.

Fiscal Impact: None

Recommended Action:

This is an informational item only.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICY

GENERAL INSTITUTION

Chapter 3

Institutional Planning

BP 3250

The governing board of Victor Valley Community College District shall establish planning priorities and approve short-range and long-range plans including educational plans. Each plan shall be periodically revised as deemed necessary by the governing board. The Superintendent/President shall ensure that the district maintains broad-based comprehensive, systematic, and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research. The Superintendent/President shall submit those plans which require Board approval according to Title V, and shall inform the Board about the planning process and status of various plans. The educational master plan shall contain the educational objectives of the college and the future plans for transfer programs, career technical programs, non-credit courses and programs, and remedial and developmental programs. On the basis of current and future enrollment the educational master plan shall contain plans for the development and expansion of ancillary services including services in the library and for counseling, placement, and financial aid. ~~Including services in the library and for counseling, placement, and financial aid.~~

The Superintendent/President shall ensure that the Board has reviewed and updated the general institutional mission and goals for the comprehensive plans on an annual basis.

Reference:

Accreditation Standard I.B; Title 5, Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190. 55510, 56270 et seq.

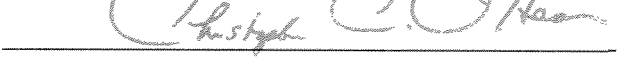
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** **X**

TOPIC: REVISED BOARD POLICY 6200 – BUDGET PREPARATION – FIRST READING

SUBMITTED BY: G.H. Javaheripour, Administrative Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to submit for first reading the revised Board Policy 6200, Budget Preparation. The College Council, which includes representatives from all campus constituent groups, reviewed and approved this policy revision on December 8, 2010.

Need:

Occasionally Board Policies are required to be updated to meet the regulatory and operational needs of the District.

Fiscal Impact: None

Recommended Action:

This is an informational item only.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICY

BUSINESS AND FISCAL AFFAIRS

Chapter 6

Budget Preparation

6200

Each year, the Superintendent/President shall present to the board a budget, prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The schedule for presentation and review of budget proposals shall comply with state law and regulations, and provide adequate time for board study.

Budget development shall meet the following criteria:

- The annual budget shall support the district's master and educational plans.
- Assumptions upon which the budget is based are presented to the board for review.
- A **schedule budget calendar** is provided to the board by January 31 of each year that includes dates for presentation of the tentative budget, required public hearing(s), board study session(s), and approval of the final budget. At the public hearings, interested persons may appear and address the board regarding the proposed budget or any item in the proposed budget.
- Unrestricted general reserves shall be no less than 5%.
- Changes in the assumptions upon which the budget was based shall be reported to the board in a timely manner.
- Budget projections **shall** address long-term goals and commitments.

Reference: Education Code Section 70902(b)(5); Title 5, 58300 et seq.


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** X

TOPIC: REVISED BOARD POLICY 6320 – INVESTMENTS – FIRST READING

SUBMITTED BY: G.H. Javaheripour, Administrative Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to submit for first reading the revised Board Policy 6320, Investments. The College Council, which includes representatives from all campus constituent groups, reviewed and approved this policy revision on December 8, 2010.

Need:

Occasionally Board Policies are required to be updated to meet the regulatory and operational needs of the District.

Fiscal Impact: None

Recommended Action:

This is an informational item only.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICY

BUSINESS AND FISCAL AFFAIRS

Chapter 6

Investments

6320

The Superintendent/President is responsible for ensuring that the funds of the district ~~are invested~~ that are not required for the immediate needs of the district **are invested**. Investments shall be in accordance with law, including California Government Code Sections 53600, et seq.

Investments shall be made based on the following criteria:

- The preservation of principal shall be of primary importance.
- The investment program must remain sufficiently flexible to permit the district to meet all operating requirements.
- Transactions should be avoided that might impair public confidence.

Reference: Government Code Section 53600 et seq.

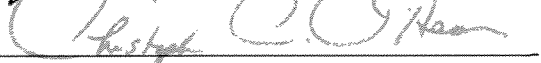
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** **X**

TOPIC: REVISED BOARD POLICY 6340 – CONTRACTS – FIRST READING

SUBMITTED BY: G.H. Javaheripour, Administrative Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to submit for first reading the revised Board Policy 6340, Contracts. The College Council, which includes representatives from all campus constituent groups, reviewed and approved this policy revision on December 8, 2010.

Need:

Occasionally Board Policies are required to be updated to meet the regulatory and operational needs of the District.

Fiscal Impact: None

Recommended Action:

This is an informational item only.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICY

BUSINESS AND FISCAL AFFAIRS

Chapter 6

Contracts

6340

The board delegates to the Superintendent/President the authority to enter into contracts on behalf of the district and to establish administrative procedures for contract awards and management, subject to the following:

- ~~Contracts are not enforceable obligations until they are ratified by the board.~~
- Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the district that exceed the amounts specified in Public Contracts Code Section 20651 shall require prior approval by the board.
- When bids are required according to Public Contracts Code Section 20651, the board shall award each such contract to the lowest responsible bidder who meets the specifications published by the district and who shall give such security as the board requires, or reject all bids.

If the Superintendent/President concludes that the best interests of the district will be served by pre-qualification of bidders in accordance with Public Contracts Code Section 20651.5, pre-qualification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.

If the best interests of the district will be served by a contract, lease, requisition or purchase order through any other public corporation or agency in accordance with Public Contracts Code Section 20652, the Superintendent/President is authorized to proceed with a contract.

Reference: Education Code Sections 81641, et seq.; Public Contracts Code Sections 20650, et seq.

~~See Administrative Procedures []:~~


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** **X**

TOPIC: REVISED BOARD POLICY 6620 – NAMING OF BUILDINGS – FIRST READING

SUBMITTED BY: G.H. Javaheripour, Administrative Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to submit for first reading the revised Board Policy 6620, Naming of Buildings. The College Council, which includes representatives from all campus constituent groups, reviewed and approved this policy revision on December 8, 2010.

Need:

Occasionally Board Policies are required to be updated to meet the regulatory and operational needs of the District.

Fiscal Impact: None

Recommended Action:

This is an informational item only.

Legal Review: YES ___ NOT APPLICABLE **X**

Reference for Agenda: YES **X** NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICY

ADMINISTRATIVE SERVICES

Chapter 6

Naming of Buildings ~~Naming Recognition~~

6620

PURPOSE:

The purpose of this policy is to establish the conditions under which recognition may be given to an individual, business, organization or other party as a means of recognizing their contribution to Victor Valley College and/or the Victor Valley College District Foundation.

POLICY:

Recognition provided through the naming of any college or district property can only be granted by the Victor Valley College Board of Trustees. A request for such action shall be presented to the Superintendent/President who will facilitate its collegial review and recommendation to the Board of Trustees. The Board of Trustees will have the full authority to grant or deny such recognition. No guarantee of naming shall be granted to any property named by any entity other than the Board of Trustees including those that may have been recognized prior to the introduction of this policy.

This policy provides the general guidelines for bringing naming recommendations to the Board of Trustees.

CRITERIA FOR NAMING RECOGNITION:

Naming of district property may be considered for any of the following reasons:

1. To honor a living person who has made unique, extraordinary or significant personal contribution to the College. That person may not be an employee or trustee at the time of consideration.
2. To honor a deceased person who has made a unique, extraordinary or significant personal contribution to the College.
3. To honor a group, business or organization that has made a unique, extraordinary or significant contribution to the College.
4. To recognize a person, group or business that has donated significant resources through the Victor Valley College Foundation. The suggested value of donated resources commensurate with naming recognition for campus facilities are attached to this policy as an addendum that may be updated from time to time by the Board of Trustees. Donations do not in themselves guarantee naming rights, but suggest that such recognition shall be appropriately considered.

Recommendations for naming recognition must clearly define and demonstrate the applicable standard for the recognition.

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Chapter 6

Naming of Buildings ~~Naming Recognition~~
DURATION OF NAMING RECOGNITION:

6620

Naming of district property may be granted by the Board of Trustees as either permanent or for a defined period of time. The recommendation to the trustees shall include the recommended duration of the recognition.

TRANSFERABILITY OF NAMING RECOGNITION:

Naming of a designated piece of district property shall not survive the named property's existence. Should the named property be removed or redesigned for another use the naming recognition shall not automatically be assigned to its replacement or any other like property without the express authorization of the Board of Trustees. A recommendation for the transfer of the naming rights may be presented to the Board of Trustees for consideration at any time within the originally defined recognition period.

SCOPE OF NAMING RECOGNITION:

Naming recognition shall be at a minimum in the form of a standardized plaque prominently placed upon or near the district property to which it applies. To be considered, the recommendation for naming recognition should also clearly define any other requested references including but not limited to printed publications, campus maps, signs, and websites.

PROCEDURE FOR NAMING RECOGNITION:

Any individual or group affiliated with Victor Valley College may submit a written request to the Superintendent/President for granting of naming recognition based on the criteria noted above.

1. Contact information for a person submitting the request.
2. Specific naming recognition requested, including clear identification of the property to be named.
3. Written acknowledgement and permission of the person, business or organization to receive the recognition.
4. Rationale for the recognition based on criteria set forth in this policy.

Upon receiving a complete written request, the Superintendent/President will facilitate collegial review by a campus committee comprised of at least two representatives of the

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Chapter 6

Naming of Buildings Naming Recognition **6620**

faculty, classified staff, students, management staff and Foundation. The Superintendent/President will chair this committee. The committee will review the request and submit their recommendation for Board of Trustee action on the request.

The Superintendent/President will then publish the request and supporting recommendation to the Board of Trustees for action.

The Board of Trustees will act upon the request.

The Superintendent/President will notify the appropriate ~~the~~ persons of the action taken by the Board of Trustees and if approved, will assign personnel to implement the naming recognition according.

ADDENDUM: NAMING RECOGNITION POLICY

This addendum sets forth the current suggested value of donated resources consistent with naming recognition opportunities associated with Victor Valley College property.

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Naming of Buildings ~~Naming Recognition~~ **6620**

Academic & Athletic Performance Center (New Facility) \$10,000,000.00	
Center (New Facility)	\$10,000,000.00
Campus Lake	\$ 2,500,000.00
Performing Arts Center.....	\$ 2,500,000.00
Student Activities Center	\$ 2,000,000.00
Library.....	\$ 1,500,000.00
Gymnasium	\$ 1,500,000.00
Advanced Technology Building	\$ 1,500,000.00
Dance and Adaptive Center	\$ 1,500,000.00
Buildings & Learning Centers	\$ 1,000,000.00
Studio Theater.....	\$ 750,000.00
Minor Campus Landmarks (i.e. campus streets)	\$ 500,000.00
Classrooms & Labs	\$ 50,000.00
Lounges & Patios.....	\$ 50,000.00
Seminar & Conference Rooms	\$ 25,000.00
Outdoor Bench	\$ 2,500.00
Campus Gardens (annually).....	\$ 2,000.00
Performing Arts Center Seats (does not guarantee seating assignment)	\$ 1,000.00
Study Carrel	\$ 1,000.00

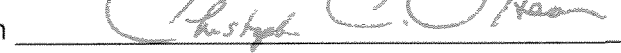
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** **X**

TOPIC: REVISIED BOARD POLICY 6700 – CIVIC CENTER AND OTHER FACILITY USE – FIRST READING

SUBMITTED BY: G.H. Javaheripour, Administrative Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Christopher O'Hearn 

Description/Background:

The District wishes to submit for first reading the revised Board Policy 6700, Civic Center and Other Facility Use. The College Council, which includes representatives from all campus constituent groups, reviewed and approved this policy revision on December 8, 2010.

Need:

Occasionally Board Policies are required to be updated to meet the regulatory and operational needs of the District.

Fiscal Impact: None

Recommended Action:

This is an informational item only.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
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Civic Center and Other Facilities Use

6700

Reference:

Education Code Sections 82537; 82542; 82548

Use of the Civic Center shall be granted as provided by law. The Superintendent/President shall establish procedures regarding the use of college property, including but not limited to facilities, equipment and supplies, by community groups and other outside contractors.

These administrative procedures shall reflect the requirements of applicable law, including Education Code Section 82537, regarding Civic Centers. The regulations shall include reasonable rules regarding the time, place and manner of use of District facilities. They shall assure that persons or organizations using college property are charged such fees as are authorized by law. Public use of District property shall not interfere with scheduled instructional programs or other activities.

No group or organization may use District property for purposes that discriminate on the basis of national origin, religion, age, sex (gender), race, color, medical condition, ancestry, sexual orientation, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics.

The District shall provide free usage in accordance with Education Code Section 82542(a).

All District property shall be subject to a facility use charge in accordance with Education Code Section 82542(b-f) and a certificate of insurance in accordance with Education Code Section 82548.

Reference: Education Code Sections 82537; 82542; 82548

See Administrative Procedures 6700

Approved at College Council 12/10

Board adopted 9/11/01

Approved by College Assembly for second reading 03-07-06 with recommended changes

Board revised 4/11/06